

# *Minutes*

## EMS Technical Advisory Committee

January 30, 2009

8:30 AM

MEDIC EMS

Lower Level Conference Room

1204 E High Street

Davenport

**Meeting called by:**

Denny Coon

**Type of meeting:**

Regular Monthly Meeting-Special Exercise Planning Meeting to Follow TAC

### Agenda topics

Call to Order-Introductions

Minutes of the 12-5-08 Meeting

ICS 400 Class February 23 and 24

Homeland Security/EMA Report

SECC Report

Upcoming Exercises-PHP/HPP, EMS

Hospital Planning Report

Public Health Planning Report

SCEMSA Report-School Bus Crashes

SCFC Report-Emergency Driving Policy

Education Report

Law Enforcement Report

SIP, LEPC, and Other Agency Reports

Special Populations Initiative

Other Items of Interest

Next Meeting February 27-Adjourn

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### Meeting called by:

Denny Coon

### Attendees:

Paul Andorf, Ross Bergen, Nick Border, Amy Cannady, Kara Carruthers, Terry Conklin, Dennis Coon, Jeremiah Cowgill, Dan Darland, Linda Frederiksen, Chuck Gipson, Kathy Hall, Brian Hitchcock, Gloria Isham, Brian Jacobsen, Dave Kelly, Sue Kim, Steve Knorrek, Dave Layton, Lee Meyers, Phil Redington, Scott Roenfeldt, Mark Slagle, Adam Sowell, Gerry Voelliger, Chris Webster

## Agenda topics

### Call to Order

Everyone introduced themselves.

### Red Cross Certification

Discussion: Pat Englander

Pat updated the group that the Professional Rescuer and Health Care Provider Certification Program conducted by the Red Cross is now a two year validation. The Lifeguard Certification will continue to be a one year validation due to the seasonal nature.

### Minutes of the December 5<sup>th</sup> Meeting

Motion to approve the December 5th meeting minutes was seconded and approved unanimously.

### ICS 400 Class February 23 and 24

Discussion: Ross Bergen

February 23 and 24 an ICS 400 training class will be held in the Board of Supervisor's Room at the Scott County Administration Building. The course will be instructed by Chief Bart Howard and is free of charge. Anyone interested in this class should contact Ross Bergen or Denny Coon to register.

### Homeland Security/EMA Report

Discussion: Ross Bergen, Jeremiah Cowgill

Recently Ross has sent out to the communities involved in IMAC their initial applications, in which they identify, authorize and designate individuals. The state is asking that these be updated and returned. The Rock Island Emergency Management Agency, Scott County and Arsenal have been working together with the National Weather Service. A policy has been put together as to when to sound the sirens. Currently the policy needs to go before the county supervisors and administrators and then out to the individual communities for their review and adoption. Once that has been done the plan is to do an area-wide education. February 2<sup>nd</sup> the Mobile Command and Incident Command Vehicle will be going to Riverdale at their request for an open house/training. FY '10 budget has been prepared and there is a meeting/public hearing on February 17<sup>th</sup>. February 9<sup>th</sup> is the Automated Critical Asset Management System class. There are 2 prerequisites for the class. Severe Weather Spotter Training will be held at the McCausland Community Center on February 25<sup>th</sup> and another class at Davenport Fire with a date to be determined.

Ross received information from Texas Engineering Extension Service for a 3 day, no cost course if we are interested in doing a WMD Incident Management/Unified Command. It is not a requirement but is a good course. If anyone is interested in hosting this course contact Steve or Ross. A meeting on the March 4<sup>th</sup> Exercise is immediately following TAC today.

Jeremiah reported on the following upcoming classes sponsored by the Rock Island County EMA:

Developing Volunteer Resources February 26<sup>th</sup>, Media Relations Basic March 30<sup>th</sup>, Homeland Security Exercise Evaluation Program Course April 9<sup>th</sup> & 10<sup>th</sup> and Emergency Planning Course May 21<sup>st</sup> & 22<sup>nd</sup>. All applications will be accepted one day prior to the course date.

### SECC Report

Discussion: Brian Hitchcock

Gloria Fitzpatrick started in January as the Information Technology Coordinator. She recently reviewed a 516 page document that will be the RFP for the CAD RMS System. February 6<sup>th</sup> they will be releasing a RFP and from February 6<sup>th</sup> thru August 4<sup>th</sup> they will be going through a selection process. Gloria Isham has been working on the radios with the various departments getting their numbers finalized. March 5<sup>th</sup> they will be signing the radio contract. They have been working with RACOM on paging coverage issues and will be increasing to 6 towers. The only change made on the building projects is the Emergency Operation Center has grown 10 feet on one side. Gloria Isham has been working on the Standard Operating Procedures that will be used in the dispatch center.

### Upcoming Exercises

Discussion: Dave Kelly/Lee Meyers/Denny Coon

March 4<sup>th</sup> will be the Region 6 Drill. Genesis is going to make it into a full-scale exercise for the Davenport and DeWitt site. Terrace Park will be contributing 35 paper bodies as part of the functional drill. They are sending a couple of people to the EOC/PIO hoping a JIC is established so that the PIO can go from Trinity with one other person into the Command Center. The Health Department will be operating at a functional level. Plans are also being made for a Mass Casualty/Mass Fatality drill on August 13<sup>th</sup>.

### Hospital Planning Report

Discussion: Nick Border/Dave Kelly/Kathy Hall/Chris Webster

Dave reported that the Davenport Campus has a new President, Julie Manas. Nick reported they have been preparing for the March 4<sup>th</sup> drill, some overhead hospital codes have changed, Mass Fatality and Evacuation Plans have been updated for the state, looking into purchasing vertical evacuation equipment and Decon training will be in March. Kathy reported they are looking to participate in the drill. Chris reported that they are having ICS training and will put out an email when it is confirmed.

### Public Health Planning Report

Discussion: Amy Cannady, Denny Coon

Amy reported they have been updating plans and preparing for the March 4<sup>th</sup> exercise. Amy reported for Nita Ludwig that they held a Regional Pan Flu tabletop on January 16<sup>th</sup> to get people discussing the essential healthcare services during a pandemic. They will be holding 2 more tabletops March 9<sup>th</sup> with other focal points of discussion. Denny reported that they will be participating at the Blood Center on February 17<sup>th</sup> Operation Cold Blood tabletop exercise.

### SCEMSA Report-School Bus Crashes

Discussion: Brian Jacobsen

Brian reported that January 21<sup>st</sup> they had a joint Fire Chiefs/EMS Association meeting in Riverdale. They invited the elected officials to the meeting but they did not have any in attendance. The purpose was to educate them who they are and what they are about. They will re-invite them in the future. They had their EMS Association election for all their officers. Their EMS Needs Assessment needs to be turned in by February 19<sup>th</sup>. The 19<sup>th</sup> there will be a Quality Management Meeting at the Health Department. Action items are a Bus Crash SOP. A Consolidated Bus Accident SOP needs to be developed between the Emergency Responders and the bus transportation services. Currently there is not a general plan. Other items are a Rehab Policy for Fire Chiefs along with equipment needs for the MCIRV. Guest speaker Ryan From, Physio Control, spoke about regional assistance to fire fighter grant to impact any fire service organization within our county that wished to play a role in this. The focus is replacing old defibs along with adding Lucas devices. Brian also reported he was in Des Moines at a Stakeholder's Meeting to hear an update meeting on the EMS System Development Pilot Projects that is going on throughout Iowa.

### SCFC Report-Emergency Driving Policy

Discussion: Scott Roenfeldt

Joint meeting was held on January 22<sup>nd</sup> in Riverdale. 2009 Membership Dues and EMA Dues are out and due. Election was held for both agencies and officers remain the same. They discussed the Driving Policy as part of their new EMS Standards. MEDIC has already developed one and has volunteered theirs for anyone that would like to review it and make any changes in it to be their own. There is going to be a group of people coming together to see if they can make a generic one for the other agencies in the county. Next meeting will be March 26<sup>th</sup> in Walcott at 7 p.m.

### Education Report

Discussion: Linda Frederiksen/Chuck Gipson/ Steve Wearth/Chris Webster

In partnership with MEDIC an EMS Refresher was held with an attendance in the low 140's. It was very well attended. March 3<sup>rd</sup> EMS Instructor Update. They are starting two certification programs for Firefighter I. Blackhawk just started their basic program and have had to split the classes due to high attendance. Enrollment in the Paramedic Program for next year is looking like they may have to split as well.

### Law Enforcement Report

Discussion: Phil Redington

December 19<sup>th</sup> training was cancelled due to weather and will be rescheduled sometime in March. Davenport Police Department, Bettendorf Police Department, Scott County Sheriff Department and Scott County Attorney's Office is co-sponsoring the Iowa Association of Women in Police Conference this year. As part of the conference Speaker John Douglas will be speaking on March 30<sup>th</sup>. It is open to the public. Tickets are \$30 and anyone associated with the TAC may purchase tickets for \$15. He will have tickets available at the next TAC Meeting.

### SIP, LEPC, and Other Agency Reports

Discussion: Denny Coon

Denny reported that he received the 2009 Strategic Plan for Safeguard Iowa Partnerships and will email that out. Melinda Bryant from the Blood Center will be moving. Red Cross is putting on training on Sheltering Operations March 3<sup>rd</sup> and 5<sup>th</sup>.

### Special Populations Initiative

Discussion: SCEMA and SCHD met with Stephanie Macuga, Scott County GIS, to look at ways of mapping and tracking our population with special needs. Software programs are available at no cost that can be utilized and should be available to Iowa and Illinois agencies.

Next Meeting February 27, 2009