

Minutes

EMS Technical Advisory Committee

Friday, May 30, 2008

8:30 AM

MEDIC EMS

Lower Level Conference Room

1204 E High Street

Davenport

Meeting called by: Decker Ploehn, Chairman
Type of meeting: Regular Monthly Meeting
Note taker: Shawna Robbins

Agenda topics

Call to Order
Introductions
Minutes of the April 25 Meeting
Homeland Security/EMA Report
Communications/Consolidated Dispatch Report
Hospital Planning Report
Public Health Planning Report
SCEMSA/QM Report - RAGBRAI
Scott County Fire Chief's Report
Education Report
Law Enforcement Report
Other Partner Agency Reports
Other Items of Interest – TAC Me Out to the
Ballgame
Next Meeting June 27, 2008
Adjourn

Exercise Planning Committee to meet after TAC-Functional Exercise June 12, 2008

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Meeting called by: Decker Ploehn, Chairman

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Attendees: Paul Andorf, Ross Bergen, Mary Briones, Amy Cannady, Dennis Conard, Denny Coon, Jeremiah Cowgill, Dan Darland, Dave Donovan, Linda Frederiksen, Mark Frese, Chuck Gipson, Dave Helfrich, Brian Hitchcock, Jane Imming, Brian Jacobsen, Dave Kelly, Steve Knorrek, Laura Lortz, Nita Ludwig, Lee Meyers, Linda Nielsen, Decker Ploehn, Phil Redington, Ellen Reilly, Shawna Robbins, Scott Roenfeldt, Ike Sederstrom, Jerry Shirk, Cory Smith, Tricia Steines, Kevin Takacs, Jamie Temple, Richard Vermeer, Gerry Voelliger and Steve Wearth

Agenda topics

Call to Order

Everyone introduced themselves.

Minutes of the April 25 Meeting

Discussion:

Motion to approve the April 25 meeting minutes was seconded and approved unanimously.

Homeland Security/EMA Report

Discussion: Ross Bergen / Dennis Conard / Mark Frese / Denny Coon

Ross Bergen:

The Mobile Command vehicle is out of service until further notice.

The 2008 Emergency Response Guide Books were received and have been distributed. For anyone who did not receive a book and would like one, there are approximately 20 books still available or you can download the information from the website.

Updates have been made to the Nuclear Response Plan in preparation for the August exercise; expecting to receive 80 new safety (40 regular/40 jumbo) vests for the event.

A meeting was held with the Bi-State Commission regarding the completion of the Evacuation Plan. It is still a work in progress but does have to be finalized next month with the state for contract purposes. There were a lot of comments on some minor changes that need to take place. Those changes will be made and sent out to everyone (or at least a link to the website) for review and comment. Bi-State will review it again and are hopeful to have the final draft submitted next month for approval.

To date, EMA has not received any specific requests for emergency services (fire, equipment, public works, ambulance, etc) from Parkersburg, except for a request for mental health counselors. They are looking for their EMA Coordinators to assist for their region; a list has been circulated and people are being sent on 12 hour shift.

The county damage assessment was sent to the state for consideration of Presidential declaration due to the flooding. They said, after Davenport's estimate with Scott County rolled in, that we were still \$1.6 short so that will not be happening.

Ross will be going to the Davenport Rotary on Monday, June 5, to make a pitch for a Radiological Emergency Response volunteer(s).

Dennis Conard:

Butler County Sheriff requested assistance and deputies were sent to aid in the flood relief in Parkersburg.

Denny Coon:

This is the first time the HAN (Health Alert Network) had ever requested the Iowa State Environmental Health EHRT (Environmental Health Response Team). There were communication glitches that need to be worked out in regards to this type of callout.

Mark Frese:

Requests for services in Parkersburg were received through various different channels and caused a lot of confusion. The proper way to request for assistance is through the IMAC (Iowa Mutual Aid Compact) and that's what people are being asked to use. Mark asked Ross to create a Scott County checklist, in the event Scott County encounters a similar event, that'll detail start to finish who needs to be contacted, in

what order, what the needs are, etc.

Communications/Consolidated Dispatch Report

Discussion: Brian Hitchcock

A lot of projects are currently on-going. As of right now, the different sections that will be pulled into the building are: 911 Communication, MEDCOM Center, EMA (Emergency Management Agency), Emergency Operations Center and indoor parking for the Mobile Command Center and Mass Casualty vehicles.

The planned opening of the SECC (Scott Emergency Communication Center) is the last quarter 2010.

There are still several positions that need to be filled in addition to the dispatcher, they are: Deputy Director, Information Technology Manager, Quality Control & Training Manager, six shift supervisors, and hopefully an administrative assistant (to be shared with EMA). The Deputy Director and Information Technology Manager position descriptions have been completed, submitted to HR, and we will hopefully get approval to hire those positions within the next couple months.

Several committees will be formed to help with various projects; the first is the Radio Technical Advisory Group. A CAD (Computer Aided Dispatching) and RMS (Records Management System) Group is forming; an RFP (Request for Proposal) is out now and due back May 30 for a consultant to assist with this process. A Building Design Advisory Group has chosen a very experienced consulting firm, Wold Architects & Engineers.

There are some groups that we will be initiating in the near future to look at different procedures and processes: Warrant Advisory, Video Advisory, Police Advisory, Fire Advisory, EMS Advisory. We will be actively recruiting these groups once the Deputy Director has been hired.

We are meeting with outlying areas to determine/identify radio "dead spot" problems, and are hopeful to have those areas detailed by the end of June.

I had the chance to look at the SECC site and it is very nice location for the building, parking and services.

We are planning to have the first SECC Board Meeting at the end of June or early July.

Hospital Planning Report

Discussion: Tricia Steines

Genesis participated in the May 1st drill. Tricia expressed her thanks to EMA, Scott County Health Dept, MEDIC, EICC and all the volunteers who participated in the drill. Genesis is planning to participate in the public health June 12th drill as well but they will not have actual patients. It will be strictly a tabletop/functional exercise with paper patients.

Genesis is finishing up fiscal year grant plans and their funding cycle with the region. Today, there is a representative from the state coming down to assist with the completion of the hospital's Mass Fatality and Evacuation Plans.

The Davenport hospital has been busy with their survey with the CMS. As a health system (DeWitt, Illini and the two Davenport campuses) have been working to try and consolidate codes.

Genesis is preparing for RAGBRAI (staffing, prep work, resources, etc) even though RAGBRAI has their own medic crew.

The hospitals are planning to participate in the Exelon drill on October 2008, which will be evaluated by FEMA.

Public Health Planning Report

Discussion: Denny Coon / Nita Ludwig

Denny Coon:

Denny and Amy have done some work this month on a Joint Information Center (JIC) framework that would be NIMS compliant. The framework has been submitted for review by other community partners.

Talks are ongoing with Steve Wearth about scheduling a NIMS classes to be compliant with NIMS requirements for the grant year. Anyone still needing NIMS 300 should notify Denny, Ross Bergen or Steve Wearth as soon as possible for headcount and scheduling purposes. The NIMS 300 training will be a 2 day class that is held during daytime hours during a Monday-Friday work week. Those needing the training should give their preference for dates.

We will be meeting with the Rock Island County Health Department, EMA and the United Way on June 2 to look at how to deal with special populations during an emergency.

Working on finishing grant deliverables. Continuity of operations plan continues to be a big concern.

Nita Ludwig:

The Rock Island County Health Department participated in the full-scale exercise on May 1, where plague was the scenario. Individuals from RSVP, Arrowhead Ranch, RICO Sheriff, Health Department staff, and several Augustana college students volunteered as patients. This was the first time the Medical Reserve Corp volunteers got to participate in a drill, since it has been newly formed. The POD was run twice, to work out the glitches, and a hot wash was held to evaluate some of the problem areas. It went much smoother the second go round. There is still an after action report to be written as part of the grant deliverable. Several comments from the volunteers were received, and the individuals appreciated the opportunity to have input.

SCEMSA/QM Report - RAGBRAI

Discussion: Brian Jacobsen

After several requests, they still have not received any comments or had any RAGBRAI representatives attend any meetings.

The \$89,000+ Scott County Regional Authority grant that was applied for was funded at 100%.

A meeting took place on May 15 at the Central Fire Station. Some national changes regarding scope of practice and a limited amount of EMS providers was discussed. The information from this meeting can be found on the bureau website. The Bureau of EMS is also looking for comments and suggestions in regards to the changes they are proposing.

All transportation agreements and contingencies for EMS programs and service applications need to be updated.

We did agree on a training grant recommendation for county training grant dollars, and it was approved.

Scott County Fire Chief's Report

Discussion: Scott Roenfeldt / Denny Coon

Scott Roenfeldt:

The last fire chief's meeting was held on May 22 in Maysville.

Transport agreements were passed out and they were signed off on. Jim Tweed has them now.

Jerry Hess, Civil Air Patrol, returned and gave another presentation clarifying how they have to be dispatched out in the event we would need to use them.

Brian Hitchcock was in attendance and discussed the new SECC center.

The next meeting will be on July 24 in McCausland.

Denny Coon:

Denny explained that an incident at Pioneer where a detassler was inadvertently sprayed by a crop duster was discussed at the Cedar County Fire Chief's meeting. The question came up of the probability or possibility of mass decontamination prior to transport in Scott County. After some discussion, it was determined that the Rock Island Arsenal has the capability to decontaminate over 200 people at a time.

Education Report

Discussion: Mary Briones / Jamie Temple / Steve Wearth

Mary Briones:

The 2009 EMS Refresher dates are scheduled for January 23, 24, 25, February 27, 28, and March 1. All classes will be held at the Genesis Adler Education Center.

Jamie Temple:

The START (adult triage tool) and Jump Triage START Program (pediatric triage tool) has been completed and is available for review on the internet. This is a 50 minute program worth 1 CEU. If you want to take the course on the internet, please contact Jamie for the link.

The CISM Golf Outing is scheduled for August 6 with a 9:00am shotgun start. Flyers are available, and

the information is also available on the EMS website.

Steve Wearth:

The Quad City Midwest Fire School was held May 16 – 17 at the Rock Island Arsenal, and the turnout was good.

Steve just found out from the Fire Service Training Bureau that the FF1 (Fire Fighter1) and FF2 (Fire Fighter2) programs that the community college deals with will be changing as of July 1. There will be an increased number of hours and skill sets for the students: NIMS, FF1 and FF2 skills check-off and Hazmat will be incorporated into the training.

There will be more details forthcoming for the PIO (Public Information Officer) class offered at the Fire Service Training Bureau.

Since we have had no response from anyone affiliated with RAGBRAI, Dave Donovan was asked to contact Pam Ellis (QC Visitor's Bureau) and the Sheriff will contact the LeClaire fire chief, to invite them to the meeting to share any information they may have about the event.

Law Enforcement Report

Discussion: Dennis Conard

Parkersburg is still extremely busy, and is dealing with a lot of site-seers that still want help.

Sgt. Jeff Swanson will be putting on a Weapons of Mass Destruction class June 24-26. He is looking for a list of people interested in attending, and it is on a first come first serve basis.

A revised draft copy of the mutual aid agreement for local law enforcement (both sides of the river) has been sent out again. The 'glitch' was found, so hopefully everyone will get a chance to review it again for the necessary signatures needed.

Partner Agency Reports

Discussion: Linda Fredericksen / Richard Vermeer / Chuck Gipson / Ellen Reilly

Linda Fredericksen:

Effective May 12, Kevin Greenley started as MEDIC's Assistant Director.

Dr. Vermeer:

The next trauma conference will be held on Wednesday, June 4, at noon at the Adler.

A meeting was held with Evelyn Wolfe and Craig Keough, from Northeast Iowa, regarding the EMS Medical Director's course in Cedar Rapids. The physician's resource is now available on disc and Internet for anyone interested in the information. An annual quality project for each department is a new addition, and is detailed on the disc.

Chuck Gipson:

Chuck will be giving a field trauma assessment presentation at the trauma conference.

Ellen Reilly:

Ellen Introduced Laura Lortz as the new Public Information Officer for Davenport Schools, replacing Karen Farley.

She will be taking a serious look at maintaining safety programs already in place, as well as documented plans that were handed out to Davenport first responders.

Other Items of Interest – TAC Me Out to the
Ballgame

Discussion: Denny Coon

Scott County is in the process of hiring a new Administrator to replace Ray Wierson, and a conditional offer has been extended.

Thursday, July 17, will be the date for “TAC Me Out to the Ballgame”.

Action items:

Person responsible:

Deadline:

Next Meeting June 27, 2008