



**SCOTT COUNTY EMERGENCY MANAGEMENT COMMISSION**

Mayor Bob Gallagher, Chair  
David Donovan, Agency Director  
Brian Payne, EMA Coordinator  
1100 East 46<sup>th</sup> Street, Davenport, Iowa 52807  
Phone 563-484-3050 david.donovan@scottcountyiowa.com

**Tentative Meeting Agenda**

**June 22, 2023, at 6:00 p.m.**

SCEMA Commission – In-person Meeting  
Emergency Operations Center Conference Room  
1100 E. 46<sup>th</sup> St  
Davenport, IA 52807

- 1) Changes to and/or approval of Meeting Agenda – today’s meeting.  
Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_ Nays \_\_\_\_
- 2) Approval of Minutes from May 25, 2023, Commission meeting (see attached)  
Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_ Nays \_\_\_\_
- 3) Project and Activity Updates:
  - a. Building Collapse
  - b. Recruitment
  - c. Scott County Burn Ban
  - d. Upcoming Events:
    - i. QC Air Show – June 24-25
    - ii. Disaster Poverty Simulation – June 29
    - iii. Radiological Reception Center Training – July 18
    - iv. BIX 7 / RAGBRAI – July 29
    - v. IA National Guard Meeting – August 4

vi. CMS Quarterly Meetings – August 8

- 4) Approval of opening a public hearing regarding an emergency amendment to the Scott County Emergency Management Agency fiscal year 2023 budget.

Motion\_\_\_\_\_Second\_\_\_\_\_Ayes\_\_\_\_Nays\_\_\_\_\_

- 5) Public Hearing

- 6) Approval of closing the public hearing

Motion\_\_\_\_\_Second\_\_\_\_\_Ayes\_\_\_\_Nays\_\_\_\_\_

- 1) Approval and Adoption of an emergency amendment to the Fiscal Year 2023 Operating Budget for the Scott County Emergency Management Agency as presented and published.

Roll Call Vote:

Bettendorf	_____
Blue Grass	_____
Buffalo	_____
Davenport	_____
Dixon	_____
Donahue	_____
Eldridge	_____
Le Claire	_____
Long Grove	_____
Maysville	_____
McCausland	_____
New Liberty	_____
Panorama Park	_____
Princeton	_____
Riverdale	_____
Scott Co. Board	_____
Scott Co. Sheriff	_____
Walcott	_____

- 7) Next Scheduled Meeting – August 24, 2023, at 6:00 pm, for a regularly scheduled meeting.

- 8) Motion to Adjourn Time\_\_\_\_\_

Motion\_\_\_\_\_Second\_\_\_\_\_Ayes\_\_\_\_Nays\_\_\_\_\_



**SCOTT COUNTY EMERGENCY MANAGEMENT AGENCY**

David Donovan, Director  
Bob Gallagher, Commission Chair  
1100 East 46<sup>th</sup> Street, Davenport, Iowa 52807  
(563)484-3050 david.donovan@scottcountyiowa.com

---

**Scott County Emergency Management Agency Commission  
May 25, 2023, Meeting Minutes for Approval**

The Scott County Emergency Management Commission met for a special meeting on Thursday, May 25, 2023, at 6:00 p.m. The meeting was conducted in-person at Scott Emergency Communication Center in the Emergency Operations Center conference room.

**Commission Members present:**

Bob Gallagher, Mayor of Bettendorf; Michael Matson, Mayor of Davenport; Ken Schoenthaler, Mayor of Donahue; Michael Limberg, Mayor of Long Grove; Karen Woomert, Councilperson of Princeton; Anthony Heddlesten, Mayor of Riverdale; John Kostichek, Mayor of Walcott; John Maxwell, Scott County Board of Supervisors; and Tim Lane, Scott County Sheriff.

**Others Present:**

Dave Donovan, Scott County EMA/SECC; and Brian Payne, Scott County EMA.

Mayor Gallagher called the meeting to order at 6:00 p.m.

Mayor Limberg made a motion to approve the agenda for the May meeting. Supervisor Maxwell seconded the motion. All Ayes. Motion carried.

Sheriff Lane made a motion to approve the minutes from the April 27, 2023 meeting of the Scott County Emergency Management Commission. Mayor Schoenthaler seconded the motion. All Ayes. Motion carried.

Donovan and Payne gave brief updates on the agency flooding response and recruitment.

Supervisor Maxwell made a motion to open a public hearing relative to the published amendmen to the Scott County Emergency Management Agency fiscal year 2023 budget. Mayor Heddlesten seconded the motion. All ayes. Motion carried.

No one was present to speak for or against the proposed amendment.

Supervisor Maxwell made a motion to close the public hearing. Sheriff Lane seconded the motion. All Ayes. Motion carried.

---

Supervisor Maxwell made a motion to approve and adopt the proposed amendment to the Fiscal Year 2023 Operating Budget for the Scott County Emergency Management Agency as presented and published. Mayor Matson seconded the motion.

Roll Call Vote:

Bettendorf	Aye
Blue Grass	absent
Buffalo	absent
Davenport	Aye
Dixon	absent
Donahue	Aye
Eldridge	absent
Le Claire	absent
Long Grove	Aye
Maysville	absent
McCausland	absent
New Liberty	absent
Panorama Park	absent
Princeton	Aye
Riverdale	Aye
Scott Co. Board	Aye
Scott Co. Sheriff	Aye
Walcott	Aye

Motion carried.

The next regularly scheduled meeting is June 22, 2023 at 6:00 pm for regularly scheduled meeting.

Supervisor Maxwell made a motion to adjourn at 6:06 pm. Mayor Heddlesten seconded the motion. All ayes. Motion carried.



Scott County EMA Budget Amendment FY 2023



Account Description	Total Actual 2022	SECC Budget 2023	EMA Budget 2023	Total Budget 2023	SECC Amended May 2023	EMA Amended May 2023	Total Amended May 2023	SECC 2nd Amend 2023	EMA 2nd Amend 2023	Total Estimate 2023
<b>REVENUE</b>										
State of Iowa E911 Program	12,000.00	12,000.00	0.00	12,000.00	12,000.00	0.00	12,000.00	12,000.00	0.00	12,000.00
Governor's Traffic Safety Bureau	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Federal (FEMA) EMPG	39,000.00	0.00	39,000.00	39,000.00	0.00	97,500.00	97,500.00	0.00	97,500.00	97,500.00
Federal (FEMA) HMEP-T	0.00	0.00	7,500.00	7,500.00	0.00	0.00	0.00	0.00	0.00	0.00
Federal (FEMA) HMEP-P	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Federal (FEMA) HMEP-E	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Federal (FEMA) Hazard Mitigation	0.00	0.00	10,000.00	10,000.00	0.00	22,500.00	22,500.00	0.00	22,500.00	22,500.00
Federal (FEMA) PA	224,394.88	0.00	0.00	0.00	0.00	35,000.00	35,000.00	0.00	35,000.00	35,000.00
State (HSEMD) PA	0.00	0.00	0.00	0.00	0.00	2,500.00	2,500.00	0.00	2,500.00	2,500.00
Build America Bond IRS Interest Subsidy	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Grant Project Default	82,447.41	0.00	15,625.00	15,625.00	0.00	33,774.00	33,774.00	0.00	33,774.00	33,774.00
COVID-19	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Homeland Security Grant Program	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
FEMA - Homeland Security	28,685.61	0.00	47,000.00	47,000.00	0.00	40,000.00	40,000.00	0.00	40,000.00	40,000.00
		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Reimbursements from Scott County	8,749,999.92	8,565,000.00	310,000.00	8,875,000.00	8,565,000.00	310,000.00	8,875,000.00	8,565,000.00	310,000.00	8,875,000.00
Reimbursements from Scott County - Cap	1,222,081.67	425,000.00	0.00	425,000.00	1,200,000.00	0.00	1,200,000.00	1,200,000.00	0.00	1,200,000.00
Sale of Stockpile	1,841.15	0.00	10,000.00	10,000.00	0.00	4,600.00	4,600.00	0.00	4,600.00	4,600.00
Professional Services to Others	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Interest	314.02	5,000.00	350.00	5,350.00	3,800.00	250.00	4,050.00	3,800.00	250.00	4,050.00
Buildings Rent	21,000.00	21,000.00	0.00	21,000.00	21,000.00	0.00	21,000.00	21,000.00	0.00	21,000.00
P-25 Access Fees	0.00	25,500.00	0.00	25,500.00	5,000.00	0.00	5,000.00	5,000.00	0.00	5,000.00
Refunds & Reimbursement Default	6,978.42	250.00	500.00	750.00	4,500.00	5,250.00	9,750.00	4,500.00	5,250.00	9,750.00
Refunds and Reimbursements - Exelon	40,431.00	0.00	42,000.00	42,000.00	0.00	43,300.00	43,300.00	0.00	43,300.00	43,300.00
Refunds and Reimbursements - DAEC	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Refunds and Reimbursements - COVID	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Employee Jury Duty	39.90	50.00	0.00	50.00	380.00	0.00	380.00	380.00	0.00	380.00
<b>Total</b>	<b>10,429,213.98</b>	<b>9,053,800.00</b>	<b>481,975.00</b>	<b>9,535,775.00</b>	<b>9,811,680.00</b>	<b>594,674.00</b>	<b>10,406,354.00</b>	<b>9,811,680.00</b>	<b>594,674.00</b>	<b>10,406,354.00</b>
chk total	10,429,213.98			9,535,775.00			10,406,354.00			10,406,354.00

Scott County EMA Budget Amendment FY 2023



Account Description	Total Actual 2022	SECC Budget 2023	EMA Budget 2023	Total Budget 2023	SECC Amended May 2023	EMA Amended May 2023	Total Amended May 2023	SECC 2nd Amend 2023	EMA 2nd Amend 2023	Total Estimate 2023
<b>EXPENSES</b>										
Salaries Regular	3,439,732.29	3,539,238.00	242,000.00	3,781,238.00	3,300,000.00	210,000.00	3,510,000.00	3,300,000.00	210,000.00	3,510,000.00
Salaries Overtime Default	349,363.03	235,000.00	2,500.00	237,500.00	365,000.00	1,000.00	366,000.00	365,000.00	1,000.00	366,000.00
Shift Differential	34,340.38	37,000.00	0.00	37,000.00	37,000.00	0.00	37,000.00	37,000.00	0.00	37,000.00
Separation Compensation	1,955.55			0.00	19,762.00		19,762.00	19,762.00		19,762.00
Bonus Pay	0.00	4,000.00	0.00	4,000.00	33,000.00	2,100.00	35,100.00	33,000.00	2,100.00	35,100.00
Health/Medical Benefits	903,029.01	890,400.00	66,500.00	956,900.00	810,000.00	65,000.00	875,000.00	810,000.00	65,000.00	875,000.00
Social Security (FICA)	281,786.68	276,000.00	18,500.00	294,500.00	276,000.00	15,500.00	291,500.00	276,000.00	15,500.00	291,500.00
Retirement (IPERS)	360,506.90	362,725.00	25,000.00	387,725.00	345,000.00	21,000.00	366,000.00	345,000.00	21,000.00	366,000.00
Deferred Compensation Allowance	31,956.61	33,000.00	1,000.00	34,000.00	38,000.00	2,200.00	40,200.00	38,000.00	2,200.00	40,200.00
Meal Reimbursement (IRS)	980.00	600.00	150.00	750.00	300.00	150.00	450.00	300.00	150.00	450.00
Moving Expense Benefit	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Buildings SECC	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Tech & Equip Office Furn	729.13	8,500.00	1,400.00	9,900.00	8,500.00	1,000.00	9,500.00	8,500.00	1,000.00	9,500.00
Tech & Equip Other Equipment	499,807.57	306,000.00	11,000.00	317,000.00	306,000.00	145,000.00	451,000.00	306,000.00	145,000.00	451,000.00
Tech and Equipment - Fund Reserve	0.00	250,000.00	0.00	250,000.00	250,000.00	0.00	250,000.00	250,000.00	0.00	250,000.00
Vehicles General Purchase	83,196.00	0.00	0.00	0.00	0.00	18,000.00	18,000.00	0.00	18,000.00	18,000.00
Infrastructure - Telecommunications	1,212,081.67	425,000.00	0.00	425,000.00	1,200,000.00	0.00	1,200,000.00	1,200,000.00	0.00	1,200,000.00
Other Improv / Well Projects	34,210.15	0.00	62,500.00	62,500.00	0.00	40,000.00	40,000.00	0.00	40,000.00	40,000.00
Travel	31,104.96	30,000.00	2,200.00	32,200.00	28,000.00	2,400.00	30,400.00	28,000.00	2,400.00	30,400.00
Schools of Instruction General	21,868.72	35,000.00	3,000.00	38,000.00	28,000.00	3,200.00	31,200.00	28,000.00	3,200.00	31,200.00
Schools of Instruction Regional	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Employee Development General	3,154.37	3,000.00	400.00	3,400.00	3,000.00	400.00	3,400.00	3,000.00	400.00	3,400.00
Employee Development Empl PRIDE	110.46	750.00	75.00	825.00	750.00	205.00	955.00	750.00	205.00	955.00
Employee Dev - Recognition	1,937.27	3,000.00	500.00	3,500.00	3,000.00	200.00	3,200.00	3,000.00	200.00	3,200.00
Public Notices	319.28	275.00	300.00	575.00	275.00	175.00	450.00	275.00	175.00	450.00
Memberships	4,942.00	4,500.00	400.00	4,900.00	6,500.00	400.00	6,900.00	6,500.00	400.00	6,900.00
Maintenance Vehicles	3,287.98	500.00	12,500.00	13,000.00	500.00	6,500.00	7,000.00	500.00	6,500.00	7,000.00
Maintenance Buildings	19,096.83	16,500.00	4,000.00	20,500.00	10,000.00	2,500.00	12,500.00	10,000.00	2,500.00	12,500.00
Maintenance Equipment	109,337.08	140,000.00	2,500.00	142,500.00	110,000.00	1,500.00	111,500.00	110,000.00	1,500.00	111,500.00
Maintenance Computer Software	698,017.47	745,000.00	8,500.00	753,500.00	745,000.00	10,000.00	755,000.00	745,000.00	10,000.00	755,000.00
Maint Vehicles - Wash and Detail	0.00	100.00		100.00	135.00		135.00	135.00		135.00
Tower Site Maintenance	9,109.93	30,000.00	0.00	30,000.00	17,000.00	0.00	17,000.00	17,000.00	0.00	17,000.00
Radio System Maintenance	0.00	225,000.00	0.00	225,000.00	65,000.00	0.00	65,000.00	65,000.00	0.00	65,000.00
Radio Device Maintenance	0.00	80,000.00	0.00	80,000.00	25,000.00	0.00	25,000.00	25,000.00	0.00	25,000.00
Data Processing Hardware	913.15	0.00	3,200.00	3,200.00	0.00	2,000.00	2,000.00	0.00	2,000.00	2,000.00
Postage & Shipping	332.65	200.00	100.00	300.00	200.00	100.00	300.00	200.00	100.00	300.00
Telephone Cellular	7,762.50	9,000.00	6,500.00	15,500.00	9,000.00	6,500.00	15,500.00	9,000.00	6,500.00	15,500.00
Telephone Other	40,908.27	32,000.00	1,700.00	33,700.00	32,000.00	1,500.00	33,500.00	32,000.00	1,500.00	33,500.00
Utilities Electric	105,797.26	97,525.00	0.00	97,525.00	107,500.00	0.00	107,500.00	107,500.00	0.00	107,500.00
Utilities Electric Towers	0.00	13,500.00	0.00	13,500.00	10,000.00	0.00	10,000.00	10,000.00	0.00	10,000.00
Utilities Natural Gas					3,500.00		3,500.00	3,500.00		3,500.00
Utilities Water	2,443.97	2,825.00	0.00	2,825.00	2,400.00	0.00	2,400.00	2,400.00	0.00	2,400.00

Scott County EMA Budget Amendment FY 2023



Account Description	Total Actual 2022	SECC Budget 2023	EMA Budget 2023	Total Budget 2023	SECC Amended May 2023	EMA Amended May 2023	Total Amended May 2023	SECC 2nd Amend 2023	EMA 2nd Amend 2023	Total Estimate 2023
Utilities Water Miscellaneous	740.40	920.00	0.00	920.00	700.00	0.00	700.00	700.00	0.00	700.00
Utilities Sewer	1,804.11	3,025.00	0.00	3,025.00	2,200.00	0.00	2,200.00	2,200.00	0.00	2,200.00
Electric Misc	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Commercial Services	232,055.10	275,000.00	0.00	275,000.00	245,000.00	0.00	245,000.00	245,000.00	0.00	245,000.00
Rent Lease Tower Site	12,732.00	15,000.00	0.00	15,000.00	15,000.00	0.00	15,000.00	15,000.00	0.00	15,000.00
Professional Services	338,788.00	320,000.00	8,500.00	328,500.00	320,000.00	22,500.00	342,500.00	320,000.00	22,500.00	342,500.00
Contingency	17,010.59	20,000.00	3,000.00	23,000.00	20,000.00	3,000.00	23,000.00	20,000.00	3,000.00	23,000.00
Recruitment	0.00	1,000.00	0.00	1,000.00	100.00	0.00	100.00	100.00	0.00	100.00
Insurance Premiums Default	3,870.00	0.00	4,000.00	4,000.00	0.00	6,100.00	6,100.00	0.00	6,100.00	6,100.00
Insurance Premiums Workers Comp	9,364.00	12,500.00	0.00	12,500.00	10,000.00	0.00	10,000.00	10,000.00	0.00	10,000.00
Insurance Premiums Property Liability	56,898.00	64,000.00	0.00	64,000.00	6,000.00	0.00	6,000.00	6,000.00	0.00	6,000.00
Insurance Premiums Prof Liability	0.00	0.00	0.00	0.00	76,500.00	0.00	76,500.00	76,500.00	0.00	76,500.00
Unemployment Compensation	0.00	3,000.00	0.00	3,000.00	3,000.00	0.00	3,000.00	3,000.00	0.00	3,000.00
800 MHz Access Fees	489,473.10	0.00	0.00	0.00	95,000.00	0.00	95,000.00	95,000.00	0.00	95,000.00
800 MHz Maintenance Costs	203,572.17	0.00	0.00	0.00	61,000.00	0.00	61,000.00	61,000.00	0.00	61,000.00
Internet Line Charges	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Other Expense	0.00	200.00	0.00	200.00	200.00	0.00	200.00	200.00	0.00	200.00
Disaster Preparedness Remediation	76,049.31	0.00	100,000.00	100,000.00	0.00	100,000.00	100,000.00	0.00	400,000.00	400,000.00
Supplies General	23,679.08	29,750.00	4,000.00	33,750.00	29,750.00	5,000.00	34,750.00	29,750.00	5,000.00	34,750.00
Supplies Office Printing	4,549.23	1,500.00	350.00	1,850.00	4,800.00	475.00	5,275.00	4,800.00	475.00	5,275.00
Supplies Clothing	1,190.94	0.00	800.00	800.00	0.00	1,000.00	1,000.00	0.00	1,000.00	1,000.00
Supplies Inventory Stockpile	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Periodicals and Subscriptions	641.99	250.00	100.00	350.00	250.00	200.00	450.00	250.00	200.00	450.00
Vehicle Supplies Fuels & Lubricants	1,819.65	650.00	2,300.00	2,950.00	500.00	1,650.00	2,150.00	500.00	1,650.00	2,150.00
Vehicle Supplies Parts	552.16	0.00	800.00	800.00	0.00	800.00	800.00	0.00	800.00	800.00
Principal on Indebtedness	570,000.00	590,000.00	0.00	590,000.00	590,000.00	0.00	590,000.00	590,000.00	0.00	590,000.00
Interest on Indebtedness	147,400.00	136,000.00	0.00	136,000.00	136,000.00	0.00	136,000.00	136,000.00	0.00	136,000.00
<b>Total EXPENSE</b>	<b>10,486,308.95</b>	<b>9,308,933.00</b>	<b>600,275.00</b>	<b>9,909,208.00</b>	<b>9,811,322.00</b>	<b>699,255.00</b>	<b>10,510,577.00</b>	<b>9,811,322.00</b>	<b>999,255.00</b>	<b>10,810,577.00</b>

Chk Total 10,486,308.95 9,909,208.00 10,510,577.00 10,810,577.00

FUND BALANCE										
REV Total	10,429,213.98	9,053,800.00	481,975.00	9,535,775.00	9,811,680.00	594,674.00	10,406,354.00	9,811,680.00	594,674.00	10,406,354.00
EXP Total	10,486,308.95	9,308,933.00	600,275.00	9,909,208.00	9,811,322.00	699,255.00	10,510,577.00	9,811,322.00	999,255.00	10,810,577.00
+/-	-57,094.97	-255,133.00	-118,300.00	-373,433.00	358.00	-104,581.00	-104,223.00	358.00	-404,581.00	-404,223.00
Beginning Fund Balance	2,658,544.62	2,406,397.04	195,052.61	2,601,449.65	2,406,397.04	195,052.61	2,601,449.65	2,151,264.04	195,052.61	2,346,316.65
Ending Fund Balance	2,601,449.65	2,151,264.04	76,752.61	2,228,016.65	2,406,755.04	90,471.61	2,497,226.65	2,151,622.04	-209,528.39	1,942,093.65
Total Fund expenditures	57,094.97	255,133.00	118,300.00	373,433.00	-358.00	104,581.00	104,223.00	-358.00	404,581.00	404,223.00
Fund Balance as a percentage of expenditures	25%	23%	13%	22%	25%	13%	24%	22%	-21%	18%

Ending Fund Balance Net of Contingency 176,752.61 190,471.61 190,471.61  
 Fund Balance Expenditures - Net 18,300.00 4,581.00 4,581.00

**NOTICE OF PUBLIC HEARING - AMENDMENT OF CURRENT BUDGET**

Scott County Emergency Management Commission  
Fiscal Year July 1, 2022 - June 30, 2023

The Scott County Emergency Management Commission will conduct a public hearing for the purpose of amending the current budget for fiscal year ending June 30, 2023

**Meeting Date/Time:** 6/22/2023 06:00 PM

**Contact:** David Donovan

**Phone:** (563) 484-3050

**Meeting Location:** 1100 E. 46th Street, Davenport, Iowa 52807

There will be no increase in taxes. Any residents or taxpayers will be heard for or against the proposed amendment at the time and place specified above. A detailed statement of: additional receipts, cash balances on hand at the close of the preceding fiscal year, and proposed disbursements, both past and anticipated, will be available at the hearing. Budget amendments are subject to protest. If protest petition requirements are met, the State Appeal Board will hold a local hearing. For more information, consult <https://dom.iowa.gov/local-gov-appeals>.

<b>EXPENDITURES</b>	<b>Total Budget as Certified or Last Amended</b>	<b>Amendment Increase</b>	<b>Total Budget After Current Amendment</b>	<b>Reason</b>
Administration and Operations	8,542,077	300,000	8,842,077	City of Davenport, May 2023 disaster management response
Capital Outlays	1,968,500	0	1,968,500	
<b>Total</b>	<b>10,510,577</b>	<b>300,000</b>	<b>10,810,577</b>	