



SCOTT COUNTY EMERGENCY MANAGEMENT COMMISSION

Mayor Bob Gallagher, Chair
David Donovan, Agency Director
Brian Payne, EMA Coordinator
1100 East 46th Street, Davenport, Iowa 52807
Phone 563-484-3050 david.donovan@scottcountyiowa.com

Tentative Meeting Agenda

October 27, 2022, at 6:00 p.m.

SCEMA Commission – In-person Meeting
Emergency Operations Center Conference Room
1100 E. 46th St
Davenport, IA 52807

- 1) Changes to and/or approval of Meeting Agenda – today’s meeting.
Motion _____ Second _____ Ayes ____ Nays ____
 - 2) Approval of Minutes from August 25, 2022, Commission meeting (see attached)
Motion _____ Second _____ Ayes ____ Nays ____
 - 3) Project Updates:
 - a. Hazard Mitigation Plan
 - b. EOC Technology
 - c. Genesis Well Project and Grant Update
 - 4) Approval of a Memorandum of Agreement for the Genesis Well Project and instructing staff to work with Genesis Health and Iowa American Water to projects complete the grant.
Motion _____ Second _____ Ayes ____ Nays ____
 - 5) Approval of annual Emergency Operations Plan updates – ESF 6, 8, 10 and 11
Motion _____ Second _____ Ayes ____ Nays ____
 - 6) Approval of a Notice of Intent for a BRIC Grant
-

Motion_____Second_____Ayes___Nays___

- 7) Approval of a Memorandum of Understanding with Clinton County for IPAWS Alerts

Motion_____Second_____Ayes___Nays___

- 8) Discussion of FY 2024 Budget

- 9) Other Items of Interest - Iowa Governor's School Safety Initiative

- 10)Next Scheduled Meeting – December 1, 2022, at 6:00 pm, for a regularly scheduled meeting.

- 11)Motion to Adjourn Time_____

Motion_____Second_____Ayes___Nays___



SCOTT COUNTY EMERGENCY MANAGEMENT AGENCY

David Donovan, Director
Bob Gallagher, Commission Chair
1100 East 46th Street, Davenport, Iowa 52807
(563)484-3050 david.donovan@scottcountyiowa.com

**Scott County Emergency Management Agency Commission
August 25, 2022, Meeting Minutes for Approval**

The Scott County Emergency Management Commission met for a regularly scheduled meeting on Thursday, August 25, 2022, at 6:00 p.m. The meeting was conducted in-person at Scott Emergency Communication Center in the Emergency Operations Center conference room.

Commission Members present:

Bob Gallagher, Mayor of Bettendorf; Michael Matson, Mayor of Davenport; Anthony Heddlesten, Mayor of Riverdale; Ken Schoenthaler, Mayor of Donahue; Daniel Collins, Mayor Pro-tem of Eldridge; Sally Rodriguez, Mayor of Buffalo; Tony Knobbe, Scott County Board of Supervisors; and Michael Limberg, Mayor of Long Grove.

Others Present:

Vince Jurgena, Riverdale City Council Member, Dave Donovan, Scott County EMA/SECC; and Brian Payne, Scott County EMA

Mayor Gallagher called the meeting to order at 6:00 p.m.

Approval of Meeting Agenda and Minutes

Mayor Limberg made a motion to approve the agenda for the August meeting. Mayor Matson seconded the motion. All Ayes. Motion carried.

Mayor Heddlesten made a motion to approve the minutes from the May 19, 2022, special meeting of the Scott County Emergency Management Commission. Mayor Limberg seconded the motion. All Ayes. Motion carried.

Denise Bulat provided a presentation to the Commission on the Hazard Mitigation Plan update. The grant was finally approved by FEMA and work has begun. Bulat explained what is needed from each municipality and discussed the steering committee. She reviewed the county-wide hazard rankings and the process for completing those rankings and updating community profiles and mitigation strategies for each municipality. The Commission and Bulat, along with Donovan and Payne, discussed the significance of the plan and the process and timeline moving forward. No one from the public was present offer comments or input.

Donovan and Payne provided updates on several projects and initiatives:

- 1) The final expenditures for the Alert Iowa marketing grant.
- 2) The large BRIC grant application for water supply resilience did not move forward to the next step for approval. He said that there is still a desire to explore future grant opportunities since redundant water sources remains a priority. The State of Iowa intends to do research to determine why several Iowa projects did not compete well. The Commission discussed the need to work with local officials well in advance regarding planning for well locations and local requirements.
- 3) Status of the Mobile Command Vehicle remains as out of service due to licensing requirements. The Commission discussed possible partnerships with fire agencies and the potential for replacing the aging vehicle in the future.
- 4) Progress of the EOC Technology Project. That project is expected to finish before the end of the calendar year due to the back order of some components.
- 5) Payne has proposed a revised strategy for completing the Genesis Well Project and Grant, since bids came in well over budget. Project partners cannot commit to the additional expense. Staff will pursue agreements to implement the new direction to allow the grant to close and the project to proceed.

Limberg made a motion to approve rejecting all bids from the second round of bidding for the Genesis Well Project. Knobbe seconded. All Ayes. Motion carried.

Donovan and Payne outlined a new requirement to approve a portion of elective training for the Emergency Management Performance Grant funded staff. Heddleston made a motion to approve the annual training for the 2021 EMPG grant. Matson seconded. All Ayes. Motion carried.

Payne discussed changes to Alert Iowa text notifications from cellular carriers, including a per text fee. He proposed funding those costs at the EMA level and reevaluate after one year.

Donovan and Payne explained the new Alert Iowa Operations Plan for Scott County. Schoenthaler made a motion to approve the plan contingent on review by the Iowa Homeland Security and Emergency Management Department. Matson seconded. All Ayes. Motion carried.

Donovan and Payne discussed annual updates to the Scott County Emergency Operations Plan, which were distributed electronically to Commission members. Approval and adoption at the October meeting.

Donovan outlined a proposal to adopt a Special Occasion Bonus for Scott County Emergency Management staff, identical to that approved for Scott County employees. Matson made a motion to approve. Heddleston seconded. All Ayes. Motion carried.

Donovan and Payne outlined the need to consider purchasing a forklift and to replace the current large format plotter in the EOC. Those items to come before the Commission as needed pursuant to current purchasing policy and approval limits. Both purchases are funded from existing fund balance and would be included in a future budget amendment.

Donovan and Payne updated the Commission on the current status of Monkeypox and discussed the Iowa Governor's School Safety initiatives.

The next scheduled meeting of the Scott County Emergency Management Commission is Thursday, October 27, 2022 at 6:00 pm.

Limberg made a motion to adjourn the meeting at 7:22 pm. Knobbe seconded. All Ayes. Motion carried.





SCOTT COUNTY EMERGENCY MANAGEMENT AGENCY

1100 East 46th Street, Davenport, Iowa 52807
(563) 484-3050 ema@scottcountyiowa.gov

October 21, 2022

To: Mayor Bob Gallagher
EMA Commission Chair

From: Brian Payne
EMA Deputy Director

Subj: Approval of a Memorandum of Agreement for the Genesis Well Project

As discussed at the August Commission meeting, we have prepared a memorandum of agreement to reflect contractual changes to allow the Genesis Well Project to move forward. As you recall, at the August meeting, the Commission rejected all bids from the second round of bidding due to being significantly over the estimates. Our consulting engineers and the bidders concur that the bid climate and uncertainty with the supply chain have negatively impacted the bids we received.

The proposed MOA will move the procurement and the grant funding through those partners toward preparatory work including rerouting of sanitary sewer, the installation of water feedlines and site preparatory work. That work will satisfy our grant obligations allowing us to close the grant, with the MOA in place to facilitate the future completion of the original project goals.

Our project partners, Genesis Health Systems and Iowa American Water agree to complete the well at a later date when the bid climate is more favorable. The revised terms also position those private sector partners to move more quickly, utilize in-house resources, sole source contracts and amending bids from other projects as the situation might warrant to contain costs and facilitate completion of the project. Those strategies are not possible under the terms of the grant.

The proposed MOA has been reviewed by the County Attorney's Office and is in review by our project partners.

We recommend approval of the Memorandum of Agreement with Genesis Health System and Iowa American Water, contingent on final legal reviews. We further request approval for staff to move forward with our partners preparing plans and soliciting quotes for project work to complete the grant.

CC: Dave Donovan
Jim Hawkes



**Addendum of;
MEMORANDUM OF AGREEMENT
Between
SCOTT COUNTY, IOWA
(Emergency Management Agency)
And
GENESIS HEALTH SYSTEM
And
Iowa-American Water Company**

This Addendum of the Memorandum of Agreement (“MOA”) is entered into this _____ day of _____, 2022, by and between Scott County Emergency Management Agency (hereafter Scott County EMA), Iowa-American Water Company (hereafter IA Water), Davenport, Iowa’s potable water company, and Genesis Health System (hereafter Genesis), a local, non-profit, healthcare system.

Pursuant of the Memorandum of Agreement, entered into on November 4th, 2020, by Scott County EMA, IA Water, & Genesis as indicated by their respective governing bodies is hereby amending the following sections of the MOA:

RECITALS

WHEREAS, The MOA entered into on November 4th, 2020, is still the binding, and only the scope changes below are being amended; and

WHEREAS, Scott County EMA, IA Water, & Genesis understand that this amendment is being enacted due to timing constraints to complete construction, supply chain issues, contractor’s availability to complete the work, cost of inflation, approaching deadline for expanding grant funds, and local fund availability; and

WHEREAS, the construction design that was produced by IMEG can be divided out into separate projects, and will be able to be locally procured through this MOA by any of the partners listed above; and

WHEREAS, until such time that the grant funds have been expended, and the Iowa Flood Mitigation Board closes the grant, all purchases will follow procurement guidelines; and

WHEREAS, Reimbursement requests can be made by IA water or Genesis to Scott County EMA through invoicing, allowing the agencies listed above to enact upon their contract agreements to complete work that has been outlined within the Design & Engineering specifications; and

WHEREAS, IA Water & Genesis agree to continue working collaboratively with all other local governments & agencies, as appropriate, relating to this project. This includes but not limited to the City of Davenport, Iowa DNR, Scott County, Health & Human Services (formally known as Iowa Department of Public Health).

WHEREAS, IA Water & Genesis agree to continue moving this project forward, as fast as reasonable possible, to complete the establishment of this emergency well. And, acknowledge that if this project is stopped, reimbursement of \$417,375 will be provided back to the State of Iowa's Flood Mitigation Fund.

WHEREAS, Genesis agrees any grant funds that are applied towards construction work that is listed in the original MOA as a responsibility of Genesis. Genesis will reapply that reimbursement into the project in an area that is agreed upon by all parties listed in the MOA.

NOW, THEREFORE, in consideration of the mutual promises and covenants contained herein, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Scott County EMA, IA Water, and Genesis hereby agree to the following terms and conditions:

1. Construction Work Separation

Scott County EMA, IA Water, & Genesis will collaboratively identify construction work that can be separated out of the design & engineering specifications. The work that is identified will be separated out of the larger project, and construction will be completed.

2. Procurement Guidelines

Expenditures that will be applied towards the State of Iowa's Flood Mitigation Fund will follow local & state procurement guidelines. Or, provided through sole sourcing; IA Water & Genesis, following the design & engineering specifications, will have the ability to procure & complete those areas of construction needed to continue moving this project forward.

IA Water & Genesis are requested to obtain three quotes to bid the projects. Once quotes are received, you are requested to retain the cheapest bid for your construction project. However, if the cheapest bid would negatively impact your established contract agreements, operational safety/security measure for IA Water & Genesis, or other operational impacting contingencies that require a specific knowledge or procurement source. For situations where IA Water or Genesis do not select the cheapest bid, a short written explanation will need to be submitted. Additional details can be found in #3.

If this guideline is followed, reimbursement requests can be made to Scott County EMA for this work.

3. Reimbursement Request & Invoicing Guidelines

Reimbursement requests will be accepted by Scott County EMA from IA Water & Genesis until such time the grant funds have been depleted, and when procurement guidelines within the MOA Amendment were followed.

Reimbursement request will require the following information or documents before processing through Scott County EMA Accounts Payable for payment; procurement method followed with a brief description why, copies of the three quotes received for project, a short written

description if the cheapest quote wasn't selected, a copy of the invoice received from the contractor/agency, and proof of payment for the invoice to the contractor/agency.

IA Water & Genesis will invoice Scott County EMA for work that was completed. The documents listed in the above paragraph will be attached to invoice. The invoice details need to include the following information; total amount being invoiced (100%), agency submitting the invoice, agency being invoiced (Scott County EMA), local match of 25% deduction, and total amount owed. The total amount owed cannot exceed 75% of the total amount being invoiced.

In the event that the remaining grant funds will not cover the dollar amount (75%) owed, reimbursement request will be paid out based on the total remaining grant funds that are available.

4. Genesis Reapplying Reimbursement

Genesis agrees that any reimbursement received for areas of construction that is listed within the original MOA as their responsibility for completing or areas that are required to be completed to meet State & Federal regulation to complete the Water Well Project. Genesis will reapply those funds in other construction areas that are agreed upon by IA Water, Genesis, & Scott County EMA.

5. Guarantee to Complete the Water Well Project

In addition to the original MOA, it's understood by all agencies listed within the MOA & MOA Amendment that this section of the MOA Amendment is being restated to reinforce to the Iowa Flood Mitigation Board that this project will continue until it's full completion.

At the time of this amendment, the timing of completion for this project is unknown because of the reasons listed above. We expect to have this project to its full completion over the next 3-5 years.

6. Grant Closeout

Once all grant funds have been expended. Scott County EMA, in collaboration with Iowa Homeland Security & Emergency Management, will work with the Flood Mitigation Board through their grant closeout process. Grant closeout would remove all further grant reporting, procurement requirements, and deadlines for project completion.

Scott County EMA, IA Water, & Genesis acknowledge & understand that the decision to close out the grant lies solely with the Flood Mitigation Board. Even though it's felt that the Flood Mitigation Board would support this request, we cannot guarantee this will be their decision.

7. Notices.

All written notices required hereunder shall be addressed as set forth below or as either party may hereafter designate by written notice and shall be deemed delivered (i) upon personal delivery, or (ii) by email notification:

If to Genesis: Genesis Health System
1227 E. Rusholme Street
Davenport, IA 52803
Attn: KEVIN ROSSMILLER

If to IA Water: Iowa American Water Company
5201 Grand Ave.
Davenport, IA 52807
Attn: Randy Moore or Brad Nielsen

If to EMA : Scott County
Emergency Management Agency
1100 E. 46th Street
Davenport, IA 52807

8. Governing Law.

This MOA shall be governed by the laws of the State of Iowa without regard to conflicts of laws principles thereof.

9. Authority.

The Scott County Emergency Management Agency, Iowa American Water Company, and Genesis Health System represent that the person or persons executing this MOA are duly authorized to execute and deliver this MOA on behalf of the Scott County Emergency Management Agency, Iowa American Water Company, and Genesis Health System.

IN WITNESS WHEREOF, the parties have caused this MOU to be executed as of the date first written above.

**SCOTT COUNTY EMERGENCY
MANAGEMENT AGENCY, IOWA**

GENESIS HEALTH SYSTEM

By: _____
Its: _____

By: _____
Its: _____

IOWA-AMERICAN WATER COMPANY

By: _____
Its: _____



SCOTT COUNTY EMERGENCY MANAGEMENT AGENCY

1100 East 46th Street, Davenport, Iowa 52807
(563) 484-3050 ema@scottcountyiowa.gov

October 22, 2022

To: Mayor Bob Gallagher
EMA Commission Chair

From: Brian Payne
EMA Deputy Director

Subj: Approval of Plan Updates for 2022

As discussed at the August Commission meeting, we submitted updated portions of our Emergency Operations Plans to the Iowa Homeland Security and Emergency Management Department for review. Specific plan sections submitted included:

- Emergency Support Function 6 – Evacuation, Mass Care, Housing and Human Services
- ESF 8 – Health and Medical Services
- ESF 10 – Hazardous Materials
- ESF 11 – Agriculture, Natural Resources and Pets

HSEMD has completed their review and approved our plans as complete and meeting their requirements contingent on your adoption. We recommend that the Commission approve and adopt the revised ESFs 6, 8, 10 and 11 for calendar year 2022.

CC: Brian Payne
Jim Hawkes



SCOTT COUNTY EMERGENCY MANAGEMENT AGENCY

1100 East 46th Street, Davenport, Iowa 52807
(563) 484-3050 ema@scottcountyiowa.gov

October 21, 2022

To: Mayor Bob Gallagher
EMA Commission Chair

From: Brian Payne
EMA Deputy Director

Subj: Approval of a Notice Intent for a BRIC grant application

As we discussed at the August Commission meeting, there remains a desire to diversify the source of water in our community. Iowa American Water relies almost exclusively on water drawn from the Mississippi River at a single point. Our project at the Genesis East campus is one piece of our effort to partner together and change that. Our previous Building Resilient Infrastructure and Communities (BRIC) grant that was not approved is another part of that effort.

After our last BRIC application was not approved, staffers from the Iowa Homeland Security and Emergency Management Department, shared in our disappointment. They have inquired with FEMA for a more detailed understanding of why this project was not selected during the last round. Because of what they learned, they have encouraged us to reapply and have committed to working with us to increase the competitiveness of our application. They are very supportive of what we are attempting to achieve via this grant.

Likewise, Iowa American Water was extremely disappointed. They remain highly motivated and are asking the Commission to consider reapplying in the next grant cycle. As you recall, Iowa American Water hired a consultant to prepare the needed analysis and documentation for the last grant application. They have agreed to do similar, if the Commission agrees to reapply. They also are committed to proactively working with local jurisdictions on the planning for the siting and system infrastructure.

After some deliberation, staff also agrees that the potential additional workload is worth the possible outcome – enhanced water source resilience in our community. We

recommend that the Commission approve a Notice of Intent filing for the next round of BRIC applications. We intend to bring the issue back to the Commission at the December meeting for final consideration prior to submission of an application. The notice of intent does not commit our agency to proceeding forward. However, given the timing of the grant application (due in December), we would need to proceed with preparing the application between now and that December meeting. If the Commission agrees to a notice of intent, Iowa American will provide the resources to prepare an application for your consideration in December.

CC: Dave Donovan
Jim Hawkes





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1100 East 46th Street, Davenport, Iowa 52807
(563) 484-3050 ema@scottcountyiowa.gov

October 22, 2022

To: Mayor Bob Gallagher
EMA Commission Chair

From: Brian Payne
EMA Deputy Director

Subj: Memorandum of Understanding with Clinton County for IPAWS

As you recall, Alert Iowa is the statewide mass notification system that we use in Scott County, as do most counties in Iowa. Alert Iowa is also our portal to send Integrated Public Alert and Warning System (IPAWS) alerts. IPAWS is FEMA's national system that provides authenticated emergency and life-saving information to the public through mobile phones using Wireless Emergency Alerts (WEA), to radio and television via the Emergency Alert System (EAS), and on the National Oceanic and Atmospheric Administration's (NOAA) Weather Radio.

IPAWS is highly regulated. Only certain categories of emergency messages qualify as an IPAWS message. Those categories include:

- 1) Presidential Alerts
- 2) Imminent Threat Alerts
- 3) Public Safety Alerts
- 4) AMBER Alerts
- 5) Test Messages

In addition, only trained public safety personnel are given access to the portion of Alert Iowa that can initiate an IPAWS message. Scott County EMA and SECC are the alerting authorities for Scott County and have persons that have completed the required training. Unlike traditional opt-in alerts, IPAWS messages are pushed to all cellular

devices that have WEA enabled, all EAS television and radio stations and all weather radios. Only devices within the defined geographic warning area receive or broadcast IPAWS alerts.

The National Weather Service in our area is authorized to initiate IPAWS alerts for weather emergencies such as Tornados. In addition, the State of Iowa and FEMA could initiate an IPAWS alert on devices in Scott County, should the situation warrant.

We have been working to integrate IPAWS into our Radiological Emergency Plans and are very close to accomplishing that. In order to complete that, we need to execute a reciprocal Memorandum of Understanding with Clinton County that allows each county to activate IPAWS in the other county in the event of a technology failure or other situation that prevents the home county from activating the system.

We recommend approving the Memorandum of Understanding with Clinton County, contingent on legal review by the County Attorney.

CC: Dave Donovan
Jim Hawkes

Commented [PBP1]: I would recommend that we change this to Memorandum of Understanding.

Commented [PBP2]: FYI:
Per Chance, MOUs do not go in front of his EMA Commission, and it will not go to his attorney for approval.



Memorandum of Understanding for Wireless Emergency Alerting (WEA) to the Public

1. Introduction

The Jurisdictions of Scott and Clinton Counties recognize the need for interagency cooperation to enhance public alerting capabilities. This Memorandum of Understanding (MOU) allows the jurisdictions to improve their ability to warn the public of emergencies in a timely manner, where a multi-jurisdictional impact is likely.

2. Purpose

This MOU will allow Wireless Emergency Alerts (WEA) notifications to reach those affected by an Incident and help to eliminate duplicate or conflicting instructions. Each jurisdiction participating in this MOU can activate IPAWS in an emergency.

3. Scope

This Wireless Emergency Alerts (WEA) MOU is effective as of October 1, 2022 and will continue until revoked by all parties following the procedures listed in section 7 Changes to Memorandum of Understanding. The MOU may be used when there is an incident other than a weather event that has occurred in a respective jurisdiction, but which may impact an area outside of the incident jurisdiction and the incident may impact the life safety of the other jurisdiction or when back-up alerting is requested.

Parties to the MOU are:

Jurisdiction: Scott County	Jurisdiction: Clinton County
POC: Brian Payne	POC: Chance Kness
Address: 1100 E. 46 th Street	Address: 241 7 th Ave North
City, State Zip: Davenport, IA 52807	City, State, Zip: Clinton, IA 52732
E-mail: brian.payne@scottcountyiowa.gov	E-mail: kness@clintoncounty-ia.gov
Office phone: (563) 484-3056	Office phone: (563) 242-5712
24 x 7 phone: (563) 343-3313	24 x 7 phone: (563) 219-5050
FIPS Code: 019163	FIPS Code: 019045

4. Definitions

COG- Collaborative Operating Group Is a term used by IPAWS to designate an organization that has been granted access to the IPAWS Alert Aggregator. A COG is established with IPAWS when a Federal, State, territorial, tribal, or local alerting authority executes a Memorandum of Agreement (MOA) with FEMA in order to access and use IPAWS.

FEMA - Federal Emergency Management Agency

IPAWS- Integrated Public Alert and Warning System is available to United States Federal, State, local, territorial and tribal government officials that Improves alert and warning capabilities by allowing the delivery of the message from a single portal to multiple communication pathways. These pathways include; Emergency Alert System (EAS), Wireless Emergency Alerts (WEA), National Weather Service Dissemination Systems including NOAA Weather Radio, Unique Systems (i.e., emergency telephone networks, sirens, or digital road signs), and Future Systems.

MOU- Memorandum of Understanding is an agreement between two or more parties for the purpose of formalizing an agreed upon process or procedure.

WEA- Wireless Emergency Alerts enable alerting authorities to broadcast emergency alerts to cellular carrier customers with compatible mobile devices who are located in the geographic vicinity of cellular towers serving an affected area.

5. Policy and Procedures

All parties agree that in the event of an emergency incident that meets the following criteria, the jurisdiction where the emergency originated can initiate an alert for the other participating jurisdiction to this MOU.

Incident Criteria:

- At the request of the outside jurisdiction for continuity of operations.
- An incident that could impact the life-safety of the outside jurisdictions community if action is not taken by the public (such as evacuation or shelter in place)
- A message is limited to the following event codes:
 - o CDW - Civil Danger Warning
 - o CEM - Civil Emergency Message
 - o EVI - Evacuate Immediate
 - o FRW - Fire Warning
 - o HMW - Hazardous Materials Warning
 - o LAE - Local Area Emergency
 - o LEW - Law Enforcement Warning
 - o RHW - Radiological Hazard Warning
 - o SPW - Shelter in Place Warning

Wireless Emergency Alerts to other jurisdictions will be limited to the geographic area impacted, or the Entire County or FIPS code, as deemed appropriate.

The originating jurisdiction will use the following procedures:

- 1) Identify an Incident that may impact neighboring jurisdictions.
- 2) Determine if that impact meets the policy of this MOU
- 3) If time permits, inform the other party to this agreement and provide detailed information on the incident and that an alert will be issued.
- 4) Compose an IPAWS message that includes the Impacted other jurisdictions' geographic **area**.
- 5) Send the IPAWS message.

- 6) Contact impacted jurisdiction to provide detailed information on the incident, if not done prior to alert activation.
- 7) Coordinate further alerts with all impacted jurisdictions.

The impacted jurisdiction will use the following procedures:

- 1) Monitor IPAWS feeds for all incidents or messages for the jurisdiction.
- 2) Coordinate with originating jurisdiction for any ongoing alerts or follow up messages.

6. Changes to Memorandum of Understanding

This MOU will be reviewed annually, but unless either party is requesting a change to the MOU or revoking their consent, it will be considered an automatic renewal. In the event that changes are made to the approved MOU, the updated version will be forwarded to the State of Iowa Homeland Security and to the FEMA IPAWS Office. If no changes are made with the MOU, a copy of the current MOU will NOT be redistributed back to the State of Iowa Homeland Security and to the FEMA IPAWS Office.

If changes are requested to this MOU, the requesting jurisdiction will submit the respective changes to the other party. The other party will review and provide acceptance, modification or rejection to the originating jurisdiction. Should all parties agree to the change(s), the originating jurisdiction will prepare a new version of the MOU for signature by all parties.

If a jurisdiction elects to revoke the MOU, the respective jurisdiction will notify the other party of the MOU in writing with a 30-day notice. The State needs to be notified of any changes to the MOU including changes of participants.

Each jurisdiction will submit requested changes to their alerting authority to the State for review and approval and then to FEMA IPAWS for an update to their respective Collaborative Operating Group permissions.

Clinton County Emergency Management Agency	Scott County Emergency Management Agency
Chance Kness	Brian Payne
Emergency Management Coordinator	Emergency Management Coordinator
Signature	Signature
Date	Date

EMA Budget Request Detail - FY 2024



Account Number	Account Description	EMA Actual 2020	EMA Actual 2021	EMA Actual 2022	EMA Budget 2023	EMA Amend 2023	EMA Request 2024
REVENUE							
42118	State of Iowa E911 Program	0.00	0.00	0.00	0.00	0.00	0.00
42119	Governor's Traffic Safety Bureau	0.00	0.00	0.00	0.00	0.00	0.00
42163.01	Federal (FEMA) EMPG	39,000.00	60,051.94	39,000.00	39,000.00	58,500.00	39,000.00
42163.02	Federal (FEMA) HMEP-T	0.00	0.00	0.00	7,500.00	3,000.00	3,000.00
42163.03	Federal (FEMA) HMEP-P	0.00	0.00	0.00	0.00	0.00	0.00
42163.04	Federal (FEMA) HMEP-E	0.00	0.00	0.00	0.00	0.00	0.00
42163.05	Federal (FEMA) Hazard Mitigation	0.00	0.00	0.00	10,000.00	22,000.00	0.00
42163.06	Federal (FEMA) PA	49,804.69	148,505.08	224,394.88	0.00	25,000.00	0.00
42163.07	State (HSEMD) PA	0.00	0.00	0.00	0.00	20,000.00	0.00
43423	Build America Bond IRS Interest Subsidy	0.00	0.00	0.00	0.00	0.00	0.00
43400	Grant Project Default	0.00	0.00	112,447.41	15,625.00	40,500.00	0.00
43432.03	COVID-19	0.00	0.00	0.00	0.00	0.00	0.00
43435	Homeland Security Grant Program		0.00	0.00		0.00	0.00
43707	State Revenue - Well Project	0.00	0.00	28,685.61	47,000.00	175,000.00	0.00
43809	Reimbursements from Scott County	218,000.00	218,000.04	249,999.96	310,000.00	310,000.00	440,000.00
43809.01	Reimbursements from Scott County - Cap	0.00	0.00	0.00	0.00	0.00	0.00
45051	Sale of Stockpile	0.00	0.00	1,841.15	10,000.00	10,000.00	10,000.00
46035	Professional Services to Others	0.00	0.00	0.00	0.00	0.00	0.00
	Interest	4,646.13	784.70	41.26	350.00	350.00	350.00
47012	Buildings Rent	0.00	0.00	0.00	0.00	0.00	0.00
	P-25 Access Fees	0.00	0.00	0.00	0.00	0.00	0.00
48121.00	Refunds & Reimbursement Default	9,972.17	50,403.97	4,463.57	500.00	500.00	500.00
48121.04	Refunds and Reimbursements - Exelon	46,918.00	317.19	40,431.00	42,000.00	42,000.00	42,000.00
48121.05	Refunds and Reimbursements - DAEC	19,000.00	9,500.00	0.00	0.00	0.00	0.00
48151.07	Refunds and Reimbursements - COVID	53,445.51	27,066.42	0.00	0.00	0.00	0.00
48118	Employee Jury Duty	0.00	0.00	0.00	0.00	0.00	0.00
Total		440,786.50	514,629.34	701,304.84	481,975.00	706,850.00	534,850.00

chk total

EMA Budget Request Detail - FY 2024



Account Number	Account Description	EMA Actual 2020	EMA Actual 2021	EMA Actual 2022	EMA Budget 2023	EMA Amend 2023	EMA Request 2024
EXPENSES							
61010.01	Salaries Regular	131,475.72	146,017.19	198,962.11	242,000.00	242,000.00	251,680.00
61015.00	Salaries Overtime Default	0.00	0.00	739.83	2,500.00	2,500.00	2,500.00
61030	Shift Differential	0.00	0.00	0.00	0.00	0.00	0.00
61065	Separation Compensation		0.00	0.00			0.00
61068	Bonus Pay	0.00	0.00	0.00	0.00	0.00	0.00
62002	Health/Medical Benefits	39,250.78	43,914.36	62,350.08	66,500.00	66,500.00	66,500.00
62003	Social Security (FICA)	9,596.66	10,690.55	14,637.06	18,500.00	18,500.00	19,147.50
62004	Retirement (IPERS)	12,411.24	13,800.37	18,835.39	25,000.00	25,000.00	25,875.00
62007	Deferred Compensation Allowance	150.00	617.50	1,670.00	1,000.00	1,000.00	1,750.00
62010	Meal Reimbursement (IRS)	8.25	0.00	150.00	150.00	150.00	150.00
62014	Moving Expense Benefit	0.00	0.00	0.00	0.00	0.00	0.00
63011.07	Buildings SECC	0.00	0.00	0.00	0.00	0.00	0.00
63071.01	Tech & Equip Office Furn	1,239.69	761.63	729.13	1,400.00	1,400.00	8,000.00
63071.02	Tech & Equip Other Equipment	41,611.00	48,143.54	126,405.76	11,000.00	33,000.00	27,500.00
	Tech and Equipment - Fund Reserve		0.00	0.00	0.00	0.00	0.00
63072	Vehicles General Purchase		0.00	64,225.50	0.00	0.00	0.00
63013.03	Infrastructure - Telecommunications	0.00	0.00	0.00	0.00	0.00	0.00
63073	Other Improv / Well Projects	0.00	55,782.41	34,210.15	62,500.00	175,000.00	0.00
64010	Travel	1,031.26	0.00	692.19	2,200.00	2,200.00	3,000.00
64011.00	Schools of Instruction General	309.00	813.44	1,207.97	3,000.00	3,000.00	20,000.00
64011.02	Schools of Instruction Regional	0.00	0.00	0.00	0.00	0.00	0.00
64014.00	Employee Development General	0.00	0.00	0.00	400.00	400.00	400.00
64014.02	Employee Development Empl PRIDE		45.36	110.46	75.00	75.00	75.00
64014.03	Employee Dev - Recognition	0.00	0.00	0.00	500.00	500.00	500.00
64015	Public Notices	71.74	163.32	319.28	300.00	300.00	300.00
64016	Memberships	0.00	250.00	300.00	400.00	400.00	400.00
64018.01	Maintenance Vehicles	14,982.66	8,644.04	3,287.98	12,500.00	6,850.00	8,500.00
64018.02	Maintenance Buildings	4,926.46	0.00	7,010.50	4,000.00	4,000.00	6,500.00
64018.03	Maintenance Equipment	1,579.00	321.88	6,084.00	2,500.00	2,500.00	7,500.00
64018.04	Maintenance Computer Software	2,187.50	4,824.00	10,726.31	8,500.00	8,500.00	12,000.00

EMA Budget Request Detail - FY 2024



Account Number	Account Description	EMA Actual 2020	EMA Actual 2021	EMA Actual 2022	EMA Budget 2023	EMA Amend 2023	EMA Request 2024
64018.05	Maint Vehicles - Wash and Detail	0.00	0.00	0.00			250.00
64018.07	Tower Site Maintenance	0.00	0.00	0.00	0.00	0.00	0.00
64018.08	Radio System Maintenance	0.00	0.00	0.00	0.00	0.00	0.00
	Radio Device Maintenance	0.00	0.00	0.00	0.00	0.00	0.00
64021.01	Data Processing Hardware	6,626.92	3,017.56	913.15	3,200.00	3,200.00	2,800.00
64027	Postage & Shipping	180.37	9.19	146.28	100.00	100.00	100.00
64028.03	Telephone Cellular	5,776.75	4,120.94	4,405.81	6,500.00	6,500.00	5,575.00
64028.05	Telephone Other	1,449.42	1,543.79	1,503.70	1,700.00	1,700.00	1,600.00
64031.01	Utilities Electric	0.00	0.00	0.00	0.00	0.00	0.00
64031.07	Utilities Electric Towers		0.00	0.00	0.00	0.00	0.00
64031.04	Utilities Water	0.00	0.00	0.00	0.00	0.00	0.00
64031.05	Utilities Water Miscellaneous	0.00	0.00	0.00	0.00	0.00	0.00
64031.06	Utilities Sewer	0.00	0.00	0.00	0.00	0.00	0.00
64031.08	Electric Misc			0.00	0.00	0.00	
64032	Commercial Services	0.00	0.00	0.00	0.00	0.00	0.00
64033.03	Rent Lease Tower Site		0.00	0.00	0.00	0.00	0.00
64037	Professional Services	3,508.75	0.00	100.00	8,500.00	25,000.00	0.00
64040	Contingency	2,306.30	642.98	1,905.59	3,000.00	3,000.00	3,000.00
64042	Recruitment	0.00	0.00	0.00	0.00	0.00	0.00
64055	Insurance Premiums Default	3,548.00	3,612.00	3,870.00	4,000.00	5,000.00	5,000.00
64055.02	Insurance Premiums Workers Comp	0.00	0.00	0.00	0.00	0.00	0.00
64055.04	Insurance Premiums Property Liability	0.00	0.00	0.00	0.00	0.00	0.00
64055.06	Insurance Premiums Prof Liability	0.00	0.00	0.00	0.00	0.00	0.00
64058	Unemployment Compensation	0.00	0.00	0.00	0.00	0.00	0.00
64114.01	800 MHz Access Fees	0.00	0.00	0.00	0.00	0.00	0.00
64114.03	800 MHz Maintenance Costs	0.00	0.00	0.00	0.00	0.00	0.00
64134	Internet Line Charges	0.00	0.00	0.00	0.00	0.00	0.00
64149	Other Expense	0.00	0.00	0.00	0.00	0.00	0.00
64175	Disaster Preparedness Remediation	201,782.67	258,573.21	76,049.31	100,000.00	100,000.00	100,000.00
66012.00	Supplies General	6,356.56	2,534.40	3,778.86	4,000.00	4,000.00	4,500.00
66012.02	Supplies Office Printing	729.98	236.82	863.94	350.00	350.00	1,000.00
66012.03	Supplies Clothing	364.95	652.98	1,190.94	800.00	1,000.00	1,200.00

EMA Budget Request Detail - FY 2024



Account Number	Account Description	EMA Actual 2020	EMA Actual 2021	EMA Actual 2022	EMA Budget 2023	EMA Amend 2023	EMA Request 2024
66021.08	Supplies Inventory Stockpile		70,841.42	0.00	0.00	5,000.00	4,000.00
66015	Periodicals and Subscriptions	355.00	22.00	252.00	100.00	100.00	150.00
66016.01	Vehicle Supplies Fuels & Lubricants	1,589.63	570.25	1,351.41	2,300.00	2,300.00	2,300.00
66016.02	Vehicle Supplies Parts	275.18	567.81	552.16	800.00	800.00	800.00
67010	Principal on Indebtedness	0.00	0.00	0.00	0.00	0.00	0.00
67011	Interest on Indebtedness	0.00	0.00	0.00	0.00	0.00	0.00
Total EXPENSE		495,681.44	681,734.94	649,536.85	600,275.00	751,825.00	594,552.50

Chk Total

FUND BALANCE							
	REV Total	440,786.50	514,629.34	701,304.84	481,975.00	706,850.00	534,850.00
	EXP Total	495,681.44	681,734.94	649,536.85	600,275.00	751,825.00	594,552.50
	+/-	-54,894.94	-167,105.60	51,767.99	-118,300.00	-44,975.00	-59,702.50
	Beginning Fund Balance	287,447.12	232,552.18	65,446.58	117,214.57	117,214.57	172,239.57
	Ending Fund Balance	232,552.18	65,446.58	117,214.57	-1,085.43	72,239.57	112,537.07
	Total Fund expenditures	54,894.94	167,105.60	-51,767.99	118,300.00	44,975.00	59,702.50
	Fund Balance as a percentage of expenditures	47%	10%	18%	0%	10%	19%

Ending Fund Balance Net of Contingency

98,914.57 172,239.57 212,537.07

Fund Balance Expenditures - Net

18,300.00 (55,025.00) (40,297.50)

Scott County Emergency Management Agency 5 year Project Plan

FISCAL YEAR >>>>	2021	2022	2023	2023	2024	2025	2026	2027	2028	Future
Description	Actual	Actual	Budget	Amend	Proposed	Proposed	Proposed	Proposed	Proposed	Unprogrammed Needs
Fleet/Vehicles (63072)										
Fleet - SUV (1/2 w/ SECC)	-	21,500	-	-	-	-	-	-	25,000	-
Fleet - Pick-up Replacement	-	-	-	-	-	-	-	-	-	58,000
Fork Truck	-	-	-	15,000	-	-	-	-	-	-
Fleet - Command Vehicle Replacement	-	-	-	-	-	-	300,000	-	-	-
Building & Grounds Total	-	21,500	-	15,000	-	-	300,000	-	25,000	58,000
Building & Equipment										
Pump Acquisition	-	-	-	-	-	10,000	-	-	-	45,000
Sandbagging Equipment	-	-	-	-	-	-	-	-	-	20,000
Lighting Towers	-	-	-	-	12,500	12,500	-	-	-	-
General Replacement	7,536	5,000	5,000	5,000	10,000	10,000	10,000	20,000	20,000	-
Building & Grounds Total	7,536	5,000	5,000	5,000	22,500	32,500	10,000	20,000	20,000	65,000
Technology Projects										
Copier Replacement	5,090	-	-	-	-	-	7,500	-	-	8,000
Audio Visual Replacement	1,223	50,000	-	-	-	5,000	2,500	2,500	-	-
PC Replacements	-	-	6,000	-	-	-	-	-	-	20,000
Siren Controllers	-	-	-	-	-	-	-	-	-	45,000
Drone Project	28,658	-	-	-	-	-	35,000	-	-	45,000
Digital Message Board	5,300	-	-	-	-	-	-	-	-	-
Phone App	-	-	-	-	-	-	-	-	-	10,000
Plotter Replacement	-	2,800	-	3,000	-	-	-	-	-	-
Tablet Replacements	-	-	-	-	4,000	-	-	-	6,000	-
Computer Replacements	-	-	-	-	-	14,000	-	-	-	-
Network Router / Storage	-	-	-	-	-	-	-	-	-	20,000
ICS Situation Software	-	-	-	-	-	50,000	50,000	-	-	65,000
Radio Purchases	-	5,000	-	-	-	-	-	-	-	-
Ham Radio Project	-	-	-	4,000	-	-	5,000	-	-	-
Laptop Replacements	1,098	-	-	6,000	-	-	-	6,000	-	4,000
Monitor Replacements	-	2,500	-	-	1,000	3,500	-	1,000	3,500	3,500
Technology Sub-Total	41,369	60,300	6,000	13,000	5,000	72,500	100,000	9,500	9,500	220,500
Other Projects (63073)										
Genesis Well Project	55,782	289,333	62,500	175,000	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-
Other Projects Sub-Total	55,782	289,333	62,500	175,000	-	-	-	-	-	-
Contingency Projects										
Disaster Contingency Authority	258,573	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000
		-	-	-	-	-	-	-	-	-
Contingency Sub-Total	258,573	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000

**Scott County Emergency Management Agency
5 year Project Plan**

FISCAL YEAR >>>>	2021	2022	2023	2023	2024	2025	2026	2027	2028	Future
Description	Actual	Actual	Budget	Amend	Proposed	Proposed	Proposed	Proposed	Proposed	Unprogrammed Needs
Total Capital Budget Requested	363,261	476,133	173,500	308,000	127,500	205,000	510,000	129,500	154,500	443,500
Net of Contingency and Grant Projects	48,905	86,800	11,000	33,000	27,500	105,000	410,000	29,500	54,500	343,500