



SCOTT COUNTY EMERGENCY MANAGEMENT COMMISSION

Mayor Bob Gallagher, Chair
David Donovan, Agency Director
1100 East 46th Street, Davenport, Iowa 52807
Phone 563-484-3050 david.donovan@scottcountyiowa.com

Tentative Meeting Agenda

August 19, 2021, at 6:00 p.m.

SCEMA Commission – In-person Meeting
Emergency Operations Center Conference Room
1100 E. 46th St
Davenport, IA 52807

Approval of Meeting Agenda and Minutes

- 1) Changes to and/or approval of Meeting Agenda – today’s meeting.
Motion _____ Second _____ Ayes _____ Nays _____
- 2) Approval of Minutes from July 15, 2021, Commission meeting (see attached)
Motion _____ Second _____ Ayes _____ Nays _____

Old Business

- 1) Update on the Quad City P-25 Radio Project
- 2) Update on the Genesis Well Project
- 3) Update on Alert Iowa

New Business

- 1) Approval of Grant Applications for the EMPG-ARPA grant, the HSGP grant and a Notice of Intent for the BRIC grant program.
- 2) Approval of the award of bid for an Alert Iowa mailer.

Approvals

- 1) Approval of Grant Applications – EMPG-ARPA application, HSGP application and BRIC notice of intent.
Motion _____ Second _____ Ayes _____ Nays _____
- 2) Approval of award of bid for an Alert Iowa direct mailer.
Motion _____ Second _____ Ayes _____ Nays _____

Next Meeting

- 1) Next Scheduled Meeting – **October 28, 2021**, at 6:00pm, for a regularly scheduled, bi-monthly Commission meeting.
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Adjourn

1) Motion to Adjourn

Time_____

Motion_____Second_____Ayes_____Nays_____





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Scott County Emergency Management Agency Commission July 15, 2021, Meeting Minutes

The Scott County Emergency Management Commission met for their July 2021 meeting on Thursday, July 15, 2021, at 6:00 p.m. The meeting was conducted in-person at Scott Emergency Communication Center in the Emergency Operations Center conference room.

Commission Members present:

Sally Rodriquez, Mayor of Buffalo; Bob Gallagher, Mayor of Bettendorf; Ray Allen, Mayor of LeClaire; Ron Rice, Mayor of Panorama Park and John Kostichek, Mayor of Walcott.

Others Present:

Dave Donovan, Scott County EMA and SECC, and Brian Payne, Scott County EMA.

Mayor Gallagher called the meeting to order at 6:01 p.m.

Approval of Meeting Agenda and Minutes

Mayor Kostichek made a motion to approve the agenda for the July meeting. Mayor Rice seconded the motion. All Ayes.

Mayor Rodriquez made a motion to approve the minutes from the May 20, 2021, meeting of the Scott County Emergency Management Commission. Mayor Kostichek seconded the motion. All Ayes.

Old Business

- 1) Donovan gave an overview of the work to date on the QC P-25 Radio System project, including tower construction activity.
- 2) Payne gave an update on the Genesis Well project. Still working on resolving DNR and City of Davenport Ordinances before moving on with project.
- 3) Donovan and Payne updated the Commission on two equipment purchases. The UAS (drone) and the Digital Message Board have both been purchased and received.
- 4) Donovan and Payne updated the Commission on recruitment for the Emergency Management Support Specialist. Molly McKee was hired into that position, effective June 28, 2021. Mayor Rodriquez participated as part of the selection panel.

New Business

- 1) Donovan led a discussion of the proposed fleet addition of a shared SUV with SECC. He asked the Commission if they had any concerns with proceeding to get bids. The
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issue of vehicle availability was discussed. If necessary, the purchase can be delayed until the supply chain issues are resolved.

- 2) Donovan led a discussion of the proposed replacement of the audio visual system in the Emergency Operations Center. Again, Donovan asked if the commission had any concerns with starting the procurement process. Donovan and Payne will put together a small committee to develop an RFP.

Actions and Approval

NONE

Next Meeting

- 1) The Commission discussed the future frequency of meetings.
- 2) Next Commission Meeting – August 19, 2021 at 6 p.m.

G – Adjourn

Mayor Rice made a motion, and Mayor Rodriguez seconded to adjourn at 6:39 p.m.
All ayes.



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David Donovan, SECC/EMA Director
1100 East 46th Street, Davenport, Iowa 52807
(563) 484-3050 david.donovan@scottcountyiowa.com

August 12, 2021

To: Mayor Bob Gallagher
EMA Commission Chair

From: David Donovan
EMA/SECC Director

Subj: Approval of grant applications and notice of intent

As discussed at the July 2021 Scott County EMA Commission meeting, there are grant opportunities for which we intend to submit applications. These additional grants are related to several new or enhanced funding streams, now available due to the COVID-19 response, as is typical following a disaster.

The first grant is for additional Emergency Management Performance Grant (EMPG) funding. The additional funding is called EMPG-ARPA and is part of the American Rescue Plan Act. Like the regular EMPG funding we receive annually, the Iowa Homeland Security plans to offer additional funding to counties according to a formula based on population. We expect to receive the highest tier of funding. At this time, we do not know the additional amount of funding. We do know this is a 100% grant, with no local match required. To qualify for the additional EMPG funding, we must identify a project or intended use for the funds. We plan to request dollars to support our EOC technology replacement project. As proposed at the July meeting, we plan to solicit proposals and present those to the Commission for consideration at a future meeting.

The second grant opportunity is for the Homeland Security Grant Program (HSGP). We intend to apply for funds to help offset the cost of outreach for the new Alert Iowa system. We want to send a mailer to each household in the County at an estimated cost of \$35,000. Unlike the EMPG-ARPA funding, this grant is competitive. It is, however, also a 100% grant with no local match required. If we are unsuccessful and this funding is not approved, we plan to ask Scott County to consider funding this expense from their allocated ARPA funds. If that is unsuccessful, we will support this initiative from our fund balance. We intend to present quotes for this project for Commission approval at the August meeting (see separate agenda item).

The last grant opportunity for the Commission to consider is the Building Resilient Infrastructure and Communities (BRIC) grant. Iowa-American Water is very interested in applying as a community to help fund additional water system resilience. This project would entail as many as 3-5 more high-capacity wells and treatment facilities, similar to the Genesis project we are

currently working on. This project would likely exceed \$10M and could take up to three years or more to complete. There are many unknowns with this project currently. Iowa-American is working with an engineering company to determine the project scope and estimated costs. At this time, we are uncertain how the cash flow will work for the project. We have discussed that issue with David Farmer, and will continue to develop a plan to ensure we have the necessary capital and fiscal capability to allow the funds to flow through. Due to the uncertainty of the project scope, we ask the Commission to only approve a Notice of Intent for the BRIC grant at this time. That NOI does NOT commit us to the project. It simply reserves a place for us to apply, should we chose to proceed. We will bring more information back at a future Commission meeting before requesting the actual grant application approval. The procurement process for this project is likely 12 months or more away.

All of the above opportunities and the respective intended projects will likely require a budget amendment next spring. Any procurement above our approval limit (\$15,000) will come back before the Commission for approval. We request the EMA Commission approve our applications for the EMPG-ARPA and HSGP grant programs and our Notice of Intent (NOI) for the BRIC grant.

CC: Brian Payne
Jim Hawkes



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(563) 484-3050 david.donovan@scottcountyiowa.com

August 12, 2021

To: Mayor Bob Gallagher
EMA Commission Chair

From: David Donovan
EMA/SECC Director

Subj: Approval of quotes for Alert Iowa direct mailer

As you know, the State of Iowa deployed the new Alert Iowa platform on July 1, 2021. We continue to work to onboard users and fully implement the system in Scott County. We began user training this week to ensure we can utilize all of the system capabilities.

The true strength of the Alert Iowa system is our ability to notify the public. That can take many forms. In a genuine emergency, which jeopardizes public health or safety, we are licensed and approved to utilize FEMA's Integrated Public Alert and Warning System (IPAWS). IPAWS messages are powerful because they allow for the use of our 911 database of landlines and allow us to touch the NOAA weather radio, the Emergency Alerting System (EAS), and the Wireless Emergency Alerting (WEA) system. That allows a jurisdiction to push a message that has an extensive "reach" to our citizens. The criteria for an IPAWS message are strict, and many types of messaging fall outside the requirements.

One way to overcome the restrictions of IPAWS is to get as many residents as possible to opt-in to the system. We intend to push out a campaign during September aimed at signing up residents. After discussing with our PIO Group, we plan to use press releases, social media, and other methods to encourage people to sign up for Alert Iowa.

One campaign element discussed is a postcard mailer sent to every household in Scott County. While a costly endeavor, it overcomes the limitations of internet access and electronic literacy. None of the outreach channels will have the reach that we need. We believe it will take a multi-faceted, multi-media approach. All Scott County communities will benefit from this outreach campaign.

We are working on getting competitive quotes for the postcard mailer. We expect to have those available at the August meeting and will present them for your review. At that time, we will ask

the Commission to consider approving the lowest responsible bid. As stated in the enclosure regarding grant applications, we plan to apply for HSGP funding for this project and possibly approach Scott County to use ARPA funds. If necessary, we have sufficient funds in our fund balance for this purchase. This purchase will require a budget amendment next spring.

CC: Brian Payne
Jim Hawkes

