



SCOTT COUNTY EMERGENCY MANAGEMENT COMMISSION

Mayor Bob Gallagher, Chair
David Donovan, Agency Director
1100 East 46th Street, Davenport, Iowa 52807
Phone 563-484-3050 david.donovan@scottcountyiowa.com

***Tentative Meeting Agenda
April 15, 2021, at 6:00 p.m.***

IN-PERSON MEETING

Scott County Emergency Operations Center
1100 E. 46th St.
Davenport, IA 52806

Approval of Meeting Agenda and Minutes

- 1) Changes to and/or approval of Meeting Agenda – today’s meeting
Motion _____ Second _____ Ayes _____ Nays _____
- 2) Approval of Minutes from the February 18, 2021, Commission meeting (see attached)
Motion _____ Second _____ Ayes _____ Nays _____

Old Business

- 1) Update on the Quad City P-25 Radio Project
- 2) COVID Response and Recovery Update
- 3) Update on the Genesis Well Project

New Business

- 1) Discussion of a proposed amendment to the Scott County Emergency Management Agency FY 2021 Budget
- 2) Discussion of EMA Fleet replacement – Pick-up truck
- 3) Discussion of Unmanned Aircraft System Operation Policy
- 4) Discussion of Livestock Incident Planning

Actions and Approvals

- 1) Approval of Setting a Public Hearing for May 20, 2021 at 6:00 p.m. regarding an amendment to the Fiscal Year 2020-21 Budget for the Scott County Emergency Management Agency.
Motion _____ Second _____ Ayes _____ Nays _____
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- 2) Approval of award of bid for a vehicle replacement to Courtesy Ford in the total amount of \$45,005.00.

Motion_____Second_____Ayes_____Nays_____

- 3) Approval of Policy #2 – UAS Operations, pending final legal review

Motion_____Second_____Ayes_____Nays_____

Next Meeting

- 1) Next Scheduled Meeting – May 20, 2021, at 6:00pm, for a regularly scheduled, monthly Commission meeting and Public Hearing regarding an amendment to the Fiscal Year 2020-21 Budget.

Adjourn

- 1) Motion to Adjourn

Motion_____Second_____Ayes_____Nays_____



SCOTT COUNTY EMERGENCY MANAGEMENT AGENCY

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Bob Gallagher, Commission Chair
1100 East 46th Street, Davenport, Iowa 52807
(563)484-3050 david.donovan@scottcountyiowa.com

Scott County Emergency Management Agency Commission February 18, 2021, Meeting Minutes

The Scott County Emergency Management Commission met for their February 2021 meeting on Thursday, February 18, 2021, at 6:00 p.m. The meeting was conducted via teleconference.

Commission Members present (via teleconference):

Robert Gallagher, Mayor of Bettendorf; Marty O'Boyle, Mayor of Eldridge; Mike Matson, Mayor of Davenport; Ken Schoenthaler, Mayor of Donahue; Tony Knobbe, Scott County Board of Supervisors; Michael Limberg, Mayor of Long Grove; Mike Bawden, Mayor of Riverdale.

Others Present:

Dave Donovan, Scott County EMA; Brian Payne, Scott County EMA; Jim Hawkes, Scott County EMA; Jason Cook, SECC; Arnold Alt, Scott County EMA.

Chair Gallagher called the meeting to order at 6:02 p.m. All Commission members appeared via teleconference.

Approval of Meeting Agenda and Minutes

Mayor O'Boyle made a motion to approve the agenda for the February meeting. Mayor Matson seconded the motion. All Ayes.

Mayor Matson made a motion to approve the minutes from the January 21, 2021, meeting of the Scott County Emergency Management Commission. Mayor O'Boyle seconded the motion. All Ayes.

Old Business

- 1) Donovan gave an overview of the work to date on the QC P-25 Radio System project, including tower construction activity. There are currently 3 towers constructed. The shelters for the tower sites are ordered and scheduled to be delivered soon. The Bettendorf tower is scheduled to be turned over to RACOM Mid-March. RACOM to start working at SECC to get them ready for the new radio
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transition. Dave Donovan and team have been working on fleet mapping and getting permission to the State System and SARA system.

- 2) Donovan and Payne reported on the response and recovery to COVID-19, including vaccine planning. Payne reported on the vaccine clinic, currently operating at the former Sears store in NorthPark Mall. Continue to meet weekly with the COVID Coalition. Discussed setting up a FEMA Vaccine center but does not bring additional vaccines.
- 3) Payne gave an update on the Genesis Well project. Project engineers submitted a request to the Iowa DNR for approval. The current project timeline is be operational by the end of current calendar year.
- 4) Bi-State Regional is going to assist with the Multi-Jurisdictional Hazard Mitigation Plan. The plan is to present a timeline at the April Commission meeting.

New Business

- 1) Donovan led a discussion of the FY2021 amendment. EMA staff has started to look at the response expenses to date and reviewed some of the budget changes that are required. We are planning to have a Public Hearing for those changes in either April or May. Other things discussed for the budget were adding an employee to the EMA and long-term organizational planning.
- 2) The Commission discussed the budgeted replacement of the pickup truck for the agency. The current vehicle is aging (10+ years) and not able to pull some larger trailers. EMA staff to work with the County Purchasing and Fleet groups to get a bid on a replacement truck with higher towing capability. Donovan discussed that this purchase is included in the current budget.

Actions and Approval

Nothing to report.

Next Meeting

Next Commission Meeting – March 18, 2021, at 6:00 p.m

G – Adjourn

Mayor Schoenthaler made a motion, and Mayor Bawden seconded to adjourn at 6:41 p.m. All ayes.



SCOTT COUNTY EMERGENCY MANAGEMENT AGENCY

David Donovan, SECC/EMA Director
1100 East 46th Street, Davenport, Iowa 52807
(563) 484-3050 david.donovan@scottcountyiowa.com

April 1, 2021

To: Mayor Bob Gallagher
EMA Commission Chair

From: David Donovan
EMA/SECC Director

Subj: Public Hearing for FY21 Budget Amendment

As previously discussed, due to the additional expenses incurred and offsetting revenues associated with various responses during the fiscal year, we will propose an amendment to the FY2021 Budget for the Scott County Emergency Management Agency.

Attached is are two spreadsheets that outline the proposed amendment and explain the various expenses that require the amendment. I will review those documents and answer questions regarding the proposed amendment at the April 15, 2021 Emergency Management Commission meeting. At that meeting, I will also ask the Commission to set May 20, 2021 as the date for the public hearing on that budget amendment.

CC: Brian Payne
Jim Hawkes



Scott County Emergency Management Agency Combined Budget Detail - FY 2019-20

Account Number	Account Description	SECC Actual 2019	EMA Actual 2019	Total Actual 2019	SECC 2020 Actual	EMA 2020 Actual	Total 2020 Actual	SECC 2021 Budget	EMA 2021 Budget	Total 2021 Budget	SECC 2021 Amendment	EMA 2021 Amendment	Total 2021 Amendment
REVENUE													
42118	State of Iowa E911 Program	16,000.00	0.00	16,000.00	6,000.00	0.00	6,000.00	15,000.00	0.00	15,000.00	15,000.00	0.00	15,000.00
42119	Governor's Traffic Safety Bureau	973.84	0.00	973.84	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
42163.01	Federal (FEMA) EMPG	0.00	39,000.00	39,000.00	0.00	39,000.00	39,000.00	0.00	39,000.00	39,000.00	0.00	70,000.00	70,000.00
42163.02	Federal (FEMA) HMEP-T	0.00	1,770.00	1,770.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
42163.03	Federal (FEMA) HMEP-P	0.00	5,000.00	5,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
42163.04	Federal (FEMA) HMEP-E	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
42163.05	Federal (FEMA) Hazard Mitigation	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
42163.06	Federal (FEMA) PA	0.00	0.00	0.00	0.00	49,804.69	49,804.69	0.00	0.00	0.00	0.00	210,000.00	210,000.00
42163.07	State (HSEMD) PA	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	21,000.00	21,000.00
43423	Local Revenue - Well Project											24,000.00	24,000.00
43400	State Revenue - Well Project											96,000.00	96,000.00
43423	Build America Bond IRS Interest Subsidy	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
43809	Reimbursements from Scott County	8,100,000.00	218,000.00	8,318,000.00	8,250,000.00	218,000.00	8,468,000.00	8,200,000.00	218,000.00	8,418,000.00	8,200,000.00	218,000.00	8,418,000.00
43809.01	Reimbursements from Scott County - Cap	0.00	0.00	0.00	2,773,398.01	0.00	2,773,398.01	5,216,906.00	0.00	5,216,906.00	7,700,000.00	0.00	7,700,000.00
45051	Sale of Stockpile											36,000.00	36,000.00
46035	Professional Services to Others	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Interest	59,617.85	6,364.15	65,982.00	31,344.51	4,646.13	35,990.64	50,000.00	5,000.00	55,000.00	50,000.00	-700.00	49,300.00
47012	Buildings Rent	19,250.00	0.00	19,250.00	21,000.00	0.00	21,000.00	21,000.00	0.00	21,000.00	21,000.00	0.00	21,000.00
48121.00	Refunds & Reimbursement Default	26,099.30	304.08	26,403.38	212.62	9,972.17	10,184.79	250.00	500.00	750.00	250.00	1,500.00	1,750.00
48121.04	Refunds and Reimbursements - Exelon	0.00	37,000.00	37,000.00	0.00	46,918.00	46,918.00	0.00	36,000.00	36,000.00	0.00	39,600.00	39,600.00
48121.05	Refunds and Reimbursements - DAEC	0.00	19,000.00	19,000.00	0.00	19,000.00	19,000.00	0.00	9,500.00	9,500.00	0.00	19,000.00	19,000.00
48151	Refunds and Reimbursements - COVID					53,445.51						30,000.00	30,000.00
48118	Employee Jury Duty	81.15	0.00	81.15	63.70	0.00	63.70	50.00	0.00	50.00	50.00	0.00	50.00
	Total	8,222,022.14	326,438.23	8,548,460.37	11,082,018.84	440,786.50	11,469,359.83	13,503,206.00	308,000.00	13,811,206.00	15,986,300.00	764,400.00	16,750,700.00
	chk total			8,548,460.37			11,522,805.34			13,811,206.00			16,750,700.00
EXPENSES													
60000	Pcard Default				19.99								
61010.01	Salaries Regular	2,764,876.97	152,439.18	2,917,316.15	3,049,747.95	131,475.72	3,181,223.67	3,225,000.00	145,516.00	3,370,516.00	3,295,000.00	148,000.00	3,443,000.00
61015.00	Salaries Overtime Default	389,492.83	0.00	389,492.83	301,718.08	0.00	301,718.08	270,000.00	0.00	270,000.00	280,000.00	0.00	280,000.00
61030	Shift Differential	30,892.28	0.00	30,892.28	19,101.01	0.00	19,101.01	35,000.00	0.00	35,000.00	37,000.00	0.00	37,000.00
61068	Bonus Pay	3,074.51	0.00	3,074.51	1,542.49	0.00	1,542.49	6,000.00	0.00	6,000.00	6,000.00	0.00	6,000.00
62002	Health/Medical Benefits	704,930.66	31,060.30	735,990.96	788,775.38	39,250.78	828,026.16	790,000.00	55,050.00	845,050.00	810,000.00	50,000.00	860,000.00
62003	Social Security (FICA)	227,998.03	11,413.06	239,411.09	248,527.24	9,596.66	258,123.90	250,000.00	11,154.00	261,154.00	260,000.00	11,000.00	271,000.00
62004	Retirement (IPERS)	274,272.13	14,390.26	288,662.39	316,679.36	12,411.24	329,090.60	323,500.00	13,737.00	337,237.00	334,000.00	13,200.00	347,200.00
62007	Deferred Compensation Allowance	15,633.50	500.00	16,133.50	26,935.61	150.00	27,085.61	34,000.00	1,000.00	35,000.00	35,000.00	1,000.00	36,000.00
62010	Meal Reimbursement (IRS)	195.00	40.00	235.00	466.75	8.25	475.00	575.00	150.00	725.00	575.00	200.00	775.00
62014	Moving Expense Benefit	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
63011.07	Buildings SECC	6,220.00	0.00	6,220.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
63071.01	Tech & Equip Office Furn	0.00	1,057.49	1,057.49	6,662.67	1,239.69	7,902.36		1,400.00	1,400.00		1,400.00	1,400.00
63071.02	Tech & Equip Other Equipment	405,764.00	2,178.79	407,942.79	397,234.31	41,611.00	438,845.31	564,500.00	22,750.00	587,250.00	445,000.00	50,000.00	495,000.00
63072	Vehicles								66,000.00			45,500.00	45,500.00
63013.03	Infrastructure - Telecommunications	1,283,094.00	0.00	1,283,094.00	1,552,011.98	0.00	1,552,011.98	5,216,906.00	0.00	5,216,906.00	7,700,000.00	0.00	7,700,000.00
63073	Other Improv / Space Util		2,358.95	2,358.95	0.00	0.00	0.00	0.00	2,500.00	2,500.00	0.00	120,000.00	120,000.00
64010	Travel	21,464.71	443.56	21,908.27	9,776.65	1,031.26	10,807.91	25,000.00	2,200.00	27,200.00	25,000.00	1,000.00	26,000.00



Scott County Emergency Management Agency Combined Budget Detail - FY 2019-20

Account Number	Account Description	SECC Actual 2019	EMA Actual 2019	Total Actual 2019	SECC 2020 Actual	EMA 2020 Actual	Total 2020 Actual	SECC 2021 Budget	EMA 2021 Budget	Total 2021 Budget	SECC 2021 Amendment	EMA 2021 Amendment	Total 2021 Amendment
64011.00	Schools of Instruction General	23,942.65	1,137.97	25,080.62	13,760.40	309.00	14,069.40	25,000.00	2,500.00	27,500.00	25,000.00	4,500.00	29,500.00
64011.02	Schools of Instruction Regional				285.00								
64014.00	Employee Development General	907.05	0.00	907.05	2,281.46	0.00	2,281.46	2,500.00	500.00	3,000.00	2,500.00	500.00	3,000.00
64014.03	Employee Dev - Recognition	1,134.49	0.00	1,134.49	1,905.75	0.00	1,905.75	1,500.00	500.00	2,000.00	1,500.00	500.00	2,000.00
64015	Public Notices	867.70	0.00	867.70	121.16	71.74	192.90	500.00	300.00	800.00	500.00	300.00	800.00
64016	Memberships	2,612.00	200.00	2,812.00	3,458.00	0.00	3,458.00	2,750.00	300.00	3,050.00	2,750.00	300.00	3,050.00
64018.01	Maintenance Vehicles		9,875.77	9,875.77	0.00	14,982.66	14,982.66	1,000.00	10,000.00	11,000.00	1,000.00	10,000.00	11,000.00
64018.02	Maintenance Buildings	23.00	4,686.72	4,709.72	28,450.08	4,926.46	33,376.54	13,000.00	6,500.00	19,500.00	13,000.00	2,800.00	15,800.00
64018.03	Maintenance Equipment	273,428.12	4,634.50	278,062.62	122,490.58	1,579.00	124,069.58	230,000.00	2,500.00	232,500.00	230,000.00	1,000.00	231,000.00
64018.04	Maintenance Computer Software	538,244.47	7,144.86	545,389.33	522,942.85	2,187.50	525,130.35	650,000.00	7,000.00	657,000.00	650,000.00	7,000.00	657,000.00
	Tower Site Maintenance		0.00					30,000.00	0.00	30,000.00	30,000.00	0.00	30,000.00
64021.01	Data Processing Hardware		71.24	71.24	0.00	6,626.92	6,626.92	0.00	4,000.00	4,000.00	0.00	2,900.00	2,900.00
64027	Postage & Shipping	207.34	0.00	207.34	98.50	180.38	278.88	300.00	100.00	400.00	300.00	100.00	400.00
64028.03	Telephone Cellular	4,110.58	4,344.71	8,455.29	6,049.31	5,776.75	11,826.06	5,500.00	4,400.00	9,900.00	5,500.00	4,400.00	9,900.00
64028.05	Telephone Other	56,624.06	108.16	56,732.22	58,823.43	1,449.42	60,272.85	55,500.00	1,350.00	56,850.00	55,500.00	1,500.00	57,000.00
64031.01	Utilities Electric	80,697.94	0.00	80,697.94	88,464.47	0.00	88,464.47	86,000.00	0.00	86,000.00	90,000.00	0.00	90,000.00
64031.04	Utilities Water	2,234.12	0.00	2,234.12	2,614.38	0.00	2,614.38	2,500.00	0.00	2,500.00	2,500.00	0.00	2,500.00
64031.05	Utilities Water Miscellaneous	743.30	0.00	743.30	678.70	0.00	678.70	810.00	0.00	810.00	810.00	0.00	810.00
64031.06	Utilities Sewer	831.46	0.00	831.46	1,400.65	0.00	1,400.65	835.00	0.00	835.00	835.00	0.00	835.00
64032	Commercial Services	178,820.23	0.00	178,820.23	209,932.02	0.00	209,932.02	210,000.00	0.00	210,000.00	210,000.00	0.00	210,000.00
	Tower Site Lease				0.00			30,000.00	0.00	30,000.00	30,000.00	0.00	30,000.00
64037	Professional Services	282,695.04	6,866.75	289,561.79	311,652.89	3,508.75	315,161.64	25,000.00	3,000.00	28,000.00	25,000.00	3,000.00	28,000.00
64040	Contingency	0.00	26,915.02	26,915.02	972.56	2,306.30	3,278.86	30,000.00	3,000.00	33,000.00	30,000.00	3,000.00	33,000.00
64042	Recruitment	0.00	0.00	0.00	0.00	0.00	0.00	2,000.00	0.00	2,000.00	2,000.00	0.00	2,000.00
64055	Insurance Premiums Default		3,548.00	3,548.00	0.00	3,548.00	3,548.00	0.00	4,500.00	4,500.00	0.00	3,800.00	3,800.00
64055.02	Insurance Premiums Workers Compensation	11,823.00	0.00	11,823.00	11,049.00	0.00	11,049.00	16,000.00	0.00	16,000.00	16,000.00	0.00	16,000.00
64055.04	Insurance Premiums Property Liability	0.00	0.00	0.00	52,189.00	0.00	52,189.00	55,000.00	0.00	55,000.00	55,000.00	0.00	55,000.00
64055.06	Insurance Premiums Professional Liability	52,486.00	0.00	52,486.00	0.00	0.00	0.00	13,250.00	0.00	13,250.00	13,250.00	0.00	13,250.00
64058	Unemployment Compensation	603.98	0.00	603.98	941.12	0.00	941.12	7,000.00	0.00	7,000.00	7,000.00	0.00	7,000.00
64114.01	800 MHz Access Fees	543,714.00	0.00	543,714.00	569,952.30	0.00	569,952.30	560,000.00	0.00	560,000.00	580,000.00	0.00	580,000.00
64114.03	800 MHz Maintenance Costs	152,430.90	0.00	152,430.90	222,818.36	0.00	222,818.36	165,000.00	0.00	165,000.00	177,500.00	0.00	177,500.00
64149	Other Expense	0.00		0.00	344.80	0.00	344.80	200.00	0.00	200.00	200.00	0.00	200.00
	Disaster Preparedness Remediation		24,644.88	24,644.88		201,782.67	201,782.67		100,000.00	100,000.00		235,000.00	235,000.00
66012.00	Supplies General	33,306.55	4,546.36	37,852.91	18,744.62	6,356.56	25,101.18	32,000.00	5,000.00	37,000.00	32,000.00	3,500.00	35,500.00
66012.02	Supplies Office Printing	214.75	834.30	1,049.05	497.93	729.98	1,227.91	500.00	800.00	1,300.00	500.00	500.00	1,000.00
66012.03	Supplies Clothing		130.00	130.00	0.00	364.95	364.95	0.00	800.00	800.00	0.00	800.00	800.00
66012.08	Strategic Stockpile Supplies								0.00	0.00		80,000.00	80,000.00
66015	Periodicals and Subscriptions		0.00	0.00	0.00	355.00	355.00	0.00	100.00	100.00	0.00	100.00	100.00
66016.01	Vehicle Supplies Fuels & Lubricants		1,885.76	1,885.76	321.86	1,589.63	1,911.49	1,000.00	2,300.00	3,300.00	1,000.00	750.00	1,750.00
66016.02	Vehicle Supplies Parts		539.95	539.95	0.00	275.18	275.18	0.00	1,000.00	1,000.00	0.00	750.00	750.00
67010	Principal on Indebtedness	455,000.00	0.00	455,000.00	530,000.00	0.00	530,000.00	550,000.00	0.00	550,000.00	550,000.00	0.00	550,000.00
67011	Interest on Indebtedness	224,913.89	0.00	224,913.89	169,000.00	0.00	169,000.00	158,400.00	0.00	158,400.00	158,400.00	0.00	158,400.00
	Total EXPENSE	9,050,525.24	317,996.54	9,368,521.78	9,671,440.65	495,681.45	10,166,817.11	13,703,526.00	481,907.00	14,119,433.00	16,227,120.00	808,300.00	17,035,420.00
	Chk Total			9,368,521.78			10,167,122.10			14,185,433.00			17,035,420.00
	FUND BALANCE												
	REV Total	8,222,022.14	326,438.23	8,548,460.37	11,082,018.84	440,786.50	11,469,359.83	13,503,206.00	308,000.00	13,811,206.00	15,986,300.00	764,400.00	16,750,700.00
	EXP Total	9,050,525.24	317,996.54	9,368,521.78	9,671,440.65	495,681.45	10,166,817.11	13,703,526.00	481,907.00	14,119,433.00	16,227,120.00	808,300.00	17,035,420.00



Scott County Emergency Management Agency Combined Budget Detail - FY 2019-20

Account Number	Account Description	SECC Actual 2019	EMA Actual 2019	Total Actual 2019	SECC 2020 Actual	EMA 2020 Actual	Total 2020 Actual	SECC 2021 Budget	EMA 2021 Budget	Total 2021 Budget	SECC 2021 Amendment	EMA 2021 Amendment	Total 2021 Amendment
	+/-	-828,503.10	8,441.69	-820,061.41	1,410,578.19	-54,894.95	1,302,542.72	-200,320.00	-173,907.00	-308,227.00	-240,820.00	-43,900.00	-284,720.00
	Beginning Fund Balance	1,538,408.25	279,005.43	1,817,413.68	709,905.15	287,447.12	997,352.27	2,120,483.34	232,552.17	2,353,035.51	2,120,483.34	232,552.17	2,353,035.51
	Ending Fund Balance	709,905.15	287,447.12	997,352.27	2,120,483.34	232,552.17	2,299,894.99	1,920,163.34	58,645.17	2,044,808.51	1,879,663.34	188,652.17	2,068,315.51
	Total Fund expenditures	828,503.10	-8,441.69	820,061.41	-1,410,578.19	54,894.95	-1,302,542.72	200,320.00	173,907.00	308,227.00	240,820.00	43,900.00	284,720.00
	Fund Balance as a percentage of expenditures	8%	90%	11%	22%	47%	23%	14%	12%	14%	12%	23%	12%



Accumulated Transaction Listing

G/L Date Range 07/01/20 - 03/31/21

Include Sub Ledger Detail

Include Accounts with No Activity

Project Code (in Bold)

Derecho	COVID	COVID EMPG	Stockpile	Civil	Well	Non-Reimb
	283.86					
						10.00
						1.99
						265.89
						72.84
						81.89

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number 480.68.6801.1290-63071.01 Technology and Equipment Office Furniture & Equipment									
08/07/2020	2021-00000237	JE	AP	A/P Invoice Entry	Accounts Payable		283.86	Balance To Date:	\$0.00
2350001-220-500 - COVID-19 - FEMA, Local Source Revenue/Expenditure FY20, EMA									
<i>Invoice Number</i>	<i>Vendor</i>			<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>
2021-00000071	WELLS FARGO NA			Pcard import EMA BD 8.6.2020	08/07/2020	EFT	146776	8,982.61	
(I) PC68M801804492	CDW GOVERNMENT INC			HP SB V270 27inch Mon ADS PNL w/LED	07/06/2020	EFT	146776	283.86	283.86
							Total	\$9,266.47	\$283.86
Month August 2020 Totals							\$283.86	\$0.00	\$283.86
10/14/2020	2021-00000935	JE	AP	A/P Invoice Entry	Accounts Payable		10.00		293.86
<i>Invoice Number</i>	<i>Vendor</i>			<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>
2021-00000048	FACILITY & SUPPORT SERVICES			Alt New Badge	10/14/2020	Check	308173	10.00	10.00
							Total	\$10.00	\$10.00
10/30/2020	2021-00000849	JE	AP	A/P Invoice Entry	Accounts Payable		267.88		561.74
<i>Invoice Number</i>	<i>Vendor</i>			<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>
2021-00000303	WELLS FARGO NA			PCARD IMPORT EMA BD 10.29.2020	10/30/2020	EFT	152665	4,941.33	
(I) PC68M815272940	BATTERIES PLUS BULBS			3V Lithium Coin	10/07/2020	EFT	152665	1.99	1.99
(I) PC68M816374725	AMAZON COM			Headphone Adapter, Wireless Microphone, Audio Cable	10/18/2020	EFT	152665	265.89	265.89
							Total	\$5,209.21	\$267.88
Month October 2020 Totals							\$277.88	\$0.00	\$561.74
11/27/2020	2021-00001083	JE	AP	A/P Invoice Entry	Accounts Payable		72.84		634.58
<i>Invoice Number</i>	<i>Vendor</i>			<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>
(I) PC68M818011722	AMAZON COM			Iphone accessories	10/27/2020	EFT	154621	72.84	72.84
2021-00000394	WELLS FARGO NA			PCARD IMPORT EMA BD 11.24.2020	11/27/2020	EFT	154621	4,134.33	
							Total	\$4,207.17	\$72.84
Month November 2020 Totals							\$72.84	\$0.00	\$634.58
02/23/2021	2021-00002130	JE	AP	A/P Invoice Entry	Accounts Payable		81.89		716.47
<i>Invoice Number</i>	<i>Vendor</i>			<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>
3470820652	STAPLES ADVANTAGE INC			HP 410A Black Toner Cartridge	02/27/2021	Check	310351	81.89	81.89
							Total	\$81.89	\$81.89
Month February 2021 Totals							\$81.89	\$0.00	\$716.47
Account Technology and Equipment Office Furniture & Equipment Totals							\$716.47	\$0.00	\$716.47
G/L Account Number 480.68.6801.1290-63071.02 Technology and Equipment Other Equipment									
								Balance To Date:	\$0.00



Accumulated Transaction Listing

G/L Date Range 07/01/20 - 03/31/21

Include Sub Ledger Detail

Include Accounts with No Activity

Project Code (in Bold)

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance	Project Code (in Bold)					
										Derecho	COVID	COVID EMPG	Stockpile	Civil	Well
Month November 2020 Totals							\$809.92	\$0.00	\$7,705.98						
12/07/2020	2021-00001286	JE	AP	A/P Invoice Entry	Accounts Payable		267.00		7,972.98						
<i>Invoice Number</i>	<i>Vendor</i>			<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>						
ST201100248	CONFERENCE TECHNOLOGIES INC - CTI			Install of Extender	12/07/2020	Check	308917	267.00	267.00						
Total								\$267.00	\$267.00						
Month December 2020 Totals							\$267.00	\$0.00	\$7,972.98						
01/12/2021	2021-00001723	JE	AP	A/P Invoice Entry	Accounts Payable		5,926.46		13,899.44						
<i>Invoice Number</i>	<i>Vendor</i>			<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>						
6955182-00	ELECTRICAL ENGINEERING & EQUIPMENT - 3E			Generator Repair	01/12/2021	Check	309573	3,777.74	3,777.74						
6955182-01	ELECTRICAL ENGINEERING & EQUIPMENT - 3E			Generator Repair	01/12/2021	Check	309573	2,148.72	2,148.72						
Total								\$5,926.46	\$5,926.46						
01/22/2021	2021-00001586	JE	AP	A/P Invoice Entry	Accounts Payable		216.36		14,115.80						
<i>Invoice Number</i>	<i>Vendor</i>			<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>						
2021-00000555	WELLS FARGO NA			PCARD IIMPORT EMA BD 1.21.2021	01/22/2021	EFT	158350	3,716.54							
(I)	AMAZON COM			Computer Screen and Storage Equipment	01/13/2021	EFT	158350	362.83	181.41						
PC68M828342956	AMAZON COM			Omni-Directional Paddle Antenna	12/21/2020	EFT	158350	34.95	34.95						
PC68M825975058.2															
Total								\$4,114.32	\$216.36						
Month January 2021 Totals							\$6,142.82	\$0.00	\$14,115.80						
Account Technology and Equipment Other Equipment Totals							\$14,115.80	\$0.00	\$14,115.80						
G/L Account Number	480.68.6801.1290-63073 Other Improvements/Space Utilization							Balance To Date:	\$0.00						
11/30/2020	2021-00001399	JE	AP	A/P Invoice Entry	Accounts Payable		2,008.12		2,008.12						
<i>Invoice Number</i>	<i>Vendor</i>			<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>						
20001283.00-1	IMEG CORP			Genesis Well & EMA June 1-Nov 15	11/30/2020	Check	309191	2,677.50	2,008.12						
Total								\$2,677.50	\$2,008.12						
11/30/2020	2021-00001399	JE	AP	A/P Invoice Entry	Accounts Payable		669.38		2,677.50						
<i>Invoice Number</i>	<i>Vendor</i>			<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>						
20001283.00-1	IMEG CORP			Genesis Well & EMA June 1-Nov 15	11/30/2020	Check	309191	2,677.50	669.38						
Total								\$2,677.50	\$669.38						
Month November 2020 Totals							\$2,677.50	\$0.00	\$2,677.50						
12/21/2020	2021-00001723	JE	AP	A/P Invoice Entry	Accounts Payable		6,033.75		8,711.25						
6800006-520 - Flood Recovery Fund Mitigation (Genesis Well), State Sources with Federal Revenues and Expenses FY20															



Accumulated Transaction Listing

G/L Date Range 07/01/20 - 03/31/21

Include Sub Ledger Detail

Include Accounts with No Activity

Project Code (in Bold)

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
<i>Invoice Number</i>	<i>Vendor</i>			<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>
20001283.00-3	IMEG CORP			Professional Services from 12/21/2020-01/10/2021	01/11/2021	Check	309604	8,045.00	6,033.75
							Total	\$8,045.00	\$6,033.75
12/21/2020	2021-00001723	JE	AP	A/P Invoice Entry	Accounts Payable		2,011.25		10,722.50
6800006-120 - Flood Recovery Fund Mitigation (Genesis Well), Local Source Revenues and Expenses FY20									
<i>Invoice Number</i>	<i>Vendor</i>			<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>
20001283.00-3	IMEG CORP			Professional Services from 12/21/2020-01/10/2021	01/11/2021	Check	309604	8,045.00	2,011.25
							Total	\$8,045.00	\$2,011.25
Month December 2020 Totals							\$8,045.00	\$0.00	\$10,722.50
01/11/2021	2021-00001847	JE	AP	A/P Invoice Entry	Accounts Payable		4,800.00		15,522.50
6800006-520 - Flood Recovery Fund Mitigation (Genesis Well), State Sources with Federal Revenues and Expenses FY20									
<i>Invoice Number</i>	<i>Vendor</i>			<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>
20001283.00-4	IMEG CORP			Professional Services from 20210111-20210131	01/31/2021	Check	309840	6,400.00	4,800.00
							Total	\$6,400.00	\$4,800.00
01/11/2021	2021-00001847	JE	AP	A/P Invoice Entry	Accounts Payable		1,600.00		17,122.50
6800006-120 - Flood Recovery Fund Mitigation (Genesis Well), Local Source Revenues and Expenses FY20									
<i>Invoice Number</i>	<i>Vendor</i>			<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>
20001283.00-4	IMEG CORP			Professional Services from 20210111-20210131	01/31/2021	Check	309840	6,400.00	1,600.00
							Total	\$6,400.00	\$1,600.00
01/12/2021	2021-00001723	JE	AP	A/P Invoice Entry	Accounts Payable		2,062.50		19,185.00
6800006-520 - Flood Recovery Fund Mitigation (Genesis Well), State Sources with Federal Revenues and Expenses FY20									
<i>Invoice Number</i>	<i>Vendor</i>			<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>
20001283.00-2	IMEG CORP			Client Executive/Senior civil engineering Specialist	01/12/2021	Check	309604	2,750.00	2,062.50
							Total	\$2,750.00	\$2,062.50
01/12/2021	2021-00001723	JE	AP	A/P Invoice Entry	Accounts Payable		687.50		19,872.50
6800006-120 - Flood Recovery Fund Mitigation (Genesis Well), Local Source Revenues and Expenses FY20									
<i>Invoice Number</i>	<i>Vendor</i>			<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>
20001283.00-2	IMEG CORP			Client Executive/Senior civil engineering Specialist	01/12/2021	Check	309604	2,750.00	687.50
							Total	\$2,750.00	\$687.50
Month January 2021 Totals							\$9,150.00	\$0.00	\$19,872.50
02/01/2021	2021-00002130	JE	AP	A/P Invoice Entry	Accounts Payable		2,415.63		22,288.13
<i>Invoice Number</i>	<i>Vendor</i>			<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>
20001283.00-5	IMEG CORP			Profession Services from 20210201-20210221	02/22/2021	Check	310256	9,662.50	2,415.63
							Total	\$9,662.50	\$2,415.63

Derecho	COVID	COVID EMPG	Stockpile	Civil	Well	Non-Reimb
					6,033.75	
					2,011.25	
					4,800.00	
					1,600.00	
					2,062.50	
					687.50	
					2,415.63	



Accumulated Transaction Listing

G/L Date Range 07/01/20 - 03/31/21

Include Sub Ledger Detail

Include Accounts with No Activity

Project Code (in Bold)

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
02/01/2021	2021-00002130	JE	AP	A/P Invoice Entry	Accounts Payable		7,246.87		29,535.00
680006-520 - Flood Recovery Fund Mitigation (Genesis Well), State Sources with Federal Revenues and Expenses FY20									
<i>Invoice Number</i>	<i>Vendor</i>		<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>	
20001283.00-5	IMEG CORP		Profession Services from 20210201-20210221	02/22/2021	Check	310256	9,662.50	7,246.87	
							Total	\$9,662.50	\$7,246.87
Month February 2021 Totals							\$9,662.50	\$0.00	\$29,535.00
Account Other Improvements/Space Utilization Totals							\$29,535.00	\$0.00	\$29,535.00
G/L Account Number 480.68.6801.1290-64175 Disaster - Preparedness - Remediation - other								Balance To Date:	\$0.00
07/01/2020	2021-00000856	JE	AP	Change AP Invoice Post	Change AP		119.00		119.00
2350001-220-500 - COVID-19 - FEMA, Local Source Revenue/Expenditure FY20, EMA									
<i>Invoice Number</i>	<i>Vendor</i>		<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>	
3263 2010	SCOTT COUNTY INFORMATION TECHNOLOGY		1st Quarter FY21 Cell Phone	10/01/2020	Check	308073	989.16	119.00	
							Total	\$989.16	\$119.00
07/09/2020	2021-00000420	JE	AP	A/P Invoice Entry	Accounts Payable		1,240.99		1,359.99
2350001-220-500 - COVID-19 - FEMA, Local Source Revenue/Expenditure FY20, EMA									
<i>Invoice Number</i>	<i>Vendor</i>		<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>	
1917258300	MEDLINE INDUSTRIES INC		MOE8200/MBO-Respirator, N95 masks	07/16/2020	Check	307119	1,240.99	1,240.99	
							Total	\$1,240.99	\$1,240.99
07/15/2020	2021-00000291	JE	AP	A/P Invoice Entry	Accounts Payable		2,803.66		4,163.65
<i>Invoice Number</i>	<i>Vendor</i>		<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>	
Reimb for Meals	CLINTON COUNTY EMERGENCY MANAGEMENT AGENCY - EMA		Reimbursement for Meals for Vol Search Terrell	07/29/2020	Check	306804	2,803.66	2,803.66	
							Total	\$2,803.66	\$2,803.66
07/21/2020	2021-00000207	JE	AP	A/P Invoice Entry	Accounts Payable		550.00		4,713.65
2350001-220-500 - COVID-19 - FEMA, Local Source Revenue/Expenditure FY20, EMA									
<i>Invoice Number</i>	<i>Vendor</i>		<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>	
1195	SCOTT COUNTY INFORMATION TECHNOLOGY		Net Motion Licenses	07/21/2020	Check	306711	550.00	550.00	
							Total	\$550.00	\$550.00
07/22/2020	2020-00003386	JE	AP	Change AP Invoice Post	Change AP		19,320.00		24,033.65
6800001-690 - EMPG, State With Federal COVID Supplemental Expenditures									
<i>Invoice Number</i>	<i>Vendor</i>		<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>	
7222020	GENESIS HEALTH SYSTEM		Isolation Gowns	07/22/2020	Check	306600	19,320.00	19,320.00	
							Total	\$19,320.00	\$19,320.00
07/22/2020	2020-00003386	JE	AP	Change AP Invoice Post	Change AP		19,320.00		4,713.65
2350001-220-500 - COVID-19 - FEMA, Local Source Revenue/Expenditure FY20, EMA									
<i>Invoice Number</i>	<i>Vendor</i>		<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>	

Derecho	COVID	COVID EMPG	Stockpile	Civil	Well	Non-Reimb
					7,246.87	
					4258.13	
					1419.37	
	119.00					
	1,240.99					
						2,803.66
	550.00					
		19,320.00				



Accumulated Transaction Listing

G/L Date Range 07/01/20 - 03/31/21

Include Sub Ledger Detail

Include Accounts with No Activity

Project Code (in Bold)

Derecho	COVID	COVID EMPG	Stockpile	Civil	Well	Non-Reimb
	(19,320.00)					
	19,320.00					
	6,160.00					
	64.96					
	48.74					
	160.00					
	22.86					
	539.00					
	160.00					
	320.00					

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
7222020	GENESIS HEALTH SYSTEM			Isolation Gowns	07/22/2020	Check	306600	19,320.00	(19,320.00)
							Total	19,320.00	(19,320.00)
07/22/2020	2021-00000207	JE	AP	A/P Invoice Entry	Accounts Payable		19,320.00		24,033.65
2350001-220-500 - COVID-19 - FEMA, Local Source Revenue/Expenditure FY20, EMA									
<i>Invoice Number</i>	<i>Vendor</i>			<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>
7222020	GENESIS HEALTH SYSTEM			Isolation Gowns	07/22/2020	Check	306600	19,320.00	19,320.00
							Total	19,320.00	19,320.00
07/31/2020	2021-00000291	JE	AP	A/P Invoice Entry	Accounts Payable		6,160.00		30,193.65
2350001-220-500 - COVID-19 - FEMA, Local Source Revenue/Expenditure FY20, EMA									
<i>Invoice Number</i>	<i>Vendor</i>			<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>
COVID19 Reimburs	CITY OF DAVENPORT			Reimbursement COVID19 Masks	07/31/2020	Check	306814	6,160.00	6,160.00
							Total	6,160.00	6,160.00
Month July 2020 Totals							\$49,513.65	\$19,320.00	\$30,193.65
08/07/2020	2021-00000237	JE	AP	A/P Invoice Entry	Accounts Payable		113.70		30,307.35
2350001-220-500 - COVID-19 - FEMA, Local Source Revenue/Expenditure FY20, EMA									
<i>Invoice Number</i>	<i>Vendor</i>			<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>
(I) PC68M801617348	AMAZON COM			Logitech MK345 Wireless Combo Full-sized Keyboard and 4-port USB	07/05/2020	EFT	146776	64.96	64.96
(I) PC68M804283652	WISE GUYS PIZZA & MORE			Food for SCHD/SCEMA Planning	07/23/2020	EFT	146776	48.74	48.74
2021-00000071	WELLS FARGO NA			Pcard import EMA BD 8.6.2020	08/07/2020	EFT	146776	8,982.61	
							Total	\$9,096.31	\$113.70
08/07/2020	2021-00000237	JE	AP	A/P Invoice Entry	Accounts Payable		721.86		31,029.21
6800001-690 - EMPG, State With Federal COVID Supplemental Expenditures									
<i>Invoice Number</i>	<i>Vendor</i>			<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>
2021-00000082	WELLS FARGO NA			Pcard import FSS BD 8.6.2020	08/07/2020	EFT	146773	20,618.50	
(I) PC15M801203384	KWIK STAR			FLOOD AND DISASTER	06/30/2020	EFT	146773	22.86	22.86
(I) PC15M801617350	MENARDS			FLOOD AND DISASTER	07/02/2020	EFT	146773	539.00	539.00
(I) PC15M803924099	QUAD CITY SAFETY INC			DISASTER PREPAREDNESS	07/22/2020	EFT	146773	160.00	160.00
							Total	\$21,340.36	\$721.86
Month August 2020 Totals							\$835.56	\$0.00	\$31,029.21
09/04/2020	2021-00000447	JE	AP	A/P Invoice Entry	Accounts Payable		488.00		31,517.21
2350001-220-100 - COVID-19 - FEMA, Local Source Revenue/Expenditure FY20, General									
<i>Invoice Number</i>	<i>Vendor</i>			<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>
2021-00000166	WELLS FARGO NA			Pcard import FSS BD 9.3.2020	09/04/2020	EFT	148742	35,803.91	
(I) PC15M807871526	QUAD CITY SAFETY INC			Covid	08/19/2020	EFT	148742	320.00	320.00



Accumulated Transaction Listing

G/L Date Range 07/01/20 - 03/31/21

Include Sub Ledger Detail

Include Accounts with No Activity

Project Code (in Bold)

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance	Derecho	COVID	COVID EMPG	Stockpile	Civil	Well	Non-Reimb	
(I) PC15M80877518	QUAD CITY SAFETY INC		Covid		08/25/2020	EFT	148742	168.00	168.00		168.00						
							Total	\$36,291.91	\$488.00								
09/04/2020	2021-00000447	JE	AP	A/P Invoice Entry	Accounts Payable		15,092.78		46,609.99								
2350001-220-500 - COVID-19 - FEMA, Local Source Revenue/Expenditure FY20, EMA																	
<i>Invoice Number</i>	<i>Vendor</i>			<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>								
(I) PC68M806192468	AMAZON COM			Computer Speakers for Desktop Laptop	08/09/2020	EFT	148757	69.98	69.98		69.98						
(I) PC68M807507182	QUAD CITY SAFETY INC			Wipes, Gloves, and Masks	08/17/2020	EFT	148757	10,000.00	10,000.00		10,000.00						
(I) PC68M807514622	QUAD CITY SAFETY INC			Wipes, Gloves, Masks	08/17/2020	EFT	148757	5,022.80	5,022.80		5,022.80						
2021-00000159	WELLS FARGO NA			Pcard import EMA BD 9.3.2020	09/04/2020	EFT	148757	15,232.30									
							Total	\$30,325.08	\$15,092.78								
09/04/2020	2021-00000447	JE	AP	A/P Invoice Entry	Accounts Payable		611.68		47,221.67								
6801002-221-100 - FEMA Wind Storm 2020, Local Source Revenue/Expenditure FY21, General																	
<i>Invoice Number</i>	<i>Vendor</i>			<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>								
2021-00000159	WELLS FARGO NA			Pcard import EMA BD 9.3.2020	09/04/2020	EFT	148757	15,232.30									
2021-00000166	WELLS FARGO NA			Pcard import FSS BD 9.3.2020	09/04/2020	EFT	148742	35,803.91									
(I) PC68M806733394	JERSEY MIKES			Food for Volunteers	08/11/2020	EFT	148757	107.47	107.47		107.47						
(I) PC68M807871527	JERSEY MIKES			Food for Volunteers - No tax	08/19/2020	EFT	148757	91.85	91.85		91.85						
(I) PC68M807915432	JERSEY MIKES			Refund for paying taxes	08/19/2020	EFT	148757	(98.28)	(98.28)		(98.28)						
(I) PC15M806626871	HY-VEE INC			Storm	08/11/2020	EFT	148742	12.46	12.46		12.46						
(I) PC15M806808989	JIMMY JOHNS			Storm	08/12/2020	EFT	148742	421.31	421.31		421.31						
(I) PC15M807149991	KWIK STAR			Fuel	08/12/2020	EFT	148742	18.00	18.00		18.00						
(I) PC15M807149992	HY-VEE INC			Storm	08/13/2020	EFT	148742	65.64	65.64		65.64						
(I) PC15M808322608	JIMMY JOHNS			Storm	08/20/2020	EFT	148742	(27.56)	(27.56)		(27.56)						
(I) PC15M807783124	HAPPY JOE'S - LE CLAIRE			Storm	08/18/2020	EFT	148742	20.79	20.79		20.79						
							Total	\$51,647.89	\$611.68								
09/21/2020	2021-00000727	JE	AP	A/P Invoice Entry	Accounts Payable		33.00		47,254.67								
6801002-221-100 - FEMA Wind Storm 2020, Local Source Revenue/Expenditure FY21, General																	
<i>Invoice Number</i>	<i>Vendor</i>			<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>								
2021-00000026	FACILITY & SUPPORT SERVICES			Paper Towels	09/21/2020	Check	307709	33.00	33.00		33.00						
							Total	\$33.00	\$33.00								
Month September 2020 Totals								\$16,225.46	\$0.00	\$47,254.67							
10/01/2020	2021-00001524	JE	AP	A/P Invoice Entry	Accounts Payable		78.41		47,333.08								
2350001-220-500 - COVID-19 - FEMA, Local Source Revenue/Expenditure FY20, EMA																	
<i>Invoice Number</i>	<i>Vendor</i>			<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>								
3263 2101	SCOTT COUNTY INFORMATION TECHNOLOGY			2nd Quarter FY21 Phone service	01/01/2021	Check	309469	1,242.63	78.41		78.41						



Accumulated Transaction Listing

G/L Date Range 07/01/20 - 03/31/21

Include Sub Ledger Detail

Include Accounts with No Activity

Project Code (in Bold)

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance	Project Code (in Bold)							
										Derecho	COVID	COVID EMPG	Stockpile	Civil	Well	Non-Reimb	
Month November 2020 Totals							\$3,858.86	\$0.00	\$82,540.20								
12/17/2020	2021-00001524	JE	AP	A/P Invoice Entry	Accounts Payable		2,301.00		84,841.20								
2350001-220-500 - COVID-19 - FEMA, Local Source Revenue/Expenditure FY20, EMA																	
<i>Invoice Number</i>	<i>Vendor</i>	<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>		<i>Amount</i>		<i>Dist. Amount</i>								
9750685548	W W GRAINGER INC	Plastic Folding Chair	12/17/2020	Check	309490		354.00		354.00		354.00						
9750211170	W W GRAINGER INC	Plastic Folding Chair	12/17/2020	Check	309490		1,947.00		1,947.00		1,947.00						
Total							\$2,301.00		\$2,301.00								
12/22/2020	2021-00001399	JE	AP	A/P Invoice Entry	Accounts Payable		11,011.57		95,852.77								
2350001-220-500 - COVID-19 - FEMA, Local Source Revenue/Expenditure FY20, EMA																	
<i>Invoice Number</i>	<i>Vendor</i>	<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>		<i>Amount</i>		<i>Dist. Amount</i>								
B128140	FLEX PAC INC	Nitrile Gloves	12/22/2020	Check	309164		16,407.90		7,965.00		7,965.00						
SI-25144	WERNER RESTORATION SERVICE INC	Water Remediation	12/23/2020	Check	309316		3,046.57		3,046.57		3,046.57						
Total							\$19,454.47		\$11,011.57								
12/22/2020	2021-00001644	JE	AP	Change AP Invoice Post	Change AP		477.90		96,330.67								
2350001-220-500 - COVID-19 - FEMA, Local Source Revenue/Expenditure FY20, EMA																	
<i>Invoice Number</i>	<i>Vendor</i>	<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>		<i>Amount</i>		<i>Dist. Amount</i>								
B128140	FLEX PAC INC	Nitrile Gloves	12/22/2020	Check	309164		16,407.90		477.90		477.90						
Total							\$16,407.90		\$477.90								
12/22/2020	2021-00001644	JE	AP	Change AP Invoice Post	Change AP		7,965.00		88,365.67								
2350001-220-500 - COVID-19 - FEMA, Local Source Revenue/Expenditure FY20, EMA																	
<i>Invoice Number</i>	<i>Vendor</i>	<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>		<i>Amount</i>		<i>Dist. Amount</i>								
B128140	FLEX PAC INC	Nitrile Gloves	12/22/2020	Check	309164		16,407.90		(7,965.00)		.00						
Total							\$16,407.90		(\$7,965.00)								
12/22/2020	2021-00001723	JE	AP	A/P Invoice Entry	Accounts Payable		3,315.00		91,680.67								
6800001-690 - EMPG, State With Federal COVID Supplemental Expenditures																	
<i>Invoice Number</i>	<i>Vendor</i>	<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>		<i>Amount</i>		<i>Dist. Amount</i>								
5970759	PUBLIC SAFETY CENTER INC	Nitrile Cobalt Gloves - Medium & Large	12/22/2020	Check	309673		3,315.00		3,315.00		3,315.00						
Total							\$3,315.00		\$3,315.00								
12/25/2020	2021-00001346	JE	AP	A/P Invoice Entry	Accounts Payable		4,004.73		95,685.40								
2350001-220-500 - COVID-19 - FEMA, Local Source Revenue/Expenditure FY20, EMA																	
<i>Invoice Number</i>	<i>Vendor</i>	<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>		<i>Amount</i>		<i>Dist. Amount</i>								
2021-00000467	WELLS FARGO NA	PCARD IMPORT EMA BD 12.22.2020	12/25/2020	EFT	156496		5,905.38										
2021-00000481	WELLS FARGO NA	PCARD IMPORT FSS BD 12.22.2020	12/25/2020	EFT	156494		27,695.47										
(I) PC68M821858303	QUAD CITY SAFETY INC	Moldex N95 DIsp Respir	11/20/2020	EFT	156496		2,640.00		2,640.00		2,640.00						
(I) PC68M821959806	QUAD CITY SAFETY INC	Fit Test Kit and N95 Masks	11/20/2020	EFT	156496		840.00		840.00		840.00						



Accumulated Transaction Listing

G/L Date Range 07/01/20 - 03/31/21

Include Sub Ledger Detail

Include Accounts with No Activity

Project Code (in Bold)

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance	Derecho	COVID	COVID EMPG	Stockpile	Civil	Well	Non-Reimb	
(I) PC11M828555750	ULINE		FLOOD AND DISASTER		01/14/2021	EFT	160167	376.56	376.56		376.56						
(I) PC11M829155815	SAM'S CLUB		FLOOD AND DISASTER		01/16/2021	EFT	160167	352.68	352.68		352.68						
(I) PC11M830640344	SAM'S CLUB		FLOOD AND DISASTER		01/26/2021	EFT	160167	279.84	279.84		279.84						
							Total	\$15,925.39	\$5,041.84								
02/19/2021	2021-00001899	JE	AP	A/P Invoice Entry	Accounts Payable		789.19		169,995.38								
	<i>Invoice Number</i>		<i>Vendor</i>	<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>								
	2021-00000649		WELLS FARGO NA	PCARD IMPORT FSS BD 2.18.2021	02/19/2021	EFT	160168	25,162.71									
(I) PC15M830219262	GREAT WESTERN SUPPLY CO		SUPPLIES		01/25/2021	EFT	160168	2,570.42	789.19		789.19						
							Total	\$27,733.13	\$789.19								
02/19/2021	2021-00001899	JE	AP	A/P Invoice Entry	Accounts Payable		2,259.14		172,254.52								
				2350001-220-500 - COVID-19 - FEMA, Local Source Revenue/Expenditure FY20, EMA													
	<i>Invoice Number</i>		<i>Vendor</i>	<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>								
(I) PC15M831347181	MENARDS		FLOOD AND DISASTER		02/01/2021	EFT	160168	314.93	314.93		314.93						
(I) PC15M828555747	HY-VEE INC		FLOOD AND DISASTER		01/13/2021	EFT	160168	289.86	289.86		289.86						
(I) PC15M828673466	MENARDS		FLOOD AND DISASTER		01/12/2021	EFT	160168	592.84	592.84		592.84						
(I) PC15M828718923	MENARDS		FLOOD AND DISASTER		01/13/2021	EFT	160168	406.89	406.89		406.89						
(I) PC15M829689617	MENARDS		FLOOD AND DISASTER		01/20/2021	EFT	160168	37.98	37.98		37.98						
(I) PC15M829894401	KWIK STAR		FLOOD AND DISASTER		01/21/2021	EFT	160168	30.89	30.89		30.89						
(I) PC15M829894402	BP		FLOOD AND DISASTER		01/22/2021	EFT	160168	36.52	36.52		36.52						
(I) PC15M832161993	WALMART		FLOOD AND DISASTER		02/05/2021	EFT	160168	50.53	50.53		50.53						
(I) PC15M832390201	HY-VEE INC		Disaster - Preparedness - Remediation		02/09/2021	EFT	160168	124.47	124.47		124.47						
(I) PC15M829996894	MENARDS		FLOOD AND DISASTER		01/21/2021	EFT	160168	15.99	15.99		15.99						
(I) PC15M829996895	MELLOW MUSHROOM		FLOOD AND DISASTER		01/22/2021	EFT	160168	26.34	26.34		26.34						
(I) PC15M830690841	HAPPY JOE'S - LE CLAIRE		FLOOD AND DISASTER		01/28/2021	EFT	160168	130.74	130.74		130.74						
(I) PC15M831140218	MENARDS		FLOOD AND DISASTER		01/28/2021	EFT	160168	65.34	65.34		65.34						
(I) PC15M831296950	STAPLES INC		FLOOD AND DISASTER		02/01/2021	EFT	160168	124.82	124.82		124.82						
(I) PC15M832149948	HY-VEE INC		FLOOD AND DISASTER		02/05/2021	EFT	160168	11.00	11.00		11.00						
2021-00000649	WELLS FARGO NA		PCARD IMPORT FSS BD 2.18.2021		02/19/2021	EFT	160168	25,162.71									
							Total	\$27,421.85	\$2,259.14								
02/20/2021	2021-00001995	JE	AP	A/P Invoice Entry	Accounts Payable		287.85		172,542.37								
	<i>Invoice Number</i>		<i>Vendor</i>	<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>								
	0400 002059417		REPUBLIC SERVICES #400 - ALLIED WASTE SERVICES	EAM SEARS WASTE REMOVAL	01/20/2021	Check	310117	287.85	287.85		287.85						
							Total	\$287.85	\$287.85								
02/22/2021	2021-00002130	JE	AP	A/P Invoice Entry	Accounts Payable		87.90		172,630.27								
				2350001-220-500 - COVID-19 - FEMA, Local Source Revenue/Expenditure FY20, EMA													
	<i>Invoice Number</i>		<i>Vendor</i>	<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>								



Accumulated Transaction Listing

G/L Date Range 07/01/20 - 03/31/21
 Include Sub Ledger Detail
 Include Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance		
							Total	\$8,569.00	\$8,569.00		
01/22/2021	2021-00001586	JE	AP	A/P Invoice Entry	Accounts Payable		2,140.00		31,393.95		
<i>Invoice Number Vendor Description Invoice Date Payment Type Payment Number Amount Dist. Amount</i>											
	2021-00000555			WELLS FARGO NA	PCARD IIMPORT EMA BD 1.21.2021			3,716.54			
(I) PC68M826098107	QUAD CITY SAFETY INC			N95 Masks			12/22/2020	EFT	158350	2,140.00	2,140.00
							Total	\$5,856.54	\$2,140.00		
Month January 2021 Totals							\$10,709.00	\$0.00	\$31,393.95		
02/19/2021	2021-00001899	JE	AP	A/P Invoice Entry	Accounts Payable		3,860.00		35,253.95		
<i>Invoice Number Vendor Description Invoice Date Payment Type Payment Number Amount Dist. Amount</i>											
(I) PC68M829468937	QUAD CITY SAFETY INC			N95 Masks for Strategic Stockpile			01/19/2021	EFT	160177	2,000.00	2,000.00
(I) PC68M832161484	QUAD CITY SAFETY INC			N95 Strategic Stockpile			02/05/2021	EFT	160177	4,000.00	4,000.00
(I) PC68M832260414	QUAD CITY SAFETY INC			Strategic Stockpile			01/31/2021	EFT	160177	(140.00)	(140.00)
(I) PC68M830640343	QUAD CITY SAFETY INC			Refund for charging tax			01/19/2021	EFT	160177	(2,140.00)	(2,140.00)
(I) PC68M831341055	QUAD CITY SAFETY INC			Strategic Stockpile			02/02/2021	EFT	160177	140.00	140.00
2021-00000632	WELLS FARGO NA			PCARD IIMPORT EMA BD 2.18.2021			02/19/2021	EFT	160177	8,602.95	
							Total	\$12,462.95	\$3,860.00		
Month February 2021 Totals							\$3,860.00	\$0.00	\$35,253.95		
Account	Supplies Inventory Stockpile Totals						\$43,696.85	\$8,442.90	\$35,253.95		
State Service Area	EMA Expenditures Totals						\$294,020.07	\$35,837.52			
Program	Emergency Preparedness Totals						\$294,020.07	\$35,837.52			
Department	Emergency Management Agency/EMA Totals						\$294,020.07	\$35,837.52			
Fund	Emergency Management Agency Fund Totals						\$294,020.07	\$35,837.52			
Grand Totals							\$294,020.07	\$35,837.52			

Project Code (in Bold)

Derecho	COVID	COVID EMPG	Stockpile	Civil	Well	Non-Reimb
			2,140.00			
			2,000.00			
			4,000.00			
			(140.00)			
			(2,140.00)			
			140.00			
\$1,647.06	\$143,326.42	\$57,822.78	\$17,723.95	\$766.00	\$35,212.50	\$15,584.70
100% Reimbursed	Proj 1: 100% Reimbursed	64,957.90	Total To-Date			
	Proj 2 not submitted	50/50 Grant				



SCOTT COUNTY EMERGENCY MANAGEMENT AGENCY

David Donovan, SECC/EMA Director
1100 East 46th Street, Davenport, Iowa 52807
(563) 484-3050 david.donovan@scottcountyiowa.com

April 7, 2021

To: Mayor Bob Gallagher
EMA Commission Chair

From: David Donovan
EMA/SECC Director

Subj: Fleet Replacement – 2010 Ford F-150

As you recall, our current FY2021 Budget included funding to replace our aging pickup truck. The current vehicle is a 2010 Ford F-150 with 80,115 miles. While the truck's miles are not exceptionally high, its age and lack of utility for the agency drive our proposed replacement. We currently have several trailers that the current truck cannot comfortably tow. The passenger capacity of a two-door truck also is limiting at times. We propose to replace it with a one-ton pickup truck with four doors.

Working with Scott County Fleet Services and Purchasing, we developed a vehicle bid specification, and solicited bids. We received only one response. Based on feedback from purchasing, that has been typical lately. The bid is from Courtesy Ford in Davenport for a 2022 Ford F-350 Crew Cab XLT with the large gasoline engine option. Their bid is for \$45,005. They estimate delivery in August of 2021.

We expect additional expenses to outfit the vehicle with reflective striping and identification, warning strobes, and an arrow stick. We expect those items to cost an additional \$4,000.

This purchase is budgeted in the current fiscal year in the amount of \$44,500. I recommend the Commission approve the bid from Courtesy Ford in the amount of \$45,005 and authorize staff to make additional purchases to place the vehicle in service when it is delivered.

CC: Brian Payne
Jim Hawkes



SCOTT COUNTY EMERGENCY MANAGEMENT AGENCY

David Donovan, SECC/EMA Director
1100 East 46th Street, Davenport, Iowa 52807
(563) 484-3050 david.donovan@scottcountyiowa.com

April 1, 2021

To: Mayor Bob Gallagher
EMA Commission Chair

From: David Donovan
EMA/SECC Director

Subj: SCEMA Policy #2 - Unmanned Aircraft Systems Operation

As you may recall, last fall we approached the Commission about acquiring a drone or unmanned aircraft system (UAS) for the agency. We discussed some of the need for such equipment at that time. Due to some concerns, we decided to have an agency policy in place for that technology before purchasing the equipment.

Attached is a draft policy for Commission consideration, Policy #2 Unmanned Aircraft Systems Operation. This policy clearly addressed the following issues regarding UAS operations:

- Compliance with FAA and FCC regulations
- Requirement for trained operators
- Operational safety
- Special operations circumstances
- Types of potential UAS missions
- System deployment

Currently, Scott County GIS has two certified UAS pilots. If the Commission adopts our policy, we intend to train additional staff and volunteers to maintain a list of qualified pilots. There is interest from other agencies (Scott County Sheriff's Office and the city of Davenport) for training. We intend to partner with them to bring pilot training here. We expect that our share of that training would be approximately \$4000.

The Scott County Attorney's Office is currently reviewing the proposed policy. I recommend that the Commission approve the policy as presented, contingent on any revision recommendations from the Attorney's Office.

CC: Brian Payne
Jim Hawkes





Administrative Policy

Policy Number	2	Title	Unmanned Aircraft Systems Operation Policy
Revision Date	3/2/2021	Effective	Draft for Consideration

GENERAL POLICY STATEMENT

The Scott County Emergency Management Agency (SCEMA) has a reasonable business need to employ unmanned aircraft systems (UAS) in support of agency mission. SCEMA shall have in place a policy regarding the operation of unmanned aircraft systems used to support agency operations. Said policy shall address safe operation, legal considerations and provide guidance for approved uses of a UAS to support emergency management operations within Scott County jurisdiction.

SCOPE

The provisions of this policy shall apply to all owned aircraft and all operations under the general control of the Scott County (Iowa) Emergency Management Agency (SCEMA) for sanctioned agency responses. This policy shall not apply to aircraft under control of other agencies, providing services to SCEMA. However, SCEMA shall ensure that outside aircraft operated at the direction of or for a response sanctioned by SCEMA, are operated by qualified pilots.

DEFINITIONS

- "UAS" – unmanned aircraft system;
- "Drone" – another term for unmanned aircraft system. Commonly used to describe smaller UAS devices equipped only with small cameras and similar payloads, used primarily for overhead observation and documentation;
- "FAA" – Federal Aviation Administration;
- "FCC" – Federal Communications Commission;
- "SCEMA" – Scott County Emergency Management Agency, a sub-unit of government, located in Scott County, IA with jurisdiction and legal responsibility for emergency management coordination.
- SCEMA Pilot or PIC – a person affiliated with SCEMA, either an employee, volunteer, or another agency employee who operates or provides support to a UAS operation on behalf of the agency;
- "SECC" – Scott Emergency Communications Center, an Iowa 28E organization acting as the consolidated dispatch and 911 center for the entirety of Scott County, IA;

- “Owned device” – a UAS device owned and deployed by the Scott County Emergency Management Agency;
- “Non-owned device” – a UAS device that is not owned by the Scott County Emergency Management Agency, but is deployed to support a SCEMA operation or response;
- “PIC” – Pilot in Command, an individual who holds a Remote Pilot Certificate.

ADMINISTRATIVE PROCEDURES

1. SCEMA shall ensure that all UAS or Drone devices owned by the agency shall comply with FAA and FCC regulations regarding the operations of said devices.
2. UAS devices owned by SCEMA shall be operated at all times by trained operators under the guidance of a PIC or who have obtained a Remote Pilot Certification from the FAA, and are current with said certification. For non-owned devices that operate on behalf of SCEMA, agency staff shall ensure that a PIC or qualified pilot is overseeing operation.
3. SCEMA shall ensure that owned UAS devices are maintained in good operating condition to ensure safe operation. Whenever possible, UAS devices shall be equipped with collision avoidance, return to base and automatic touchdown features.
4. Under normal operating circumstances, SCEMA UAS operators shall always deploy in teams, to include a designated pilot and a support person. In the event that a SCEMA support person is not available due to staffing issues, the PIC will recruit an additional person from another agency to act as support person, preferably someone familiar with UAS operations. The PIC will orient the recruited support person and provide on the spot training to ensure safe operation.
5. The PIC shall focus on UAS operations at all times. Support person shall act as an additional visual spotter and shall operate any ancillary equipment (radios, cell phone, computers, routers, network or cellular connectivity) required for the mission, allowing the pilot to focus on safe operations. Special care shall be taken for the following circumstances:
 - a. Night-time operations;
 - b. Operating over or near other persons;
 - c. When encountering weather events, ensure the UAS is designed for safe operation in those conditions. Examples: wind ratings, rain, snow, high heat, extreme cold, high humidity;
 - d. Operating near buildings, overhead lines, antenna or other obstructions;
 - e. Uneven terrain;
 - f. When using auto-guidance programs;
 - g. Avoid pilot movement while operating; place UAS in hover before relocating to avoid trip hazards or distractions;

- h. Other circumstances that may create a safety hazard.
6. UAS owned or controlled by SCEMA may be used or deployed for missions to support emergency management, including:
 - a. Overhead mapping and documentation of an emergency or disaster scene;
 - b. Crime or disaster scene recreation or mapping;
 - c. Situational size-up to determine incident scope;
 - d. Aerial photography or videography, captured or live-streamed to an incident command or emergency operations center;
 - e. Locating missing or lost persons;
 - f. Locating persons eluding or hiding from law enforcement;
 - g. Ascertaining scene safety;
 - h. Providing overhead lighting support;
 - i. Carry emergency supplies or equipment to trapped or isolated persons;
 - j. Inspecting equipment, buildings or fixtures as part of a maintenance program;
 - k. Other missions approved incident command and the emergency operations center;
 - l. Deploying to other jurisdictions for mutual aid;
 7. When deployed to support law enforcement operations, it is the responsibility of the coordinating law enforcement agency to ensure that the operation of the SCEMA UAS or devices under the control of a SCEMA PIC are conducted in compliance with all local, state and federal laws.
 8. SCEMA shall maintain an up-to-date listing of trained pilots (PIC's) authorized to operate owned UAS devices. Only authorized pilots or persons in training under the direct supervision of a PIC may operate a SCEMA owned UAS. SCEMA pilots should not operate a UAS unless they have had a reasonable amount of flight time to familiarize themselves with the features and handling characteristics of the equipment.
 9. Agencies requesting support requiring the deployment of a SCEMA owned UAS device, shall be required to have a current, signed memorandum of understanding on file. Said MOU shall acknowledge and agree to the policy terms, and provide for a mutual hold harmless agreement.
 10. Scott County agencies requesting support from SCEMA that would warrant the use of a UAS should contact the Scott Emergency Communications Center (SECC) and request said support. Requesting agency should indicate the following in their request:
 - a. Location needed;
 - b. Type of mission;
 - c. Time required;
 - d. Staging location or approach information;

e. Person assuming command at the scene;

SECC, upon receiving the request, shall implement their standard operating guideline regarding the deployment of SCEMA personnel and equipment. SCEMA shall determine the response availability for the UAS and the required operational personnel. SCEMA Duty Officer or responding UAS team member will advise SECC of resource availability and anticipated response time to the requested location.

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