



SCOTT COUNTY EMERGENCY MANAGEMENT COMMISSION

Mayor Bob Gallagher, Chair
David Donovan, Agency Director
1100 East 46th Street, Davenport, Iowa 52807
Phone 563-484-3050 david.donovan@scottcountyiowa.com

Tentative Meeting Agenda
February 18, 2021, at 6:00 p.m.
SCEMA Commission - Zoom Meeting only

<https://us02web.zoom.us/j/82363258682?pwd=ZklxREdaMmRuQ2VBSIA3OWExRUZ0QT09>

Meeting ID: 823 6325 8682

Dial-in:

(312) 626 6799 US (Chicago)

Approval of Meeting Agenda and Minutes

- 1) Changes to and/or approval of Meeting Agenda – today’s meeting
Motion _____ Second _____ Ayes _____ Nays _____

- 2) Approval of Minutes from the January 21, 2021, Commission meeting (see attached)
Motion _____ Second _____ Ayes _____ Nays _____

Old Business

- 1) Update on the Quad City P-25 Radio Project
- 2) COVID Response and Recovery Update
- 3) Update on the Genesis Well Project
- 4) Multi-Jurisdictional Hazard Mitigation Plan Update

New Business

- 1) FY 2021 Budget Amendment discussion
- 2) EMA Fleet replacement – 2010 Ford F-150 discussion

Actions and Approvals

NONE

Next Meeting

- 1) Next Scheduled Meeting – March 18, 2021, at 6:00pm, for a regularly scheduled,
-

monthly Commission meeting.

Adjourn

1) Motion to Adjourn

Motion_____Second_____Ayes_____Nays_____





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**Scott County Emergency Management Agency Commission
January 21, 2021, Meeting Minutes**

The Scott County Emergency Management Commission met for their January 2021 meeting on Thursday, January 21, 2021, at 6:00 p.m. The meeting was conducted via teleconference, and the building was open for the public hearing.

Commission Members present (via teleconference):

Robert Gallagher, Mayor of Bettendorf; Marty O'Boyle, Mayor of Eldridge; Sally Rodriguez, Mayor of Buffalo; Mike Matson, Mayor of Davenport; Ken Schoenthaler, Mayor of Donahue; Tony Knobbe, Scott County Board of Supervisors; Michael Limberg, Mayor of Long Grove.

Others Present:

Dave Donovan, Scott County EMA; Brian Payne, Scott County EMA; Jim Hawkes, Scott County EMA; Jason Cook, SECC; Arnold Alt, Scott County EMA.

Chair Gallagher called the meeting to order at 6:02 p.m. All Commission members appeared via teleconference.

Approval of Meeting Agenda and Minutes

Limberg made a motion to approve the agenda for the December meeting. O'Boyle seconded the motion. All Ayes.

Matson made a motion to approve the minutes from the December 17, 2020, meeting of the Scott County Emergency Management Commission. Schoenthaler seconded the motion. All Ayes.

Annual Election of Officers

Limberg made a motion nominating Gallagher as Chair and Matson as Vice-Chair of the EMA Commission. Matson seconded the nomination. No other nominations were made. Moved by Limberg, seconded by Knobbe to approve the appointment of the Chair and Vice-Chair. All ayes.

Old Business

- 1) Donovan gave an overview of the work to date on the QC P-25 Radio System project, including tower construction activity. He also showed photos of the tower sites.
- 2) Donovan and Payne reported on the response and recovery to COVID-19, including vaccine planning. Payne reported on the vaccine clinic, currently operating at the former Sears store in NorthPark Mall.
- 3) Payne gave an update on the Genesis Well project. Project engineers submitted a request to the Iowa DNR for approval. The current project timeline is to be operational by the end of current calendar year.

Public Hearing – FY22 Budget

- 1) Matson made a motion to open the Public Hearing to discuss the proposed Scott County EMA FY22 Budget. O'Boyle seconded. All Ayes.
- 2) Public Comments – no one appeared to speak for or against. No comments were given to Director Donovan prior to the meeting.
- 3) A motion to close the Public Hearing was made by Schoenthaler and seconded by Limberg. All Ayes.

Actions and Approval

- 1) Approval and Adoption of the FY22 Budget for Scott County EMA presented and published. Motioned by Matson and seconded by O'Boyle. Roll Call Vote of the Mayors completed as follows: Bettendorf – Aye, Buffalo – Aye, Davenport – Aye, Donahue – Aye, Eldridge – Aye, Long Grove – Aye, Scott County Board of Supervisors – Aye. All ayes from those present. Motion approved.

Next Meeting

Next Commission Meeting – February 18, 2021, at 6:00 p.m

G – Adjourn

O'Boyle made a motion, and Knobbe seconded to adjourn at 6:26 p.m. All ayes.

Scott County EMA FY21 Budget Amendment Report
Feb. 15, 2021



Account Number	Account Description	EMA Actual 2020	EMA Budget 2021	EMA Estimate 2021	EMA Request 2022
REVENUE					
42118	State of Iowa E911 Program	0.00	0.00	0.00	0.00
42119	Governor's Traffic Safety Bureau	0.00	0.00	0.00	0.00
42163.01	Federal (FEMA) EMPG	39,000.00	39,000.00	60,000.00	39,000.00
42163.02	Federal (FEMA) HMEP-T	0.00	0.00	0.00	0.00
42163.03	Federal (FEMA) HMEP-P	0.00	0.00	0.00	0.00
42163.04	Federal (FEMA) HMEP-E	0.00	0.00	0.00	0.00
42163.05	Federal (FEMA) Hazard Mitigation	0.00	0.00	0.00	22,500.00
42163.06	Federal (FEMA) PA	49,804.69	0.00	200,000.00	89,000.00
42163.07	State (HSEMD) PA	0.00	0.00	19,000.00	11,000.00
43423	Build America Bond IRS Interest Subsidy	0.00	0.00	0.00	0.00
43400	Local Revenue - Well Project			66,667.00	72,333.00
43707	State Revenue - Well Project			200,000.00	217,000.00
43809	Reimbursements from Scott County	218,000.00	218,000.00	218,000.00	250,000.00
43809.01	Reimbursements from Scott County - Cap	0.00	0.00	0.00	0.00
46035	Professional Services to Others	0.00	0.00	0.00	0.00
	Interest	4,646.13	5,000.00	3,500.00	3,500.00
47012	Buildings Rent	0.00	0.00	0.00	0.00
48121.00	Refunds & Reimbursement Default	9,972.17	500.00	500.00	500.00
48121.04	Refunds and Reimbursements - Exelon	46,918.00	36,000.00	36,000.00	36,000.00
48121.05	Refunds and Reimbursements - DAEC	19,000.00	9,500.00	9,500.00	0.00
48151.07	Refunds and Reimbursements - COVID	53,445.51	0.00	85,000.00	0.00
48118	Employee Jury Duty	0.00	0.00	0.00	0.00
	Total	440,786.50	308,000.00	898,167.00	740,833.00

chk total

EXPENSES					
61010.01	Salaries Regular	131,475.72	145,516.00	141,500.00	195,575.00
61015.00	Salaries Overtime Default	0.00	0.00	0.00	0.00
61030	Shift Differential	0.00	0.00	0.00	0.00
61068	Bonus Pay	0.00	0.00	0.00	0.00
62002	Health/Medical Benefits	39,250.78	55,050.00	46,500.00	60,500.00
62003	Social Security (FICA)	9,596.66	11,154.00	10,500.00	14,000.00
62004	Retirement (IPERS)	12,411.24	13,737.00	13,200.00	18,480.00
62007	Deferred Compensation Allowance	150.00	1,000.00	1,000.00	500.00
62010	Meal Reimbursement (IRS)	8.25	150.00	150.00	150.00
62014	Moving Expense Benefit	0.00	0.00	0.00	0.00

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63011.07	Buildings SECC	0.00	0.00	0.00	0.00
63071.01	Tech & Equip Office Furn	1,239.69	1,400.00	1,400.00	1,400.00
63071.02	Tech & Equip Other Equipment	41,611.00	18,750.00	46,000.00	65,300.00
63072	Vehicles General Purchase		70,000.00	44,500.00	21,500.00
63013.03	Infrastructure - Telecommunications	0.00	0.00	0.00	0.00
63073	Other Improv / Space Util	0.00	2,500.00	266,667.00	289,333.00
64010	Travel	1,031.26	2,200.00	1,000.00	2,200.00
64011.00	Schools of Instruction General	309.00	2,500.00	1,500.00	2,500.00
64011.02	Schools of Instruction Regional	0.00	0.00	0.00	0.00
64014.00	Employee Development General	0.00	500.00	500.00	500.00
64014.03	Employee Dev - Recognition	0.00	500.00	500.00	500.00
64015	Public Notices	71.74	300.00	300.00	300.00
64016	Memberships	0.00	300.00	300.00	300.00
64018.01	Maintenance Vehicles	14,982.66	10,000.00	12,000.00	12,500.00
64018.02	Maintenance Buildings	4,926.46	6,500.00	2,800.00	6,500.00
64018.03	Maintenance Equipment	1,579.00	2,500.00	2,500.00	2,500.00
64018.04	Maintenance Computer Software	2,187.50	7,000.00	5,800.00	10,500.00
	Tower Site Maintenance	0.00	0.00	0.00	0.00
	Radio System Maintenance	0.00	0.00	0.00	0.00
64021.01	Data Processing Hardware	6,626.92	4,000.00	2,900.00	3,000.00
64027	Postage & Shipping	180.37	100.00	100.00	100.00
64028.03	Telephone Cellular	5,776.75	4,400.00	5,800.00	5,800.00
64028.05	Telephone Other	1,449.42	1,350.00	1,400.00	1,350.00
64031.01	Utilities Electric	0.00	0.00	0.00	0.00
64031.0?	Utilities Electric Towers		0.00	0.00	0.00
64031.04	Utilities Water	0.00	0.00	0.00	0.00
64031.05	Utilities Water Miscellaneous	0.00	0.00	0.00	0.00
64031.06	Utilities Sewer	0.00	0.00	0.00	0.00
64032	Commercial Services	0.00	0.00	0.00	0.00
	Tower Site Lease		0.00	0.00	0.00
64037	Professional Services	3,508.75	3,000.00	3,000.00	43,000.00
64040	Contingency	2,306.30	3,000.00	1,500.00	3,000.00
64042	Recruitment	0.00	0.00	0.00	0.00
64055	Insurance Premiums Default	3,548.00	4,500.00	3,800.00	4,000.00
64055.02	Insurance Premiums Workers Comp	0.00	0.00	0.00	0.00
64055.04	Insurance Premiums Property Liability	0.00	0.00	0.00	0.00
64055.06	Insurance Premiums Prof Liability	0.00	0.00	0.00	0.00
64058	Unemployment Compensation	0.00	0.00	0.00	0.00
64114.01	800 MHz Access Fees	0.00	0.00	0.00	0.00
64114.03	800 MHz Maintenance Costs	0.00	0.00	0.00	0.00

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64134	Internet Line Charges	0.00	0.00	0.00	0.00
64149	Other Expense	0.00	0.00	0.00	0.00
	Disaster Preparedness Remediation	201,782.67	100,000.00	175,000.00	100,000.00
66012.00	Supplies General	6,356.56	5,000.00	3,500.00	5,500.00
66012.02	Supplies Office Printing	729.98	800.00	500.00	800.00
66012.03	Supplies Clothing	364.95	800.00	800.00	800.00
66012.08	Strategic Stockpile Supplies			80,000.00	
66015	Periodicals and Subscriptions	355.00	100.00	100.00	100.00
66016.01	Vehicle Supplies Fuels & Lubricants	1,589.63	2,300.00	750.00	2,300.00
66016.02	Vehicle Supplies Parts	275.18	1,000.00	750.00	1,000.00
			0.00		
67010	Principal on Indebtedness	0.00	0.00	0.00	0.00
67011	Interest on Indebtedness	0.00	0.00	0.00	0.00
Total EXPENSE		495,681.44	481,907.00	878,517.00	875,788.00

Chk Total

FUND BALANCE					
	REV Total	440,786.50	308,000.00	898,167.00	740,833.00
	EXP Total	495,681.44	481,907.00	878,517.00	875,788.00
	+/-	-54,894.94	-173,907.00	19,650.00	-134,955.00
	Beginning Fund Balance	287,447.12	232,552.18	232,552.18	252,202.18
	Ending Fund Balance	232,552.18	58,645.18	252,202.18	117,247.18
	Total Fund expenditures	54,894.94	173,907.00	-19,650.00	134,955.00
	Fund Balance as a percentage of expenditures	47%	12%	29%	13%

Ending Fund Balance Net of Contingency	158,645.18	217,247.18
Fund Balance Expenditures - Net	73,907.00	34,955.00



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David Donovan, SECC/EMA Director
1100 East 46th Street, Davenport, Iowa 52807
(563) 484-3050 david.donovan@scottcountyiowa.com

February 12, 2021

To: Mayor Bob Gallagher
EMA Commission Chair

From: David Donovan
EMA/SECC Director

Subj: Fleet Replacement – 2010 Ford F-150

As you recall, our current FY2021 Budget included funding to replace our aging pickup truck. The current vehicle is a 2010 Ford F-150 with 80,115 miles. While the truck's miles are not exceptionally high, its age and lack of utility for the agency necessitate replacement. We currently have several trailers that the current truck cannot comfortably tow. The passenger capacity of a two-door truck also is limiting at times. We propose to replace it with a one-ton pickup truck with four doors.

We plan to prepare a vehicle specification for the above-described replacement vehicle and solicit bids through Scott County purchasing. We will also use the State of Iowa fleet contract pricing as a bid. In addition to the base vehicle cost, we expect to outfit the vehicle with warning lights, an 800 MHz radio, and a bed cover.

We currently show 44,000 in the FY2021 Budget for this purchase. We based that estimated amount on last year's state contract pricing. We will present the bids to the Commission at a subsequent meeting for consideration and approval.

CC: Brian Payne
Jim Hawkes
