



**SCOTT COUNTY EMERGENCY MANAGEMENT COMMISSION**

Mayor Bob Gallagher, Chair  
David Donovan, Agency Director  
1100 East 46<sup>th</sup> Street, Davenport, Iowa 52807  
Phone 563-484-3050 david.donovan@scottcountyiowa.com

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**Tentative Meeting Agenda**  
**October 17, 2019 at 6:00 p.m.**  
**Emergency Operations Center Conference Room**  
**1100 E. 46<sup>th</sup> St**  
**Davenport, IA 52807**

**A - Approval of Meeting Agenda and Minutes**

- 1) Changes to and/or approval of Meeting Agenda – today’s meeting  
Motion\_\_\_\_\_Second\_\_\_\_\_Ayes\_\_\_\_\_Nays\_\_\_\_\_
- 2) Approval of Minutes from the July 19, 2019 Commission meeting (see attached)  
Motion\_\_\_\_\_Second\_\_\_\_\_Ayes\_\_\_\_\_Nays\_\_\_\_\_

**B - Old Business**

- 1) Update on recruitment for agency staff positions
- 2) Update on the Quad City P-25 Radio Project
  - a. Project Management
  - b. Tower Sites
- 3) Flood Recovery Update - FEMA process (EMA and other entities)

**C – New Business**

- 1) Annual Plan Update – (enclosures)
- 2) Approval of Funding Agreement with Exelon Energy (enclosure)
- 3) Budget Issues (enclosure)

**D – Agency Report**

- 1) Training Update:
    - a. CMS Healthcare Outreach – annual planned schedule
    - b. Reception Center Training
    - c. Annual Radiological Training
  - 2) Exercise/Event Update:
    - a. CMS Exercise
    - b. QC Area Maritime Security Committee Exercise/Workshop
  - 3) Planning Update:
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- a. Public Information Officers Group
  - b. Annual Plan Update – see new business
  - c. Hazard Mitigation Plan Update
  - d. Flood: Planning Lessons
  - e. DHS PPOW / KC Area Coordination
  - f. MABAS 43 membership
- 4) Technology and Equipment Update:
- a. EOC/ICS Management System
- 5) Upcoming important dates for 2019/20:
- Oct 17: SECC Board Meeting
  - Oct 17: Scott County EMA Commission Meeting
  - Oct 25: QCEPC
  - Oct 29: QCAMSC Meeting
  - Nov 14: Scott County EMS and Fire Chiefs Meeting
  - Nov 21: SECC Board Meeting
  - Dec 6: QCEPC (Combined Nov and Dec meeting)
  - Dec 19: SECC Board Meeting (Budget Approval)
  - Jan 16: SECC Board Meeting
  - Jan 17: Scott County EMA Commission Meeting
  - Jan 31: QCEPC
  - Feb 20: SECC Board Meeting
  - Feb 20: Scott County EMA Commission Meeting (Budget Adoption)

**E – Actions and Approvals**

- 1) Motion approving plan updates to the Scott County Basic plan, Emergency Support Function (ESF) #2, ESF 5, ESF 10 and ESF 15.  
 Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_
- 2) Approval of a funding agreement with Exelon Energy.  
 Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_

**F – Next Meeting**

- 1) Next Scheduled Meeting – January 21, 2020, 6:00pm, for a regularly scheduled Commission Meeting (Budget Presentation).

**G – Adjourn**

- 1) Motion to Adjourn  
 Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_  
 Time \_\_\_\_\_





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Bob Gallagher, Commission Chair  
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**Scott County EMA Commission  
July 18, 2019 Meeting Minutes**

The Scott County Emergency Management Commission met for a special meeting on Thursday, July 18, 2019 at 6:00p.m., at the Scott County Emergency Management Agency located at 1100 E 46th St Street, Davenport.

**Commission Members present:**

Bob Gallagher, Mayor of Bettendorf; Ken Schoenthaler, Mayor of Donahue; Marty O'Boyle, Mayor of Eldridge; Ron Rice, Mayor of Panorama Park, John Maxwell, Scott County Board of Supervisors.

**Others Present:**

Shawn Rice, Panorama Park Council, Arnold Alt, Scott County EMA; Dave Donovan, Scott County EMA; Brian Payne, Scott County EMA;

The meeting was called to order by the Chair, Mayor Gallagher at 6:02 p.m.

**Approval of Meeting Agenda**

- 1) Approval of Meeting Agenda for today's meeting.  
Moved by O'Boyle, Second by Schoenthaler – all ayes.

**Old Business**

- 1) Donovan gave an update on the status of recruitment for agency staff vacancies.
- 2) Donovan reported on the status of the Quad City P-25 Radio Project.
- 3) EMA staff reported on the flood response and recovery efforts since the May meeting.

**Coordinators Report**

- 1) Donovan and Payne reported and discussion ensued on numerous training, exercise and technology updates for the agency.

**Actions and Approval**

- 1) Schoenthaler made a motion and Maxwell seconded to formally approve the appointment of Brian Payne as EMA Deputy Director and authorizing the
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Director and Deputy Director to recruit and hire the resulting vacancy in the Emergency Planning Specialist position. All ayes.

**Next Meeting**

Next Regular Scheduled Commission Meeting – October 17, 2019 at 6:00pm

**G – Adjourn**

Maxwell made a motion and O'Boyle seconded to adjourn at 6:40pm. All ayes.

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## 2019 Plan Updates

This is just a brief overview of the changes that have been made within our County plans.

- Basic Plan
  - Updated language/verbiage changes to meet State & Federal Changes.
  - Changed agency wording
    - Example: City of Donahue Fire Department to Donahue Fire Department
    - Added paragraph to further describe expectations for Continuity of Government on page 22
    - Removed IMAC County Map on page 15. All Iowa County's now participate under IMAC, and the map was no longer relevant.
- ESF 2 (Communications)
  - Updated language/verbiage changes to meet State & Federal Changes.
  - Changed agency wording
    - Example: City of Donahue Fire Department to Donahue Fire Department
- ESF 5 (Emergency Management)
  - Updated language/verbiage changes to meet State & Federal Changes.
  - Changed agency wording
    - Example: City of Donahue Fire Department to Donahue Fire Department
- ESF 10 (Hazardous Materials)
  - Updated tier II facilities within the plan.
- ESF 15 (Public Information)
  - During EOC operations from this year's flooding we had request from a local newspaper requesting to come into the EOC to take pictures. We had added direction within this plan to allow this, but only under certain circumstances.
  - Updated language/verbiage changes to meet State & Federal Changes.
  - Changed agency wording
    - Example: City of Donahue Fire Department to Donahue Fire Department

## NUCLEAR POWER PLANT FUNDING AGREEMENT

This Agreement by and between the Scott County Emergency Management Agency (hereinafter “County”) in the State of Iowa and Exelon Generation Company, LLC with offices in Warrenville, Illinois, owner of the Quad Cities Generating Station, in Cordova, Illinois (hereinafter “Exelon”) (each a “Party,” or collectively, “Parties”) (“Agreement”).

WHEREAS, Exelon operates the Quad Cities Generating Station, a commercial nuclear power facility with an emergency planning zone or ingestion pathway zone that includes territory within the County; and

WHEREAS, federal law, including statutes and regulations of the U.S. Department of Homeland Security, the Federal Emergency Management Agency, and the Nuclear Regulatory Commission, require adequate offsite radiological emergency response plans and preparedness for commercial nuclear power facilities, including the Quad Cities Generating Station; and

WHEREAS, the purpose of this Agreement is to set forth the respective obligations of the Parties for nuclear power plant emergency response planning and preparedness activities undertaken to support the Quad Cities Generating Station.

NOW, THEREFORE, the Parties hereby agree to the following:

1. This Agreement shall become effective on the date signed by Scott County and shall be effective for five (5) years unless terminated in accordance with the terms below.
2. Either party may terminate the is Agreement by written notice. Such notice shall be provided at least ninety (90) days prior to the intended termination date.
3. County AGREES to each of the following:
  - a. Coordinate radiological emergency response planning, development, training, and maintenance of the Scott County Radiological Emergency Response Plan, also known as the REP Program.
  - b. Participate, as required by law and regulation, in the coordination and implementation of radiological emergency response plans, e.g. under Nuclear Regulation Commission (NRC) guidance in NUREG 0654.
  - c. Coordinate and participate in drills and exercises in order to test emergency plans and provide individual training.
  - d. Maintain staff and equipment necessary to support the REP Program.
  - e. Comply with all applicable state and federal laws and regulations, including regulation adopted by the Nuclear Regulatory Commission, and

the United States Department of Homeland Security, and the Federal Emergency Management Agency (FEMA).

- f. Respond, as appropriate, to FEMA exercise critiques and implement, or ensure implementation of, appropriate preparedness improvements and/or corrective actions utilizing County and Exelon input.

4. Exelon AGREES to each of the following:

- a. Payment shall be made payable to the Scott County Emergency Management Agency for each fiscal year as follows:

FY 2020: \$38,110

FY 2021: \$39,253

FY 2022: \$40,431

FY 2023: \$41,644

FY 2024: \$42,893

- b. Provide information about the Exelon facility and operation to the County staff, as necessary to allow the County to fulfill the planning and preparedness related responsibilities of the County.

**Exelon Generation Company, LLC**

By: \_\_\_\_\_

Print name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**Scott County Emergency Management Agency**

By: \_\_\_\_\_

Print name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_



**SCOTT COUNTY EMERGENCY MANAGEMENT COMMISSION**

Bettendorf Mayor Bob Gallagher, Chair  
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October 13, 2019

To: Bettendorf Mayor Bob Gallagher, Commission Chair  
From: Dave Donovan, Emergency Management Coordinator  
Subj: Budget Issues for fiscal year 2021 budget preparation

As you may remember, each January, I make a budget recommendation to the commission for consideration for the upcoming fiscal year. At that same commission meeting, we set a public hearing date – typically the third Thursday in February at 6:00pm. Similar to other government bodies, I then publish the proposed budget and the date of the public hearing according to Iowa law.

As we prepare and consider the agency budget for fiscal year 2020-21, there are a number of issues and items for discussion and consideration in both the preparation of the FY2021 budget and subsequent years:

**Revenue**

*Duane Arnold Energy Center* – announced closing of Duane Arnold nuclear power plant will negatively impact revenues in fiscal year 2021 or 2022.  
Expected impact: \$9,500 reduction in FY2021; additional \$9,500 reduction in FY2022

**Operations**

*Disaster Spending Authority* – proposing to include disaster spending authority backed by use of fund balance to allow for emergency purchasing authority where a budget amendment would not be feasible.  
Operating budget impact: \$100,000 per year. Only used for emergency disaster purposes, backed by use of EMA fund balance and potential FEMA public assistance grant reimbursement.

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## **Capital**

*Truck Replacement* – proposing to purchase a heavier duty ( $\frac{3}{4}$  or 1 ton) pick-up truck to accommodate towing of large trailered resources.

Expected capital cost: \$50,000 less \$10,000 trade. Operating budget impact: \$1000 per year.

*Shared Vehicle with SECC* – proposing to purchase additional fleet vehicle (full size SUV with towing) to share with SECC.

Expected capital cost: \$45,000 total; \$22,500 EMA portion. Operating budget: \$2000 annually.

*Copier Replacement* – planned replacement of existing multi-function copier, scanner, printer.

Expected capital cost: \$6000

*Plotter Replacement* – planned replacement of existing large format printer for maps, diagrams and aerial photos.

Expected capital cost: \$2800

*Participation in Regional Drone Capability* – participation in a collaborative purchase of a shared, high quality unmanned aerial vehicle with payload capability.

Expected capital cost: \$8,750. Operating budget impact: \$750 per year.

*Amateur Radio Capability* – purchase of equipment and replace antennae for amateur radio capability in the EOC.

Expected capital cost \$5,000

*Siren Controllers* – implementation of controllers and software to support polygon warnings.

Expected capital cost: \$45,000. Operating budget impact: \$8500

*Mobile Radio* – additional radio for additional vehicle.

Expected capital cost: \$5000

Portable Radios – additional 5 portable radios for EMA operations

Expected capital cost: \$15,000

I would expect that we will discuss these issues at the next two Commission meetings to determine what items to reflect in the FY2021 budget, scheduled for adoption in February.

