



**SCOTT COUNTY EMERGENCY MANAGEMENT COMMISSION**

Mayor Bob Gallagher, Chair  
David Donovan, Emergency Management Coordinator  
1100 East 46<sup>th</sup> Street, Davenport, Iowa 52807  
Phone 563-484-3050 david.donovan@scottcountyiowa.com

---

**Tentative Meeting Agenda**

**July 18, 2019 at 6:00 p.m.**

**Emergency Operations Center Conference Room**

**1100 E. 46<sup>th</sup> St**

**Davenport, IA 52807**

**A - Approval of Meeting Agenda and Minutes**

- 1) Changes to and/or approval of Meeting Agenda – today’s meeting  
Motion\_\_\_\_\_Second\_\_\_\_\_Ayes\_\_\_\_\_Nays\_\_\_\_\_
  
- 2) Approval of Minutes from the April 18, 2019 and the May 16, 2019 Commission meetings (see attached)  
Motion\_\_\_\_\_Second\_\_\_\_\_Ayes\_\_\_\_\_Nays\_\_\_\_\_

**B - Old Business**

- 1) Update on recruitment for agency staff positions
- 2) Update on the Quad City P-25 Radio Project
  - a. Project Management
  - b. Tower Sites
- 3) Flood Response and Recovery Update

**D – Agency Report**

- 1) Training Update:
    - a. CMS Healthcare Outreach
    - b. Salamander Training
    - c. Reception Center Training
    - d. Annual Radiological Training
  - 2) Exercise/Event Update:
    - a. Flood Response
    - b. QC Water Coalition Exercise
    - c. QC Area Maritime Security Committee Exercise/Workshop
  - 3) Planning Update:
    - a. Public Information Officers Group
    - b. Weather Spotter Network
    - c. Annual Plan Update
-

- d. Hazard Mitigation Plan Updates
- e. Flood: Planning Lessons
- f. DHS PPOW / KC Area Coordination
- 4) Technology and Equipment Update:
  - a. Salamander Flood deployment
  - b. EOC/ICS Management System
  - c. Computing Device Needs
- 5) Upcoming important dates for 2019:
  - Jul 25: Scott County EMS and Fire Chiefs Meeting
  - Jul 26: QCEPC
  - Aug 15: SECC Board Meeting
  - Aug 30: QCEPC
  - Sep 19: SECC Board Meeting
  - Sep 26: Scott County EMS and Fire Chiefs Meeting
  - Sep 27: QCEPC
  - Oct. 9: Radiological EX (tentative)
  - Oct 17: SECC Board Meeting
  - Oct 17: Scott County EMA Commission Meeting
  - Oct 25: QCEPC
  - Oct 29: QCAMSC Meeting
  - Nov 14: Scott County EMS and Fire Chiefs Meeting
  - Nov 21: SECC Board Meeting
  - Dec 6: QCEPC (Combined Nov and Dec meeting)
  - Dec 19: SECC Board Meeting (Budget Approval)
  - Jan 16: SECC Board Meeting
  - Jan 17: Scott County EMA Commission Meeting
  - Feb 20: SECC Board Meeting
  - Feb 20: Scott County EMA Commission Meeting (Budget Adoption)

**E – Actions and Approvals**

- 1) Motion formally approving the appointment of Brian Payne as the EMA Deputy Director and authorizing the Director and Deputy Director to recruit and fill the vacant Emergency Planning Specialist position.  
 Motion\_\_\_\_\_ Second\_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_

**F – Next Meeting**

- 1) Next Scheduled Meeting – October 17, 2019, 6:00pm, for a regularly scheduled Commission Meeting.

**G – Adjourn**

- 1) Motion to Adjourn  
 Motion\_\_\_\_\_ Second\_\_\_\_\_ Ayes\_\_\_\_\_ Nays\_\_\_\_\_  
 Time\_\_\_\_\_





**SCOTT COUNTY EMERGENCY MANAGEMENT AGENCY**

David Donovan, Director  
Bob Gallagher, Commission Chair  
1100 East 46<sup>th</sup> Street, Davenport, Iowa 52807  
(563)484-3050 david.donovan@scottcountyiowa.com

---

**Scott County EMA Commission  
April 18, 2019 Meeting Minutes**

The Scott County Emergency Management Commission met for a scheduled meeting on Thursday, April 18, 2019 at 6:30p.m., at the Scott County Emergency Management Agency located at 1100 E 46th St Street, Davenport.

**Commission Members present:**

Bob Gallagher, Mayor of Bettendorf; Larry Guy, Mayor of Blue Grass; Michael Matson, Mayor Pro-tem of Davenport; Ken Schoenthaler, Mayor of Donahue; Marty O'Boyle, Mayor of Eldridge; Ray Allen, Mayor of LeClaire; Roger Woomert, Mayor of Princeton; John Maxwell, Scott County Board of Supervisors; John Kostichek, Mayor of Walcott.

**Others Present:**

Karen Woomert, Princeton Fire; Amy Shannon, Long Grove Fire; Josh Luckritz, Princeton Fire; Tony Dipple, McCausland Fire; Joe Schulte, McCausland Fire; Floyd Bruns, Riverdale Fire; Brinson Kinser, Scott County Board of Supervisors; Ty Arp, Maysville Fire; Paul Andorf, Medic EMS; Ken Beck, Scott County Board of Supervisors; Mahesh Sharma, Scott County Administrator; Arnold Alt, Scott County EMA; Alex Gries, Buffalo Police; Brian Carsten, Princeton Police; David Farmer, Scott County Budget and Administrative Services; Jennifer DeWitt, Quad City Times; Mark Ridolfi, North Scott Press; Dave Donovan, Scott County EMA; Brian Payne, Scott County EMA; Tracey Sanders, SECC; Tony Knobbe, Scott County Board of Supervisors.

The meeting was called to order by the Chair, Mayor Gallagher at 6:30 p.m.

**Approval of Meeting Agendas and Minutes**

- 1) Approval of Meeting Agenda for today's meeting.  
Moved by Maxwell, Second by Matson – all ayes.
  
  - 2) Approval of Minutes from the February 21, 2019 Commission meeting  
Moved by O'Boyle, Second by Maxwell – all ayes.
-

## **Old Business**

- 1) Donovan outlined the proposed shared leadership arrangement with Scott Emergency Communications Center, along with the creation of the position of SECC/EMA Director, Deputy Director EMA, propose job descriptions, and proposed authorization to proceed with filling said positions and any resulting vacancies.
- 2) Tony Knobbe, Scott County Board of Supervisors Chairperson, made a presentation regarding the Quad City P25 Radio project, and took questions and comments from those in attendance.

## **Discussion of Setting a Public Hearing for consideration of the proposed FY2019 Budget Amendment for Scott County Emergency Management Agency.**

- 1) Donovan outlined the proposed budget amendment to include spending authority for flood related expenses and the budget amendment items previously approved by the Scott Emergency Communications Center Board.
- 2) Maxwell made a motion to set May 16, 2019 at 6:00pm as the appointed date and time for a public hearing and consideration for the proposed FY2019 Budget Amendment as submitted by the Director. Matson seconded the motion. All Ayes.

## **Coordinators Report**

- 1) Donovan outlined numerous activities since the last Commission meeting including current flood efforts and river projections.

## **Actions and Approval**

- 1) Maxwell made a motion and Schoenthaler seconded to approve the appointment of David Donovan as the SECC/EMA Director in a shared leadership position for both agencies. All Ayes.
- 2) O'Boyle made a motion and Maxwell seconded to create the position of Deputy Director, salary as determined by the Director in consultation with Human Resources and authorizing the Director to recruit and fill, including any backfill vacancies that may occur. All Ayes.
- 3) Maxwell made a motion and Schoenthaler seconded approving the emergency purchase of a sandbagging machine and flood related supplies. All Ayes.

## **Next Meeting**

Next Meeting – May 16, 2019 at 6:00pm for a public hearing on and consideration of the proposed amendment to the FY19 budget.

Next Regular Scheduled Meeting – July 18, 2019 at 6:00pm

## **G – Adjourn**

---

Maxwell made a motion and O'Boyle seconded to adjourn at 7:50pm. All ayes.





**SCOTT COUNTY EMERGENCY MANAGEMENT AGENCY**

David Donovan, Director  
Bob Gallagher, Commission Chair  
1100 East 46<sup>th</sup> Street, Davenport, Iowa 52807  
(563)484-3050 david.donovan@scottcountyiowa.com

---

**Scott County EMA Commission  
May 16, 2019 Meeting Minutes**

The Scott County Emergency Management Commission met for a special meeting on Thursday, May 16, 2019 at 6:00p.m., at the Scott County Emergency Management Agency located at 1100 E 46th St Street, Davenport.

**Commission Members present:**

Bob Gallagher, Mayor of Bettendorf; Ken Schoenthaler, Mayor of Donahue; Marty O'Boyle, Mayor of Eldridge; Jason Wentland, Mayor Pro-tem of LeClaire; Michael Limberg, Mayor of Long Grove; John Kostichek, Mayor of Walcott.

**Others Present:**

Arnold Alt, Scott County EMA; Dave Donovan, Scott County EMA; Brian Payne, Scott County EMA;

The meeting was called to order by the Chair, Mayor Gallagher at 6:00 p.m.

**Approval of Meeting Agenda**

- 1) Approval of Meeting Agenda for today's meeting.  
Moved by Limberg, Second by Wentland – all ayes.

**Old Business**

None

**Public Hearing for consideration of the proposed FY2019 Budget Amendment for Scott County Emergency Management Agency.**

- 1) Wentland moved and Limberg seconded a motion to open a public hearing relative to the proposed amendment to the FY2019 Budget for the Scott County Emergency Management Agency. All Ayes
  - 2) Public Comment – none offered
-

- 3) Limberg moved and Kostichek seconded a motion to close the public hearing. All ayes.

### **Coordinators Report**

- 1) Donovan and Payne reported and discussion ensued on numerous flood related activities/efforts, on-going recovery activity and the EOC activation since the last meeting.

### **Actions and Approval**

- 1) Limberg made a motion and O'Boyle seconded to approve the proposed amendment to the FY2019 Budget for the Scott County Emergency Management Agency.

Roll Call Vote:

Bettendorf	aye
Blue Grass	absent
Buffalo	absent
Davenport	absent
Dixon	absent
Donahue	aye
Eldridge	aye
Le Claire	aye
Long Grove	aye
Maysville	absent
McCausland	absent
New Liberty	absent
Panorama Park	absent
Princeton	absent
Riverdale	absent
Scott Co. Board	absent
Scott Co. Sheriff	absent
Walcott	aye

Motion Carries.

### **Next Meeting**

Next Regular Scheduled Commission Meeting – July 18, 2019 at 6:00pm

### **G – Adjourn**

Limberg made a motion and Wentland seconded to adjourn at 6:16pm. All ayes.

---