



**SCOTT COUNTY EMERGENCY MANAGEMENT COMMISSION**

Mayor Bob Gallagher, Chair  
David Donovan, Emergency Management Coordinator  
1100 East 46<sup>th</sup> Street, Davenport, Iowa 52807  
Phone 563-484-3050 david.donovan@scottcountyiowa.com

---

**Tentative Meeting Agenda**  
**January 17, 2019 at 6:00 p.m.**  
**Emergency Operations Center Conference Room**  
**1100 E. 46<sup>th</sup> St**  
**Davenport, IA 52807**

**A - Approval of Meeting Agenda and Minutes**

- 1) Changes to and/or approval of Meeting Agenda – today’s meeting  
Motion\_\_\_\_\_Second\_\_\_\_\_Ayes\_\_\_\_\_Nays\_\_\_\_\_
  
- 2) Approval of Minutes from the October 18, 2018 Commission meeting (see attached)  
Motion\_\_\_\_\_Second\_\_\_\_\_Ayes\_\_\_\_\_Nays\_\_\_\_\_

**B - Old Business**

None

**C – New Business**

- 1) Election of Officers for 2019: The Chair opens the floor for nominations for the following 2019 Officers for the Scott County Emergency Management Commission:
  - a. Chair Nominations:\_\_\_\_\_
  - b. Vice-Chair Nominations:\_\_\_\_\_

Current Commission Chair is Bob Gallagher. Vice-chair is vacant (was Carol Earnhardt). The Chair solicits voting for the two positions - consensus voice votes for single nominees and either paper or voice votes for multiple nominees.

- 2) Temporary Appointment – SECC Interim Director: discussion
  - 3) Budget Presentation:
    - a. Discussion of Proposed 2019-20 Budget for EMA (attached)
    - b. Discussion of proposed 2019-20 Budget for SECC (attached)
-

## D - Coordinator's Report

- 1) Training Update:
    - a. Building Whole Community Engagement: conducted November 1<sup>st</sup>
    - b. On-Scene Crisis Leadership: was cancelled
    - c. Radiological Training: was completed in advance of December exercises. Need additional training for school representatives. Plan to schedule in spring or summer 2019.
    - d. Health Sector Emergency Planning Training: conducted November 5<sup>th</sup>.
    - e. Healthcare Workshop: conducted November 14 and 15<sup>th</sup>.
  - 2) Exercise/Event Update:
    - a. CMS Exercises: Tabletop exercise was conducted in October. Full scale exercise was conducted on December 12. Will begin planning for 2019 CMS activities in February/March.
    - b. Evaluated Radiological Exercise: EOC Exercise conducted on October 30 (dress rehearsal) December 5 (evaluated exercise). No negative findings. Several improvement items were self-identified and will be addressed in 2019.
    - c. School Tabletop Exercise and Planning Initiative: Additional sessions are expected for North Scott district.
  - 3) Planning Update:
    - a. Communications Committee: this group has not met regularly as we waited for some direction from the Radio RFP. Expect this group to reengage in 2019, providing direction and input into plan and to work on automated inter-agency tactical communication plans.
    - b. Public Information Officers Group: have held several meetings of the steering committee to get this group engaged again. Full group met on January 17. There is much enthusiasm and engagement. We intend to capitalize on that momentum. This group has identified several working groups and will provide planning input to EMA.
    - c. Weather Spotter Network: This effort has slowed during the winter months, but we expect to reengage once the federal shutdown concludes.
  - 4) Technology and Equipment Update:
    - a. Mobile Command Center repairs: Made several repairs for electrical issues (mirror controls, back-up alarm and camera, etc.) and repair to the rear suspension. Unit is in good operational condition.
  - 5) Upcoming important dates for 2019:
    - Jan 25: Quad City Emergency Planning Committee (QCEPC)
    - Feb 21: Scott Emergency Communication Center (SECC) Board Meeting
    - Feb 21: Scott County EMA Commission Meeting (6 pm budget adoption)
    - Feb 22: QC Emergency Planning Committee meeting
    - Mar 21: SECC Board Meeting
    - Mar 25: NWS Weather Spotter Training
    - Mar 29: QCEPC
-

- Apr 2: Quad City Regional Disaster Conference
- Apr 18: SECC Board Meeting
- Apr 18: EMA Commission Meeting (6 pm)
- Apr 26: QCEPC
- May 16: SECC Board Meeting
- May 31: QCEPC
- Jun 20: SECC Board Meeting
- Jun 28: QCEPC
- Jul 18: SECC Board Meeting
- Jul 18: Scott County EMA Commission Meeting (6 pm)
- Jul 26: QCEPC
- Aug 15: SECC Board Meeting
- Aug 30: QCEPC
- Sep 19: SECC Board Meeting
- Sep 27: QCEPC
- Oct 17: SECC Board Meeting
- Oct 17: Scott County EMA Commission Meeting (6pm)
- Oct 25: QCEPC
- Nov 21: SECC Board Meeting
- Dec 6: QCEPC (Combined Nov and Dec meeting)
- Dec 19: SECC Board Meeting

**E – Actions and Approvals**

Motion to set February 21 at 6:00pm for a public hearing regarding the adoption of the fiscal year 2019-20 Annual Budget for the Scott County Emergency Management Agency.

Motion\_\_\_\_\_Second\_\_\_\_\_Ayes\_\_\_\_\_Nays\_\_\_\_\_

**F – Next Meeting**

Next Scheduled Meeting – February 21, 2019, 6:00pm, for a public hearing and consideration of adoption of the FY2020 budget.

**G – Adjourn**

Motion to Adjourn

Motion\_\_\_\_\_Second\_\_\_\_\_Ayes\_\_\_\_\_Nays\_\_\_\_\_

Time\_\_\_\_\_





**SCOTT COUNTY EMERGENCY MANAGEMENT AGENCY**

David Donovan, Emergency Management Coordinator  
1100 East 46<sup>th</sup> Street, Davenport, Iowa 52807  
(563)484-3050 david.donovan@scottcountyiowa.com

---

**Scott County EMA Commission  
October 18, 2018 Meeting Minutes**

The Scott County Emergency Management Commission met for a scheduled meeting on Thursday, October 18, 2018 at 6:00p.m., at the Scott County Emergency Management Agency located at 1100 E 46th St Street, Davenport.

**Commission Members present:**

Mike Matson, Mayor Pro-tem of Davenport; Ken Schoenthaler, Mayor of Donahue; Ron Rice, Mayor of Panorama Park; Carol Earnhardt, Scott County Board of Supervisors; John Kostichek, Mayor of Walcott.

**Others Present:**

Dave Donovan, Scott County EMA.

The meeting was called to order by Mayor Schoenthaler in the absence of the Chair and Vice-chair at 6:00 p.m. Vice-chair Earnhardt arrived mid-meeting and took over as meeting chair.

**Approval of Meeting Agendas and Minutes**

- 1) Approval of Meeting Agenda for today's meeting, with addition of items to open and close the scheduled public hearing.  
Moved by Matson, Second by Kostichek – all ayes.
- 2) Approval of Minutes from the July 19, 2018 regular Commission meeting  
Moved by Matson, Second by Kostichek – all ayes.

**Old Business**

- 1) Discussion of strategic planning effort for Scott County Emergency Management Agency – Donovan discussed the proposal from St. Ambrose University to conduct strategic planning for the agency. He recommends approval and also reported that he had been unable to get a kick-off meeting scheduled. It was decided to look at moving this forward after the first of the year.
-

- 2) Update on Hazard Mitigation Plan approval and adoption – Donovan reported that municipalities continue to adopt the plan. He expects to get the last communities adoptions accomplished in early 2019.

### **New Business**

- 1) Update on on-going Wapsipinicon Flooding event: Donovan reported that the County is currently under a Governor's Proclamation. Iowa Individual Assistance Program and Case Management services are active and available.
- 2) Annual Plan Approval: Donovan reported that ESF – 2, 5, 10 and 15 plan updates have been approved by the Iowa Department of Homeland Security and Emergency Management. He recommends Commission approval.
- 3) Fiscal Year 2020 Budget Discussion: discussion of budget issues for the preparation of the fiscal year 2019-2020 budget for the Emergency Management Agency.

### **D - Coordinator's Report**

- 1) Training Update: discussed several recent and upcoming training opportunities hosted by the agency.
- 2) Exercise/Event Update: discussed upcoming exercises: CMS, Radiological and school active shooter exercises.
- 3) Planning Update: discussed the Communications Committee, PIO Group and the Weather Spotter network activities.
- 4) Technology and Equipment Update: discussed several potential software solutions and status of the Salamander system implementation.

### **E – Actions and Approvals**

- 1) Matson moved and Schoenthaler seconded approval of a proposal from Saint Ambrose University to provide strategic planning services. All Ayes.
- 2) Matson moved and Kostichek seconded approval of plan updates for ESF's 2 - Communication, 5 - Emergency Management, 10 - Hazardous Materials and 15 - Public Information. All ayes.

### **F – Next Meeting**

Next Scheduled Meetings – January 17, 2019, 6:00pm, for a regularly scheduled quarterly meeting (budget consideration and to set public hearing) and February 16, 2019 (budget public hearing and adoption).

### **G – Adjourn**

Schoenthaler moved and Matson seconded a motion to adjourn. All ayes.

---



# Budget Worksheet Report

Budget Year 2020

Account	Account Description	2017 Actual Amount	2018 Actual Amount	2019 Adopted Budget	2019 Estimated Amount	2020 Budget Analyst	Change Amt	% Change
Fund 480	<b>Emergency Management Agency Fund</b>							
<b>REVENUE</b>								
Department	<b>68 - Emergency Management Agency/EMA</b>							
Program	<b>6801 - Emergency Preparedness</b>							
State Service Area	<b>1290 - EMA Expenditures</b>							
<i>Intergovernmental</i>								
<i>State Grants &amp; Entitlements</i>								
42163.01	Federal (FEMA) EMPG	1,749.21	39,000.00	39,000.00	39,000.00	39,000.00	.00	
42163.02	Federal (FEMA) HMEP-T	1,361.46	.00	4,160.00	1,500.00	.00	(4,160.00)	(100)
42163.03	Federal (FEMA) HMEP-P	.00	.00	.00	5,000.00	.00	.00	
42163.05	Federal (FEMA) Hazard Mitigation Grant	.00	22,500.00	.00	.00	.00	.00	
<i>State Grants &amp; Entitlements Totals</i>		<b>\$3,110.67</b>	<b>\$61,500.00</b>	<b>\$43,160.00</b>	<b>\$45,500.00</b>	<b>\$39,000.00</b>	<b>(\$4,160.00)</b>	<b>(10%)</b>
<i>Contributions from Other Intergovernmental Units</i>								
43809	Reimbursements from Scott County	76,209.00	76,209.00	218,000.00	218,000.00	218,000.00	.00	
<i>Contributions from Other Intergovernmental Units Totals</i>		<b>\$76,209.00</b>	<b>\$76,209.00</b>	<b>\$218,000.00</b>	<b>\$218,000.00</b>	<b>\$218,000.00</b>	<b>\$0.00</b>	<b>0%</b>
<i>Intergovernmental Totals</i>		<b>\$79,319.67</b>	<b>\$137,709.00</b>	<b>\$261,160.00</b>	<b>\$263,500.00</b>	<b>\$257,000.00</b>	<b>(\$4,160.00)</b>	<b>(2%)</b>
<i>Charges for Services</i>								
46035	Professional Services offered to others	57,078.00	58,220.00	.00	.00	.00	.00	
<i>Charges for Services Totals</i>		<b>\$57,078.00</b>	<b>\$58,220.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>+++</b>
<i>Use of Money &amp; Property</i>								
47010	Interest on Investments	921.00	3,326.74	.00	500.00	5,000.00	5,000.00	
<i>Use of Money &amp; Property Totals</i>		<b>\$921.00</b>	<b>\$3,326.74</b>	<b>\$0.00</b>	<b>\$500.00</b>	<b>\$5,000.00</b>	<b>\$5,000.00</b>	<b>+++</b>
<i>Fines, Forfeitures, and Miscellaneous Revenue</i>								
<i>Fines &amp; Forfeitures</i>								
48121.00	Refunds & Reimbursement Default	5,932.39	.00	3,423.00	600.00	3,423.00	.00	
48121.04	Refunds & Reimbursement Exelon	36,986.43	37,742.86	36,050.00	38,500.00	36,000.00	(50.00)	
48121.05	Refunds & Reimbursement DAEC	19,000.00	19,000.00	22,000.00	22,000.00	22,000.00	.00	
<i>Fines &amp; Forfeitures Totals</i>		<b>\$61,918.82</b>	<b>\$56,742.86</b>	<b>\$61,473.00</b>	<b>\$61,100.00</b>	<b>\$61,423.00</b>	<b>(\$50.00)</b>	<b>0%</b>
<i>Fines, Forfeitures, and Miscellaneous Revenue Totals</i>		<b>\$61,918.82</b>	<b>\$56,742.86</b>	<b>\$61,473.00</b>	<b>\$61,100.00</b>	<b>\$61,423.00</b>	<b>(\$50.00)</b>	<b>0%</b>
<i>State Service Area 1290 - EMA Expenditures Totals</i>		<b>\$199,237.49</b>	<b>\$255,998.60</b>	<b>\$322,633.00</b>	<b>\$325,100.00</b>	<b>\$323,423.00</b>	<b>\$790.00</b>	<b>0%</b>
<i>Program 6801 - Emergency Preparedness Totals</i>		<b>\$199,237.49</b>	<b>\$255,998.60</b>	<b>\$322,633.00</b>	<b>\$325,100.00</b>	<b>\$323,423.00</b>	<b>\$790.00</b>	<b>0%</b>
<i>Department 68 - Emergency Management Agency/EMA Totals</i>		<b>\$199,237.49</b>	<b>\$255,998.60</b>	<b>\$322,633.00</b>	<b>\$325,100.00</b>	<b>\$323,423.00</b>	<b>\$790.00</b>	<b>0%</b>
<b>REVENUE TOTALS</b>		<b>\$199,237.49</b>	<b>\$255,998.60</b>	<b>\$322,633.00</b>	<b>\$325,100.00</b>	<b>\$323,423.00</b>	<b>\$790.00</b>	<b>0%</b>



# Budget Worksheet Report

Budget Year 2020

Account	Account Description	2017 Actual Amount	2018 Actual Amount	2019 Adopted Budget	2019 Estimated Amount	2020 Budget Analyst	Change Amt	% Change
Fund 480	Emergency Management Agency Fund							
<b>EXPENSE</b>								
Department	68 - Emergency Management Agency/EMA							
Program	6801 - Emergency Preparedness							
State Service Area	1290 - EMA Expenditures							
<i>Salaries</i>								
61010.01	Salaries Regular	124,701.38	148,690.95	176,926.00	165,000.00	182,000.00	5,074.00	3
	<i>Salaries Totals</i>	\$124,701.38	\$148,690.95	\$176,926.00	\$165,000.00	\$182,000.00	\$5,074.00	3%
<i>Benefits</i>								
62002	Health/Medical Benefits	16,356.02	18,292.09	34,500.00	32,500.00	34,500.00	.00	
62003	Social Security (FICA)	9,492.19	11,321.12	13,270.00	12,000.00	13,270.00	.00	
62004	Retirement (IPERS)	12,450.07	12,091.59	19,620.00	16,500.00	19,620.00	.00	
62007	Deferred Compensation Allowance	500.00	500.00	1,000.00	1,000.00	1,000.00	.00	
62010	Meal Reimbursement (IRS)	.00	.00	.00	150.00	160.00	160.00	
	<i>Benefits Totals</i>	\$38,798.28	\$42,204.80	\$68,390.00	\$62,150.00	\$68,550.00	\$160.00	0%
<i>Capital Outlay</i>								
63071.01	Technology & Equipment Office Furniture & Equipment	.00	3,803.52	2,000.00	2,000.00	2,000.00	.00	
63071.02	Technology & Equipment Other Equipment	3,574.46	2,100.62	2,800.00	2,800.00	2,800.00	.00	
63073	Other Improvements/Space Utilization	424.19	.00	2,000.00	2,000.00	2,000.00	.00	
	<i>Capital Outlay Totals</i>	\$3,998.65	\$5,904.14	\$6,800.00	\$6,800.00	\$6,800.00	\$0.00	0%
<i>Purchase Services &amp; Expenses</i>								
64010	Travel	1,907.98	2,448.98	2,250.00	1,000.00	2,250.00	.00	
64011.00	Schools of Instruction General	4,886.89	3,521.81	5,000.00	3,500.00	5,000.00	.00	
64015	Public Notices	39.92	50.39	450.00	300.00	300.00	(150.00)	(33)
64016	Memberships	291.50	300.00	300.00	300.00	300.00	.00	
64018.01	Maintenance Vehicles	7,804.09	3,830.87	7,117.00	7,100.00	15,000.00	7,883.00	111
64018.02	Maintenance Buildings	345.00	414.00	5,000.00	5,000.00	5,000.00	.00	
64018.03	Maintenance Equipment	1,180.00	4,130.38	1,500.00	1,500.00	2,000.00	500.00	33
64018.04	Maintenance Computer Software	2,459.99	.00	20,000.00	7,500.00	6,500.00	(13,500.00)	(68)
64021.01	Data Processing Hardware Costs	354.48	.00	4,000.00	4,000.00	6,000.00	2,000.00	50
64027	Postage & Shipping	.00	.00	100.00	100.00	100.00	.00	
64028.03	Telephone Cellular	3,200.02	4,500.43	3,900.00	4,000.00	4,000.00	100.00	3
64028.05	Telephone Other	930.14	1,065.06	1,350.00	1,350.00	1,350.00	.00	
64037	Professional Services	11,470.02	19,862.48	5,000.00	8,000.00	5,000.00	.00	
64040	Contingency	5,518.43	1,926.42	2,250.00	2,250.00	4,000.00	1,750.00	78



# Budget Worksheet Report

Budget Year 2020

Account	Account Description	2017 Actual Amount	2018 Actual Amount	2019 Adopted Budget	2019 Estimated Amount	2020 Budget Analyst	Change Amt	% Change
Fund 480	<b>Emergency Management Agency Fund</b>							
	<b>EXPENSE</b>							
	Department <b>68 - Emergency Management Agency/EMA</b>							
	Program <b>6801 - Emergency Preparedness</b>							
	State Service Area <b>1290 - EMA Expenditures</b>							
	<i>Purchase Services &amp; Expenses</i>							
64055.00	Insurance Premiums Default	3,225.00	3,225.00	3,500.00	3,548.00	3,700.00	200.00	6
	<i>Purchase Services &amp; Expenses Totals</i>	\$43,613.46	\$45,275.82	\$61,717.00	\$49,448.00	\$60,500.00	(\$1,217.00)	(2%)
	<i>Supplies &amp; Materials</i>							
66012.00	Supplies General	6,106.89	2,857.59	3,500.00	4,000.00	4,000.00	500.00	14
66012.02	Supplies Office Printing	459.99	468.12	550.00	500.00	600.00	50.00	9
66012.03	Supplies Clothing	.00	102.95	650.00	650.00	700.00	50.00	8
66015	Periodicals & Subscriptions	.00	.00	100.00	100.00	100.00	.00	
66016.01	Vehicle Supplies Fuels & Lubricants	1,249.58	1,360.99	2,800.00	2,250.00	2,500.00	(300.00)	(11)
66016.02	Vehicle Supplies Vehicular Parts	187.32	114.30	1,200.00	800.00	1,200.00	.00	
	<i>Supplies &amp; Materials Totals</i>	\$8,003.78	\$4,903.95	\$8,800.00	\$8,300.00	\$9,100.00	\$300.00	3%
	State Service Area <b>1290 - EMA Expenditures Totals</b>	\$219,115.55	\$246,979.66	\$322,633.00	\$291,698.00	\$326,950.00	\$4,317.00	1%
	Program <b>6801 - Emergency Preparedness Totals</b>	\$219,115.55	\$246,979.66	\$322,633.00	\$291,698.00	\$326,950.00	\$4,317.00	1%
	Department <b>68 - Emergency Management Agency/EMA Totals</b>	\$219,115.55	\$246,979.66	\$322,633.00	\$291,698.00	\$326,950.00	\$4,317.00	1%
	<b>EXPENSE TOTALS</b>	\$219,115.55	\$246,979.66	\$322,633.00	\$291,698.00	\$326,950.00	\$4,317.00	1%
Fund 480	<b>Emergency Management Agency Fund Totals</b>							
	<b>REVENUE TOTALS</b>	\$199,237.49	\$255,998.60	\$322,633.00	\$325,100.00	\$323,423.00	\$790.00	0%
	<b>EXPENSE TOTALS</b>	\$219,115.55	\$246,979.66	\$322,633.00	\$291,698.00	\$326,950.00	\$4,317.00	1%
Fund 480	<b>Emergency Management Agency Fund Totals</b>	(\$19,878.06)	\$9,018.94	\$0.00	\$33,402.00	(\$3,527.00)	(\$3,527.00)	+++
	Net Grand Totals							
	<b>REVENUE GRAND TOTALS</b>	\$199,237.49	\$255,998.60	\$322,633.00	\$325,100.00	\$323,423.00	\$790.00	0%
	<b>EXPENSE GRAND TOTALS</b>	\$219,115.55	\$246,979.66	\$322,633.00	\$291,698.00	\$326,950.00	\$4,317.00	1%
	Net Grand Totals	(\$19,878.06)	\$9,018.94	\$0.00	\$33,402.00	(\$3,527.00)	(\$3,527.00)	+++





To: Tony Knobbe SECC Board Chairman and SECC Board Members  
From: Deputy Director, Tracey Sanders, ENP  
Interim Director, Dave Donovan  
Date: December 13, 2018  
Subject: Executive Summary – Recommended Budget for FY 2019-2020

---

On behalf of Scott Emergency Communications Center (SECC) we are pleased to forward for your review the proposed Operating and Capital Budget for FY 2019-2020.

This year's budget reflects recommended funding levels based on historical data as well as anticipated changes in revenues and expenditures required to operate SECC. The budget (net of capital projects) as submitted for your consideration reflects an overall increase of \$152,605.00 or approximately a 1.81% increase from the current approved budget. As you know (and as discussed below), several major capital projects are in process that will impact the total revenues and expenditures for the next several fiscal years.

The budget is broken down into three categories; Salaries and Benefits, Operating costs and finally Capital considerations. The Salaries and Benefits section includes all personnel costs associated with SECC's operation. It includes 59 full-time employees including the Warrant Clerks, Dispatchers, Supervisors, Managers, Deputy Director and Director and also includes 4 part-time Dispatchers and 1 part-time Warrant Clerk.

While reviewing salaries you will note a 2.21% general increase. That increase is calculated on current salary levels along with anticipated cost of living increases. As you know, we are currently negotiating the collective bargaining agreement which will drive those numbers going forward. Additionally, several employees will also receive step increase in addition to their COLA adjustment. These step increases are prorated to accurately reflect the actual anticipated cost associated for each dispatcher based on their anniversary date when the step increases are implemented.

The Purchased Services section of the proposed budget includes all goods and services needed to run the operation itself ranging from service contracts to phone lines to our facilities service. The majority of these line items are based on contracts, actual phone line costs, and access fees. This year you will note a decrease of 0.73% over last year's budget. This is mainly due to the decrease in commercial services costs.

Supplies are anticipated to rise about 6% due to rising costs of some consumable items.

The Capital Section of this year's budget incorporates our equipment replacement strategy as well as the current radio project that is underway. The use of a five-year Capital Budget allows for more predictable capital costs from year to year (barring any unforeseen capital needs). You will also note, the five year capital plan includes the estimated funding amount necessary to complete the radio project within the next three years.

The attached resolution outlines the proposed FY 2019-2020 Budget and we recommend the Board approve this resolution during the December SECC Board Meeting. As you may remember this budget is also included in the Emergency Management Budget as that is presented in January and adopted in February.

# Requested FY 2019-2020 SECC Budget

Account Number	Account Description	2017 Actual Amount	2018 Actual Amount	2019 Original Budget	2019 Amended Budget Proposed	2020 Budget Requested	% of Change
<b>Fund: 489 - EMA/SECC Fund</b>							
<b>REVENUES</b>							
<i>42 - Intergovernmental</i>							
42118	State of Iowa E911 Program	0.00	15,000.00	0.00	12,000.00	12,000.00	0.00%
42119	Governor's Traffic Safety Bureau	776.38	1,329.96	2,000.00	973.00	0.00	-100.00%
43423	Build America Bond IRS Interest Subsidy	131,343.20	0.00	0.00	0.00	0.00	0.00%
43809	Reimbursements from Scott County	7,104,530.00	7,600,000.00	8,100,000.00	8,100,000.00	8,250,000.00	1.85%
43809.01	Reimbursements from Scott County- Capital	0.00	0.00	0.00	3,100,000.00	3,600,000.00	16.13%
<i>Account Classification Total: 42 - Intergovernmental</i>		\$7,236,649.58	\$7,616,329.96	\$8,102,000.00	\$11,212,973.00	\$11,862,000.00	5.79%
<i>47 - Use of Money &amp; Property</i>							
47010	Interest on Investments	6,570.00	25,947.39	0.00	35,000.00	39,000.00	100.00%
47012	Buildings Rents	0.00	7,000.00	0.00	0.00	0.00	100.00%
<i>Account Classification Total: 47 - Use of Money &amp; Property</i>		\$6,570.00	\$32,947.39	\$0.00	\$35,000.00	\$39,000.00	100.00%
<i>48 - Fines, Forfeitures, and Miscellaneous Revenue</i>							
48121.00	Refunds & Reimbursement Default	53,228.27	28,084.86	250.00	150.00	250.00	66.67%
48118	Employee Jury Duty	0.00	70.80	0.00	0.00	0.00	0.00%
<i>Account Classification Total: 48 - Fines, Forfeitures, and Miscellaneous Revenue</i>		\$53,228.27	\$28,155.66	\$250.00	\$150.00	\$250.00	66.67%
<b>REVENUES Total</b>		<b>\$7,296,447.85</b>	<b>\$7,677,433.01</b>	<b>\$8,102,250.00</b>	<b>\$11,248,123.00</b>	<b>\$11,901,250.00</b>	<b>5.81%</b>
<b>EXPENSES</b>							
<i>61 - Salaries</i>							
61010.01	Salaries Regular	2,761,484.06	2,773,104.15	3,032,997.00	3,032,997.07	3,100,000.00	2.21%
61015.00	Salaries Overtime Default	256,122.92	291,383.32	270,000.00	270,000.00	270,000.00	0.00%
61030	Shift Differential	29,502.61	31,675.75	37,376.00	37,376.00	37,376.00	0.00%
61068	Bonus Pay	3,500.00	2,000.00	6,000.00	6,000.00	6,000.00	0.00%
<i>Account Classification Total: 61 - Salaries</i>		\$3,050,609.59	\$3,098,163.22	\$3,346,373.00	\$3,346,373.07	\$3,413,376.00	2.00%
<i>62 - Benefits</i>							
62002	Health/Medical Benefits	617,228.18	704,930.66	769,000.00	769,000.00	780,000.00	1.43%
62003	Social Security (FICA)	224,995.09	227,998.03	255,517.00	255,517.38	262,000.00	2.54%
62004	Retirement (IPERS)	268,673.23	274,272.13	315,331.00	315,331.27	316,000.00	0.21%
62007	Deferred Compensation Allowance	15,324.50	15,633.50	16,000.00	16,000.00	18,000.00	12.50%
62010	Meal Reimbursement (IRS)	367.58	195.00	350.00	350.00	350.00	0.00%
62014	Moving Expense Benefit	0.00	0.00	0.00	0.00	0.00	0.00%
<i>Account Classification Total: 62 - Benefits</i>		\$1,126,588.58	\$1,223,029.32	\$1,356,198.00	\$1,356,198.65	\$1,376,350.00	1.49%
<i>63 - Capital Outlay</i>							
63011.07	Buildings - SECC	16,931.79	6,220.00	0.00	0.00	0.00	0.00%
63071.02	Tech & Equip Other Equipment	58,435.57	82,830.23	448,500.00	504,000.00	520,500.00	3.27%
63013.03	Infrastructure- Telecommunications	0.00	0.00	0.00	3,100,000.00	3,600,000.00	16.13%
<i>Account Classification Total: 63 - Capital Outlay</i>		\$75,367.36	\$89,050.23	\$448,500.00	\$3,604,000.00	\$4,120,500.00	14.33%
<i>64 - Purchase Services &amp; Expenses</i>							
64010	Travel	19,175.79	21,464.71	15,000.00	15,000.00	25,000.00	66.67%
64011.00	Schools of Instruction General	40,160.25	23,942.65	35,000.00	35,000.00	25,000.00	-28.57%
64014.00	Employee Development General	670.45	907.05	3,000.00	3,000.00	2,500.00	-16.67%
64014.03	Employee Development Employee Recognition	126.01	1,134.49	1,000.00	1,000.00	1,500.00	50.00%
64015	Public Notices	685.07	867.70	750.00	750.00	900.00	20.00%
64016	Memberships	2,657.00	2,612.00	2,660.00	2,660.00	2,660.00	0.00%
64018.02	Maintenance Buildings	12,876.25	23.00	15,000.00	15,000.00	13,000.00	-13.33%
64018.03	Maintenance Equipment	232,665.91	273,428.12	230,000.00	230,000.00	230,000.00	0.00%
64018.04	Maintenance Computer Software	670,854.80	538,244.47	650,000.00	650,000.00	650,000.00	0.00%
64027	Postage & Shipping	346.42	207.34	350.00	350.00	300.00	-14.29%
64028.03	Telephone Cellular	5,351.44	4,110.58	6,000.00	6,000.00	5,500.00	-8.33%
64028.05	Telephone Other	57,224.70	56,624.06	69,000.00	69,000.00	59,000.00	-14.49%
64031.01	Utilities Electric	80,223.13	80,697.94	75,200.00	75,200.00	78,210.00	4.00%
64031.04	Utilities Water	1,933.57	2,234.12	2,500.00	2,500.00	2,600.00	4.00%
64031.05	Utilities Water Miscellaneous	714.30	743.30	750.00	750.00	780.00	4.00%
64031.06	Utilities Sewer	765.78	831.46	770.00	770.00	835.00	8.44%

## Requested FY 2019-2020 SECC Budget

Account Number	Account Description	2017 Actual Amount	2018 Actual Amount	2019 Original Budget	2019 Amended Budget Proposed	2020 Budget Requested	% of Change
64032	Commercial Services	272,778.85	178,820.23	280,000.00	280,000.00	236,000.00	-15.71%
64037	Professional Services	295,192.87	282,695.04	303,000.00	303,000.00	303,000.00	0.00%
64040	Contingency	0.00	0.00	0.00	0.00	29,000.00	100.00%
64042	Recruitment	1,856.50	0.00	1,000.00	1,000.00	1,000.00	0.00%
64055.02	Insurance Premiums Workers Compensation	26,766.00	11,823.00	18,000.00	18,000.00	18,000.00	0.00%
64055.04	Insurance Premiums Property Liability	0.00	0.00	40,000.00	40,000.00	40,000.00	0.00%
64055.06	Insurance Premiums Professional Liability	0.00	52,486.00	15,000.00	15,000.00	25,000.00	66.67%
64058	Unemployment Compensation	0.00	603.98	7,000.00	7,000.00	7,000.00	0.00%
64114.01	800 MHz Access Fees	543,223.80	543,714.00	560,000.00	560,000.00	560,000.00	0.00%
64114.03	800 MHz Maintenance Costs	152,325.19	152,430.90	169,000.00	169,000.00	165,000.00	-2.37%
64149	Other Expense	80.00	0.00	200.00	200.00	200.00	0.00%
<i>Account Classification Total: 64 - Purchase Services &amp; Expenses</i>		\$2,418,654.08	\$2,230,646.14	\$2,500,180.00	\$2,500,180.00	\$2,481,985.00	-0.73%
<i>66 - Supplies &amp; Materials</i>							
66012.00	Supplies General	17,594.57	33,306.55	32,000.00	32,000.00	33,895.00	5.92%
66012.02	Supplies Office Printing	0.00	214.75	750.00	750.00	500.00	-33.33%
66016.01	Vehicle Supplies Fuels & Lubricants	0.00	0.00	1,500.00	1,500.00	1,500.00	0.00%
<i>Account Classification Total: 66 - Supplies &amp; Materials</i>		\$17,594.57	\$33,521.30	\$34,250.00	\$34,250.00	\$35,895.00	4.80%
<i>67 - Debt Service</i>							
67010	Principal on Indebtedness	440,000.00	455,000.00	510,000.00	510,000.00	530,000.00	3.92%
67011	Interest on Indebtedness	403,077.90	224,913.89	179,000.00	179,200.00	169,000.00	-5.69%
67017	Davenport Temp Dispatch Repayment	0.00	0.00	0.00	0.00	0.00	0.00%
<i>Account Classification Total: 67 - Debt Service</i>		\$843,077.90	\$679,913.89	\$689,000.00	\$689,200.00	\$699,000.00	1.42%
<b>EXPENSES Total</b>		<b>\$7,531,892.08</b>	<b>\$7,354,324.10</b>	<b>\$8,374,501.00</b>	<b>\$11,530,201.72</b>	<b>\$12,127,106.00</b>	<b>5.18%</b>
<b>Fund REVENUE Total: 489 - EMA/SECC Fund</b>		<b>\$7,296,447.85</b>	<b>\$7,677,433.01</b>	<b>\$8,102,250.00</b>	<b>\$11,248,123.00</b>	<b>\$11,901,250.00</b>	<b>5.81%</b>
<b>Fund EXPENSE Total: 489 - EMA/SECC Fund</b>		<b>\$7,531,892.08</b>	<b>\$7,354,324.10</b>	<b>\$8,374,501.00</b>	<b>\$11,530,201.72</b>	<b>\$12,127,106.00</b>	<b>5.18%</b>
<b>Fund Total: 489 - EMA/SECC Fund</b>		<b>(\$235,444.23)</b>	<b>\$323,108.91</b>	<b>(\$272,251.00)</b>	<b>(\$282,078.72)</b>	<b>(\$225,856.00)</b>	
	Ending Fund Balance	\$1,538,408.00	\$1,861,517.00	\$1,266,157.00	\$1,579,438.28	\$1,353,582.28	-14.30%
	Total Fund expenditures	\$7,531,892.08	\$7,354,324.10	\$8,374,501.00	\$11,530,201.72	\$12,127,106.00	
	Total Fund Expenditures Less Radio Infrastructure	\$7,531,892.08	\$7,354,324.10	\$8,374,501.00	\$8,430,201.72	\$8,527,106.00	1.81%
	Fund Balance as a percentage of expenditures	20%	25%	15%	14%	11%	
	Fund Balance as a percentage of expenditures excludin	20%	25%	15%	19%	16%	
						\$152,605.00	

Description	2018-2019								Unprogrammed Needs
	FY 2017-2018 Actual	Original Budget	2018-2019 Amendment	FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023	FY2023-2024	
<b>Building &amp; Grounds</b>									
Chairs Replacement	-	28,500	-	-	-	-	-	-	25,000
General Grounds Replacement	2,500	8,500	8,500	8,000	8,000	8,000	8,000	8,000	-
Parking Lot Repair and Replacement	-	-	-	10,000	-	10,000	-	10,000	40,000
UPS Battery Replacement - SECC	-	20,000	30,000	-	-	-	-	20,000	30,000
UPS Battery Replacement - Backup	-	-	-	-	-	-	-	38,000	38,000
Grounding System	-	-	-	-	-	-	-	-	6,000
General remodeling and replacement	-	-	-	20,000	20,000	20,000	20,000	20,000	20,000
<b>Building &amp; Grounds Total</b>	<b>2,500</b>	<b>57,000</b>	<b>38,500</b>	<b>38,000</b>	<b>28,000</b>	<b>38,000</b>	<b>28,000</b>	<b>96,000</b>	<b>159,000</b>
<b>Technology</b>									
Console Updates	-	-	-	-	45,000	45,000	-	-	-
Audio Visual Replacement	3,000	3,000	3,000	5,000	5,000	5,000	5,000	5,000	50,000
CAD PC Replacements	-	20,000	20,000	-	-	40,000	-	-	20,000
House PC Replacements	-	-	20,000	-	-	20,000	-	-	20,000
Laptop Replacements	15,000	-	-	-	-	-	15,000	-	-
Monitor Replacements	2,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	-
Radio PC Replacements	-	40,000	-	-	-	-	-	-	-
Misc IT Hardware	15,000	15,000	15,000	20,000	20,000	20,000	20,000	20,000	20,000
<b>Technology Total</b>	<b>35,500</b>	<b>85,500</b>	<b>65,500</b>	<b>32,500</b>	<b>77,500</b>	<b>137,500</b>	<b>47,500</b>	<b>32,500</b>	<b>110,000</b>
<b>Technology Infrastructure</b>									
Storage	-	-	-	-	-	-	-	-	350,000
Servers	-	-	-	-	-	-	-	-	200,000
9-1-1 Network	-	100,000	400,000	-	-	-	-	-	400,000
Tape Backup Equipment	-	-	-	100,000	-	-	-	-	100,000
Network - Edge	-	-	-	-	240,000	-	-	-	240,000
Network - Core	-	-	-	350,000	-	-	-	-	350,000
<b>Technology Infrastructure</b>	<b>-</b>	<b>100,000</b>	<b>400,000</b>	<b>450,000</b>	<b>240,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,640,000</b>
<b>Software</b>									
CAD / RMS Upgrades/Updates	-	-	-	-	50,000	-	50,000	-	7,000,000
Total Annual Capital Purchases Needed	<b>38,000</b>	<b>242,500</b>	<b>504,000</b>	<b>520,500</b>	<b>395,500</b>	<b>175,500</b>	<b>125,500</b>	<b>128,500</b>	<b>8,909,000</b>
Debt Capital Investment									
P25 Radio System	300,000	206,000	3,100,000	3,600,000	3,500,000	-	-	-	-
<b>Total Capital Budget Requested</b>	<b>338,000</b>	<b>448,500</b>	<b>3,604,000</b>	<b>4,120,500</b>	<b>3,895,500</b>	<b>175,500</b>	<b>125,500</b>	<b>128,500</b>	<b>8,909,000</b>
Funding Source									
Tax Levy	338,000	448,500	448,500	400,000	400,000	400,000	400,000	400,000	-
Bonds Issue / Contributed Capital	-	-	3,100,000	3,600,000	3,500,000	-	-	-	-
Fund Balance	-	-	55,500	120,500	(4,500)	(224,500)	(274,500)	(309,500)	-
Total Requested from Fund Balance	<b>338,000</b>	<b>448,500</b>	<b>3,604,000</b>	<b>4,120,500</b>	<b>3,895,500</b>	<b>175,500</b>	<b>125,500</b>	<b>90,500</b>	<b>-</b>

R E S O L U T I O N

SCOTT COUNTY EMERGENCY COMMUNICATIONS CENTER BOARD

December 20, 2018

A RESOLUTION APPROVING THE FY 2018-2019 BUDGET

BE IT RESOLVED BY the Scott Emergency Communications Center Board as follows:

- Section 1. That the proposed FY 2019-2020 Budget as presented by the Interim Director is hereby approved.
- Section 2. This resolution shall take effect immediately.