



SCOTT COUNTY EMERGENCY MANAGEMENT COMMISSION

Mayor Bob Gallagher, Chair
David Donovan, Emergency Management Coordinator
1100 East 46th Street, Davenport, Iowa 52807
Phone 563-484-3050 david.donovan@scottcountyiowa.com

Tentative Meeting Agenda
January 18, 2017 at 6:00 p.m.
Emergency Operations Center Conference Room
1100 E. 46th St
Davenport, IA 52807

A - Approval of Meeting Agenda and Minutes

- 1) Changes to and/or approval of Meeting Agenda – today’s meeting
Motion_____Second_____Ayes_____Nays_____

- 2) Approval of Minutes from the November 2, 2017 Commission meeting (see attached)
Motion_____Second_____Ayes_____Nays_____

B - Old Business

- 1) HMEP Grant: Hazardous Materials Commodity Flow Study has been awarded to Occupational Safety Solutions, LLC in the amount of \$5000. Work is expected to be completed by end of March 2018. This is funded by HMEP Grant dollars with no match. We will plan to do a budget amendment in February.

C – New Business

- 1) Election of Officers for 2018: The Chair opens the floor for nominations for the following 2018 Officers for the Scott County Emergency Management Commission:
 - a. Chair Nominations:_____
 - b. Vice-Chair Nominations:_____

The Chair solicits voting for the two positions - consensus voice votes for single nominees and either paper or voice votes for multiple nominees.

1) Budget Presentation:

- a. Discussion of Proposed 2018 Budget for EMA (attached)
- b. Discussion of proposed 2018 Budget for SECC (attached)

D - Coordinator's Report

1) Training Update:

- a. ICS Operations Section Chief: Scheduled for January 8-12. This course will provide the basis for managing the operations of an entire large incident or event.
- b. Health Sector Emergency Preparedness: Scheduled for January 24
- c. Multi-Agency Resource Center (MARC) Training: rescheduled to March 8. Great training about how a community can provide assistance to citizens in the aftermath of a disaster – highly recommended!
- d. PER211 Medical Management of CBRNE: Feb. 5-6.
- e. 2018 Disaster Readiness Conference: Scheduled for April 4. Rebranded the “QC Regional Disaster Readiness Conference” has funding from the regional healthcare coalition.
- f. Weather Spotter Training (with National Weather Service): April 4 @ 6:00pm
- g. L0363 Emergency Planning for Higher Ed: Hosted by EMA and St. Ambrose, scheduled for March 13-15
- h. G290 Basic PIO: date in spring.
- i. On-scene Crisis Leadership: Sept. 24 (tentative)
- j. Whole Community Engagement through Local Emergency Planning Committees: Sept. 25 (tentative)

2) Exercise/Event Update:

- a. CMS Exercises: Full scale exercise with 35 healthcare facilities was held November 7, 2017. Included our CERT Team staffing a call center in our EOC.
- b. Non-Evaluated Radiological Training and EX: held December 5
- c. Radiological Reception Center Training and Walk-thru: held December 13 at North Scott High School with over 65 in attendance.

3) Planning Update:

- a. Comprehensive Emergency Operations Plan: Our 2018 plan update will begin shortly. We have begun to meet with stakeholders for some sections. We expect to revise our ESF-2 Communications, ESF-5 Emergency Management, ESF-8 Public Health and Medical, ESF-10 HazMat and possibly ESF-15 Public Information. Expect adoption in October.
 - b. Debris Management: We hope to pick this effort up again in 2018 working with the Scott Area Solid Waste Commission.
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c. QCEPC/LEPC: these two committees have merged into one meeting.

4) Technology and Equipment Update:

a. Software: Damage Assessment, Incident Management and Situation Awareness products: We continue to look for software solutions to address these processes and improve our ability to respond and provide information during an event.

5) Upcoming important dates for 2018:

Jan 8-12: Operations Section Chief ICS training
Jan. 16: QC Community Organizations Active in Disasters (COAD) meeting
Jan. 18: Iowa Disaster Human Resources Council (IDHRC) Meeting
Jan. 18: Scott County EMA Commission Meeting (budget presentation)
Jan. 24: Health Sector Emergency Planning Class
Jan. 26: QC Emergency Planning Committee meeting (QCEPC)
Feb. 5-6: PER211 Med Mgt. of CBRNE Class
Feb. 15: IDHRC Meeting
Feb. 15: Scott County EMA Commission Meeting (6 pm budget adoption)
Feb. 22: US Army Corps of Engineers Flood Risk Meeting (Moline)
Feb. 23: QC Emergency Planning Committee meeting
Mar 6: QC Area Maritime Security Committee – AMSC (USCG and partners)
Mar 8: Multi-Agency Resource Center (MARC) Workshop
Mar 13-15: Emergency Planning for Higher Education (at SAU)
Mar 15: IDHRC
Mar 30: QCEPC
Apr 4: Quad City Regional Disaster Readiness Conference
Apr 4: NWS Weather Spotter Training
Apr 17: QC COAD
Apr 19: IDHRC
Apr 19: EMA Commission Meeting (6 pm)
Apr 28: QCEPC
May 17: IDHRC
May 25: QCEPC
Jun 5: QC AMSC
Jun 21: IDHRC
Jun 29: QCEPC
Jul 17: QC COAD
Jul 19: IDHRC
Jul 19: Scott County EMA Commission Meeting (6 pm)
Jul 27: QCEPC
Aug 16: IDHRC
Aug 31: QCEPC
Oct 18: Scott County EMA Commission Meeting (6pm)

E – Actions and Approvals

NONE

F – Next Meeting

Next Scheduled Meeting – February 15, 2018, 6:00pm, for a budget adoption.

G – Adjourn

Motion to Adjourn

Motion _____ Second _____ Ayes _____ Nays _____

Time _____



SCOTT COUNTY EMERGENCY MANAGEMENT AGENCY

David Donovan, Emergency Management Coordinator
1100 East 46th Street, Davenport, Iowa 52807
(563)484-3050 david.donovan@scottcountyiowa.com

**Scott County EMA Commission
November 2, 2017 Meeting Minutes**

The Scott County Emergency Management Commission met for a rescheduled meeting on Thursday, November 2, 2017 at 6:00p.m., at the Scott County Emergency Management Agency located at 1100 E 46th St Street, Davenport. This meeting was rescheduled from October 19, 2017 due to commissioner conflicts with another community event that evening. Present for the meeting were:

Commission Members present:

Bob Gallagher, Mayor of Bettendorf; Tim Brandenburg, Mayor of Blue Grass; Ken Schoenthaler, Mayor of Donahue; Marty O'Boyle, Mayor of Eldridge; Michael Limberg, Mayor of Long Grove; Sonya Paddock, Mayor of Riverdale; Diane Holst, Scott County Board of Supervisors; Tim Lane, Scott County Sheriff.

Others Present:

Dave Donovan, Scott County EMA Coordinator.
Brian Payne, Scott County EMA
Linda Frederiksen, Medic EMS

The meeting was called to order by Mayor Gallagher at 6:00 p.m.

Approval of Meeting Agendas and Minutes

Approval of Meeting Agenda for today's meeting.
Moved by Limberg, Second by Holst – all ayes.

Approval of Minutes from April 20, 2017 meeting.
Moved by O'Boyle, Second by Schoenthaler – all ayes.

Old Business

- 1) Donovan updated that the application for the CCTA Grant was not approved for funding.
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- 2) Donovan introduced Brian Payne, who started with EMA on July 24.
- 3) Donovan discussed additional funding that is available to complete our Hazardous Materials Commodity Flow Study. May need a future budget amendment to reflect the additional expense and revenue. With Commission consent, Donovan will proceed with getting this study under contract.

New Business

- 1) Priority Dispatch: Linda Frederiksen, Executive Director of Medic EMS explained the concept of priority dispatch with determinants, which will be implemented beginning in January 2018, and answered questions.
- 2) Salamander Credentialing and Resource Typing: Donovan explained the proposed policy direction and effort to credential personnel and equipment into the Salamander system.
- 3) EMPG Funding: Donovan explained the proposed Emergency Management Performance Grant funding changes. Impact to our budget is expected to be positive, with no loss of funding expected.
- 4) Budget Discussion: Donovan walked through financial report for end of fiscal year 2017 (ending June 30, 2017) and financial report for the first quarter (ending September 30, 2017) of fiscal year 2018. Also discussed proposed budget impacts for fiscal year 2019 including staffing change (Payne to full-time) and software expense.

Coordinator's Report

- 1) Training Update: Donovan provided updates on several recently conducted and upcoming training courses scheduled at the agency, including:
 - a. ICS Logistics Section Chief: Completed May1-5, 2017.
 - b. ICS Operations Section Chief: Scheduled for January 8-12.
 - c. Rescue Task Force: Completed August 28-30, 2017, tWe expect another delivery and an exercise in Scott County in 2018.
 - d. MGT 340 Crisis Leadership and Decision Making: Delivered September 13, 2017
 - e. Multi-Agency Resource Center (MARC) Training: Postponed due to hurricane deployments - Delivered by the American Red Cross.
 - f. PER211 Medical Management of CBRNE: Scheduled for February 2018.
 - g. CMS Emergency Planning Training: This has been an extensive effort over the past 60 days. To date we have held two tabletop exercises and one planning workshop. In November we have a full scale exercise scheduled. See below in Exercises and Planning.
 - h. 2018 Disaster Readiness Conference: planning underway, scheduled for April 4, 2018.
 - i. 2017 Radiological Training: Underway, several dates.
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- j. 2017 Reception Center Walk-through Training: Scheduled for December 13.
- 2) Exercise/Event Update: Donovan updated on exercise events, including:
 - a. Area Maritime Security Committee 2017: conducted on May 10, 2017. In Unified Command at our EOC, we had over 90 participants from 40 different agencies and over 250 participants exercise wide. US Coast Guard was very pleased with the QC response and participation.
 - b. BIX 2017: July 2017 Unified Command for the event took place at EOC. We used Salamander to pre-credential all the workers in the medical tent (135+) and for check-in that morning.
 - c. Volunteer Reception Center Exercise: June 20, 2017 with the Scott and Rock Island County Health Departments and RI County EMA. Our first opportunity to demonstrate the Salamander Rapid Tag system.
 - d. CMS Exercises: Working with RICO EMA and Scott and RICO Health Departments to deliver a series of training and exercise opportunities for CMS facilities.
- 3) Planning Update: Donovan updated on planning efforts including the Comprehensive Emergency Operations Plan annual updates (approved by State of Iowa - see adoption action item below), Radiological Emergency Plan annual updates, Mass Fatality Plan rewrite and CMS Planning.
- 4) Technology and Equipment Update: Donovan gave an update on various technology projects and initiatives including Mobile Command AED, Salamander and exploring Damage Assessment software.
- 5) Upcoming important dates for 2017/2018:
 - Nov. 7: CMS Full Scale Exercise
 - Nov. 14: Non-Evaluated Radiological Exercise
 - Nov 16: IDHRC Meeting
 - Nov. 23: Scott County Fire Chiefs and EMS meetings
 - Dec 1: QC Emergency Planning Committee meeting
 - Dec 1: QC Local Emergency Planning Committee meeting
 - Jan 8-12: Operations Section Chief ICS training
 - Jan. 16 QC Community Organizations Active in Disasters meeting
 - Jan. 18: IDHRC Meeting
 - Jan. 18: Scott County EMA Commission Meeting (budget presentation)
 - Jan. 26: QC Emergency Planning Committee meeting
 - Feb. 5-6: PER211 Med Mgt. of CBRNE Class
 - Feb. 15: IDHRC Meeting
 - Feb. 15: Scott County EMA Commission Meeting (budget adoption)
 - Feb. 23 QC Emergency Planning Committee meeting
 - Feb. 23: QC Local Emergency Planning Committee meeting

Actions and Approvals

- 1) Comprehensive Emergency Operations Plan Approval:
-

A motion approving the adoption of revised sections of the Scott County Emergency Operations Plan including, Emergency Support Functions (ESF) 4 - Fire, 5 - Emergency Management, 7 - Resource Support and 10 - Hazardous Materials.

Moved by O'Boyle, second by Schoenthaler. All Ayes.

Next Meeting

Next Scheduled Meeting – January 18, 2018, 6:00pm, for a regularly scheduled quarterly meeting. This meeting will have the budget presentation and discussion in advance of approval at the February meeting.

Adjourn

Motion to Adjourn at 7:31 p.m.

Moved by Limberg, second by Paddock - all eyes

Scott County Emergency Management Agency - EMA Only Fiscal Year 2019 Budget Recommendation

	2017 Actual Amount	2018 Adopted Budget	2018 Actual Amount	2019 Requested	DIFF 18 to 19	% CHG
Revenue						
<u>Account: 42163 01 - Federal (FEMA) EMPPG</u>						
Account 42163 01 Totals:	\$1,749.21	\$39,000.00	\$39,000.00	\$39,000.00	\$0.00	0%
<u>Account: 42163 02 - Federal (FEMA) HMEP-I</u>						
Account 42163 02 Totals:	\$1,361.46	\$4,160.00	\$0.00	\$4,160.00	\$0.00	0%
<u>Account: 42163 03 - Federal (FEMA) HMEP-P</u>						
Account 42163 03 Totals:	\$0.00	\$2,374.00	\$0.00	\$0.00	(\$2,374.00)	-100%
<u>Account: 42163 04 - Federal (FEMA) HMEP-E</u>						
Account 42163 04 Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++
<u>Account: 42163 05 - Federal (FEMA) Hazard Mitigation Grant</u>						
Account 42163 05 Totals:	\$0.00	\$8,000.00	\$0.00	\$0.00	(\$8,000.00)	-100%
<u>Account: 43809 - Reimbursements from Scott County</u>						
Account 43809 Totals:	\$76,209.00	\$76,709.00	\$0.00	\$218,000.00	\$141,291.00	184%
<u>Account: 46035 - Professional Services offered to others</u>						
Account 46035 Totals:	\$57,078.00	\$58,504.00	\$29,110.02	\$0.00	(\$58,504.00)	-100%
<u>Account: 47010 - Interest on Investments</u>						
Account 47010 Totals:	\$921.00	\$0.00	\$0.00	\$0.00	\$0.00	+++
<u>Account: 48121 00 - Refunds & Reimbursement Default</u>						
Account 48121 00 Totals:	\$5,932.39	\$3,423.00	\$0.00	\$3,423.00	\$0.00	0%
<u>Account: 48121 04 - Refunds & Reimbursement Exelon</u>						
Account 48121 04 Totals:	\$36,986.43	\$35,000.00	\$37,317.97	\$36,050.00	\$1,050.00	3%
<u>Account: 48121 05 - Refunds & Reimbursement DAEC</u>						
Account 48121 05 Totals:	\$19,000.00	\$22,000.00	\$0.00	\$22,000.00	\$0.00	0%
Revenue Totals	\$ 199,237.49	\$ 249,170.00	\$ 105,427.99	\$ 322,633.00	\$ 73,463.00	29%

	2017 Actual Amount	2018 Adopted Budget	2018 Actual Amount	2019 Requested	DIFF 18 to 19	% CHG
<u>Expenditures</u>						
Account: 61010 01 - Salaries Regular	\$124,701.38	\$144,000.00	\$70,344.15	\$176,926.00	\$32,926.00	23%
Account 61010 01 Totals:						
Account: 62002 - Health/Medical Benefits	\$16,356.02	\$17,250.00	\$8,266.43	\$34,500.00	\$17,250.00	100%
Account 62002 Totals:						
Account: 62003 - Social Security (FICA)	\$9,492.19	\$10,750.00	\$5,363.37	\$13,270.00	\$2,520.00	23%
Account 62003 Totals:						
Account: 62004 - Retirement (PERS)	\$12,450.07	\$12,420.00	\$5,079.33	\$19,620.00	\$7,200.00	58%
Account 62004 Totals:						
Account: 62007 - Deferred Compensation Allowance	\$500.00	\$1,000.00	\$0.00	\$1,000.00	\$0.00	0%
Account 62007 Totals:						
Account: 63071 01 - Tech & Equipment Office Furniture & Equipment	\$0.00	\$0.00	\$3,803.52	\$2,000.00	\$2,000.00	+++
Account 63071 01 Totals:						
Account: 63071 02 - Tech & Equipment Other Equipment	\$3,574.46	\$2,800.00	\$187.62	\$2,800.00	\$0.00	0%
Account 63071 02 Totals:						
Account: 63072 00 - Vehicles General	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++
Account 63072 00 Totals:						
Account: 63073 - Other Improvements/Space Utilization	\$424.19	\$2,000.00	\$0.00	\$2,000.00	\$0.00	0%
Account 63073 Totals:						
Account: 64010 - Travel	\$1,907.98	\$2,250.00	\$896.84	\$2,250.00	\$0.00	0%
Account 64010 Totals:						
Account: 64011 00 - Schools of Instruction General	\$4,886.89	\$4,750.00	\$696.81	\$5,000.00	\$250.00	5%
Account 64011 00 Totals:						
Account: 64015 - Public Notices	\$39.92	\$450.00	\$23.02	\$450.00	\$0.00	0%
Account 64015 Totals:						
Account: 64016 - Memberships	\$291.50	\$300.00	\$300.00	\$300.00	\$0.00	0%
Account 64016 Totals:						
Account: 64018 01 - Maintenance Vehicles	\$7,804.09	\$4,250.00	\$534.21	\$7,117.00	\$2,867.00	67%
Account 64018 01 Totals:						
Account: 64018 02 - Maintenance Buildings	\$345.00	\$0.00	\$92.00	\$5,000.00	\$5,000.00	+++
Account 64018 02 Totals:						
Account: 64018 03 - Maintenance Equipment	\$1,180.00	\$1,500.00	\$7,940.00	\$1,500.00	\$0.00	0%
Account 64018 03 Totals:						
Account: 64018 04 - Maintenance Computer Software						

	2017 Actual Amount	2018 Adopted Budget	2018 Actual Amount	2019 Requested	DIFF 18 to 19	% CHG
Account 64018 04 Totals:	\$2,459.99	\$5,100.00	\$0.00	\$20,000.00	\$14,900.00	292%
Account: 64021 01 - Data Processing Hardware Costs						
Account 64021 01 Totals:	\$354.48	\$4,000.00	\$0.00	\$4,000.00	\$0.00	0%
Account: 64027 - Postage & Shipping						
Account 64027 Totals:	\$0.00	\$100.00	\$0.00	\$100.00	\$0.00	0%
Account: 64028 03 - Telephone Cellular						
Account 64028 03 Totals:	\$3,200.02	\$3,000.00	\$1,693.82	\$3,900.00	\$900.00	30%
Account: 64028 05 - Telephone Other						
Account 64028 05 Totals:	\$930.14	\$1,200.00	\$652.00	\$1,350.00	\$150.00	13%
Account: 64037 - Professional Services						
Account 64037 Totals:	\$11,470.02	\$18,500.00	\$11,529.28	\$5,000.00	(\$13,500.00)	-73%
Account: 64040 - Contingency						
Account 64040 Totals:	\$5,518.43	\$2,250.00	\$0.00	\$2,250.00	\$0.00	0%
Account: 64055 00 - Insurance Premiums Default						
Account 64055 00 Totals:	\$3,225.00	\$3,500.00	\$3,225.00	\$3,500.00	\$0.00	0%
Account: 66012 00 - Supplies General						
Account 66012 00 Totals:	\$6,106.89	\$3,500.00	\$1,482.00	\$3,500.00	\$0.00	0%
Account: 66012 02 - Supplies Office Printing						
Account 66012 02 Totals:	\$459.99	\$400.00	\$0.00	\$550.00	\$150.00	38%
Account: 66012 03 - Supplies Clothing						
Account 66012 03 Totals:	\$0.00	\$400.00	\$0.00	\$650.00	\$250.00	63%
Account: 66015 - Periodicals & Subscriptions						
Account 66015 Totals:	\$0.00	\$100.00	\$0.00	\$100.00	\$0.00	0%
Account: 66016 01 - Vehicle Supplies Fuels & Lubricants						
Account 66016 01 Totals:	\$1,249.58	\$2,800.00	\$371.08	\$2,800.00	\$0.00	0%
Account: 66016 02 - Vehicle Supplies Vehicular Parts						
Account 66016 02 Totals:	\$187.32	\$1,200.00	\$0.00	\$1,200.00	\$0.00	0%
Revenue Grand Totals:	\$199,237.49	\$249,170.00	\$105,427.99	\$ 322,633.00	\$73,463.00	29%
Expenditure Grand Totals:	\$219,115.55	\$249,770.00	\$122,480.48	\$322,633.00	\$72,863.00	29%
Net Grand Totals:	(\$19,878.06)	(\$600.00)	(\$17,052.49)	\$0.00		

EMA Fund Balance	2016 Ending	FY 2017	FY18 Adopted	FY19 Proposed
	+/-change	(\$19,878.06)	(\$600.00)	\$0.00
	\$289,865.00	\$269,986.94	\$269,386.94	\$269,386.94



To: Carol Ernhardt SECC Board Chairman and SECC Board Members
From: Director Denise Pavlik, ENP
Date: December 14, 2017
Subject: Executive Summary – Recommended Budget for FY 2018-2019

On behalf of Scott Emergency Communications Center (SECC) I am pleased to forward for your review the proposed Operating and Capital Budget for FY 2018-2019.

This year's budget reflects conclusions based on historical data and captures the actual fixed costs associated with operating SECC. The budget as submitted for your consideration reflects an overall increase of \$170,697.72 or approximately a 2.08% increase from the current approved budget.

The budget is broken down into three categories; Salaries and Benefits, Operating costs and finally Capital considerations. The Salaries and Benefits section includes all personnel costs associated with SECC's operation. It includes 59 full-time employees including the Warrant Clerks, Dispatchers, Supervisors, Managers, Deputy Director and myself and also includes 4 part-time Dispatchers and 1 part-time Warrant Clerk.

While reviewing salaries you will note a 2.04% general increase; while the management staff is budgeted for a 2% increase the dispatchers are budgeted at a 2.25% increase pursuant to our current collective bargaining agreement. Additionally, several employees will also receive step increase in addition to their COLA adjustment. I have prorated these step increases to accurately reflect the actual anticipated cost associated for each dispatcher based on their anniversary date when the step increases are implemented. This blending of salaries for each employee gives a much more realistic picture of the actual costs associated with each person. Though the total current salaries equate to only a 2.04% increase, our adjusted salary line item reflects a 2.19% overall increase in anticipation of the increase in IPERS benefit costs during the FY 2018-2019 budget year.

Our Operations section includes all goods and services needed to run the operation itself ranging from service contracts to phone lines to our facilities service. The majority of these line items are based on contracts, actual phone line costs, and access fees. This year you will note an increase of 5.46% over last year's budget. This is mainly due to the anticipated increase in computer maintenance costs as we added Fire RMS to the Tyler maintenance agreement.

The Capital Section of this year's budget incorporates our equipment replacement strategy. The methodology is to remove the financial peaks and valleys in the Capital Budget by establishing a longer vision replacement strategy and allows for more predictable capital costs from year to year barring any unforeseen capital needs. However, based on the Radio Project, we found the need to make an amendment reducing this year's capital by \$200,000 and moving those funds into the FY 2018-2019 fiscal year thereby increasing the capital budget by 32.69%. You will also note, the five year capital plan includes the potential full funding amount to complete the radio project within the upcoming years.

The attached resolution outlines the proposed FY 2018-2019 Budget. It is my hope the Board will approve this resolution during the December SECC Board Meeting.

Requested FY 2018-2019 SECC Budget

Account Number	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Estimated Amount	2018 Adopted Budget	2019 Budget Requested	% of Change
Fund: 489 - EMA/SECC Fund							
REVENUES							
<i>42 - Intergovernmental</i>							
42118	State of Iowa E911 Program	0.00	0.00	0.00	0.00	0.00	0.00%
42119	Governor's Traffic Safety Bureau	1,313.44	776.38	2,000.00	2,000.00	2,000.00	-100.00%
43423	Build America Bond IRS Interest Subsidy	136,623.00	131,343.20	125,000.00	125,000.00	0.00	6.58%
43809	Reimbursements from Scott County	6,850,000.00	7,104,530.00	7,600,000.00	7,600,000.00	8,100,000.00	4.85%
	<i>Account Classification Total: 42 - Intergovernmental</i>	\$6,987,936.44	\$7,236,649.58	\$7,727,000.00	\$7,727,000.00	\$8,102,000.00	
<i>47 - Use of Money & Property</i>							
47010	Interest on Investments	4,020.00	6,570.00	0.00	0.00	0.00	
	<i>Account Classification Total: 47 - Use of Money & Property</i>	\$4,020.00	\$6,570.00	\$0.00	\$0.00	\$0.00	
<i>48 - Fines, Forfeitures, and Miscellaneous Revenue</i>							
48121.00	Refunds and Reimbursement Default	17,313.84	53,228.27	250.00	250.00	250.00	
48118	Employee Jury Duty	34.50	0.00	0.00	0.00	0.00	
	<i>Account Classification Total: 48 - Fines, Forfeitures, and Miscellaneous Revenue</i>	\$17,348.34	\$53,228.27	\$250.00	\$250.00	\$250.00	
	REVENUES Total	\$7,009,304.78	\$7,296,447.85	\$7,727,250.00	\$7,727,250.00	\$8,102,250.00	4.85%
EXPENSES							
<i>61 - Salaries</i>							
61010.01	Salaries Regular	2,761,141.82	2,761,484.06	2,836,736.20	2,972,234.00	3,032,997.07	2.04%
61015.00	Salaries Overtime Default	305,558.58	256,122.92	270,000.00	270,000.00	270,000.00	0.00%
61030	Shift Differential	25,166.41	29,502.61	30,000.00	37,376.00	37,376.00	0.00%
61068	Bonus Pay	2,000.00	3,500.00	5,000.00	6,000.00	6,000.00	0.00%
	<i>Account Classification Total: 61 - Salaries</i>	\$3,093,866.81	\$3,050,609.59	\$3,141,736.20	\$3,285,610.00	\$3,346,373.07	1.85%
<i>62 - Benefits</i>							
62002	Health/Medical Benefits	611,200.39	617,228.18	638,243.00	768,156.00	769,000.00	0.11%
62003	Social Security (FICA)	229,518.77	224,995.09	235,000.00	250,521.00	255,517.38	1.99%
62004	Retirement (IPERS)	270,299.85	268,673.23	270,000.00	293,049.00	315,331.27	7.60%
62007	Deferred Compensation Allowance	14,191.50	15,324.50	15,500.00	15,000.00	16,000.00	6.67%
62010	Meal Reimbursement (IRS)	197.00	367.58	350.00	350.00	350.00	0.00%
62014	Moving Expense Benefit	0.00	0.00	0.00	0.00	0.00	
	<i>Account Classification Total: 62 - Benefits</i>	\$1,125,407.51	\$1,126,588.58	\$1,159,093.00	\$1,327,076.00	\$1,356,198.65	2.19%
<i>63 - Capital Outlay</i>							
63071.02	Tech & Equip Other Equipment	330,170.53	56,094.15	138,000.00	338,000.00	448,500.00	32.69%
	<i>Account Classification Total: 63 - Capital Outlay</i>	\$330,170.53	\$56,094.15	\$138,000.00	\$338,000.00	\$448,500.00	
<i>64 - Purchase Services & Expenses</i>							
64010	Travel	14,508.85	19,175.79	15,000.00	15,000.00	15,000.00	0.00%
64011.00	Schools of Instruction General	25,364.22	40,160.25	35,000.00	35,000.00	35,000.00	0.00%
64014.00	Employee Development General	594.43	670.45	2,500.00	3,000.00	3,000.00	0.00%
64014.03	Employee Development Employee Recognition	780.21	126.01	800.00	1,000.00	1,000.00	0.00%
64015	Public Notices	630.68	685.07	700.00	800.00	750.00	-6.25%
64016	Memberships	2,557.00	2,657.00	2,657.00	2,600.00	2,660.00	2.31%
64018.02	Maintenance Buildings	2,523.82	12,876.25	15,000.00	15,000.00	15,000.00	0.00%
64018.03	Maintenance Equipment	186,245.83	194,060.52	230,000.00	257,000.00	230,000.00	-10.51%
64018.04	Maintenance Computer Software	579,493.19	670,854.80	650,000.00	530,000.00	650,000.00	22.64%
64027	Postage & Shipping	199.39	346.42	350.00	350.00	350.00	0.00%
64028.03	Telephone Cellular	3,458.02	5,351.44	5,800.00	6,000.00	6,000.00	0.00%
64028.05	Telephone Other	65,849.54	57,224.70	68,000.00	68,289.00	69,000.00	1.04%
64031.01	Utilities Electric	65,690.00	80,223.13	75,200.00	75,200.00	75,200.00	0.00%
64031.04	Utilities Water	1,795.47	1,933.57	2,500.00	2,500.00	2,500.00	0.00%
64031.05	Utilities Water Miscellaneous	352.80	714.30	720.00	750.00	750.00	0.00%
64031.06	Utilities Sewer	638.63	765.78	750.00	550.00	770.00	40.00%
64032	Commercial Services	169,480.96	272,778.85	275,000.00	250,000.00	280,000.00	12.00%
64037	Professional Services	286,605.60	295,192.87	300,000.00	303,000.00	303,000.00	0.00%
64040	Contingency	0.00	0.00	0.00	0.00	0.00	0.00%
64042	Recruitment	0.00	1,856.50	1,000.00	1,000.00	1,000.00	0.00%

Requested FY 2018-2019 SECC Budget

Account Number	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Estimated Amount	2018 Adopted Budget	2019 Budget Requested	% of Change
64055.02	Insurance Premiums Workers Compensation	5,861.00	26,766.00	12,467.00	14,000.00	18,000.00	28.57%
64055.04	Insurance Premiums Property Liability	0.00	0.00	0.00	40,000.00	40,000.00	0.00%
64055.06	Insurance Premiums Professional Liability	101,187.00	0.00	35,000.00	15,000.00	15,000.00	0.00%
64058	Unemployment Compensation	0.00	0.00	2,500.00	7,000.00	7,000.00	0.00%
64114.01	800 MHz Access Fees	498,447.60	543,223.80	558,522.00	558,522.00	560,000.00	0.26%
64114.03	800 MHz Maintenance Costs	197,700.36	152,325.19	167,000.00	169,000.00	169,000.00	0.00%
64149	Other Expense	80.00	80.00	200.00	250.00	200.00	-20.00%
<i>Account Classification Total: 64 - Purchase Services & Expenses</i>		\$2,210,044.60	\$2,380,048.69	\$2,456,666.00	\$2,370,811.00	\$2,500,180.00	5.46%
<i>66 - Supplies & Materials</i>							
66012.00	Supplies General	30,684.88	17,594.57	30,000.00	35,000.00	32,000.00	-8.57%
66012.02	Supplies Office Printing	0.00	0.00	750.00	750.00	750.00	0.00%
66016.01	Vehicle Supplies Fuels & Lubricants	0.00	0.00	1,500.00	1,500.00	1,500.00	0.00%
<i>Account Classification Total: 66 - Supplies & Materials</i>		\$30,684.88	\$17,594.57	\$32,250.00	\$37,250.00	\$34,250.00	-8.05%
<i>67 - Debt Service</i>							
67010	Principal on Indebtedness	420,000.00	440,000.00	455,000.00	460,000.00	510,000.00	10.87%
67011	Interest on Indebtedness	418,828.98	403,077.90	224,914.00	385,257.00	179,200.00	-53.49%
67017	Davenport Temp Dispatch Repayment	0.00	0.00	0.00	0.00	0.00	0.00%
<i>Account Classification Total: 67 - Debt Service</i>		\$838,828.98	\$843,077.90	\$679,914.00	\$845,257.00	\$689,200.00	-18.46%
EXPENSES Total		\$7,629,003.31	\$7,474,013.48	\$7,607,659.20	\$8,204,004.00	\$8,374,701.72	2.08%
Fund REVENUE Total: 489 - EMA/SECC Fund		\$7,009,304.78	\$7,296,447.85	\$7,727,250.00	\$7,727,250.00	\$8,102,250.00	4.85%
Fund EXPENSE Total: 489 - EMA/SECC Fund		\$7,629,003.31	\$7,474,013.48	\$7,607,659.20	\$8,204,004.00	\$8,374,701.72	2.08%
Fund Total: 489 - EMA/SECC Fund		(\$619,698.53)	(\$177,565.63)	\$119,590.80	(\$476,754.00)	(\$272,451.72)	
Ending Fund Balance		\$1,773,851.00	\$1,538,408.00	\$1,657,998.80	\$1,297,097.00	\$1,385,547.08	
Total Fund expenditures		\$7,629,003.31	\$7,474,013.48	\$7,607,659.20	\$8,204,004.00	\$8,374,701.72	
Fund Balance as a percentage of expenditures		23%	21%	22%	16%	17%	

Description	FY	FY	FY	FY	FY	FY	FY	FY	FY	Unprogrammed Needs
	2017-2018	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2021-2022	2022-2023	
Console Updates	-	-	-	30,000	30,000	30,000	-	30,000	-	-
Chairs Replacement	-	-	28,500	-	-	30,000	-	30,000	-	-
General Grounds Replacement	2,500	2,500	8,500	3,500	5,000	5,000	5,000	5,000	5,000	-
UPS Battery Replacement	-	-	20,000	30,000	30,000	-	30,000	-	30,000	-
Grounding System	-	-	6,000	6,000	-	-	-	-	-	-
Audio Visual Replacement	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	-
PC Replacements	-	-	20,000	-	-	40,000	-	40,000	-	-
Laptop Replacements	15,000	15,000	-	-	15,000	-	-	-	-	-
Monitor Replacements	2,500	2,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	-
Radio PC Replacements	-	-	40,000	-	-	40,000	-	40,000	40,000	-
Phone PC Replacements	-	-	-	40,000	-	-	-	-	-	-
Fire RMS Software	-	-	-	-	-	-	-	-	-	-
Misc IT Hardware	15,000	15,000	15,000	20,000	20,000	20,000	20,000	20,000	20,000	-
Servers	-	-	-	60,000	-	-	-	-	60,000	-
P25 Radio System	300,000	100,000	200,000	16,000,000	-	-	-	-	-	-
Storage	-	-	-	-	100,000	-	-	-	-	-
Network	-	-	-	-	-	-	-	-	-	300,000
NWS Upgrades/Updates	-	-	-	50,000	-	50,000	-	50,000	-	-
9-1-1 Network	-	-	100,000	-	-	-	-	-	100,000	300,000
Total Capital Purchases Needed	338,000	138,000	448,500	16,250,000	210,500	225,500	258,000	225,500	258,000	600,000
Total Requested from Fund Balance										
Total Capital Budget Requested										

Amend this year's capital and reduce by 200,000 add to next fiscal year.

R E S O L U T I O N

SCOTT COUNTY EMERGENCY COMMUNICATIONS CENTER BOARD

December 21, 2017

A RESOLUTION APPROVING THE FY 2018-2019 BUDGET

BE IT RESOLVED BY the Scott Emergency Communications Center Board as follows:

Section 1. That the proposed FY 2018-2019 Budget is hereby approved.

Section 2. This resolution shall take effect immediately.