



**SCOTT COUNTY EMERGENCY MANAGEMENT COMMISSION**

Chief Gerald Voelliger, Chair  
David Donovan, Emergency Management Coordinator  
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***Tentative Meeting Agenda***  
**October 20, 2016 at 6:00 p.m.**  
**Emergency Operations Center Conference Room**  
**1100 E. 46<sup>th</sup> St**  
**Davenport, IA 52807**

**A - Approval of Meeting Agendas and Minutes**

- 1) Changes to and/or approval of Meeting Agenda – today's meeting  
Motion\_\_\_\_\_Second\_\_\_\_\_Ayes\_\_\_\_\_Nays\_\_\_\_\_
- 2) Approval of Minutes from the July 21, 2016 Commission meeting (see attached)  
Motion\_\_\_\_\_Second\_\_\_\_\_Ayes\_\_\_\_\_Nays\_\_\_\_\_

**B - Old Business**

- 1) Discussion and consideration of endorsing the merger of the Scott County Local Emergency Planning Committee with the Rock Island County LEPC to form the Quad City LEPC.

**C - New Business**

- 1) Grant applications: Status of applications for 2017 HMEP and EMPG grants to the State of Iowa.

**D - Coordinator's Report**

- 1) Finance Update: See attached two reports for end of FY 2016 and FY2017 through October 13, 2017.
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2) Training Update:

- a. QC Faith Preparedness Workshop - July 26, 2016: 115 people attended this FEMA sponsored workshop training. Speakers and panelists included FEMA staff from both the headquarters office and our regional office, a division director from the Iowa Department of Homeland Security along with local faith preparedness leaders and representatives from the Red Cross and local law enforcement. The Red Cross paid for lunch for attendees.
- b. AWR-232: Mass Fatalities for Rural Communities is tentatively scheduled for February 21, 2017.
- c. ICS Logistics Section Chief: Approved for Scott County and awaiting trainer availability to schedule. Expected in early to mid-year 2017.
- d. Community Emergency Response Team (CERT) training: working with our small steering group to schedule training either yet this fall or early 2017.
- e. Radiological Emergency Preparedness (REP) training: working with Iowa Homeland Security staff, we have conducted several training sessions over the past two months for emergency workers, dosimetry control personnel and EOC response staff.

3) Exercise/Event Update:

- a. October 6, 2016 Weather event:
    - i. Evening of October 6, 2016 severe weather moved through Scott County. National Weather Service issued Severe Thunderstorm Warnings and Tornado Warnings.
    - ii. October 7 NWS conducted storm damage survey. EMA staff accompanied them for that survey. NWS mapped the path of the storm using radar and damage survey data. From the extend of the damage, NWS classified the storm as an EF-1 Tornado with top speeds of 115 mph.
    - iii. October 7: EMA coordinated throughout the day and, that evening, assisted with the relocation of King's Harvest shelter to an American Red Cross shelter at the former Lincoln Elementary School in Davenport.
    - iv. Based on the NWS data, Scott County GIS, using the NWS map data, prepared mapping of the storm path and gathered property data.
    - v. October 10: EMA called a meeting with Davenport, Bettendorf and Scott County officials to coordinate a more detailed assessment of the damage from the storm.
  - b. 2016 REP Exercise for Quad City Generating Station:
    - i. The FEMA evaluated exercise is schedule for November 16, 2016. On October 5, 2016 we conducted the typical "dress rehearsal" for that exercise. We activated the EOC for that exercise and had observers from FEMA in the room.
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- ii. This year's REP Exercise includes a Return, Re-entry and Relocation component that is demonstrated in a table top environment together with Clinton County and the State of Iowa.
- iii. This year marks the first implementation of a new Enhance Exercise Initiative for the REP program.
- iv. October 12, 2016 Genesis Hospital performed the FEMA evaluated MS-1 exercise to demonstrate their capability to receive and treat contaminated patients.
- c. Area Maritime Security Committee 2017. The QC AMSC is planning a full scale exercise for 2017. The AMSC exercise will coincide with the Rock Island Arsenal annual exercise and will be held on May 10, 2017. Pre-planning began this summer and the Initial Planning Meeting is scheduled for November 2, 2016 and will be led by contracted planners from the Port of St. Louis office of the United States Coast Guard.

4) Planning Update:

- a. Comprehensive Emergency Operations Plan: Nick has our basic plan and several of the Emergency Support Functions (ESF) converted to a new, easier to read format. We have submitted our first revisions to IA HSEMD for review. Commission adoption would follow at the next regular meeting.
- b. Childcare EOP Workshops: Scott County EMA held a series of four workshops during August and September with the Iowa Child Care Resource and Referral region 6 office, a service of the Iowa Department of Human Services.

5) Technology and Equipment Update:

- a. Mobile Command technology: We have purchased components and begun installation of technology replacements for the Mobile Command Vehicle.
- b. Salamander System: The purchase of the Salamander software and equipment of volunteer and resource tracking by the Healthcare Coalition is complete. We held a training session on August 17, 2016 and look for opportunities to practice the use of the system. Our longer term goal is to get all Scott County first responders and disaster agency personnel credentialed into the system.
- c. Damage Assessment System: We are working with the City and County Assessor and County GIS to evaluate damage assessment software.

6) Upcoming training and exercises scheduled for 2016/7:

Oct. 20-21 Iowa Hazmat Symposium

Nov 2: Initial Planning for 2017 AMSC Full Scale Exercise



Nov 16: Radiological – QC FEMA Evaluated Exercise  
Nov 18: EMA attending Tools for Damage Assessment  
Jan 10, 2017: Radiological After Action Meeting  
Jan 19, 2017: EMA Commission Meeting: Budget  
Jan 25, 2017: AMSC 2<sup>nd</sup> Planning Meeting  
Feb 16, 2017: EMA Commission Mtg: Budget Adoption  
Feb 21, 2017: AWR-232 Mass Fatality Class  
Feb 23, 2017: EMA Commission Budget Adopt (Back-up date)  
TBD 2017: Logistics Section Chief Course

### **E – Actions and Approvals**

- 1) Motion endorsing the merger of the Scott County Local Emergency Planning Committee with the corresponding LEPC of Rock Island County to form a combined Quad City LEPC.

Motion\_\_\_\_\_ Second\_\_\_\_\_ Ayes\_\_\_\_\_ Nays\_\_\_\_\_

- 2) Motion approving applications for the 2017 HMEP and 2017 EMPG grants.

Motion\_\_\_\_\_ Second\_\_\_\_\_ Ayes\_\_\_\_\_ Nays\_\_\_\_\_

### **F – Next Meeting**

Next Scheduled Meeting – January 19, 2017 at 6:00 p.m. for consideration of the FY 2018 Budget – same location

### **G – Adjourn**

Motion to Adjourn

Motion\_\_\_\_\_ Second\_\_\_\_\_ Ayes\_\_\_\_\_ Nays\_\_\_\_\_

Time\_\_\_\_\_

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## July 21, 2016 Scott County EMA Commission Meeting Minutes

The Scott County Emergency Management Commission met for a scheduled meeting on Thursday, July 21, 2016 at the Scott County Emergency Management Agency located at 1100 E 46th St Street, Davenport. Present for the meeting were:

### Commission Members present:

Tim Brandenburg, Mayor of Blue Grass; Ken Schoenthaler, Mayor of Donahue; Marty O'Boyle, Mayor of Eldridge; Mike Limberg, Diane Holst, Scott County Board of Supervisors; Dennis Conard, Scott County Sheriff (Commission Vice-chair).

### Others Present:

Dave Donovan, Scott County EMA Coordinator.

Sheriff Conard called the meeting to order at 6:01 p.m.

### **Approval of Meeting Agendas and Minutes**

Approval of Meeting Agenda for today's meeting.

Moved by Holst, Second by Brandenburg – all ayes.

Approval of Minutes from September 17, 2015 meeting.

Moved by Schoenthaler, Second by Holst – all ayes.

### **Old Business**

There was no old business discussion.

### **New Business**

- 1) Donovan explained the proposed contract agreement with Bi-State Regional Planning Commission to perform services related to the previously approved and awarded grant for the update of the Scott County Multi-Jurisdictional Hazard Mitigation Plan. The total contract is valued at \$30,000 (\$22,500 grant funded and \$7500 in local cash match in the EMA budget). The Commission is asked to consider a resolution approving the agreement with Bi-State to ensure compliance with federal procurement guidance.
  - 2) Donovan discussed that the Local Emergency Planning Committees of Rock Island and Scott Counties have been considering attempting to merge into a regional LEPC. The advantages to that merger have been identified as:
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- The ability to plan and coordinate more effectively across county and state lines;
- Fewer meetings, as many agencies/organizations attend two separate meetings, many times discussing the same issues and training on the same topics;
- One response plan for the entire Quad City Area;

A regional LEPC strategy has been in place in several places within the state of Iowa. We do not know of another instance where the LEPC crosses state lines. Both the Illinois Emergency Management Agency and the Iowa Homeland Security and Emergency Management Department, have given tentative approval to the concept.

The lone obstacle would be any official votes – any issues involving funding would require a vote of only members from the state providing the funding and funding cannot be used to provide training, planning or equipment across state lines. Donovan indicated that issue could be readily managed via maintaining separate membership lists for Illinois and Iowa.

Because there was not consensus and some reservations expressed, Donovan proposed tabling the topic until the October meeting.

### **Coordinator's Report**

- 7) Training Update – Donovan reported on the following training events:
    - a. QC Faith Preparedness Workshop scheduled for July 26 at St. John Vianney Church in Bettendorf. As of the date of this Commission Meeting, over 100 persons had registered to attend this FEMA sponsored workshop training. Donovan outlined speakers and registrants to date and that the faith community along with EMA partners are very excited about this upcoming opportunity.
    - b. Command and General Staff (ICS 300/400 equivalent) Course. 20 people attended this week long training hosted in our EOC.
  - 8) Exercise Update – Donovan reported on several exercise events:
    - a. Healthcare Coalition Exercises. EMA participated in a series of exercises based on a pandemic scenario, the delivery and distribution of medical counter-measures. Exercise participants successfully completed objectives for each exercise and were able to demonstrate on-site, real time badging of volunteers for the full scale distribution exercise. The Health Care Coalition allocated funding to purchase badging and resource tracking equipment and software.
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- b. Water Coalition Exercise. The Quad City Water Utility Coalition is working with EMA to schedule a table-top exercise for the Fall/Winter of 2016.
  - c. Area Maritime Security Committee 2017. The QC AMSC is planning a full scale exercise for 2017. The Water Coalition tabletop exercise will likely be a precursor event. The AMSC exercise will coincide with the Rock Island Arsenal annual exercise and will be held on May 10, 2017.
  - d. Mass Care Exercise. Iowa Homeland Security and Emergency Management Department is participating in a regional mass care exercise in August. EMA is working to doing a table top activation of our EOC and our mass care partners to participate.
  - e. Radiological Exercise. Scott County will participate in the 2016 FEMA evaluated radiological emergency preparedness functional exercise on November 16, 2016. A precursor, rehearsal exercise is scheduled for October 5, 2016.
- 9) Planning Update: Donovan reports that Nick Border has our base Comprehensive Emergency Plan and several of the Emergency Support Functions (ESF) converted to a new, easier to read format and preparations underway to submit our first revisions to IA HSEMD for review. Commission adoption would follow at the next regular meeting.

The Commission reviewed the completed Hazard Vulnerability Assessment and Donovan discussed the planning process used to complete the assessment.

- 10) Technology and Equipment Update: Donovan explained that the agency is evaluating options for replacement components for the Mobile Command technology project.

Donovan expects the purchase of the Salamander software and equipment for volunteer and resource tracking by the Healthcare Coalition to be completed during the current fiscal year and will be a valuable asset for the agency. Training on the system is scheduled for August 17, 2016.

- 11) Safeguard Quad Cities Update: An initial meeting is scheduled for July 25. The purpose of this initiative is to formulate a group, affiliated with Safeguard Iowa, as a mechanism for engaging the private sector, providing training and providing a liaison to the EOC during events and emergencies.

- 12) Upcoming training and exercises scheduled for 2016:

Donovan outlined the following upcoming EMA events:

July 25: Initial Meeting of Safeguard Quad Cities

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July 26: Faith Preparedness Workshop  
Aug 8-9: EMA attending Radiological Core Concepts  
Aug 10-12: EMA attending Radiological Plume Response Planning  
Aug 17: Salamander Training  
Aug 22-25 EMA attending Finance/Admin Section Chief Train-the-Trainer  
Oct 5: Radiological Exercise Practice Exercise and Training  
Oct 12: Radiological Training – Hospital Emergency Dept.  
Oct. 13: Radiological Exercise – Hospital Emergency Dept.  
Oct. 12-14: Iowa Homeland Security Conference  
Oct. 20-21 Iowa Hazmat Symposium  
Nov 16: Radiological – QC FEMA Evaluated Exercise  
Nov 18: EMA attending Tools for Damage Assessment

### **Actions and Approvals**

- 3) Approval of a resolution regarding a contract with Bi-State Regional Planning Agency for planning services to update the Scott County Multi-jurisdictional Hazard Mitigation Plan in the amount of \$30,000 (\$22,500 in Hazard Mitigation grant funding and \$7500 in local EMA budget funds).

Moved by O'Boyle, second by Schoenthaler to approve the contract with Bi-State Regional Planning Agency as presented and discussed.

#### **Roll Call Vote:**

Ayes – Blue Grass, Donahue, Eldridge, Scott County Board of Supervisors and Scott County Sheriff.

Nays – None

Abstained – None

Absent – Bettendorf, Buffalo, Davenport, Dixon, Le Claire, Long Grove, Maysville, McCausland, New Liberty, Panorama Park, Princeton, Riverdale and Walcott

Action passes 5-0.

### **F - Next Meeting**

The next scheduled meeting of the Scott County Emergency Management Commission is October 20 at 6:00 p.m. at the same location for the regularly scheduled quarterly Commission meeting.

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## **G – Adjourn**

Motion to Adjourn at 7:32 p.m.

Moved by O'Boyle, second by Holst - all ayes

