

Scott County Kids Early Childhood Iowa Board

Meeting of August 6, 2024

12:30 – 1:30 p.m.

Minutes

Attendance: Jerry Mohr, Amy Huntington, David Selmon, Megan Heidgerken, Mike Sterner, Chris Castrey and Ruby Batimana

Excused: Christine Gradert and John Duax

Absent: Jeremy Pessman

Staff: Diane Martens

Guests: Katelyn Leeper, Scott County Decat, Tony Reed and Kassie Ruth, Central Iowa Juvenile Detention Center.

Call to Order: Mohr called the meeting to order at 12:30 p.m.

Fiscal Agent

Martens emailed materials to board members July 25th. The intention is to move to CIJDC as fiscal manager and employer of record beginning October 1, 2024. This may vary as we proceed. So, the suggested motion allows for some flexibility. The cost proposal from CIJDC was emailed to the board 8/5/24.

Mohr asked which software CIJDC uses. Ruth replied she uses Quickbooks.

Huntington shared that she is on the board of two other ECI areas that use CIJDC as fiscal agent and employer of record. She said those board have been very happy with the services.

Huntington made a motion to give the Scott County Decat Board notice at the appropriate time to terminate the fiscal agent agreement, seconded by Selmon. All aye votes motion carried.

Castrey made a motion to approve the fiscal agent agreement and employer of record contract with Central Iowa Juvenile Detention Center by October 1, 2024, seconded by Selmon. All aye votes motion carried.

Coordinator Evaluation

Castrey met with Martens July 17th to review her evaluation. All comments were positive, making Martens eligible for a 1% increase beginning July 1, 2025.

Selmon made a motion to approve the evaluation and wage increase, seconded by Huntington. All aye votes, motion carried.

Approval of minutes of May 30, 2024

Huntington made a motion to approve the May 30th minutes, seconded by Selmon. All aye votes motion carried.

FY24 Expenditures

Martens emailed the updated expenditure report to the board 8/5/24. Early Childhood funds are 90% spent at 100% through the year.

School Ready funds are 91% spent at 100% through the year.

Martens noted there may be minor changes as the cost summary used to update the expenditure was not the end of year summary.

Public Input:

None

Meeting adjourned at 12:53 pm. Motion by Huntington second by Selmon.

Next Meeting: September 3, 2024 **Annual Report