

Scott County Kids Early Childhood Iowa Board

Meeting of June 6, 2023

12:30 – 1:30 p.m.

Minutes

Call to Order: Kakert called the meeting to order at 12:33 p.m.

Attendance: Chris Castrey, John Duax, Dwayne Hodges, Megan Heidgerken, Amy Huntington, Jennifer Kakert, Chuck Keibler and Christine Gradert.

Absent: David Selmon, Lauren Rupe.

Excused:

Staff: Diane Martens

Guests:

Approval of Minutes May 2, 2023 minutes:

Keibler made a motion, seconded by Castrey to approve the minutes of the May 2, 2023 meeting. All aye votes, motion carried.

FY23 Expenditure Report:

Early Childhood funds are 89% spent at 83% through the year. School Ready funds are 79% spent at 83% through the year.

Fiscal Review:

Martens has met with Donna Mortiz a number of times to review annual reports and audits for FY20, 21 and 22. Moritz, Kakert and Martens met with Nicole Mann, Director of Scott County Kids and Jeremy Kaiser, Chairperson for Scott County Decat. The plan moving forward is to correct the annual reports to the state and to create a spreadsheet correcting the detail of the audit page to communicate to Bi-State.

FY24 Proposed Budget:

The FY24 proposed budget was emailed to the committee 5/31/23.

The budget does propose using \$1205 of SR Quality carry forward.

Child Care Scholarships would be split between SR and EC.

Audit cost is \$18,000, Decat is covering \$17,000.

Ref Material/Bi-State accounting software cost is \$912, Decat is covering the full cost.

in the event ECI identifies additional administrative carry forward funds, reimbursement to Decat should be considered.

Keibler made a motion, seconded by Mohr to approve the proposed budget. All aye votes, motion carried.

3rd Quarter Reports:

The reports were emailed to the Contracts Management committee 5/31/23.

Martens reviewed the summary with the Contracts Management committee. Of note, Bright Beginnings reports a better relationship with the new leadership at LSI. LSI is the contract holder of the Maternal Infant Early Childhood Home Visitation contract that provides coordination for home visitation, marketed as Parent Pals.

FY24 Processes; Insurance and Fiscal Agent:

Insurance: ICAP is the company SCKECI purchases board insurance from. We do not have the actual invoice yet, the estimated cost is \$2337.

Keibler made a motion seconded by Castrey to approve ICAP insurance. All aye votes, motion carried.

Fiscal Agent: Scott County Decat is the fiscal agent for the SCKECI Board. The Scott County Decat Board contracts with Bi-State Regional Commission to provide fiscal management services.

Mohr made a motion to continue these contracts, seconded by Castrey. All aye votes, motion carried.

Child Care Scholarships 160% FPL:

The HHS child care subsidy will be increasing the threshold for eligibility to 160%. The SCKECI Child Care Scholarship threshold will increase to 161%. Martens has been in communication with Renee Rankin the administrator of the SCKECI Child Care Scholarships at Friendly House. Rankin mailed five letters to families who, according to their last reevaluation, will be under income. Two of the families may end up staying on the SCKECI depending upon them getting a raise.

Castrey made a motion to change the Child Care Scholarship Service contract to increase the threshold for eligibility to 161%, seconded by Keibler. All aye votes, motion carried.

FY24 Meetings:

The dates for the FY24 meeting were emailed to the committee 6/1/23. Martens will be sending Zoom invites as well.

Coordination Evaluation:

Coordination Evaluation will take place in July. Kakert will be contacting board members for input.

Other Business:

Public Input

None

Meeting adjourned at 1:06pm. Motion by Mohr, second by Keibler.

Next Meeting: August 1, 2023