

Scott County Kids Early Childhood Iowa Board

Meeting of May 2, 2023

12:30 – 1:30 p.m.

Minutes

Call to Order: Kakert called the meeting to order at 12:32 p.m.

Attendance: Chris Castrey, David Selmon, Amy Huntington, Lauren Rupe, Jennifer Kakert, Chuck Keibler and Christine Gradert.

Absent: John Duax, Dwayne Hodges, Megan Heidgerken

Excused: Jerry Mohr

Staff: Diane Martens

Guests:

Mikka Mills, SCKECI intern

Nicole Mann, SCKECI Decat

Lori Parcel, Genesis VNA

Approval of Minutes April 4, 2023 minutes:

Castrey noted the April 4th meetings did not list a second for adjournment and "ly" is needed to correct from direct to directly in the section regarding fiscal services. Huntington made a motion, seconded by Castrey, to approve the April 4, 2023 meeting minutes with corrections. All aye votes, motion carried.

FY23 Expenditure Report:

Early Childhood funds are 82% spent at 75% through the year. School Ready funds are 59% spent at 69% through the year.

FY24 proposed budget:

The re-application review committee (Don Healy, Chuck Keibler, Jerry Mohr, Chris Castrey, Peggi Merchie and Mikka Mills) met April 21. All proposals were well written, all received high ratings. Head Start applied only for Early Head Start at Mid-City. They did not apply for the other locations due to the difficulty of keeping classrooms staffed.

If the Board chooses to fully fund Early Childhood requests, there would be \$74,234 still available. If the Board chooses to fully fund School Ready requests, there would be a shortfall of \$27,040. There may be carryforward fund to cover the shortfall, the carryforward amounts should be available by the June 6th meeting.

Bright Beginnings Nest proposed amendment:

The proposal from Tera Weets was shared with the Board and the Contracts Management committee April 6th. In summary Bright Beginnings has experienced unexpected, reduced staffing. They anticipate 500 visits will not be completed, which is equal to \$43,520. Weets is proposing using the funds for the following items: car seats, staff training, curriculum, and pack n' plays.

Parcel shared that Bright Beginning's priority is always face to face visits with families. Beyond that if funds are available the car seats and pack n' plays are of a very high value due to safety concerns. Huntington noted there are deaths in our area each year due to co-sleeping.

Keibler made a motion, seconded by Huntington to approve the amended budget as proposed. All aye votes, motion carried.

Child Care Nurse Consultant proposed amendment:

Amy Thoreson submitted a budget proposal April 19th. The proposal is for the \$30,390 School Ready portion of the budget the contracted amount would remain the same. The amendment would slightly reduce the salary line item, allow some benefits to be charged to School Ready and increase the budget for supplies allowing for

If special accommodations are needed please contact Scott County Kids 563/326-8221.

the purchase of first aid kits, ice packs and digital thermometers.

Keibler made a motion, seconded by Castrey to approve the amended budget as proposed. All aye votes, motion carried.

Nominations: Jeremy Pessman:

The Nominations Committee interviewed Jeremy Pessman April 11th. Jeremy is the Community Relations Manager at MEDIC. He has several experiences that fit well with being a board member for SCKECI. The committee is recommending Mr. Pessman for board membership. Castrey made the motion, seconded by Keibler to approve Jeremy Pessman for Board memberships. All aye votes motion carried.

Other Business:

Head Start submitted a budget amendment request April 28th. The three proposals would keep the contracted amount the same, they are all line-item changes.

The Wittenmyer budget would have a \$765 reduction to health benefits and increases to wages, FICA and Medicare.

The Early Head Start budget would have increases to wages, FICA and Medicare, there would be reductions to workmen's comp and health benefits.

Roosevelt would move \$2000 from "other" supplies to nutrition supplies.

The changes for salaries happen each year. This is due to personnel changes; staff may change what benefits they are taking or there may be different staff in the classrooms that are funded by SCKECI than what was anticipated at the time of the application proposal.

Castrey made a motion, seconded by Keibler to approve the amended budget as proposed. All aye votes, motion carried.

Public Input

None

Meeting adjourned at 1:14pm. Motion by Huntington, second by Gradert.

Next Meeting: June 6, 2023