

Scott County Kids Early Childhood Iowa Board

Meeting of January 3, 2023

12:30 – 1:30 p.m.

Minutes

Call to Order: Kakert called the meeting to order at 12:31 p.m.

Attendance: Jennifer Kakert, Amy Huntington, Linda Fredriksen, John Duax, Chris Castrey, Lauren Rupe, and Chuck Keibler.

Absent: Dwayne Hodges, Megan Heidgerken

Excused: Jerry Mohr

Staff: Diane Martens, Mikka Mills, Nicole Mann

Guests: Jill Henderson- Bi-State Regional Commission

Approval of Minutes December 6, 2022 minutes:

Castery made a motion, seconded by Huntington to approve the December 6, 2022 meeting minutes. All aye votes, motion carried.

Audit -Nicole Mann, Decat

Mann reviewed the audit from RSM. It is a clean audit with no concerns.

Martens noted some differences in comparing the figures in the audit to those in the annual report. Martens emailed Carol Connors December 19th and included Kakert and Rupe.

FY23 Expenditure Report:

Early Childhood funds are 28% spent at 42% through the year. School Ready funds are 37% spent at 42% through the year.

Community Action -amendments indirect rate:

Ron Knuth, CFO for Community Action of Eastern Iowa, sent the revised budgets for the Early, Roosevelt and Wittenmyer Head Start contracts. The amendments change the indirect rate to 13.4%. In each of the contracts the funds will be moved to classroom supplies. The rate had been 14.6%, which was the rate at the time of the re-application and contracting. In October Health and Human Services changed the indirect rate to 13.4% to be effective November 2021 to October 2024.

Martens contacted Bi-State Regional Commission asking how to handle this and if audited reports would need to be changed. Bi-State contacted RSM and it was determined the amount of change would be \$32.59 which would be deemed immaterial and the audit would not need to be changed.

Keibler made a motion, seconded by Castery to approve the amendments for the three contracts.

Annual Report Review:

The report of the review of the annual report was received. The report was positive and does not require any action.

During the Contracts Management Meeting Dr. Healy noted the criterion "The area's update includes a level of alignment or consideration of the state strategic plan" wasn't checked. Martens agreed, in future reviews of Scott County Kids priority areas it would be good to compare with the state strategic plan.

ASQ Screener:

Meetings are continuing with Christine Gradert, Eastern Iowa Regional Mental Health. The next meeting will be January 5th. The plan is to offer ASQ training and kits to home and center child care providers in Scott, Cedar, Jackson, Clinton and Muscatine Counties.

Other Business:

None

Public Input

None

Meeting adjourned at 12:46pm

Next Meeting: February 7, 2023