

Scott County Kids Early Childhood Iowa Board
Meeting of December 1, 2020
12:30 – 1:30 p.m.
Minutes

Meeting materials emailed 11/24/2020.

Call to Order: Rev. Yolanda Kirk, Chair called the meeting to order at 12:32 p.m.

Attendance: Rev. Yolanda Kirk, Chuck Keibler, Jennifer Kakert, Lauren Rupe, Kristine Oswald, Margie Mitchell, Linda Fredriksen and Amy Huntington

Excused: Chris Castrey and Jabari Woods

Staff: Diane Martens

Guests: Nicole Mann, Heather Bloome and Emily Cummings.

Approval of Minutes November 3, 2020: Keibler motioned to approve the November 3, 2020 minutes, seconded by Huntington. All aye votes, motion carried.

Old Business

Fiscal Issues

FY21 Expenditures:

The expenditure sheet was emailed to the board 11/25/20. Martens reviewed the expenditure sheet with the board. Early Childhood funds are 13% spent at 33% through the year. There are no Head Start invoices yet, they typically use federal funds before using these funds. School Ready funds are 31% spent at 33% through the year. Preschool is lagging a bit at 27%, a result of COVID.

Audit –delayed:

The December meeting serves as the annual meeting. Historically the audit is often reviewed at this meeting. Bi-State requested to Scott County Decat that the audit be delayed as they are catching up following the retirement of Donna Moritz. They proposed doing the audit in the spring and releasing the audit in June. The Scott County Decat Board approved. SCKECI is required to submit an audit each year. Shanell Wagler approved the delay of the audit in an email October 7, 2020.

New Business

Presentation: Tricia Shannon, Head Start

Shannon was not able to present due to illness. The presentation will be rescheduled.

Committee Reports

Contracts Management:

Pandemic Guidance

Martens reported that in email correspondence with Shanell Wagler, Martens asked if it would be ok for SCKECI to not create a policy for the pandemic. Wagler agreed this would be appropriate and noted there should be documentation of the board's decision. The SCKECI Board would give guidance to use state ECI guidance.

If special accommodations are needed please contact Scott County Kids 563/326-8221.

Kiebler made a motion, seconded by Rupe to follow the guidance of state ECI regarding the pandemic. All aye votes, motion carried.

Scholarships

Martens emailed the Contracts Management Committee 11/13/20 regarding another situation brought by COVID. The Davenport School District will begin offering instruction virtually only beginning November 16th. This includes the Children's Villages. There are some families attending the Villages receiving SCKECI scholarships. Last month the decision was made to continue to pay preschools, centers and homes that care closed due to quarantine. A school district closing is a different situation. Both the preschool and child care wraparound are closed. Rep. Wlnckler shared that the opportunity for schools to go virtual is granted on a 14 day interval and they must reapply if they wish to extend virtual instruction making planning very difficult. Contracts Management made the recommendation to not pay the scholarship when the school district is on virtual instruction and the preschool and child care are closed. Keibler noted the board could reevaluate if the school district were to reach out with concerns.

Rupe made a motion, seconded by Keibler to not pay the preschool scholarship when a school district is on virtual instruction and the preschool and child care are closed. All aye votes, motion carried.

In-home visit notification:

Martens was notified that Bright Beginnings had an in-person visit with the same family as discussed at last month's meeting. The visit took place November 19th. Martens updated the Google form state ECI is using to track these visits.

1st Quarter Reports

Quarterly reports along with Word documents defining information were emailed to the Board 11/24/20. There were no questions.

Nominations

The first three-year term for Lauren Rupe was up in December. Kakert made a motion to approve the second term for Rupe, seconded by Keibler. All aye votes, motion carried.

The first three-year term for Margie Mitchell was up in December. Fredriksen made a motion to approve the second term for Mitchell, seconded by Kakert. All aye votes, motion carried.

Election of Officers

This being the annual meeting this is the meeting officers are elected. The slate of officers is:

Rev. Yolanda Kirk, Chair

Jennifer Kakert, Vice Chair

Chris Castrey, Secretary

Mitchell made a motion, seconded by Fredriksen to approve the slate of officers. All aye votes, motion carried.

Other Business

State Early Childhood Iowa Meetings

Meeting continue approximately twice per month.

PROGRESS

Martens shared the updated PROGRESS document with Dr. Heather Rouse from Iowa State University. Dr Rouse is working with ECI coordinators regarding data for community plans. Martens also shared the updated PROGRESS document with Bi-State Regional commission.

December 7th state ECI is offering a meeting to discuss gathering community input for Redesignation given the limitations of the pandemic.

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Intern

Nicole Mann, SCK Director, is overseeing an intern working toward her master's degree from the University of Iowa. The intern is Emily Cummings. Cummings is interested in early childhood and the plan is Cummings to work with Martens. A particular task may be data for the community plan as well as other projects for the Redesignation. Cummings' internship begins in January.

Legislative Recap

No report. Please vote.

Public Input

None

Next Meeting January 5, 2021