

Scott County Kids
Early Childhood Iowa
Meeting Minutes
May 5, 2020
Via Go To Meeting

Meeting Date: May 5, 2020

In Attendance: Rev. Yolanda Kirk, Amy Huntington, Chris Castrey, Chuck Keibler, Jennifer Kakert, Lauren Rupe, Margie Mitchell, Linda Fredriksen, Kristine Oswald, John Mullen, and Jabari Woods

Excused: Larry Barker

Absent:

Guests: Donna Moritz; Bi-State Regional Commission, Nicole Mann; Scott County Kids Decat

Staff: Diane Martens, Kathy Mumma

Call to Order

Rev. Yolanda Kirk called the meeting to order at 12:33 p.m.

Introductions

Introductions were made.

I. Approval of Minutes for March 3, 2020

Keibler made a motion, seconded by Frederiksen to approve the minutes of the March 3, 2020 meeting. All aye votes, motion carried.

II. Old Business

A. Fiscal Issues

1. FY20 Expenditures

Mortiz reviewed the FY20 expenditures. Early Childhood Funds are 71% spent at 75% through the year. School Ready funds are 73% spent at 75% through the year.

2. FY21 Proposed budget

Moritz walked the board through the proposed FY21 budget as well as the ECI portion of the Scott County Kids agency budget. Contracts Management is recommending the proposed budget.

The FY21 re-application reviewer comment sheet was emailed to the Board prior to the meeting. Roosevelt Head Start will be converting to infant and toddler care and education in place of preschool age.

The plan proposal was shared with Contracts Management. The cost for the community plan is included in the FY21 budget. The cost is \$7305. The cost must come from Administration funds.

There are not enough funds to fund the Growth fund program, this was anticipated and the current participants will graduate from the program in May. The ECI State folks are talking with DHS to fund a training for child care business to address impacts of COVID19, they are planning to contract with First Children's Finance to conduct the training. First Children's Finance has also sent emails letting providers know they are available to provide technical assistance.

There a shortage of School Ready funds – although it is possible this will be covered through carry forward of this current fiscal year.

Keibler made a motion to approve the budget, seconded by Rupe. All aye votes, motion carried.

3. FY21 July and August

Communication with SCKECI Contractors Re: FY21 Budgets

First off THANK YOU the important work you do with families even more magnified during the difficult time of this pandemic.

The Iowa legislature has suspended meeting at this time. In preparation for this disruption the legislature approved continuation of funding for two months of FY21 (July and August 2020). The amount of this funding will be based on the amount local ECI areas received in FY20.

SCKECI is planning the following process for FY21 contracting; the contract you receive will be for the term July 1, 2020 – June 30, 2021 however the budget will be for two months (prorated from the amount budgeted). The contract will then be amended to include funding for the remaining ten months. A reduction of funds is anticipated due to a reduction of revenue at the state level.

The Scott County Kids Early Childhood Iowa Board appreciates your patience as we work through this challenging situation.

Donna is monitoring cash flow.

ECI Coordinators had concerns of having an access of more than 20% carry forward. The State ECI Board and Governor's Office have approved up to 35% carry forward for FY20.

Martens has emailed the state ECI folks to see if they have guidance or examples of how contracts should be written due to starting with just two months of funding.

III. New Business

A. Committee Reports

1. Contracts Management

a. Committee Report

b. Contract amendment requests

a. Growth Fund

Heidi Schlueter is requesting a decrease to supplies in order to increase the salaries line item. \$454.67 would move from supplies to salaries. Contracts Management is recommending approval of the amendment. Frederiksen made a motion to approve the budget amendment, seconded by Keibler. All aye votes, motion carried.

b. Child Care Nurse Consultant

The budget amendment has a decrease of funding for mileage and an increase for supplies. Contracts Management is recommending approval of the amendment.

Keibler made a motion to approve the budget amendment, seconded by Kakert. All aye votes, motion carried.

Insurance –Martens has emailed inquiring about the invoice for board insurance.

c. Site Visits

All programmatic reviews are completed. Martens is finishing up the summary.

d. Outcomes

Third quarter reports were due May 1st. They will be in packets for the June meeting.

B. State Early Childhood Iowa

1. State ECI Board Meeting: 4/3/20

Rich Clewell was voted in as Chairperson. The board approved increasing allowable carry forward to 35% contingent on the Governor's office approval. The Governor's office has approved. Allowable carryforward for FY20 is 35%.

2. State ECI Coordinator Meetings

State ECI has been hosting weekly Zoom meetings. The meetings have been very helpful. The state coordinator of the Child Care Nurse Consultant services, Child Care Resource and Referral and others often provide updates.

C. Legislative Recap

There has been talk of the legislature reconvening in June.

IV. Other Business

None

V. Public Input

None

VI. Next Meeting June 2, 2020