



**SCOTT COUNTY CONSERVATION BOARD MEETING  
WEST LAKE PARK ADMINISTRATIVE OFFICE**

November 12, 2025

**Board Members Present:**

Doug Grenier  
Richard Mohr  
Amy Murphy  
Mark Phipps  
Diane Lindaman

**Board Members Absent:**

**Others Present:**

Roger A. Kean, Director  
Nathan Unsworth, Deputy Director  
Amber Sullivan, Administrative Coordinator

John Maxwell, Scott County Board of Supervisors Chair

Mr. Grenier called the meeting to order at 3:10 p.m.

**MINUTES:** The minutes of the October 8, 2025, meeting were reviewed for additions and/or corrections.

**MOTION:**

A motion was made by Mr. Mohr to approve the minutes from the October meeting as presented, seconded by Mr. Phipps, all in favor, and passed.

**FINANCIAL REPORT:** Reviewed and discussed for October.

**MOTION:**

A motion was made by Ms. Lindaman to approve the Financial Reports from October as presented, seconded by Ms. Murphy, all in favor, and passed.

**PUBLIC COMMENT:**

None

**CORRESPONDENCE:**

None

**BUSINESS:**

***Approval of FY25 Annual Report***

The Board reviewed and discussed the Annual Report for FY24-25.

**MOTION:**

A motion was made by Mr. Phipps to approve the FY25 Annual Report as presented, seconded by Ms. Lindaman, all in favor, and passed.

***Approval of the 2026 NRPA Membership Invoice:***

This is an annual invoice and staff recommended approval.

**MOTION:**

A motion was made by Mr. Mohr to approve the payment of the 2026 NRPA Membership Renewal Invoice in the amount of \$1,200, seconded by Ms. Murphy, all in favor, and passed.

***Approval of the Change Order No. 1 from Endline Excavating for the Incahias Campground Project:***

Staff presented Contract Change Order No. 1 from Endline Excavating which increases the Contract Price by \$33,131.03 for added unit price work recommended by the Engineer.

**MOTION:**

A motion was made by Ms. Murphy to approve Change Order No. 1 from Endline Excavating as requested, seconded by Ms. Lindaman, all in favor, and passed.

***Approval of the Change Order No. 2 from Endline Excavating for the Incahias Campground Project:***

Staff presented Contract Change Order No. 2 from Endline Excavating which increases the Contract Price by \$21,063.11 for additional work recommended by the Engineer.

**MOTION:**

A motion was made by Ms. Murphy to approve Change Order No. 2 from Endline Excavating as requested, seconded by Ms. Lindaman, all in favor, and passed.

***Approval of Special Event Application from Frostbite Footrace for an event at Scott County Park on January 17, 2026:***

This is a yearly event and does not present any concerns, staff recommended approval.

**MOTION:**

A motion was made by Ms. Lindaman to approve the Special Event Application from the Frostbite Footrace to hold their annual race at Scott County Park on January 17, 2026, charging \$325 for use of the park and subject to the provisions of their Permit, seconded by Mr. Phipps, all in favor and passed.

***Review and Discuss Draft of SCCB's Strategic Plan Goals and Outcomes:***

The Board reviewed and discussed the Scott County Conservation 2025 Strategic Plan - Draft, including the mission, goals, and proposed outcomes. Feedback was provided on long-range priorities, public engagement strategies, and internal process improvements.

***Golf Report:***

The Board reviewed and discussed the golf reports from October.

**MOTION:**

A motion was made by Mr. Mohr to approve the Golf Reports as presented, seconded by Ms. Lindaman, all in favor, and passed.

***Staff Report:***

Summary of monthly highlights from each department.

The next Board meeting is scheduled for 3:00 pm on Wednesday, December 10, 2025.

**MOTION:**

A motion was made by Mr. Mohr to adjourn, seconded by Ms. Lindaman, all in favor and passed.

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Chairman

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Secretary/Treasurer