



**SCOTT COUNTY CONSERVATION BOARD MEETING
WEST LAKE PARK ADMINISTRATIVE OFFICE**

June 12, 2024

Board Members Present:

Doug Grenier
Richard Mohr
Beth McAleer
Mark Phipps

Board Members Absent:

Amy Murphy

Others Present:

Roger A. Kean, Director
Nathan Unsworth, Deputy Director

The meeting was called to order at 3:00 p.m. by Mr. Grenier.

MINUTES: The minutes of the May 8, 2024 meeting were reviewed for additions and/or corrections.

MOTION:

A motion was made by Mr. Phipps to approve the minutes from the May meeting as presented, seconded by Mr. Mohr, all in favor and passed.

FINANCIAL REPORT: Reviewed and discussed for the month of May.

MOTION:

A motion was made by Ms. McAleer to approve the Financial Reports from May as presented, seconded by Mr. Phipps, all in favor and passed.

PUBLIC COMMENT:

None

CORRESPONDENCE:

None

BUSINESS:

Acceptance of Golf Maintenance Crew Leader, Wade Hamann's Retirement, effective June 27, 2024:

The Board was informed of Wade Hamann's plans to retire on June 27, 2024 after 32 years of service at Glynn's Creek Golf Course. Mr. Kean expressed how much he has appreciated Wade's contributions to the Golf Course. Mr. Mohr stressed how much Mr. Hamann will be missed by all.

MOTION:

A motion was made by Mr. Mohr to accept Wade Hamann's retirement, thanking him for his service and dedication, seconded by Ms. McAleer, all in favor and passed.

Approval to begin the recruitment process for an Assistant Golf Superintendent:

Staff requested authorization to begin the recruitment process for an Assistant Golf Superintendent to replace the previously titled Golf Maintenance Crew Leader position.

MOTION:

A motion was made by Ms. McAleer to authorize staff to begin the recruitment process for an Assistant Golf Superintendent, seconded by Mr. Mohr, all in favor and passed.

Notification of Department Transfer of Park Ranger Brandon Boyd, to the Sheriff's Office:

The Board was informed of Brandon Boyd's transfer to the Sheriff's Office, leaving a vacancy at West Lake Park.

Approval to begin the recruitment process for a Park Ranger:

Staff requested authorization to begin the recruitment process for a Park Ranger to fill the new vacancy at West Lake Park.

MOTION:

A motion was made by Mr. Phipps to authorize staff to begin the recruitment process for a Park Ranger, seconded by Ms. McAleer, all in favor and passed.

Approval of Special Event Application from Coram Deo Bible Church for their Survival School Camp Event at Scott County Park June 24th thru 28th:

This is a new request for this event at Scott County Park and staff recommends approval.

MOTION:

A motion was made by Mr. Mohr to approve Coram Deo Bible Church's request to use Scott County Park for their Survival School Camp from June 24th thru the 28th, subject to the provisions of their Permit with \$375 in shelter fees charged, seconded by Mr. Phipps, all in favor and passed.

Approval of Estimates from Heritage Woodworks for the Restoration of the Schaff and Tobin Cabins at the Pioneer Village:

The Board was presented with two quotes from Heritage Woodworks totaling \$80,649 for the restoration of the Schaff and Tobin Cabins at the Pioneer Village.

MOTION:

A motion was made by Mr. Mohr to approve the estimates from Heritage Woodworks totaling \$80,649 for the restoration of the Schaff and Tobin Cabins at the Pioneer Village, seconded by Ms. McAleer, all in favor and passed.

Approval of the Resolution on Acquisition or Development for Outdoor Recreation for the Park Terrace Campground Renovation Project Grant:

This resolution is needed to officially express the Scott County Conservation Board's interest in acquiring Land and Water Conservation Fund financial assistance for the Park Terrace Campground Renovation Project at West Lake Park.

MOTION:

A motion was made by Mr. Phipps to approve the Resolution on Acquisition or Development for Outdoor Recreation for Land and Water Conservation Fund financial assistance as requested, seconded by Ms. McAleer, all in favor and passed.

Approval of the Management Agreement between Scott County Conservation Board and Iowa Dept of Natural Resources for the Cody Shooting Complex:

This is a five-year agreement with the Iowa DNR for the Scott County Conservation Board to undertake the development, care, operation and maintenance of the Cody Shooting Complex formerly known as DLS Club.

MOTION:

A motion was made by Mr. Mohr to approve the contract between the Scott County Conservation Board and the Iowa Department of Natural Resources for the development, care, operation and maintenance of the Cody Shooting Complex, seconded by Mr. Phipps, all in favor and passed.

Golf Report:

The Board reviewed and discussed the golf reports.

MOTION:

A motion was made by Ms. McAleer to approve the Golf Report as presented, seconded by Mr. Phipps, all in favor and passed.

Staff Report:

Summary of monthly highlights from each department.

The next Board meeting is scheduled for 3:00pm on Wednesday, July 10, 2024.

MOTION:

A motion was made by Mr. Mohr to adjourn, seconded by Mr. Phipps, all in favor and passed.

Chairman

Secretary/Treasurer