



**SCOTT COUNTY CONSERVATION BOARD MEETING  
WEST LAKE PARK ADMINISTRATIVE OFFICE**

February 14, 2024

**Board Members Present:**

Doug Grenier – *by phone*  
Richard Mohr  
Amy Murphy  
Beth McAleer  
Mark Phipps

**Board Members Absent:**

**Others Present:**

Roger A. Kean, Director  
Nathan Unsworth, Deputy Director  
Amber Sullivan, Senior Administrative Assistant

The meeting was called to order at 3:00 p.m. by Mr. Mohr.

**MINUTES:** The minutes of the January 10, 2024 meeting were reviewed for additions and/or corrections.

**MOTION:**

A motion was made by Mr. Phipps to approve the minutes from the January meeting as presented, seconded by Ms. McAleer, all in favor and passed.

**FINANCIAL REPORT:** Reviewed and discussed for the month of January.

**MOTION:**

A motion was made by Mr. Grenier to approve the Financial Reports from January as presented, seconded by Ms. Murphy, all in favor and passed.

**PUBLIC COMMENT:**

None

**CORRESPONDENCE:**

None

**BUSINESS:**

***Notification of Scott County Park Ranger Brandon Boyd's location transfer to West Lake Park, effective January 29, 2024:***

The Board was informed of Brandon's transfer to West Lake Park, filling the additional FTE that was approved for Conservation for FY24.

***Introduction & Oath of Office for new Scott County Park Ranger, Ryan Waltz:***

Mr. Waltz is joining our team as a Certified Park Ranger, having most recently worked as a Park Ranger for Clinton County Conservation. Mr. Waltz was sworn in by the Board Vice-Chairman, Richard Mohr, and afterwards was presented with his official Scott County Conservation badge by Conservation Executive Director, Roger Kean. The Board also approved a resolution designating Mr. Waltz as a Peace Officer and authorizing expanded powers to enforce conservation code throughout the county.

**MOTION:**

A motion was made by Ms. Murphy to approve the resolution designating Ryan Waltz as a Peace Officer effective on his date of hire, January 29, 2024, seconded by Ms. McAleer, all in favor and passed.

***Approval of Quote from Karl Auto Group for the Purchase of a 2024 Chevrolet Silverado 1500:***

Staff requested approval to purchase a truck for West Lake Park Beach from Karl Auto Group for a total of \$49,311.06 (includes government discount) as part of the routine replacement schedule.

**MOTION:**

A motion was made by Mr. Grenier to approve the replacement purchase of the 2024 Chevrolet Silverado 1500 for West Lake Park from Karl Auto Group for a total of \$49,311.06, seconded by Mr. Phipps, all in favor and passed.

***Approval of Special Event Application from Gilda's Club to use West Lake Park for an event on September, 21, 2024:***

Gilda's Club requested approval to host a Dragon Boat Festival at West Lake Park to help bring the community together and support those being impacted by cancer in the QCA. After meeting with event organizers, staff anticipate no issues and are in favor of supporting this cause.

**MOTION:**

A motion was made by Mr. Phipps to approve the Special Event Application from Gilda's Club for their Dragon Boat Festival event at West Lake Park on September 21, 2024, subject to the provisions of their Permit with no fees charged, seconded by Ms. Murphy, all in favor and passed.

***Approval of Special Event Application from Genesis Health System to use Scott County Park for an event on October 19, 2024:***

The Gather for the Cure event helps raise funds for the Center for Breast Health Fund at the Genesis Foundation. Staff anticipates no issues and is in favor of supporting this cause.

**MOTION:**

A motion was made by Ms. Murphy to approve the Special Event Application from Genesis Health System for their event at Scott County Park on October 19, 2024, subject to the provisions of their Permit with no fees charged, seconded by Mr. Grenier, all in favor and passed.

***Approval of the Resolution to amend the Scott County Conservation Board Park Rules & Regulations:***

Mr. Unsworth presented a resolution amending the Scott County Conservation Rules and Regulations as follows:

**SECTION 9. ANNOYANCES OR DISTURBANCE**

*NEW SUBSECTION*

3. **DRONES.** Use of unmanned aircraft on or above land controlled by the Board shall be done in accordance with FAA regulations. Flight is not allowed above campgrounds, pool, beach, occupied shelters, or any area that creates a nuisance to park visitors or disturbs wildlife.

**SECTION 13. ALL-TERRAIN VEHICLE, UTILITY VEHICLE AND SNOWMOBILE RESTRICTIONS**

1. It shall be lawful to operate state-registered all-terrain vehicles and off-road utility vehicles on park roadways and designated parking areas that meet the safety requirements, restrictions, and are authorized for use on secondary roads by Iowa Code 321.
2. Snowmobiles and golf carts are not allowed to operate on or in any area controlled by the Board.

**SECTION 15. UNAUTHORIZED USE OF ROADWAYS.**

1. Skateboarding or rollerblading is not permitted on park roads.
2. Combustion or electric-powered toys are not authorized motor vehicles and are not allowed to operate on park roads.

**MOTION:**

A motion was made by Mr. Grenier to approve the resolution to amend the Scott County Conservation Board Park Rules and Regulations as presented, seconded by Ms. Murphy, all in favor and passed.

***Approval of 2023 Deer Report & 2024 Recommendations:***

The deer report was reviewed and discussed. Staff recommends that the 2024 Controlled Archery Deer Hunt run from October 1<sup>st</sup>, 2024 through January 10<sup>th</sup>, 2025 with no recommendations for changes from the 2023 Archery Hunt.

**MOTION:**

A motion was made by Mr. Phipps to approve the 2023 Final Deer Report and 2024 Recommendations, seconded by Ms. McAleer, all in favor and passed.

**Discussion of Incahias Campground Electrical:**

The Board was presented a letter from Quinn Electric regarding their inspection of the electrical panel and Megger Testing of the buried electrical conductors at Incahias Campground at Scott County Park. Quinn Electric determined that further use of the electrical system in its current condition could result in further damage to the buried electrical conductors and associated electrical equipment posing a serious safety concern for campground users and maintenance personal. If funding and timing do not line up, it may be necessary to close the campground until the repairs can be completed.

**Approval of FY23/24 Turf Chemical & Seed Bids for Glynnns Creek:**

This is a routine yearly item and staff recommends approval. All product pricing was handled through the Bi-State Regional Commission and the Joint Purchasing Council.

Advanced Turf Solutions	\$514.25
Clesens	\$623.40
D&K Products	\$6,016.13
River City Turf	\$1,744.49
SiteOne Landscape Supply	\$1,865.00

**MOTION:**

A motion was made by Ms. Murphy to approve the FY23-24 Turf Chemical & Seed Bids for Glynnns Creek Golf Course in the total amount of \$10,763.27, seconded by Mr. Grenier, all in favor and passed.

**Golf Report:**

The Board reviewed and discussed the golf reports.

**MOTION:**

A motion was made by Ms. McAleer to approve the Golf Report as presented, seconded by Ms. Murphy, all in favor and passed.

**Staff Report:**

Summary of monthly highlights from each department.

The next Board meeting was rescheduled for 3:00pm on Wednesday, March 20, 2024.

**MOTION:**

A motion was made by Mr. Phipps to adjourn, seconded by Ms. McAleer, all in favor and passed.

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Chairman

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Secretary/Treasurer