



**SCOTT COUNTY CONSERVATION BOARD MEETING  
WEST LAKE PARK ADMINISTRATIVE OFFICE**

January 10, 2024

**Board Members Present:**

Richard Mohr  
Amy Murphy  
Beth McAleer – *Virtually*  
Mark Phipps

**Board Members Absent:**

Doug Grenier

**Others Present:**

Roger A. Kean, Director  
Nathan Unsworth, Deputy Director  
Amber Sullivan, Senior Administrative Assistant

The meeting was called to order at 3:00 p.m.

***Administer Oath of Office to Mark Phipps:***

Roger Kean administered the Oath of Office to new Conservation Board Member, Mark Phipps.

**MINUTES:** The minutes of the December 13, 2023 meeting were reviewed for additions and/or corrections.

**MOTION:**

A motion was made by Ms. McAleer to approve the minutes from the December meeting as presented, seconded by Ms. Murphy, all in favor and passed.

**FINANCIAL REPORT:** Reviewed and discussed for the month of December.

**MOTION:**

A motion was made by Ms. Murphy to approve the Financial Reports from December as presented, seconded by Mr. Phipps, all in favor and passed.

**PUBLIC COMMENT:**

None

**CORRESPONDENCE:**

None

**BUSINESS:**

***Election of Officers:***

Currently the officers are: Doug Grenier, Chairman; Rich Mohr, Vice Chairman; and Beth McAleer, Secretary.

**MOTION:**

A motion was made by Mr. Phipps to retain the current slate of officers for 2024, seconded by Ms. McAleer, all in favor and passed.

***Approval of Quote from Commercial Recreation Specialists for Shade Structures for West Lake Park Beach:***

Staff requested approval to purchase additional shade structures for West Lake Park Beach from Commercial Recreation Specialists for a total of \$42,674.67.

**MOTION:**

A motion was made by Ms. Murphy to approve the purchase of additional shade structures for the Beach from Commercial Recreation Specialists for a total of \$42,674.67, seconded by Mr. Phipps, all in favor and passed.

***Discussion / Approval to Proceed with Project to Connect West Lake Park to Iowa American Water:***

Staff requested approval to proceed with engineers on plans to connecting West Lake Park to Iowa American Water as part of the ARPA Water and Wastewater Infrastructure Plan.

**MOTION:**

A motion was made by Ms. McAleer to approve staff to proceed with the engineers on plans to connect West Lake Park to Iowa American Water, seconded by Ms. Murphy, all in favor and passed.

***Golf Report:***

The Board reviewed and discussed the golf reports.

**MOTION:**

A motion was made by Ms. Murphy to approve the Golf Report as presented, seconded by Mr. Phipps, all in favor and passed.

***Staff Report:***

Summary of monthly highlights from each department.

The next Board meeting is scheduled for 3:00pm on Wednesday, February 14, 2024.

**MOTION:**

A motion was made by Mr. Phipps to adjourn, seconded by Ms. Murphy, all in favor and passed.

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Chairman

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Secretary/Treasurer