



**SCOTT COUNTY CONSERVATION BOARD MEETING
WEST LAKE PARK ADMINISTRATIVE OFFICE**

December 13, 2023

Board Members Present:

Doug Grenier
Richard Mohr
Amy Murphy
Beth McAleer
John O'Donnell

Board Members Absent:

Others Present:

Roger A. Kean, Director
Nathan Unsworth, Deputy Director
Amber Sullivan, Senior Administrative Assistant
Mark Phipps, newly appointed Conservation Board Member

The meeting was called to order at 3:00 p.m.

MINUTES: The minutes of the November 8, 2023 meeting were reviewed for additions and/or corrections.

MOTION:

A motion was made by Mr. Mohr to approve the minutes from the November meeting as presented, seconded by Mr. O'Donnell, all in favor and passed.

FINANCIAL REPORT: Reviewed and discussed for the month of November.

MOTION:

A motion was made by Mr. O'Donnell to approve the Financial Reports from November as presented, seconded by Ms. Murphy, all in favor and passed.

PUBLIC COMMENT:

None

CORRESPONDENCE:

Board of Supervisors resolution appointing Mark Phipps to the Conservation Board was presented. Mark was present and brief introductions to/from the Board were made.

BUSINESS:

Public Hearing on the Pool Lift Station Project at Scott County Park:

MOTION:

A motion was made by Mr. Mohr to open a public hearing on plans and specifications for the Pool Lift Station at Scott County Park, seconded by Ms. McAleer, all in favor, and a public hearing was opened. Director Kean made brief comments on the overall project and specifications. The purpose of the project is to connect the pool facility with the existing wastewater system at Woodside Campground.

MOTION:

A motion was made by Mr. Mohr to close the public hearing on plans and specifications for the Pool Lift Station Project at Scott County Park, seconded by Mr. O'Donnell, all in favor and the public hearing was closed.

Approval of the Plans and Specifications for the Pool Lift Station Project at Scott County Park:

There were no recommended changes to the plans and specifications as proposed.

MOTION:

A motion was made by Ms. McAleer to approve the Plans and Specifications for the Pool Lift Station Project at Scott County Park as presented, seconded by Ms. Murphy, all in favor and passed.

Approval of the Bid for the Pool Lift Station Project at Scott County Park:

Roger presented the project bid tab and letter from Shive Hattery recommending that we award the project to the lowest responsive and responsible bidder, McClintock Trucking and Excavating, Inc., for a total price of \$262,466. A total of twelve bids were received for the project.

	NAME OF BIDDER	ADDRESS OF BIDDER	TOTAL BID
1	McClintock Trucking and Excavating, Inc.	1701 1st. Avenue, Silvis, IL 61282	\$262,466.00
2	Central Excavating Inc.	PO Box 1738, Bettendorf, IA 52722	\$269,500.00
3	Brus Construction LLC	407 N Neisse St., Blue Grass, IA 52726	\$269,619.97
4	Midwest Underground Contractors, Inc.	PO Box 270, Walford, IA 52351	\$314,350.00
5	McCarthy Improvement Company	5401 Victoria Ave., Davenport, IA 52807	\$321,321.00
6	Miller Trucking & Excavating	3303 John Deere Road, Silvis, IL 61282	\$337,835.00
7	Legacy Corporation of IL	16322 Barstow Rd., East Moline, IL 61244	\$368,688.00
8	Americore LLC	1991 Vail Ave., Muscatine, IA 52761	\$398,800.00
9	Boomerang Corp.	PO Box 227, Anamosa, IA 52205	\$413,777.00
10	Local Boring Company LLC	2798 Tower Site Dr NE, Solon, IA 52333	\$422,000.00
11	KE Flatwork, Inc.	501 Blackhawk Trail, Eldridge, IA 52748	\$448,000.00
12	Pirc-Tobin Construction, Inc.	PO Box 160 Alburnett, IA 52202	\$551,125.55
	<i>Engineer's Opinion of Probable Cost</i>		\$535,000.00

MOTION:

A motion was made by Ms. Murphy to approve the bid from McClintock Trucking and Excavating, Inc. for \$262,466 as recommended by Shive-Hattery, seconded by Mr. O'Donnell, all in favor and passed.

Approval of Special Event Application from Sun Trail Running for a Trail Run at Scott County Park on August 24, 2024:

Staff recommended approval of the event subject to the provisions of the Special Event Permit.

MOTION:

A motion was made by Ms. McAleer to approve the Special Event Application for the Trail Run at SCP subject to the stipulations of the Special Event Permit, seconded by Ms. Murphy, all in favor and passed.

Approval of Special Event Application for the IA Scholastic MB League to use Scott County Park for their Youth Mountain Bike Race on May 18, 2024:

Staff recommended approval of the event subject to the provisions of the Special Event Permit.

MOTION:

A motion was made by Mr. Mohr to approve the Special Event Application for the IA Scholastic MB League's Youth Mountain Bike Race at SCP subject to the stipulations of the Special Event Permit, seconded by Mr. O'Donnell, all in favor and passed.

Approval of FY23 Annual Report

The Board reviewed and discussed the Annual Report for FY22-23.

MOTION:

A motion was made by Ms. Murphy to approve the FY23 Annual Report as presented, seconded by Mr. O'Donnell, all in favor and passed.

Approval of 2024 Seasonal Pay Rates:

The Board reviewed and discussed the 2024 pay rates for seasonal employees. All scales were increased by \$0.50 per hour, except for the Beach/Pool Manager position, which was increased by \$4.00 per hour.

SEASONAL SALARY RATE TABLE FOR FY24-25	
GLYNNS CREEK:	
Assistant Golf Pro	\$17.00 - \$19.00
Pro Shop Manager	\$15.50 - \$17.50
Food Service Manager	\$14.00 - \$16.00
Pro Shop Personnel	\$13.50 - \$15.50
Groundskeepers	\$13.00 - \$15.00
Food Service Personnel	\$12.00 - \$14.00
Golf Course Rangers, Starters, Cart Personnel	\$12.00 - \$14.00
SCOTT COUNTY & WEST LAKE PARKS:	
Beach/Pool Manager	\$22.00 - \$24.00
Assistant Beach/Pool Managers	\$15.00 - \$17.00
Pool/Beach Lifeguards (includes WSI)	\$12.50 - \$14.50
Pool/Beach/Boathouse - Concession Workers	\$12.00 - \$14.00
Park Attendant	\$13.50 - \$15.50
Maintenance	\$13.00 - \$15.00
Maintenance - Skilled	\$15.50 - \$17.50
Park Patrol - Certified	\$24.50 - \$26.50
Park Patrol - Non Certified	\$15.50 - \$17.50
PIONEER VILLAGE:	
Day Camp Counselors	\$13.00 - \$15.00
Apothecary Shop Concession Workers	\$12.00 - \$14.00
Maintenance/Resident Caretaker	\$16.00 - \$18.00
WAPSI CENTER:	
Assistant Naturalist	\$15.00 - \$17.00
Maintenance/Resident Caretaker	\$16.00 - \$18.00
CODY HOMESTEAD:	
Attendants/Concession Workers	\$12.00 - \$14.00

MOTION:

A motion was made by Mr. O'Donnell to approve the proposed changes to seasonal salary rates for the 2024 season. Seconded by Ms. McAleer, all in favor and passed.

Approval of 2024 Fees for Park Services:

The Board reviewed and discussed the 2024 fees for park services. Staff recommended changes to Boat Rental fees as follows:

	2023	2024
RENTAL BOATS		
Kayaks 1/2 hr	\$10	\$10
Kayaks 1 hr	\$12	\$15
Tandem Kayaks 1/2 hr	\$14	\$15
Tandem Kayaks 1 hr	\$16	\$20
Paddleboats 1/2 hr	\$10	\$10
Paddleboats 1 hr	\$12	\$15
FISHING BOAT w/oars	\$10 / \$7	Discontinue
FISHING BOAT w/motor	\$15 / \$10	\$20 / hr

*Changes highlighted

MOTION:

A motion was made by Ms. McAleer to approve the 2024 Fees for Park Services as proposed, effective January 1, 2024. Seconded by Ms. Murphy, all in favor and passed.

Approval of 2024 Adjusted Fees for Glynn's Creek Golf Course Services:

The Board reviewed and discussed the 2024 fees for golf services. Staff recommended changes to the senior green and cart fees and adoption of the virtual simulator rental fee as follows:

GREEN FEES	2023	2024 PROPOSED
SENIOR	\$18.00	\$19.00
with cart	\$32.00	\$34.00
CART FEES		
SENIOR CART	\$14.00	\$15.00
VIRTUAL SIMULATOR		
1 HOUR RENTAL		\$45.00

MOTION:

A motion was made by Mr. O'Donnell to approve the fee changes as proposed, effective January 1, 2024, seconded by Mr. Mohr, all in favor and passed.

Approval of FY25 Capital Projects:

The Capital Projects for Fiscal Year 2025 were reviewed and discussed. The overall capital project costs for FY25 is \$2,815,000, which will be funded as follows:

- \$1,000,000 – Annual Appropriation
- \$1,650,000 – ARPA Funds for the Water & Trail Projects
- \$135,000 – CIP Reserve

MOTION:

A motion was made by Ms. McAleer to approve the FY25 Capital Projects, seconded by Ms. Murphy, all in favor and passed.

Approval of FY25 Vehicle & Equipment Expenditures:

The Vehicle & Equipment Expenditures for Fiscal Year 2025 were reviewed and discussed. The overall vehicle and equipment costs for FY25 is \$422,000 for the Parks, which will be funded as follows:

- \$300,000 – Annual Appropriation
- \$122,000 – CIP Equipment Reserve

MOTION:

A motion was made by Mr. Mohr to approve the Vehicle & Equipment Expenditures for the Parks as presented, seconded by Mr. O'Donnell, all in favor and passed.

Golf Report:

The Board reviewed and discussed the golf reports.

MOTION:

A motion was made by Ms. Murphy to approve the Golf Report as presented, seconded by Ms. McAleer, all in favor and passed.

Staff Report:

Summary of monthly highlights from each department.

The next Board meeting is scheduled for 3:00pm on Wednesday, January 10, 2024.

MOTION:

A motion was made by Ms. McAleer to adjourn, seconded by Ms. Murphy, all in favor and passed.

Chairman

Secretary/Treasurer