



**SCOTT COUNTY CONSERVATION BOARD MEETING
WEST LAKE PARK ADMINISTRATIVE OFFICE**

December 15, 2022

Board Members Present:

Richard Mohr
John O'Donnell
Beth McAleer

Board Members Absent:

Carol Fennelly
Doug Grenier

Others Present:

Roger A. Kean, Director
Nathan Unsworth, Deputy Director
Amber Sullivan, Senior Administrative Assistant

John Maxwell, Scott County Board of Supervisors – Vice-Chair

The meeting was called to order at 3:00 p.m.

MINUTES: The minutes of the November 9, 2022 meeting were reviewed for additions and/or corrections.

MOTION:

A motion was made by Mr. O'Donnell to approve the minutes from the November meeting as presented, seconded by Ms. McAleer, all in favor and passed.

FINANCIAL REPORT: Reviewed and discussed for the month of November.

MOTION:

A motion was made by Ms. McAleer to approve the Financial Report from November as presented, seconded by Mr. O'Donnell, all in favor and passed.

PUBLIC COMMENT:

None

CORRESPONDENCE:

None

BUSINESS:

Public Hearing on Pool Improvements at Scott County Park Pool:

MOTION:

A motion was made by Mr. O'Donnell to open a public hearing on plans and specifications for the Scott County Park Pool Improvements project, seconded by Ms. McAleer, all in favor, and a public hearing was opened. Director Kean made brief comments on the overall project and specifications. There were no public comments.

MOTION:

A motion was made by Ms. McAleer to close the public hearing on plans and specifications for the Scott County Park Pool Improvements project, seconded by Mr. O'Donnell, all in favor and the public hearing closed.

Approval of the Plans and Specifications for Improvements at Scott County Park:

There were no recommended changes to the plans and specifications as proposed.

MOTION:

A motion was made by Mr. O'Donnell to approve the Plans and Specifications for the Scott County Park Pool Improvements project as presented, seconded by Ms. McAleer, all in favor and passed.

Public Hearing on the Scott County Park Road Resurfacing Project:

MOTION:

A motion was made by Ms. McAleer to open a public hearing on plans and specifications for the Scott County Park Road Resurfacing project, seconded by Mr. O'Donnell, all in favor, and a public hearing was opened. Director Kean made brief comments on the overall project and specifications. There were no public comments.

MOTION:

A motion was made by Mr. O'Donnell to close the public hearing on plans and specifications for the Scott County Park Road Resurfacing project, seconded by Ms. McAleer, all in favor and the public hearing closed.

Approval of the Plans and Specifications for Road at Scott County Park:

There were no recommended changes to the plans and specifications as proposed.

MOTION:

A motion was made by Ms. McAleer to approve the plans and specifications for the Scott County Park Road Resurfacing project as presented, seconded by Mr. O'Donnell, all in favor and passed.

Approval of Special Event Application from Frostbite Footrace for an event at Scott County Park on January 14, 2023:

This is a yearly event and does not present any concerns, staff recommended approval.

MOTION:

A motion was made by Mr. O'Donnell to approve the Special Event Application from the Frostbite Footrace to hold their annual race at Scott County Park on January 14, 2023, charging \$320 for use of the park and subject to the provisions of their Permit, seconded by Ms. McAleer, all in favor and passed.

Approval of Special Event Application from Sun Trail Running for a Trail Run at Scott County Park on August 26, 2023:

Staff recommended approval of the event subject to the provisions of the Special Event Permit.

MOTION:

A motion was made by Ms. McAleer to approve the Special Event Application for the Trail Run at SCP subject to the stipulations of the Special Event Permit, seconded by Mr. O'Donnell, all in favor and passed.

Approval of Special Event Application from Genesis Health System to use Scott County Park for an event on October 14, 2023:

This event helps raise funds for the Center for Breast Health Fund at the Genesis Foundation. Staff anticipates no issues and is in favor of supporting this cause.

MOTION:

A motion was made by Mr. O'Donnell to approve the Special Event Application from Genesis Health System for their event at Scott County Park on October 14, 2023, subject to the provisions of their Permit with no fees charged, seconded by Ms. McAleer, all in favor and passed.

Approval of Shive-Hattery's Trail System Plan:

Mr. Kean presented Shive Hattery's Trail System Master Plan maps for Scott County and West Lake Parks, which identified the priority projects for accessible off-road trail networks to be constructed with the use of ARPA funding.

MOTION:

A motion was made by Ms. McAleer to approve Shive-Hattery's Trail System Master Plan for Scott County and West Lake Parks as presented, seconded by Mr. O'Donnell, all in favor and passed.

Approval of FY22 Annual Report

The Board reviewed and discussed the Annual Report for FY21-22.

MOTION:

A motion was made by Mr. O'Donnell to approve the FY22 Annual Report as presented, seconded by Ms. McAleer, all in favor and passed.

Approval of Quote from Leibold Irrigation for the Pump Station VFD upgrade at Glynns Creek Golf Course:

Staff requested approval of a quote from Leibold Irrigation to upgrade the pump Station VFD for a total price of \$38,034. Also provided with the quote was an assessment of the system which explains the main issues with the pump and why these upgrades are necessary.

MOTION:

A motion was made by Ms. McAleer to approve the quote from Leibold Irrigation for the upgrades to the Pump Station VFD at Glynns Creek Golf Course for a total price of \$38,034, seconded by Mr. O'Donnell, all in favor and passed.

Approval of the Glynns Creek GPS Agreement:

This agreement is between GPS Technologies and Glynns Creek Golf Course for the leasing of the GPS units mounted to the golf carts. The annual cost of this lease is \$10,944 (\$12/cart per month). The lease expires December 31, 2026. Staff has no concerns and recommends approval.

MOTION:

A motion was made by Mr. O'Donnell to approve the Tracking Agreement with GPS Technologies as requested, seconded by Ms. McAleer, all in favor and passed.

Golf Report:

The Board reviewed and discussed the golf reports.

MOTION:

A motion was made by Ms. McAleer to approve the Golf Reports as presented, seconded by Mr. O'Donnell, all in favor and passed.

Staff Report:

Summary of monthly highlights from each department.

The next Board meeting is scheduled for 3:00pm on Wednesday, January 11, 2023.

MOTION:

A motion was made by Mr. O'Donnell to adjourn, seconded by Ms. McAleer, all in favor and passed.

Chairman

Secretary/Treasurer