



**SCOTT COUNTY CONSERVATION BOARD MEETING  
WEST LAKE PARK ADMINISTRATIVE OFFICE**

May 11, 2022

**Board Members Present:**

Doug Grenier  
John O'Donnell  
Beth McAleer

**Board Members Absent:**

Carol Fennelly  
Richard Mohr

**Others Present:**

Roger A. Kean, Director  
Nathan Unsworth, Deputy Director  
Amber Sullivan, Senior Administrative Assistant

John Maxwell, Scott County Board of Supervisors Vice-Chair

The meeting was called to order at 3:00 p.m.

**MINUTES:** The minutes of the April 13, 2022 meeting were reviewed for additions and/or corrections.

**MOTION:**

A motion was made by Ms. McAleer to approve the minutes from the April meeting as presented, seconded by Mr. O'Donnell, all in favor and passed.

**FINANCIAL REPORT:** Reviewed and discussed for the month of April.

**MOTION:**

A motion was made by Mr. O'Donnell to approve the Financial Report from April as presented, seconded by Ms. McAleer, all in favor and passed.

**PUBLIC COMMENT:**

Scott County Board of Supervisors Vice-Chair John Maxwell addressed the Conservation Board, thanking them for their service and partnership, and stated that he

had no business or comments but was present to observe. He then noted his excitement to see the ARPA Trails Project on the Agenda and eagerness to hear about those plans.

**CORRESPONDENCE:**

None.

**BUSINESS:**

***Approval of Swimming Facility Hours:***

Due to concerns with seasonal staffing availability, management staff proposed shortening and consolidating the operating hours at the Scott County Park Pool and the West Lake Beach (when it reopens). The proposed schedule is 12:00pm – 7:00pm daily and is in line with other local facilities hours.

	WEEKDAYS	WEEKENDS
BETTENDORF	11:30AM - 8:00PM	11:30AM-5:00PM
DAVENPORT	1:00PM - 7:00PM	1:00PM -7:00PM
DEWITT	1:00PM - 5:00PM	1:00PM - 5:00PM
MOLINE	12:00PM - 5:00PM	12:00PM - 5:00PM
ROCK ISLAND	11:00AM - 8:00PM	10:00AM - 6:00PM
SCCB BEACH	11:00AM - 8:00PM	10:00AM - 8:00PM
SCCB POOL	12:00PM - 8:00PM	10:00AM - 8:00PM
PROPOSED SCCB POOL/BEACH	12:00PM - 7:00PM	12:00PM - 7:00PM

**MOTION:**

A motion was made by Ms. McAleer to approve the swimming facility hours as proposed, seconded by Mr. O'Donnell, all in favor and passed.

***Approval of Special Event Application from Sun Trail Running for a Train Run at Scott County Park on August 27, 2022:***

Staff recommended approval of the event subject to the provisions of the Special Event Permit.

**MOTION:**

A motion was made by Ms. McAleer to approve the Special Event Application for the Trail Run at SCP subject to the stipulations of the Special Event Permit, seconded by Mr. O'Donnell, all in favor and passed.

***Approval of FY2023 IACCB Membership Renewal:***

This is an annual invoice and staff recommended approval.

**MOTION:**

A motion was made by Mr. O'Donnell to approve the payment of FY23 IACCB Membership renewal dues in the amount of \$2,500, seconded by Ms. McAleer, all in favor and passed.

***Approval to Renew the Management Agreement between Scott County Conservation Board and Iowa Dept of Natural Resources for the care and maintenance of Lost Grove Lake:***

This is a five year renewal agreement with the Iowa DNR to maintain the Lost Grove Lake property doing specific routine mowing, litter pickup, rest room cleaning, and snow removal for a contracted amount of \$30,000 per year. This is increase from the previous agreement amount of \$24,000 per year.

**MOTION:**

A motion was made by Ms. McAleer to renew the contract between the Scott County Conservation Board and the Iowa Department of Natural Resources for the care and maintenance of Lost Grove Lake for a fee of \$30,000 annually, seconded by Mr. O'Donnell, all in favor and passed.

***Approval of Proposal for Professional Design Services for Trail Improvement Projects funded by ARPA:***

Based on the recommendation of the proposal review team, staff requested approval to enter into a Professional Services Agreement with Shive-Hattery for the Scott County Park and West Lake Park Trail Master Plan.

Name	Lump Sum/Fixed Fee	Project Start Date	Project Completion Date	Weeks
<b>IMEG Corp</b>	\$ 49,000.00			19 weeks
<b>Klinger &amp; Associates</b>	\$ 53,300.00	May 16th, 2022	Oct 3rd, 2022	20 weeks
<b>MSA Professional Services</b>	\$ 38,000.00	June 1st, 2022	Dec 16th, 2022	28 weeks
<b>Shive-Hattery Inc</b>	\$ 16,000.00	May-22	June-22	9 weeks
<b>McClure Engineering</b>	\$ 51,100.00			36 weeks

**MOTION:**

A motion was made by Mr. O'Donnell to approve the Professional Services Agreement with Shive-Hattery for the Scott County Park and West Lake Park Trail Master Plan, seconded by Ms. McAleer, all in favor and passed.

***Approval of Proposal for Professional Design Services for Water and Sewer Upgrade Projects funded by ARPA:***

Based on the recommendation of the proposal review team, staff requested approval to enter into a Professional Services Agreement with Shive-Hattery for the Water and Sewer Infrastructure Project.

Name	Lump Sum/Fixed Fee	Project Start Date	Project Completion Date	Weeks
<b>IMEG Corp</b>	\$ 35,000.00	Immediately		14 weeks
<b>Klinger &amp; Associates</b>	\$ 45,800.00	May 16th, 2022	Sept 2nd, 2022	14 weeks
<b>MSA Professional Services</b>	\$ 45,000.00	June-22	December-22	30 weeks
<b>Shive-Hattery Inc</b>	\$ 24,700.00	May-22	June-22	9 weeks

**MOTION:**

A motion was made by Ms. McAleer to approve the Professional Services Agreement with Shive-Hattery for the Water and Sewer Infrastructure Project, seconded by Mr. O'Donnell, all in favor and passed.

***Approval of Proposal from M&M Golf Cars for the Purchase of three (3) replacement Utility Vehicles:***

Staff requested approval to purchase three (3) 2022 Club Car Carryall 501 Gas Utility Vehicles for Glynns Creek Golf Course as part of the routine replacement schedule based on a proposal from M&M Golf Cars for \$12,031.00 each (\$36,093 total).

**MOTION:**

A motion was made by Mr. O'Donnell to approve the replacement purchase of three (3) Utility Vehicles from M&M Golf Cars for a total price of \$36,093, seconded by Ms. McAleer, all in favor and passed.

***Golf Report:***

The Board reviewed and discussed the golf reports.

**MOTION:**

A motion was made by Ms. McAleer to approve the Golf Reports as presented, seconded by Mr. O'Donnell, all in favor and passed.

***Staff Report:***

Summary of monthly highlights from each department.

The next Board meeting is scheduled for 3:00pm on Wednesday, June 8, 2022.

**MOTION:**

A motion was made by Mr. O'Donnell to adjourn, seconded by Ms. McAleer, all in favor and passed.

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Chairman

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Secretary/Treasurer