



**SCOTT COUNTY CONSERVATION BOARD MEETING
WEST LAKE PARK ADMINISTRATION OFFICE**

December 8, 2021

Board Members Present:

John O'Donnell
Beth McAleer
Carol Fennelly
Richard Mohr
Doug Grenier

Board Members Absent:

Others Present:

Roger A. Kean, Director
Nathan Unsworth, Deputy Director
Amber Sullivan, Senior Administrative Assistant

Joyce Taylor, Bettendorf resident

The meeting was called to order at 3:00 p.m.

MINUTES: The minutes of the November 10, 2021 meeting were reviewed for additions and/or corrections.

MOTION:

A motion was made by Mr. Grenier to approve the minutes from the November meeting as presented, seconded by Ms. McAleer, all in favor and passed.

FINANCIAL REPORT: Reviewed and discussed for the month of November.

MOTION:

A motion was made by Mr. Mohr to approve the Financial Report from November as presented, seconded by Mr. Grenier, all in favor and passed.

PUBLIC COMMENT:

Bettendorf resident, Joyce Taylor, requested that the Conservation Board expand Wi-Fi access throughout the parks as it is a vital amenity for today's world.

Roger explained that DSL service is offered at the Bald Eagle Campground, but it can be unreliable and does not allow for high-quality streaming. It would be a costly investment to install the infrastructure needed to provide high-quality WI-FI. Park users could see fees increase when most users already have internet access through satellite TV or cell phone services.

Joyce thanked the Board and staff for their time. She plans to continue to help research possible grants to expand internet access.

CORRESPONDENCE:

None

BUSINESS:

Introduction of New Deputy Director, Nathan Unsworth:

Mr. Unsworth has joined our team as the new Deputy Director as of December 6th. Nathan grew up in Alexis, IL, and went on to Iowa State to receive a Bachelor of Science Degree in Animal Ecology. He also possesses a Master's degree in Public Affairs and has a wide variety of experience within the Parks and Recreation field. Most recently, he was the Conservation Director for Lee County Conservation.

Acceptance of Park Equipment Mechanic Rod Boock's Retirement, effective February 25, 2022:

The Board was presented a letter from Rod Boock informing the Board of his plans to retire on February 25, 2022.

MOTION:

A motion was made by Mr. Mohr to accept Rod Boock's retirement and he thanked him for his service, seconded by Ms. McAleer, all in favor and passed.

Approval to begin the recruitment process for a Park Equipment Mechanic:

Staff requested authorization to begin the recruitment process for a new Park Equipment Mechanic.

MOTION:

A motion was made by Mr. Grenier to authorize staff to begin the recruitment process for a Park Equipment Mechanic, seconded by Ms. Fennelly, all in favor and passed.

Approval of Amended Park Rules and Regulations:

A number of changes to the Rules and Regulations were presented to the Board for approval, as follows:

SECTION 8.2 CAMPING – With Changes

2. ~~Campsites cannot be reserved.~~ Campsites cannot be held without a reservation and only select sites are reservable. Campers must have the camping unit that will occupy the site on the campsite before registering. Campers must register as soon as possible after setting up camp, and the registration card must be posted immediately after registration. Non-registered camping units are subject to impoundment and/or disposal.

SECTION 21. FISHING AND BOATING – CURRENT

1. **FISHING AND BOATING.** All fishing and boating on conservation board lands and waters must be done in accordance with Iowa DNR regulations and Iowa law.
2. **UNATTENDED BOATS NOT PERMITTED.** It shall be unlawful to leave unattended, any watercraft on or attached to any area for more than twelve consecutive hours, or between the hours of 10:30p.m. and 6:00am. Unattended watercraft may be removed and stored at the expense of the owner.
3. **BAITFISH.** The use of minnows as baitfish is permitted at Lake of the Hills only. At all other waters controlled by the Board, baitfish are strictly prohibited.
4. **BOATING RESTRICTIONS.** Wind surfers, inner tubes, and the use of gas engines are prohibited on waters controlled by the Board. All watercraft must be Coast Guard approved. A Coast Guard approved floatation device must be present for each occupant. Anglers may use a multi-chambered inflatable float while actively involved in fishing.

SECTION 21. FISHING AND BOATING - With Changes

1. **FISHING AND BOATING.** All fishing and boating on conservation board lands and waters must be done in accordance with Conservation Board Rules and Iowa DNR Regulations. For Your Safety; keep away from all swimming areas, spillways, and control structures.
2. **UNATTENDED BOATS NOT PERMITTED.** It shall be unlawful to leave unattended, any watercraft on or attached to any area for more than twelve consecutive hours, or between the hours of 10:30p.m. and 6:00am. Unattended watercraft may be removed and stored at the expense of the owner.
3. **BAITFISH.** Minnows are strictly prohibited on all waters controlled by the Board.
4. **BOATING RESTRICTIONS.** Only vessels designated as watercraft are allowed. (No air mattresses, inner tubes, or pool toys.). The use of gas engines is prohibited. A Coast Guard approved Personal Floatation Device must be present for each occupant.

SECTION 27. MODEL FLYING AIRFIELD – REMOVE SECTION – No longer exists

MOTION:

A motion was made by Ms. McAleer to approve the Amended Park Rules and Regulations, seconded by Mr. Mohr, all in favor and passed.

Approval to Purchase Three (3) Replacement ½ Ton Ranger Pickup Trucks:

Staff requested approval to purchase three (3) 2022 Ford F-150 SSV 4x4 SuperCrew Cab Hybrid Pickups as part of the routine replacement schedule. Staff recommended purchasing from Courtesy Ford Trucks for a total price of \$130,005 over the lowest bid due to the projected fuel savings.

Vendor	Make	Model	Single Vehicle Price	Total Price
Courtesy Ford Trucks	Ford	2022 F-150 SSV 4x4 SuperCrew Cab - Standard	\$42,444.00	\$127,332.00
Courtesy Ford Trucks	Ford	2022 F-150 SSV 4x4 SuperCrew Cab - Hybrid	\$43,335.00	\$130,005.00
Mills Chevrolet	Chevy	2022 1500 Silverado LTD 4WD Short Crew	\$46,765.00	\$140,295.00

MOTION:

A motion was made by Mr. Grenier to approve the replacement purchase of three (3) 2022 Ford F-150 SSV 4x4 SuperCrew Cab Hybrid Pickups for a total price of \$130,005.00, seconded by Ms. McAleer, all in favor and passed.

Approval of FY21 Annual Report

The Board reviewed and discussed the Annual Report for FY20-21.

MOTION:

A motion was made by Mr. Mohr to approve the FY21 Annual Report as presented, seconded by Mr. Grenier, all in favor and passed.

Approval of 2022 Fees for Park Services:

The Board reviewed and discussed the 2022 fees for park services. Staff recommended that the Daily fees for West Lake Beach and the Pioneer Village Day Camp fees should be increased, effective January 1, 2022, as follows:

- Beach Daily - Adult: \$6
- Beach Daily – Child: \$5
- Day Camp – Weekly: \$110
- Day Camp – Before/After Care: \$35

MOTION:

A motion was made by Ms. Fennelly to approve the recommended changes to the 2022 Park Service fees as requested, seconded by Mr. Grenier, all in favor and passed.

Approval of 2022 Seasonal Pay Rates:

The Board reviewed and discussed the 2022 pay rates for seasonal employees. All scales were increased by approximately \$2.00 per hour, for an overall budget impact of close to \$130,000.00, which will be offset with increased parks and golf revenues.

SEASONAL SALARY RATE TABLE FOR FY22-23	
GLYNNS CREEK:	
Assistant Golf Pro	\$16.00 - \$18.00
Pro Shop Manager	\$14.50 - \$16.50
Food Service Manager	\$13.00 - \$15.00
Pro Shop Personnel	\$12.50 - \$14.50
Groundskeepers	\$12.00 - \$14.00
Food Service Personnel	\$11.00 - \$13.00
Golf Course Rangers, Starters, Cart Personnel	\$11.00 - \$13.00
SCOTT COUNTY & WEST LAKE PARKS:	
Beach/Pool Manager	\$17.50 - \$19.50
Assistant Beach/Pool Managers	\$14.00 - \$16.00
Pool/Beach Lifeguards (includes WSI)	\$11.50 - \$13.50
Pool/Beach/Boathouse - Concession Workers	\$11.00 - \$13.00
Park Attendant	\$12.50 - \$14.50
Maintenance	\$12.00 - \$14.00
Maintenance - Skilled	\$14.50 - \$16.50
Park Patrol - Certified	\$20.00 - \$22.00
Park Patrol - Non Certified	\$14.50 - \$16.50
PIONEER VILLAGE:	
Day Camp Counselors	\$12.00 - \$14.00
Apothecary Shop Concession Workers	\$11.00 - \$13.00
Maintenance/Resident Caretaker	\$15.00 - \$17.00
WAPSI CENTER:	
Assistant Naturalist	\$14.00 - \$16.00
Maintenance/Resident Caretaker	\$15.00 - \$17.00
CODY HOMESTEAD:	
Attendants/Concession Workers	\$11.00 - \$13.00

MOTION:

A motion was made by Mr. Grenier to approve the proposed changes to seasonal starting pay rates for the 2022 season with returning seasonal employees receiving a \$.25 hourly increase from their previous year hourly wage or the new minimum for their position, whichever is greater of the two. Seconded by Ms. McAleer, all in favor and passed.

Golf Report:

The Board reviewed and discussed the golf reports.

MOTION:

A motion was made by Mr. Mohr to approve the Golf Reports as presented, seconded by Ms. Fennelly, all in favor and passed.

Staff Report:

Summary of monthly highlights from each department.

The next Board meeting is scheduled for 3:00pm on Wednesday, January 12, 2022.

MOTION:

A motion was made by Mr. Grenier to adjourn, seconded by Ms. McAleer, all in favor and passed.

Chairman

Secretary/Treasurer