



**SCOTT COUNTY CONSERVATION BOARD MEETING  
WEST LAKE PARK ADMINISTRATION OFFICE**

November 10, 2021

**Board Members Present:**

John O'Donnell  
Beth McAleer  
Carol Fennelly  
Richard Mohr  
Doug Grenier

**Board Members Absent:**

**Others Present:**

Roger A. Kean, Director  
Amber Sullivan, Senior Administrative Assistant

Mark Ridolfi, North Scott Press - *Virtually*

The meeting was called to order at 3:00 p.m.

**MINUTES:** The minutes of the October 13, 2021 meeting were reviewed for additions and/or corrections.

**MOTION:**

A motion was made by Mr. Mohr to approve the minutes from the October meeting as presented, seconded by Ms. McAleer, all in favor and passed.

**FINANCIAL REPORT:** Reviewed and discussed for the month of October.

**MOTION:**

A motion was made by Mr. Grenier to approve the Financial Report from October as presented, seconded by Ms. Fennelly, all in favor and passed.

**PUBLIC COMMENT:**

None

**CORRESPONDENCE:**

None

**BUSINESS:**

***Approval of Special Event Application from Frostbite Footrace for an event at Scott County Park on January 15, 2022***

This is a yearly event and does not present any concerns, staff recommended approval.

**MOTION:**

A motion was made by Mr. Grenier to approve the Special Event Application from the Frostbite Footrace to hold their annual race at Scott County Park on January 15, 2022, charging \$320 for use of the park and subject to the provisions of their Permit, seconded by Ms. McAleer, all in favor and passed.

***Approval to Purchase a Replacement John Deere 1600 Commercial Wide Area Mower for the Parks:***

Staff requested approval to purchase a John Deere 1600 Commercial Wide Area Mower as part of the routine replacement schedule. Staff recommended purchasing from Sinclair Tractor for a total price of \$57,400 based on the below bid results.

Vendor	Base Price	Extra Warranty	Total Price
Sinclair Tractor	\$55,709.00	\$1,691.00	\$57,400.00
P&K Midwest	\$55,800.00	\$1,691.00	\$57,491.00
River Valley Turf	\$56,900.00	\$1,691.00	\$58,591.00

\*Staff Recommendation

**MOTION:**

A motion was made by Mr. Mohr to approve the replacement purchase of the John Deere 1600 Commercial Wide Area Mower for a total price of \$57,400, seconded by Mr. Grenier, all in favor and passed.

***Approval of FY23 Capital Projects:***

The Capital Projects for Fiscal Year 2023 were reviewed and discussed. The overall capital project costs for FY23 is \$1,000,000, which will be funded entirely by the County as the new annual appropriation.

**MOTION:**

A motion was made by Ms. Fennelly to approve the FY23 Capital Projects, seconded by Ms. McAleer, all in favor and passed.

***Approval of FY23 Vehicle & Equipment Expenditures:***

The Vehicle & Equipment Expenditures for Fiscal Year 2023 were reviewed and discussed. The overall vehicle and equipment costs for FY23 is \$300,000 for the Parks and \$197,768 for the Golf Course. The County will fully fund the \$300,000 for the Parks and the \$197,768 for the Golf Course will be funded by the Golf enterprise fund.

**MOTION:**

A motion was made by Mr. Grenier to approve the Vehicle & Equipment Expenditures for the Parks as presented, seconded by Ms. McAleer, all in favor and passed.

**MOTION:**

A motion was made by Mr. Mohr to approve the Vehicle & Equipment Expenditures for the Golf Course as presented, seconded by Mr. Grenier, all in favor and passed.

***Approval of Organizational Change / Golf Superintendent position reinstatement:***

Mr. Kean requested the Board's approval to re-establish the previous Golf Superintendent position, to proceed with an internal promotion to fill the position, and then eliminate the Golf Maintenance Technician position. The Superintendent position has been unfilled since FY16/17 after the resignation of the Superintendent at that time. This was done as a cost-saving measure and the duties were assigned to the Golf Pro/Manager with no change in compensation. With the announcement of the retirement of the Golf Pro/Manager, staff now feels it's the appropriate time to make these necessary organizational changes.

**MOTION:**

A motion was made by Mr. Mohr to approve the Organizational Changes / Golf Superintendent position reinstatement as requested, seconded by Ms. McAleer, all in favor and passed.

***Golf Report:***

The Board reviewed and discussed the golf reports.

**MOTION:**

A motion was made by Ms. McAleer to approve the Golf Reports as presented, seconded by Ms. Fennelly, all in favor and passed.

***Staff Report:***

Summary of monthly highlights from each department.

The next Board meeting is scheduled for 3:00pm on Wednesday, December 8, 2021.

**MOTION:**

A motion was made by Mr. Mohr to adjourn, seconded by Mr. Grenier, all in favor and passed.

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Chairman

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Secretary/Treasurer