



**SCOTT COUNTY CONSERVATION BOARD MEETING
West Lake Park Administrative Office**

October 14, 2020

Board Members Present:

John O'Donnell
Doug Grenier
Beth McAleer
Richard Mohr
Carol Fennelly – *Virtual participation*

Board Members Absent:

Others Present:

Roger A. Kean, Director
Marc Miller, Deputy Director
Amber Sullivan, Senior Administrative Assistant

The meeting was called to order at 3:00 p.m.

MINUTES: The minutes of the September 16, 2020 meeting were reviewed for additions and/or corrections.

MOTION:

A motion was made by Mr. Mohr to approve the minutes from the September meeting as presented, seconded by Ms. McAleer, all in favor and passed.

FINANCIAL REPORT: Reviewed and discussed for the month of September.

MOTION:

A motion was made by Ms. McAleer to approve the Financial Report from September as presented, seconded by Mr. Grenier, all in favor and passed.

PUBLIC COMMENT:

None

CORRESPONDENCE:

None

BUSINESS:

Approval to Purchase a John Deere 5125R Tractor with attachments for the Parks:

Staff requested approval to purchase a John Deere 5125R Tractor with attachments as part of the routine replacement schedule. Staff recommended purchasing from Sinclair Tractor for \$103,103.30 based on the below bid results.

Vendor	Base Price	540R Loader	84" High Capacity Bucket	Total Each Price
River Valley Turf	\$94,650.00	\$8,600.00	\$1,600.00	\$104,850.00
P&K Midwest	\$94,950.00	\$8,670.00	\$1,240.00	\$104,860.00
Sinclair Tractor	\$93,000.00	\$7,603.30	\$2,500.00	\$103,103.30

MOTION:

A motion was made by Mr. Grenier to approve the replacement purchase of the John Deere 1525R tractor with attachments from Sinclair Tractor for \$103,103.30, seconded by Mr. Mohr, all in favor and passed.

Approval of FY20 End-of-Year Transfer:

Mr. Kean presented a summary of fund transfers which occur between the annual appropriated budget and the Capital Reserve, Equipment Reserve, and Golf funds as needed. In addition, the Conservation Board is authorized to retain excess revenues from service fees over an established amount (\$1,101,528.00) to fund future Conservation projects. These excess amounts are transferred annually to a reserve fund for Capital Projects and the Golf fund as needed. The FY20 amount to be transferred is \$0 (result of closures related to Covid-19 and Lake Restoration).

MOTION:

A motion was made by Mr. Mohr to approve the FY20 EOY Transfer report as presented, seconded by Mr. Grenier, all in favor and passed.

Approval of Easement Agreement with PEEK Group, LLC:

PEEK Group, LLC has agreed to grant the Board a temporary easement and permanent easement on their property known as Lake Canyada as part of the Lake Restoration project at West Lake Park. The permanent easement is intended to be the perimeter of

the Lake and is for water and silt retention. The temporary easement is for spillway reconstruction and mobilization of equipment during the construction.

MOTION:

A motion was made by Mr. Grenier to approve the easement agreement with PEEK Group, LLC as presented, seconded by Ms. McAleer, all in favor and passed.

Discussion regarding virtual meeting potential:

The Board discussed their individual preferences, computer equipment needs, and capabilities for future virtual meetings.

Rescheduling of November meeting date:

The Board discussed and agreed to reschedule the November meeting date to November 4, 2020.

Golf Report:

The Board reviewed and discussed the golf reports.

MOTION:

A motion was made by Mr. Mohr to approve the Golf Reports as presented, seconded by Mr. Grenier, all in favor and passed.

Staff Report:

Summary of monthly highlights from each department.

COVID-19 Update:

Nothing new to report on park or golf operations affected by Covid-19.

The next Board meeting is scheduled for 3:00pm on Wednesday, November 4, 2020, at the West Lake Park Administrative Office.

MOTION:

A motion was made by Ms. Fennelly to adjourn, seconded by Mr. Mohr, all in favor and passed.

Chairman

Secretary/Treasurer