



**SCOTT COUNTY CONSERVATION BOARD MEETING  
GLYNNS CREEK GOLF COURSE CLUBHOUSE**

October 11, 2018

**Board Members Present:**

John O'Donnell  
Doug Grenier  
Carol Fennelly  
Richard Mohr  
Beth McAleer

**Board Members Absent:**

**Others Present:**

Roger A. Kean, Director  
Marc Miller, Deputy Director  
Amber Sullivan, Administrative Assistant

Mark Ridolfi, North Scott Press

The meeting was called to order at 3:00 p.m.

**MINUTES:** The minutes of the September 12, 2018 meeting were reviewed for additions and/or corrections.

**MOTION:**

A motion was made by Mr. Mohr to approve the minutes from the September meeting as presented, seconded by Mr. Grenier, all in favor and passed.

**FINANCIAL REPORT:** Reviewed and discussed for the month of September.

**MOTION:**

A motion was made by Ms. Fennelly to approve the Financial Report from September as presented, seconded by Ms. McAleer, all in favor and passed.

**PUBLIC COMMENT:**

None.

**CORRESPONDENCE:**

- The Board was presented an invitation to the QCCVB Open House

**BUSINESS:**

***Approval of Special Event Application from Frostbite Footrace for an event at Scott County Park on January 12, 2009***

This is a yearly event and does not present any concerns, staff recommended approval.

**MOTION:**

A motion was made by Mr. Grenier to approve the Special Event Application from the Frostbite Footrace to hold their annual race at Scott County Park on January 12, 2019, charging \$300 for use of the park and subject to the provisions of their Permit, seconded by Mr. Mohr, all in favor and passed.

***Approval of Special Event Application from Illowa Boy Scouts of America to use Scott County Park for their Day Camp June 16<sup>th</sup> through June 21<sup>st</sup>, 2019***

This is an annual request from the Illowa Boy Scouts of America and staff recommended approval.

**MOTION:**

A motion was made by Ms. McAleer to approve the Illowa Boy Scouts of America to use Scott County Park for their day camp, seconded by Ms. Fennelly, all in favor and passed.

***Approval of Groenewold Fur & Wool Company use of Gate 2 parking area at West Lake Park:***

This is the seventh year for Groenewold's request for the fur stop and there have been no problems so staff recommends approval.

**MOTION:**

A motion was made by Mr. Mohr to approve Groenewold Fur & Wool Company's use of the Gate 2 parking area at West Lake Park with no fees charged and subject to the provisions of their Permit, seconded by Mr. Grenier, all in favor and passed.

***Approval of the Bid for the West Lake Park Waste Water Treatment Plant***

Staff requested approval to accept a bid from Tricon Construction for the Waste Water Treatment Plant project at West Lake Park. The total base bid for the project is \$890,000.

Bidder	Total Base Bid
WHR - Amana, IA	\$1,046,300.00
Brus Construction - Blue Grass, IA	\$988,922.52
Valley Construction Company - Rock Island, IL	\$1,190,000.00
Leander Construction, Inc. - Canton, IL	\$1,163,000.00
Tricon Construction Group - Dubuque, IA	\$890,000.00

**MOTION:**

A motion was made by Ms. McAleer to approve the staff recommended low bid from Tricon Construction for \$890,000 as presented, seconded by Ms. Fennelly, all in favor and passed.

***Approval of FY18 End-of-Year Transfer:***

Mr. Kean presented a summary of fund transfers which occur between the annual appropriated budget and the Capital Reserve, Equipment Reserve, and Golf funds as needed. In addition, the Conservation Board is authorized to retain excess revenues from service fees over an established amount (\$1,101,528.00) to fund future Conservation projects. These excess amounts are transferred annually to a reserve fund for Capital Projects and the Golf fund as needed. The FY18 amount to be transferred is \$257,353. Mr. Kean recommends designating the entire \$257,353 to Capital Reserve for current and future planned projects.

**MOTION:**

A motion was made by Mr. Mohr to approve the FY18 EOY Transfer as proposed, seconded by Mr. Grenier, all in favor and passed.

***Golf Report:***

The Board reviewed and discussed the golf reports.

**MOTION:**

A motion was made by Mr. Grenier to approve the Golf Reports as presented, seconded by Ms. McAleer, all in favor and passed.

***Staff Report:***

Summary of monthly highlights from each department.

The next Board meeting is scheduled for 3:00pm on Wednesday, November 14<sup>th</sup>, 2018, at the West Lake Park Administration Office.

**MOTION:**

A motion was made to adjourn and then reconvene for a joint meeting with the Board of Supervisors by Ms. McAleer, seconded by Ms. Fennelly, all in favor and passed.

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Chairman

\_\_\_\_\_  
Secretary/Treasurer