



**SCOTT COUNTY CONSERVATION BOARD MEETING  
WEST LAKE PARK ADMINISTRATION OFFICE**

September 12, 2018

**Board Members Present:**

John O'Donnell  
Doug Grenier  
Carol Fennelly  
Richard Mohr  
Beth McAleer

**Board Members Absent:**

**Others Present:**

Roger A. Kean, Director  
Marc Miller, Deputy Director  
Amber Sullivan, Administrative Assistant  
Roger Larson, Park Manager  
Joshua Sabin, Park Ranger  
Katherine & Levi Sabin, Employee's Family

The meeting was called to order at 3:00 p.m.

**MINUTES:** The minutes of the August 8, 2018 meeting were reviewed for additions and/or corrections.

**MOTION:**

A motion was made by Ms. Fennelly to approve the minutes from the August meeting as presented, seconded by Mr. Mohr, all in favor and passed.

**FINANCIAL REPORT:** Reviewed and discussed for the month of August.

**MOTION:**

A motion was made by Ms. McAleer to approve the Financial Report from August as presented, seconded by Mr. Grenier, all in favor and passed.

**PUBLIC COMMENT:**

None.

**CORRESPONDENCE:**

- Thank you letter from the Scott County Library was read

**BUSINESS:**

***Employee Recognition for Joshua Sabin:***

Mr. Kean and the Board awarded Joshua Sabin a Certificate of Commendation, recognizing him for his outstanding performance and heroic lifesaving actions on August 6<sup>th</sup>, 2018 at West Lake Park.

***Approval of Amending Park Rules & Regulations regarding Tobacco and Nicotine Products:***

Staff requested approval to amend the Park Rules & Regulations adding in a section prohibiting Tobacco & Nicotine products on all Conservation property in accordance with the Smokefree Air Act and Board Resolution. An exception remains for 'individual campsites' and the 'course of play' at Glynn's Creek Golf Course.

**MOTION:**

A motion was made by Ms. McAleer to approve amending the Park Rules & Regulations as requested, seconded by Ms. Fennelly, all in favor and passed.

***Approval of Special Event Application from Special Olympics Iowa to hold their Annual Polar Plunge at West Lake Park Beach, October 27, 2018:***

This is an annual request and staff recommends approval with no fee charged.

**MOTION:**

A motion was made by Mr. Grenier to approve the Special Event Application from Special Olympics Iowa for their Polar Plunge at West Lake Park beach area on October 27<sup>th</sup>, 2018, subject to the provisions of their Permit with no fees charged as this event benefits the Special Olympics of Iowa, seconded by Mr. Mohr, all in favor and passed.

***Public Hearing on Plans and Specifications for the West Lake Park Water Treatment Plant:***

**MOTION:**

A motion was made by Mr. Mohr to open a Public Hearing on Plans and Specifications for the West Lake Park Waste Water Treatment Plant, seconded by Mr. Grenier, all in favor, and a public hearing was opened. Director Kean made brief comments on the overall project and specifications.

There were no comments.

**MOTION:**

A motion was made by Mr. Grenier to close the Public Hearing on Plans and Specifications for West Lake Park Waste Water Treatment Plant, seconded by Mr. Mohr, all in favor and closed.

***Approval of the West Lake Park Waste Water Treatment Plant Project Plans & Specifications and Budget:***

There were no recommended changes to the plans & specifications and budget as proposed.

**MOTION:**

A motion was made by Mr. Grenier to approve the Plans & Specifications and Budget for the West Lake Park Waste Water Treatment Plant project as presented, seconded by Ms. McAleer, all in favor and passed.

***Discussion of the 2019 CCDA Legislative Packet:***

Mr. Kean presented the CCDA Legislative Packet to the Board. He reviewed the 2019 CCDA Policy Statements which address specific legislative priorities concerning conservation for the 2019 Legislative Session.

**MOTION:**

A motion was made by Mr. Mohr to support the Policy statements as outlined in the 2019 CCDA Legislative Packet, seconded by Mr. Grenier, all in favor and passed.

***Discussion of Joint Meeting with Board of Supervisors:***

The Board will be meeting with the Board of Supervisors next month at Glynns Creek Golf Course Clubhouse after the regular 3:00pm Conservation meeting on Thursday, October 11<sup>th</sup>.

***Approval of Fall Special at Glynns Creek Golf Course:***

This is an annual request to discount green fees beginning October 1st to encourage people to play when rounds tend to drop off and staff recommends approval.

**MOTION:**

A motion was made by Mr. Grenier to approve the Fall Special of discounted green fees at Glynns Creek Golf Course beginning October 1st, seconded by Ms. McAleer, all in favor and passed.

***Golf Report:***

The Board reviewed and discussed the golf reports.

**MOTION:**

A motion was made by Mr. Grenier to approve the Golf Reports as presented, seconded by Ms. Fennelly, all in favor and passed.

***Staff Report:***

Summary of monthly highlights from each department.

The next Board meeting is scheduled for 3:00pm on Thursday, October 11<sup>th</sup>, 2018, at Glynn's Creek Clubhouse.

**MOTION:**

A motion was made to adjourn by Ms. McAleer, seconded by Ms. Fennelly, all in favor and passed.

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Chairman

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Secretary/Treasurer