



**SCOTT COUNTY CONSERVATION BOARD MEETING
WEST LAKE PARK ADMINISTRATION OFFICE**

December 12, 2017

Board Members Present:

John O'Donnell
Beth McAleer
Carol Fennelly
Richard Mohr
Doug Grenier

Board Members Absent:

Others Present:

Roger A. Kean, Director
Marc Miller, Deputy Director
Amber Sullivan, Administrative Assistant
Dave Murcia, Wapsi Director Naturalist

Marc Ridolfi, North Scott Press

The meeting was called to order at 3:00 p.m.

MINUTES: The minutes of the November 8, 2017 meeting were reviewed for additions and/or corrections.

MOTION:

A motion was made by Mr. Mohr to approve the minutes from the November meeting as presented, seconded by Ms. McAleer, all in favor and passed.

FINANCIAL REPORT: Reviewed and discussed for the month of November.

MOTION:

A motion was made by Mr. Grenier to approve the bills from November as presented, seconded by Ms. Fennelly, all in favor and passed.

PUBLIC COMMENT:

None.

CORRESPONDENCE:

None.

BUSINESS:

Approval of Authorization to Submit Rezoning Request:

Mr. Kean requested authorization to submit a rezoning request for a section of Scott County Park known as the "Brophy Property". The area is currently zoned as residential while the rest of the park is zoned as agriculture. This action was recommended by Scott County's Planning and Development staff.

MOTION:

A motion was made by Mr. Mohr to approve the authorization to submit the rezoning request, seconded by Ms. McAleer, all in favor and passed.

Approval of 2018 Fees for Park Services:

The Board reviewed and discussed the 2018 fees for park services. The Board determined that all current fees should remain the same as last year's and decided on a rental rate for the planned Luxury Loft Cabin at Scott County Park.

MOTION:

A motion was made by Mr. Grenier to approve the 2018 Fees for Park Services with the following addition, effective January 1, 2018:

- Luxury Loft Cabin - \$150/night with deposit equal to one night's rent

The motion was seconded by Ms. Fennelly, all in favor and passed.

Approval of Seasonal Pay Rates:

The Board reviewed and discussed the 2018 pay rates for seasonal employees.

MOTION:

A motion was made by Ms. Fennelly to approve the following change to seasonal starting pay rates for the 2018 season with returning seasonal employees receiving a \$.25 hourly increase from their previous year hourly wage.

- Skilled Maintenance - \$12.46/hr

Seconded by Ms. McAleer, all in favor and passed.

Approval to Purchase a Replacement Mower for West Lake Park:

Staff requested approval to purchase a Commercial Mower and Deck as part of the routine replacement schedule. Staff recommended purchasing from River Valley Turf based on the following bid results.

Vendor	Make	Model	Price
River Valley Turf	John Deere	1580 Terrain Cut Com. Front & Deck	\$23,600.00
P&K Midwest	John Deere	1580 Terrain Cut Com. Front & Deck	\$29,710.14

MOTION:

A motion was made by Ms. McAleer to approve the purchase of Commercial Mower & Deck for \$23,600 from River Valley Turf, seconded by Mr. Grenier, all in favor and passed.

Approval to Purchase a 4 Passenger Utility Vehicle for West Lake Park:

Staff requested approval to purchase a 4 Passenger Utility Vehicle for West Lake Park. Staff recommended purchasing from Pillar Equipment based on the below bid results.

Vendor	Make	Model	Price
Pillar Equipment	Kubota	RTV X1140R-A	\$16,639.90
Kunau Implement	Kubota	RTV X1140R-A	\$17,310.95

MOTION:

A motion was made by Mr. Mohr to approve the purchase of 4 Passenger Utility Vehicle for \$16,639.90 from Pilar Equipment, seconded by Mr. Grenier, all in favor and passed.

Approval of FY17 Annual Report

The Board review and discussed the Annual Report for FY16-17.

MOTION:

A motion was made by Ms. Fennelly to approve the FY17 Annual Report as presented, seconded by Mr. Grenier, all in favor and passed.

Approval of Professional Services Agreement with Shive-Hattery for Incahias East Campground:

Mr. Kean presented the Board a Professional Services Agreement from Shive-Hattery for improving Incahias Campground at Scott County Park. The agreement describes the design services to be provided as reflected in the Preliminary Design Report that was approved at the November Board meeting. Shive-Hattery will provide civil engineering, landscape architecture and electrical engineering services necessary to complete the campground design and limited construction phase services for a total fee for of \$87,500.

MOTION:

A motion was made by Mr. Grenier to approve the Professional Services Agreement for Incahias East Campground as presented, seconded by Ms. McAleer, all in favor and passed.

Approval to Replace the Golf cart Fleet at Glynn's Creek:

Staff requested approval to replace the Golf Cart Fleet at Glynn's Creek Golf Course. Staff recommended purchasing from Harris Yamaha Golf Cars based on the below bid results.

Vendor	Make/Model	Total Cost Estimate (including alternates)	
Harris Yamaha Golf Cars	Yamaha Drive 2 QuieTech EFI	Purchase Price	\$184,455.00
		Lease-to-Own Price	\$199,009.50
	Yamaha Drive 2 Gas	Purchase Price	\$147,215.00
		Lease-to-Own Price	\$158,831.10
M&M Golf Cars	Club Car Precedent i2 Gas	Purchase Price	\$178,499.55
		Lease-to-Own Price	\$200,839.80
Miller & Sons Golf Cars		Purchase Price	No bid
		Lease-to-Own Price	

MOTION:

A motion was made by Mr. Grenier to approve replacing the Golf Cart Fleet with the Yamaha Drive 2 QuieTech EFI Models as quoted from Harris Yamaha Golf Cars, seconded by Mr. Mohr, all in favor and passed.

Golf Report:

The Board reviewed and discussed the golf reports.

MOTION:

A motion was made by Ms. McAleer to approve the Golf Reports as presented, seconded by Mr. Grenier, all in favor and passed.

Wapsi feasibility Assessment Presentation:

Mr. Kean and Mr. Murcia presented the Board a slideshow on the Feasibility Assessment Report from EResoucrs for the Wapsi River Environmental Education Center. The presentation went over the current practices and future recommendations for the Center's goals, facilities, staffing, programming, finances and marketing. Staff will now be tasked with researching options and costs to be presented to the Conservation Board for approval in the future.

Staff Report:

Summary of monthly highlights from each department.

The next Board meeting is scheduled for 3:00pm on Wednesday, January 10, 2018, at the West Lake Park Administration Office.

MOTION:

A motion was made to adjourn by Mr. Mohr, seconded by Ms. McAleer, all in favor and passed.

Chairman

Secretary/Treasurer