



**SCOTT COUNTY CONSERVATION BOARD MEETING
GLYNNS CREEK GOLF COURSE CLUBHOUSE
SCOTT COUNTY PARK**

October 9, 2017

Board Members Present:

John O'Donnell
Beth McAleer
Carol Fennelly
Richard Mohr

Board Members Absent:

Doug Grenier

Others Present:

Roger A. Kean, Director
Marc Miller, Deputy Director
Amber Sullivan, Administrative Assistant

The meeting was called to order at 3:15 p.m.

MINUTES: The minutes of the September 13, 2017 meeting were reviewed for additions and/or corrections.

MOTION:

A motion was made by Mr. Mohr to approve the minutes from the September meeting as presented, seconded by Ms. Fennelly, all in favor and passed.

FINANCIAL REPORT: Reviewed and discussed for the month of September.

MOTION:

A motion was made by Ms. McAleer to approve the bills from September as presented, seconded by Ms. Fennelly, all in favor and passed.

PUBLIC COMMENT:

None.

CORRESPONDENCE:

None.

BUSINESS:

Approval of FY17 End-of-Year Transfer:

Mr. Kean presented a summary of fund transfers which occur between the annual appropriated budget and the Capital Reserve, Equipment Reserve, and Golf funds as needed. In addition, the Conservation Board is authorized to retain excess revenues from service fees over an established amount (\$954,273) to fund future Conservation projects. These excess amounts are transferred annually to a reserve fund for Capital Projects and the Golf fund as needed. The FY17 amount to be transferred is \$364,712. Mr. Kean recommends designating \$164,712 to Golf fund and the remaining \$200,000 balance to be put in Capital Reserve.

MOTION:

A motion was made by Mr. Mohr to approve the FY17 EOY Transfer as proposed, seconded by Ms. McAleer, all in favor and passed.

Approval of Groenewold Fur & Wool Company use of Gate 2 parking area at WLP:

This is the sixth year for Groenewold's request for the fur stop and there have been no problems so staff recommends approval.

MOTION:

A motion was made by Ms. Fennelly to approve Groenewold Fur & Wool Company's use of the Gate 2 parking area at West Lake Park on the dates requested from 10:30am-11:30am with no fees charged and subject to the provisions of their Permit, seconded by Ms. McAleer, all in favor and passed.

Approval to Purchase Replacement Playground Equipment for Lakeview Shelter:

Staff recommended approval to purchase the Playground equipment from Boland Recreation at the low bid price of \$31,377.

Company	Cost Estimate
AB Creative #1 - Burke	\$35,000.00
AB Creative #2 - ID Sculpture	\$35,000.00
Fry #1 - Playworld	\$31,456.00
Fry #2 - Playworld	\$34,264.00
Boland #1 - Miracle	\$31,377.00
Boland #2 - Miracle	\$35,000.00
PlayCore #1	\$34,814.00
PlayCore #2	\$34,753.00
PlayCore #3	\$34,649.00
Playscapes	No Bid
ECOPlay Playgrounds	No Bid

MOTION:

A motion was made by Ms. McAleer to approve the purchase of the Playground Equipment from Boland recreation in the amount of \$31,377, seconded by Ms. Fennelly, all in favor and passed.

Golf Report:

The Board reviewed and discussed the golf reports.

MOTION:

A motion was made by Mr. Mohr to approve the Golf Reports as presented, seconded by Ms. Fenelly, all in favor and passed.

Staff Report:

Summary of monthly highlights from each department.

The next Board meeting is scheduled for 3:00pm on Wednesday, November 8, 2017, at West Lake Park Headquarters.

MOTION:

A motion was made to adjourn and then reconvene for a joint meeting with the Board of Supervisors by Ms. Fennelly, seconded by Ms. McAleer, all in favor and passed.

Chairman

Secretary/Treasurer