



**SCOTT COUNTY CONSERVATION BOARD MEETING
WEST LAKE PARK HEADQUARTERS**

September 13, 2017

Board Members Present:

John O'Donnell
Doug Grenier
Carol Fennelly
Richard Mohr

Board Members Absent:

Beth McAleer

Others Present:

Roger A. Kean, Director
Marc Miller, Deputy Director
Amber Sullivan, Administrative Assistant
Rebecca Horton, Naturalist
JB Graham, Park Ranger
Terry Nims, IA DNR

Mark Ridolphi, North Scott Press

The meeting was called to order at 3:00 p.m.

MINUTES: The minutes of the August 9, 2017 meeting were reviewed for additions and/or corrections.

MOTION:

A motion was made by Mr. Mohr to approve the minutes from the August meeting as presented, seconded by Ms. Fennelly, all in favor and passed.

FINANCIAL REPORT: Reviewed and discussed for the month of August.

MOTION:

A motion was made by Ms. Fennelly to approve the bills from August as presented, seconded by Mr. Mohr, all in favor and passed.

PUBLIC COMMENT:

None.

CORRESPONDENCE:

None.

BUSINESS:

Introduction of new Naturalist, Rebecca Horton:

Becky has replaced Emily Santiago and was introduced to the Board members.

Recognition of JB Graham for the District 4 Hunter Education Instructor of the Year Award:

Iowa DNR Conservation Officer, Terry Nims, presented Scott County Park Ranger JB Graham with the District 4 Hunter Education Instructor of the Year Award.

Approval of Lake Restoration Professional Services Agreement with FYRA Engineering:

Based on the final results of the scoring criteria used by the review committee for Phase I of the RFP associated with the restoration of the lakes at West Lake Park, staff requested approval to enter into a Professional Services Agreement with FYRA Engineering. The agreement describes the four main project tasks, timelines and their proposed fees for Phase I (time and materials not to exceed \$39,426). Phase II and Phase III services and schedules will be negotiated at or near the completion of the preceding phase of work.

| Consultant | Firm and Individual Qualifications (20 pts) | Experience Considerations (20 pts) | Ability to Perform Work (20 pts) | Quality and Thoroughness of Proposal (20 pts) | Cost (20 pts) | TOTAL |
|---------------|---|------------------------------------|----------------------------------|---|---------------|-------|
| WHKS | 12.8 | 10.4 | 12.4 | 11 | 6 | 53 |
| EA | 12.6 | 11.4 | 11 | 8 | 14 | 57 |
| WENCK | 15.2 | 14.8 | 14.6 | 14.6 | 10 | 69 |
| Aqua Vitae | 5.6 | 5.8 | 6.2 | 4.6 | 10 | 32 |
| Shive-Hattery | 13.2 | 13.2 | 13.6 | 9.6 | 5 | 55 |
| Fyra | 17 | 15.6 | 16 | 15.8 | 20 | 84 |
| Stanley | 17.4 | 17.8 | 16.4 | 18.4 | 5 | 75 |
| HBK | 8.6 | 7.2 | 7.8 | 7.2 | 9 | 40 |

MOTION:

A motion was made by Mr. Mohr to approve the Professional Services Agreement with FYRA Engineering for Lake Restoration at West Lake Park, seconded by Mr. Grenier, all in favor and passed.

Approval of Lake Restoration Cooperative Funding Agreement with the DNR:

The Board was presented a Cooperative Funding Agreement with the Iowa DNR for Lake Restoration at West Lake Park. The agreement sets the terms required for the DNR to reimburse the SCCB 75% of the costs of Phase I of the RFP associated with the restoration of the lakes at West Lake Park. It sets the DNR's maximum contribution for Phase I at \$32,526.45, and the SCCB amount at \$10,842.15.

MOTION:

A motion was made by Mr. Grenier to approve the Cooperative Funding Agreement with the Iowa DNR for Lake Restoration at West Lake Park, seconded by Ms. Fennelly, all in favor and passed.

Scheduling Joint Meeting with Board of Supervisors:

The Conservation Board will be meeting with the Board of Supervisors on Monday, October 9, 2017 at Glynns Creek Golf Course Clubhouse after the regular 3:00pm Conservation meeting.

Golf Report:

The Board reviewed and discussed the golf reports.

MOTION:

A motion was made by Mr. Mohr to approve the Golf Reports as presented, seconded by Mr. Grenier, all in favor and passed.

Staff Report:

Summary of monthly highlights from each department.

The next Board meeting is scheduled for 3:00pm on Monday, October 9, 2017, at Glynns Creek Golf Course Clubhouse.

MOTION:

A motion was made to adjourn by Mr. Mohr, seconded by Mr. Grenier, all in favor and passed.

Chairman

Secretary/Treasurer