



**SCOTT COUNTY CONSERVATION BOARD MEETING  
WEST LAKE PARK HEADQUARTERS**

January 11, 2017

**Board Members Present:**

Carol Fennelly  
Beth McAleer  
Richard Mohr  
Doug Grenier

**Board Members Absent:**

John O'Donnell

**Others Present:**

Roger A. Kean, Director  
Marc Miller, Deputy Director  
Amber Sullivan, Administrative Assistant

Mark Ridolfi, North Scott Press  
Tony Knobbe, Vice-Chair, Scott County Board of Supervisors

The meeting was called to order at 3:00 p.m.

**MINUTES:** The minutes of the December 14<sup>th</sup>, 2016 meeting were reviewed for additions and/or corrections.

**MOTION:**

A motion was made by Mr. Mohr to approve the minutes from the December meeting as presented, seconded by Mr. Grenier, all in favor and passed.

**FINANCIAL REPORT:** Reviewed and discussed for the month of December.

**MOTION:**

A motion was made by Mr. Grenier to approve the bills from December as presented, seconded by Ms. Fennelly, all in favor and passed.

**PUBLIC COMMENT:**

Tony Knobbe introduced himself to the Conservation Board, expressing his interest and pride in our Parks and thanked the Conservation Board for their service.

**CORRESPONDENCE:**

Re-Appointment of Carol Fennelly to the Conservation Board was recognized.

**BUSINESS:**

***Election of Officers:***

Currently the officers are: John (Skip) O'Donnell, Chairman; Beth McAleer, Vice Chairman; and Carol Fennelly, Secretary. A new slate of officers for 2017 was presented for discussion: John (Skip) O'Donnell, Chairman; Doug Grenier, Vice Chairman; and Beth McAleer, Secretary.

**MOTION:**

A motion was made by Ms. Fennelly to approve the new slate of officers as follows:

- John (Skip) O'Donnell, Chairman
- Doug Grenier, Vice Chairman
- Beth McAleer, Secretary

The Motion was seconded Mr. Mohr, all in favor and passed.

***Approval of 2017 Rates for Park Services:***

The Board reviewed and discussed the 2017 rates for park services. The Board determined that all other current rates should remain the same as last year's and decided on a rental rate for the new tandem kayaks.

**MOTION:**

A motion was made by Ms. McAleer to approve the 2017 Rates for Park Services with the following addition, effective February 1, 2017:

- Tandem Kayaks – ½ hr \$12, 1 hr \$14

The motion was seconded by Ms. Fennelly, all in favor and passed.

***Approval of 2017 Adjusted Fees for Glynn's Creek Golf Course Season Pass Price List:***

The Board reviewed and discussed the current season pass rates at the golf course.

**MOTION:**

A motion was made by Mr. Mohr to approve the following changes to Glynn's Creek Season Pass Price List effective February 1, 2017:

- Individual Weekday Pass - \$750.00
- Individual 7 Day Pass - \$1,000.00
- 2 Person 7 Day Pass - \$1,400.00

- Senior Pass - \$670.00  
Seconded by Ms. Fennelly, all in favor and passed.

***Approval of Special Event Application for FORC Mountain Bike Fest at SCP on August 4-6, 2017:***

Staff recommended approval of the event subject to the provisions of the Special Event Permit.

**MOTION:**

A motion was made by Ms. McAleer to approve the Special Event Application for the FORC Mountain Bike Fest at SCP subject to the stipulations of the Special Event Permit, seconded by Ms. McAleer, all in favor and passed.

***Approval of Special Event Application for reserved camping sites for the Habitat for Humanity Care-A-Vanners at WLP on May 7-21, 2017:***

Staff recommended approval of the event subject to the provisions of the Special Event Permit.

**MOTION:**

A motion was made by Ms. McAleer to approve the Special Event Application for the reserved camping sites for the Habitat for Humanity Care-A-Vanners charging camping fees and subject to the stipulations of the Special Event Permit, seconded by Mr. Mohr, all in favor and passed.

***Approval of Special Event Application from Iron Lion Disc Golf for the Rumble tournament at WLP on April 12<sup>th</sup>, 2017:***

This is an annual event and staff recommends approval.

**MOTION:**

A motion was made by Mr. Mohr to approve the Special Event application from the Iron Lion Disc Golf Rumble tournament at WLP charging shelter fees, \$50 admin fees and a \$250 refundable damage deposit, seconded by Ms. Fennelly, all in favor and passed.

***Approval of Special Event Application from Iron Lion Disc Golf for the World's Warm-Up tournament at WLP on April 30<sup>th</sup>, 2017:***

Staff recommended approval of the event subject to the provisions of the Special Event Permit.

**MOTION:**

A motion was made by Ms. McAleer to approve the Special Event application from the Iron Lion Disc Golf World's Warm-Up tournament at WLP charging shelter fees, \$50

admin fees and a \$250 refundable damage deposit, seconded by Ms. Fennelly, all in favor and passed.

***Approval of Seasonal Pay Rates:***

The Board reviewed and discussed the 2016 pay rates for seasonal employees.

**MOTION:**

A motion was made by Ms. Fennelly to approve the following changes to seasonal starting pay rates for the 2017 season with returning seasonals receiving a \$.25 hourly increase from their previous year hourly wage.

- Park/Golf Maintenance - \$8.00/hr
- Skilled Maintenance - \$12.21/hr
- Assistant Beach/Pool Managers - \$10.00/hr
- Pool/Beach Lifeguards - \$8.50/hr
- Park Attendants - \$9.00/hr
- Certified Park Patrol - \$18.00/hr

Seconded by Mr. Mohr, all in favor and passed.

***Approval of Shive-Hattery Proposal:***

Mr. Kean presented the Board a Proposal from Shive-Hattery to design a new wastewater treatment facility to replace the existing activated sludge package plant and lagoon at West Lake Park for \$46,760. The services included in the project will consist of facility plan preparation, topographic survey, design and specifications for the new facility, applying for a DNR construction permit, and assistance in bidding the project. Shive-Hattery will also provide survey, civil and electrical engineering.

**MOTION:**

A motion was made by Mr. Mohr to approve the Shive-Hattery Proposal as presented, seconded by Ms. McAleer, all in favor and passed.

***Staff Report:***

Summary of monthly highlights from each department.

The next Board meeting is scheduled for 3:00pm on Wednesday, February 8<sup>th</sup>, 2017, at West Lake Park Headquarters.

**MOTION:**

A motion was made to adjourn by Ms. McAleer, seconded by Mr. Grenier, all in favor and passed.

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Chairman

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Secretary/Treasurer