



**SCOTT COUNTY CONSERVATION BOARD MEETING
WEST LAKE PARK HEADQUARTERS**

September 14, 2016

Board Members Present:

John O'Donnell
Beth McAleer
Carol Fennelly
Richard Mohr

Board Members Absent:

Doug Grenier

Others Present:

Roger A. Kean, Director
Marc Miller, Deputy Director
Amber Sullivan, Administrative Assistant

Dawn Neuses, North Scott Press

The meeting was called to order at 3:00 p.m.

MINUTES: The minutes of the August 17, 2016 meeting were reviewed for additions and/or corrections.

MOTION:

A motion was made by Mr. Mohr to approve the minutes from the August meeting as presented, seconded by Ms. Fennelly, all in favor and passed.

FINANCIAL REPORT: Reviewed and discussed for the month of August.

MOTION:

A motion was made by Ms. McAleer to approve the bills from August as presented, seconded by Mr. Mohr, all in favor and passed.

PUBLIC COMMENT: None.

CORRESPONDENCE: None.

BUSINESS:

Approval of Request by Quad Cities Convention & Visitors Bureau to use West Lake Park's Disc Golf Course for the PGDA Jr Amateur World Tournament:

Mr. Kean and Mr. Miller were scheduled to meet with the QCCVB prior to the Board meeting to gather final details about the event. This meeting had to be rescheduled, so therefore Mr. Kean recommended we table the request until after they are able to meet with the QCCVB.

MOTION:

A motion was made by Mr. Mohr to table the Request from the Quad Cities CVB to use the West Lake Park's Disc Golf Course as stated in the Special Event Application, seconded by Ms. Fennelly, all in favor.

Approval of Fall Special at Glynn's Creek Golf Course:

This is an annual request to discount green fees beginning October 1st to encourage people to play when rounds tend to drop off and staff recommends approval.

MOTION:

A motion was made by Ms. McAleer to approve the Fall Special of discounted green fees at Glynn's Creek Golf Course beginning October 1st, seconded by Mr. Mohr, all in favor and passed.

Approval of Glynn's Creek 25th Anniversary Logo

Golf Pro/Manager Valliere presented the Board with a preliminary design concept for a logo to be used in 2017 to commemorate Glynn's Creek's 25th Anniversary. The design will be used on all of the Golf Course's material next year. These items will include scorecards, clothing, flags, brochures and other items as they see fit.

MOTION:

A motion was made by Ms. McAleer to approve the preliminary design for a 25th Anniversary Logo, seconded by Ms. Fennelly, all in favor and passed.

Approval of FY16 End-of-Year Transfer:

Mr. Kean presented a summary of fund transfers which occur between the annual appropriated budget and the Capital Reserve, Equipment Reserve, and Golf funds as needed. In addition, the Conservation Board is authorized to retain excess revenues from service fees over an established amount (\$954,273) to fund future Conservation projects. These excess amounts are transferred annually to a reserve fund for Capital Projects and the Golf fund as needed. The FY16 amount to be transferred is \$343,782. Mr. Kean recommends designating \$100,000 to Golf fund and the remaining \$243,782 balance to be put in Capital Reserve.

MOTION:

A motion was made by Ms. Fennelly to approve the FY16 EOY Transfer as proposed, seconded by Mr. Mohr, all in favor and passed.

Discussion of Joint Meeting with Board of Supervisors:

The Board will be meeting with the Board of Supervisors next month at Glynn's Creek Golf Course Clubhouse after the regular 3:00pm Conservation meeting.

Golf Report:

The Board reviewed and discussed the golf reports.

MOTION:

A motion was made by Ms. McAleer to approve the Golf Reports as presented, seconded by Ms. Fennelly, all in favor and passed.

Staff Report:

Summary of monthly highlights from each department.

The next Board meeting is scheduled for 3:00pm on Wednesday, October 19th, 2016, at Glynn's Creek Clubhouse.

MOTION:

A motion was made to adjourn by Mr. Mohr, seconded by Ms. McAleer, all in favor and passed.

Chairman

Secretary/Treasurer