



**SCOTT COUNTY CONSERVATION BOARD MEETING  
GLYNNS CREEK GOLF COURSE CLUBHOUSE**

June 8, 2016

**Board Members Present:**

John O'Donnell  
Beth McAleer  
Carol Fennelly  
Doug Grenier

**Board Members Absent:**

Richard Mohr

**Others Present:**

Roger A. Kean, Director  
Marc Miller, Deputy Director  
Amber Sullivan, Administrative Assistant

The meeting was called to order at 3:00 p.m.

**MINUTES:** The minutes of the May 11th, 2016 meeting were reviewed for additions and/or corrections.

**MOTION:**

A motion was made by Ms. Fenelly to approve the minutes from the May meeting as presented, seconded by Ms. McAleer, all in favor and passed.

**FINANCIAL REPORT:** Reviewed and discussed for the month of May.

**MOTION:**

A motion was made by Ms. Fennelly to approve the bills from May as presented, seconded by Mr. Grenier, all in favor and passed.

**PUBLIC COMMENT:** None

**CORRESPONDENCE/INFORMATION:**

None.

**BUSINESS:**

***Approval of Special Event Application from North Scott Cross Country Event to be held on 9/13/16 at Scott County Park:***

This is an annual request from North Scott and staff recommends approval along with charging an \$800 fee for ranger and maintenance staff time to assist during the event.

**MOTION:**

A motion was made by Mr. Grenier to approve the Special Event Application from North Scott High School to use Scott County Park on 9/13/16 for their cross country meet, along with charging an \$800 fee, seconded by Ms. McAleer, all in favor and passed.

***Approval of 2016 Archery Controlled Hunt Rules & Regulations:***

Staff is recommending approval of the controlled hunt at SCP for archery hunters only from October 8, 2016 through January 10, 2016 with the following changes from 2015's hunt: to allow a harvest of 50 deer with 25 hunters. Ground Blinds will also be permitted. Staff will continue the application process and safety training as it now stands.

**MOTION:**

A motion was made by Ms. McAleer to approve the 2016 Archery controlled Hunt Rules & Regulations, seconded by Mr. Grenier, all in favor and passed.

***Approval of Shive-Hattery Proposal:***

Mr. Kean presented the Board a Proposal from Shive-Hattery to develop and submit a two part project plan for \$23,260. The first part of the project will provide site assessment and preliminary design documents for improvements to Scott County Park's Incahias Campground. The second part of the project will provide planning and design services for completion of a master plan for Scott County Park, utilizing the master planning template previously created.

**MOTION:**

A motion was made by Mr. Grenier to approve the Shive-Hattery Proposal as presented, seconded by Ms. McAleer, all in favor and passed.

***West Lake Cabin / Wapsi Office Discussion:***

Mr. Kean presented the Board with two base proposals and blueprints from Design Homes. The first proposal for a Porch-Unit style Cabin for West Lake and the second for a Loft Style Office for the Wapsi Center. Approval was requested on the preliminary design and pricing of the units and the authorization to move forward on customizing the designs to each location's specific needs.

**MOTION:**

A motion was made by Mr. Grenier to proceed with customizing the preliminary designs for the Cabins and Office, seconded by Ms. Fennelly, all in favor and passed.

***Golf Report:***

The Board reviewed and discussed the golf reports.

**MOTION:**

A motion was made by Ms. McAleer to approve the Golf Reports as presented, seconded by Mr. Grenier, all in favor and passed.

***Staff Reports***

Summary of monthly highlights from each department.

The next Board meeting is scheduled for 3:00pm on Wednesday, July 13<sup>th</sup>, 2016, at West Lake Park Headquarters

**MOTION:**

A motion was made to adjourn by Ms. McAleer, seconded by Mr. Grenier, all in favor and passed.

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Chairman

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Secretary/Treasurer