



**SCOTT COUNTY CONSERVATION BOARD MEETING
WEST LAKE PARK HEADQUARTERS**

December 9, 2015

Board Members Present:

John O'Donnell
Beth McAleer
Carol Fennelly
Gene Weis
Richard Mohr

Board Members Absent:

Others Present:

Roger A. Kean, Director
Marc Miller, Deputy Director
Barb Harden, Administrative Assistant

The meeting was called to order at 3:00 p.m.

MINUTES: The minutes of the November 17, 2015 meeting were reviewed for additions and/or corrections.

MOTION:

A motion was made by Mr. Mohr to approve the minutes from the November meeting as presented, seconded by Ms. Fennelly, all in favor and passed.

FINANCIAL REPORT: Reviewed and discussed for the month of October and November.

MOTION:

A motion was made by Ms. McAleer to approve the October and November financial reports as presented, seconded by Mr. Weis, all in favor and passed.

PUBLIC COMMENT: None

CORRESPONDENCE: None

BUSINESS:

Approval of 2016 Rates for Park Services:

The Board reviewed and discussed the 2016 rates for park services. The Board determined that camping, Wapsi Center cabin, swim lesson fees, and season swim pass fees be increased.

MOTION:

A motion was made by Ms. McAleer to approve the 2016 Rates for Park Services with the following increases, effective January 1, 2016:

- Camping fees – all raised by \$1
- Wapsi Center cabin – raised by \$10 (damage deposit fee also raised by \$10)
- Family swim pass – raised by \$20, Adult swim pass – raised by \$10, Child swim pass – raised by \$5 (early bird fees – Family pass raised by \$10, Adult pass raised by \$10, Child pass raised by \$5)
- Swim lessons – raised by \$5 (early bird fees – raised by \$5)

Seconded by Mr. Weis, all in favor and passed.

Approval to Purchase 7-Passenger SUV:

Staff requested approval to purchase a 4-wheel drive/AWD, 4 door, 7 passenger SUV vehicle as part of the routine replacement schedule. Staff recommended purchasing from Mills Chevrolet – based on the below bid results:

Mills Chevrolet	\$28,989.00
Karl Chevrolet	\$29,195.61
Eriksen Chevrolet-Buick	\$30,793.29
Green Buick GMC	No Bid
Bob Brown Chevrolet	No Bid
Bob Brown GMC	No Bid

MOTION:

A motion was made by Mr. Mohr to approve the purchase of a 7-passenger SUV from Mills Chevrolet in the amount of \$28,989, seconded by Ms. Fennelly, all in favor and passed.

Approval to Purchase Three (3) Flatbed Trailers for SCP and WLP:

Staff requested approval to purchase three flatbed trailers as part of the routine replacement schedule to be used at Scott County Park and West Lake Park. Staff recommended purchasing the following:

- T-Man Mustang 102”x25’ bp flatbed trailer in the amount of \$6,500 from Roeder Brothers, Inc.

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- EBY 102"x24' DO Bumper Pull, Aluminum Trailer in the amount of \$12,400 from Roeder Brothers, Inc.
 - 18' Richland trailer 10,000 GVW in the amount of \$6,295 from River Valley Turf

MOTION:

A motion was made by Ms. Fennelly to approve purchasing 2 flatbed trailers in the total amount of \$18,900 from Roeder Brothers, Inc. and 1 flatbed trailer in the amount of \$6,295 from River Valley Turf, seconded by Ms. McAleer, all in favor and passed.

Approval of FY15 Annual Report:

The Board reviewed and discussed the Annual Report for FY14-15.

MOTION:

A motion was made by Ms. Fennelly to approve the FY15 Annual Report as presented, seconded by Mr. Weis, all in favor and passed.

Lake Canyada Update:

The Board was informed that our water treatment plant is still getting significant flow from the Lake Canyada property. Mr. Kean is expecting a formal agreement from the new property owners for their plans to get the property disconnected from our treatment plant and showed the Board a Utility Plan for Disconnection put together by Shive Hattery. Mr. Kean will use this drawing to send to the DNR showing what is being done to support our request for an extension of our license.

Golf Report – Clubhouse open until 12/23 (course closed 11/20/15):

The Board reviewed and discussed the golf reports. Mr. Kean also informed the Board that the person working as the Interim Superintendent has declined the offer to accept the position as superintendent. At this time Mr. Kean is working with staff to determine the best and most efficient way to operate the golf course grounds maintenance.

MOTION:

A motion was made by Mr. Mohr to approve the November Golf Reports, seconded by Mr. Weis, all in favor and passed.

Resignation of Administrative Assistant, Barb Harden, effective January 8, 2016:

The Board recognized and thanked Barb for her 12 years of service to the County with 8 years being at the Conservation Department.

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MOTION:

A motion was made by Mr. Mohr to accept the resignation of Barb Harden, effective 1/8/16, seconded by Ms. McAleer, all in favor and passed.

Years of Service Recognition for Gene Weis:

Mr. Weis was given a plaque recognizing his 15 years of service on the Conservation Board. The Board members expressed their appreciation to Mr. Weis for his dedicated service to Scott County and that he will be missed. Mr. Weis will also be recognized for his service at the December 17th Board of Supervisors meeting.

Staff Report:

Summary of monthly highlights from each department.

The next Board meeting will be Wednesday, January 13, 2016 beginning at 3:00 p.m. at West Lake Park Headquarters.

MOTION:

A motion was made to adjourn by Ms. McAleer, seconded by Mr. Weis, all in favor and passed.

Chairman

Secretary/Treasurer