



**SCOTT COUNTY CONSERVATION BOARD MEETING
WEST LAKE PARK HEADQUARTERS**

November 17, 2015

Board Members Present:

John O'Donnell
Beth McAleer
Carol Fennelly
Gene Weis
Richard Mohr

Board Members Absent:

Others Present:

Roger A. Kean, Director
Marc Miller
Amber Sullivan, Clerk II

The meeting was called to order at 3:00 p.m.

MINUTES: The minutes of the October 14, 2015 meeting were reviewed for additions and/or corrections.

MOTION:

A motion was made by Ms. Fennelly to approve the minutes from the October meeting as presented, seconded by Ms. McAleer, all in favor and passed.

FINANCIAL REPORT: There was no Financial Report for the month of October due to surgery and subsequent absence of an employee.

PUBLIC COMMENT: None

CORRESPONDENCE:

- Gene Weis Resignation Letter

MOTION:

Long time Board member Gene Weis submitted a letter to resign from the Board effective December 31, 2015. A motion was made by Ms. McAleer to accept said letter and seconded by Ms. Fennelly. The Board of Supervisors has a process to replace Mr. Weis on the Conservation Board.

BUSINESS:

Approval of Special Event Application from Frostbite Footrace for event at SCP on January 16, 2016:

This is a yearly event and does not present any concerns, staff recommended approval.

MOTION:

A motion was made by Mr. Mohr to approve the Special Event Application from the Frostbite Footrace to hold their annual race at Scott County Park on January 16, 2016, charging \$300 for use of the park and subject to the provisions of their Permit, seconded by Mr. Weis, all in favor and passed.

Approval to Purchase Diamond Wet Blade Mower:

Staff recommended approval to purchase the WetBlade System from Diamond Mowers at the GSA pricing of \$16,568.

MOTION:

A motion was made by Mr. Weis to approve the purchase of the Diamond Wet Blade Mower from Diamond Mowers in the amount of \$16,568, seconded by Ms. McAleer, all in favor and passed.

Approval to Adopt County Holiday Schedule:

Staff recommended that the Conservation Board adopt the County holiday schedule to keep the Department on the same schedule as the rest of the County.

MOTION:

A motion was made by Mr. Mohr to approve the County Holiday Schedule as presented, seconded by Ms. Fennelly, all in favor and passed.

Approval to Adopt Conservation Board Personal Day Policy:

Due to the impact of seasonal work demands that necessitate an irregular and flexible schedule, staff brought a proposal to the Board to adopt a resolution providing full time employees the benefit of personal days to mitigate this situation.

MOTION:

A motion was made by Ms. McAleer to approve the Conservation Board Personal Day Policy, seconded by Mr. Mohr, all in favor and passed.

FY17 Budget Discussion:

The Budget for Fiscal Year 2017 was discussed and broken down into two segments. A motion was made to approve the capital projects for FY 2017 by Ms. Fennelly and seconded by Ms. McAleer, all in favor and passed. Additionally, a proposed 5 Year Plan was presented. A motion was made by Mr. Weis to approve the 5-Year Plan, seconded by Mr. Mohr, all in favor and passed.

Lake Canyada Update:

New management members for Lake Canyada came and met with the Director recently. The water has been shut off in one part of the park and they are making efforts to get the water off in the other half of the park. Our sewage system is still receiving significant flow. We anticipate resolution shortly. Additionally, their new management team indicates that they will clean the area up for resale.

Golf Report:

The Board reviewed and discussed the golf reports.

MOTION:

A motion was made by Mr. Weis to approve the Golf Reports, seconded by Mr. Mohr, all in favor and passed.

Staff Report:

Summary of monthly highlights from each department.

The next Board meeting will be Wednesday, December 9, 2015 beginning at 3:00 p.m. at West Lake Park Headquarters.

MOTION:

A motion was made to adjourn by Mr. Mohr, seconded by Mr. Weis, all in favor and passed.



Chairman



Secretary/Treasurer