



**SCOTT COUNTY CONSERVATION BOARD MEETING  
SCOTT COUNTY PARK POOL**

May 13, 2015

**Board Members Present:**

John O'Donnell  
Carol Fennelly  
Gene Weis  
Richard Mohr

**Board Members Absent:**

Beth McAleer

**Others Present:**

Roger A. Kean, Director  
Barb Harden, Administrative Assistant

The meeting was called to order at 3:00 p.m.

**MINUTES:** The minutes of the April 8, 2015 meeting were reviewed for additions and/or corrections.

**MOTION:**

A motion was made by Ms. Fennelly to approve the minutes from the April meeting as presented, seconded by Mr. Weis, all in favor and passed.

**FINANCIAL REPORT:** Reviewed and discussed for the month of April.

**MOTION:**

A motion was made by Mr. Mohr to approve the bills from April as presented, seconded by Ms. Fennelly, all in favor and passed.

**PUBLIC COMMENT:** None

**BUSINESS:**

***Viewing of Newly Renovated Ladies Locker Room at Scott County Park Pool:***

The board meeting was held at the pool so the Board members could see the updates. Everyone was impressed with the complete renovation of the locker room and is pleased that these improvements will benefit the public's use of the pool.

***Approval of Special Event Application from Illowa Council of Boy Scouts to use Scott County Park for their day camp, Monday, June 8<sup>th</sup> through Friday, June 12<sup>th</sup>:***

This is an annual request from the Illowa Council and staff recommended approval.

**MOTION:**

A motion was made by Ms. Fennelly to approve the Illowa Council of Boy Scouts to use Scott County Park for their day camp, seconded by Mr. Mohr, all in favor and passed.

***Approval of Scott County Park Running Deer Shelter Quote:***

This shelter needs to be replaced due to problems with the concrete. The new shelter will sit further back than the original to expand parking for the shelter. The shelter will be bought directly from Cedar Forest Products and will come as a kit.

**MOTION:**

A motion was made by Mr. Mohr to approve the purchase of the shelter from Cedar Forest Products in the amount of \$53,723 (to be paid with FY16 funds), seconded by Mr. Weis, all in favor and passed.

***Approval of Park Planning Proposal:***

The Board reviewed the Professional Service Agreement and Mr. Kean explained that this proposal is to enter into a contract with Shive Hattery to provide planning and design services for completion of our strategic/master plan. At its completion, we will be able to present to the Board of Supervisors needed capital plans with specifics and pricing.

**MOTION:**

A motion was made by Mr. Weis approving Mr. Kean to enter into a contract with Shive Hattery in the amount of \$14,000 to complete the strategic/master planning for the parks, seconded by Ms. Fennelly, all in favor and passed.

***Approval of FY2016 IACCB Membership Renewal:***

This is an annual invoice and staff recommended approval.

**MOTION:**

A motion was made by Ms. Fennelly to approve the payment of FY16 IACCB Membership Renewal dues in the amount of \$2,500, seconded by Mr. Mohr, all in favor and passed.

***Discussion Regarding Director's Performance Appraisal:***

The Board was given a copy of the Director's 2015 goals to review and respond with any comments to the Board Chairman.

***Golf Report:***

The Board reviewed and discussed the golf reports. Mr. Kean also informed the Board that the Superintendent's position has not been backfilled yet and is still being reviewed. Mr. Hamann is still the acting interim Superintendent.

**MOTION:**

A motion was made by Mr. Weis to approve the Golf Reports as presented, seconded by Ms. Fennelly, all in favor and passed.

***Lake Canyada Update:***

As of now, there have not been any changes and we are still waiting for the official notification by the new owners to the residents of Lake Canyada that this will no longer be a mobile home park and residents will then have 60 days to vacate the property. At the end of the 60 days our staff will go back to the DNR and update them on the situation and begin requirements to bring our sewer permit into compliance.

***Memorial Holiday Preparations and Facility Openings:***

Informational item for the Board.

***Information on Free Fishing Weekend/Kids Clinic on June 6<sup>th</sup>:***

Informational item for the Board.

***Follow-Up Information on NRPA Conference:***

Informational for the Board.

***Staff Reports***

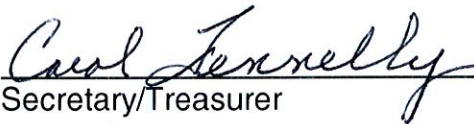
Summary of monthly highlights from each department.

The next Board meeting is scheduled for 3:00pm on Wednesday June 10, 2015, at West Lake Park, Headquarters Office meeting room.

**MOTION:**

A motion was made to adjourn by Ms. Fennelly, seconded by Mr. Mohr, all in favor and passed.

  
Chairman

  
Secretary/Treasurer