



**SCOTT COUNTY CONSERVATION BOARD MEETING
WEST LAKE PARK HEADQUARTERS**

July 9, 2014

Board Members Present:

John O'Donnell
Beth McAleer
Carol Fennelly
Gene Weis
Rich Mohr

Board Members Absent:

Others Present:

Roger A. Kean, Director
Marc Miller, Deputy Director
Barb Harden, Administrative Assistant

The meeting was called to order at 3:00 p.m.

MINUTES: The minutes of the June 11, 2014 meeting were reviewed for additions and/or corrections.

MOTION:

A motion was made by Mr. Mohr to approve the minutes from the June meeting as presented, seconded by Ms. McAleer, all in favor and passed.

FINANCIAL REPORT: Reviewed and discussed for the month of June.

MOTION:

A motion was made by Ms. McAleer to approve the bills from June as presented, seconded by Mr. Weis, all in favor and passed.

PUBLIC COMMENT: None

CORRESPONDENCE/INFORMATION: None

BUSINESS:

Approval of 2015 ¾ ton 4x4 Pickup Truck Purchase:

The approval to purchase the 2015 pickup truck was originally awarded to Green Buick-GMC at the 2/21/14 Board meeting. When the pickup was delivered it did not meet specifications and was refused, Green Buick-GMC also declined to replace it with a truck that met specifications. Due to this situation, staff recommended purchasing the pickup truck from the next low bidder, Erickson Chevrolet-Buick in the amount of \$31,447 (same amount that was quoted at the February meeting).

MOTION:

A motion was made by Ms. Fennelly to purchase the 2015 ¾ ton 4/4 pickup truck from Erickson Chevrolet-Buick in the amount of \$31,447, seconded by Mr. Mohr, all in favor and passed.

Approval of Four Vault Toilet Units for SCP and WLP:

The purchase of these units was included in the FY14-15 budget year as capital items. Staff is recommending purchasing the units from Huffcutt Concrete, Inc., the same vendor for previous units used in our park system as they are good sturdy buildings.

MOTION:

A motion was made by Ms. McAleer to approve the purchase of four vault toilet units including crane rental and trucking costs in the amount of \$89,250, seconded by Mr. Weis, all in favor and passed.

Approval of Road Slurry Leveling Quote for SCP:

Roads at Scott County Park are in need of crack leveling and our department was able to be included in a bid with Secondary Roads to level transverse joints on asphalt roads within the limits of the park (approximately 7 miles). Staff is recommending approval of the proposal from Fort Dodge Asphalt Co in the amount of \$24,555 which includes labor, materials, equipment, traffic control, etc. needed to complete the work.

MOTION:

A motion was made by Mr. Mohr to approve Road Slurry Leveling at Scott County Park from Fort Dodge Asphalt Co., seconded by Mr. Weis, all in favor and passed.

Status Report on end of FY13-14 Fiscal Year:

This was informational for the Board members showing that our department was within FY13-14 budget numbers. There are still additional invoices with a June date that need to be processed but we will stay within budget guidelines.

Lake Canyada Update:

Mr. Kean has talked with several potential buyers of the bank note on the Lake Canyada property and continues to emphasize that the Conservation Board intends to disconnect sewer services no later than the end of June 2015. Mr. Kean will be meeting with the County Health and Planning and Zoning departments to assist with notifying Lake Canyada residents of the upcoming disconnection of the sewer system.

Golf Report:

Informational for the Board members.

Director's Appraisal Discussion:

Mr. Kean and Mr. O'Donnell met to discuss the Director's performance appraisal and goals for 2015. The Board was given a copy of Mr. Kean's Evaluation Summary.

MOTION:

A motion was made by Mr. Mohr to approve the Evaluation Summary as presented, seconded by Ms. Fennelly, all in favor and passed.

Strategic Planning Discussion:

The Strategic Planning sessions have been tabled until further notice.

Staff Reports

Summary of monthly highlights from each department.

The next Board meeting is scheduled for 3:00pm on Wednesday, August 13, 2014, at West Lake Park Headquarters.

MOTION:

A motion was made to adjourn by Ms. McAleer, seconded by Ms. Fennelly, all in favor and passed.

After the meeting the Board members went to Buffalo Shores Park to view the flooding conditions.

Chairman

Secretary/Treasurer