



**SCOTT COUNTY CONSERVATION BOARD MEETING
WEST LAKE PARK HEADQUARTERS**

August 14, 2013

Board Members Present:

Rich Mohr
John O'Donnell
Carol Fennelly
Gene Weis
Beth McAleer

Board Members Absent:

Others Present:

Roger A. Kean, Director
Marc Miller, Deputy Director
Barb Harden, Administrative Assistant

The meeting was called to order at 3:00 p.m.

MINUTES: The minutes of the July 10, 2013 meeting were reviewed for additions and/or corrections.

MOTION:

A motion was made by Ms. Fennelly to approve the minutes from the July meeting as presented, seconded by Mr. Weis, all in favor and passed.

BILLS: Reviewed and discussed for the month of July.

MOTION:

A motion was made by Ms. Fennelly to approve the bills from July as presented, seconded by Mr. O'Donnell, all in favor and passed.

PUBLIC COMMENT: None

CORRESPONDENCE/INFORMATION: None

BUSINESS:

Approval of Resolution for the Prohibition of Importation of Firewood From All Locations Outside of Scott County:

The Board discussed that due to recent identified infestations of Emerald Ash Borer (EAB) found in Des Moines and Jefferson Counties, a resolution prohibiting individuals from bringing firewood onto any Conservation Board property from any location outside of Scott County is needed as the Board endeavors to protect the natural resources of Scott County by impeding the movement of invasive species via the transportation of firewood.

MOTION:

A motion was made by Mr. O'Donnell to take a proactive stance and approve the resolution "Prohibition of Importation of Firewood From All Locations Outside of Scott County" for properties under the jurisdiction of the Scott County Conservation Board unless it meets the State of Iowa and USDA firewood labeling requirements, seconded by Mr. Weis, all in favor and passed.

Approval of Special Event Application from Fit Foam Fun to use Scott County Park for an Off Road Duathlon:

This is a first time event for Scott County Park and staff is recommending approval.

MOTION:

A motion was made by Ms. Fennelly to approve the Special Event Application from Fit Foam Fun to use Scott County Park for an Off Road Duathlon on October 6, 2013, charging total fees of \$160, seconded by Ms. McAleer, all in favor and passed.

Approval of Special Event Application from Governor's Run to use Scott County Park for Cross Country Running Race:

This is a yearly event and staff recommends approval.

MOTION:

A motion was made by Mr. Weis to approve the Special Event Application from Governor's Run to use Scott County Park for a Cross Country Race on November 3, 2013, charging total fees of \$410, seconded by Ms. McAleer, all in favor and passed.

Approval of Special Event Application from Millwright LU 2158 to use West Lake Park for Large Picnic Gathering:

This is for a large picnic gathering but will not require much if any staff involvement. Staff recommends approval.

MOTION:

A motion was made by Mr. O'Donnell to approve the Special Event Application from Millwright LU 2158 to use West Lake Park/Rolling Hills Shelter for their large picnic

gathering on September 9, 2013, charging total fees of \$115 with a \$150 Refundable Damage Deposit, seconded by Mr. Weis, all in favor and passed.

Approval of Request by Bettendorf Pleasant Valley Aquatics to use Scott County Park Pool for the summer of 2014 swim practices:

This year the swim team will be limited to two days each week for their practices and the administrative office will bill the team monthly for their usage. Staff recommends approval.

MOTION:

A motion was made by Ms. McAleer to approve the request by Bettendorf Pleasant Valley Aquatics to use Scott County Park pool for their practices two days a week from May 27th to July 31, 2014, seconded by Ms. Fennelly, all in favor and passed.

Approval of 2013 Deer Hunt Rules and Regulations and Application:

There are no changes to the rules and regulations from last year except that K&K Hardware will be the location to purchase the special hunt licenses.

MOTION:

A motion was made by Ms. Fennelly to approve the 2013 Deer Hunt Rules and Regulations and Application, seconded by Mr. Weis, all in favor and passed.

Approval of Purchase of Two Stump Grinders:

Staff requested approval to purchase two SG 60 Stump Grinders from Bobcat of the Quad Cities in the amount of \$6,261/each (this is a State of Iowa bid price).

MOTION:

A motion was made by Mr. Weis to approve the purchase of two stump grinders from Bobcat of the Quad Cities in the total amount of \$12,522, seconded by Mr. O'Donnell, all in favor and passed.

Approval of Equipment Purchases:

Staff requested approval to purchase scheduled replacement equipment at the GSA contract price from John Deere Corporate Headquarters.

MOTION:

A motion was made by Ms. McAleer to approve the purchase of the below scheduled replacement equipment, seconded by Mr. O'Donnell, all in favor and passed.

EQUIPMENT	TOTAL PRICE
(1) John Deere Wide Area Mower (WAM) w/extended warranty	\$51,303.96
(1) John Deere 4720 Compact Utility Tractor (56 PTO hp) w/John Deere 400CX Loader	\$39,388.22
(1) Frontier BB4178 – 6’, 6” Hydraulic Scarifier Box Blade	\$2,885.60
(1) 60” Dirt Bucket (14.3 cu ft) w/edge	\$928.00
TOTAL:	\$94,505.78

Vault Toilet Replacements:

Staff requested approval to purchase four single vault toilets from Huffcutt Concrete, Inc. to replace port-a-potties at Glynn's Creek Golf Course (2), Cody Homestead, and West Lake Park Gate 2.

MOTION:

A motion was made by Mr. Weis to approve the purchase of four vault toilets from Huffcutt Concrete, Inc. for the total amount of \$59,300, seconded by Mr. O'Donnell, all in favor and passed.

Strategic Plan Proposal:

This will involve having an outside vendor work with the Board and Conservation staff to develop a long range 5-10 years out strategic plan with measurable outcomes. The Board discussed the practical applications of doing this and also that the Board of Supervisors felt this was a necessary process. The Board of Supervisors also offered to reimburse the Conservation Board for the cost of the preparation of the proposal. The Board felt that with the cost assistance and that the Board of Supervisors felt this was needed, agreed that doing this would be beneficial for the department.

MOTION:

A motion was made by Mr. O'Donnell to approve hiring an outside vendor to develop a Strategic Plan for the Conservation Department subject to the provision that the Board of Supervisors would reimburse the Conservation Board for this expense, seconded by Mr. Weis, all in favor and passed.

Scheduling Joint Meeting with Board of Supervisors:

The date of October 2nd to meet at Glynn's Creek Golf Course has been submitted to the Board of Supervisors to check their calendar.

Notice of Press Release for Weekend/Holiday Hours at the Pool and Beach:

Informational item

Lake Canyada Update:

We have received a letter from the DNR that our treatment plant is in violation of our permit limits. Mr. Kean has contacted the company managing Lake Canyada to find out what they are doing to correct their infiltration problems. We also continue to work towards getting Lake Canyada off of our system.

Golf Course Report:

Reviewed for the month of June.

Staff Reports

Summary of monthly highlights from each department.

The next Board meeting is scheduled for 3:00pm on Wednesday, September 11, 2013, at West Lake Park Headquarters office.

MOTION:

A motion was made to adjourn by Ms. Fennelly, seconded by Ms. McAleer, all in favor and passed.

Chairman

Secretary/Treasurer