

**SCOTT COUNTY CONSERVATION BOARD MEETING
WEST LAKE PARK – HEADQUARTERS**



December 12, 2007

Board members present:

Rich Mohr
Carol Fennelly
Skip O'Donnell
Gene Weis
Beth McAleer

Board members absent:

Others present:

Roger A. Kean, Director
Marc Miller, Deputy Director
Barb Harden, Administrative Assistant
Brian Rathjen, North Scott Press

Rich Mohr, Chairman called the meeting to order.

MINUTES: The minutes of the November 14, 2007 meeting were reviewed for additions and/or corrections.

MOTION: A motion was made by Ms. Fennelly to approve the minutes from the November meeting as presented, seconded by Mr. Weis, all in favor and passed.

BILLS: These were reviewed for the month of November.

MOTION: A motion was made by Mr. O'Donnell to approve the bills from November as presented, seconded by Ms. McAleer, all in favor and passed.

PUBLIC COMMENT: None

CORRESPONDENCE RECAP: Letter from George Gitter commenting on the Scott County Park deer hunt was read.

BUSINESS:

Special Events Policy and Application Review:

Due to the Board's desire to have a uniform procedure to assess the needs and requirements of events requesting to use the parks resources, a Special Events Policy and Application form was developed. The application will help determine if the event fits in with the criteria described in the Special Events Policy and to determine fees. It will be at the Board's discretion to waive any fees or charge additional fees if the event is

larger than estimated and requires more staff time and services. The Conservation Board feels that they now have an evaluation tool to help with their final approval or denial of the requested event. The Special Events Policy and Application will be made available on the Scott County Conservation website so applicants will be able to download the forms as needed.

MOTION:

A motion was made by Ms. McAleer to approve the Special Events Policy and Application form as presented, seconded by Mr. O'Donnell, all in favor and passed.

Review of Request from QC Multisport lowamen Sprint Triathlon race to use Scott County Park on Saturday, 9/6/08 (tabled from October meeting):

The application submitted by the QC Multisport lowamen Sprint Triathlon race was reviewed and discussed by the Board. This will be the first time the event has been held at Scott County Park. QC Multisport has contacted Scott County Park Manager, Dave Ong and he has reviewed their request and supports their application.

MOTION:

A motion was made by Ms. Fennelly to approve the request by the QC Multisport lowamen Sprint Triathlon race to use Scott County Park on Saturday, 9/6/08, subject to the "Special Considerations and Conditions" as outlined on the application form. Seconded by Mr. Weis, all in favor and passed.

Review and approval of 2008 Fee Schedule:

Fees were reviewed and discussed with the Board agreeing to raise camping fees by \$1 over 2007 rates (except for non-electric tent sites which remained the same). The beach/pool entry fees were raised by \$1.00. Wedding fees to use Olde St. Ann's church were raised \$25. Shelter rentals were raised by \$5 for both small and large facilities. These rates have been evaluated and are comparable to other sites and counties.

MOTION:

A motion was made by Ms. Fennelly to approve the 2008 fee schedule as presented, seconded by Mr. O'Donnell, all in favor and passed.

2008 Holiday Schedule:

Dates were updated for the 2008 schedule with the holidays remaining the same as last year.

MOTION:

A motion was made by Mr. O'Donnell to approve the 2008 Holiday Schedule, seconded by Ms. McAleer, all in favor and passed.

Update on the deer hunt at Scott County Park and the Wapsi Center:

Marc Miller presented a preliminary report showing that numbers declined from last year but no injuries, accidents happened and no citations were issued. A more detailed report is being compiled and will be provided to the Board.

Review and approval of capital improvement projects submitted for the FY09 Budget:

There was discussion by the Board of the projects.

MOTION:

A motion was made by Mr. O'Donnell to approve the capital improvement projects as submitted for the FY09 Budget, seconded by Mr. Weis, all in favor and passed.

Golf Update:

November numbers were reviewed.

The next Board meeting will be Wednesday, January 9, 2008 at the Scott County Conservation Board Office.

ADJOURNMENT:

MOTION: A motion was made to adjourn by Ms. McAleer, seconded by Mr. O'Donnell, all in favor and passed.

Chairman

Secretary/Treasurer