

**SCOTT COUNTY CONSERVATION BOARD MEETING
WEST LAKE PARK – HEADQUARTERS**



April 11, 2007

Board members present:

Rich Mohr
Skip O'Donnell
Carol Fennelly
Gene Weis
Beth McAleer

Board members absent:

Others present:

Roger A. Kean, Director
Marc Miller, Operations Manager
Barb Harden, Administrative Assistant
Roxanna Moritz, Board of Supervisors
Ken Miller, Burbach Aquatics
Mark Boland, Aqua Recreation

Rich Mohr, Chairman called the meeting to order.

INTRODUCTION: Roxanna Moritz, a new member of the Scott County Board of Supervisors, introduced herself to the Conservation Board members and others present.

MINUTES: The minutes of March 14, 2007 were reviewed for additions and/or corrections.

MOTION: A motion was made by Ms. Fennelly to approve the minutes from the March meeting, seconded by Ms. McAleer, and passed.

BILLS:

MOTION: A motion was made by Ms. Fennelly to approve the bills from March as presented, seconded by Mr. Weis, all in favor and passed.

CORRESPONDENCE RECAP:

Thank you notes from Dan Nagle's family and Jan DePover were read.

PUBLIC COMMENT: None

BUSINESS:

Pool Update:

There was discussion concerning the timetable for completing the first phase of the pool renovations. The pool will be ready for Memorial Day opening day.

Approval of Design Homes, Inc. Proposal:

A proposal was presented from Design Homes, Inc. of Eldridge, Iowa for a floor plan with three bedrooms to be used as the residence for the Wapsi caretaker. Several good candidates have been interviewed for the position of caretaker.

MOTION: A motion was made by Ms. Fennelly to approve the Design Homes, Inc. structure for the Wapsi residence, seconded by Ms. McAleer, all in favor and passed.

Approval of Water Slide Bid:

Ken Miller, Project Manager for the pool renovation from Burbach Aquatics presented a letter to the Board concerning the results of the public bidding for the water slide construction. Bids were requested asking for a base bid, a price for the painting of support structures (Alt 1-1) and any price differences if installation was in the fall or the spring (Alt 1-2). Results were:

Contractor	Base Bid	Alt 1-1	Alt 1-2
Aqua Recreation	\$134,646.00	\$ 2,500	\$0.00
Splashtacular	\$124,758.00	\$11,500	\$0.00

It was noted that the Base Bid from Aqua Recreation was submitted incorrectly and was corrected. Mark Boland, representative from Aqua Recreation, explained and verified that his company had submitted the bid by separating the base price and installation cost. Since the bid specified that the Base Bid should be the price of the slide including installation, Aqua Recreation's base bid of \$99,995 and installation cost of \$34,651 were added together totaling \$134,646.

Burbach Aquatics recommended awarding the bid to Splashtacular. At a later date, but prior to final ordering, a determination will be made regarding the appropriateness and cost effectiveness for the painting of the support structures (Alt 1-1 bid).

MOTION: A motion was made by Mr. O'Donnell to approve the low base bid price from Splashtacular, seconded by Mr. Weis, all in favor and passed.

PUBLIC HEARING ON PLANS & SPECS FOR ROAD IMPROVEMENTS:

Chairman Mohr stated he would accept a motion to open the meeting for the public hearing. Ms. Fennelly made the motion, seconded by Mr. McAleer, and passed.

There was no public comment. Chairman Mohr requested a motion to close the public hearing. Ms. Fennelly made the motion, seconded by Ms. McAleer, and passed.

Approval of Plans & Specs for Road Improvements:

Marc Miller presented maps showing needed road improvements. He asked for approval of these road improvement projects so he can begin requesting bids for the projects.

MOTION: A motion was made by Mr. Weis to approve the plans & specs for road improvements as presented, seconded by Mr. O'Donnell, all in favor and passed.

Employee Background Checks:

Roger Kean explained the need for background checks on all seasonal employees including any volunteers and vendors and how they would be conducted. Working with the Sheriff's department we will be submitting employee names for criminal and sexual offender background checks. If any follow up is necessary Human Resources will determine if any action needs to be taken. Roger requested that the Board approve a change in policy requiring employee background checks on all seasonal, volunteers, vendors, and Americorp employees.

MOTION: A motion was made by Ms. McAleer approving a policy requiring background checks as stated, seconded by Mr. Weis, all in favor and passed.

Request to use Scott County Park by Iowa SIDS Foundation:

We received a letter from Elizabeth VanDerSchaaf, QC Area Walk for the Future Coordinator, requesting permission to hold their 8th Annual Iowa SIDS Foundation Walk at Scott County Park on Saturday, August 25, 2007.

MOTION: A motion was made by Mr. O'Donnell to approve the use of Scott County Park for the Iowa SIDS Foundation Walk on the date requested, seconded by Ms. Fennelly, all in favor and passed.

Golf Report:

The submitted golf report was reviewed and discussed.

Emerald Ash Borer & Firewood Resolution:

Marc Miller presented information regarding the need to prohibit firewood being brought into the park from federally quarantined States. He explained the problems the Emerald Ash Borer is causing and that we have staff attending training classes to spot signs of infestation. The Iowa Department of Agriculture has developed signs to alert the public and will be making them available to us for posting in the parks.

MOTION: A motion was made by Mr. Weis that the Resolution to prohibit importation of firewood from all federally quarantined States be adopted, seconded by Ms. Fennelly, all in favor and passed.

The next Board meeting will be Wednesday, May 9, 2007 at 3:00 p.m.

ADJOURNMENT:

MOTION: A motion was made to adjourn by Mr. O'Donnell, seconded by Ms. Fennelly, all in favor and passed.

Chairman

Secretary/Treasurer