

MINUTES

SCOTT COUNTY CONFERENCE BOARD

MONDAY FEBRUARY 5TH, 2018 - 4:00 P.M.

BOARD ROOM – FIRST FLOOR

SCOTT COUNTY ADMINISTRATIVE BUILDING

600 W. 4TH ST. DAVENPORT, IA 52801

A meeting of the Scott County Conference Board was held on Monday February 5th, 2018 at 4:00 p.m. in the Board Room on the first floor of the Scott County Administrative Center, 600 W 4th St, Davenport IA. The purpose of the meeting was for the Board's review and discussion of the Scott County Assessors proposed budget for fiscal year 2018-19. The meeting was called to order at 4:00 p.m. by Board Chair, Tony Knobbe with the following members present (roll call):

Schools:

Gordon Staley - Bettendorf School Board President

Chris Cournoyer - Pleasant Valley District #1 School Board President

Mayors:

Bob Gallagher - Bettendorf

Martin O'Boyle - Eldridge

Michael Limberg - Long Grove

Ron Rice - Panorama Park

Michael Bawden - Riverdale

Supervisors:

Tony Knobbe – Chair

Ken Beck – Vice Chair

Diane Holst

Carol Earnhardt

Other:

Tom McManus – Scott County Assessor

Beth Haney – Office Manager, County Assessor's Office

A quorum was established by the voting units.

Next order of business was to designate the delegates for each voting unit.

Schools – Cournoyer

Mayors – Bawden

Supervisors – Beck

A motion to approve the prior meeting minutes was made by Limberg, second by Beck, all ayes, motion carried.

County Assessor Tom McManus reported on the status of the Assessor's Office, including; Iowa Law concerning the Board, current staff, staffing changes, new digital advertising, new office uniforms, future GIS and website updates and enhanced public features, upcoming 2019 aerial flight of the county, new and changing technology, continuing education and new legislative requirements, an internal family farm tax credit audit, the positive effects of the new departmental vehicles, public safety, and the recent Assessor's performance evaluation. There was discussion of the Assessor's evaluation and the evaluation process as a whole and Gallagher requested a list or report of assessor's duties and functions to possibly be utilized by the Board in the future. Earnhardt suggested 3 to 5 year intervals of formal evaluation of the Assessor's performance. No formal action taken.

McManus then reported on the Board of Review, including; prior year's session and stats, the informal assessment review process, and current status of PAAB/DC appeals.

McManus then reported on building permits, including stats and breakdowns of counts and totals.

McManus then reported on assessments, including; the differences of odd and even assessment years, appeal process and timeline, assessment change stats and breakdowns of counts and totals.

McManus then proposed the budget of the County Assessor's Office, including; introduction of a new staff position and job description, the implementation of a new departmental pay scale, staff salaries with COLA and performance adjustments, employee benefit requirements, and office expenses. He noted that the total budget amount was stable and that the levy was decreasing. There were questions and discussion of staffing and position vacancies, proposed salaries, employee benefits increase, and some office expense line items. A motion to accept the Assessor's proposed budget for public hearing was made by Beck, seconded by Gallagher, all ayes, motion carried.

No old business reported.

When new business was proposed, McManus then reported that Board of Review member Bernice Koeberg's current appointment ends December 31, 2018 and that he has confirmed her

desire to be re-appointed to another 6-year term. A motion to approve the re-appointment of Koeberg to the Board of Review was made by Knobbe, seconded by Gallagher, all ayes, motion carried. No other new business reported.

A motion to set the date of the meeting for public hearing and adoption of the County Assessor's budget for Monday March 5th, 2018 at 4:00 p.m. in the Board Room on the first floor of the Scott County Administrative Center, 600 W 4th St, Davenport IA was made by Beck, seconded by Limberg, all ayes, motion carried.

At 5:15 p.m. a motion to adjourn was made by Beck, second by Limberg, all ayes, motion carried.

Date: _____

Tom McManus,
Conference Board Clerk,
Scott County, Iowa

Date: _____

Tony Knobbe,
Conference Board Chair,
Scott County, Iowa