

February 13<sup>th</sup>, 2017

## **SCOTT COUNTY CONFERENCE BOARD MINUTES**

A meeting of the Scott County Conference Board was held on Monday February 13<sup>th</sup>, 2017 at 3:00 p.m. in the Scott County Board Room on the 1<sup>st</sup> floor of the Scott County Administrative Center, 600 W 4<sup>th</sup> St, Davenport IA. The purpose of the meeting was the Scott County Assessors proposed budget for fiscal year 2017/2018. The meeting was called to order at 3:00 p.m. by Board Chair, Carol Earnhardt with the following members present (roll call):

### Schools:

Heather Witters – Pleasant Valley  
Stacey Struck - Bettendorf

### Mayors:

Martin O’Boyle - Eldridge  
Bob Gallagher - Bettendorf

### Supervisors:

Carol Earnhardt - Chair  
Tony Knobbe – Vice Chair  
Diane Holst  
Ken Beck  
Brinson Kinzer

### Other Members Present:

Tom McManus – County Assessor  
Edward Vieth – Chief Deputy Assessor  
Brian Tiesman – Deputy Assessor  
Beth Haney – Assessor’s Office Manager  
Mahesh Sharma – County Administrator  
David Farmer – Budget Administrative Director

A Legal Quorum was established by the voting units.

A motion was made by Earnhardt to approve the prior meeting minutes, 2nd by Witter, motion carried.

Next order of business was to designate the voting heads.

Schools – Witters

Mayors – O’Boyle

Supervisors - Kinzer

The next order of business was the report of the 2016 Board of Review given by Chief Deputy Vieth followed by the report to the Conference Board by Assessor Tom McManus. A power point presentation was given on the duties and responsibilities of the assessor. Tom then went over the report to the Conference Board outlining the changes in staffing to the office, new office vehicles arriving, and changing technology that will be utilized for appraisers in the field. After questions and discussion, McManus asked the Board about the evaluation and performance of the Assessor that involved a possible 3% step in salary as of January 1<sup>st</sup> 2017. On a motion by Gallagher and a second by Witter, approval was made for a 3% salary increase retroactive to January 1, 2017 for the County Assessor. McManus also told the Board that a vote was needed to approve the re-appointment of Dennis Stolk to the Board of Review for a 6 year term starting January 1<sup>st</sup>, 2017. A motion was made by Kinzer and a second by Witters to approve the re-appointment, all ayes. McManus then asked if the Board wanted him to go over the line items in the proposed budget. Earnhardt suggested that all had copies to review days prior to the meeting and for members to quickly review and questions any specific line items. Gallagher also suggested it be reviewed again and open to discussion for the next public meeting. Discussion then took place on when the Assessor will be revaluing other parts of the County and Cities. Topics ranged from the total number of permits issued in the small towns and County to McManus presenting the “Duties and Responsibilities of the Assessor” presentation to other venues such as Eldridge and Blue Grass City Council. A motion to set the date and time of the next meeting was made by O’Boyle with a second by Kinzer was set for March 6<sup>th</sup> at 4:00 p.m. at the Scott County Administrative Building Board Room, first floor, 600 W 4th St. A motion to adjourn at 5:12 p.m. was made by Kinzer, second by O’Boyle, all ayes.

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Edward Vieth, Clerk

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Carol Earnhardt, Chair