

MINUTES

SCOTT COUNTY BOARD OF REVIEW

FRIDAY MAY 1ST, 2020 – 9:00 A.M.

TELECONFERENCE

Meeting Type:

Opening Session Meeting

Meeting Purpose:

The purpose of this meeting is to assemble the Local Board of Review and officially open the session, as provided in Section 441 in the Code of Iowa.

Call Meeting to Order:

At 9:03 a.m. Tim Downing called the meeting to order.

Roll Call / Attendees:

Timothy Downing – Board Chair

Tom McManus – County Assessor

Dennis Stolk – Board Member

John Kelly – Deputy Assessor

Bernice Koberg – Board Clerk

Amber Bentley – Assessor’s Office

Election of Board Members:

Not applicable. (Board elected officers at prior meeting)

Public Notice Confirmation:

There was verbal confirmation that the meeting was held in compliance with Iowa Code Section 21, and that public notice of the meeting was posted in a public place(s) at least 24 hours in advance.

Review Prior Meeting Minutes:

The Board reviewed the prior meeting minutes. A motion to adopt the minutes was made by Koberg, seconded by Stolk, all ayes, motion carried.

Establish and Adopt Board Session Rules and Procedures:

The Board members individually reviewed the 2020 Procedural Rules of the Board. A motion was made by Stolk to adopt this document as the rules and regulations for the session, seconded by Koberg, all ayes, motion carried.

The Board requested the Assessor research and verify how the Board should legally handle when someone petitions under a certain ground but doesn’t prove their case, but proves another ground they didn’t file under. Currently the Board simply denies the ground petitioned under and approves the other ground. Is this correct/okay? Or should they officially “act on their own” and vote twice, once for the denial of the original ground and once for the approval on the new ground? Or should they do something different?

Petition Counts Report:

The Board reviewed the most recent breakdown of petitions submitted to date.

Coordination of Board Member Calendars:

Based on the petition counts report, the Board discussed hearing dates and times to dispose of all petitions.

Scheduling of Hearing Dates and Times & Session Adjournment:

The Board scheduled hearing dates and times for the session and possible dates to adjourn the session. The Board also approved the clerk to contact all oral hearing petitioners and verify an oral hearing is truly desired. If so, clerk will send all information with hearing scheduling letter. If not, clerk will change oral request to non-oral.

Higher Appeal Report:

None discussed.

Old Business:

Board of Review action reasons were discussed.

New Business:

The Assessor's office individually presented nine 2020 assessment corrections to the Board and twenty 2019 prior year corrections. Stolk moved that the Board approve all corrections as a group. Koberg 2nd. All ayes carried the motion. All corrections approved.

Meeting Adjournment:

At 9:41 a.m. there was a motion to adjourn the meeting made by Stolk, seconded by Koberg, all ayes, meeting adjourned.

Timothy Downing _____ Date _____

Dennis Stolk _____ Date _____

Bernice Koberg _____ Date _____