

MINUTES

SCOTT COUNTY BOARD OF REVIEW

Tuesday, April 14, 2020 - 10:00 AM

Conference Call

(600 W 4th Street, Davenport, Iowa 52801)

Meeting Type:

Board of Review Organizational and Session Preparation Meeting

Meeting Purpose:

The purpose of this meeting is to organize the Local Board of Review and prepare for the upcoming session, as provided in Section 441 in the Code of Iowa.

Call to Order

Meeting was called to order at 10:04am

Roll Call / Attendees:

Timothy Downing - Board Member

Tom McManus - County Assessor

Dennis Stolk - Board Member

John Kelly - Deputy Assessor

Bernice Koberg - Board Member

Amber Bentley - Assessor's Office

Public Notice Confirmation:

There was verbal confirmation that the meeting was held in compliance with Iowa Code Section 21, and that public notice of the meeting was posted in a public place(s) at least 24 hours in advance.

Election of Board Officers:

The Board members discussed and agreed that the Board Officers for the session will be as follows:

Tim Downing - Board Chair

Bernice Koberg - Board Clerk

A motion to elect the Board Officers was made by Stolk, seconded by Koberg, all ayes, motion carried.

Review of Prior Meeting Minutes:

The previously approved and signed meeting minutes from last year's session were reviewed by the Board members. Nothing discussed.

Establish Rules and Procedures:

The Board members discussed the extended session due to COVID-19. The Board members individually reviewed the 2019 Regular Session – Rules and Regulation of the Board. There was discussion with much focus on #6 and #14, and certain changes were recommended.

- Due to the COVID-19 pandemic, there was a discussion by the Board to change all oral hearings to non-oral hearings. All members agreed.
- Board members requested Assessor to discuss legality of this with Asst Co Atty and report back at May 1 meeting.
- If Co Atty's opinion that must do orals, will do phone hearings only.
- If do phone hearings, will add contact info to public agenda and add to individual hearing letters, etc.

Coordinate Board Member Calendars:

The Board members reviewed and discussed their individual calendars and dates available for the session

Schedule Meetings/Hearings Dates and Times:

The Board did not discuss specific hearing dates and times for the session.

Petition Counts Report:

The Board reviewed current petitions counts to date and from the prior session. Petitions counts were broken down by class, and oral versus non-oral, etc. Nothing new discussed.

Higher Appeal Report:

The Board reviewed the higher appeal report from the prior session. Nothing new discussed.

Old Business:

There was follow up discussion from prior meetings in regards to having all subpoenas served to the County Attorney, the Board’s attorney, instead of to the Board members themselves. The Board requested Assessor to follow up again with Asst Co Atty and report back how to do this and also get word to public.

New Business:

No new business was discussed.

Meeting Adjournment:

At 10:48am there was a motion to adjourn the meeting made by Koberg, seconded by Stolk, all ayes, meeting adjourned.

Timothy Downing _____

Dennis Stolk _____

Bernice Koberg _____