

MINUTES

SCOTT COUNTY BOARD OF REVIEW

THURSDAY OCTOBER 10TH, 2019 – 11:08 A.M.

CONFERENCE ROOM 638 – SIXTH FLOOR

SCOTT COUNTY ADMINISTRATIVE BUILDING

600 W. 4TH ST. DAVENPORT, IA 52801

Meeting Type:

Special Session, Opening Meeting

Meeting Purpose:

The purpose of this meeting is to organize the Local Board of Review and open the upcoming special session, as provided in Section 441.47; 441.49 in the Code of Iowa.

Call Meeting to Order:

At 11:08 a.m. Downing called the meeting to order.

Roll Call / Attendees:

Timothy Downing – Board Chair

Tom McManus – County Assessor

Dennis Stolk – Board Member

John Kelly – Deputy Assessor

Bernice Koberg – Board Clerk

Amber Bentley – Assessor's Office

Public Notice Confirmation:

There was verbal confirmation that this meeting was held in compliance with Iowa Code Section: 21; 21.5; 21.6. A copy of the Equalization Public Newspaper Notice was given to the Board of Review members.

Review Prior Meeting Minutes:

The previously approved and signed meeting minutes from regular session were reviewed by the Board members. Nothing discussed. A motion to adopt the minutes was made by Stolk, seconded by Koberg, all ayes, motion carried.

Election of Board Members:

Election of Board Members will remain the same as regular session.

Timothy Downing – Board Chair

Dennis Stolk – Board Member

Bernice Koberg – Board Clerk

A motion was made by Stolk, seconded by Koberg, all ayes, motion carried.

Establish and Adopt Board Session Rules and Procedures:

The Board individually reviewed the 2019 Special Session - Rules and Regulations of the Board that had previously been tabled and a change was recommended.

- The Board members requested additional time between hearings to review cases. A motion was made by Koberg to adopt the 2019 Board Special Session - Rules and Regulation, seconded by Stolk, all ayes, motion carried.

Petition Counts Report:

The Board reviewed the 2019 Board of Review - Regular Session Report to the Director of Revenue. Nothing discussed.

Coordinate Board Member Calendars:

The Board discussed and coordinated their individual calendars and coordinated with each member's calendar.

Schedule Meetings/Hearing Dates and Times:

The Board discussed tentative upcoming meetings and hearing dates and times.

Higher Appeal Report:

The Board reviewed the higher appeal report. Nothing discussed.

Old Business:

None discussed.

New Business:

Assessor McManus informed the Board to review the 2019 Board of Review Report provided by the Iowa Department of Revenue and the Board of Review Guidelines per the Iowa Law 441.49.

Meeting Adjournment:

At 12:00 p.m. there was a motion to adjourn the meeting made by Koberg, seconded by Stolk, all ayes, meeting adjourned.

Timothy Downing	<u>Timothy W. Downing</u>	Date	<u>11/4/19</u>
Dennis Stolk	<u>Dennis L. Stolk</u>	Date	<u>11/8/19</u>
Bernice Koberg	<u>Bernice Koberg</u>	Date	<u>11-4-19</u>