

**SUMMARY OF
ADMINISTRATION RECOMMENDATION
ON THE
SCOTT COUNTY
FY11 BUDGET**



February 4, 2010

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CAPITAL PROJECTS

CALENDAR OF EVENTS

BOARD OF SUPERVISORS GOAL SETTING FOR 2010-2015 AND POLICY AND MANAGEMENT PRIORITY FOR 2010-2011

The Scott County Board of Supervisors held a Special Committee of the Whole session on January 11, 2010 to identify goals and priorities.

GOALS 2010 – 2015

Financially Sound County Government

Growing County

Healthy Safe Community

Service Excellence with P.R.I.D.E.

Regional Leadership by Scott County

Leader as a Sustainable County

POLICY AGENDA 2010-2011

TOP PRIORITY

- Balanced Budget with Fund Balance
- IT Master Plan
- Mental Health Funding
- Air Quality Pledge
- Blue Ribbon Committee II

HIGH PRIORITY

- Rail Service: Chicago to Iowa City
- Rock Island Arsenal: Marketing and Lobbying
- Lake Canyada Resolution
- County Space Needs
- Sustainability Plan for County

MANAGEMENT AGENDA 2010-2011

TOP PRIORITY

- Vendor Cost Analysis
- Diversion Programs: Performance Measurement
- EMA Education
- County Fleet Evaluation
- QC First: Performance Monitoring

HIGH PRIORITY

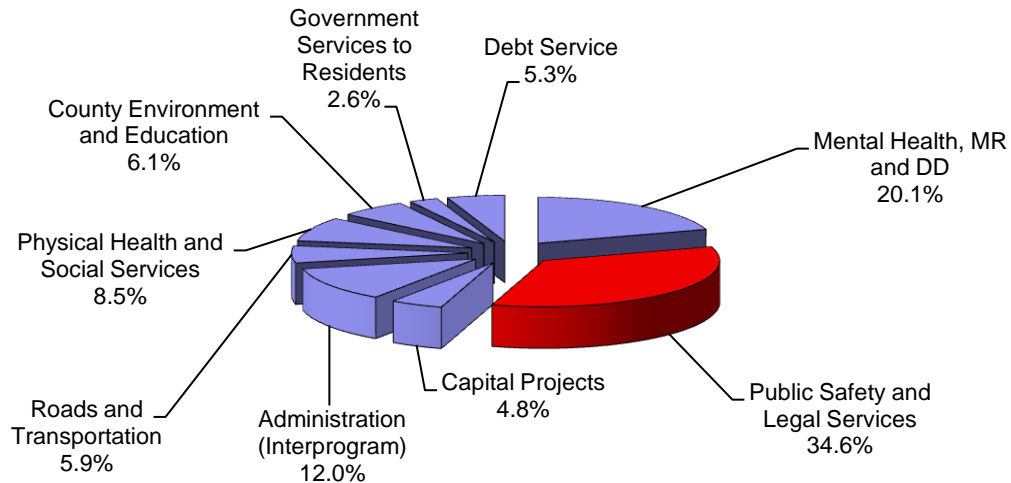
- Executive Volunteer Program
- Energy Audits/Actions
- Lost Grove Lake: I JOBS Funding
- Health Director: Transition

SCOTT COUNTY FY11 BUDGET REVIEW

APPROPRIATIONS BY SERVICE AREA

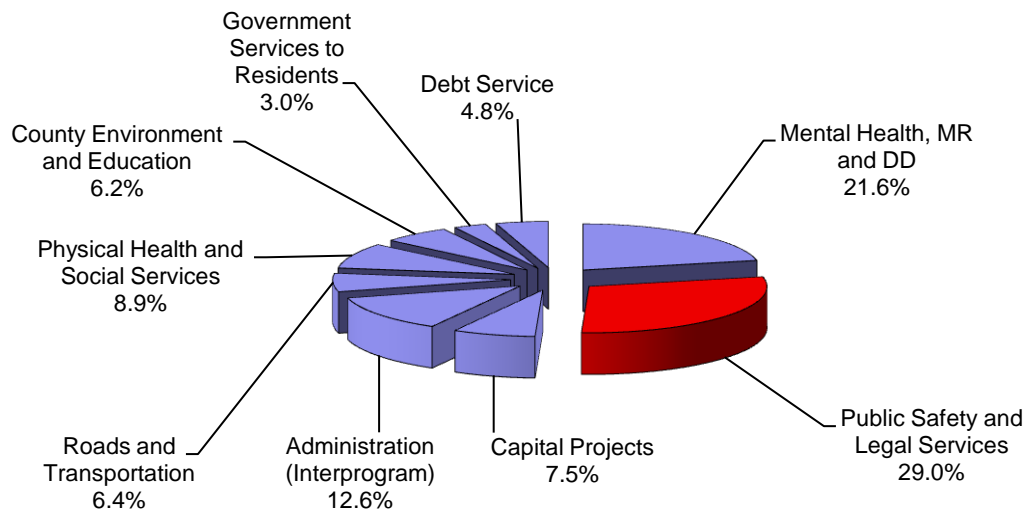
Budgeted Funds Only

FY11 BUDGET: \$79,406,199



Public Safety and Legal Services is the largest single expenditure area of the County. The increase in appropriations in this service area as well as debt service is due to SECC funding beginning in FY11.

FY10 BUDGET: \$72,628,952



SCOTT COUNTY FY11 BUDGET REVIEW

SERVICE AREA DESCRIPTIONS

PUBLIC SAFETY AND LEGAL SERVICES

Includes Sheriff programs - Patrol & Investigations, Jail and Jail Health Services; debt (lease) payment to the Public Safety Authority for the expansion/renovation of the existing jail sites; service of civil papers and Prisoner Transportation; Juvenile Court Services programs including the Juvenile Detention Center; County Attorney programs - Criminal Prosecution, Child Support Recovery, and Corporate Counsel/Civil Division; other court costs including grand jury costs and juvenile justice base costs; all ambulance services; and Disaster Services.

PHYSICAL HEALTH AND SOCIAL SERVICES

Includes Health Department programs - Environmental Health, and Disease Prevention & Health Promotion; Community Health Care - Other Services; Genesis Visiting Nurse/Homemaker programs - Public Health Nursing and Home Support Services; Community Services Department programs - General Relief and Veteran Services; Human Services program - Administrative Support; Commission on Aging programs - Outreach, Transportation, Day Care, Volunteer Services, Leisure Services and Congregate Meals; Community Health Care program - Community Services clients; Center for Alcohol & Drug Services programs - Outpatient and Residential.

MENTAL HEALTH, MR AND DD SERVICES

Includes - State Institutions; Community Services programs - Mental Health, and Commitment/Advocacy; Human Services program - Case Management; Handicapped Development Center programs - Residential, Vocational and Developmental Services; Vera French Community Health Center programs - Outpatient, Community Services, Community Support Services, Case Management, Inpatient, Residential, Day Treatment and Case Monitoring Services.

COUNTY ENVIRONMENT AND EDUCATION SERVICES

Includes Conservation programs - Parks and Recreation; Planning and Development Department program - Code Enforcement; Bi-State Metropolitan Planning Commission program; Humane Society program; Quad-City Convention/Visitors Bureau program; Quad-City Development Group program; and Scott Soil Conservation District program. Library program; Mississippi Valley Fair program.

ROADS AND TRANSPORTATION SERVICES

Includes Secondary Roads Department programs - Administration and Engineering, Roadway Maintenance, and other general roadway expenses.

GOVERNMENT SERVICES TO RESIDENTS

Includes Auditor's program - Election; Recorder Department programs - Administration and Public Records; Treasurer Department programs - Motor Vehicle Registration and County General Store.

ADMINISTRATION (INTERPROGRAM) SERVICES

Includes County Administrator program; Auditor's Department programs - Business/Finance and Taxation; Information Technology programs; Facility and Support Services Department programs; Non-Departmental program - Insurance Costs, Professional Services and Contingency; Human Resources Department; Board of Supervisors; Treasurer's Department programs - Tax Collection and Accounting/Finance.

DEBT SERVICE

Includes the Scott Solid Waste Commission Bond Issue, the River Renaissance Vision Iowa project bond issue, and the GIS Development/Implementation Bond Issue.

CAPITAL IMPROVEMENTS

Includes Secondary Roads projects; Conservation projects; and general projects.

SCOTT COUNTY FY11 BUDGET REVIEW

APPROPRIATION SUMMARY BY SERVICE AREA

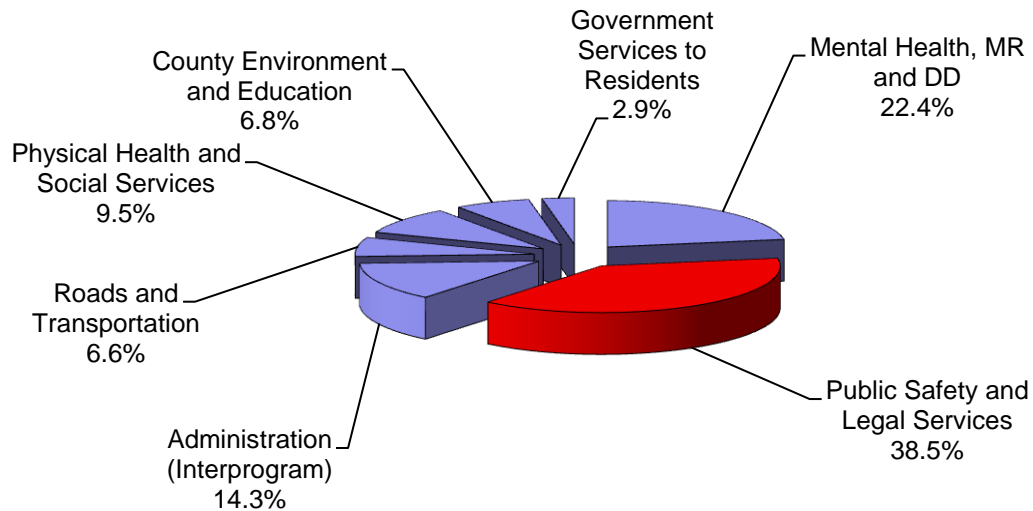
SERVICE AREA	<u>FY10 Budget</u>	<u>FY11 Request</u>	<u>% Change</u>	<u>Amount Increase (Decrease)</u>	<u>Admin Rec</u>	<u>% Change</u>	<u>Amount Increase (Decrease)</u>
Public Safety & Legal Services	\$ 21,096,860	\$ 27,330,154	29.5%	\$ 6,233,294	\$ 27,473,194	30.2%	\$ 6,376,334
Physical Health & Social Services	6,450,593	6,437,791	-0.2%	(12,802)	6,752,648	4.7%	302,055
Mental Health, MR & DD	15,717,029	16,631,254	5.8%	914,225	15,966,886	1.6%	249,857
County Environment & Education	4,478,290	4,909,825	9.6%	431,535	4,876,146	8.9%	397,856
Roads & Transportation	4,646,000	4,721,000	1.6%	75,000	4,721,000	1.6%	75,000
Government Services to Residents	2,160,977	2,076,671	-3.9%	(84,306)	2,078,671	-3.8%	(82,306)
Administration (Interprogram)	<u>9,179,333</u>	<u>9,105,254</u>	-0.8%	<u>(74,079)</u>	<u>9,515,111</u>	3.7%	<u>335,778</u>
SUBTOTAL OPERATING BUDGET	63,729,082	71,211,949	11.7%	7,482,867	71,383,656	12.0%	7,654,574
Debt Service	3,460,705	4,188,885	21.0%	728,180	4,188,885	21.0%	728,180
Capital Projects	<u>5,439,165</u>	<u>3,833,658</u>	-29.5%	<u>(1,605,507)</u>	<u>3,833,658</u>	-29.5%	<u>(1,605,507)</u>
SUBTOTAL COUNTY BUDGET	72,628,952	79,234,492	9.1%	6,605,540	79,406,199	9.3%	6,777,247
Golf Course Operations	<u>1,142,867</u>	<u>1,102,312</u>	-3.5%	<u>(40,555)</u>	<u>1,102,312</u>	-3.5%	<u>(40,555)</u>
TOTAL	<u>\$ 73,771,819</u>	<u>\$ 80,336,804</u>	8.9%	<u>\$ 6,564,985</u>	<u>\$ 80,508,511</u>	9.1%	<u>\$ 6,736,692</u>

SCOTT COUNTY FY11 BUDGET REVIEW

APPROPRIATIONS BY SERVICE AREA

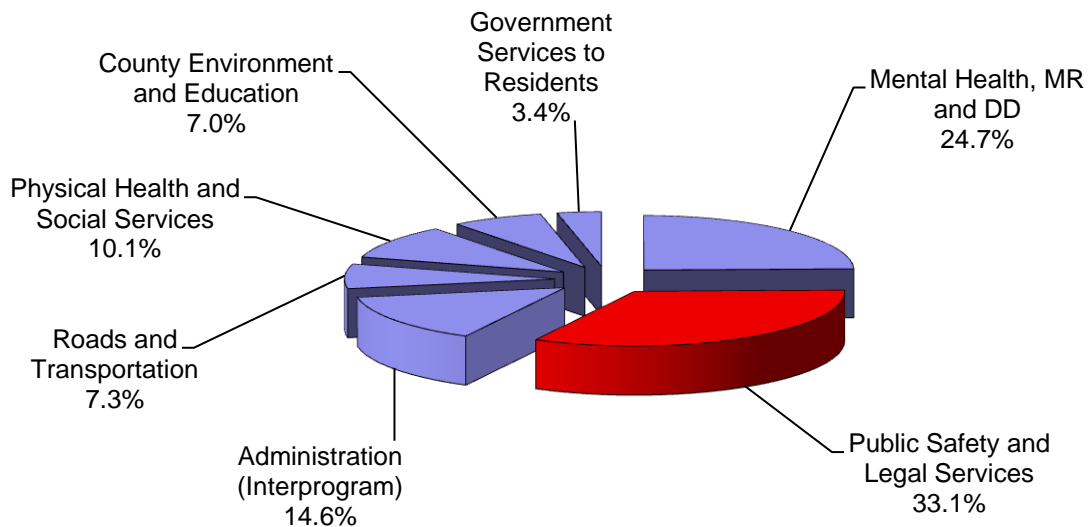
Operating Budget Only

FY11 BUDGET: \$71,383,656



Public Safety and Legal Services is the largest single expenditure area of the County's operating budget followed by the State mandated Mental Health service area. There is great concern about adequate State funding for Mental Health services.

FY10 BUDGET: \$63,729,082



SCOTT COUNTY FY11 BUDGET REVIEW

REVENUE SUMMARY

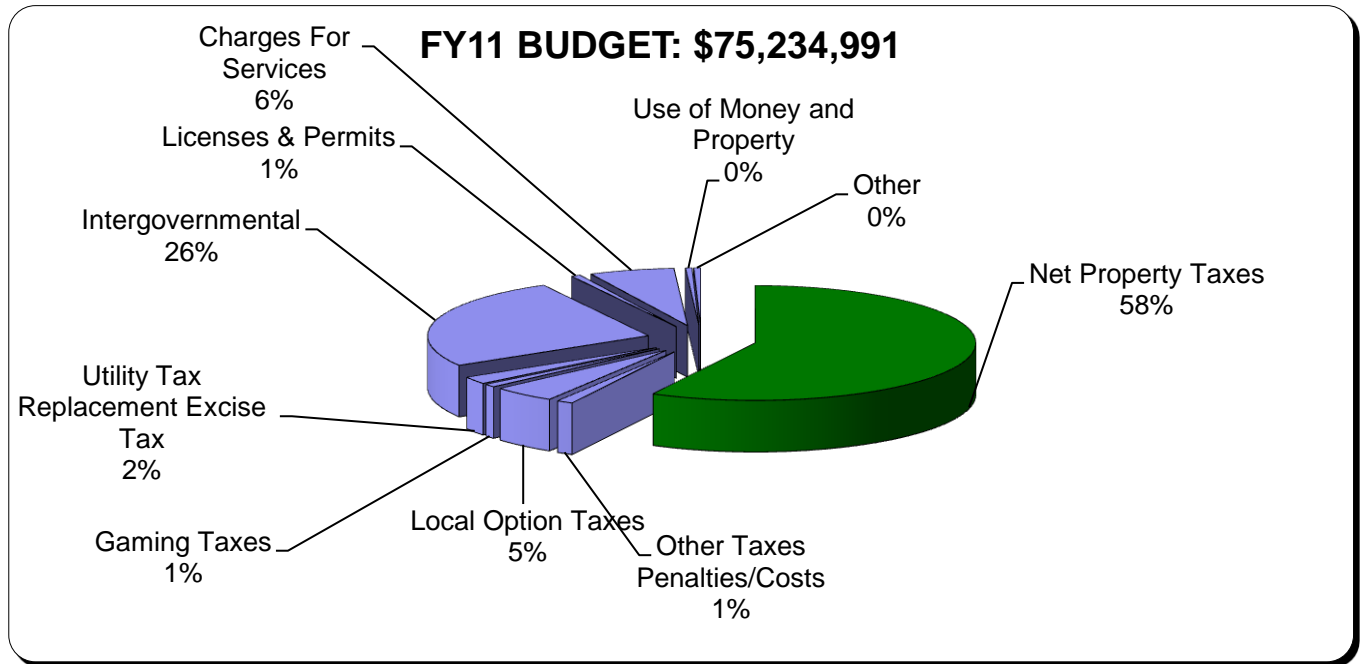
Budgeted Funds

	<u>FY10 Budget</u>	<u>FY11 Request</u>	<u>% Change</u>	<u>Amount Increase (Decrease)</u>	<u>Admin Rec</u>	<u>% Change</u>	<u>Amount Increase (Decrease)</u>
REVENUES							
Taxes Levied on Property	\$ 37,429,567	\$ 44,692,121	19.4%	\$ 7,262,554	\$ 44,306,367	18.4%	\$ 6,876,800
Less: Uncollected Delinquent Taxes-Levy Year	19,860	27,976	40.9%	8,116	27,976	40.9%	8,116
Less: Credits To Taxpayers	988,307	940,432	-4.8%	(47,875)	940,432	-4.8%	(47,875)
Net Current Property Taxes	<u>36,421,400</u>	<u>43,723,713</u>	20.0%	<u>7,302,313</u>	<u>43,337,959</u>	19.0%	<u>6,916,559</u>
Add: Delinquent Property Tax Revenue	<u>19,860</u>	<u>27,976</u>	40.9%	<u>8,116</u>	<u>27,976</u>	40.9%	<u>8,116</u>
Total Net Property Taxes	36,441,260	43,751,689	20.1%	7,310,429	43,365,935	19.0%	6,924,675
Penalties, Interest & Costs On Taxes	725,000	825,000	13.8%	100,000	825,000	13.8%	100,000
Other County Taxes	<u>65,252</u>	<u>66,852</u>	2.5%	<u>1,600</u>	<u>66,852</u>	2.5%	<u>1,600</u>
Total Other Taxes, Penalties & Costs	790,252	891,852	12.9%	101,600	891,852	12.9%	101,600
Local Option Taxes	3,896,864	3,500,000	-10.2%	(396,864)	3,500,000	-10.2%	(396,864)
Gaming Taxes	735,000	625,000	-15.0%	(110,000)	625,000	-15.0%	(110,000)
Utility Tax Replacement Excise Tax	1,422,983	1,561,314	9.7%	138,331	1,547,631	8.8%	124,648
Intergovernmental :							
State Shared Revenues	2,876,499	3,305,903	14.9%	429,404	3,305,903	14.9%	429,404
State Grants & Reimbursements	9,525,779	7,867,787	-17.4%	(1,657,992)	7,867,787	-17.4%	(1,657,992)
State/Federal Pass Through Grants	1,616,891	2,946,677	82.2%	1,329,786	3,218,203	99.0%	1,601,312
State Credits Against Levied Taxes	988,307	940,432	-4.8%	(47,875)	940,432	-4.8%	(47,875)
Other State Credits	4,205,708	3,502,837	-16.7%	(702,871)	3,502,837	-16.7%	(702,871)
Federal Grants & Entitlements	10,000	10,000	-	-	10,000	-	-
Contr & Reimb From Other Govts	829,453	528,419	-36.3%	(301,034)	528,419	-36.3%	(301,034)
Payments in Lieu of Taxes	<u>4,055</u>	<u>4,055</u>	-	<u>-</u>	<u>4,055</u>	-	<u>-</u>
Subtotal Intergovernmental	20,056,692	19,106,110	-4.7%	(950,582)	19,377,636	-3.4%	(679,056)
Licenses & Permits	504,120	507,870	0.7%	3,750	507,870	0.7%	3,750
Charges For Services	4,599,593	4,682,773	1.8%	83,180	4,682,773	1.8%	83,180
Use of Money & Property	864,732	473,171	-45.3%	(391,561)	360,671	-58.3%	(504,061)
Other:							
Miscellaneous	366,912	299,123	-18.5%	(67,789)	299,123	-18.5%	(67,789)
Bond Proceeds	-	-	-	-	-	-	-
Proceeds of Fixed Asset Sales	<u>51,777</u>	<u>76,500</u>	47.7%	<u>24,723</u>	<u>76,500</u>	47.7%	<u>24,723</u>
Total Other	418,689	375,623	-10.3%	(43,066)	375,623	-10.3%	(43,066)
Total Revenues & Other Sources	<u>\$ 69,730,185</u>	<u>\$ 75,475,402</u>	8.2%	<u>\$ 5,745,217</u>	<u>\$ 75,234,991</u>	7.9%	<u>\$ 5,504,806</u>

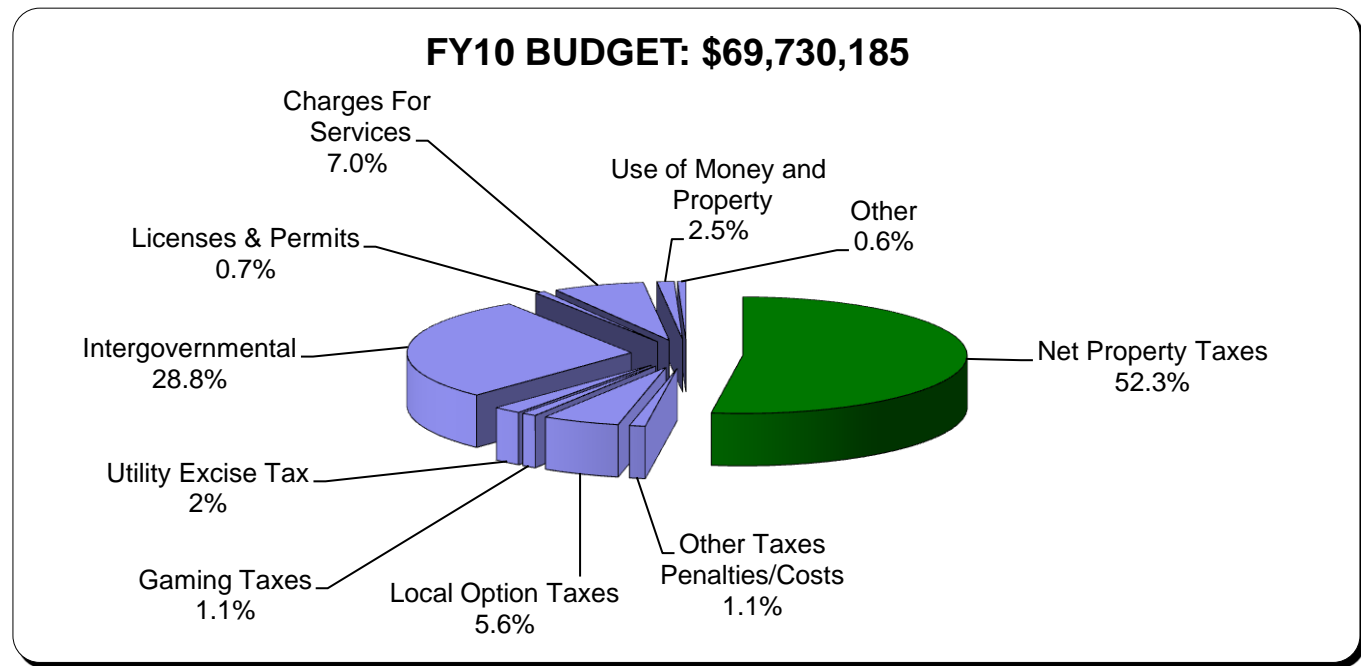
SCOTT COUNTY FY11 BUDGET REVIEW

COUNTY REVENUES BY SOURCE

Budgeted Funds

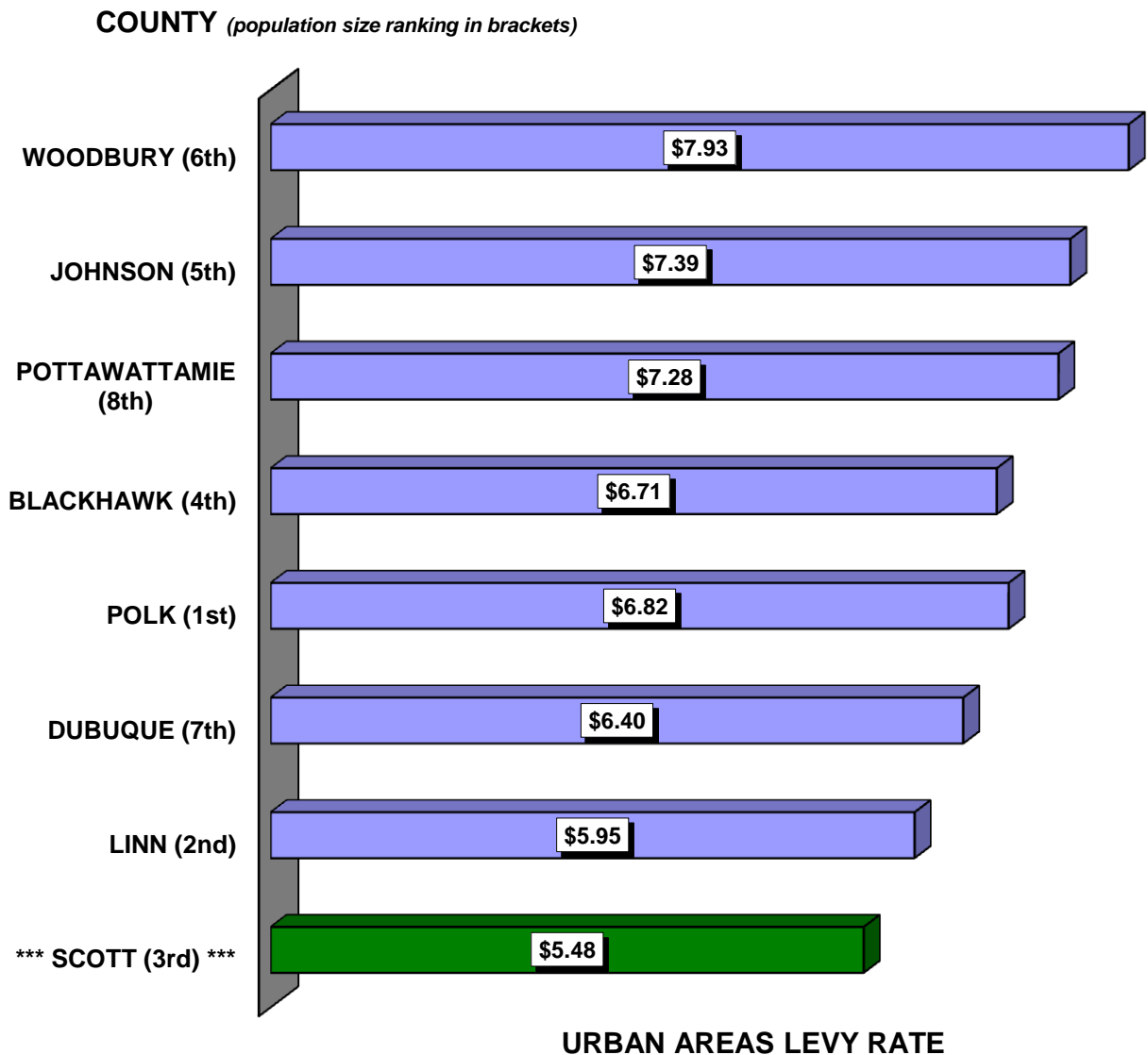


Net property taxes represent over half of all revenues collected by the County.



SCOTT COUNTY FY11 BUDGET REVIEW

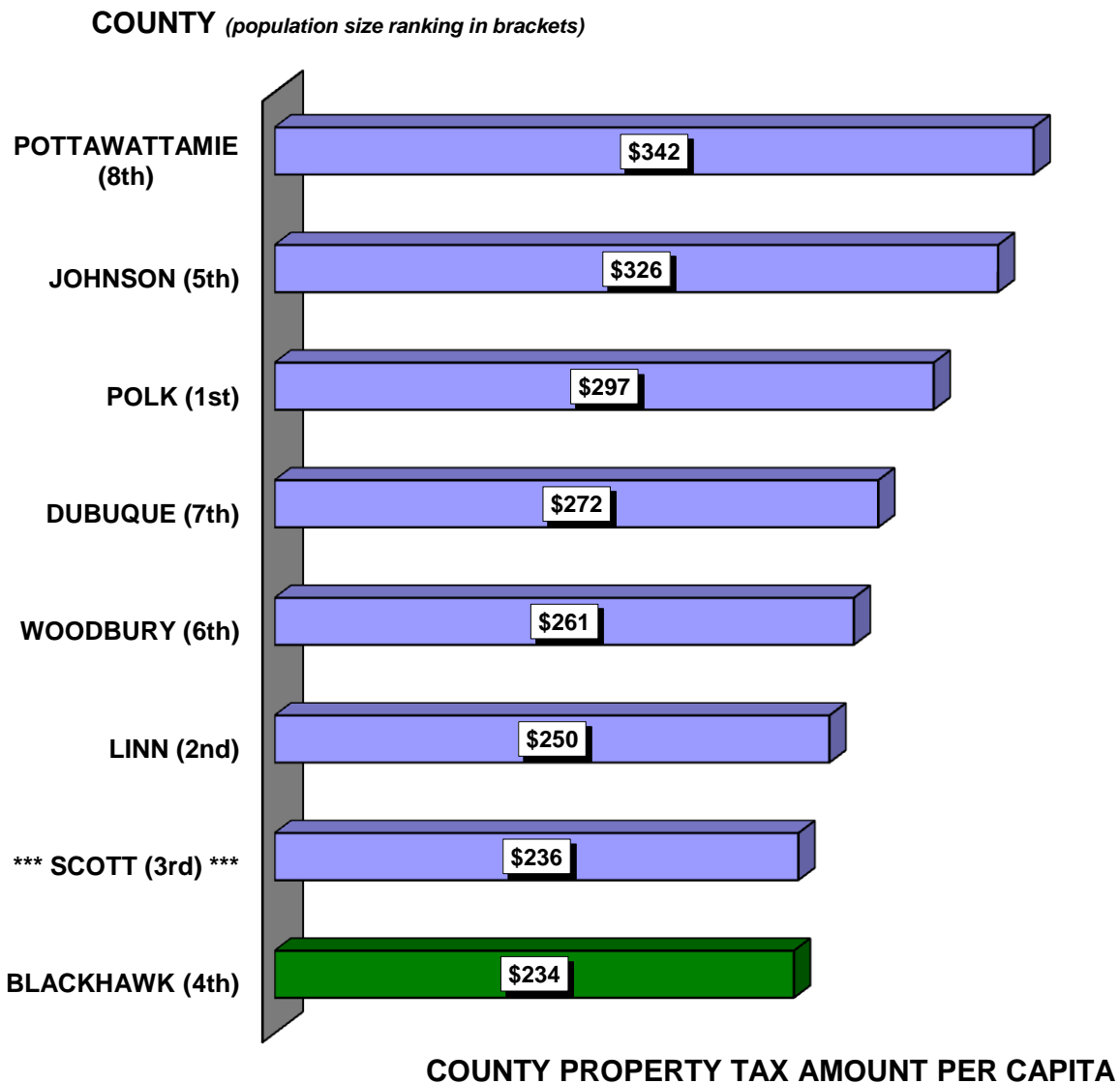
FY10 URBAN AREAS TAX LEVY RATE FOR THE EIGHT LARGEST METROPOLITAN IOWA COUNTIES



While ranking 3rd in size Scott County ranks *LOWEST* among the eight largest metropolitan Iowa Counties in the urban areas tax levy rate amount for Fiscal Year 2009-10.

SCOTT COUNTY FY11 BUDGET REVIEW

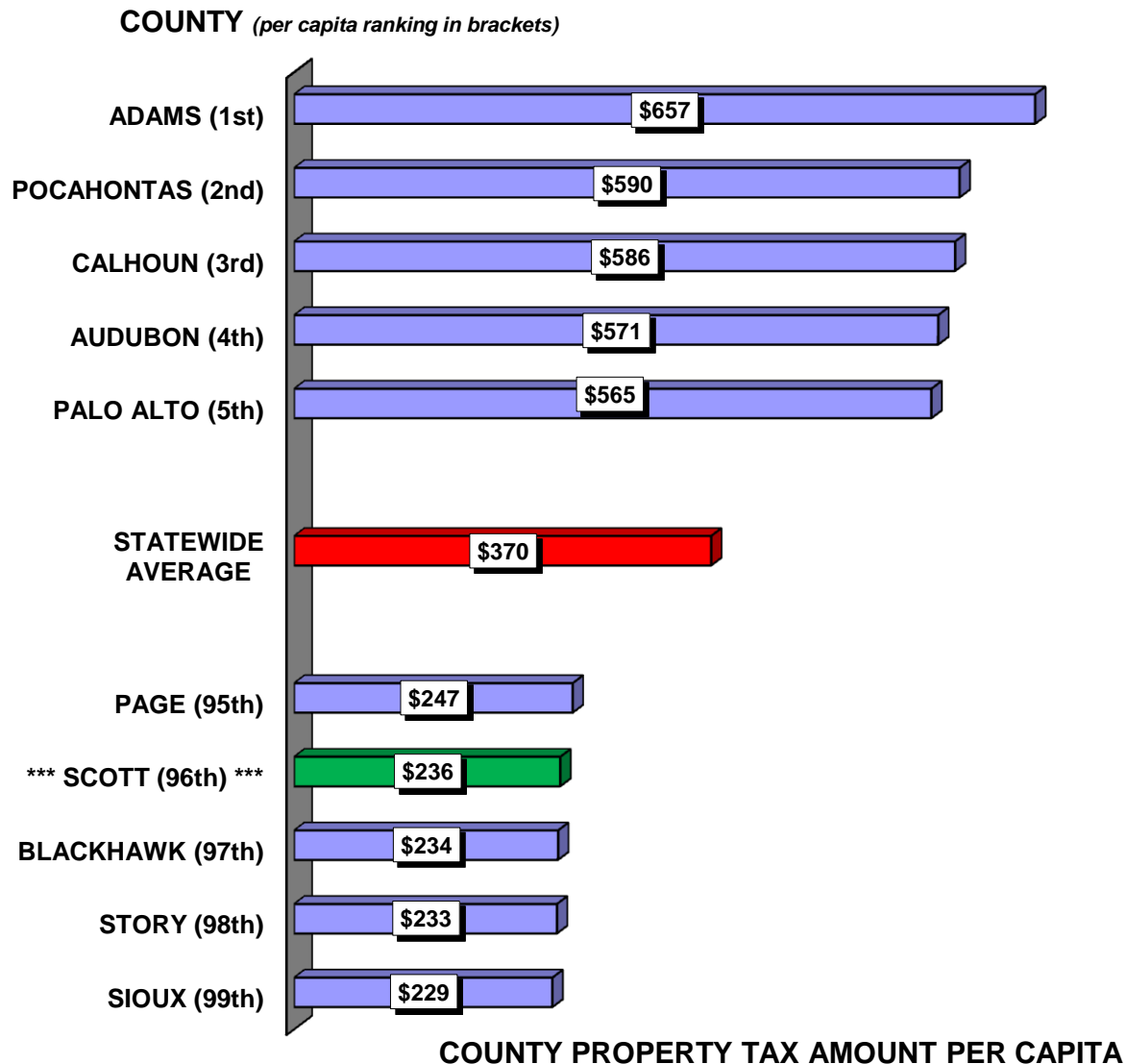
FY10 COUNTY PROPERTY TAX AMOUNT PER CAPITA FOR THE EIGHT LARGEST METROPOLITAN IOWA COUNTIES



While ranking 3rd in size Scott County ranks second *LOWEST* among the eight largest metropolitan Iowa Counties in the County property tax per capita amount for Fiscal Year 2009-10. These figures are based on 2008 population estimates.

SCOTT COUNTY FY11 BUDGET REVIEW

FY10 COUNTY PROPERTY TAX AMOUNT PER CAPITA WHERE SCOTT COUNTY RANKS AMONG ALL 99 COUNTIES

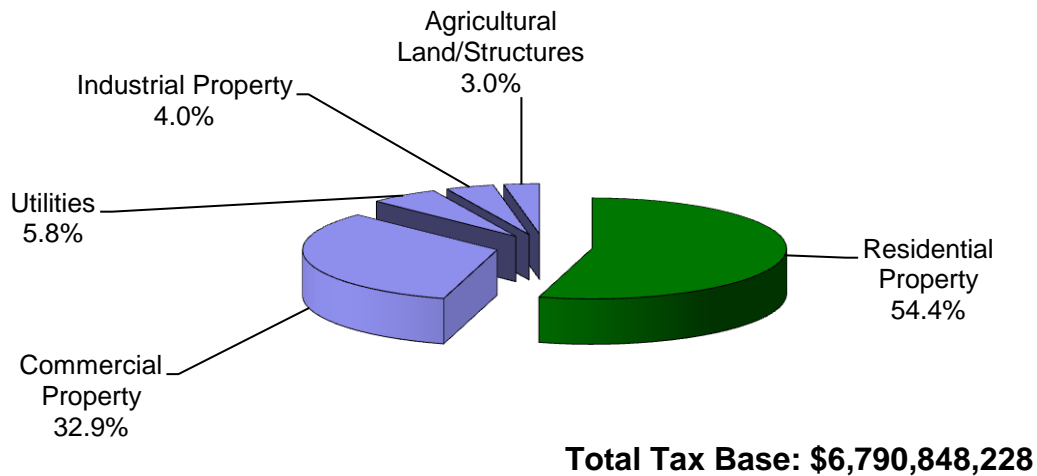


Scott County has the 4th *LOWEST* county property tax amount per capita of *all ninety-nine* Iowa counties for Fiscal Year 2009-10.

SCOTT COUNTY FY11 BUDGET REVIEW

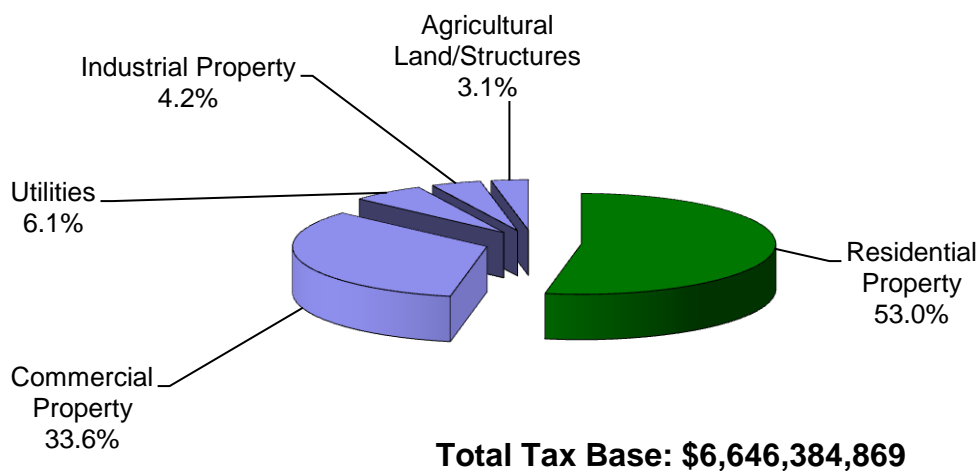
TAXABLE VALUATION BY CLASS OF PROPERTY

FY11 TAXABLE VALUATION



Residential property valuations represent over half of the County's tax base. Residential valuations would represent 70%, however, the State mandated rollback percentage shifts the tax burden to other classes.

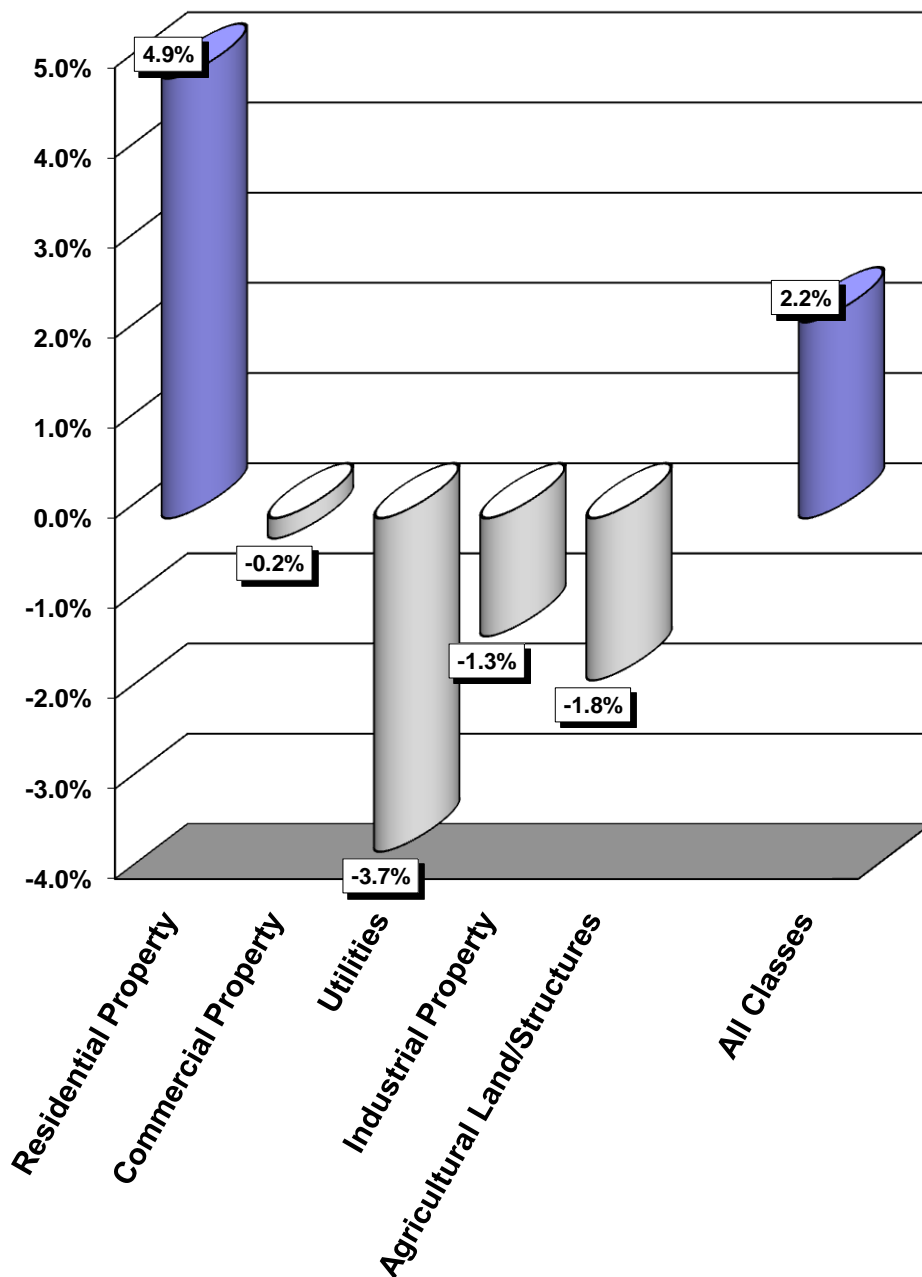
FY10 TAXABLE VALUATION



SCOTT COUNTY FY10 BUDGET REVIEW

CHANGES IN TAX BASE FROM LAST YEAR BY CLASS

Change from FY10 to FY11



The overall taxable valuation amount for Scott County increased 2.2% over the previous year. Commercial taxable valuations decreased .2%. Industrial decreased 1.3% Residential property increased 4.9% in total residential taxable value. Agricultural land/structures decreased by 1.8%. These valuations are net of State rollbacks for residential (46.9094%), ag land/structures (66.2715%) There were no rollbacks for commercial, industrial, or utility property.

SCOTT COUNTY FY11 BUDGET REVIEW

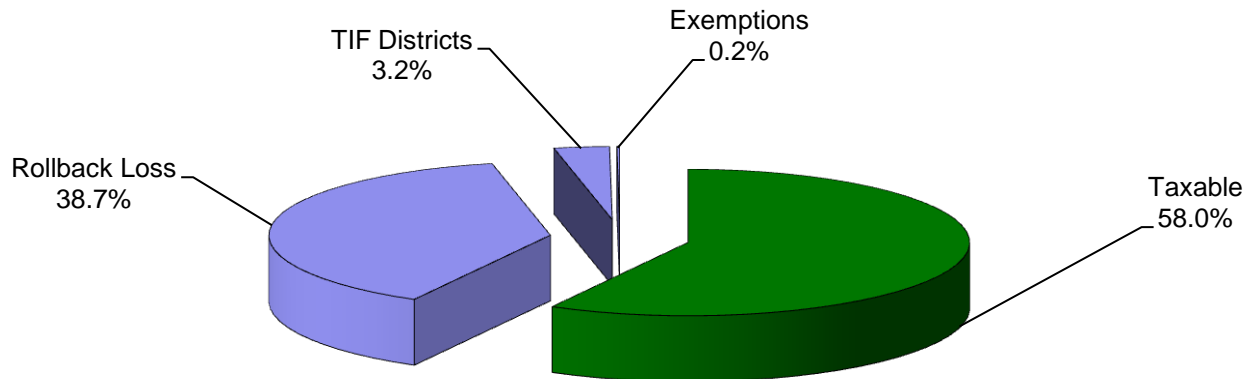
TAXABLE PROPERTY VALUATION COMPARISON

	<u>January 1,2008</u> <u>For FY10</u>	<u>% of</u> <u>Total</u>	<u>January 1,2009</u> <u>For FY11</u>	<u>% of</u> <u>Total</u>	<u>Amount</u> <u>Change</u>	<u>%</u> <u>Change</u>
COUNTY-WIDE						
Residential Property	3,522,876,192	53.0%	3,694,634,108	54.4%	171,757,916	4.9%
Commercial Property	2,236,313,362	33.6%	2,231,338,919	32.9%	(4,974,443)	-0.2%
Utilities	407,227,695	6.1%	392,178,581	5.8%	(15,049,114)	-3.7%
Industrial Property	275,957,492	4.2%	272,349,143	4.0%	(3,608,349)	-1.3%
Agricultural Land/Structures	204,010,128	3.1%	200,347,477	3.0%	(3,662,651)	-1.8%
Total	<u>6,646,384,869</u>	<u>100.0%</u>	<u>6,790,848,228</u>	<u>100.0%</u>	<u>144,463,359</u>	<u>2.2%</u>
UNINCORPORATED AREAS						
Residential Property	453,046,527	57.9%	476,561,884	59.7%	23,515,357	5.2%
Commercial Property	58,914,931	7.5%	60,732,217	7.6%	1,817,286	3.1%
Utilities	93,321,061	11.9%	86,736,891	10.9%	(6,584,170)	-7.1%
Industrial Property	1,761,870	0.2%	1,734,420	0.2%	(27,450)	-1.6%
Agricultural Land/Structures	175,733,170	22.4%	172,851,860	21.6%	(2,881,310)	-1.6%
Total	<u>782,777,559</u>	<u>100.0%</u>	<u>798,617,272</u>	<u>100.0%</u>	<u>15,839,713</u>	<u>2.0%</u>
Property in Cities	5,863,607,310	88.2%	5,992,230,956	88.2%	128,623,646	2.2%
Property in Rural Areas	<u>782,777,559</u>	<u>11.8%</u>	<u>798,617,272</u>	<u>11.8%</u>	<u>15,839,713</u>	<u>2.0%</u>
Total	<u>6,646,384,869</u>	<u>100.0%</u>	<u>6,790,848,228</u>	<u>100.0%</u>	<u>144,463,359</u>	<u>2.2%</u>

EXCLUDED VALUES FROM COUNTY'S OVERALL TAX BASE:	<u>January 1,2008</u> <u>For FY10</u>	<u>January 1,2009</u> <u>For FY11</u>	<u>Amount</u> <u>Change</u>	<u>%</u> <u>Change</u>
Tax Increment Financing District Values	369,081,487	371,448,594	2,367,107	0.6%
Military Exemptions	18,475,621	18,279,390	(196,231)	-1.1%
Utilities/Railroads Rollback Amount	0	119,280,194	119,280,194	
Ag Land/Structures Rollback Amount	13,394,328	102,481,639	89,087,311	665.1%
Commercial Rollback Amount	0	0	0	
Residential Rollback Amount	4,314,388,782	4,303,346,255	(11,042,527)	-0.3%
Total Rollback Loss	<u>4,327,783,111</u>	<u>4,525,108,088</u>	<u>197,324,977</u>	<u>4.6%</u>
Total Excluded Values	<u>4,715,340,219</u>	<u>4,914,836,072</u>	<u>199,495,853</u>	<u>4.2%</u>
Percent of Tax Base Excluded	<u>41.5%</u>	<u>42.0%</u>		
100% Valuation	<u>11,361,725,088</u>	<u>11,705,684,300</u>		

VALUATION COMPARISON: TAXABLE vs NONTAXABLE

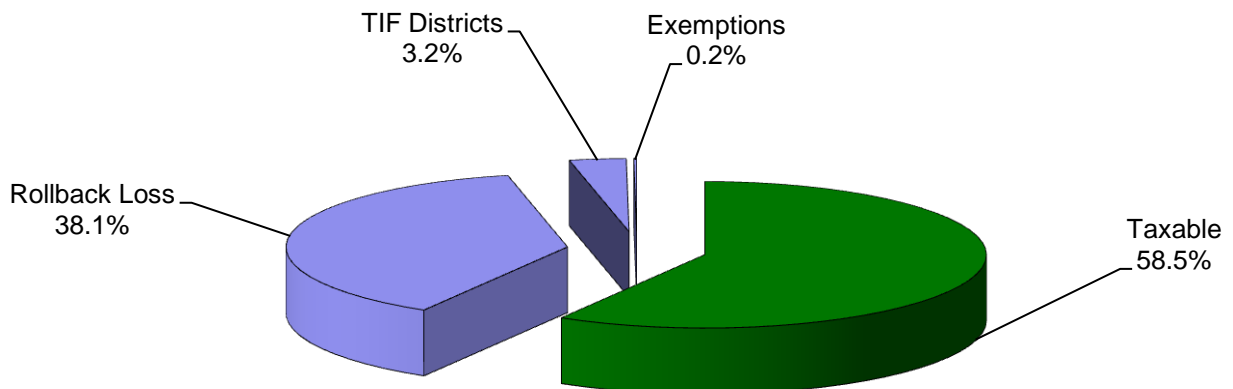
FY11 100% VALUATION



100% Valuation: \$11,705,684,280

Under current Iowa property tax laws only 58% of Scott County's total property tax valuation base is subject to taxation toward the county-wide levy rate calculation. This is down from last year's taxable percentage of 58.5%.

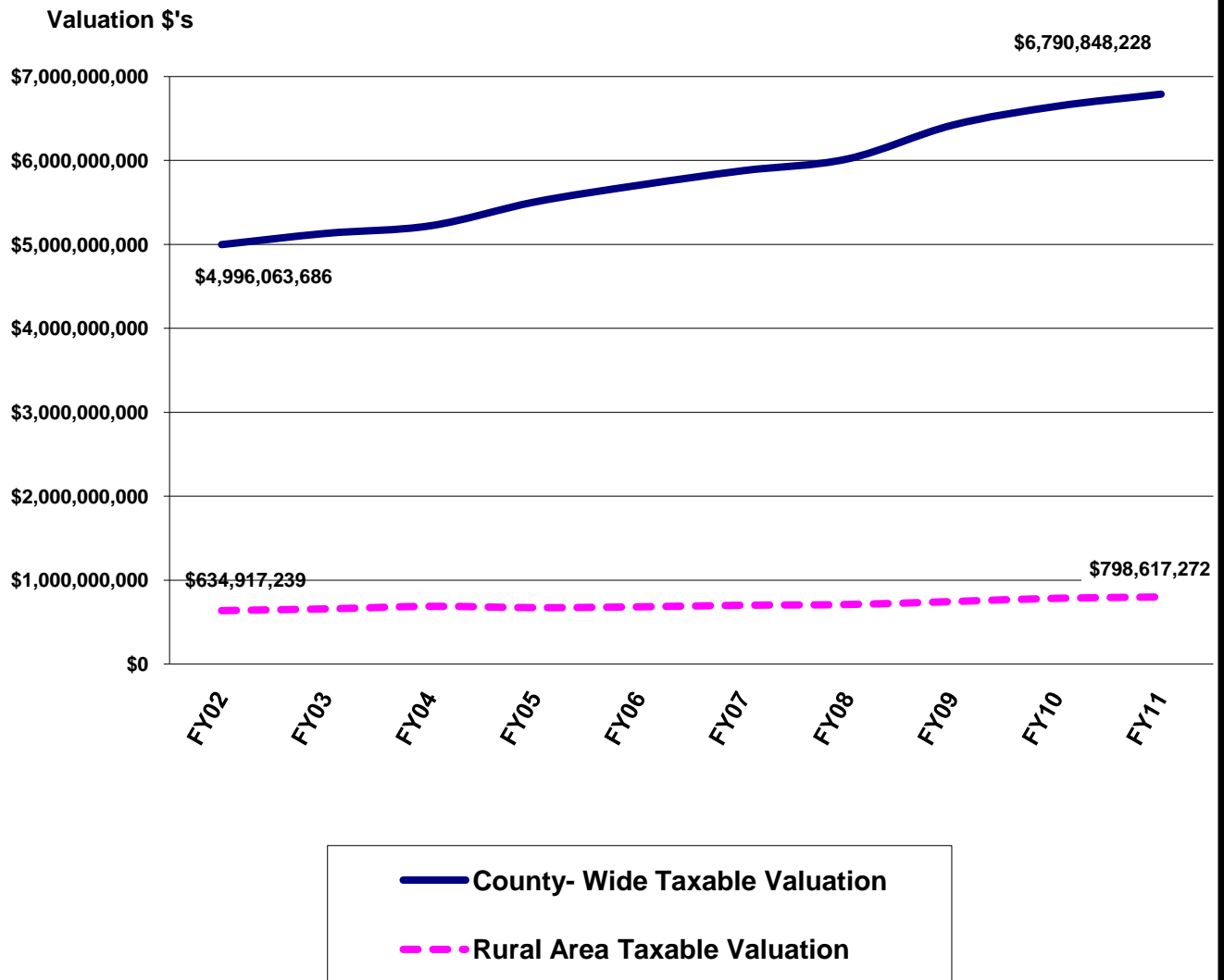
FY10 100% VALUATION



100% Valuation: \$11,361,725,088

SCOTT COUNTY FY11 BUDGET REVIEW

TEN YEAR TAXABLE VALUATION COMPARISON

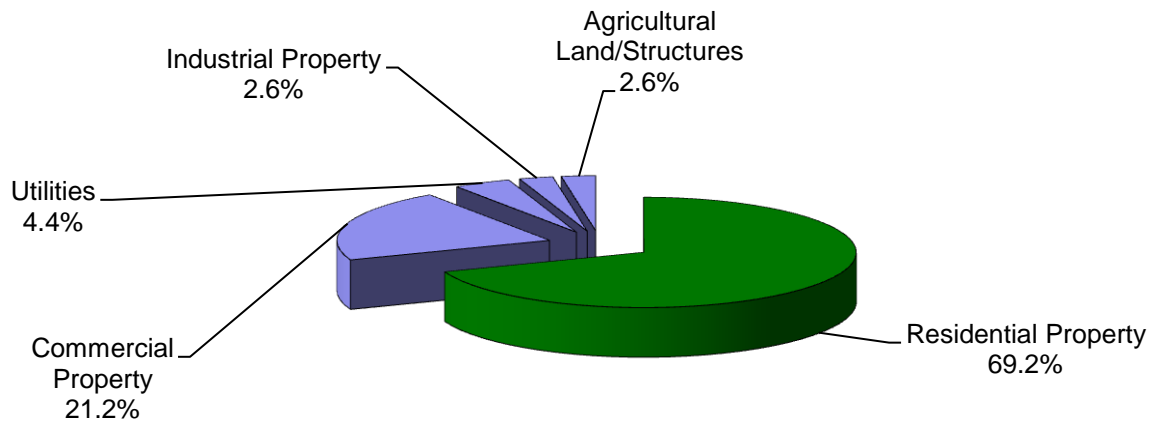


The county-wide taxable valuation has increased an avg of 3.6% per year for 10 years
The rural area taxable valuation has increased an avg of 2.6% per year for 10 years

SCOTT COUNTY FY11
BUDGET REVIEW

100% ASSESSED VALUATION BASE BREAKDOWN BY CLASS

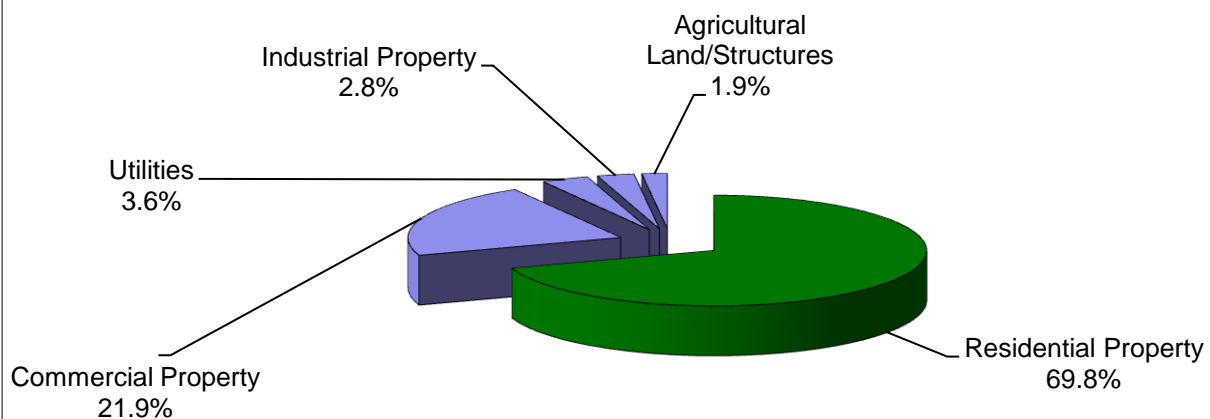
FY11 100% ASSESSED VALUATION



Total Tax Base: \$11,705,684,280

This graph shows the true breakdown of Scott County's tax base *without* State mandated rollbacks, exemptions and TIF districts. Residential property represents almost 70% of the total tax base (compared to 58% after rollbacks and exemptions).

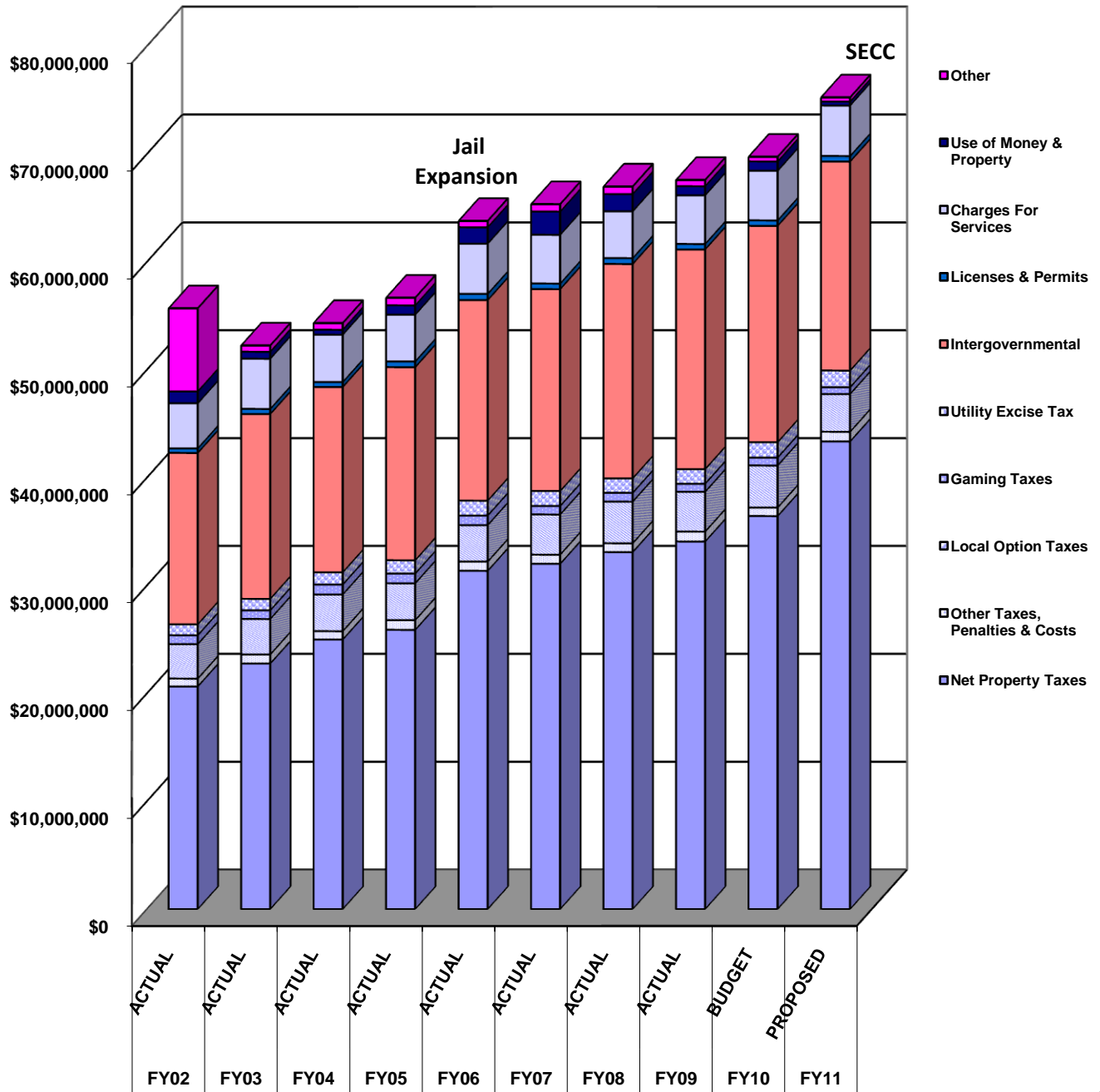
FY10 100% ASSESSED VALUATION



Total Tax Base: \$11,361,725,088

SCOTT COUNTY FY11 BUDGET REVIEW

TEN YEAR REVENUE SUMMARY COMPARISON



Net property taxes as a percentage of total County revenues for FY11 will be 58%. That percentage is higher than ten years ago in FY02 when it was 37%. The reasons for the increase include historically low interest rates during this period and rising health care costs, and Public Safety expense including the jail expansion and SECC (EMA).

SCOTT COUNTY FY11 BUDGET REVIEW

GROSS TAX LEVY AND TAX LEVY RATE SUMMARY

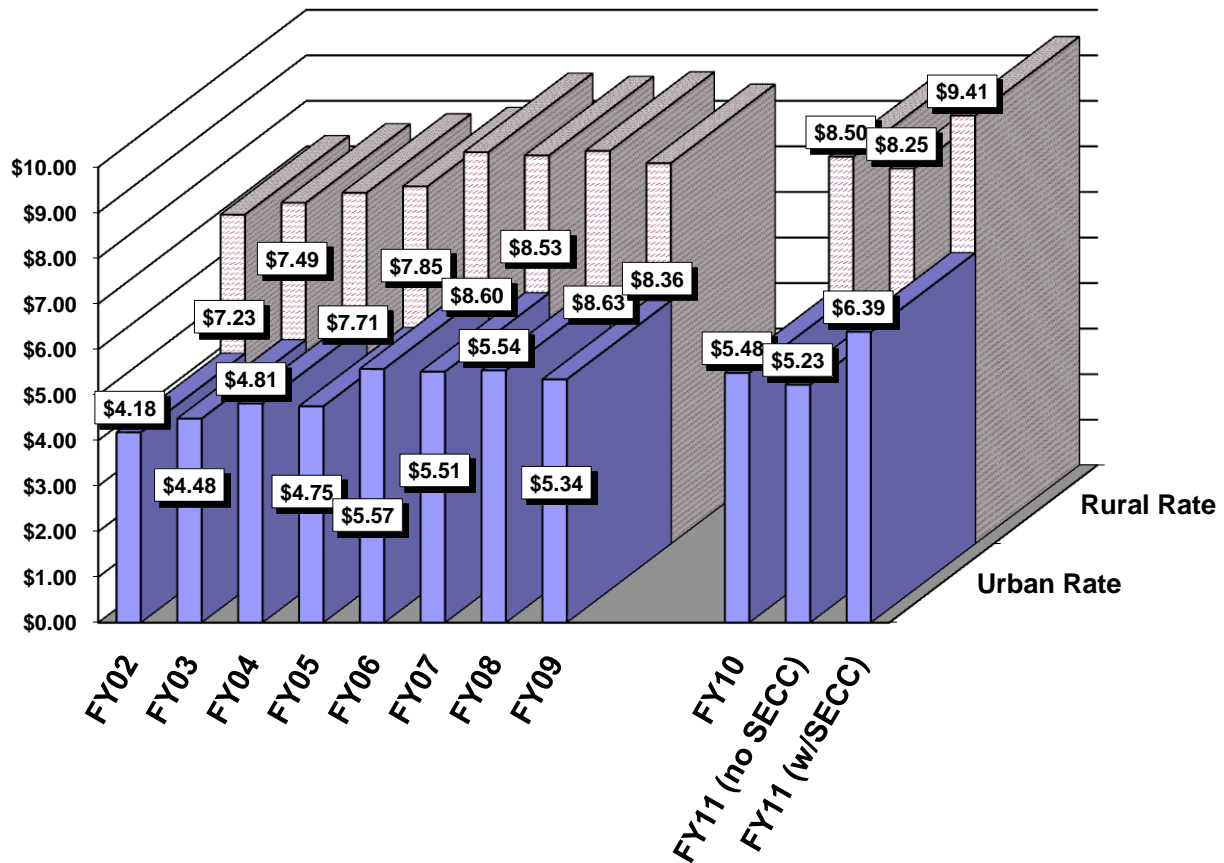
	<u>FY10 BUDGET</u>	<u>FY 11 REQUEST</u>	<u>----- CHANGE ----- %</u>	<u>AMOUNT</u>	<u>FY 11 PROPOSED</u>	<u>----- CHANGE ----- %</u>	<u>AMOUNT</u>
<u>GROSS TAX LEVY:</u>							
Levy Amount before Local Option Tax	\$ 41,326,429	\$ 47,806,368	15.7%	\$ 6,479,939	\$ 47,806,368	15.7%	\$ 6,479,939
Less Local Option Tax	<u>3,896,863</u>	<u>3,500,000</u>	-10.2%	<u>(396,863)</u>	<u>3,500,000</u>	-10.2%	<u>(396,863)</u>
Levy Amount	<u>\$ 37,429,566</u>	<u>\$ 44,306,368</u>	18.4%	<u>\$ 6,876,802</u>	<u>\$ 44,306,368</u>	18.4%	<u>\$ 6,876,802</u>
<u>BREAKDOWN OF LEVY AMOUNT:</u>							
General Fund	\$ 32,416,279	\$ 38,647,940	19.2%	\$ 6,231,661	\$ 38,647,940	19.2%	\$ 6,231,661
MH-DD Fund	3,308,032	3,308,032	0.0%	-	3,308,032	0.0%	-
Debt Service Fund	764,610	1,486,570	94.4%	721,960	1,486,570	94.4%	721,960
Rural Services Fund	<u>2,363,628</u>	<u>2,411,457</u>	2.0%	<u>47,829</u>	<u>2,411,457</u>	2.0%	<u>47,829</u>
Subtotal Levy	\$ 38,852,549	\$ 45,853,999	18.0%	\$ 7,001,450	\$ 45,853,999	18.0%	\$ 7,001,450
Less:							
Utility Tax Replacement Excise Tax	<u>1,422,983</u>	<u>1,547,631</u>	8.8%	<u>124,648</u>	<u>1,547,631</u>	8.8%	<u>124,648</u>
Levy Amount*	<u>\$ 37,429,566</u>	<u>\$ 44,306,368</u>	18.4%	<u>\$ 6,876,802</u>	<u>\$ 44,306,368</u>	18.4%	<u>\$ 6,876,802</u>

	<u>FY10 BUDGET</u>	<u>FY 11 REQUEST</u>	<u>----- CHANGE ----- %</u>	<u>AMOUNT</u>	<u>FY 11 PROPOSED</u>	<u>----- CHANGE ----- %</u>	<u>AMOUNT</u>
<u>TAX LEVY RATES:</u> (note 1)							
Urban Levy Rate <i>before</i> Local Option Tax Applied	<u>\$6.07</u>	<u>\$6.91</u>			<u>\$6.91</u>		
Urban Levy Rate <i>after</i> Local Option Tax Applied	<u>\$5.48</u>	<u>\$6.39</u>	16.6%	\$0.91	<u>\$6.39</u>	16.6%	\$0.91
Rural Levy Rate <i>before</i> Local Option Tax Applied	<u>\$9.09</u>	<u>\$9.93</u>			<u>\$9.93</u>		
Rural Levy Rate <i>after</i> Local Option Tax Applied	<u>\$8.50</u>	<u>\$9.41</u>	10.7%	\$0.91	<u>\$9.41</u>	10.7%	\$0.91

Note 1: Urban Rate represents levy rate applied to all properties located within the corporate limits of cities in Scott County
Rural Rate includes the Urban Rate plus additional levies for the County Library and Secondary Roads and is applied to all properties located in the unincorporated areas of Scott County

SCOTT COUNTY FY11 BUDGET REVIEW

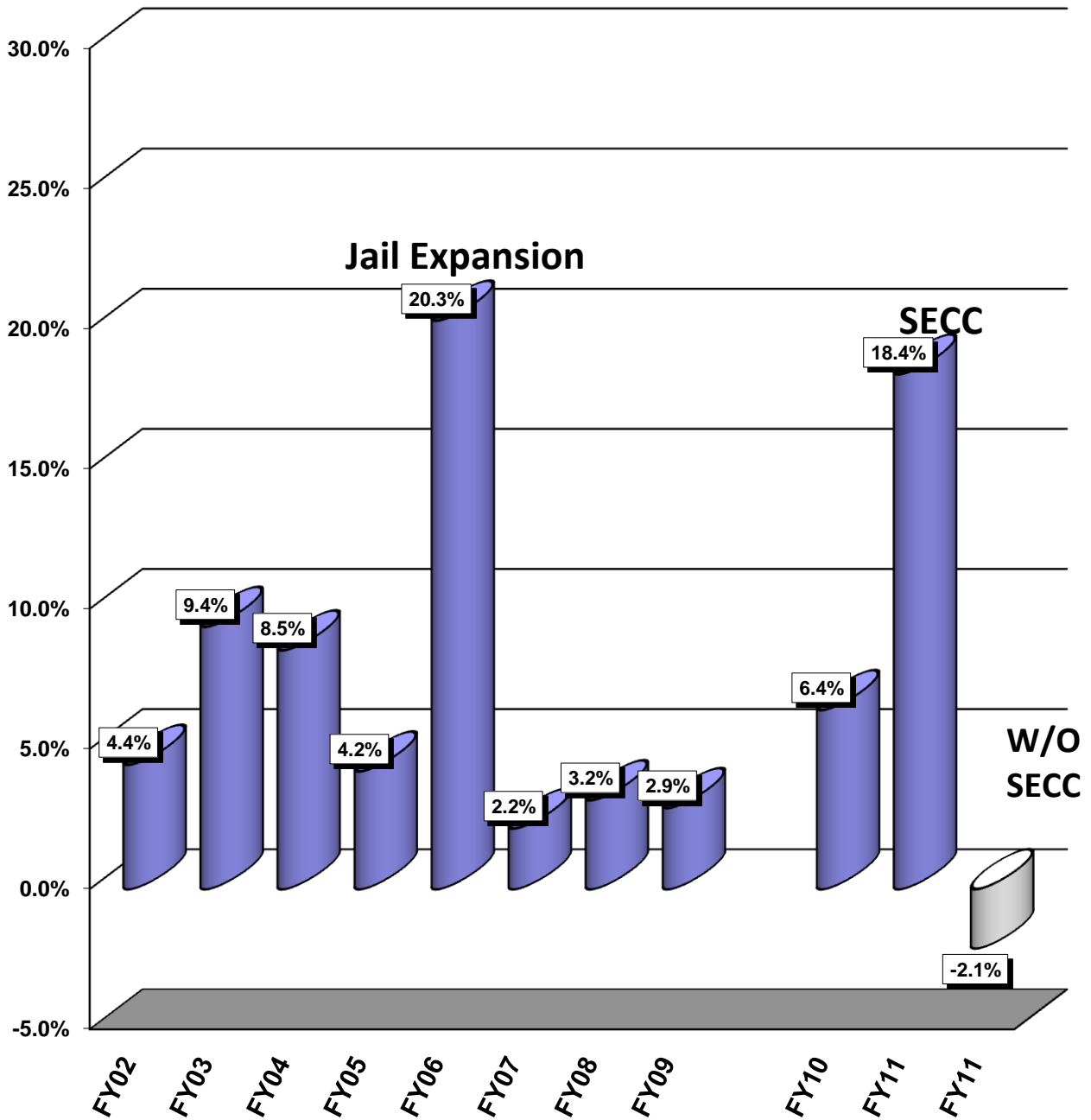
TEN YEAR LEVY RATE COMPARISON



The levy rate increase for FY06 was due to the voter approved jail expansion/renovation. The levy rate increase for FY11 is due to the SECC, county-wide consolidated dispatch center.

SCOTT COUNTY FY11
BUDGET REVIEW

TEN YEAR PERSPECTIVE OF PERCENT CHANGE IN TAX LEVY

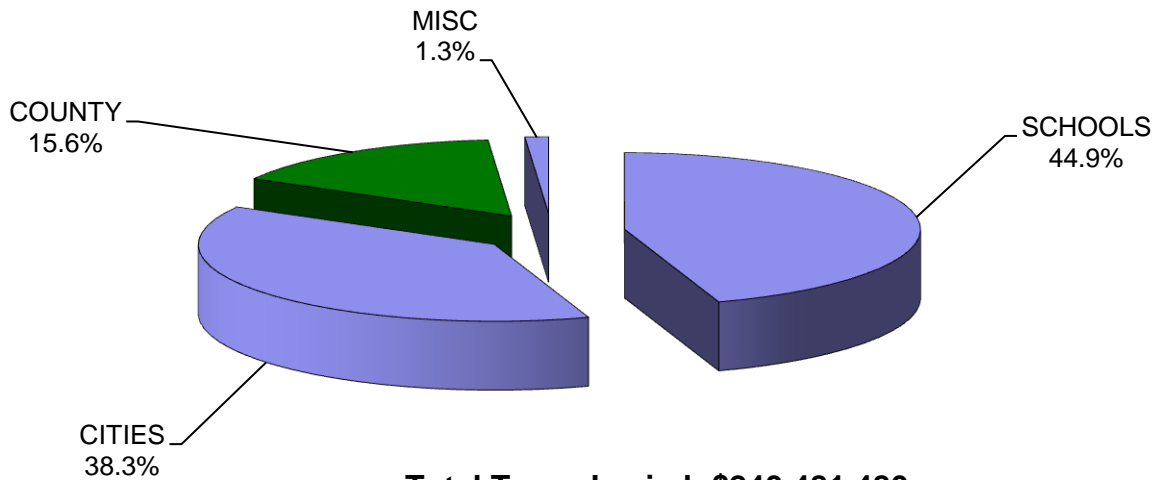


The levy for FY06 showed a marked increase due in large part to the voter approved jail expansion/renovation project. The FY11 increase is due to SECC (Scott Emergency Communication Center).

SCOTT COUNTY FY11 BUDGET REVIEW

LOCAL GOVERNMENT PROPERTY TAXES COLLECTIBLE IN SCOTT COUNTY

FY10 TAXES LEVIED



Scott County represents 15.6% of total property taxes collected from all taxing jurisdictions in the county down slightly from the previous year. Schools represent almost half of all local property taxes collected.

FY09 TAXES LEVIED



SCOTT COUNTY FY11 BUDGET REVIEW LEVY RATE IMPACT

Urban Levy Rate:	\$50,000	\$75,000	\$100,000	\$250,000
	<u>Home</u>	<u>Home</u>	<u>Home</u>	<u>Home</u>
Amount of Annual Increase in Property Taxes	\$24.77 19.8%	\$37.16 19.8%	\$49.55 19.8%	\$123.87 19.8%
Rural Levy Rate:	\$50,000	\$75,000	\$100,000	\$250,000
	<u>Home</u>	<u>Home</u>	<u>Home</u>	<u>Home</u>
Amount of Annual Increase in Property Taxes	\$26.77 13.8%	\$40.15 13.8%	\$53.53 13.8%	\$133.83 13.8%
	80 Acres of Land	120 Acres of Land	160 Acres of Land	200 Acres of Land
Amount of Annual Increase in Property Taxes	\$97.43 15.3%	\$146.14 15.3%	\$194.86 15.3%	\$243.57 15.3%
Combined Farm Home and Land	\$124.19	\$186.29	\$248.39	\$377.40
	14.9%	14.9%	14.9%	14.9%

Note: Approximate Taxable Valuations of the above referred homes and farm land/structures are as follows:

	Fair Market Value	Taxable Value*		
		FY11	FY10	% increase
Home	\$50,000	\$23,455	\$22,795	2.90%
Home	\$75,000	\$35,182	\$34,192	2.90%
Home	\$100,000	\$46,909	\$45,589	2.90%
Home	\$250,000	\$117,274	\$113,973	2.90%

	Farm Land/Structures Taxable Value**			
Acres	FY11	FY10		% increase
80	\$78,203	\$75,040		4.22%
120	\$117,305	\$112,560		4.22%
160	\$156,406	\$150,080		4.22%
200	\$195,508	\$187,600		4.22%

*Based on a residential rollback percentage of 46.9094% for FY11 and 45.5893% for FY10

**Average taxable value of farm land/structures was \$978 /acre for FY11, a 4.22% increase from the \$938/acre for FY10

	FY11	FY10
Rollback		
Ag	66.27%	93.86%
Residential	45.59%	45.59%

**SCOTT COUNTY FY11
BUDGET REVIEW**

LEVY RATE IMPACT - Without SECC (EMA)

Urban Levy Rate:	\$50,000	\$75,000	\$100,000	\$250,000
	<u>Home</u>	<u>Home</u>	<u>Home</u>	<u>Home</u>
Amount of Annual Increase in Property Taxes	-\$2.50 -2.0%	-\$3.75 -2.0%	-\$5.00 -2.0%	-\$12.50 -2.0%
 Rural Levy Rate:	 \$50,000	 \$75,000	 \$100,000	 \$250,000
	<u>Home</u>	<u>Home</u>	<u>Home</u>	<u>Home</u>
Amount of Annual Increase in Property Taxes	-\$0.51 -0.3%	-\$0.76 -0.3%	-\$1.01 -0.3%	-\$2.53 -0.3%
	80 Acres of Land	120 Acres of Land	160 Acres of Land	200 Acres of Land
Amount of Annual Increase in Property Taxes	\$6.49 1.0%	\$9.74 1.0%	\$12.99 1.0%	\$16.24 1.0%
Combined Farm Home and Land	\$5.99	\$8.98	\$11.98	\$13.70
	0.7%	0.7%	0.7%	0.7%

Note: Approximate Taxable Valuations of the above referred homes and farm land/structures are as follows:

	Fair Market Value	Taxable Value*		
		<u>FY11</u>	<u>FY10</u>	<u>% increase</u>
Home	\$50,000	\$23,455	\$22,795	2.90%
Home	\$75,000	\$35,182	\$34,192	2.90%
Home	\$100,000	\$46,909	\$45,589	2.90%
Home	\$250,000	\$117,274	\$113,973	2.90%

	Farm Land/Structures Taxable Value**		
<u>Acres</u>	<u>FY11</u>	<u>FY10</u>	<u>% increase</u>
80	\$78,203	\$75,040	4.22%
120	\$117,305	\$112,560	4.22%
160	\$156,406	\$150,080	4.22%
200	\$195,508	\$187,600	4.22%

*Based on a residential rollback percentage of 46.9094% for FY11 and 45.5893% for FY10

**Average taxable value of farm land/structures was \$978/acre for FY11, a 4.22% increase from the \$938/acre for FY10

	<u>FY11</u>	<u>FY10</u>
Rollback		
Ag	66.27%	93.86%
Residential	46.91%	45.59%

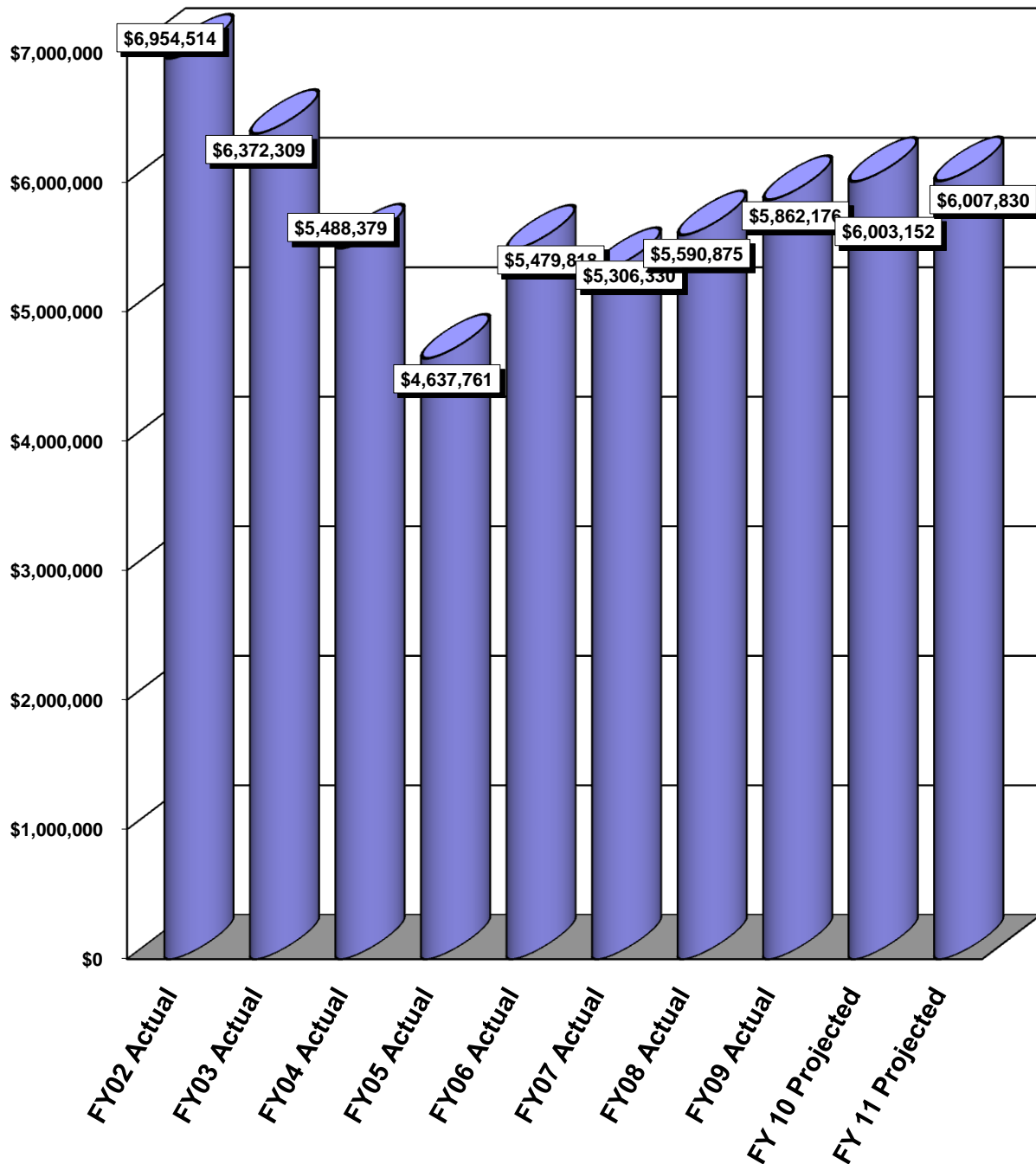
SCOTT COUNTY FY11 BUDGET REVIEW

FUND BALANCE REVIEW

		June 30, 2008 <u>Actual</u>	June 30, 2009 <u>Actual</u>	June 30, 2010 <u>Projected</u>	June 30, 2011 <u>Projected</u>
BUDGETED FUNDS					
General Fund					
Reserved For Advance To Golf Course					
Enterprise Fund		\$ 2,702,314	\$ 3,207,314	\$ 3,207,314	\$ 3,207,314
Reserved For Notes Receivable		116,175	116,175	116,175	116,175
Reserved for County Conservation sewage treatment		206,674	222,551	222,551	222,551
Designated For Claim Liabilities		718,847	589,331	589,331	589,331
Unreserved		<u>5,590,875</u>	<u>5,862,176</u>	<u>6,003,152</u>	<u>6,007,830</u>
Total General Fund		9,334,885	9,997,547	10,138,523	10,143,201
Total Supplemental Fund		257,673	94,305	272,752	7,114
Special Revenue Funds					
MH-DD Fund	10	572,244	1,713,646	685,828	(2,125,157)
Rural Services Fund	11	118,671	117,451	151,370	217,096
Recorder's Record Management	15	139,847	139,496	92,596	90,096
Secondary Roads	13	486,404	273,409	340,789	771,711
Total Special Revenue Funds		1,317,166	2,244,002	1,270,583	(1,046,254)
Debt Service					
Scott Solid Waste Commission					
Revenue Bond		3,305,000	2,850,000	2,380,000	1,885,000
Debt Service Remaining Fund Balance		<u>423,760</u>	<u>379,346</u>	<u>372,104</u>	<u>373,506</u>
Total Debt Service Fund		3,728,760	3,229,346	2,752,104	2,258,506
Capital Improvements					
Capital Improvements-General	25	4,599,722	3,441,029	1,616,748	2,435
Electronic Equipment	26	280,808	73,128	12,628	490,128
Vehicle Replacement	27	549,105	382,886	-	3,500
Conservation Equipment Reserv	28	103,024	115,171	88,526	115,026
Conservation CIP Reserve	29	<u>8,549</u>	<u>41,606</u>	<u>48,606</u>	<u>55,606</u>
Total Capital Improvements		5,541,208	4,053,820	1,766,508	666,695
Total Budgeted Funds		20,179,692	19,619,020	16,200,470	12,029,262
Non-Budgeted Funds					
(Net Assets)					
Golf Course Enterprise (deficit)		(2,093,620)	(2,287,152)	(2,318,784)	(2,218,021)
Grand Total All County Funds		<u>\$ 18,086,072</u>	<u>\$ 17,331,868</u>	<u>\$ 13,881,686</u>	<u>\$ 9,811,241</u>

SCOTT COUNTY FY11 BUDGET REVIEW

GENERAL FUND UNRESERVED ENDING FUND BALANCE TEN YEAR COMPARISON



The recommended FY11 General Fund Unreserved ending fund balance is expected to increase by \$4,678 from FY10 projected levels. The FY11 Fund Balance represents 11.5% of General Fund expenditures. Without SECC funding, the percentage is 13.3%. In future years, SECC will be required to maintain their own fund balance reserve. The Board's Financial Management Policy requires a 15% minimum General Fund balance.

SCOTT COUNTY FY11
BUDGET REVIEW

MH-DD FUND SUMMARY

	<u>FY10 Budget</u>	<u>FY11 Request</u>	<u>% Change</u>	<u>Amount Increase (Decrease)</u>	<u>Admin Rec</u>	<u>% Change</u>	<u>Amount Increase (Decrease)</u>
MH-DD Fund							
Revenues:							
CSF/Growth Distribution	\$ 7,131,711	\$ 5,676,073	-20.4%	(1,455,638)	\$ 5,676,073	-20.4%	(1,455,638)
Vera French CMHC	685,799	685,799	0.0%	-	685,799	0.0%	-
Subtotal Revenues	7,817,510	6,361,872	-18.6%	(1,455,638)	6,361,872	-18.6%	(1,455,638)
Gross Local Levy	3,184,929	3,194,701	0.3%	9,772	3,194,701	0.3%	9,772
Utility Tax Replacement Excise Tax	123,103	113,331	-7.9%	(9,772)	113,331	-7.9%	(9,772)
State MH-DD Property Tax Relief	4,182,169	3,479,299	-16.8%	(702,870)	3,479,299	-16.8%	(702,870)
Subtotal Fixed Tax Support	7,490,201	6,787,331	-9.4%	(702,870)	6,787,331	-9.4%	(702,870)
Other State Credits & County Taxes	6,686	6,698	0.2%	12	6,698	0.2%	12
Total Revenues	15,314,397	13,155,901	-14.1%	(2,158,496)	13,155,901	-14.1%	(2,158,496)
Appropriations:							
Facility & Support Services-Pine Knoll	42,696	42,676	0.0%	(20)	42,675	0.0%	(21)
Community Services MH-DD	8,069,093	9,055,808	12.2%	986,715	8,495,489	5.3%	426,396
Human Services Case Management	227,684	188,731	-17.1%	(38,953)	188,731	-17.1%	(38,953)
HDC (net of brain injured)	2,513,229	2,480,073	-1.3%	(33,156)	2,376,025	-5.5%	(137,204)
Vera French CMHC	4,864,326	4,863,966	0.0%	(360)	4,863,966	0.0%	(360)
Subtotal Appropriations	15,717,028	16,631,254	5.8%	914,226	15,966,886	1.6%	249,858
Revenues Over (under) Expenditures	\$ (402,631)	\$ (3,475,353)	763.2%	\$(3,072,722)	\$ (2,810,985)	598.2%	\$(2,408,354)

SCOTT COUNTY FY11 BUDGET REVIEW

APPROPRIATION SUMMARY BY DEPARTMENT

	<u>FY10 Budget</u>	<u>FY11 Request</u>	<u>% Change</u>	<u>Amount Increase (Decrease)</u>	<u>Board Review To Date</u>	<u>% Change</u>	<u>Amount Increase (Decrease)</u>
Administration *	\$ 450,622	\$ 461,784	2.5%	\$ 11,162	\$ 461,784	2.5%	\$ 11,162
Attorney	2,495,920	2,569,171	2.9%	73,251	2,569,171	2.9%	73,251
Auditor	1,441,640	1,307,766	-9.3%	(133,874)	1,307,766	-9.3%	(133,874)
Authorized Agencies**	9,581,434	16,196,868	69.0%	6,615,434	16,053,168	67.5%	6,471,734
Capital Improvements (general)	3,697,053	2,427,113	-34.4%	(1,269,940)	2,427,113	-34.4%	(1,269,940)
Community Services	9,306,940	10,137,044	8.9%	830,104	9,570,725	2.8%	263,785
Conservation (net of golf course) *	4,293,032	4,410,992	2.7%	117,960	4,410,992	2.7%	117,960
Debt Service	1,340,650	2,070,455	54.4%	729,805	2,070,455	54.4%	729,805
Facility & Support Services	3,333,463	3,310,020	-0.7%	(23,443)	3,310,020	-0.7%	(23,443)
Health *	6,702,583	6,226,309	-7.1%	(476,274)	6,563,138	-2.1%	(139,445)
Human Resources	403,344	401,708	-0.4%	(1,636)	401,708	-0.4%	(1,636)
Human Services	309,891	265,983	-14.2%	(43,908)	265,983	-14.2%	(43,908)
Information Technology	1,436,964	1,671,146	16.3%	234,182	1,955,371	36.1%	518,407
Juvenile Court Services	996,426	999,066	0.3%	2,640	999,066	0.3%	2,640
Non-Departmental	4,657,723	5,410,017	16.2%	752,294	5,670,689	21.7%	1,012,966
Planning & Development	394,594	396,919	0.6%	2,325	396,919	0.6%	2,325
Recorder	754,422	768,125	1.8%	13,703	768,125	1.8%	13,703
Secondary Roads	5,696,000	5,392,500	-5.3%	(303,500)	5,392,500	-5.3%	(303,500)
Sheriff	14,205,499	12,753,906	-10.2%	(1,451,593)	12,753,906	-10.2%	(1,451,593)
Supervisors	265,914	273,257	2.8%	7,343	273,257	2.8%	7,343
Treasurer	1,816,560	1,784,343	-1.8%	(32,217)	1,784,343	-1.8%	(32,217)
SUBTOTAL	73,580,674	79,234,492	7.7%	5,653,818	79,406,199	7.9%	5,825,525
Golf Course Operations	1,142,867	1,102,312	-3.5%	(40,555)	1,102,312	-3.5%	(40,555)
TOTAL	<u>\$ 74,723,541</u>	<u>\$ 80,336,804</u>	7.5%	<u>\$ 5,613,263</u>	<u>\$ 80,508,511</u>	7.7%	<u>\$ 5,784,970</u>

*FY10 figures as amended

**Increase is SECC (EMA)

SCOTT COUNTY FY11 BUDGET REVIEW

APPROPRIATION SUMMARY BY DEPARTMENT

without SECC (EMA) & Emergency Equip Debt Service

	<u>FY10 Budget</u>	<u>FY11 Request</u>	<u>% Change</u>	<u>Amount Increase (Decrease)</u>	<u>Admin Rec</u>	<u>% Change</u>	<u>Amount Increase (Decrease)</u>
Administration *	\$ 450,622	\$ 461,784	2.5%	\$ 11,162	\$ 461,784	2.5%	\$ 11,162
Attorney	2,495,920	2,569,171	2.9%	73,251	2,569,171	2.9%	73,251
Auditor	1,441,640	1,307,766	-9.3%	(133,874)	1,307,766	-9.3%	(133,874)
Authorized Agencies**	9,581,434	16,196,868	69.0%	6,615,434	9,136,014	-4.6%	(445,420)
Capital Improvements (general)	3,697,053	2,427,113	-34.4%	(1,269,940)	2,427,113	-34.4%	(1,269,940)
Community Services	9,306,940	10,137,044	8.9%	830,104	9,570,725	2.8%	263,785
Conservation (net of golf course) *	4,293,032	4,410,992	2.7%	117,960	4,410,992	2.7%	117,960
Debt Service	1,340,650	2,070,455	54.4%	729,805	1,320,730	-1.5%	(19,920)
Facility & Support Services	3,333,463	3,310,020	-0.7%	(23,443)	3,310,020	-0.7%	(23,443)
Health *	6,702,583	6,226,309	-7.1%	(476,274)	6,563,138	-2.1%	(139,445)
Human Resources	403,344	401,708	-0.4%	(1,636)	401,708	-0.4%	(1,636)
Human Services	309,891	265,983	-14.2%	(43,908)	265,983	-14.2%	(43,908)
Information Technology	1,436,964	1,671,146	16.3%	234,182	1,955,371	36.1%	518,407
Juvenile Court Services	996,426	999,066	0.3%	2,640	999,066	0.3%	2,640
Non-Departmental	4,657,723	5,410,017	16.2%	752,294	5,670,689	21.7%	1,012,966
Planning & Development	394,594	396,919	0.6%	2,325	396,919	0.6%	2,325
Recorder	754,422	768,125	1.8%	13,703	768,125	1.8%	13,703
Secondary Roads	5,696,000	5,392,500	-5.3%	(303,500)	5,392,500	-5.3%	(303,500)
Sheriff	14,205,499	12,753,906	-10.2%	(1,451,593)	12,753,906	-10.2%	(1,451,593)
Supervisors	265,914	273,257	2.8%	7,343	273,257	2.8%	7,343
Treasurer	<u>1,816,560</u>	<u>1,784,343</u>	-1.8%	<u>(32,217)</u>	<u>1,784,343</u>	-1.8%	<u>(32,217)</u>
SUBTOTAL	73,580,674	79,234,492	7.7%	5,653,818	71,739,320	-2.5%	(1,841,354)
Golf Course Operations	<u>1,142,867</u>	<u>1,102,312</u>	-3.5%	<u>(40,555)</u>	<u>1,102,312</u>	-3.5%	<u>(40,555)</u>
TOTAL	<u>\$ 74,723,541</u>	<u>\$ 80,336,804</u>	7.5%	<u>\$ 5,613,263</u>	<u>\$ 72,841,632</u>	-2.5%	<u>\$(1,881,909)</u>

*FY10 figures as amended

**Increase is SECC (EMA)

SCOTT COUNTY FY11 BUDGET REVIEW

REVENUE SUMMARY BY DEPARTMENT

	<u>FY10 Budget</u>	<u>FY11 Request</u>	<u>% Change</u>	<u>Amount Increase (Decrease)</u>	<u>Admin Rec</u>	<u>% Change</u>	<u>Amount Increase (Decrease)</u>
Attorney	31,600	74,150	134.7%	42,550	74,150	134.7%	42,550
Auditor	230,640	42,100	-81.7%	(188,540)	42,100	-81.7%	(188,540)
Authorized Agencies	695,799	695,799	0.0%	-	695,799	0.0%	-
Capital Improvements (general)	772,800	662,800	-14.2%	(110,000)	662,800	-14.2%	(110,000)
Community Services	7,207,322	5,741,684	-20.3%	(1,465,638)	5,741,684	-20.3%	(1,465,638)
Conservation (net of golf course)	1,116,895	1,266,778	13.4%	149,883	1,266,778	13.4%	149,883
Debt Service	106,040	88,885	-16.2%	(17,155)	88,885	-16.2%	(17,155)
Facility & Support Services	164,128	261,937	59.6%	97,809	261,937	59.6%	97,809
Health	2,628,766	2,560,300	-2.6%	(68,466)	2,894,127	10.1%	265,361
Human Resources	750	5,920		5,170	5,920		5,170
Human Services	35,431	31,220	-11.9%	(4,211)	31,220	-11.9%	(4,211)
Information Technology	40,904	164,145	301.3%	123,241	164,145	301.3%	123,241
Juvenile Court Services	341,750	266,750	-21.9%	(75,000)	266,750	-21.9%	(75,000)
Non-Departmental	914,650	2,138,452	133.8%	1,223,802	2,037,651	122.8%	1,123,001
Planning & Development	203,870	182,670	-10.4%	(21,200)	182,670	-10.4%	(21,200)
Recorder	1,282,730	1,209,530	-5.7%	(73,200)	1,209,530	-5.7%	(73,200)
Secondary Roads	3,264,499	3,339,403	2.3%	74,904	3,339,403	2.3%	74,904
Sheriff	983,847	968,700	-1.5%	(15,147)	1,007,200	2.4%	23,353
Treasurer	<u>2,674,890</u>	<u>2,445,055</u>	-8.6%	<u>(229,835)</u>	<u>2,332,555</u>	-12.8%	<u>(342,335)</u>
SUBTOTAL DEPT REVENUES	22,697,311	22,146,278	-2.4%	(551,033)	22,305,304	-1.7%	(392,007)
Revenues not included in above department totals:							
Gross Property Taxes	37,429,567	44,692,121	19.4%	7,262,554	44,306,367	18.4%	6,876,800
Local Option Taxes	3,896,863	3,500,000	-10.2%	(396,863)	3,500,000	-10.2%	(396,863)
Utility Tax Replacement Excise Tax	1,422,983	1,561,314	9.7%	138,331	1,547,631	8.8%	124,648
Other Taxes	65,253	66,852	2.5%	1,599	66,852	2.5%	1,599
State Tax Replc Credits	4,205,708	3,502,837	-16.7%	(702,871)	3,502,837	-16.7%	(702,871)
Vehicle Fund	7,500	3,500	-53.3%	(4,000)	3,500	-53.3%	(4,000)
Electronic Equipment Fund	<u>5,000</u>	<u>2,500</u>	-50.0%	<u>(2,500)</u>	<u>2,500</u>	-50.0%	<u>(2,500)</u>
SUB-TOTAL REVENUES (Budgeted Funds)	69,730,185	75,475,402	8.2%	5,745,217	75,234,991	7.9%	5,504,806
Golf Course Operations	<u>1,239,214</u>	<u>1,526,086</u>	23.1%	<u>286,872</u>	<u>1,526,086</u>	23.1%	<u>286,872</u>
TOTAL	<u>\$ 70,969,399</u>	<u>\$ 77,001,488</u>	8.5%	<u>\$ 6,032,089</u>	<u>\$ 76,761,077</u>	8.2%	<u>\$ 5,791,678</u>

**SCOTT COUNTY FY11
BUDGET REVIEW
PERSONNEL SUMMARY (FTE's)**

Department	FY10 Budget	FY10 Estimate Changes	FY10 Adjusted Budget	FY 11 Dept Req Changes	FY 11 Dept Request	FY 11 Admin Rec*	FY 10 Proposed
Administration	3.50		3.50		3.50		3.50
Attorney	30.00	1.00	31.00		31.00		31.00
Auditor	15.40		15.40		15.40		15.40
Community Services	12.50	-1.00	11.50		11.50		11.50
Conservation (net of golf course)	22.25		22.25		22.25		22.25
Facility and Support Services	29.14	0.90	30.04	1.00	31.04	1.00	31.04
Health	42.60	0.40	43.00		43.00		43.00
Human Resources	4.50		4.50		4.50		4.50
Information Technology	12.00		12.00	3.00	15.00	2.00	14.00
Juvenile Court Services	14.20		14.20		14.20		14.20
Planning & Development	4.08		4.08		4.08		4.08
Recorder	11.50		11.50		11.50		11.50
Secondary Roads	35.15		35.15		35.15		35.15
Sheriff	167.35		167.35		167.35		167.35
Supervisors	5.00		5.00		5.00		5.00
Treasurer	28.60	-1.00	27.60		27.60		27.60
SUBTOTAL	436.77	0.30	438.07	4.00	442.07	3.00	441.07
Golf Course Enterprise	19.35		19.35		19.35		19.35
TOTAL	456.12	0.30	457.42	4.00	461.42	3.00	460.42

*Recommended Positions to be reimbursed by SECC(EMA)

SCOTT COUNTY FY11 BUDGET REVIEW

APPROPRIATION SUMMARY BY DEPARTMENT (NET)

Net of Personal Services, CIP, and Debt Service & SECC (EMA)

	<u>FY10 Budget</u>	<u>FY11 Request</u>	<u>% Change</u>	<u>Amount Increase (Decrease)</u>	<u>Admin Rec</u>	<u>% Change</u>	<u>Amount Increase (Decrease)</u>
Administration	\$ 12,300	\$ 12,300	0.0%	\$ -	\$ 12,300	0.0%	\$ -
Attorney	137,600	132,450	-3.7%	(5,150)	132,450	-3.7%	(5,150)
Auditor	258,895	200,375	-22.6%	(58,520)	200,375	-22.6%	(58,520)
Authorized Agencies	9,581,434	16,196,868	69.0%	6,615,434	9,136,014	-4.6%	(445,420)
Information Technology	393,250	367,485	-6.6%	(25,765)	723,985	84.1%	330,735
Facility & Support Services	1,783,008	1,650,172	-7.5%	(132,836)	1,650,172	-7.5%	(132,836)
Community Services	8,448,693	9,305,965	10.1%	857,272	8,745,646	3.5%	296,953
Conservation	1,743,826	2,022,137	16.0%	278,311	2,022,137	16.0%	278,311
Health	3,151,659	2,981,417	-5.4%	(170,242)	3,318,246	5.3%	166,587
Human Resources	122,400	111,250	-9.1%	(11,150)	111,250	-9.1%	(11,150)
Human Services	309,891	265,983	-14.2%	(43,908)	265,983	-14.2%	(43,908)
Juvenile Detention Center	87,150	82,685	-5.1%	(4,465)	82,685	-5.1%	(4,465)
Non-Departmental	4,529,871	5,278,716	16.5%	748,845	5,561,956	22.8%	1,032,085
Planning & Development	93,200	87,300	-6.3%	(5,900)	87,300	-6.3%	(5,900)
Recorder	19,350	16,225	-16.1%	(3,125)	16,225	-16.1%	(3,125)
Secondary Roads	4,646,000	4,721,000	1.6%	75,000	4,721,000	1.6%	75,000
Sheriff	2,201,014	1,486,452	-32.5%	(714,562)	1,486,452	-32.5%	(714,562)
Supervisors	12,825	11,525	-10.1%	(1,300)	11,525	-10.1%	(1,300)
Treasurer	134,780	127,935	-5.1%	(6,845)	127,935	-5.1%	(6,845)
TOTAL	<u>\$ 37,667,146</u>	<u>\$ 45,058,240</u>	19.6%	<u>\$ 7,391,094</u>	<u>\$ 38,413,636</u>	2.0%	<u>\$ 746,490</u>

SCOTT COUNTY FY11 BUDGET REVIEW

APPROPRIATION SUMMARY BY DEPARTMENT (NET)

Net of Personal Services, CIP, and Debt Service

	<u>FY10 Budget</u>	<u>FY11 Request</u>	<u>% Change</u>	<u>Amount Increase (Decrease)</u>	<u>Admin Rec</u>	<u>% Change</u>	<u>Amount Increase (Decrease)</u>
Administration	\$ 12,300	\$ 12,300	0.0%	\$ -	\$ 12,300	0.0%	\$ -
Attorney	137,600	132,450	-3.7%	(5,150)	132,450	-3.7%	(5,150)
Auditor	258,895	200,375	-22.6%	(58,520)	200,375	-22.6%	(58,520)
Authorized Agencies	9,581,434	16,196,868	69.0%	6,615,434	16,053,168	67.5%	6,471,734
Information Technology	393,250	367,485	-6.6%	(25,765)	723,985	84.1%	330,735
Facility & Support Services	1,783,008	1,650,172	-7.5%	(132,836)	1,650,172	-7.5%	(132,836)
Community Services	8,448,693	9,305,965	10.1%	857,272	8,745,646	3.5%	296,953
Conservation	1,743,826	2,022,137	16.0%	278,311	2,022,137	16.0%	278,311
Health	3,151,659	2,981,417	-5.4%	(170,242)	3,318,246	5.3%	166,587
Human Resources	122,400	111,250	-9.1%	(11,150)	111,250	-9.1%	(11,150)
Human Services	309,891	265,983	-14.2%	(43,908)	265,983	-14.2%	(43,908)
Juvenile Detention Center	87,150	82,685	-5.1%	(4,465)	82,685	-5.1%	(4,465)
Non-Departmental	4,529,871	5,278,716	16.5%	748,845	5,561,956	22.8%	1,032,085
Planning & Development	93,200	87,300	-6.3%	(5,900)	87,300	-6.3%	(5,900)
Recorder	19,350	16,225	-16.1%	(3,125)	16,225	-16.1%	(3,125)
Secondary Roads	4,646,000	4,721,000	1.6%	75,000	4,721,000	1.6%	75,000
Sheriff	2,201,014	1,486,452	-32.5%	(714,562)	1,486,452	-32.5%	(714,562)
Supervisors	12,825	11,525	-10.1%	(1,300)	11,525	-10.1%	(1,300)
Treasurer	134,780	127,935	-5.1%	(6,845)	127,935	-5.1%	(6,845)
TOTAL	<u>\$ 37,667,146</u>	<u>\$ 45,058,240</u>	19.6%	<u>\$ 7,391,094</u>	<u>\$ 45,330,790</u>	20.3%	<u>\$ 7,663,644</u>

SCOTT COUNTY FY11 BUDGET REVIEW

AUTHORIZED AGENCIES

	<u>FY10 Budget</u>	<u>FY11 Request</u>	<u>% Change</u>	<u>Amount Increase (Decrease)</u>	<u>Admin Rec</u>	<u>% Change</u>	<u>Amount Increase (Decrease)</u>
REVENUES:							
Center for Alcohol & Drug Services	\$ 10,000	\$ 10,000	0.0%	\$ -	\$ 10,000	0.0%	\$ -
VF Community Mental Health Center	<u>685,799</u>	<u>685,799</u>	0.0%	<u>-</u>	<u>685,799</u>	0.0%	<u>-</u>
Total Revenues	<u>\$ 695,799</u>	<u>\$ 695,799</u>	0.0%	<u>\$ -</u>	<u>\$ 695,799</u>	0.0%	<u>\$ -</u>
APPROPRIATIONS:							
Bi-State Planning	\$ 71,096	\$ 86,096	21.1%	\$ 15,000	\$ 86,096	21.1%	\$ 15,000
Buffalo Ambulance	32,650	32,650	0.0%	-	32,650	0.0%	-
Center for Alcohol & Drug Services	490,331	490,331	0.0%	-	490,331	0.0%	-
Commission on Aging	233,750	233,750	0.0%	-	233,750	0.0%	-
Community Health Care	355,013	355,013	0.0%	-	355,013	0.0%	-
Durant Ambulance	20,000	20,000	0.0%	-	20,000	0.0%	-
Emergency Management Agency	41,041	38,000	-7.4%	(3,041)	38,000	-7.4%	(3,041)
Scott Emergency Communication Center-EMA	300,000	6,879,154		6,579,154	6,879,154		6,579,154
Handicapped Development Center	2,524,228	2,497,045	-1.1%	(27,183)	2,387,024	-5.4%	(137,204)
Humane Society	33,317	33,317	0.0%	-	33,317	0.0%	-
Library	507,725	559,589	10.2%	51,864	525,910	3.6%	18,185
Medic Ambulance	-	-		-	-		-
QC Convention/Visitors Bureau	70,000	70,000	0.0%	-	70,000	0.0%	-
QC First	52,957	37,957	-28.3%	(15,000)	37,957	-28.3%	(15,000)
VF Community Mental Health Center	<u>4,864,326</u>	<u>4,863,966</u>	0.0%	<u>(360)</u>	<u>4,863,966</u>	0.0%	<u>(360)</u>
Total Appropriations	<u>\$ 9,596,434</u>	<u>\$ 16,196,868</u>	68.8%	<u>\$ 6,600,434</u>	<u>\$ 16,053,168</u>	67.3%	<u>\$ 6,456,734</u>

SCOTT COUNTY FY11 BUDGET REVIEW

10 YEAR FTE LISTING

<u>Department</u>	<u>FY02</u>	<u>FY03</u>	<u>FY04</u>	<u>FY05</u>	<u>FY06</u>	<u>FY07</u>	<u>FY08</u>	<u>FY09</u>	<u>FY10</u>	<u>FY11</u>
Administration	3.70	3.70	3.70	3.10	3.10	3.10	3.10	3.50	3.50	3.50
Attorney	31.00	30.63	30.63	30.63	30.75	31.00	30.00	30.00	30.00	31.00
Auditor	15.40	15.40	15.40	15.40	15.40	16.40	16.40	15.40	15.40	15.40
Community Services	12.75	13.00	13.00	12.50	12.50	12.50	12.50	12.50	12.50	11.50
Conservation (net of golf course)	21.25	21.25	21.25	22.25	22.25	22.25	22.25	22.25	22.25	22.25
Facility and Support Services	23.74	23.74	23.74	24.19	24.19	25.69	29.14	29.14	29.14	31.04
Health	34.15	34.15	36.15	37.15	39.15	39.15	39.15	42.60	42.60	43.00
Human Resources	7.50	7.50	7.50	4.50	4.50	4.50	4.50	4.50	4.50	4.50
Information Technology	10.00	10.00	10.00	10.00	11.00	11.00	11.00	12.00	12.00	14.00
Juvenile Court Services	12.40	15.20	15.20	14.20	14.20	14.20	14.20	14.20	14.20	14.20
Planning & Development	4.33	4.33	4.08	4.08	4.08	4.08	4.08	4.08	4.08	4.08
Recorder	13.00	13.00	13.00	12.00	12.00	11.50	11.50	11.50	11.50	11.50
Secondary Roads	33.40	33.40	35.15	35.15	35.15	35.15	35.15	35.15	35.15	35.15
Sheriff	140.70	141.70	153.15	159.65	166.10	164.10	166.30	166.35	167.35	167.35
Supervisors	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00
Treasurer	<u>28.60</u>	<u>28.60</u>	<u>28.60</u>	<u>28.60</u>	<u>28.60</u>	<u>28.60</u>	<u>28.60</u>	<u>28.60</u>	<u>28.60</u>	<u>27.60</u>
SUBTOTAL	396.92	400.60	415.55	418.40	427.97	428.22	432.87	436.77	437.77	441.07
Golf Course Enterprise	<u>19.35</u>	<u>19.35</u>	<u>19.35</u>	<u>19.35</u>	<u>19.35</u>	<u>19.35</u>	<u>19.35</u>	<u>19.35</u>	<u>19.35</u>	<u>19.35</u>
TOTAL	<u>416.27</u>	<u>419.95</u>	<u>434.90</u>	<u>437.75</u>	<u>447.32</u>	<u>447.57</u>	<u>452.22</u>	<u>456.12</u>	<u>457.12</u>	<u>460.42</u>

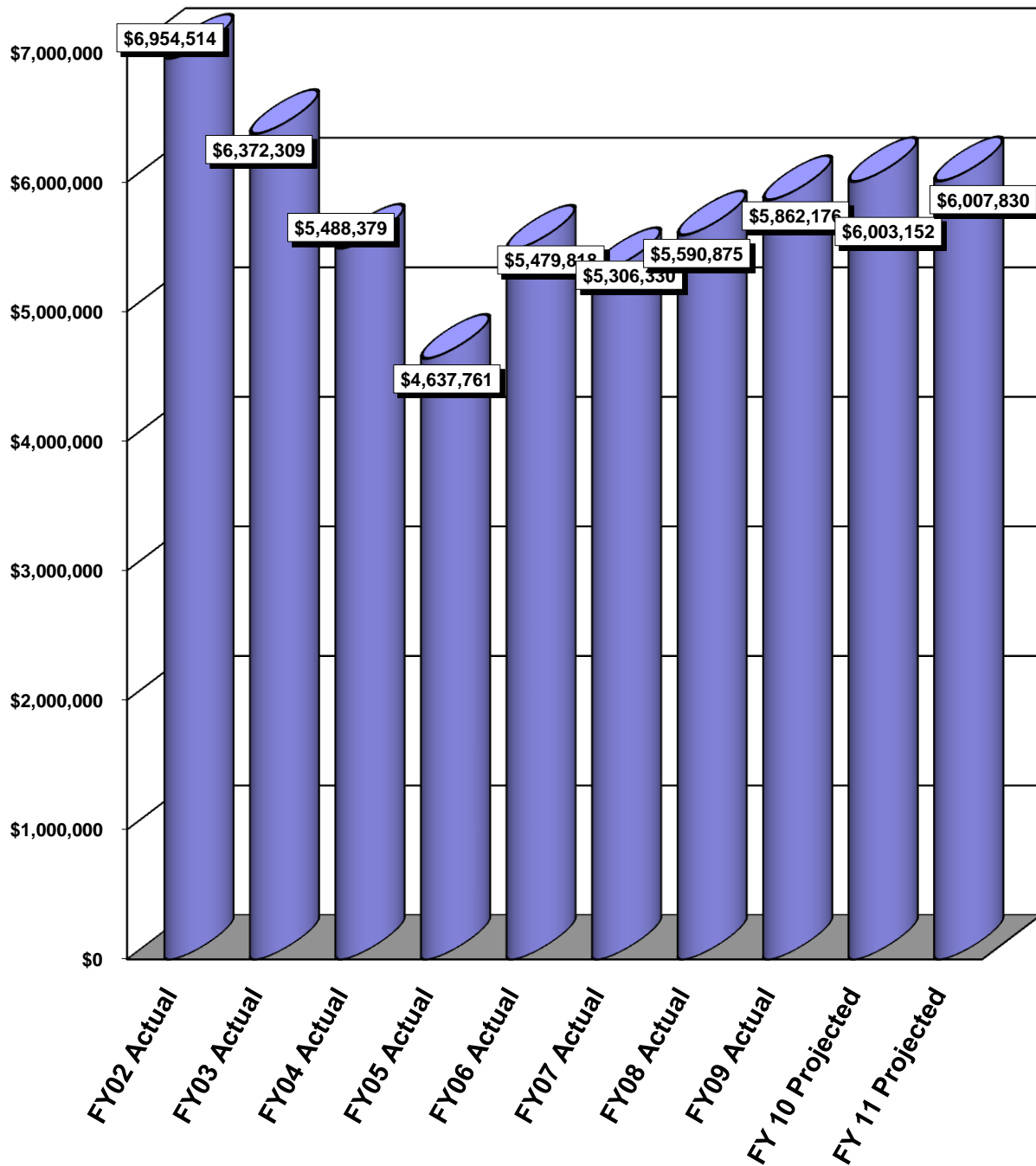
SCOTT COUNTY FY11 BUDGET REVIEW

REVENUE SOURCES 10 YEAR SUMMARY
Budgeted Funds

	<u>FY02 ACTUAL</u>	<u>FY03 ACTUAL</u>	<u>FY04 ACTUAL</u>	<u>FY05 ACTUAL</u>	<u>FY06 ACTUAL</u>	<u>FY07 ACTUAL</u>	<u>FY08 ACTUAL</u>	<u>FY09 ACTUAL</u>	<u>FY10 BUDGET</u>	<u>FY11 PROPOSED</u>
REVENUES										
Taxes Levied on Property	\$21,640,948	\$23,737,132	\$25,950,953	\$26,843,438	\$32,404,287	\$33,054,552	\$34,109,055	\$35,031,015	\$ 37,429,567	\$ 44,306,367
Less: Uncollected Delinquent Taxes	10,221	46,615	98,684	225,503	27,982	7,743	19,860	27,976	19,860	27,976
Less: Credits To Taxpayers	<u>996,901</u>	<u>967,309</u>	<u>954,606</u>	<u>948,372</u>	<u>1,039,626</u>	<u>1,037,240</u>	<u>988,307</u>	<u>948,239</u>	<u>988,307</u>	<u>940,432</u>
Net Current Property Taxes	20,633,826	22,723,208	24,897,663	25,669,563	31,336,679	32,009,569	33,100,888	34,054,800	36,421,400	43,337,959
Add: Delinquent Property Tax Rev	<u>10,221</u>	<u>46,615</u>	<u>98,684</u>	<u>225,503</u>	<u>27,982</u>	<u>7,743</u>	<u>19,860</u>	<u>27,976</u>	<u>19,860</u>	<u>27,976</u>
Total Net Property Taxes	20,644,047	22,769,823	24,996,347	25,895,066	31,364,661	32,017,312	33,120,748	34,082,776	36,441,260	43,365,935
Penalties, Interest & Costs on Taxes	579,951	667,318	652,959	837,554	791,859	782,123	731,456	847,456	725,000	825,000
Other County Taxes	<u>149,562</u>	<u>172,112</u>	<u>117,732</u>	<u>59,143</u>	<u>63,288</u>	<u>61,764</u>	<u>65,254</u>	<u>66,852</u>	<u>65,252</u>	<u>66,852</u>
Total Other Taxes, Penalties & Costs	729,513	839,430	770,691	896,697	855,147	843,887	796,710	914,308	790,252	891,852
Local Option Taxes	3,195,497	3,289,382	3,403,432	3,418,462	3,382,319	3,727,522	3,860,101	3,691,392	3,896,863	3,500,000
Gaming Taxes	822,996	805,667	919,864	904,896	887,690	789,210	815,524	748,920	735,000	625,000
Utility Tax Replacement Excise Tax	<u>1,008,058</u>	<u>1,061,401</u>	<u>1,133,933</u>	<u>1,228,633</u>	<u>1,377,836</u>	<u>1,382,626</u>	<u>1,341,669</u>	<u>1,348,776</u>	<u>1,422,983</u>	<u>1,547,631</u>
Intergovernmental :										
State Shared Revenues	1,834,298	2,842,279	2,851,114	2,909,524	2,970,800	2,906,373	2,866,917	2,743,735	2,876,499	3,305,903
State Grants & Reimbursements	6,126,996	3,488,920	6,242,589	6,989,821	6,829,829	7,697,666	9,351,941	9,631,926	9,525,779	7,867,787
State Credits Against Levied Taxes	996,901	967,309	954,606	948,372	1,039,626	1,037,240	988,307	948,239	988,307	940,432
State/Federal Pass-Through Grants		1,618,352	1,799,402	2,019,924	2,578,089	1,930,872	1,765,247	2,280,066	1,616,891	3,218,203
Other State Credits	5,872,352	7,346,040	4,481,212	4,204,390	4,206,422	4,206,296	4,205,709	4,235,316	4,205,708	3,502,837
Federal Grants & Entitlements	55,805	24,510	5,217	6,160	9,343	13,737	12,853	22,194	10,000	10,000
Contr & Reimb From Other Govts	1,003,090	839,639	844,041	817,339	957,861	922,425	673,849	498,567	829,453	528,419
Payments in Lieu of Taxes	<u>6,199</u>	<u>3,659</u>	<u>3,751</u>	<u>3,988</u>	<u>4,055</u>	<u>165</u>	<u>8,226</u>	<u>9,046</u>	<u>4,055</u>	<u>4,055</u>
Subtotal Intergovernmental	15,895,641	17,130,708	17,181,932	17,899,518	18,596,025	18,714,774	19,873,049	20,369,089	20,056,692	19,377,636
Licenses & Permits	418,998	476,799	454,731	529,000	572,048	517,197	540,170	505,300	504,120	507,870
Charges For Services	4,181,052	4,651,953	4,389,232	4,336,407	4,656,144	4,521,227	4,337,362	4,516,303	4,599,593	4,682,773
Use of Money & Property	<u>1,098,729</u>	<u>646,190</u>	<u>462,394</u>	<u>862,917</u>	<u>1,522,921</u>	<u>2,152,760</u>	<u>1,604,900</u>	<u>840,535</u>	<u>864,732</u>	<u>360,671</u>
Other:										
Fines, Forfeitures & Defaults	34,938	-	-	-	-	-	-	-	-	-
Miscellaneous	674,065	550,929	595,720	645,795	518,223	625,512	683,728	523,321	366,912	299,123
Internal Service Funds Closeout	1,887,495	-	-	-	-	-	-	-	-	-
General Long Term Debt Proceeds	5,041,777	-	-	-	-	-	-	-	-	-
Proceeds of Fixed Asset Sales	<u>51,974</u>	<u>13,870</u>	<u>9,085</u>	<u>49,578</u>	<u>50,780</u>	<u>43,894</u>	<u>67,797</u>	<u>40,990</u>	<u>51,777</u>	<u>76,500</u>
Total Other	7,690,249	564,799	604,805	695,373	569,003	669,406	751,525	564,311	418,689	375,623
Total Revenues & Other Sources	<u>\$55,684,780</u>	<u>\$52,236,152</u>	<u>\$54,317,361</u>	<u>\$56,666,969</u>	<u>\$63,783,794</u>	<u>\$65,335,921</u>	<u>\$67,041,758</u>	<u>\$67,581,710</u>	<u>\$ 69,730,184</u>	<u>\$ 75,234,991</u>

SCOTT COUNTY FY11 BUDGET REVIEW

GENERAL FUND UNRESERVED ENDING FUND BALANCE TEN YEAR COMPARISON



The recommended FY11 General Fund Unreserved ending fund balance is expected to increase by \$4,678 from FY10 projected levels. The FY11 Fund Balance represents 11.5% of General Fund expenditures. Without SECC funding, the percentage is 13.3%. In future years, SECC will be required to maintain their own fund balance reserve. The Board's Financial Management Policy requires a 15% minimum General Fund balance.

TENTATIVE CALENDAR OF EVENTS

February 5	Presentation of Administration's Recommendation on FY11 Budget
February 5 - March 4	Board of Supervisors Budget Review
February 5	File Budget Estimate (based on budget requests) with County Auditor
February 16	Work Session on Capital Budget
February 18	Public Hearing on Budget Estimate 5:30 p.m.
March 4	Adoption of FY11 Budget Plan – 5:30 p.m.
March 15	File Budget Forms with State Office of Management

**SCOTT COUNTY
FY11 PROGRAM DETAIL
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SERVICE AREA: Interprogram Services		PROGRAM: General Administration (11A)		
ACTIVITY: Policy & Administration		ORGANIZATION: Administration		
PROGRAM MISSION: To enhance county services for citizens and county departments by providing effective management and coordination of resources				
PROGRAM OBJECTIVES:				
1. To maintain a ratio of administration personnel as a percent of total personnel at .75%.				
2. To schedule 350 meetings with individual department heads.				
3. To schedule 60 meetings with individual Board members.				
PERFORMANCE INDICATORS	2008-09 ACTUAL	2009-10 PROJECTED	2010-11 REQUESTED	AMIN REC
DEMAND				
1. Authorized personnel (FTE's)	456.52	457.42	461.42	460.42
2. Units directly supervised	9	9	9	9
3. Dollar value of operating budget	\$60,435,040	\$64,002,170	\$71,181,534	\$71,181,534
4. Dollar value of Capital Improvement Plan (CIP)	\$4,119,136	\$15,155,197	\$3,833,658	\$3,833,658
5. Jurisdiction population	164,687	164,690	164,690	164,690
WORKLOAD				
1. Board of Supervisors meetings held	80	80	80	80
2. Scheduled meetings with individual Board members	63	60	60	60
3. Agenda items forwarded to Board of Supervisors	426	425	425	425
4. Scheduled meetings with individual department heads	380	350	350	350
5. Other scheduled meetings held	320	250	250	250
PRODUCTIVITY				
1. Management cost as a percent of County budget	0.52%	0.52%	0.52%	0.52%
2. Administration personnel as a percent of total personnel	0.77%	0.77%	0.77%	0.77%
EFFECTIVENESS				
1. Percent of program objectives accomplished	100%	100%	100%	100%
2. Percent of target issue action steps completed	48%	50%	75%	75%
3. Percentage of departments represented at dept head meetings	90%	80%	80%	80%
ANALYSIS:				
Total FY11 appropriations for the total department are recommended to increase 2.5% from the budget estimate levels. Non-salary costs are recommended to remain unchanged for the total department.				
PPB Indicators are in line with last year's actual. Target issue action steps are budgeted for 75% because this is a 2-year plan that ends December 2011.				

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2008-09	2009-10	2009-10	2010-11	2010-11
PROGRAM: General Administration (11A)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
A County Administrator		1.00	1.00	1.00	1.00	1.00
805-A Assistant County Administrator/HR Director		0.50	0.50	0.50	0.50	0.50
597-A Budget Manager		-	-	1.00	1.00	1.00
366-A Budget Coordinator		1.00	1.00	-	-	-
298-A Administrative Assistant		0.60	0.60	1.00	1.00	1.00
TOTAL POSITIONS		3.10	3.10	3.50	3.50	3.50
APPROPRIATION SUMMARY:						
Personal Services		\$539,629	\$424,403	\$438,322	\$449,484	\$449,484
Expenses		8,763	9,500	9,500	9,500	9,500
Supplies		2,033	2,800	2,800	2,800	2,800
TOTAL APPROPRIATIONS		\$550,425	\$436,703	\$450,622	\$461,784	\$461,784

SERVICE AREA: Public Safety		PROGRAM: County Attorney Administration (12A)			
ACTIVITY: Legal Services		ORGANIZATION: Attorney			
PROGRAM MISSION: To administer and direct the work product and policies of the professional and administrative staff of the County Attorney's office for the benefit of Scott County citizens who seek justice and legal assistance by providing advice, council, and resolution of legal issues.					
PROGRAM OBJECTIVES:					
1. To maintain administration cost as a percent of department budget at or below 12%.					
2. To maintain administration personnel as a percent of departmental personnel at or below 8%.					
PERFORMANCE INDICATORS		2008-09 ACTUAL	2009-10 PROJECTED	2010-11 REQUESTED	AMIN REC
DEMAND					
1. Authorized personnel (FTE's)		30.00	30.75	30.75	30.75
2. Departmental budget expended		\$2,425,007	\$2,495,920	\$2,569,171	\$2,569,171
3. Organizations requiring liaison and coordination		110	110	110	110
WORKLOAD					
1. Prosecution of Class A felonies and major case management		55%	55%	55%	55%
2. Time spent on personnel administration		18%	18%	18%	18%
3. Time spent on fiscal management		14%	14%	14%	14%
4. Time spent on liaison activities and coordination		8%	8%	8%	8%
5. Time spent on miscellaneous activities		5%	5%	5%	5%
PRODUCTIVITY					
1. Administration cost as a percent of departmental budget		12%	12%	12%	12%
2. Administration personnel as a percent of departmental personnel		8%	8%	8%	8%
EFFECTIVENESS					
1. Percent of program objectives accomplished		100%	100%	100%	100%
ANALYSIS:					
<p>Total FY11 appropriations for the total department are recommended to increase 2.9% over current budgeted levels.</p> <p>Non-salary costs for the total department are recommended to decrease 3.7% under current budgeted levels for the total department.</p> <p>Revenues are recommended to increase 63.3% over current budgeted amounts for the total department.</p> <p>For this program, non-salary costs are recommended to decrease 35.6% and total appropriations to decrease 3.5% under current budgeted amounts. This program does not generate revenue.</p> <p>There are no organizational change requests for the administration division.</p>		<p>The primary reason for revenue changes from current budget levels for the total department is the increase in delinquent fine collection in the Criminal (12B) division.</p> <p>The primary reasons for appropriation changes from current budget levels in the Administration Division are membership fees.</p>		<p>There are no budget issues identified for further Board review during the budget process.</p> <p>This departmental budget supports the County's Target Issues and Management Agenda.</p>	

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2008-09	2009-10	2009-10	2010-11	2010-11
PROGRAM: Attorney Administration (12A)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
X County Attorney		0.50	0.50	0.50	0.50	0.50
Y First Assistant Attorney		0.40	0.40	0.40	0.40	0.40
511-A Office Administrator		1.00	1.00	1.00	1.00	1.00
282-A Executive Secretary/Paralegal		-	0.75	0.75	0.50	0.50
252-A Executive Secretary		0.75	-	-	-	-
151-C Clerk II		-	0.40	0.40	-	-
141-C Clerk II		0.40	-	-	-	-
TOTAL POSITIONS		3.05	3.05	3.05	2.40	2.40
APPROPRIATION SUMMARY:						
Personal Services		\$287,201	\$297,197	\$301,710	\$289,538	\$289,538
Expenses		2,464	8,700	5,500	5,500	5,500
Supplies		38		100	100	100
TOTAL APPROPRIATIONS		\$289,703	\$305,897	\$307,310	\$295,138	\$295,138

SERVICE AREA: Public Safety		PROGRAM: Criminal Prosecution (12B)			
ACTIVITY: Legal Services		ORGANIZATION: Attorney			
PROGRAM MISSION: To successfully prosecute indictable offense crimes occurring within Scott County and provide investigative assistance to law enforcement agencies within our jurisdiction for the protection of citizenry by striving to be responsive while functioning as a source of legal recourse.					
PROGRAM OBJECTIVES:					
1. To ensure that quarterly the number of indictable cases closed is at least 87% of cases open.					
2. To ensure that quarterly the number of non-indictable cases closed is at least 90% of cases filed.					
PERFORMANCE INDICATORS		2008-09 ACTUAL	2009-10 PROJECTED	2010-11 REQUESTED	AMIN REC
DEMAND					
1. New felony cases		954	1,300	1,000	1,000
2. New indictable traffic, serious, aggravated, misdemeanor cases		3,798	3,700	3,700	3,700
3. New non-indictable simple misdemeanors (that did not plead)		1,757	1,700	1,700	1,700
4. Open indictable cases at quarter end		4,927	3,600	4,370	4,370
5. Juvenile intake of delinquent, CHINA, terminations		579	800	575	575
WORKLOAD					
1. Jury/Court trials held indictable/non-indictable cases		233	250	240	240
2. Cases disposed of indictable (plea agreements/dismissals/trials)		4,126	5,000	4,000	4,000
3. Cases disposed of non-indictable (misdemeanors that did not plead)		1,573	1,600	1,500	1,500
4. Uncontested juvenile hearings		1,790	2,000	1,800	1,800
5. Evidentiary juvenile hearings		267	300	275	275
PRODUCTIVITY					
1. Cost per indictable case disposed of (65%)		\$277.61	\$238.48	\$270.00	\$270.00
2. Cost per non-indictable case disposed of (10%)		\$118.35	\$120.39	\$120.00	\$120.00
3. Cost per juvenile uncontested/evidentiary hearing (25%)		\$226.26	\$209.37	\$225.00	\$225.00
EFFECTIVENESS					
1. Percent of program objectives accomplished		393	287	375	375
2. Indictable closed/percentage of cases open-quarterly		73%	100%	87%	87%
3. Non-indictable closed/percentage of non-indictable open-quarterly		87%	94%	90%	90%
4. Percentage of Juvenile cases going to hearing-quarterly		100%	100%	100%	100%
ANALYSIS:					
Total FY11 appropriations for 12B Criminal Prosecution are recommended to increase 4.2% over current budgeted levels.		The primary reason for revenue changes from current budget levels is the increase in delinquent fine collection in the Criminal (12B) division.		There are no budget issues identified for further Board review during the budget process.	
Revenues are recommended to increase 63.3% over current budgeted amounts for the Criminal Division.		The primary reasons for appropriation changes from current budget levels in the Criminal Division are memberships, legal transcripts and periodicals and subscription fees.		This departmental budget supports the County's Target Issues and Management Agenda.	
For this program, non-salary costs are recommended to decrease 1% under current budgeted amounts.					
There are no organizational change requests for the criminal division.					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2008-09	2009-10	2009-10	2010-11	2010-11
PROGRAM: Criminal Prosecution (12B)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
X County Attorney		0.50	0.20	0.20	0.30	0.30
Y First Assistant Attorney		0.35	0.35	0.35	0.60	0.60
611-A Attorney II		2.00	2.00	2.00	2.00	2.00
464-A Attorney I		10.00	10.00	10.00	10.00	10.00
323-A Case Expeditor		1.00	1.00	1.00	1.00	1.00
316-A Paralegal-Audio/Visual Production Specialist		1.00	1.00	1.00	1.00	1.00
282-A Paralegal		0.75	0.75	0.75	1.00	1.00
282-A Executive Secretary/Paralegal		0.25	0.25	0.25	0.25	0.25
223-C Victim/Witness Coordinator		1.00	1.00	1.00	1.00	1.00
223-C Fine Collection Coordinator				1.00	1.00	1.00
214-C Administrative Assistant-Juvenile Court		1.00	1.00	1.00	1.00	1.00
214-C Intake Coordinator		1.00	1.00	1.00	1.00	1.00
177-C Legal Secretary-District Court		1.00	1.00	1.00	1.00	1.00
191-C Senior Clerk-Victim Witness		1.00	1.00	1.00	1.00	1.00
162-C Clerk III		1.00	1.00	1.00	1.00	1.00
151-C Clerk II-Data Entry		0.50	0.50	0.50	1.00	1.00
151-C Clerk II-Receptionist		1.00	1.00	1.00	1.00	1.00
Z Summer Law Clerk		0.76	0.76	0.76	0.57	0.57
TOTAL POSITIONS		24.11	23.81	24.81	25.72	25.72
REVENUE SUMMARY:						
Intergovernmental		\$1,600	\$1,600	\$1,600	\$1,600	\$1,600
Fines & Forfeitures		79,063	30,000	35,000	72,550	72,550
Miscellaneous		132	-	-	-	-
TOTAL REVENUES		\$80,795	\$31,600	\$36,600	\$74,150	\$74,150
APPROPRIATION SUMMARY:						
Personal Services		\$1,755,068	\$1,800,561	\$1,823,505	\$1,881,939	\$1,881,939
Equipment		-	5,500	1,500	1,500	1,500
Expenses		78,017	82,100	87,800	87,800	87,800
Supplies		32,172	38,000	35,000	35,000	35,000
TOTAL APPROPRIATIONS		\$1,865,257	\$1,926,161	\$1,947,805	\$2,006,239	\$2,006,239

SERVICE AREA: Public Safety		PROGRAM: Corporation Counsel/Civil Division (12D)		
ACTIVITY: Law Enforcement		ORGANIZATION: Attorney		
PROGRAM MISSION: To supervise insurance counsel litigation; service civil commitments, and provide representation for the County, its officers and divisions by providing representation in civil litigation.				
PROGRAM OBJECTIVES: 1. To respond to all litigation requests during the year. 2. To respond to all non-litigation requests during the year.				
PERFORMANCE INDICATORS	2008-09 ACTUAL	2009-10 PROJECTED	2010-11 REQUESTED	AMIN REC
DEMAND				
1. Non-Litigation Services Intake (Adult Abuse, Claim Notices, County Attorney Opinions, Guardianship, and Real Estate Transactions)	435	300	400	400
2. Litigation Services Intake (Civil Rights Commission, Mental Health Hearings, Civil Suits, Forfeitures, Workers' Comp)	225	300	200	200
3. On-going quarterly major case litigation	5	5	5	5
WORKLOAD				
1. Non-Litigation Services cases closed (see above for case type)	434	275	400	400
2. Litigation Services cases closed (see above for case type)	221	300	200	200
3. On-going quarterly major case litigation	5	5	5	5
PRODUCTIVITY				
1. Cost per Non-Litigation Service provided (55%)	\$347.11	\$527.72	\$350.00	\$350.00
2. Cost per Litigation Service provided (45%)	\$557.72	\$395.79	\$550.00	\$550.00
3. Average cost of both non-litigation and litigation services	\$452.41	\$461.76	\$450.00	\$450.00
EFFECTIVENESS				
1. Percent of program objectives accomplished	100%	100%	100%	100%
2. Litigation requests responded to	100%	100%	100%	100%
ANALYSIS:				
Total FY11 appropriations for the Civil Division are recommended to increase 1.5% over current budgeted levels.	The primary reason for revenue changes from current budget levels for the total department is the increase in delinquent fine collection in the Criminal (12B) division.		There are no budget issues identified for further Board review during the budget process.	
The Civil Division does not generate revenue.				
For this program, non-salary costs are recommended to decrease 22.7% under current budgeted amounts.	The primary reasons for appropriation changes from current budget levels in the Civil Division are decreasing budget line items.		This departmental budget supports the County's Target Issues and Management Agenda.	
There are no organizational change requests for the Civil Division.				

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2008-09	2009-10	2009-10	2010-11	2010-11
PROGRAM: Corporation Counsel/Civil (12D)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
X County Attorney		0.50	0.30	0.30	0.20	0.20
Y First Assistant Attorney		0.25	0.25	0.25	-	-
A Assistant Attorney II			1.00	-	-	-
A Assistant Attorney I			1.00	-	-	-
611-A Attorney II		1.00	-	1.00	1.00	1.00
282-A Executive Secretary/Paralegal		0.25	0.25	0.25	0.25	0.25
194-C Legal Secretary		1.00	1.00	1.00	1.00	1.00
151-C Clerk II		0.10	0.10	0.10	-	-
Z Summer Law Clerk		0.24	0.24	0.24	0.18	0.18
TOTAL POSITIONS		3.34	4.14	3.14	2.63	2.63
APPROPRIATION SUMMARY:						
Personal Services		\$272,908	\$260,562	\$263,816	\$265,244	\$265,244
Expenses		1,036	3,300	2,550	2,550	2,550
TOTAL APPROPRIATIONS		\$273,944	\$263,862	\$266,366	\$267,794	\$267,794

SERVICE AREA: State & Local Government Service		PROGRAM: Auditor Administration (13A)		
ACTIVITY: Representation Services		ORGANIZATION: Auditor		
PROGRAM MISSION: To provide the best possible management of statutory County Auditor responsibilities and to insure that the responsibilities are carried out in the best interests of the citizens of Scott County by establishing policies and goals for office operation.				
PROGRAM OBJECTIVES:				
1. To keep administration costs at or below 14.0% of total budget.				
PERFORMANCE INDICATORS	2008-09 ACTUAL	2009-10 PROJECTED	2010-11 REQUESTED	AMIN REC
DEMAND				
1. Authorized personnel (FTE's)	15.4	14.9	14.9	14.9
2. Departmental budget	\$1,390,674	\$1,383,822	\$1,307,766	\$1,307,766
WORKLOAD				
1. Percent of time spent on personnel administration	25%	25%	25%	25%
2. Percent of time spent on fiscal management	25%	25%	25%	25%
3. Percent of time spent on liaison activity and coordination	25%	25%	25%	25%
4. Percent of time spent on miscellaneous activity	25%	25%	25%	25%
PRODUCTIVITY				
1. Administration cost as a percent of departmental budget	13.7%	13.4%	13.4%	13.4%
2. Administration personnel as a percent of departmental personnel	14%	14%	14%	14%
EFFECTIVENESS				
1. Percent of program objectives accomplished	78%	80%	80%	80%
ANALYSIS:				
<div>Total FY11 appropriations for the Auditor's Office are recommended to decrease 9.3% under current budgeted levels. Non-salary costs are recommended to decrease 22.6% under current budgeted levels.</div> <div>The primary reasons for appropriation changes from current budget levels are:</div> <div>1) there is one scheduled election in FY11 which results in decreased election costs as compared to FY10 when there were 26 scheduled elections,</div> <div>2) department reorganization has resulted in decreased employee expenses.</div> <div>Revenues are recommended to decrease 81.7% over current budgeted amounts for the total department.</div> <div>The primary reasons for revenue changes from current budget levels are:</div> <div>1) there are no reimbursable elections in FY11 resulting in less revenue, and</div> <div>2) a decrease in real estate transactions resulting in a decrease in transfer fees.</div> <div>The budget for the Auditor's Office supports the County's Target Issues and Management Agenda as follows:</div> <div>1) the Auditor's Office has provided \$12,053 in actual cash savings to the Wall of Savings; 2) we have conducted a reorganization of the office which results in a decrease in employee expenses for FY10 and FY11; 3) we continually strive to reduce costs and increase efficiencies in all operations while fully meeting our statutory obligations and providing the best service possible to the citizens of Scott County.</div> <div>For the Administration Program, non-salary costs are recommended to remain flat over current budgeted amounts.</div> <div>There are no organizational change requests for the department.</div> <div>The PPB indicators for this program are similar to previous years and require no further analysis.</div> <div>There were no budget issues identified for this program.</div>				

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2008-09	2009-10	2009-10	2010-11	2010-11
PROGRAM: Auditor Administration (13A)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
X Auditor		1.00	1.00	1.00	1.00	1.00
556-A Operations Manager		1.00	1.00	1.00	1.00	1.00
TOTAL POSITIONS		2.00	2.00	2.00	2.00	2.00
APPROPRIATION SUMMARY:						
Personal Services		\$177,472	\$191,069	\$181,520	\$183,331	\$183,331
Equipment		3,717	-	-	-	-
Expenses		8,746	5,300	3,843	5,300	5,300
Supplies		282	200	250	200	200
TOTAL APPROPRIATIONS		\$190,217	\$196,569	\$185,613	\$188,831	\$188,831

SERVICE AREA: State & Local Government Service		PROGRAM: Elections (13B)		
ACTIVITY: Representation Services		ORGANIZATION: Auditor		
PROGRAM MISSION: To provide efficient and accurate election and voter registration services for the citizens of Scott County by developing and maintaining complete voter registration tasks.				
PROGRAM OBJECTIVES:				
1. To conduct error free elections.				
2. To process 25,000 absentee applications.				
3. To process 100,000 voter registration changes.				
PERFORMANCE INDICATORS	2008-09 ACTUAL	2009-10 PROJECTED	2010-11 REQUESTED	AMIN REC
DEMAND				
1. Registered voters	118,641	125,000	125,000	125,000
2. Registered voter changes requested	96,532	100,000	100,000	100,000
3. Elections	5	26	1	1
4. Polling places to be maintained	70	70	70	70
5. Absentee voter applications requested	47,481	15,000	25,000	25,000
WORKLOAD				
1. Elections conducted: Scheduled	2	26	1	1
2. Elections conducted: Special Election	3	0	0	0
3. Registered voter changes processed	96,532	100,000	100,000	100,000
4. Polling places arranged and administered	70	70	70	70
5. Poll worker personnel arranged and trained	832	1,500	500	500
6. Absentee voter applications processed	47,481	15,000	25,000	25,000
PRODUCTIVITY				
1. Average cost per scheduled election conducted (57%)	\$172,796	\$11,944	\$270,744	\$270,744
2. Average cost per special election conducted (15%)	30,315	N/A	N/A	N/A
3. Cost per registered voter change processed (28%)	\$1.76	\$1.53	\$1.33	\$1.33
EFFECTIVENESS				
1. Percent of program objectives accomplished	0	1	0	0
ANALYSIS:				
<div><div><p>Total FY11 appropriations for the Elections Department are recommended to decrease 17.4% under current budgeted levels. Non-salary costs are recommended to decrease 24.8% under current budgeted levels.</p><p>The primary reason for appropriation changes from current budget levels is that there will be one county-wide election for FY11 as compared to 26 school board and city elections for FY10.</p><p>Revenues are recommended to decrease 99.7% under FY10 budgeted amounts for the total department.</p><p>The primary reasons for the revenue change from FY10 budget levels is that there will be no reimbursable election expenses for FY11.</p><p>There are no organizational change requests for the Elections Department .</p><p>The Election Departmental budget supports the County's Target Issues and Management Agenda as follows:</p><p>1) reduced costs for the 2009 city elections by \$12,053 resulting in a Wall of Savings actual cash savings of the same amount</p></div><div><p>2) departmental reorganization has resulted in reduced employee expenses for both FY10 and FY11.</p><p>The Election Department conducted a successful experiment with electronic poll books during FY10. The data from the experiment showed significant potential for cost savings in temporary employees and overtime. The Auditor intends to begin a broader introduction of the program into 20 plus precincts and for use at satellite voting locations in FY11. We anticipate that there will be competitive races for governor and US Senator which will drive up voter turn out so that savings should be seen in FY11</p><p>Further, the Elections Department has undergone some staffing changes resulting in a temporary decrease of 0.5 FTE. The Auditor will evaluate the impact of this change on elections to decide if the change should be permanent.</p></div><div><p>Several PPB Indicators are highlighted as follows: The number of special elections to be conducted (W.2) is generally budgeted at zero. Since the number of special elections is an unknown, and the costs of these elections are reimbursable, the net financial impact of adding them to the budget is zero. Therefore it has been the practice of the Board to amend the budget to allow for these costs after they have been identified and incurred. Productivity indicator P.2 is also affected by this situation. Since no special elections are budgeted it is impossible to assign an average cost at this time.</p></div></div>				

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2008-09	2009-10	2009-10	2010-11	2010-11
PROGRAM: Elections (13B)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
291-C Election Supervisor		1.00	1.00	1.00	1.00	1.00
191-C Senior Clerk III		2.00	1.00	1.00	2.00	2.00
141-C Clerk II		1.00	1.00	1.00	1.00	1.00
TOTAL POSITIONS		4.00	3.00	3.00	4.00	4.00
REVENUE SUMMARY:						
Intergovernmental		\$88,816	\$180,640	\$148,267	\$0	\$0
Fees and Charges		110	500	500	500	500
Fines, Forfeitures & Miscellaneous		-	-	-	-	-
TOTAL REVENUES		\$88,926	\$181,140	\$148,767	\$500	\$500
APPROPRIATION SUMMARY:						
Personal Services		\$381,426	\$342,786	\$313,926	\$300,009	\$300,009
Expenses		204,718	214,800	226,635	151,280	151,280
Supplies		20,156	17,300	18,800	23,700	23,700
TOTAL APPROPRIATIONS		\$606,300	\$574,886	\$559,361	\$474,989	\$474,989

SERVICE AREA: Interprogram Service		PROGRAM: Business/Finance (13D)		
ACTIVITY: Policy & Administration		ORGANIZATION: Auditor		
PROGRAM MISSION: To provide accurate and efficient implementation of the County's financial accounting system, including the timely and appropriate bi-weekly processing of the payroll and accounts payable functions by using County financial policies and generally accepted accounting principles				
PROGRAM OBJECTIVES:				
1. To keep cost per invoice processed below \$4.05.				
2. To keep cost per time card processed below \$2.60.				
3. To keep cost per account center maintained below \$8.50.				
PERFORMANCE INDICATORS	2008-09 ACTUAL	2009-10 PROJECTED	2010-11 REQUESTED	AMIN REC
DEMAND				
1. Invoices submitted	28,807	30,000	30,000	30,000
2. Employees on payroll	704	680	680	680
3. Official Board meetings requiring minutes	44	50	50	50
4. Accounting account/centers to be maintained	12,177	12,200	12,200	12,200
WORKLOAD				
1. Invoices processed	28,807	30,000	30,000	30,000
2. Time cards processed	40,284	40,300	40,300	40,300
3. Board meetings minutes recorded	44	50	50	50
4. Account/centers maintained	12,177	12,200	12,200	12,200
PRODUCTIVITY				
1. Cost per invoice processed (35%)	\$4.05	\$4.26	\$4.02	\$4.02
2. Cost per time card processed (30%)	\$2.48	\$2.72	\$2.56	\$2.56
3. Cost per Board meeting minutes recorded (5%)	\$379.11	\$365.82	\$344.69	\$344.69
4. Cost per account/center maintained (30%)	\$8.22	\$9.00	\$8.48	\$8.48
EFFECTIVENESS				
1. Percent of program objectives accomplished	0	0	0	0
ANALYSIS:				
<div><div>Total FY11 appropriations for the Business/Finance program are recommended to decrease 8.5% from current budgeted levels. Non-salary costs are recommended to decrease 4.4% from current budgeted levels.</div><div>The primary reason for appropriation changes from current budget is the reorganization of the Auditor's Office that has resulted in savings in personal services.</div><div>Revenues are recommended to remain flat as this department generates essentially no income.</div><div>There were no organizational change requests for the department.</div><div>This departmental budget supports the County's Target Issues and Management Agenda through a department reorganization which garnered savings in employee expenses in FY10 and FY11.</div></div> <div><div>The Business/Finance program is fairly static and as such the PPB indicators vary little from year to year. Other than slight variances in volume there is nothing to highlight and there are no budget issues associated with this program.</div><div>There are no significant issues requiring Board review. It is anticipated that this program will continue to pay the County's bills and the County's employees accurately and on time.</div></div>				

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2008-09	2009-10	2009-10	2010-11	2010-11
PROGRAM: Business/Finance (13D)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
677-A Accounting & Tax Manager		0.70	0.70	0.70	0.70	0.70
252-A Payroll Specialist		2.00	2.00	2.00	2.00	2.00
252-C Accounts Payable Specialist		1.50	1.50	1.50	1.50	1.50
177-A Official Records Clerk		0.90	0.90	0.90	0.90	0.90
TOTAL POSITIONS		5.10	5.10	5.10	5.10	5.10
REVENUE SUMMARY:						
Fees and Charges		\$203	\$300	\$396,815	\$0	\$0
TOTAL REVENUES		\$203	\$300	\$3,275	\$3,275	\$3,275
APPROPRIATION SUMMARY:						
Personal Services		\$328,020	\$365,495	\$396,815	\$333,810	\$333,810
Equipment		-	1,000	1,000	1,000	1,000
Expenses		1,598	3,775	3,275	3,275	3,275
Supplies		5,737	6,600	6,600	6,600	6,600
TOTAL APPROPRIATIONS		\$335,355	\$376,870	\$407,690	\$344,685	\$344,685

SERVICE AREA: Interprogram Services		PROGRAM: Taxation (13E)		
ACTIVITY: Policy & Administration		ORGANIZATION: Auditor		
PROGRAM MISSION: To provide efficient and accurate taxation services to the citizens of Scott County, as well as to other County departments, by developing and maintaining complete tax records and systems				
PROGRAM OBJECTIVES:				
1. To keep cost per parcel taxed below \$1.97.				
2. To keep cost per TIF District Administered \$598.52.				
PERFORMANCE INDICATORS	2008-09 ACTUAL	2009-10 PROJECTED	2010-11 REQUESTED	AMIN REC
DEMAND				
1. Parcels to be taxed	75,705	75,800	75,850	75,850
2. Real estate transactions requested	6,689	7,000	7,000	7,000
3. Tax Increment Financing Districts (TIF) within the County	54	69	75	75
4. Local budgets to be certified	49	49	49	49
WORKLOAD				
1. Parcels taxed	75,705	75,800	75,850	75,850
2. Real estate transactions processed	6,689	7,000	7,000	7,000
3. Tax Increment Financing Districts total valuation	\$330,211,484	\$369,081,487	\$371,369,162	\$371,369,162
4. Local budgets certified	49	49	49	49
PRODUCTIVITY				
1. Cost per parcels taxed (50%)	\$1.72	\$1.93	\$1.97	\$1.97
2. Cost per real estate transaction processed (20%)	\$7.79	\$8.35	\$8.55	\$8.55
3. Cost per TIF District Administered (15%)	\$723.74	\$635.68	\$598.52	\$598.52
4. Cost per local budget certified (15%)	\$797.56	\$895.15	\$916.00	\$916.00
EFFECTIVENESS				
1. Percent of program objectives accomplished	\$39,468	\$36,000	\$36,000	\$36,000
ANALYSIS:				
<div>Total FY11 appropriations for the Taxation program are recommended to increase 2% over current budgeted levels. Non-salary costs are recommended to decrease 9.1% from current budgeted levels for the program.</div> <div>The primary reason for the reduction in non-salary appropriations is lower funding for travel and schools of instruction.</div> <div>Revenues are recommended to decrease 15.4% under current budgeted amounts.</div> <div>The primary reason for the revenue changes from current budget levels is due a decrease in real estate transactions that have resulted in a decrease in transfer fees.</div> <div>There are no organizational change requests for the department.</div> <div>Indicators D.3, W.3, and P.3 track the growth and administrative cost of TIF districts within Scott County. The addition of this information is designed to keep the Board aware of the growing use of TIF financing and the subsequent loss of taxable valuation.</div> <div>This program's budget is very stable over time and there are no budget issues identified for this program.</div>				

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2008-09	2009-10	2009-10	2010-11	2010-11
PROGRAM: Taxation (13E)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
Y Deputy Auditor-Tax		1.00	1.00	1.00	1.00	1.00
677-A Accounting & Tax Manager		0.30	0.30	0.30	0.30	0.30
268-A GIS Parcel Maintenance Technician		1.00	1.00	1.00	1.00	1.00
194-C Playroom Draftsman		-	-	-	-	-
177-C Tax Aide		2.00	2.00	2.00	2.00	2.00
TOTAL POSITIONS		4.30	4.30	4.30	4.30	4.30
REVENUE SUMMARY:						
Licenses and Permits		\$6,948	\$6,600	\$5,500	\$5,500	\$5,500
Fees and Charges		32,489	42,600	36,100	36,100	36,100
TOTAL REVENUES		\$39,437	\$49,200	\$41,600	\$41,600	\$41,600
APPROPRIATION SUMMARY:						
Personal Services		\$252,957	\$283,395	\$283,395	\$290,242	\$290,242
Equipment		5,463	1,000	1,000	1,000	1,000
Expenses		1,287	5,020	4,120	4,120	4,120
Supplies		829	3,900	3,900	3,900	3,900
TOTAL APPROPRIATIONS		\$260,536	\$293,315	\$292,415	\$299,262	\$299,262

SERVICE AREA: Social Services		PROGRAM: Community Services Administration (17A)			
ACTIVITY: Services to Poor		ORGANIZATION: Community Services			
PROGRAM MISSION: To provide administration of the department, including administration of the Scott County Management Plan for MH/DD Services, the Veteran Services program, the General Relief program, the Substance Abuse programs, and other social services and institutions.					
PROGRAM OBJECTIVES:					
1. To maintain administrative costs at 2% or less of department budget.					
PERFORMANCE INDICATORS		2008-09 ACTUAL	2009-10 PROJECTED	2010-11 REQUESTED	AMIN REC
DEMAND					
1. Authorized personnel (FTE's)		12.50	11.50	11.50	11.50
2. Liaison activities requested		409	340	400	400
3. Appeals/reviews requested		3	5	5	5
4. Number of authorized agencies		4	4	5	5
5. Total departmental budget		\$8,819,709	\$9,114,619	\$10,137,044	\$9,570,725
WORKLOAD					
1. Percent of time spent on administration		30%	30%	30%	30%
2. Percent of time spent on program management		25%	25%	25%	25%
3. Percent of time spent on special projects		30%	30%	30%	30%
4. Percent of time spent on authorized agencies		15%	15%	15%	15%
PRODUCTIVITY					
1. Administration cost as a percent of departmental budget		1.60%	2.00%	2.00%	2.00%
EFFECTIVENESS					
1. Percent of program objectives accomplished		100%	100%	100%	100%
ANALYSIS:					
<p>The total FY11 appropriations for the total department are recommended to increase 2.8% over current budgeted levels. Non-salary costs are recommended to increase 3.5% over current budgeted levels for the total department. Revenues are recommended to decrease 20.3% over current budgeted amounts for the total department. The MH/DD revenues are dramatically lower due to the 2009 Legislative Session cutting \$8 million of pre-appropriated growth dollars and the state budget cuts which occurred in October 2009. The county is bracing for additional cuts (10%) for FY11 during the 2010 Legislative Session. The FY10 budget was adjusted in November and a total of \$62,610 was cut from three programs within the Community Services budget.</p> <p>MH/DD funding has reached a critical state. With the FY10 state budget cuts, the county was forced to cut programs in</p>		<p>January of 2010. A total of \$324,164 will be cut from the budget as the county is being forced to spend all most all of its MH/DD fund balance in FY10. The benefits from ARRA have basically been wiped out with the state cuts.</p> <p>The Community Services Director remains very involved in Legislative activities both at the local and state level. She continues to work on advocating for appropriate levels of funding. The director was nominated as President of the Community Services Affiliate in November during the ISAC Fall School. She will work closely with ISAC during legislative session in hopes of getting some relief with the MH/DD funding.</p> <p>The PPB Indicators are being requested at levels consistent with the FY10 projected levels. The only exception is the Liaison activities requested (D.2).</p>		<p>This is requested at a slightly higher level due to the director's involvement with DHS, ISAC and Legislative Session.</p> <p>Long term funding solutions need to be found during this next Legislative Session. The local Legislators have discussed the levy rate option and it will be discussed during session. The MH/DD Task Force will present options related to the funding and the overall system. The plan is to have the Legislators approve and then implement some of those recommendations over a period of time/years in order to keep the system going.</p> <p>Funding is recommended at the requested level of \$ 140,049.</p>	

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2008-09	2009-10	2009-10	2010-11	2010-11
PROGRAM: Community Services Admin (17A)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
725-A Community Services Director		1.00	1.00	1.00	1.00	1.00
TOTAL POSITIONS		1.00	1.00	1.00	1.00	1.00
APPROPRIATION SUMMARY:						
Personal Services		\$107,837	\$116,203	\$116,495	\$124,129	\$124,129
Expenses		18,367	16,120	16,085	15,920	15,920
Supplies		-	100	-	-	-
TOTAL APPROPRIATIONS		\$126,204	\$132,423	\$132,580	\$140,049	\$140,049

SERVICE AREA: Social Services		PROGRAM: General Assist/Other Social Services (17B)		
ACTIVITY: Services to Poor		ORGANIZATION: Community Services		
PROGRAM MISSION: To provide financial assistance in meeting basic needs to Scott County residents.				
PROGRAM OBJECTIVES: 1. To provide 135 community referrals. 2. To conduct 7100 or more client interviews.				
PERFORMANCE INDICATORS	2008-09 ACTUAL	2009-10 PROJECTED	2010-11 REQUESTED	AMIN REC
DEMAND				
1. Applications for assistance	8,105	8,400	8,250	8,250
2. Population below 100% of poverty	17,914	17,914	17,914	17,914
WORKLOAD				
1. Applications approved	3829	3,900	4,000	4,000
2. Referrals issued	347	400	450	450
3. Interviews conducted	7747	8,300	8,200	8,200
4. Clients in work program	61	100	100	100
5. Total client hours worked	8,686	9,245	9,100	9,100
PRODUCTIVITY				
1. Average assistance granted	\$129.49	\$151.25	\$133.79	\$133.79
EFFECTIVENESS				
1. Percent of program objectives accomplished	47%	50%	55%	55%
ANALYSIS:				
<p>The FY11 appropriations for this program, General Assistance, are recommended to decrease 14.8% from current budgeted levels. The FY11 revenues are expected to remain consistent with the current budgeted levels. The department had an employee resign in FY10. The department reviewed current procedures and services. The General Assistance program was "leaned" and the employee position was not filled. The paperwork and appointment processes were streamlined. The effects have been shorter appointment times for clients, reduced paperwork for staff and clients, walk-in appointments thus eliminating "no-shows" and wasted staff time.</p> <p>The Social Security reimbursement process is moving toward a paperless process by using online forms and</p> <p>documentation. This will be a benefit to office staff when a client is approved for Social Security benefits and the county can recoup funds paid on their behalf in a more timely manner.</p> <p>The FY10 original budget was adjusted by \$50,201. The FY11 requested budget is basically flat from the adjusted budgeted. The rental assistance amount is slightly lower than the "adjusted FY10" amount due to a change in Legislation. In July 2010, there will be a shift from the General Assistance to Veterans budget as all veterans (not just wartime) may receive rental assistance under the VA budget (if qualified). The definition of Veteran changed.</p> <p>The local funeral home directors assisted in developing budget cuts for burials. Effective January 1, 2010, the dollar</p> <p>amount the county pays for a basic funeral service will be reduced. The families will be asked to pay a portion (no more than \$415) for additional services they want. If a family doesn't have funds, the funeral home will not charge them or the county. The funeral homes have observed many families with numerous relatives who are able to pay for additional services and funeral items.</p> <p>The PPB Indicators are requested at levels consistent with the FY10 levels. The FY10 figures have been much higher than expected due to the poor economy and the number of people needing help for the first time. The number of referrals issued (W.2) is requested at a higher level. This is due to several other programs now available due to the passage of ARRA.</p> <p>Funding is recommended at the requested level of \$653,130.</p>				

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2008-09	2009-10	2009-10	2010-11	2010-11
PROGRAM: General Assist/Other Services (17B)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
430-A Case Aide Supervisor		1.00	1.00	1.00	1.00	1.00
298-A Veteran's Affairs Director/Case Aide		0.10	0.10	0.10	0.10	0.10
271-C Office Manager		0.90	0.90	0.90	0.90	0.90
252-C Case Aide		2.50	2.50	1.50	1.50	1.50
162-C Clerk III/Secretary		0.90	1.90	1.90	0.90	0.90
162-C Clerk III/Receptionist		-	-	-	1.00	1.00
141-C Clerk II/Receptionist		1.40	0.40	0.40	0.40	0.40
TOTAL POSITIONS		6.80	6.80	5.80	5.80	5.80
REVENUE SUMMARY:						
Fees and Charges		\$3,187	\$3,081	\$3,081	\$3,081	\$3,081
Miscellaneous		157,406	60,000	60,000	60,000	60,000
TOTAL REVENUES		\$160,593	\$63,081	\$63,081	\$63,081	\$63,081
APPROPRIATION SUMMARY:						
Personal Services		\$218,603	\$230,023	\$216,579	\$172,840	\$172,840
Equipment		-	1,500	300	300	300
Expenses		504,999	532,736	484,722	478,977	478,977
Supplies		978	2,200	1,013	1,013	1,013
TOTAL APPROPRIATIONS		\$724,580	\$766,459	\$702,614	\$653,130	\$653,130

SERVICE AREA: Social Services		PROGRAM: Veteran Services (17D)		
ACTIVITY: Services to Military Veterans		ORGANIZATION: Community Services		
PROGRAM MISSION: To provide financial assistance in meeting basic needs to Scott County war time veterans and their families and provide technical assistance in applying for federal veterans benefits.				
PROGRAM OBJECTIVES:				
1. To provide 140 or more welfare interviews.				
2. To provide 1000 or more veteran service interviews.				
PERFORMANCE INDICATORS	2008-09 ACTUAL	2009-10 PROJECTED	2010-11 REQUESTED	AMIN REC
DEMAND				
1. Eligible population	16,818	16,818	16,818	16,818
2. Requests for veteran services	880	1,200	1,310	1,310
3. Estimated population below poverty	2,008	2,008	2,008	2,008
4. Applications for welfare assistance	120	140	200	200
WORKLOAD				
1. Welfare assistance interviews	131	140	200	200
2. Number of welfare cases assisted	72	80	120	120
3. Veterans services interviews	754	1,000	1,100	1,100
PRODUCTIVITY				
1. Cost/per case assisted	\$1,406.99	\$1,050.65	\$1,151.52	\$1,151.52
EFFECTIVENESS				
1. Percent of program objectives accomplished	55%	50%	60%	60%
2. Total amount approved for compensations and pensions	\$669,982	\$390,000	\$500,000	\$500,000
ANALYSIS:				
<div><div><p>The FY11 appropriations for the Veterans Services program are recommended to increase 1.8% over current budgeted levels. The FY11 revenues are recommended to decrease 100%. The county does not expect to receive the \$10,000 in the county grant program given the state budget issues. The state VA budget has taken a large cut and counties do not expect funds to be available for the county grant program.</p><p>The increase in appropriations is due to a change in the 2009 Legislative Session. All veterans, not just wartime, will be able to receive county assistance under the VA budget, if qualified, rather than seeking assistance under the General Assistance program. The rental assistance amount was increased for FY11, shifting funds from the GA budget.</p></div><div><p>The FY10 budget was reduced by \$12,109. The largest reductions came under rental assistance and burial. The local funeral home directors provided a proposal in which the amount the county pays for a basic funeral service is reduced and allows families to pay for some additional funeral services if so desired. This change also occurs in the General Assistance budget.</p><p>The PPB Indicators are requested at a slightly higher level than FY10 due to the number of veterans returning for overseas and the change in "veteran" definition.</p><p>The funding is recommended at the requested level of \$138,182.</p></div></div>				

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2008-09	2009-10	2009-10	2010-11	2010-11
PROGRAM: Veteran Services (17D)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
298-A Veteran's Affairs Director/Case Aide		0.90	0.90	0.90	0.90	0.90
TOTAL POSITIONS		0.90	0.90	0.90	0.90	0.90
REVENUE SUMMARY:						
Intergovernmental		\$10,000	\$10,000	\$10,000	\$0	\$0
Miscellaneous		-	-	-	-	-
TOTAL REVENUES		\$10,000	\$10,000	\$10,000	\$0	\$0
APPROPRIATION SUMMARY:						
Personal Services		\$50,768	\$60,481	\$54,432	\$64,380	\$64,380
Equipment		-	250	-	-	-
Expenses		53,071	73,940	62,686	73,202	73,202
Supplies		523	1,080	600	600	600
TOTAL APPROPRIATIONS		\$104,362	\$135,751	\$117,718	\$138,182	\$138,182

SERVICE AREA: Social Services		PROGRAM: SA Assistance (17F)			
ACTIVITY: Care Substance Abuse Clients		ORGANIZATION: Community Services			
PROGRAM MISSION: To provide funding for emergency hospitalization, commitment evaluation for substance abuse (IC 125) to Scott County residents, and for certain children's institutions.					
PROGRAM OBJECTIVES:					
1. To maintain cost of commitment at or less than \$876.42.					
PERFORMANCE INDICATORS		2008-09 ACTUAL	2009-10 PROJECTED	2010-11 REQUESTED	AMIN REC
DEMAND					
1. Total number of involuntary commitments filed - substance abuse		210	245	220	220
WORKLOAD					
1. Number of commitments (adult) - substance abuse		135	200	150	150
2. Number of commitments (children) - substance abuse		42	50	50	50
3. 48 hour holds - substance abuse		26	15	15	15
PRODUCTIVITY					
1. Cost per evaluation order		\$1,092.00	\$876.42	\$887.40	\$887.40
EFFECTIVENESS					
1. Percent of program objectives accomplished		97.0%	97.0%	97.0%	97.0%
2. Percent committed to outpatient at hearing		45.0%	45.0%	45.0%	45.0%
ANALYSIS:					
<p>This program provides funding for emergency hospitalization, commitment evaluation for substance abuse to Scott County citizens and for certain children's institutions.</p> <p>The FY11 appropriations for this program are recommended to decrease by 14.9%. The largest decrease is in the expenses at the Mt. Pleasant facility. The county has worked very hard to utilize local providers instead of sending individuals to the facility for treatment. Although there is very little revenue for this program (reimbursement from facilities or other counties), the revenue is expected to remain consistent with the FY10 budgeted levels.</p> <p>In addition to payment for services at Mt. Pleasant, this program also provides funding for services for juveniles at the Toledo State Juvenile Home. The county is responsible for 50% of the costs of the</p> <p>stay. Placement at Toledo is approved by the Juvenile Court System. The county does not have any input in this matter.</p> <p>The substance abuse commitment services are primarily provided through CADS. Genesis Medical Center closed their substance abuse unit (MARC) in June of 2009.</p> <p>The PPB Indicators have been adjusted to reflect the FY09 actuals and the FY10 current experiences.</p> <p>Scott County only pays for the substance abuse evaluation and hospitalization/doctor charges up to the day of the hearing. The county is not responsible for costs after the hearing.</p> <p>Funding is recommended at the requested level of \$267,480.</p>					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2008-09	2009-10	2009-10	2010-11	2010-11
PROGRAM: SA Assistance (17F)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
271-C Office Manager		0.10	0.10	0.10	0.10	0.10
162-C Clerk III/Secretary		0.10	0.10	0.10	0.10	0.10
141-C Clerk II/Receptionist		0.10	0.10	0.10	0.10	0.10
TOTAL POSITIONS		0.30	0.30	0.30	0.30	0.30
REVENUE SUMMARY:						
Fees and Charges		\$11,467	\$2,530	\$2,530	\$2,530	\$2,530
TOTAL REVENUES		\$11,467	\$2,530	\$2,530	\$2,530	\$2,530
APPROPRIATION SUMMARY:						
Expenses		\$310,300	\$314,488	\$278,360	\$267,480	\$267,480
TOTAL APPROPRIATIONS		\$310,300	\$314,488	\$278,360	\$267,480	\$267,480

SERVICE AREA: Mental Health Services		PROGRAM: MH - DD Services (17G)		
ACTIVITY: Care Mentally Ill/Development Disabled Clients		ORGANIZATION: Community Services		
PROGRAM MISSION: To provide services as identified in the Scott County Management Plan to persons with diagnosis of mental illness, mental retardation and other developmental disabilities.				
PROGRAM OBJECTIVES:				
1. To maintain cost of commitment at or less than \$996.40.				
2. To serve 1580 persons with MH/CMI.				
3. To provide services for at least 405 protective payee cases.				
PERFORMANCE INDICATORS	2008-09 ACTUAL	2009-10 PROJECTED	2010-11 REQUESTED	AMIN REC
DEMAND				
1. Total number involuntary commitments filed - mental health	361	320	380	380
2. Protective payee applications	95	70	100	100
3. Number of consumers at Glenwood/Woodward	26	26	26	26
WORKLOAD				
1. Number of persons with MH/CMI served	1537	1,580	1,600	1,600
2. Number of mental health commitments - adult	204	230	230	230
3. Number of mental health commitments - juvenile	65	65	65	65
4. Number of 48 hour holds	83	50	85	85
5. Protective payee cases	367	405	380	380
6. Number of persons with MR/DD served	384	380	410	410
PRODUCTIVITY				
1. Cost per evaluation approved	747.26	\$996.40	\$777.43	\$777.43
2. Cost per MR/DD consumer served	\$11,875.74	\$14,105.76	\$12,715.25	\$12,715.25
3. Cost per MI/CMI consumer served	\$1,169.35	\$1,303.95	\$1,209.36	\$1,209.36
EFFECTIVENESS				
1. Percent of program objectives accomplished	98%	97%	97%	97%
2. Number of consumers leaving SHS	-	1	1	1
3. Number of consumers leaving community ICF-MR	1	1	1	1
ANALYSIS:				
<div><div><p>For this program, MH/DD services, the FY11 appropriations are recommended to increase 5.3% over current budgeted levels. The increase in appropriations is due to the FMAP rate returning to 38% on 1/1/11 and the addition of 50 waiver slots as CCMS has told the state they can not have "county" waiting lists. The revenues are recommended to decrease 20.4% over current budgeted amounts. The large decrease in revenue is due to the state budget cuts for FY10 (10% across the board). The county is also projecting another 10% cut in state funds for FY11.</p><p>The county is expecting to use most of the fund balance to get through FY10. The MH/DD Advisory Committee revised the Plan of Reductions for FY10. Cuts will be made in January of 2010 in order to preserve a small MH/DD fund balance- \$255,403 or 1.62%, if projected expenditures remain consistent.</p></div><div><p>The county is anticipating much larger cuts in services and programs for FY11 as the county budget must be balanced. The MH/DD Advisory Committee will develop a Plan of Reductions for FY11 in order to balance the budget. Local Legislators were informed of this crisis. They have discussed the levy option and questioned the county about its support of the idea. The Board is very concerned about cuts in services and they understand that people will go elsewhere for services (jail, hospital ERs, or homeless shelters). Cuts in services will cost the county much more money in the long run.</p></div><div><p>The PPB Indicators are requested at levels consistent with the FY10 projected levels.</p><p>The county has been working on developing a relationship with Trinity Hospital and Robert Young Mental Health Center (RYC). The RYC is willing to provide mental health evaluations for children. Genesis Medical Center closed their children's unit in June of 2009. This new provider will not only benefit the county in terms of expenditures, but also help the families remain intact and assist in stabilizing them faster.</p><p>Funding is recommended at the requested level of \$8,938,203.</p></div></div>				

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2008-09	2009-10	2009-10	2010-11	2010-11
PROGRAM: MH - DD Services (17G)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
430-A Mental Health Coordinator		1.00	1.00	1.00	1.00	1.00
252-C Case Aide		1.50	1.50	1.50	1.50	1.50
Z Mental Health Advocate		1.00	1.00	1.00	1.00	1.00
TOTAL POSITIONS		3.50	3.50	3.50	3.50	3.50
REVENUE SUMMARY:						
Intergovernmental		\$7,504,432	\$7,091,254	\$6,081,440	\$5,635,189	\$5,635,189
Fees and Charges		31,633	24,457	17,046	17,046	17,046
Miscellaneous		40,831	16,000	23,838	23,838	23,838
TOTAL REVENUES		\$7,576,896	\$7,131,711	\$6,122,324	\$5,676,073	\$5,676,073
APPROPRIATION SUMMARY:						
Personal Services		\$420,908	\$451,540	\$471,660	\$469,730	\$469,730
Equipment		-	1,482	1,482	1,482	1,482
Expenses		7,129,070	7,500,764	7,405,423	8,463,189	8,463,189
Supplies		4,217	4,033	4,782	3,802	3,802
TOTAL APPROPRIATIONS		\$7,554,195	\$7,957,819	\$7,883,347	\$8,938,203	\$8,938,203

SERVICE AREA: County Environment		PROGRAM: Conservation Administration (18A)			
ACTIVITY: Conservation & Recreation Services		ORGANIZATION: Conservation			
PROGRAM MISSION: To professionally and efficiently manage the activities of the Conservation department for the Conservation Board, staff and general public by providing administrative, technical, and clerical support.					
PROGRAM OBJECTIVES:					
1. To accomplish 80% of all program performance objectives.					
2. To keep administrative costs as a percent of department budget below 12%.					
PERFORMANCE INDICATORS		2008-09 ACTUAL	2009-10 PROJECTED	2010-11 REQUESTED	AMIN REC
DEMAND					
1. Authorized personnel excluding seasonal park personnel (FTE's)		41.6	41.6	41.6	41.6
2. Authorized budget (Net of Golf)		\$3,992,466	\$4,265,867	\$4,387,977	\$4,387,977
3. Golf Course budget		\$1,131,037	\$1,109,148	\$1,102,312	\$1,102,312
WORKLOAD					
1. Park system program & fiscal management		20%	20%	20%	20%
2. Golf Course program & fiscal management		60%	60%	60%	60%
3. Conservation Board requests & concerns		10%	10%	10%	10%
4. Meetings, outside activities, citizen concerns		10%	10%	10%	10%
PRODUCTIVITY					
1. Administrative cost as a percent of department budget		10.00%	18.00%	17.60%	17.60%
2. Administrative personnel as a percent of department personnel		9.62%	9.62%	9.62%	9.62%
EFFECTIVENESS					
1. Percent of program objectives accomplished		80%	80%	80%	80%
ANALYSIS:					
Total FY11 appropriations show an increase of 2.9% and an increase of 4.4% for non-salary costs from FY10 budgeted levels for the total department. These increases are due to a new appropriation amount added for the golf course contribution. Without this line item FY11 appropriations show a <u>decrease</u> of 1% and a <u>decrease</u> of 5% for non-salary costs for the total department		addition to improved electrical service (30amp to 50amp) for the larger RV campers at WLP Park Terrace.		Admin cost is higher due to Nahant funding (Soil Conservation also pays half and Conservation's portion is paid from REAP funds).	
Revenues are recommended to increase 8.2% over FY10 budgeted amounts for the total department.		The Conservation department has cut back on our FY11 capital budget by a little over \$50,000 by eliminating playground equipment purchases for SCP and WLP; also holding back on improvements at Sac Fox campgrounds.		This departmental budget supports the County's Target Issues and Management Agenda as follows: Sustainability, Green Initiatives and Public Environmental Education	
Revenue for Total Charges for Services (net of golf D.2.) are expected to be up compared to FY10 due to fee increases approved by the Conservation Board along with the addition of expanded amenities at the SCP pool (concession stand/shelter) in		Golf course budget (D.3.) total appropriations are 0.6% lower than FY10. The golf course will support less spending when/where possible and make every effort for higher revenues.			
		Golf course revenues are expected to increase this year by 9.3% over FY10 due to sales of season passes, increased concession sales and driving range sales.			

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2008-09	2009-10	2009-10	2010-11	2010-11
PROGRAM: Conservation Administration (18A)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
775-A Director		1.00	1.00	1.00	1.00	1.00
540-A Deputy Director		1.00	1.00	1.00	1.00	1.00
252-A Administrative Assistant		1.00	1.00	1.00	1.00	1.00
141-A Clerk II		1.00	1.00	1.00	1.00	1.00
TOTAL POSITIONS		4.00	4.00	4.00	4.00	4.00
REVENUE SUMMARY:						
Sale of Fixed Assets		0	3,927	-	-	-
TOTAL REVENUES		\$0	\$3,927	\$0	\$0	\$0
APPROPRIATION SUMMARY:						
Personal Services		\$342,302	\$358,859	\$364,467	\$372,463	\$372,463
Equipment		315	1,800	1,800	1,800	1,800
Expenses		59,120	70,970	390,137	390,857	390,857
Supplies		6,717	10,049	10,049	10,049	10,049
TOTAL APPROPRIATIONS		\$408,454	\$441,678	\$766,453	\$775,169	\$775,169

SERVICE AREA: County Environment		PROGRAM: Parks & Recreation (18B)			
ACTIVITY: Conservation & Recreation Services		ORGANIZATION: Conservation			
PROGRAM MISSION: To improve the quality of life and promote and preserve the health, welfare, and enjoyment for the citizens of Scott County and the general public by acquiring, developing, operating, and preserving the historical, educational, environmental, recreational and natural resources of the County.					
PROGRAM OBJECTIVES:					
1. To keep cost per capita to main park system (net of revenues) at \$20 or below.					
2. To accommodate 34,000 people at the Scott County Park Pool.					
3. To achieve revenue levels at Scott County Park and West Lake Park at \$551,394 and \$596,067 respectively.					
PERFORMANCE INDICATORS		2008-09 ACTUAL	2009-10 PROJECTED	2010-11 REQUESTED	AMIN REC
DEMAND					
1. Population of Scott County	162,621	162,621	162,621	162,621	162,621
2. Attendance at Scott County pool	32,364	34,000	34,000	34,000	34,000
3. Attendance at West Lake Park beach	14,215	14,500	14,500	14,500	14,500
4. Number of camp sites available	788	788	788	788	788
5. Total acres owned	2,795	2,795	2,795	2,795	2,795
WORKLOAD					
1. Total attendance at Scott County pool	32,364	34,000	34,000	34,000	34,000
2. Total attendance at West Lake Park beach	14,215	14,500	14,500	14,500	14,500
3. Number of new acres developed	-	-	-	-	-
PRODUCTIVITY					
1. Per capita cost of park system (with CIP)	\$24.55	\$26.23	\$26.98	\$26.98	\$26.98
2. Per capita cost of park system (net of revenues)	\$19.67	\$21.76	\$22.19	\$22.19	\$22.19
EFFECTIVENESS					
1. Percent of program objectives accomplished	\$492,960	\$478,894	\$551,394	\$551,394	\$551,394
2. Revenue received from Buffalo Shores	\$72,675	\$95,467	\$102,500	\$102,500	\$102,500
3. Revenue received from West Lake Park	\$553,987	\$450,222	\$493,567	\$493,567	\$493,567
4. Revenue received from Pioneer Village	\$57,202	\$63,380	\$63,447	\$63,447	\$63,447
5. Revenue received from Cody Homestead	\$5,911	\$6,175	\$6,175	\$6,175	\$6,175
ANALYSIS:					
Pool attendance is expected to increase with the addition of the pool's spray pad features and concession stand expansion along with a rentable picnic shelter. The Conservation Board approved increasing pool entrance fees from \$3 for adults to \$4 and from \$2 for children to \$3. Other increases are swimming lesson fees - from \$20 to \$25 along with increases in season passes for the pool/beach. Of course weather conditions can always impact attendance numbers but we are looking forward to a profitable season.		Attendance at WLP beach is expected to remain level with last year based on their yearly trends. Staff will be looking at promoting the beach through more activities and advertising the amenities that the beach offers - concessions, beach chairs, umbrellas, child wading area along with paddleboat and fishing boat rentals.		Revenue at Pioneer Village (E.4.) is expected to remain consistent to last year. Revenues for day camps & apothecary shop are cyclical & typically occur in the 4th Qtr. With the restoration of the stained glass windows at St. Ann's Church heating/cooling costs should decrease & they will greatly enhance the appearance keeping it a major attraction & its use for weddings.	
Revenue at SCP (E.1.) is on track to increase based on increased fees for shelters and camping. The Board has also approved a \$25 fee increase for the popular Pine Grove cabins which has many loyal repeat customers.		Revenue at WLP (E.3.) is expected to increase based on increased fees for shelters, camping, and boat rentals. Beach entrance fees were not increased. Also the electrical service has been improved from 30 amp to 50 amp at Park Terrace campgrounds which will accommodate the larger and more prevalent motor homes.		oRevenues at Cody Homestead (E.5.) are expected to remain consistent to last year.	
		Revenue at BSP (E.2.) is anticipated to increase based on its popularity with campers and with the increase in fees. The only reason revenue was down last year was due to a major storm which closed the campground for several weeks.		oOverall park revenues are expected to be up compared to last year attributable to increase in fees along with providing additional and improved amenities and service	

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2008-09	2009-10	2009-10	2010-11	2010-11
PROGRAM: Park & Recreation (18B)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
470-A Park Manager	-	2.00	2.00	2.00	2.00	2.00
382-A Park Manager	2.00	-	-	-	-	-
262-A Park Ranger	5.00	5.00	5.00	5.00	5.00	5.00
220-A Park Crew Leader	-	1.00	1.00	1.00	1.00	1.00
187-A Pioneer Village Site Coordinator	1.00	1.00	1.00	1.00	1.00	1.00
187-A Equipment Specialist	1.00	2.00	1.00	1.00	1.00	1.00
187-A Equipment Mechanic	1.00	-	1.00	1.00	1.00	1.00
187-A Park Crew Leader	1.00	-	-	-	-	-
187-A Park Maintenance Technician	4.00	4.00	4.00	4.00	4.00	4.00
99-A Cody Homestead Site Coordinator	0.75	0.75	0.75	0.75	0.75	0.75
Z Seasonal Park Maintenance (WLP,SCP,PV,BSP)					8.00	8.00
Z Seasonal Pool Manager (SCP)					0.40	0.40
Z Seasonal Asst Pool Manager (SCP)					0.40	0.40
Z Seasonal Lifeguard (WLP, SCP)					6.00	6.00
Z Seasonal Pool Concessions (SCP)					0.90	0.90
Z Seasonal Beach/Boathouse Concessions (WLP)					2.00	2.00
Z Seasonal Beach Manager (WLP)					0.40	0.40
Z Seasonal Asst Beach Manager (WLP)					0.40	0.40
Z Seasonal Park Patrol (WLP, SCP)					2.50	2.50
Z Seasonal Park Attendants (WLP, SCP, BSP)					3.60	3.60
Z Seasonal Day Camp/Apothecary (Pioneer Village)					1.30	1.30
Z Seasonal Concession Worker (Cody)	0.50	0.50	0.50	0.50	0.50	0.50
TOTAL POSITIONS	16.25	16.25	16.25	42.15	42.15	
REVENUE SUMMARY:						
Intergovernmental	\$324,549	\$71,000	\$89,870	\$66,870	\$66,870	
Fees and Charges	733,092	781,310	803,810	857,307	857,307	
Use of Money/Property	159,717	173,232	178,818	195,671	195,671	
Miscellaneous	68,239	26,196	53,665	48,765	48,765	
Sale of Fixed Assets	18,090	34,350	15,855	71,000	71,000	
1. Percent of program objectives accomplished						
TOTAL REVENUES	\$1,303,687	\$1,086,088	\$1,142,018	\$1,239,613	\$1,239,613	
APPROPRIATION SUMMARY:						
Personal Services	\$1,463,280	\$1,574,984	\$1,604,715	\$1,617,263	\$1,617,263	
Equipment	242,740	204,500	154,500	236,000	236,000	
Capital Improvement	708,720	692,112	684,575	735,045	735,045	
Expenses	467,619	396,754	382,648	375,699	375,699	
Supplies	421,647	392,023	384,022	384,022	384,022	
TOTAL APPROPRIATIONS	\$3,304,006	\$3,260,373	\$3,210,460	\$3,348,029	\$3,348,029	

SERVICE AREA: Golf Course Enterprise Fund		PROGRAM: Glynns Creek (18E/F)		
ACTIVITY: Conservation & Recreation Services		ORGANIZATION: Conservation		
PROGRAM MISSION: To operate and maintain a high quality 18-hole public golf course for the recreational enjoyment of the citizens of Scott County and the surrounding area by providing the best customer service and golfing experience possible.				
PROGRAM OBJECTIVES:				
1. To increase rounds of play to 30,000.				
2. To increase average income per round to \$41.92				
3. To increase number of outings to 45 accommodating 2,800 participants.				
PERFORMANCE INDICATORS	2008-09 ACTUAL	2009-10 PROJECTED	2010-11 REQUESTED	AMIN REC
DEMAND				
1. Rounds of play requested	28,549	30,000	30,000	30,000
2. Acres to maintain: greens/tees/fairways and rough/woods	4/5/159/30	4/5/159/30	4/5/159/30	4/5/159/30
3. Number of carts to maintain (including Ranger & food/beverage cart)	79	79	79	79
4. Number of outings/participants requested	45/2,800	45/2,800	45/2,800	45/2,800
WORKLOAD				
1. Rounds of play provided	28,549	30,000	30,000	30,000
2. Acres maintained: greens/tees/fairways & rough/woods	4/5/159/30	4/5/159/30	4/5/159/30	4/5/159/30
3. Number of carts maintained (including Ranger & food/beverage cart)	79	79	79	79
4. Number of outings/participants provided	45/2,800	45/2,800	45/2,800	45/2,800
PRODUCTIVITY				
1. Maintenance operating cost/acre (not including capital costs)	\$3,095	\$3,231	\$3,227	\$3,227
2. Maintenance costs per round (not including capital costs)	\$21.47	\$21.32	\$21.30	\$21.30
3. Maintenance costs per hole (1993 industry average is \$25,000)	\$34,051	\$35,543	\$35,497	\$35,497
EFFECTIVENESS				
1. Percent of program objectives accomplished	\$493,566	\$599,865	\$621,190	\$621,190
2. Net cart revenue collected	\$273,056	\$263,000	\$324,656	\$324,656
3. Net income from Pro Shop and rentals	\$15,549	\$18,000	\$22,000	\$22,000
4. Net income from concessions	\$171,144	\$211,000	\$246,500	\$246,500
5. Net income from range	\$32,354	\$40,000	\$43,180	\$43,180
6. Income per round	\$34.60	\$37.72	\$41.92	\$41.92
ANALYSIS:				
Total FY11 appropriations for the total department are recommended to decrease 0.6% over FY10 budgeted levels. Non-salary costs are recommended to decrease 0.9% over current budgeted levels for the total department. Revenues are recommended to increase 9.3% over current budgeted amounts for the total department.		The primary reasons for revenue changes from current budget levels are: We are counting on our rounds getting back to 30,000. With past economic situations and poor weather patterns we look to have improvement in rounds. Over the last 10 years our average number of rounds is 29,800. The primary reasons for appropriation changes from current budget levels are: Green Fees - we are looking at the implementation of our new season passes to bring in extra green fee revenues. Cart Fees - we are seeing more people walk than in the past so our cart revenue is down. Concessions - with the addition of liquor we have seen an increase in concession sales.		
		Driving Range - we have changed our pricing on selling range balls and as a result it has increased our revenues. We are now selling tokens at \$3.00 per token where in the past it was \$3.50 for one or \$5.00 for two tokens. The golf course is expecting a cash flow shortage again this year. To cover this deficit, the Conservation department will reserve part of its capital budget to cover the shortage.		

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2008-09	2009-10	2009-10	2010-11	2010-11
PROGRAM: Glynn's Creek (18E/F)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
462-A Golf Pro/Manager		1.00	1.00	1.00	1.00	1.00
462-A Golf Course Superintendent		1.00	1.00	1.00	1.00	1.00
220-A Assistant Golf Course Superintendent		-	1.00	1.00	1.00	1.00
187-A Turf Equipment Specialist		-	1.00	1.00	1.00	1.00
187-A Mechanic/Crew Leader		1.00	-	-	-	-
187-A Assistant Golf Course Superintendent		1.00	-	-	-	-
162-A Maintenance Technician-Golf Course		1.00	2.00	2.00	2.00	2.00
162-A Maintenance Worker		2.00	-	-	-	-
Z Seasonal Assistant Golf Professional		0.75	0.75	0.75	0.75	0.75
Z Seasonal Golf Pro Staff		7.05	7.05	7.05	7.05	7.05
Z Seasonal Part Time Laborers		5.55	5.55	5.55	5.55	5.55
TOTAL POSITIONS		20.35	19.35	19.35	19.35	19.35
REVENUE SUMMARY:						
Total Charges for Services		\$8,202	\$18,500	\$11,000	\$13,500	\$13,500
Total Green Fees		481,917	657,528	599,865	621,190	621,190
Net Cart Fees		259,982	324,656	263,000	324,656	324,656
Net Food/Beverage		160,327	176,000	150,500	186,000	186,000
Net Merchandise Sales		7,315	8,500	7,000	8,500	8,500
Net Driving Range Sales		30,712	43,180	40,000	43,180	43,180
Total Interest Income		1,277	10,000	5,000	5,000	5,000
Total Miscellaneous		990	850	1,150	1,050	1,050
Total County Contribution (Debt Service)				318,510	323,010	323,010
TOTAL REVENUES		\$950,722	\$1,239,214	\$1,396,025	\$1,526,086	\$1,526,086
APPROPRIATION SUMMARY:						
Personal Services		\$590,213	\$634,887	\$602,093	\$599,652	\$599,652
Equipment		919	1,000	500	500	500
Depreciation		160,767	171,595	171,595	171,595	171,595
Expenses		145,280	84,965	82,395	82,395	82,395
Supplies		156,848	133,200	135,345	130,950	130,950
Debt Service		90,226	117,220	117,220	117,220	117,220
TOTAL APPROPRIATIONS		\$1,144,253	\$1,142,867	\$1,109,148	\$1,102,312	\$1,102,312
Net Income		(\$193,531)	\$96,347	\$286,877	\$423,774	\$423,774
Less County Contribution for Debt Service		\$ -	\$ -	\$ (318,510)	\$ (323,010)	\$ (323,010)
Total*				\$ (31,633)	\$ 100,764	\$ 100,764

*Deficits will be covered by Conservation capital project reserve

SERVICE AREA: County Environment		PROGRAM: Wapsi River Environmental Educ Center (18G)		
ACTIVITY: Conservation & Recreation Services		ORGANIZATION: Conservation		
PROGRAM MISSION: To increase the understanding of natural resource systems by providing the programs and site which will facilitate learning and scientific literacy by students and the general public on a regional basis.				
PROGRAM OBJECTIVES:				
1. Conduct 233 public presentations.				
2. Maintain student contact hours at 19,000				
3. Maintain overall attendance at 26,000				
PERFORMANCE INDICATORS	2008-09 ACTUAL	2009-10 PROJECTED	2010-11 REQUESTED	AMIN REC
DEMAND				
1. Population of Scott and Clinton counties	204,488	204,488	204,488	204,488
2. Public presentations (Dormitory)	45	45	45	45
3. Public Presentations (Non-dormitory)	231	233	233	233
4. Student contact hours	18,526	19,000	19,000	19,000
5. Inner-city youth field day/youths	29/960	38/1,208	38/1,208	38/1,208
6. Overall attendance	25,129	26,000	26,000	26,000
WORKLOAD				
1. Population of Scott and Clinton counties	204,488	204,488	204,488	204,488
2. Public programs	231	278	278	278
3. Student contact hours	18,526	19,500	19,500	19,500
4. Publish an 8-12 page newsletter, number of copies annually	16,200	1,200	1,200	1,200
5. Develop and maintain existing buildings for public use	5	5	5	5
6. Develop and conduct inner-city field days/youths	29/960	38/1,208	38/1,208	38/1,208
PRODUCTIVITY				
1. Per capita cost of Center	\$1.31	\$1.55	\$1.41	\$1.41
2. Number of acres maintained	225	225	225	225
EFFECTIVENESS				
1. Percent of program objectives accomplished	11%	11%	11%	11%
2. Operating revenues generated (net of CIP Grants)	\$8,780	\$11,378	\$9,378	\$9,378
ANALYSIS:				
Total FY11 appropriations for the total department are recommended to decrease 9% from FY10 budgeted levels. Non-salary costs are recommended to decrease 32.2% from the FY10 budgeted levels for the total department. Revenues are recommended to decrease 4.3% over FY10 budgeted amounts for the total department.		The primary reasons for revenue changes from current budget levels are: FY10 includes a \$5,000 grant from the NRPATake me Fishing. In FY11 we expect to see an increase in rental usage due to approved Board cabin rate increases and a potential increase in fees associated with program costs.		
Organizational requests for the department are as follows: 2 FT AmeriCorp Naturalists will work for 12 months with a County reimbursement based on \$1150/month living allowance.		The primary reasons for appropriation changes from current budget levels are: a slight change in AmeriCorps term agreements, continued staff development, educational outreach and partnership opportunities		
		Several PPB Indicators are highlighted as follows: Large school groups are rotating yearly field trips and this is reflected in the report data. Director has increased outreach programming to include school, parks, and partner agency events and is reflected in D.5 & W.6		
		AmeriCorps Naturalists play a vital role in providing/maintaining educational programming. Future contact hours will trend to outreach opportunities/programming at County facilities, schools, and through partnership events. REAP funds will continue to support projects and improvements.		

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2008-09	2009-10	2009-10	2010-11	2010-11
PROGRAM: Wapsi River Environ Educ Center (18G)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
382-A Naturalist/Director		1.00	1.00	1.00	1.00	1.00
271-A Assistant Naturalist		1.00	1.00	1.00	1.00	1.00
Z Seasonal Maintenance-Caretaker					0.80	0.80
Z Seasonal Naturalist					0.80	0.80
Z Seasonal Naturalist					1.70	1.70
TOTAL POSITIONS		2.00	2.00	2.00	5.30	5.30
REVENUE SUMMARY:						
Intergovernmental		\$28,987	\$15,490	\$17,000	\$17,787	\$17,787
Fees and Charges		-	40	28	28	28
Use of Money/Property		8,470	9,000	9,000	9,000	9,000
Miscellaneous		374	350	350	350	350
Gain on Sale of Fixed Assets		-	2,000	2,000	-	-
TOTAL REVENUES		\$37,831	\$26,880	\$28,378	\$27,165	\$27,165
APPROPRIATION SUMMARY:						
Personal Services		\$205,281	\$214,412	\$218,026	\$227,244	\$227,244
Equipment		6,985	27,000	37,000	-	-
Expenses		39,624	41,950	41,794	41,250	41,250
Supplies		16,111	20,300	19,300	19,300	19,300
TOTAL APPROPRIATIONS		\$268,001	\$303,662	\$316,120	\$287,794	\$287,794

SERVICE AREA: Interprogram Services		PROGRAM: Facility & Support Services Administration (15A)			
ACTIVITY: Central Services		ORGANIZATION: Facility & Support Services			
PROGRAM MISSION: To provide responsible administrative leadership and coordination for the building maintenance, custodial, security special projects and capital improvement functions that provide facilities that are safe and pleasant for the public to conduct business in, comfortable for employees to work in and conducive to efficient, effective county government.					
PROGRAM OBJECTIVES:					
1. To keep administrative cost as a percent of total departmental budget below 9.0%.					
2. To achieve at least 85% of departmental objectives.					
PERFORMANCE INDICATORS		2008-09 ACTUAL	2009-10 PROJECTED	2010-11 REQUESTED	AMIN REC
DEMAND					
1. Authorized positions	28.65	29.05	31.05	31.05	
2. Annual Departmental budget	\$3,231,516	\$3,333,463			
3. Annual # of Capital projects managed	14	14	11	11	
4. Annual cost of Capital projects managed	\$813,734	\$12,933,700	\$12,215,000	\$12,215,000	
5. Annual # of external programs/grants/projects	N/A	1	2	2	
6. Annual value of external programs/grants/projects	N/A	266,400	745,400	745,400	
WORKLOAD					
1. Percent of workload - program management - Administration	20%	15%	15%	15%	
2. Percent of workload - program management - Building Maintenance	10%	12%	12%	12%	
3. Percent of workload - program management - Custodial Services	7%	10%	10%	10%	
4. Percent of workload - Capital projects	24%	35%	35%	35%	
5. Percent of workload - external programs/grants/projects/misc.	14%	12%	12%	12%	
6. Percent of workload - program management - Support Services	13%	16%	16%	16%	
PRODUCTIVITY					
1. Administrative cost as a percent of departmental budget	6.80%	7.00%	6.80%	6.80%	
2. Administrative personnel as a percent of departmental personnel	6.98%	6.80%	6.45%	6.45%	
3. Administrative cost per authorized position	\$3,836	\$4,307	\$4,142	\$4,142	
4. Administrative cost per Capital project dollar cost.	\$0.0648	\$0.0064	\$0.0070	\$0.0070	
5. Administrative cost per external program/grant/project	N/A	N/A	N/A	N/A	
EFFECTIVENESS					
1. Percent of program objectives accomplished	N/A	N/A	N/A	N/A	
2. Program performance budget objectives accomplished	90%	90%	90%	90%	
3. Percent of department objectives accomplished	86%	90%	90%	90%	
4. Percent of Capital projects completed on time	86%	85%	85%	85%	
5. Percentile of internal Employee Satisfaction measurements	-	N/A	N/A	N/A	
ANALYSIS:					
For the entire Department: Total FY11 appropriations for the total department are recommended to decrease 0.7% over current budgeted levels. Non-salary costs are recommended to decrease 7.5% over current budgeted levels for the total department. Revenues are recommended to increase 59.6% over current budgeted amounts for the total department.		The primary reasons for revenue changes from Budget issues identified for further Board current budget levels are: Projected reductions in reimbursements and service requests from state agencies will drive down some revenues, however reimbursements from the new Scott Emergency Communication Center will substantially increase overall revenue amounts.			
For this program, non-salary costs are recommended to decrease 2% over current budgeted amounts. Organizational change requests for the department are as follows: One additional FTE for 15B (Maintenance) and one additional FTE for 15H (Custodial). Both positions support new SECC spaces.		This departmental budget supports the County's Target Issues and Management Agenda as follows: FSS supports several current action items including the Green Team, Juvenile Court Services project, Courtroom Renovation project, Imaging program and the development of the County Sustainability direction.			

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2008-09	2009-10	2009-10	2010-11	2010-11
PROGRAM: Facility & Support Services Admin (15A)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
725-A Director of Facility and Support Services		1.00	1.00	1.00	1.00	1.00
417-A Project and Support Services Coordinator		1.00	1.00	1.00	1.00	1.00
TOTAL POSITIONS		2.00	2.00	2.00	2.00	2.00
REVENUE SUMMARY:						
Fees and Charges		\$180	\$150	\$150	\$100	\$100
Miscellaneous		896	816	1,000	1,000	1,000
TOTAL REVENUES		\$1,076	\$966	\$1,150	\$1,100	\$1,100
APPROPRIATION SUMMARY:						
Personal Services		\$206,034	\$210,644	\$218,279	\$222,905	\$222,905
Expenses		10,923	15,140	14,695	16,800	16,800
Supplies		3,914	5,034	3,075	2,975	2,975
TOTAL APPROPRIATIONS		\$220,871	\$230,818	\$236,049	\$242,680	\$242,680

SERVICE AREA: Interprogram Services		PROGRAM: Maintenance of Buildings & Grounds (15B)		
ACTIVITY: Central Services		ORGANIZATION: Facility & Support Services		
PROGRAM MISSION: To provide comprehensive facility maintenance services to County departments and campus facilities by sustaining high levels of safety, functionality and comfort in all properties.				
PROGRAM OBJECTIVES:				
1. To maintain total maintenance cost per square foot at or below \$1.75.				
PERFORMANCE INDICATORS	2008-09 ACTUAL	2009-10 PROJECTED	2010-11 REQUESTED	AMIN REC
DEMAND				
1. Number of departments/agencies supported	32	32	33	33
2. Square feet of buildings maintained	454,170	460,170	491,170	491,170
3. Square feet of grounds maintained	606,955	600,955	660,955	660,955
4. Total square feet maintained	1,061,125	1,061,125	1,152,125	1,152,125
5. Number of locations maintained	12	12	12	12
WORKLOAD				
1. Number of outside requests for service	3,094	3,200	3,000	3,000
2. Number of preventive service calls	1,485	1,000	1,000	1,000
3. Total number of service calls	4,579	4,200	4,000	4,000
4. Total number of man-hours per period	14,110	14,750	14,750	14,750
PRODUCTIVITY				
1. Man hours per square foot	0.013	0.017	0.017	0.017
2. Staff cost per square foot	\$0.42	\$0.45	\$0.47	\$0.47
3. Total maintenance cost per square foot	\$1.520	\$1.600	\$1.467	\$1.467
4. Avg. # of external requests per location	256	267	260	260
5. Avg # of preventive service calls per location	124	90	100	100
6. Avg # of service calls per department/agency	144	131	125	125
EFFECTIVENESS				
1. Percent of program objectives accomplished	N/A	N/A	N/A	N/A
ANALYSIS:				
<div><div><p>For the entire Department: Total FY11 appropriations for the total department are recommended to decrease .7% over current budgeted levels. Non-salary costs are recommended to decrease 7.5% over current budgeted levels for the total department. Revenues are recommended to increase 59.6% over current budgeted amounts for this program due in large part to reimbursements from the new Scott Emergency Communication Center that will substantially increase overall revenue amounts.</p><p>For this program, non-salary costs are recommended to decrease 6.5% over current budgeted amounts.</p><p>Organizational change requests for the department are as follows: One additional FTE was requested to accommodate the new SECC spaces and grounds.</p></div><div><p>For this program revenues are expected to be up over 220% due to new reimbursements from the new Scott Emergency Communications Center that will offset new costs.</p><p>Several PPB Indicators are highlighted as follows: Demand indicators will change as the new SECC spaces are brought on line during this fiscal year. Productivity indicators will, however, remain consistent as new resources should match the new demand well.</p></div><div><p>Budget issues identified for further Board review during the budget process are as follows: None</p><p>This departmental budget supports the County's Target Issues and Management Agenda as follows:</p><p>This program is actively involved in our "green" efforts and will be involved in both renovation projects scheduled for the current fiscal year.</p></div></div>				

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2008-09	2009-10	2009-10	2010-11	2010-11
PROGRAM: Maintenance of Buildings & Grounds (15B)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
300-A Maintenance Coordinator		1.00	1.00	1.00	1.00	1.00
268-C Maintenance Electronic System Technician		1.00	2.00	2.00	2.00	2.00
268-C Maintenance Specialist		4.00	4.00	4.00	4.00	4.00
182-C Maintenance Worker		2.00	2.00	2.00	2.00	2.00
91-C Courthouse Security Guard		-	-	-	-	-
83-C General Laborer		0.50	0.50	-	-	-
TOTAL POSITIONS		8.50	9.50	9.00	9.00	9.00
REVENUE SUMMARY:						
Intergovernmental		\$49,861	\$39,500	\$39,500	\$140,437	\$140,437
Miscellaneous		2,493	3,650	4,372	3,600	3,600
Sales General Fixed Assets		-	1,500	500	500	500
TOTAL REVENUES		\$52,354	\$44,650	\$44,372	\$144,537	\$144,537
APPROPRIATION SUMMARY:						
Personal Services		\$448,146	\$503,270	\$542,498	\$542,498	\$542,498
Equipment		8,592	10,000	10,000	10,000	10,000
Expenses		1,084,262	1,061,189	1,050,425	1,050,425	1,050,425
Supplies		128,968	85,445	87,020	87,020	87,020
TOTAL APPROPRIATIONS		\$1,669,968	\$1,659,904	\$1,689,943	\$1,689,943	\$1,689,943

SERVICE AREA: Interprogram Services		PROGRAM: Custodial Services (15H)		
ACTIVITY: Central Services		ORGANIZATION: Facility & Support Services		
PROGRAM MISSION: To provide comprehensive custodial maintenance functions for all non-secure County campus facilities by ensuring high levels of sanitation and cleanliness.				
PROGRAM OBJECTIVES: 1. To maintain total custodial cost per square foot at or below \$2.60.				
PERFORMANCE INDICATORS	2008-09 ACTUAL	2009-10 PROJECTED	2010-11 REQUESTED	AMIN REC
DEMAND				
1. Number of departments/agencies supported	30	30	31	31
2. Square feet of buildings maintained	199,805	199,805	230,805	230,805
3. Number of remote sites serviced	2	2	2	2
WORKLOAD				
1. Man hours - total per period	20,406	23,000	25,080	25,080
2. # of hard surface floor maintenance units performed	668,355	700,000	700,000	700,000
3. # of carpet floor maintenance units performed	241,250	220,000	220,000	220,000
4. # of client worker hours supervised	4,964	3,000	3,000	3,000
PRODUCTIVITY				
1. Man hours per square foot	0.102	0.115	0.109	0.109
2. Custodial staff cost per square foot	\$2.41	\$2.54	\$2.35	\$2.35
3. Total custodial cost per square foot	\$2.590	\$2.720	\$2.504	\$2.504
EFFECTIVENESS				
1. Percent of program objectives accomplished	N/A	N/A	N/A	N/A
ANALYSIS:				
Total FY11 appropriations for the total department are recommended to decrease 0.7% over current budgeted levels. Non-salary costs are recommended to increase 7.5% over current budgeted levels for the total department. Organizational change requests for this program includes one additional FTE to accommodate new SECC spaces.		Several PPB Indicators are highlighted as follows: Man-hours per square foot will decline slightly as the additional square footage of the new SECC building comes on line during the second half of the fiscal year. Workload indicators are not affected by the new spaces until the following fiscal year. Budget issues identified for further Board review during the budget process are as follows: None. This departmental budget supports the County's Target Issues and Management Agenda as follows: The custodial program provides the man power for the in-building recycling efforts and will be heavily involved in the new SECC project as it comes on line.		

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2008-09	2009-10	2009-10	2010-11	2010-11
PROGRAM: Custodial Services (15H)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
238-A Custodial & Security Coordinator		-	-	1.00	1.00	1.00
238-A Custodial Coordinator		1.00	1.00	-		
162-C Lead Custodial Worker		2.00	2.00	2.00	2.00	2.00
130-C Custodial Worker		8.15	7.60	7.60	8.60	8.60
TOTAL POSITIONS		11.15	10.60	9.60	10.60	10.60
REVENUE SUMMARY:						
Miscellaneous		\$89	\$162	\$100	\$100	\$100
TOTAL REVENUES		\$89	\$162	\$100	\$100	\$100
APPROPRIATION SUMMARY:						
Personal Services		\$482,419	\$499,731	\$501,503	\$542,493	\$542,493
Equipment		4,280	6,600	2,600	-	-
Expenses		2,375	2,950	2,850	2,250	2,250
Supplies		29,987	31,000	30,802	33,302	33,302
TOTAL APPROPRIATIONS		\$519,061	\$540,281	\$537,755	\$578,045	\$578,045

SERVICE AREA: Interprogram Services		PROGRAM: Support Services (15J)		
ACTIVITY: Central Services		ORGANIZATION: Facility & Support Services		
PROGRAM MISSION: To provide friendly, professional customer service to County departments and authorized agencies in the areas of mail/office supplies/copying/property accounting/word processing/reception phone coverage/optical imaging and centralized purchasing.				
PROGRAM OBJECTIVES:				
1. To process at least 850 purchase requisitions.				
2. To keep cost per copy made below \$.06 per copy average between color and B/W.				
3. To save \$13,000 due to presorting outgoing mail.				
PERFORMANCE INDICATORS	2008-09 ACTUAL	2009-10 PROJECTED	2010-11 REQUESTED	AMIN REC
DEMAND				
1. Purchase requisitions received	1,011	N/A	N/A	N/A
2. Number of pieces of outgoing mail	611,352	650,000	650,000	650,000
3. Requests for copies (Print Shop) - County/other	651/267	750 / 200	750 / 200	750 / 200
4. Number of documents printed/processed for other departments	69	-	-	-
5. Number of pages of documents imaged	899,403	745,000	745,000	745,000
6. Number of departments requesting imaging services	7	6	6	6
WORKLOAD				
1. Number of purchase orders issued	1,009	500	500	500
2. Number of pieces of mail pre-sorted	534,148	465,000	465,000	465,000
3. Number of copies- (Print Shop)	2,086,766	1,300,000	1,300,000	1,300,000
4. Number of WP documents /HR application entries for other depts	69	-	0	0
5. Number of pages of documents imaged	899,403	745,000	745,000	745,000
6. Number of document types being imaged for all departments	60	63	63	63
PRODUCTIVITY				
1. Average dollar amount per purchase order	\$3,114	\$2,500	\$2,500	\$2,500
2. Average cost per piece of outgoing mail	\$0.660	\$0.800	\$0.800	\$0.800
3. Cost per copy made (Print Shop)	\$0.036	\$0.050	\$0.050	\$0.050
4. Number of WP documents /HR application entries for other depts.	69	-	-	-
5. Hours spent on imaging- including quality control and doc prep	2,522	2,000	2,400	2,400
6. Number of boxes sent to 30 day holding/warehouse	241	230	230	230
EFFECTIVENESS				
1. Percent of program objectives accomplished	\$3,141,651	\$8,000,000	\$6,000,000	\$6,000,000
2. Dollar amount saved between delivered price - median bid	\$639,494	\$40,000	\$50,000	\$50,000
3. Dollar amount saved by using pre-sort	\$13,536	\$13,000	\$13,000	\$13,000
4. Percent of outgoing mail pre-sorted	87%	90%	88%	88%
5. Dollar value of NAEIR items received	\$15,714	\$8,000	\$10,000	\$10,000
ANALYSIS:				
Total FY11 appropriations for the total department are recommended to decrease 0.7% over current budgeted levels. Non-salary costs are recommended to decrease 7.5% over current budgeted levels for the total department. Revenues are recommended to decrease 10% over current budgeted amounts for the total department. This projected reduction is due to expected cut backs from state offices.		While we plan to educate our internal customers about the services that the print shop and mail room can provide, and provide like information to our current external customers, we did not project either a revenue increase or decrease this fiscal year.		
For this program, non-salary costs are recommended to decrease 9.6% over the previous year.		Several PPB Indicators are highlighted as follows: W1, P1, and E1 have all changed significantly as we continue to educate staff on the use of Pcards, freeing the Purchasing Specialist to look into areas that will allow us the most value for time spent. Additionally we found that the method used to track some of these indicators, by our previous incumbent were no longer valid performance measures.		
There are no organizational change requests for this department program.		This departmental budget supports the County's Target Issues and Management Agenda as follows: Sustainability Goal- The print shop has been a big proponent of double sided printing, utilizing black and white, and recycling whenever possible. Additionally, this program area completed necessary research to allow us to switch to a remanufactured printer cartridge product which emphasizes recycling but also realizes a huge cost savings .		

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2008-09	2009-10	2009-10	2010-11	2010-11
PROGRAM: Support Services (15J)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
252-A Purchasing Specialist		1.00	1.00	1.00	1.00	1.00
177-C Senior Clerk		1.00	1.00	1.00	1.00	1.00
141-C Clerk II/Support Services		2.00	2.00	2.00	2.00	2.00
141-C Clerk II/Scanning		3.00	3.00	3.00	3.00	3.00
TOTAL POSITIONS		7.00	7.00	7.00	7.00	7.00
REVENUE SUMMARY:						
Intergovernmental		\$122,960	\$105,000	\$97,600	\$102,600	\$102,600
Fees and Charges		11,716	13,000	13,500	13,500	13,500
Miscellaneous		161	500	100	100	100
TOTAL REVENUES		\$134,837	\$118,500	\$111,200	\$116,200	\$116,200
APPROPRIATION SUMMARY:						
Personal Services		\$346,053	\$339,062	\$341,996	\$351,952	\$351,952
Equipment		951	2,500	-	750	750
Expenses		412,438	432,000	395,900	395,850	395,850
Supplies		70,589	60,225	51,000	50,800	50,800
TOTAL APPROPRIATIONS		\$830,031	\$833,787	\$788,896	\$799,352	\$799,352

SERVICE AREA: Physical Health & Education		PROGRAM: Health Administration (20R)			
ACTIVITY: Physical Health Services		ORGANIZATION: Health Department			
PROGRAM MISSION: Evaluate effectiveness, accessibility of present and population-based health services.					
PROGRAM OBJECTIVES:					
1. 80% of program budget indicator objectives will be accomplished.					
2. 100% of program evaluations will be completed.					
3. 100% of customer surveys will be completed.					
PERFORMANCE INDICATORS		2008-09 ACTUAL	2009-10 PROJECTED	2010-11 REQUESTED	AMIN REC
DEMAND					
1. # of program budget indicator objectives	14	14	14	14	14
2. # of program evaluations	3	3	3	3	3
3. # of customer surveys	3	3	3	3	3
4. Departmental Budget	\$5,608,882	\$6,702,583	\$6,563,138	\$6,563,138	\$6,563,138
WORKLOAD					
1. # of program budget indicator objectives completed	12	14	14	14	14
2. # of program evaluations completed	3	3	3	3	3
3. # of customer surveys completed	4	3	3	3	3
PRODUCTIVITY					
1. Cost/program budget indicator objective	\$12,851.32	\$14,362.68	\$14,063.87	\$14,063.87	\$14,063.87
2. Cost/program evaluation	\$3,007.96	\$3,606.53	\$1,549.21	\$1,549.21	\$1,549.21
3. Cost/customer survey	\$1,407.11	\$1,060.24	\$815.76	\$815.76	\$815.76
EFFECTIVENESS					
1. Percent of program objectives accomplished	86%	80%	80%	80%	80%
2. % of program evaluations completed	100%	100%	100%	100%	100%
3. % of customer surveys completed	133%	100%	100%	100%	100%
ANALYSIS:					
<p>FY11 appropriations for the total department are recommended to increase 2.9% over current budgeted levels. Non-salary expenses are recommended to decrease 4.6% and supplies 24.7% from current budgeted levels for the total department. Revenues are recommended to decrease 2.6% from current budgeted amounts for the total department. There are no organizational change requests for the department. The primary reasons for revenue changes from current budget levels are the expected decrease in state grants that include local public health services, tobacco, lead and perhaps other programs. It is known that the state legislature will be making significant cuts in IDPH programs related to the budget shortfall and the economy. The primary reasons for the appropriation decrease in non-salary appropriations is a continuation of the FY'10 budget reductions that included many line items and in particular the reduction of pharmacy costs reflected by Community Services paying for Psychotropics through</p> <p>their mental health fund. There are no major changes in the departments indicators. Health Administration indicators specifically capture the department's overall objectives, program evaluations and customer surveys.</p>					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2008-09	2009-10	2009-10	2010-11	2010-11
PROGRAM: Administration (20R)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
805-A Health Director		1.00	1.00	1.00	1.00	1.00
571-A Deputy Director		1.00	1.00	1.00	1.00	1.00
252-A Administrative Office Manager		1.00	1.00	1.00	1.00	1.00
162-A Resource Specialist		2.00	2.00	2.00	2.00	2.00
141-A Resource Assistant		2.60	3.00	3.00	3.00	3.00
TOTAL POSITIONS		7.60	8.00	8.00	8.00	8.00
REVENUE SUMMARY:						
Charges for Services		\$1	\$25	\$25	\$25	\$25
Miscellaneous		0	0	199	0	0
TOTAL REVENUES		\$1	\$25	\$224	\$25	\$25
APPROPRIATION SUMMARY:						
Personal Services		\$518,895	\$524,827	\$562,624	\$582,392	\$582,392
Expenses		12,677	41,765	24,265	23,765	23,765
Supplies		7,621	11,116	9,725	9,075	9,075
TOTAL APPROPRIATIONS		\$539,193	\$577,708	\$596,614	\$615,232	\$615,232

SERVICE AREA: Public Safety		PROGRAM: Public Health Safety (20D/F/G)		
ACTIVITY: Public Safety		ORGANIZATION: Health Department		
PROGRAM MISSION: Protect and promote health, assuring quality standards, and assisting the population in accessing health care.				
PROGRAM OBJECTIVES:				
1. Quality Assurance review and report will be completed for 10% of all emergency medical transports and of that 98% will meet EMS protocols.				
2. Maintain 90% of all inmate medical contacts within the facility.				
3. 99% of deaths per Iowa Code will have cause and manner determined by medical examiner.				
PERFORMANCE INDICATORS	2008-09 ACTUAL	2009-10 PROJECTED	2010-11 REQUESTED	AMIN REC
DEMAND				
1. Number of emergency medical transports	27,303	26,500	27,500	27,500
2. Number of jail inmate medical contacts	10,617	10,500	10,617	10,617
3. Number of total deaths in Scott County	1,498	1,450	1,500	1,500
WORKLOAD				
1. Number of emergency medical services QA reviews	1,604	2,650	2,750	2,750
2. Number of health related inmate medical contacts provided within the jail	10,198	9,450	10,198	10,198
3. Number of death cases requiring medical examiner services	268	220	220	220
PRODUCTIVITY				
1. \$/review emerg med serv transports reviewed by medical director	\$10.94	\$7.45	\$15.65	\$15.65
2. Cost/inmate medical contact	\$19.29	\$19.46	\$21.66	\$21.66
3. Cost/death cases for medical examiner services	\$294.30	\$309.12	\$303.16	\$303.16
EFFECTIVENESS				
1. Percent of program objectives accomplished	98%	98%	98%	98%
2. Percent of inmate medical care provided within the jail	96%	90%	90%	90%
3. Percent of Iowa Code defined death's cause and manner determined by medical examiner	100%	99%	99%	99%
ANALYSIS:				
Revenues for this program are expected to decrease 83.3% from estimated FY'10 budgeted amounts and are primarily due to the FY'10 preparedness dollars received for H1N1 vaccination planning and clinics in FY'10 that will be significantly reduced as the H1N1 outbreak wanes. Non-salary expenses are expected to decrease 7.2% primarily for the reduction in pharmacy expenses due to psychotropic's being paid out of the Community Services mental health fund. There are no organizational change requests for this program. PPB indicators are projected to remain stable with FY'09 actuals with the exception of emergency medical services quality assurance reviews (W.1) which are expected to increase..				

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2008-09	2009-10	2009-10	2010-11	2010-11
PROGRAM: Public Health Safety (20D/F/G)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
417-A Public Health Services Coordinator		1.00	1.00	1.00	1.00	1.00
417-A Correctional Health Coordinator		1.00	1.00	1.00	1.00	1.00
366-A Public Health Nurse		4.00	4.00	4.00	4.00	4.00
355-A Community Health Consultant		1.00	1.00	1.00	1.00	1.00
230-A Public Health Nurse-LPN		-	-	-		-
209-A Medical Assistant		1.00	1.00	1.00	1.00	1.00
141-A Resource Assistant		0.45	0.45	0.45	0.45	0.45
Z Health Services Professional		0.30	0.30	0.30	0.30	0.30
TOTAL POSITIONS		8.75	8.75	8.75	8.75	8.75
REVENUE SUMMARY:						
Intergovernmental		\$85,719	\$55,500	\$648,234	\$100,675	\$100,675
Miscellaneous		13,264	29,000	9,000	9,000	9,000
TOTAL REVENUES		\$98,983	\$84,500	\$657,234	\$109,675	\$109,675
APPROPRIATION SUMMARY:						
Personal Services		\$617,745	\$660,095	\$732,251	\$776,235	\$776,235
Equipment		1,598	-	-	-	-
Expenses		1,014,354	1,177,441	1,305,118	1,092,798	1,092,798
Supplies		21,539	19,218	19,295	19,139	19,139
TOTAL APPROPRIATIONS		\$1,655,236	\$1,856,754	\$2,056,664	\$1,888,172	\$1,888,172

SERVICE AREA: Physical Health & Education		PROGRAM: Clinical Services (20S)		
ACTIVITY: Physical Health Services		ORGANIZATION: Health Department		
PROGRAM MISSION: Monitor, diagnose and investigate health problems				
PROGRAM OBJECTIVES:				
1. Initiate communicable disease investigation on 100% of reported diseases according to Iowa Department of Public Health guidelines.				
2. Provide needed clinical services to 85% of clients presenting at Health department clinics.				
3. 99% of eligible county employees will receive an annual health screening.				
PERFORMANCE INDICATORS	2008-09 ACTUAL	2009-10 PROJECTED	2010-11 REQUESTED	AMIN REC
DEMAND				
1. Number of communicable diseases reported	2,779	3,000	2,780	2,780
2. Number of clients requesting clinic services	9,019	7,300	8,000	8,000
3. Number of county employees eligible for an annual health screening	646	850	650	650
WORKLOAD				
1. Number of communicable diseases requiring investigation	360	335	345	345
2. Number of clients seen in clinics	8,185	6,205	6,800	6,800
3. Number of eligible county employees screened	644	842	650	650
PRODUCTIVITY				
1. Cost/communicable disease investigation	\$14.21	\$15.14	\$15.53	\$15.53
2. Cost/clinic seen	\$63.02	\$65.58	\$67.64	\$67.64
3. Cost/eligible employee screened	\$12.13	\$12.80	\$10.86	\$10.86
EFFECTIVENESS				
1. Percent of program objectives accomplished	100%	100%	100%	100%
2. Percent of client needs provided	91%	85%	85%	85%
3. Percent of eligible county employees receiving a health screening	100%	99%	99%	99%
ANALYSIS:				
Revenues for this program are expected to decrease 8% from current budgeted amounts and this is primarily due to a continued decrease in the lead grant from the Iowa Department of Public Health. For this program non-salary expenses are expected to decrease 5.8% primarily due to budget cuts originally instituted during the FY'10 fiscal year. There are no organizational requests for this program. PPB indicators are expected to remain stable with the exception of number of clients seen in clinics (W.2) which is expected to be reduced because of the department no longer being an alternative test site for the state.				

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2008-09	2009-10	2009-10	2010-11	2010-11
PROGRAM: Clinical Services (20S)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
470-A Clinical Services Coordinator		1.00	1.00	1.00	1.00	1.00
397-A Clinical Nurse Specialist		1.00	1.00	1.00	1.00	1.00
366-A Public Health Nurse		5.00	5.00	5.00	5.00	5.00
355-A Community Health Intervention Specialist		1.00	1.00	1.00	1.00	1.00
209-A Medical Assistant		1.00	1.00	1.00	1.00	1.00
198-A Lab Technician		0.75	0.75	0.75	0.75	0.75
A Interpreters		0.35	0.35	0.35	0.35	0.35
Z Health Services Professional		0.60	0.60	0.60	0.60	0.60
TOTAL POSITIONS		10.70	10.70	10.70	10.70	10.70
REVENUE SUMMARY:						
Intergovernmental		\$189,785	\$189,400	\$191,900	\$175,400	\$175,400
Fees and Charges		17,235	20,000	20,000	17,000	17,000
Miscellaneous		2,196	1,800	1,800	1,800	1,800
TOTAL REVENUES		\$209,216	\$211,200	\$213,700	\$194,200	\$194,200
APPROPRIATION SUMMARY:						
Personal Services		\$720,778	\$757,937	\$757,937	\$776,228	\$776,228
Equipment		-	-	-	-	-
Expenses		119,483	142,320	132,215	134,045	134,045
Supplies		24,656	24,760	19,250	18,600	18,600
TOTAL APPROPRIATIONS		\$864,917	\$925,017	\$909,402	\$928,873	\$928,873

SERVICE AREA: Physical Health & Education		PROGRAM: Community Relations & Planning (20T)			
ACTIVITY: Physical Health Services		ORGANIZATION: Health Department			
PROGRAM MISSION: Inform, educate, and empower people about health issues					
PROGRAM OBJECTIVES:					
1. 98% education presentations to service providers will be provided.					
2. 98% educational presentations for the community to be provided.					
3. 99% of initial response to a media request will be within 24 hours.					
PERFORMANCE INDICATORS		2008-09 ACTUAL	2009-10 PROJECTED	2010-11 REQUESTED	AMIN REC
DEMAND					
1. Number of education presentations for service providers		65	105	75	75
2. Number of education presentations for the community		112	105	110	110
3. Number of media requests		129	115	120	120
WORKLOAD					
1. Number of education presentations for service providers completed		65	103	75	75
2. Number of education presentations for the community completed		110	103	108	108
3. Number of media requests responses		129	114	120	120
PRODUCTIVITY					
1. Cost/presentation to service providers		\$113.55	\$115.49	\$117.61	\$117.61
2. Cost/presentations to the community		\$76.93	\$115.22	\$75.63	\$75.63
3. Cost/media request response		\$18.27	\$20.57	\$21.69	\$21.69
EFFECTIVENESS					
1. Percent of program objectives accomplished		100%	98%	98%	98%
2. Percent of education presentations to the community		98%	98%	98%	98%
3. Percent of media requests responded to within 24 hours		100%	99%	99%	99%
ANALYSIS:					
The Community Relations, Information and Planning Program supports the rest of the health department with planning and grant writing activities along with providing information to the media and the public. Revenues are recommended to decrease 3% over current budget year. This program oversees dollars from a number of state grants that face possible reductions in FY'11 because of declining state revenues including the local public health services and tobacco grants. This program has also become a large generator of revenue with medicaid reimbursement dollars through the FY'09 establishment of the Child Health program within the health department. Non-salary expenses for this program are expected to increase 1.8%. There are no organizational request changes for this program. PPB indicators are in-line with FY'09 actuals.					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2008-09	2009-10	2009-10	2010-11	2010-11
PROGRAM: Community Relations & Planning (20T)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
417-A Community Health Coordinator		1.00	1.00	1.00	1.00	1.00
355-A Community Health Consultant		3.00	3.00	3.00	3.00	3.00
271-A Community Dental Consultant		1.00	1.00	1.00	1.00	1.00
323-A Child Health Consultant		2.00	2.00	2.00	2.00	2.00
TOTAL POSITIONS		7.00	7.00	7.00	7.00	7.00
REVENUE SUMMARY:						
Intergovernmental		\$1,575,977	\$1,945,341	\$2,233,147	\$1,866,750	\$1,886,750
TOTAL REVENUES		\$1,575,977	\$1,945,341	\$2,233,147	\$1,866,750	\$1,886,750
APPROPRIATION SUMMARY:						
Personal Services		\$372,203	\$351,318	\$390,069	\$483,436	\$486,436
Expenses		1,427,961	1,491,817	1,945,230	1,518,550	1,518,550
Supplies		10,768	4,242	2,000	1,850	1,850
TOTAL APPROPRIATIONS		\$1,810,932	\$1,847,377	\$2,337,299	\$2,003,836	\$2,006,836

SERVICE AREA: Physical Health & Education		PROGRAM: Environmental Health (20U)		
ACTIVITY: Physical Health Services		ORGANIZATION: Health Department		
PROGRAM MISSION: Enforce laws and regulations that protect and ensure safety				
PROGRAM OBJECTIVES: 1. 100% of required environmental health inspections will be completed annually. 2. 90% of facilities/homes will be in compliance on re-inspection with Iowa Codes. 3. 75% of newly identified homes of children with blood lead levels of 15 ug/dl or above will be remediated within 6 months.				
PERFORMANCE INDICATORS	2008-09 ACTUAL	2009-10 PROJECTED	2010-11 REQUESTED	AMIN REC
DEMAND				
1. Number of environmental inspections required	4,198	4,500	4,300	4,300
2. Number of environmental health re-inspections required	720	950	650	650
3. Number of identified lead homes due for completion	17	12	12	12
WORKLOAD				
1. Number of environmental health inspections conducted	4,198	4,500	4,300	4,300
2. Number of environmental health re-inspections conducted	677	855	650	650
3. Number of identified lead homes remediated within six months	11	8	8	8
PRODUCTIVITY				
1. Cost/environmental health inspection conducted	\$122.81	\$129.88	\$141.97	\$141.97
2. Cost/environmental health re-inspection conducted	\$122.81	\$129.88	\$141.97	\$141.97
3. Cost/remediation management of lead homes	\$182.81	\$185.02	\$193.15	\$193.15
EFFECTIVENESS				
1. Percent of program objectives accomplished	100%	100%	100%	100%
2. Percent of re-inspections that are in compliance with Iowa Codes	94%	90%	90%	90%
3. Percent of identified lead homes remediated	65%	75%	75%	75%
ANALYSIS:				
Revenues for the environmental program are expected to decrease 4.7% and primarily reflect decreases in medicaid administrative reimbursement and the grants to counties for well testing and abandonment due to declining state revenues and budget cuts. The department will also be ending their contractual agreement with the city of davenport for marketing the MILES program. For this program non-salary expenses are expected to decrease 26.7% from FY'09 actuals and reflect the FY'10 budget reductions in travel, schools of instruction and commercial services. This program also reflects a "wall of savings" item for utilizing a new vendor for the recycling program. There are no organizational change requests for this program. PPB indicators are in-line with FY'09 actuals except for lead homes identified (D.3) and remediated within six months (W.3) which have been reduced.				

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2008-09	2009-10	2009-10	2010-11	2010-11
PROGRAM: Environmental Health (20U)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
417-A Environmental Health Coordinator		1.00	1.00	1.00	1.00	1.00
355-A Environmental Health Specialist		7.00	7.00	7.00	7.00	7.00
Z Environmental Health Intern		0.25	0.25	0.25	0.25	0.25
TOTAL POSITIONS		8.25	8.25	8.25	8.25	8.25
REVENUE SUMMARY:						
Intergovernmental		\$39,295	\$52,400	\$49,446	\$28,900	\$28,900
Licenses and Permits		309,310	306,400	302,600	319,250	319,250
Fees and Charges		17,505	28,400	20,400	21,000	21,000
Miscellaneous		237	500	500	500	500
TOTAL REVENUES		\$366,347	\$387,700	\$372,946	\$369,650	\$369,650
APPROPRIATION SUMMARY:						
Personal Services		\$574,801	\$606,263	\$613,509	\$626,601	\$626,601
Equipment		-	11,000	4,750	-	-
Expenses		144,115	206,650	171,545	151,545	151,545
Supplies		20,623	21,330	12,800	12,050	12,050
TOTAL APPROPRIATIONS		\$739,539	\$845,243	\$802,604	\$790,196	\$790,196

SERVICE AREA: Interprogram Services		PROGRAM: Human Resources Management (24A)		
ACTIVITY: Policy & Administration		ORGANIZATION: Human Resources		
PROGRAM MISSION: To foster positive employee relations & progressive organizational improvements for employees, applicants & departments by ensuring fair & equal treatment; providing opportunity for employee development & professional growth; assisting in identifying, retaining qualified employees; utilizing effective, innovative recruitment & benefit strategies; encouraging & facilitating open communication; providing advice/counsel on employment issues and establishing strategic business partnerships with departments to improve organizational design.				
PROGRAM OBJECTIVES:				
1. To resolve 100% of grievances without outside arbitration.				
2. To conduct 35 training sessions with 380 in attendance.				
3. To resolve 100% of arbitrated disputes in the County's favor.				
PERFORMANCE INDICATORS	2008-09 ACTUAL	2009-10 PROJECTED	2010-11 REQUESTED	AMIN REC
DEMAND				
1. Employee bargaining units	5	5	5	5
2. Position vacancies/# classifications/# departments	34/200/15	30/200/15	30/205/15	30/205/15
3. Eligible benefits enrollees	425	425	475	475
4. Authorized personnel (FTE's)	453.12	450.00	450.00	450.00
5. Discrimination complaints received	0	2	-	-
6. Training requests - mandatory/voluntary	1/20	6/25	1/5	1/5
WORKLOAD				
1. Contracts negotiated/grievances and disputes received	3/6	3/10	4/10	4/10
2. # Jobs posted/interviews conducted/job-dept studies requested	74/222/21-0	70/200/21-0	70/200/21-0	70/200/21-0
3. # of enrollment actions/# of extensive research inquiries	318/1	400/10	400/10	400/10
4. Wage system administration actions	570	550	550	550
5. # EEO complaints reviewed	1	2	-	-
6. # training sessions conducted/# of employees served	22/239	50/450	25/225	25/225
PRODUCTIVITY				
1. # of meetings related to labor relations	46	50	40	40
2. # of vacancies filled/Number of job-dept studies completed	61/19-0	60/12-0	60/12-0	60/12-0
3. % of time of HR staff spent in benefit administration	75%	60%	65%	65%
4. % of time of HR staff spent in wage administration activities	15%	15%	15%	15%
5. Cost per hour of training delivered/cost per attendee	\$247.81/\$90.45	\$500/\$100	\$250/\$100	\$250/\$100
6. % of time of HR staff spent on EEO activities	4%	10%	4%	4%
EFFECTIVENESS				
1. Percent of program objectives accomplished	100%	75%	100%	100%
2. % jobs filled within 5 weeks of posting close date	70%	75%	75%	75%
3. % enrollments without error/# inquiries responded to within 24 hours	98%/100%	100%/100%	100%/100%	100%/100%
4. % wage admin actions without error	100%	100%	100%	100%
5. % of substantiated EEO complaints/# hired in underutilized areas	0/4	0/4	0/4	0/4
6. % of employees served in training/% rating delivery high	17%/75%	100%/85%	100%/85%	100%/85%
ANALYSIS:				
<p>Total FY11 appropriations for the total department are recommended to decrease 0.4% from current budgeted levels. Non-salary costs are recommended to decrease 9.1% from current budgeted levels for the total department. Revenues are recommended to increase \$5,170 over current budgeted amounts for the total department.</p> <p>The decrease to non-salary appropriations for this program resulted from reductions to nearly every expense and supply line item. The largest single line item reduction was \$6,000 in recruitment funding. This savings was accomplished by using "lean" methods to reevaluate the usage of advertising expenses during recruitment of new employees.</p> <p>Non-salary costs for the current year of FY10 are projected to be below budget by \$5,650. The majority of the recommended savings came from a reduction in staff travel for the remainder of the year.</p> <p>Revenues for this program are increasing due to the new administrative fee of 2% that is</p>				
<p>charged to former employees utilizing COBF insurance.</p> <p>There were no organizational change requests submitted for the HR department.</p> <p>Several PPB Indicators are highlighted as follow</p> <p>There will be 3 union contracts negotiated (W.1) in FY11 - The Secondary Roads (PPME) union, the Deputy Sheriff's Association, and AFSCME. The contracts will be negotiated during the current year to take effect at the beginning of FY11. It is anticipated that a new union will be established for the SECC employees during FY11.</p> <p>The number of meetings related to labor relations (P.1) is higher than the FY09 actual in part due to the aforementioned contract negotiations.</p> <p>The percent of time spent by staff in benefit administration (P.3) reflects the duties of the Benefit Coordinator position, not the entire HR staff.</p> <p>There are no budget issues identified for further Board review related to this program.</p>				

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2008-09	2009-10	2009-10	2010-11	2010-11
PROGRAM: Human Resources Management (24A)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
805-A Assistant County Administrator/HR Director		0.50	0.50	0.50	0.50	0.50
323-A Human Resources Generalist		2.00	2.00	2.00	2.00	2.00
198-A Benefits Coordinator		1.00	1.00	1.00	1.00	1.00
TOTAL POSITIONS		3.50	3.50	3.50	3.50	3.50
REVENUE SUMMARY:						
Miscellaneous		\$2,478	\$750	\$5,920	\$5,920	\$5,920
TOTAL REVENUES		\$2,478	\$750	\$5,920	\$5,920	\$5,920
APPROPRIATION SUMMARY:						
Personal Services		\$266,423	\$280,944	\$284,905	\$290,458	\$290,458
Expenses		106,873	118,500	113,900	108,450	108,450
Supplies		3,634	3,900	2,850	2,800	2,800
TOTAL APPROPRIATIONS		\$376,930	\$403,344	\$401,655	\$401,708	\$401,708

SERVICE AREA: Social Services		PROGRAM: Administrative Support (21A)			
ACTIVITY: Services to Poor		ORGANIZATION: Human Services			
PROGRAM MISSION: The Iowa Department of Human Services is a public expression of Iowa's desire for a stronger community. Working cooperatively with others, the Department of Human Services meets the unique needs of individuals who are experiencing personal, economic, social or health problems. The primary responsibility of the Department is to help and empower individuals and families to become increasingly self-sufficient and productive and strive to improve the well being of all the people of the State of Iowa.					
PROGRAM OBJECTIVES:					
1. To process FIP/Medical applications within 30 days at 99%.					
2. To process Food Stamp applications within 30 days at 99%.					
3. To process Service applications within 30 days at 99%.					
4. Percent of child visits by worker completed every 30 days at 90%.					
PERFORMANCE INDICATORS		2008-09 ACTUAL	2009-10 PROJECTED	2010-11 REQUESTED	AMIN REC
DEMAND					
1. Authorized personnel (FTE's)		117	118	118	118
2. Authorized SW 3s		18	17	17	17
3. Authorized SW 2s		27	26	26	26
4. Authorized IM 2's		44	47	47	47
WORKLOAD					
1. Child/Adult assessment completed per month		172	201	202	202
2. Service intake and ongoing cases served		2,857	2,200	2,200	2,200
3. Income maintenance, intake and ongoing cases		23,372	25,000	25,500	25,500
PRODUCTIVITY					
1. Child/Adult assessment completed per month/per worker		13.23	11.90	11.90	11.90
2. Service intake ongoing cases served per month/per worker		106	91	91	91
3. Income maintenance, intake and ongoing cases per month/per worker		497	540	542	542
EFFECTIVENESS					
1. Percent of program objectives accomplished		99%	99%	99%	99%
2. Percent of food stamp applications processed within 30 days		99%	99%	99%	99%
3. Percent of assessments completed timely		99%	99%	99%	99%
4. Percent of child visits by worker completed every 30 days			85%	90%	90%
ANALYSIS:					
<div><div><p>The Department of Human Services (DHS) is responsible for several programs, including income maintenance for Medicaid, Iowa Care, centralized intake for child abuse, and child/adult assessments. The goal of DHS is to help families become empowered and become self-sufficient and productive. DHS has had significant increases in applications for assistance due to the poor economy. The office has experienced a 28% increase in food assistance in one year. At the end of FY09, more than 12.6 million dollars a month were being paid for medical assistance for Scott County residents. The number of persons in Scott County who are eligible for medical assistance has risen 8% in the last twelve months. This is due to the economy, people losing their jobs or being laid off.</p></div><div><p>The Governor's across the board cuts (10%) had an impact on the DHS office. The county requested DHS reduce their FY10 expenditures by \$4455 as they too were feeling the effects of the recession.</p><p>The PPB Indicators requested are consistent with the FY10 projected levels.</p><p>The number of income maintenance, intake and ongoing cases (W.3) remain high. This is anticipated due to the poor economy. DHS is under a state hiring freeze. Caseloads continue to increase as the demand for DHS services increase (P.3).</p><p>DHS will be involved in a reorganization this year and next. There will only be five service areas instead of nine. There will be a consolidation of the child care unit/Centralized Intake Unit. This will result in job loss in the local office as the program</p></div><div><p>moves to Des Moines. It will also mean less paperwork and reduced costs overall in the local office.</p><p>The funding is recommended at the requested level of \$77,252.</p></div></div>					

SERVICE AREA: Mental Health Services		PROGRAM: Case Management - H.S. (21B)			
ACTIVITY: Care of Mentally Ill		ORGANIZATION: Human Services			
PROGRAM MISSION: To obtain results of safety, stability, self sufficiency, and health for persons with disabilities.					
PROGRAM OBJECTIVES:					
1. To provide services to 390 consumers.					
2. To provide case management services to at least one Resource Center resident to explore community placement options.					
PERFORMANCE INDICATORS		2008-09 ACTUAL	2009-10 PROJECTED	2010-11 REQUESTED	AMIN REC
DEMAND					
1. Eligible population of people with mental retardation		1,594	1,594	1,594	1,594
2. Waiting list that exists at the end of each quarter			-	-	-
3. Authorized positions in Davenport office (FTE)		13.5	13.5	13.5	13.5
WORKLOAD					
1. Number of clients served (unduplicated)		375	390	390	390
2. Number of HCBS-MR Waiver consumers served		365	376	376	376
3. Number of 100% County funded units billed		6	20	20	20
4. Number of SHS consumers served		-	2	2	2
5. Number of Title XIX funded units billed		4,329	4,470	4,614	4,614
PRODUCTIVITY					
1. Monthly cost per client (unit rate)		\$250.00	\$265.00	\$265.00	\$265.00
EFFECTIVENESS					
1. Percent of program objectives accomplished		6	15	15	15
2. # of placements to less restrictive settings		7	10	10	10
3. # of days from case assignment to date services begin		20	20	20	20
4. # of Supported Employment consumers decreasing workshop usage		12	15	15	15
5. # of referrals (linkage to community resources)		426	450	450	450
ANALYSIS:					
<p>This program, DHS Targeted Case Management, provides case management services for MR/DD consumers. This is typically for the individuals on the HCBS ID (MR) Waiver. The agency also provides case management services (short-term duration) to consumers who don't have Medicaid yet.</p> <p>The county froze the number of ID Waiver slots back in March of 2006, but as kids with a slot turn 18 years old, they automatically move to an adult slot. The county then becomes financially responsible for the FMAP portion of their Medicaid services. The number of slots continue to increase as does the ID Waiver budget.</p> <p>The goal of the ID Waiver program is to provide the least restrictive, consumer driven services to individuals with a diagnosis of mental retardation.</p>		<p>Under the ID Waiver program, consumers are required to have a case manager to assist in managing their plan and services. The county is required to pay one half of the non-federal share (FMAP) of the case management service for each person served. The FMAP rate was reduced due to the passage of the ARRA in February. The reduced rate will remain in effect until 12/31/10.</p> <p>The case management service also provides assistance to families so they can become Medicaid eligible. The case managers help the families complete the paperwork and determine legal settlement for the county.</p> <p>The agency also provides services to consumers at Glenwood and Woodward Resource Centers. The agency assists the consumers and families who want to move back to their home community.</p>		<p>The PPB Indicators are being presented at levels consistent with the FY10 levels. There is discussion about the State Medicaid Plan and how counties can not have waiting lists. There is a group working on the issues. Scott County has a very lengthy waiting list for ID Waiver slots.</p> <p>Funding is recommended at \$188,731.</p>	

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2008-09	2009-10	2009-10	2010-11	BUDGET
PROGRAM: Case Management - H.S. (21B)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
APPROPRIATION SUMMARY:						
Expenses		\$159,052	\$227,684	\$184,523	\$188,731	\$188,731
TOTAL APPROPRIATIONS		\$159,052	\$227,684	\$184,523	\$188,731	\$188,731

SERVICE AREA: Interprogram Services		PROGRAM: IT Administration (14A)		
ACTIVITY: Policy & Administration		ORGANIZATION: Information Technology		
PROGRAM MISSION: To provide responsible administrative leadership and coordination for the Information Technology Department and to assure stability of County technology infrastructure for Scott County Departments by providing dependable and timely network administration and application, GIS and web development resources.				
PROGRAM OBJECTIVES:				
1. To keep administrative costs as a percent of departmental budget at or below 6.75%.				
PERFORMANCE INDICATORS	2008-09 ACTUAL	2009-10 PROJECTED	2010-11 REQUESTED	AMIN REC
DEMAND				
1. Authorized personnel (FTE's)	12	12	15	15
2. Departmental budget	1,299,245	1,428,666	2,027,646	2,027,646
3. Annual cost of Information Technology Capital Projects managed	1,033,456	TBD	TBD	TBD
WORKLOAD				
1. Percent of time spent on personnel administration	15%	15%	15%	15%
2. Percent of time spent on fiscal management	15%	15%	15%	15%
3. Percent of time spent on liaison activity and coordination	20%	20%	20%	20%
4. Percent of time spent on Information Technology Capital Projects	50%	50%	50%	50%
PRODUCTIVITY				
1. Administrative cost as a percent of departmental budget	9.6%	9.2%	8.0%	6.6%
2. Administrative personnel as a percent of departmental personnel	8.3%	8.3%	6.7%	6.7%
EFFECTIVENESS				
1. Percent of program objectives accomplished	1	1	1	1
2. Percentile of internal Employee Satisfaction measurements	TBD	TBD	TBD	TBD
ANALYSIS:				
<p>It is recommended that for budget year FY11 the IT department will absorb \$356,500 of appropriations that were formerly accounted for under Capital Improvements. These costs include funding for training, professional services, and software maintenance & licensing. Due to the size of this cost transfer the following analysis is net of the \$356,500 to allow for comparison to the previous budget year.</p> <p>Total FY11 appropriations for the total department are recommended to increase 16.3% (net of CIP transfer) over current budgeted levels. Non-salary costs are recommended to decrease 6.6% from current budgeted levels for the total department. Revenues are recommended to increase \$123,241 over current budgeted amounts for the total department.</p> <p>For the IT Administration program, non-salary costs are recommended to decrease 43.3% from current budgeted amounts. This is the 7th straight year requested non-salary funding for</p> <p>this program has remained static or decreased. The majority of the recommended decrease was a reduction in travel expenses, however supplies were reduced as well.</p> <p>The large recommended increase in funding for the department (D.2), net of CIP transfer, is due to several organizational change requests submitted for review by Human Resources. These requests are as follows: The department has three supervisory positions that direct the operations of programming, network support, and GIS. The department head is requesting that all three positions be reviewed and Hay pointed at the same level.</p> <p>Additionally, the department is requesting 3 new FTE's (D.1). Two of these positions would be titled Network Systems Administrator II and would serve as support for both the County and the new SECC organization. The third requested new position would be a Help Desk/Desktop Support Specialist and would include an upgrade of the current Help Desk Specialist position. This would allow the department to expand service hours to</p> <p>12 hours a day as well as to relieve the Network Systems Administrators of some simpler desktop support responsibilities.</p> <p>The final recommendation of these organizational changes is pending a review by the HR department.</p> <p>Capital projects for the current year and the budget year under review have yet to be determined. These figures will be added to the indicators at a later date.</p> <p>The remaining budget indicators are in line with the current year projections. It is noted that the department is developing an internal satisfaction survey instrument (E.2) to be used in the future to monitor and improve performance where needed.</p> <p>Budget issues identified for further Board review during the budget process include the IT CIP budget and the aforementioned organizational changes.</p>				

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2008-09	2009-10	2009-10	2010-11	2010-11
PROGRAM: IT Administration (14A)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
725-A Information Technology Director		1.00	1.00	1.00	1.00	1.00
TOTAL POSITIONS		1.00	1.00	1.00	1.00	1.00
APPROPRIATION SUMMARY:						
Personal Services		\$122,878	\$125,700	\$128,642	\$130,537	\$130,537
Expenses		2,367	3,300	2,100	2,100	2,100
Supplies		4	1,200	450	450	450
TOTAL APPROPRIATIONS		\$125,249	\$130,200	\$131,192	\$133,087	\$133,087

SERVICE AREA: Interprogram Services		PROGRAM: Information Processing (14B)		
ACTIVITY: Central Services		ORGANIZATION: Information Technology		
PROGRAM MISSION: To provide dependable and efficient data and voice services for County employees by: 1) informing, educating, and empowering employees with technical knowledge; 2) researching, installing, and maintaining innovative computer and telephone solutions; and 3) implementing and supporting user friendly software systems.				
PROGRAM OBJECTIVES:				
1. To keep percent of completed work orders to total work orders above 95%.				
PERFORMANCE INDICATORS	2008-09 ACTUAL	2009-10 PROJECTED	2010-11 REQUESTED	AMIN REC
DEMAND				
1. Number of Network Client Accounts (County-Other)	699-200	699-200	800-200	800-200
2. Number of E-mail Accounts (County-Other)	637-63	637-63	700-70	700-70
3. Number of Network Nodes (PC's-TC's-Printers-Servers)	679-90-180-67	679-90-180-67	760-90-190-75	760-90-190-75
4. Number of Telephones (Handsets-Faxes-Modems)	817-38-23	817-38-23	850-40-25	850-40-25
5. Number of LAN-WAN Edge Devices (Routers-Switches-Others)	15-76-25	15-76-25	15-80-25	15-80-25
WORKLOAD				
1. Custom Developed Applications (Zim-VB-DOS-Access)	22-4-4-2	22-4-4-2	22-4-4-2	22-4-4-2
2. Third Party Applications (Internal Support-External Support)	28-27	28-27	28-28	28-28
3. Number of Help Desk Contacts (Calls - E-mails)	4623-1997	4623-1997	5000-3000	5000-3000
4. Number of Opened Work Orders	1035	1035	1100	1100
5. Number of Outstanding Work Orders	49	49	50	50
PRODUCTIVITY				
1. Percent of Staff Time Spent on new systems implementation	30%	30%	50%	50%
2. Percent of Staff Time Spent on existing systems maintenance	50%	50%	30%	30%
3. Percent of Staff Time Spent on administration	10%	10%	10%	10%
4. Percent of Staff Time Spent on training	10%	10%	10%	10%
5. Number of Work Orders Closed Year-To-Date	1106	1106	1100	1100
EFFECTIVENESS				
1. Percent of program objectives accomplished	100%	100%	100%	100%
ANALYSIS:				
<p>For the Information Technology program non-salary costs are recommended to increase by 85.6% due the transfer of \$356,500 in costs from the Capital Improvements fund. Net of this transfer non-salary costs for this program would have decreased by 6.1%. Revenues are recommended to increase by more than 300%, or \$123,241.</p> <p>The recommended cost reductions, net of the CIP transfer, were accomplished by decreasing funding for travel/schools of instruction, maintenance of equipment, and supplies. Also, despite rising costs in most telephone line items, a significant cost reduction was achieved in overall telephone costs by efficiencies gained in a redesign of the WAN system. This redesign has allowed the department to replace a T1 point-to-point leased line connection with a fiber optic connection through the City of Davenport.</p> <p>The primary reason for the large increase in revenues is a new revenue from the Scott Emergency Communications Center. These monies are for cost reimbursements for services provided to SECC by the IT department.</p> <p>Revenue other than additions resulting from SECC remain constant from previous years budget levels .</p> <p>The primary reasons for appropriation changes from current budget levels other than monies transferred from the CIP budget are:</p> <p>Cellular service costs increase \$15,000 (17%) to support additional data lines primarily in Sheriff's Office and Conservation.</p> <p>Phone maintenance increase \$5,000 (16%) to support our aging phone system.</p> <p>Supply budget cut \$9,000 (72%) to meet budget reduction request.</p> <p>Maintenance budget cut \$5,000 (14%) to meet budget reduction request.</p> <p>Telephone-voice costs increase \$7,000 (11%) to reflect increasing costs.</p> <p>Telephone-data budget cut \$32,520 (40%) to reflect efficiencies gained through WAN redesign.</p> <p>Several PPB Indicators are highlighted as follows:</p> <p>Workload expectations remain high with 8000 help desk contacts (W.3) generating 1100 (W.4) work orders budgeted for the year.</p> <p>Productivity expectations remain high with 1100 work orders completed budgeted for the year (P.5).</p> <p>Effectiveness remains constant at 99% to 100% of work orders initiated year-to-date completed in that same time period (E.1).</p> <p>Budget issues identified for further Board review during the budget process include the IT CIP budget and the organizational changes described in 14A analysis.</p>				

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2008-09	2009-10	2009-10	2010-11	2010-11
PROGRAM: Information Technology (14B)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
556-A Geographic Information Systems Coordinator		1.00	1.00	1.00	1.00	1.00
519-A Network Infrastructure Supervisor		1.00	1.00	1.00	1.00	1.00
511-A Senior Programmer Analyst		1.00	1.00	1.00	1.00	1.00
455-A Webmaster		1.00	1.00	1.00	1.00	1.00
445-A Programmer/Analyst II		2.00	2.00	2.00	2.00	2.00
406-A Network Systems Administrator		3.00	3.00	3.00	3.00	3.00
323-A GIS Analyst		1.00	1.00	1.00	1.00	1.00
187-A Help Desk Specialist		1.00	1.00	1.00	1.00	1.00
TOTAL POSITIONS		11.00	11.00	11.00	11.00	11.00
REVENUE SUMMARY:						
Intergovernmental		\$39,689	\$35,904	\$35,904	\$159,145	\$159,145
Fees and Charges		1,673	2,500	2,500	2,500	2,500
Miscellaneous		4,820	2,500	2,500	2,500	2,500
TOTAL REVENUES		\$46,182	\$40,904	\$40,904	\$164,145	\$164,145
APPROPRIATION SUMMARY:						
Personal Services		\$850,930	\$918,014	\$929,779	\$1,173,124	\$1,173,124
Equipment		552	1,500	1,000	1,000	1,000
Expenses		320,478	372,750	362,195	359,435	359,435
Supplies		2,034	14,500	4,500	4,500	4,500
TOTAL APPROPRIATIONS		\$1,173,994	\$1,306,764	\$1,297,474	\$1,538,059	\$1,538,059

SERVICE AREA: Court Services		PROGRAM: Juvenile Detention (22B)		
ACTIVITY: Court Proceedings		ORGANIZATION: Juvenile Court Services		
PROGRAM MISSION: To ensure the health, education, and well being of youth through the development of a well trained, professional staff.				
PROGRAM OBJECTIVES: 1. To have no escapes from Juvenile Detention. 2. To maintain cost per client at \$200 with exception of cost recovery from out-of-county clients.				
PERFORMANCE INDICATORS	2008-09 ACTUAL	2009-10 PROJECTED	2010-11 REQUESTED	AMIN REC
DEMAND				
1. Persons admitted	291	250	250	250
2. Average daily detention population	10	10	10	10
3. Days of out-of-county client care	1,047	1,100	1,100	1,100
4. Total days of client care	3,792	4,000	4,000	4,000
WORKLOAD				
1. Intakes processed	291	250	250	250
2. Baby-sits	4	4	4	4
3. Total visitors processed	2,596	3,000	3,000	3,000
PRODUCTIVITY				
1. Minutes per intake	30	30	30	30
2. Hours per baby-sits	4	4	4	4
3. Visitors processed per day	7	10	10	10
4. Cost per Client per Day	\$221	\$217	\$217	\$217
EFFECTIVENESS				
1. Percent of program objectives accomplished	0	0	0	0
2. Special incidents by detainees requiring staff intervention	29	50	50	50
3. Average daily detention population as a % of facility capacity	65%	63%	62%	62%
4. Average length of stay per resident (days)	13	14	14	14
5. Revenues collected	\$312,696	\$306,200	\$306,200	\$306,200
ANALYSIS:				
Total FY11 appropriations for the total department are recommended to increase 0.3%over current budgeted levels. Non-salary costs are recommended to decrease 5% under current budgeted levels for the total department. Revenues are recommended to decrease 11% under current budgeted amounts for the total department.		The primary reasons for revenue changes from current budget levels are: State reimbursement funding stream as a whole is down. So our portion of that whole is less. Also, the state legislature has proposed a 1 million dollar decrease in detention spending. If passed in totality, it could result in 25-30% reduction in our state reimbursement funds.		
There are no organizational change requests for the department.		The primary reason for appropriation changes from current budget levels is the cut back of spending in order to balance the budget.		
		There are no PPB indicators that are in need of highlighting.		
		There are no budget issues identified for further Board review during the budget process.		
		This departmental budget supports the County's Target Issues and Management Agenda.		

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2008-09	2009-10	2009-10	2010-11	2010-11
PROGRAM: Juvenile Detention (22B)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
571-A Juvenile Detention Center Director		1.00	1.00	1.00	1.00	1.00
323-A Shift Supervisor		2.00	2.00	2.00	2.00	2.00
215-A Detention Youth Supervisor		11.20	11.20	11.20	12.80	12.80
TOTAL POSITIONS		14.20	14.20	14.20	15.80	15.80
REVENUE SUMMARY:						
Intergovernmental		\$191,069	\$216,500	\$156,500	\$116,500	\$116,500
Fees and Charges		122,620	125,000	150,000	150,000	150,000
Miscellaneous		8	250	2,200	250	250
TOTAL REVENUES		\$313,697	\$341,750	\$308,700	\$266,750	\$266,750
APPROPRIATION SUMMARY:						
Personal Services		\$788,661	\$909,276	\$892,815	\$916,381	\$916,381
Equipment		467	2,600	1,500	1,500	1,500
Expenses		36,790	38,950	36,985	36,985	36,985
Supplies		41,972	45,600	39,200	44,200	44,200
TOTAL APPROPRIATIONS		\$867,890	\$996,426	\$970,500	\$999,066	\$999,066

SERVICE AREA: Court Services		PROGRAM: Court Support Costs (23B)			
ACTIVITY: Alternative Sentencing		ORGANIZATION: Non-Departmental			
PROGRAM MISSION: The Alternative Sentencing Program is designed to provide community service workers through the court system by implementing the successful completion of their sentences. Court Support costs also include associated Grand Jury expense.					
PROGRAM OBJECTIVES: 1. To complete 74% of sentences ordered annually. 2. To complete 86% of hours ordered annually.					
PERFORMANCE INDICATORS		2008-09 ACTUAL	2009-10 PROJECTED	2010-11 REQUESTED	AMIN REC
DEMAND					
1. Annual community service sentencing referrals	1,889	1,250	1,800	1,800	
2. Annual community service sentencing secondary referrals	353	300	325	325	
3. Annual community service hours ordered	291,569	180,000	250,000	250,000	
4. Annual cases reported in unsupervised and magistrate court	4,289	3,600	4,000	4,000	
WORKLOAD					
1. Community service sentences completed annually	1,387	900	1,300	1,300	
2. Agencies used for community service completions	46	46	46	46	
3. Annual community service hours performed (completed/withdrawn)	225,510	180,000	200,000	200,000	
4. Withdrawn community service sentences annually	817	600	700	700	
5. Community Service Referral no-shows/reschedules/walk-ins	1,212	900	1,000	1,000	
PRODUCTIVITY					
1. Monthly average active caseload	371	255	350	350	
EFFECTIVENESS					
1. Percent of program objectives accomplished	73%	75%	74%	74%	
2. Completed hours as a percentage of hours ordered	77%	95%	86%	86%	
ANALYSIS:					
The Alternative Sentencing Program is a program supported under the Sheriff's Department and has no direct appropriations other than salary and benefits for the Program Coordinator covered by the Sheriff's budget.		Appropriations are attributed to grand jury expense and the Juvenile Justice County Base Program. Revenue stems from court appointed fees, fine refunds, and the Juvenile Justice County Base Program, offset by Juvenile Justice Hearing Expense.			
As provided by statute the County and 7th Judicial have an agreement whereby 7th Judicial District partially funds the program. Otherwise, this program does not generate revenue.		This program supports the County's Target Issues and Management Agenda.			
There are no organizational change requests for this program.		This departmental budget supports the County's Target Issues and Management Agenda.			
There are no budget issues identified for further Board review during the budget process.					
Other non-departmental appropriations and 23B revenue have no relationship to the Alternative Sentencing Program.					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2008-09	2009-10	2009-10	2010-11	2010-11
PROGRAM: Court Support Costs (23B)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
REVENUE SUMMARY:						
Intergovernmental		\$30,288	\$32,888	\$35,728	\$34,074	\$34,074
Fees and Charges		125,950	131,646	131,646	131,646	131,646
Miscellaneous		1,648	600	600	600	600
TOTAL REVENUES		\$157,886	\$165,134	\$167,974	\$166,320	\$166,320
APPROPRIATION SUMMARY:						
Expenses		\$144,613	\$148,305	\$52,055	\$52,055	\$52,055
Supplies		-	1,600	1,600	1,600	1,600
TOTAL APPROPRIATIONS		\$144,613	\$149,905	\$53,655	\$53,655	\$53,655

SERVICE AREA: Interprogram Services		PROGRAM: Risk Management (23E)		
ACTIVITY: Risk Management Services		ORGANIZATION: Non-Departmental		
PROGRAM MISSION: To reduce, mitigate and avoid losses for the county by coordinating the identification, review and settlement of claims, and enhancing risk reduction activities				
PROGRAM OBJECTIVES:				
1. Review 100% of all Workers Compensation/Liability claims filed.				
2. Conduct 5 loss safety surveys.				
PERFORMANCE INDICATORS	2008-09 ACTUAL	2009-10 PROJECTED	2010-11 REQUESTED	AMIN REC
DEMAND				
1. Number of site visits/inspections to be performed	5	5	5	5
2. Number of auto accidents reported	16	16	16	16
3. Number of worker's compensation claims filed	28	25	25	25
4. Number of employees/departments served	135	140	135	135
5. Number of property claims reported	2	5	6	6
6. Number of liability claims/OSHA complaints reported	12/0	10/0	15/0	15/0
WORKLOAD				
1. Number of site visits/safety inspections conducted	5	5	5	5
2. Number of auto accidents investigated	16	16	16	16
3. Number of worker's compensation claims reviewed	48	50	50	50
4. Number of prevention/mitigation requests reviewed	135	140	135	135
5. Number of property claims investigated	2	5	6	6
6. Number of liability claims investigated/OSHA complaints resolved	18/0	10/0	15/0	15/0
PRODUCTIVITY				
1. Time spent on site visits/safety inspections	5%	5%	5%	5%
2. Time spent reviewing auto accidents	5%	5%	5%	5%
3. Time spent on reviewing worker's compensation claims	5%	5%	10%	10%
4. Time spent on reviewing prevention/mitigation items	75%	75%	60%	60%
5. Time spent on reviewing property claims	5%	5%	5%	5%
6. Time spent reviewing liability/OSHA complaints	5%	5%	15%	15%
EFFECTIVENESS				
1. Percent of program objectives accomplished	100%	100%	100%	100%
2. Dollar amount of worker's compensation claims	\$380,561	\$200,000	\$200,000	\$200,000
3. Dollar amount of auto claims	\$46,583	\$75,000	\$85,000	\$85,000
4. Dollar amount of property claims	\$8,431	\$30,000	\$30,000	\$30,000
5. Dollar amount of liability claims	\$2,238	\$40,000	\$50,000	\$50,000
ANALYSIS:				
<p>The Risk Manager, under the direction of the Assistant County Administrator, is responsible for the loss prevention and safety functions for the County. The mission for this department is to provide coordinated, timely, and thorough reviews of all claims, as well as to enact proactive training and programs to reduce the incidence of claims and potential losses.</p> <p>Actual dollars spent on judgments and claims that were finalized during FY09 are listed under effectiveness indicators (E.2 through E.5).</p> <p>Total payments made on judgments and claims vary greatly from year to year. Total payments made during FY09 and the four previous years are as follows: FY09 - \$437,813; FY08 - \$447,500; FY07 - \$425,427; FY06 - \$377,024; FY05 - \$266,799. The average amount of claim losses during the five-year period calculates to \$390,913. The average payout during this period was slightly above this years recommended budget due to large, one time settlements that were disbursed during both FY08 and FY09.</p> <p>Current year (FY10) projections are \$45,000 below the five year average based on data available at this time. The department doesn't foresee any large payouts during the remainder of the year.</p> <p>Claim losses for FY11 are recommended at \$365,000. This is slightly lower than the funding level approved for FY10 and is due to improvements made in the handling of initial worker's compensation evaluations.</p> <p>Overall, total non-salary costs for this program are recommended to decrease by 7.0%, or \$33,240, due primarily to the aforementioned reduction in budgeted work comp claims and a reduction in work comp insurance premiums.</p> <p>The funding of the Risk Management program continues to an area that requires intense Board scrutiny and therefore the entire program is a budget issue demanding further Board review.</p> <p>The remaining indicators are approved as submitted by the Risk Manager.</p>				

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2008-09	2009-10	2009-10	2010-11	2010-11
PROGRAM: Risk Management (23E)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
505-A Risk Management Coordinator		1.00	1.00	1.00	1.00	1.00
TOTAL POSITIONS		1.00	1.00	1.00	1.00	1.00
REVENUE SUMMARY:						
Fees and Charges		\$136	\$20	\$20	\$20	\$20
Miscellaneous		9,714	50,000	10,000	10,000	10,000
TOTAL REVENUE		\$9,850	\$50,020	\$10,020	\$10,020	\$10,020
APPROPRIATION SUMMARY:						
Personal Services		\$89,865	\$92,522	\$93,829	\$95,496	\$95,496
Expenses		1,052,801	1,097,790	995,250	1,065,100	1,065,100
Supplies		486	1,350	800	800	800
TOTAL APPROPRIATIONS		\$1,143,152	\$1,191,662	\$1,089,879	\$1,161,396	\$1,161,396

SERVICE AREA: County Environment		PROGRAM: Planning & Development Administration (25A)		
ACTIVITY: Environmental Quality/County Development		ORGANIZATION: Planning & Development		
PROGRAM MISSION: To provide professional planning and technical assistance to the Board of Supervisors, Planning & Zoning Commission and the Board of Adjustment in order to develop, review and adopt land use policies and regulations that guide and control the growth of Scott County by balancing the need to identify areas appropriate for development with the need to preserve productive farm land.				
PROGRAM OBJECTIVES:				
1. To handle 100% of requests for planning information by date requested.				
2. To accomplish 100% of departmental objectives.				
3. To avoid any delays of P & Z Commission and Board of Adjustment applications due to incomplete submittals.				
PERFORMANCE INDICATORS	2008-09 ACTUAL	2009-10 PROJECTED	2010-11 REQUESTED	AMIN REC
DEMAND				
1. Planning and Zoning Commission agenda applications	9	10	10	10
2. Board of Adjustment agenda applications	8	10	10	10
3. Planning and Zoning information requests	1,535	1,500	2,500	2,500
4. Departmental budget	\$351,703	\$390,436	\$396,919	\$396,919
5. Authorized positions	4.08	4.08	4.08	4.08
WORKLOAD				
1. Number of Rezoning, Subdivision & Site Plan applications reviewed	9	10	10	10
2. Number of Variance, Special Use Permit & Appeals of Interpretation	8	10	10	10
3. Number of responses to Planning and Zoning information requests	1,535	1,500	1,500	1,500
4. Number of Boards and Committees Director serves on	18	18	18	18
5. Number of building permit applications	643	650	650	650
PRODUCTIVITY				
1. Staff hours spent on Planning & Zoning Commission applications	148	175	175	175
2. Staff hours spent on Board of Adjustment applications	136	175	175	175
3. Staff hours spent on responses to planning & zoning info requests	455	450	450	450
4. Staff hours spent serving on various boards and committees	375	450	450	450
5. Staff hours spent on building permit applications	635	650	650	650
EFFECTIVENESS				
1. Percent of program objectives accomplished	0%	0%	0%	0%
2. % of Board of Adjustment items delayed due to incomplete application	0%	0%	0%	0%
3. % of time spent on P & Z and BOA agenda items	11%	15%	15%	15%
4. % of time spent providing planning and zoning information	26%	20%	20%	20%
5. % of time spent serving on various boards and committees	16%	15%	15%	15%
6. % of time spent on building permit applications	47%	50%	50%	50%
ANALYSIS:				
<p>Total FY11 appropriations for the total agency are increasing 0.6% over current budgeted levels. Non-salary costs are decreasing 6.3% over current budgeted levels for the total agency. County funding is recommended to decrease 1.6% over current budgeted amounts for the total agency.</p> <p>There are no organizational change requests for Planning and Development.</p> <p>The primary reasons for revenue changes from current budget levels are slowing of building activity reduces both expected revenues from building permits and fees for application for the Board of Adjustment and the Planning and Zoning Commission.</p> <p>There are no budget issues identified for further Board review during the budget process.</p> <p>Planning and Development supports the County's Target Issues and Management Agenda by being the lead contact for Bi-State Regional Commission as they prepare the Countywide Hazard Mitigation Plan. Review</p> <p>and adoption of the latest edition of the Building Codes should be completed by the start of the fiscal year.</p>				

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2008-09	2009-10	2009-10	2010-11	2010-11
PROGRAM: Planning & Development Admin (25A)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
608-A Planning & Development Director		0.40	0.40	0.40	0.40	0.40
314-C Building Inspector		0.05	0.05	0.05	0.05	0.05
252-A Planning & Development Specialist		0.25	0.25	0.25	0.25	0.25
162-A Clerk III		0.05	0.05	0.05	0.05	0.05
Z Planning Intern		0.25	0.25	0.25	0.25	0.25
TOTAL POSITIONS		1.00	1.00	1.00	1.00	1.00
REVENUE SUMMARY:						
Intergovernmental		\$8,640	\$15,000	\$10,000	\$10,000	\$10,000
Sale of Fixed Assets		13,540	10,000	10,000	5,000	5,000
TOTAL REVENUES		\$22,180	\$25,000	\$20,000	\$15,000	\$15,000
APPROPRIATION SUMMARY:						
Personal Services		\$66,691	\$79,513	\$79,513	\$80,717	\$80,717
Expenses		75,901	75,150	71,650	71,650	71,650
Supplies		1,007	1,700	1,500	1,500	1,500
TOTAL APPROPRIATIONS		\$143,599	\$156,363	\$152,663	\$153,867	\$153,867

SERVICE AREA: County Environment		PROGRAM: Code Enforcement (25B)		
ACTIVITY: County Development		ORGANIZATION: Planning & Development		
PROGRAM MISSION: To fairly enforce County building, subdivision, and zoning codes for the protection of the lives, safety and welfare of Scott County citizens by efficiently and effectively interpreting and implementing the regulations. Also to enforce the State law regulating growth of Scott County by balancing the need to identify areas appropriate for development with the need to preserve productive farm land.				
PROGRAM OBJECTIVES:				
1. To conduct 99% of all building inspections on day requested.				
2. To maintain average inspections conducted per permit under .				
3. To maintain cancelled or expired permits under 10% of total number of permits issued.				
PERFORMANCE INDICATORS	2008-09 ACTUAL	2009-10 PROJECTED	2010-11 REQUESTED	AMIN REC
DEMAND				
1. # of single-family residential building permits issued	60	30	50	50
2. # of residential addition or remodels permits issued	78	50	75	75
3. # of residential accessory building permits issued	55	50	75	75
4. # of commercial building permits issued	5	10	10	10
5. Total # of building permits issued for unincorporated areas	416	350	350	350
6. Total # of building permits issued for 28E cities	227	300	300	300
WORKLOAD				
1. # of footings inspections completed	267	350	350	350
2. # of rough in inspections completed	349	500	500	500
3. # of final inspections completed	706	650	650	650
4. Total # of inspections for unincorporated areas	1457	2,000	2,000	2,000
5. Total # of inspections for 28E cities	1142	1,500	1,500	1,500
PRODUCTIVITY				
1. # of inspections conducted per day	8	8	8	8
2. Total building permit fees collected	155,310	\$165,000	\$165,000	\$165,000
3. % of total budget for building permit fees collected	67%	100%	100%	100%
4. Total valuation of construction for building permits issued	\$18,609,699	\$18,000,000	\$20,000,000	\$20,000,000
EFFECTIVENESS				
1. Percent of program objectives accomplished	99%	99%	99%	99%
2. # of inspections per permits issued	4.7	4.5	4.5	4.5
3. % of cancelled or expired permits compared to total permits issued	11.0%	10.0%	10.0%	10.0%
ANALYSIS:				
Total FY11 appropriations for the total department are recommended to increase 0.6% over current budgeted levels. Non-salary costs are recommended to decrease 6.3% over current budgeted levels for the total department. Revenues are projected to remain unchanged from current budgeted amounts for the total department. For this program, non-salary costs are recommended to decrease 13.5% over current budgeted amounts. There are no organizational change requests.				

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2008-09	2009-10	2009-10	2010-11	2010-11
PROGRAM: Code Enforcement (25B)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
608-A Planning & Development Director		0.60	0.60	0.60	0.60	0.60
314-C Building Inspector		0.95	0.95	0.95	0.95	0.95
252-A Planning & Development Specialist		0.75	0.75	0.75	0.75	0.75
162-A Clerk III		0.20	0.20	0.20	0.20	0.20
Z Weed/Zoning Enforcement Aide		0.58	0.58	0.58	0.58	0.58
TOTAL POSITIONS		3.08	3.08	3.08	3.08	3.08
REVENUE SUMMARY:						
Licenses and Permits		\$155,490	\$175,120	\$165,120	\$165,120	\$165,120
Fees and Charges		2,771	3,750	2,550	2,550	2,550
TOTAL REVENUES		\$158,261	\$178,870	\$167,670	\$167,670	\$167,670
APPROPRIATION SUMMARY:						
Personal Services		\$197,706	\$221,881	\$223,623	\$228,902	\$228,902
Expenses		4,996	11,950	9,450	9,450	9,450
Supplies		5,402	4,400	4,700	4,700	4,700
TOTAL APPROPRIATIONS		\$208,104	\$238,231	\$237,773	\$243,052	\$243,052

SERVICE AREA: State & Local Government Service		PROGRAM: Recorder Administration (26A)			
ACTIVITY: State Administrative Services		ORGANIZATION: Recorder			
PROGRAM MISSION: To serve the citizens of Scott County by working with the Department of Public Health, the Department of Revenue and the Department of Natural Resources in establishing policies and directing personnel working in Vital Records, Conservation, and Public Records.					
PROGRAM OBJECTIVES:					
1. To maintain departmental FTE at 11.50					
2. To maintain workload percent as budgeted below.					
PERFORMANCE INDICATORS		2008-09 ACTUAL	2009-10 PROJECTED	2010-11 REQUESTED	AMIN REC
DEMAND					
1. Authorized personnel (FTE's)		11.50	11.50	11.50	11.50
2. Departmental budget		\$714,939	\$754,422	\$768,125	\$768,125
3. Organizations requiring liaison and coordination		20	20	20	20
WORKLOAD					
1. Percent of time spent on personnel administration		35%	35%	35%	35%
2. Percent of time spent on fiscal management		40%	40%	40%	40%
3. Percent of time spent on liaison, coordination and citizens request		25%	25%	25%	25%
PRODUCTIVITY					
1. Administration personnel as a percent of departmental personnel		13.04%	13.04%	13.04%	13.04%
EFFECTIVENESS					
1. Percent of program objectives accomplished		100%			
ANALYSIS:					
<p>Total FY11 appropriations for the total department are recommended to increase 1.8% over current budgeted levels. Non-salary costs are recommended to decrease 16.1% over current budgeted levels for the total department. Revenues are recommended to decrease 16.4% over current budgeted amounts for the total department.</p> <p>For this program, non-salary costs are recommended to increase 2.381% over current budgeted amounts.</p> <p>There are no organizational change requests for the department .</p>		<p>The primary reason for revenue changes from current budget levels is the decline in the economy which affects real estate property sales and transfer tax revenue.</p> <p>The primary reasons for appropriation changes from current budget levels are the decreases in the amount of supplies ordered, travel requirements, and maintenance of equipment projected.</p>		<p>Budget issues identified for further Board review during the budget process are as follows: Monitor requirements mandated by the Iowa DNR regarding electronic registrations for boats, snowmobiles and ATV's.</p> <p>This agency budget supports the County's Target Issues and Management Agenda by continuing to monitor operating cost and reduce them wherever possible.</p>	

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2008-09	2009-10	2009-10	2010-11	2010-11
PROGRAM: Recorder Administration (26A)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
X Recorder		1.00	1.00	1.00	1.00	1.00
496-A Operations Manager		0.50	0.50	0.50	0.50	0.50
TOTAL POSITIONS		1.50	1.50	1.50	1.50	1.50
REVENUE SUMMARY:						
Miscellaneous		\$0	\$50	\$50	\$50	\$50
TOTAL REVENUES		\$0	\$50	\$50	\$50	\$50
APPROPRIATION SUMMARY:						
Personal Services		\$143,731	\$145,970	\$147,672	\$148,431	\$148,431
Expenses		2,780	2,700	1,765	1,765	1,765
Supplies		6				
TOTAL APPROPRIATIONS		\$146,517	\$148,670	\$149,437	\$150,196	\$150,196

SERVICE AREA: State & Local Government Service		PROGRAM: Public Records (26B)			
ACTIVITY: State Administrative Services		ORGANIZATION: Recorder			
PROGRAM MISSION: To serve the citizens of Scott County by maintaining official records of documents effecting title to real estate and other important documents, issuing various types of conservation license and recreational vehicle registrations and titles.					
PROGRAM OBJECTIVES: 1. To process 38,000 real estate transactions. 2. To complete 4,100 transfer tax transactions. 3. To process 4,200 conservation license, recreational registration, titles and liens 4					
PERFORMANCE INDICATORS		2008-09 ACTUAL	2009-10 PROJECTED	2010-11 REQUESTED	AMIN REC
DEMAND					
1. Real estate and UCC transactions requested		36,706	36,500	38,000	38,000
2. Transfer tax requests		3,304	4,000	4,100	4,100
3. Conservation license and recreational vehicle reg requests		4,291	13,300	4,200	4,200
WORKLOAD					
1. Total amount of real estate revenue collected		\$851,002	\$850,000	\$870,000	\$870,000
2. Total amount of real estate transfer tax revenue collected		\$860,609	\$1,060,000	\$1,067,947	\$1,067,947
3. Total of conservation lic and rec. vehicle ,reg, title and liens		\$82,306	\$276,000	\$80,500	\$80,500
PRODUCTIVITY					
1. Cost per real estate transactions processed	\$	9.96	\$10.52	\$10.34	\$10.34
2. Cost per real estate transfer tax transaction processed		\$1.25	\$1.10	\$1.08	\$1.08
3. Cost per conservation lic, rec. vehicle reg, title and liens		\$10.11	\$3.47	\$11.10	\$11.10
EFFECTIVENESS					
1. Real estate and UCC revenue retained by county		\$851,002	\$850,000	\$870,000	\$870,000
1. Percent of program objectives accomplished		\$148,453	\$200,000	\$184,500	\$184,500
3. Conservation license, ATV/Snow Boat revenue retained by county		\$13,908	\$23,150	\$13,300	\$13,300
ANALYSIS:					
Total FY11 appropriations for the total department are recommended to increase 1.8% over current budgeted levels. Non-salary costs are expected to decrease 16.1% over current budgeted levels for the total department. Revenues are expected to decrease 5.7% over current budgeted amounts for the total department.		The primary reason for revenue changes from current budget levels for this department is the decline in the economy causing real estate recordings to decline. The primary reasons for appropriation changes from current budget levels is a slight (2.1%) increase in personal services.		This agency budget supports the County's Target Issues and Management Agenda by reducing operating cost when ever necessary.	
For this program, non-salary costs are recommended to decrease 16.8% over current budgeted amounts.					
There are no organizational change requests for the department .					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2008-09	2009-10	2009-10	2010-11	2010-11
PROGRAM: Public Records (26B)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
Y Second Deputy		1.00	1.00	1.00	1.00	1.00
496-A Operations Manager		0.50	0.50	0.50	0.50	0.50
191-C Real Estate Specialist		1.00	1.00	1.00	1.00	1.00
162-C Clerk III		1.00	1.00	1.00	1.00	1.00
141-C Clerk II		3.50	3.50	3.50	3.50	3.50
TOTAL POSITIONS		7.00	7.00	7.00	7.00	7.00
REVENUE SUMMARY:						
Fees and Charges		\$1,055,884	\$1,182,140	\$1,109,350	\$1,105,300	\$1,105,300
Use of Money/Property		2,341	5,000	-	-	-
Miscellaneous		3,079	2,900	2,900	2,900	2,900
TOTAL REVENUES		\$1,061,304	\$1,190,040	\$1,112,250	\$1,108,200	\$1,108,200
APPROPRIATION SUMMARY:						
Personal Services		\$402,691	\$424,349	\$427,639	\$433,154	\$433,154
Expenses		598	1,850	1,660	1,660	1,660
Supplies		9,763	11,200	9,200	9,200	9,200
TOTAL APPROPRIATIONS		\$413,052	\$437,399	\$438,499	\$444,014	\$444,014

SERVICE AREA: State & Local Government Service		PROGRAM: Vital Records (26D)		
ACTIVITY: State Administrative Services		ORGANIZATION: Recorder		
PROGRAM MISSION: To maintain official records of birth, death and marriage certificates registration by providing requested documents in a timely manner, take applications of marriage and issue the proper documents within the legal time frame of 3 days.				
PROGRAM OBJECTIVES:				
1. To process 13,200 certified copies of vital records.				
2. To process 1,200 marriage applications.				
3. To register 4,300 births and deaths				
4. To process 1,400 passports				
PERFORMANCE INDICATORS	2008-09 ACTUAL	2009-10 PROJECTED	2010-11 REQUESTED	AMIN REC
DEMAND				
1. Vital records (birth, death, marriage) certified copies requested	14,617	15,600	13,200	13,200
2. Marriage applications processed	1,288	1,300	1,200	1,200
3. Vital records registration (birth and death)	4,291	4,300	4,300	4,300
4. Passport applications processed	1,134	1,100	1,400	1,400
WORKLOAD				
1. Total amount of vital records certified copies revenue collected	\$198,780	\$213,900	\$179,500	\$179,500
2. Total amount of marriage application revenue collected	\$45,315	\$45,500	\$40,000	\$40,000
3. Total amount of vital records (birth, death) revenue collected	N/A	N/A	N/A	N/A
4. Total amount of Passport application revenue collected	\$35,302	\$34,100	\$43,400	\$43,400
PRODUCTIVITY				
1. Cost per vital records certified copy processed	\$6.80	\$6.91	\$8.43	\$8.43
2. Cost per marriage application processed	\$12.06	\$12.95	\$14.49	\$14.49
3. Cost per vital records (birth, death) registered	\$7.24	\$7.83	\$8.09	\$8.09
4. Cost per Passport application processed	\$6.85	\$7.65	\$6.21	\$6.21
EFFECTIVENESS				
1. Percent of program objectives accomplished	\$53,118	\$56,440	\$53,080	\$53,080
2. Marriage application revenue retained by county	\$5,152	\$5,200	\$4,800	\$4,800
3. Passport application revenue retained by county	\$35,302	\$38,000	\$43,400	\$43,400
ANALYSIS:				
For this program, non-salary costs are recommended to increase 0.00% over current budgeted amounts.		The primary reason for the revenue change from current budget levels is an increase in the number of passport applications accepted.		
There are no organizational change requests for this department .		The primary reason for appropriation changes from current budget levels is a reduction in the supplies required to process paperwork.		
		This agency budget supports the County's Target Issues and Management Agenda by continuing to monitor operating costs.		

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2008-09	2009-10	2009-10	2010-11	2010-11
PROGRAM: Vital Records (26D)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
191-C Vital Records Specialist		1.00	1.00	1.00	1.00	1.00
141-C Clerk II		2.00	2.00	2.00	2.00	2.00
TOTAL POSITIONS		3.00	3.00	3.00	3.00	3.00
REVENUE SUMMARY:						
Fees and Charges		\$93,568	\$92,640	\$99,640	\$101,280	\$101,280
TOTAL REVENUES		\$93,568	\$92,640	\$99,640	\$101,280	\$101,280
APPROPRIATION SUMMARY:						
Personal Services		\$151,029	\$164,753	\$165,253	\$170,315	\$170,315
Expenses		721	600	600	600	600
Supplies		3,621	3,000	3,000	3,000	3,000
TOTAL APPROPRIATIONS		\$155,371	\$168,353	\$168,853	\$173,915	\$173,915

SERVICE AREA: Roads & Transportation		PROGRAM: Administration & Engineering (27A)			
ACTIVITY: Secondary Roads Admin & Engineering		ORGANIZATION: Secondary Roads			
PROGRAM MISSION: To provide equal, fair and courteous service for all citizens of Scott County by being accessible, accommodating and responding to the needs of the public by following established policies and procedures.					
PROGRAM OBJECTIVES:					
1. To maintain administration cost under 4% of budget.					
2. To maintain engineering cost under 8% of budget.					
3. To complete 100% of department projects.					
4. To hold project cost to under 110% of budgeted amount.					
PERFORMANCE INDICATORS		2008-09 ACTUAL	2009-10 PROJECTED	2010-11 REQUESTED	AMIN REC
DEMAND					
1. Authorized personnel (FTE's)		35.4	35.4	35.4	35.4
2. Department budget		\$5,555,346	\$5,452,497	\$5,392,500	\$5,392,500
3. Administrative and engineering expenses (excluding salaries)		\$34,742	\$57,000	\$34,000	\$34,000
WORKLOAD					
1. Percent of time spent on administration		26.28%	28.75%	28.50%	28.50%
2. Percent of time spent on planning and plan preparation		32.00%	30.50%	32.00%	32.00%
3. Percent of time spent surveying and construction supervision		26.12%	27.40%	28.30%	28.30%
4. Percent of time spent on maint engr/traffic engr/other misc engr		15.60%	13.35%	11.20%	11.20%
PRODUCTIVITY					
1. Cost for administration-salaries		\$143,574	\$160,000	\$165,000	\$165,000
2. Cost for planning and plan preparation-salaries		\$174,826	\$164,000	\$160,000	\$160,000
3. Cost for surveying and construction supervision-salaries		\$142,702	\$141,000	\$130,000	\$130,000
4. Cost for maintenance engr/traffic engr/other misc engr-salaries		\$85,228	\$70,000	\$60,000	\$60,000
5. Cost for administration & engineering expenses (excluding salaries)		\$34,742	\$57,000	\$34,000	\$34,000
EFFECTIVENESS					
1. Percent of program objectives accomplished		2.58%	3.25%	3.30%	3.30%
2. Engineering cost as a percent of total budget expenditures		7.25%	7.75%	7.00%	7.00%
3. Engineering cost as a percent of construction cost (including FM)		10.44%	12.00%	15.00%	15.00%
4. Actual project cost as a percent of construction budget cost		106.77%	100.00%	100.00%	100.00%
5. Percent of department programs/projects accomplished		100%	100%	100%	100%
ANALYSIS:					
<div><div>Total FY11 appropriations for the total department are recommended to decrease \$59,997 that's a 1.1 % decrease over current budgeted levels. Revenues are recommended to increase \$303,545 or 5.5% over current budgeted amounts for the total department. Most of this increase is due to a reimbursement for a bridge project.</div><div>The recommended budget will leave a fund balance as a percentage of operating expenses of 18% excluding construction expenses. All indicators are recommended as presented and are approximately at FY10 levels with only a few minor changes due to price increases.</div></div>					
<div>The recommended departmental budget should increase the secondary roads fund balance by \$455,922. This seems like a big change, and it is but it is more in line with what we need to have as a balance. The fund balance has decreased due to projects in the past two years. The fund balance ended FY09 at \$273,431 and is anticipated to increase to \$366,310 at the end of FY10 and then to \$822,232 for FY11.</div>					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2008-09	2009-10	2009-10	2010-11	2010-11
PROGRAM: Administration & Engineering (27A)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
864-A County Engineer		1.00	1.00	1.00	1.00	1.00
634-A Assistant County Engineer		1.00	1.00	1.00	1.00	1.00
300-A Engineering Aide II		3.00	3.00	3.00	3.00	3.00
204-A Office Leader		1.00	-	-	-	-
230-A Administrative Assistant		-	1.00	1.00	1.00	1.00
162-A Clerk III		0.25	0.25	0.25	0.25	0.25
TOTAL POSITIONS		6.25	6.25	6.25	6.25	6.25
REVENUE SUMMARY:						
Intergovernmental		\$2,782,874	\$3,253,499	\$3,020,858	\$3,326,403	\$3,326,403
Licenses and Permits		11,620	3,000	7,000	5,000	5,000
Fees and Charges		9,489	2,000	2,000	2,000	2,000
Miscellaneous		32,388	6,000	6,000	6,000	6,000
Sale of Fixed Assets		-	-	-	-	-
General Basic Fund Transfer		636,423	655,516	655,516	655,516	655,516
Rural Service Basic Transfer		1,775,246	1,828,503	1,828,503	1,828,503	1,828,503
TOTAL REVENUES		\$5,248,040	\$5,748,518	\$5,519,877	\$5,823,422	\$5,823,422
APPROPRIATION SUMMARY:						
Administration		\$154,296	\$174,500	\$174,500	\$179,500	\$179,500
Engineering		426,776	421,000	421,000	373,000	421,000
TOTAL APPROPRIATIONS		\$581,072	\$595,500	\$595,500	\$552,500	\$600,500

SERVICE AREA: Roads & Transportation		PROGRAM: Roadway Maintenance (27B)		
ACTIVITY: Roadway Maintenance		ORGANIZATION: Secondary Roads		
PROGRAM MISSION: To provide a safe, well-maintained road system by utilizing the latest in maintenance techniques and practices at a reasonable cost while providing the least possible inconvenience to the traveling public.				
PROGRAM OBJECTIVES:				
1. To hold cost per mile for rock road , blading and resurfacing to under \$2700/mile.				
2. To hold cost per mile for signs, paint and traffic service to under \$325/mile.				
3. To hold cost per mile for roadside maintenance to under \$325/mile.				
4. To maintain asphalt/concrete roads to at least 75% of that required.				
PERFORMANCE INDICATORS	2008-09 ACTUAL	2009-10 PROJECTED	2010-11 REQUESTED	AMIN REC
DEMAND				
1. Number of bridges and culverts (over 48" diameter)	650	650	650	650
2. Miles of rock/earth roads	394	394	394	394
3. Miles of asphalt/concrete roads	183	183	183	183
4. Miles of snow routes	574	574	574	574
5. Number of traffic signs/miles of pavement painting	4995/176	4995/179	4995/181	4995/181
6. Miles of roadside	1,148	1,148	1,148	1,148
WORKLOAD				
1. Number of bridges/culverts to receive maintenance	43/36	30/100	30/100	30/100
2. Miles of rock/earth to be bladed and re-rocked as required	395	395	395	395
3. Miles of asphalt/concrete roads to receive maintenance	183	183	183	183
4. Miles of snow plowing/tons of sand and salt applied	574/2000	574/2000	574/2000	574/2000
5. Number of signs install-replace/mile pavement paint/mile traffic serve	378/176/574	378/176/574	378/176/574	378/176/574
6. Miles of roadsides maint (ditch clean/shlds rock/mow-spray etc)	1,148	1,148	1,148	1,148
PRODUCTIVITY				
1. Cost per bridge maintained/cost per culvert maintained	\$1448/\$2660	1000/2000	1000/2000	1000/2000
2. Cost per miles of rock/earth road blading and resurfacing	\$2,557	\$2,557	\$2,557	\$2,557
3. Cost per miles of asphalt/concrete surface maintenance	\$1,470	\$1,470	\$1,470	\$1,470
4. Cost per mile for snow plowing, sand and salt, etc.	\$711	\$800	\$800	\$800
5. Cost per mile for signs installed/pavement paint/traffic serv	\$274	\$300	\$300	\$300
6. Cost per mile of roadside maint (ditch clean/shlds/mow-spray/etc)	\$272	\$350	\$350	\$350
EFFECTIVENESS				
1. Percent of program objectives accomplished	54%	75%	75%	75%
2. Cost of blading/re-rocking as percent of that needed	103%	98%	98%	98%
3. Dollar of asphalt/concrete maint as % of that needed or required	206%	185%	185%	185%
ANALYSIS:				
Total FY11 appropriations for this program are recommended to increase \$129,500 or 5.25% over last fiscal year. Bridge and culvert maintenance is recommended to increase \$40,000 or 2% over FY10. This is due to the latest round of bridge inspections showing more repair work that needs to be done in '10 and '11. Total snow and ice control is recommended to increase \$25,000 or 7.7% over FY10 levels, because of increased costs of salt and sand and increased purchase levels. Total traffic control is recommended to increase \$11,000 above FY10 levels.				
All numbers under demand remain the same as last year except for a minor trade off in paved miles and gravel miles due to our macadam program. Cross Road culverts receiving maintenance (W.1)is still an area of concentration as it was in FY10. All other workload items (W.2-W.6) remain the same. All items under productivity (P.1-P.6) remain very close to last year figures. Program objectives were increased slightly due to inflationary concerns.				

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2008-09	2009-10	2009-10	2010-11	2010-11
PROGRAM: Roadway Maintenance (27B)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
430-A Secondary Roads Superintendent		1.00	1.00	1.00	1.00	1.00
213-B Crew Leader/Operator I		3.00	3.00	3.00	3.00	3.00
199-B Sign Crew Leader		1.00	1.00	1.00	1.00	1.00
174-B Heavy Equipment Operator III		7.00	7.00	7.00	7.00	7.00
174-B Sign Crew Technician		1.00	1.00	1.00	1.00	1.00
163-B Truck Crew Coordinator		1.00	1.00	1.00	1.00	1.00
153-B Truck Driver/Laborer		10.00	10.00	10.00	10.00	10.00
Z Seasonal Maintenance Worker		0.60	0.60	0.60	0.60	0.60
TOTAL POSITIONS		24.60	24.60	24.60	24.60	24.60
APPROPRIATION SUMMARY:						
Bridges/Culverts		\$158,004	\$210,000	\$200,000	\$240,000	\$240,000
Road Maintenance		1,534,656	1,619,000	1,594,500	1,646,000	1,646,000
Road Clearing		185,634	160,000	160,000	160,000	160,000
Snow/Ice Control		408,278	282,500	326,000	353,000	353,000
Traffic Control		157,556	181,500	165,500	176,500	176,500
TOTAL APPROPRIATIONS		\$2,444,128	\$2,453,000	\$2,446,000	\$2,575,500	\$2,575,500

SERVICE AREA: Roads & Transportation		PROGRAM: General Roadway Expenditures (27C)		
ACTIVITY: General Road Expenditures		ORGANIZATION: Secondary Roads		
PROGRAM MISSION: To provide modern, functional and dependable equipment in a ready state of repair so that general maintenance of County roads can be accomplished at the least possible cost and without interruption.				
PROGRAM OBJECTIVES:				
1. To maintain cost per unit repaired to below \$550				
2. To maintain cost per unit serviced to below \$300.				
3. To maintain cost per unit for equipment supplies below \$8500.				
4. To maintain cost per unit for tools, materials and shop operation below \$3750.				
PERFORMANCE INDICATORS	2008-09 ACTUAL	2009-10 PROJECTED	2010-11 REQUESTED	AMIN REC
DEMAND				
1. Pieces of heavy/medium equipment	26	26	26	26
2. Number of heavy/medium trucks	23	23	23	23
3. Number of miscellaneous pieces of equipment, cars and pick-up	20	20	20	20
4. Cost of new equipment required	\$236,231	\$361,177	\$380,000	\$380,000
5. Cost of tools, materials, supplies and shop operation	\$241,365	\$244,000	\$286,500	\$286,500
6. Building and grounds expense	\$348,734	\$23,000	\$64,000	\$64,000
WORKLOAD				
1. Number of units repaired-major (work orders)	491	700	700	700
2. Number of units serviced (oil change, etc.)	220	250	250	250
3. Equipment supplies required (excluding parts)	\$439,579	\$481,500	\$476,500	\$476,500
4. Number of new equipment purchases	5	3	5	5
5. Shop expenses, tools, materials and supplies	\$241,365	\$244,000	\$286,500	\$286,500
6. Building and grounds expense	\$348,734	\$23,000	\$64,000	\$64,000
PRODUCTIVITY				
1. Cost per unit repaired (including parts and outside service)	\$586.18	\$550.00	\$550.00	\$550.00
2. Cost per unit for servicing	\$262.54	\$275.00	\$275.00	\$275.00
3. Cost per unit for equipment supplies	\$6,370.71	\$7,000.00	\$7,000.00	\$7,000.00
4. Cost per unit for new equipment	\$47,246	\$120,400	\$76,000	\$76,000
5. Cost of tools, materials, supplies and shop operation/unit	\$3,498	\$3,500.00	\$3,500.00	\$3,500.00
6. Cost for buildings and grounds	\$348,734	\$23,000	\$64,000	\$64,000
EFFECTIVENESS				
1. Percent of program objectives accomplished	+93.76%	-0.60%	0.00%	0.00%
2. Percent change in cost per unit serviced	-9.86%	0.50%	0.00%	0.00%
3. Percent change in cost per unit for equipment supplies	-20.03%	2.20%	0.00%	0.00%
4. Percent change in cost per unit for new equipment	-46.83%	160.00%	-3.70%	-3.70%
5. Percent change in cost per unit tools/materials/supplies/shop cost	+9.17%	8.00%	8.00%	8.00%
6. Percent change in cost for buildings and grounds	+729.33%	0.00%	10.00%	10.00%
ANALYSIS:				
Total appropriations for this program (excluding new equipment) are recommended to increase \$80,500 or 7.1%. This increase is due mostly to a \$41,000 increase in property expenses, to increase salt storage capacity at the shop. Total equipment operations are recommended to increase \$48,000 or 3.6% due to projected increases in the cost of parts and fuel. Tools/material/supplies are recommended to increase just slightly.		The number of pieces of heavy/medium equipment (D.1) is recommended to stay at 26 for FY11.		
For FY11 equipment purchases (D.4) are recommended for \$380,000 which is a \$19,000 increase from last year. The equipment recommended for purchase is 1 motor grader, 1 dump truck, 3 pickups, and other miscellaneous pieces of equipment.		The FY11 PPB indicators for this program show an increase. This is due to the planned expansion and new equipment. Program objectives have been modified slightly to reflect increases in material and labor costs.		

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2008-09	2009-10	2009-10	2010-11	2010-11
PROGRAM: General Roadway Expenditures (27C)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
233-A Shop Supervisor		1.00	1.00	1.00	1.00	1.00
187-B Mechanic		2.00	2.00	2.00	2.00	2.00
187-B Shop Control Clerk		1.00	1.00	1.00	1.00	1.00
Z Eldridge Garage Caretaker		0.30	0.30	0.30	0.30	0.30
TOTAL POSITIONS		4.30	4.30	4.30	4.30	4.30
APPROPRIATION SUMMARY:						
New Equipment		\$236,701	\$470,000	\$361,177	\$380,000	\$380,000
Equipment Operation		1,026,210	986,500	1,038,500	1,076,500	1,076,500
Tools/Materials/Supplies		44,301	77,000	71,000	72,500	72,500
Property/Assessment		348,264	64,000	23,000	64,000	64,000
TOTAL APPROPRIATIONS		\$1,655,476	\$1,597,500	\$1,493,677	\$1,593,000	\$1,593,000

SERVICE AREA: Capital Projects		PROGRAM: Road Construction (27D)			
ACTIVITY: Roadway Construction		ORGANIZATION: Secondary Roads			
PROGRAM MISSION: To provide for the best possible use of tax dollars for road and bridge construction by (A) using the most up to date construction techniques and practices therefore extending life and causing less repairs, (B) analyzing the existing system to determine best possible benefit to cost ratio and (C) by providing timely repairs to prolong life of system.					
PROGRAM OBJECTIVES:					
1. To control actual cost for day labor bridge construction to below \$50/square foot.					
2. To control cost for resurfacing to below \$30/lineal foot.					
3. To control actual cost of construction not to exceed budget by 110%.					
4. To complete 100% of annual program.					
PERFORMANCE INDICATORS		2008-09 ACTUAL	2009-10 PROJECTED	2010-11 REQUESTED	AMIN REC
DEMAND					
1. Roads/bridges/culverts below standards (based/needs study in \$	\$30,908,000	\$30,908,000	\$30,908,000	\$30,908,000	\$30,908,000
2. Number of bridges with sufficiency ratings below 50 (requiring repl)	9	13	13	13	13
3. # of bridges with sufficiency ratings 50-75 (requiring rehab/repl)	20	21	21	21	21
4. \$ value of projects requiring construction in County 5-Year Plan	\$11,615,000	\$13,095,000	\$13,095,000	\$13,095,000	\$13,095,000
5. # of miles paved roads requiring reconstruction in 5-Year Plan	45	49	49	49	49
WORKLOAD					
1. Cost to surface Macadam roads	\$447,798	\$142,000	\$65,000	\$65,000	\$65,000
2. Cost of bridges proposed for construction (contract)	\$0	\$587,000	\$350,000	\$350,000	\$350,000
3. Cost of misc/culvert/bridge construction (day labor)	\$0	\$45,000	\$0	\$0	\$0
4. Cost of road resurfacing (local)	\$321,543	\$838,320	\$346,500	\$346,500	\$346,500
5. Cost of roads proposed for resurfacing - FM & STP	\$2,984,916	\$2,984,916	\$0	\$0	\$0
6. # of miles proposed for resurfacing- (local/ FM-STP)	11.00	5.00	3.00	3.00	3.00
PRODUCTIVITY					
1. Cost/mile of edge drain	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2. Cost/lineal foot of box culvert construction (contract)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3. Cost/square foot of culvert/bridge construction (day labor)	\$0.00	\$7.00	\$0.00	\$0.00	\$0.00
4. Cost/lineal foot road resurfacing (local)	\$30.45	\$33.00	\$16.00	\$16.00	\$16.00
5. Cost/lineal foot resurface/repair FM-STP	\$62.81	\$1,135.00	\$0.00	\$0.00	\$0.00
EFFECTIVENESS					
1. Percent of program objectives accomplished	106.80%	100%	100%	100%	100%
2. Percent of construction projects completed	100.00%	100%	100%	100%	100%
3. % of roads/bridges/culverts constructed vs those below standard	12.15%	3.00%	3.00%	3.00%	3.00%
4. % of bridges replaced/rehabilitated vs those below standard	0.00%	1.00%	1.00%	1.00%	1.00%
5. Dollar value of construction as percent of 5 year plan	32.32%	35.00%	6.00%	6.00%	6.00%
6. % of roads resurfaced vs those in 5-Year program	24.44%	18.00%	7.50%	7.50%	7.50%
ANALYSIS:					
The total appropriations for this program are recommended to decrease \$245,820 or 27% from last year. We will be doing a bridge and two small paving projects this year with local money. This is a significant change from past years as the money in the FM fund is going out faster than it is coming in.					
The FY11 PPB indicators for this program therefore show a decrease in local construction and no STP (FM) construction. Workload Item (W.6) shows a decrease in miles proposed. This is also reflected in cost per mile (P.4-P.5) both local and FM. The construction program also shows one contract bridge and no day labor bridges (W.2-W.3) being done this year.					
Effectiveness items (E.1-E.6) have been adjusted to reflect types of construction being accomplished. Program objectives remain the same.					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2008-09	2009-10	2009-10	2010-11	2010-11
PROGRAM: Roadway Construction (27D)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
APPROPRIATION SUMMARY:						
Construction		\$874,692	\$1,050,000	\$917,320	\$671,500	\$671,500
TOTAL APPROPRIATIONS		\$874,692	\$1,050,000	\$917,320	\$671,500	\$671,500

SERVICE AREA: Public Safety		PROGRAM: Sheriff Administration (28A)			
ACTIVITY: Law Enforcement		ORGANIZATION: Sheriff			
PROGRAM MISSION: To administer the Sheriff's offices various functions providing citizens of and visitors to Scott County with law enforcement related activities according to their various needs.					
PROGRAM OBJECTIVES:					
1. To maintain administrative staff to department personnel ratio of 2.50% or less.					
PERFORMANCE INDICATORS		2008-09 ACTUAL	2009-10 PROJECTED	2010-11 REQUESTED	AMIN REC
DEMAND					
1. Authorized personnel (FTE's)		165.70	170.30	170.30	170.30
2. Department budget		\$13,349,697	\$13,770,526	\$12,753,907	\$12,753,907
WORKLOAD					
1. Percent of time spent on personnel administration		25%	25%	25%	25%
2. Percent of time spent on fiscal management		25%	25%	25%	25%
3. Percent of time spent on liaison activities and coordination		25%	25%	25%	25%
4. Percent of time spent on miscellaneous activities		25%	25%	25%	25%
PRODUCTIVITY					
1. Administration cost as a percent of department budget		2.12%	2.15%	2.90%	2.90%
2. Administration personnel as a percent of departmental personnel		1.57%	2.08%	2.50%	2.50%
EFFECTIVENESS					
1. Percent of program objectives accomplished		100%	100%	100%	100%
ANALYSIS:					
<p>Total FY11 appropriations for the total office are recommended to decrease 10.2% from current budgeted levels. Non-salary costs are recommended to decrease 32.5% from current budgeted levels for the total office. This number is high due to decreasing the Service Contract (housing prisoners out of County) from \$250,000 to zero and moving some costs from the Sheriff's budget to SECC in 28H. Revenues are recommended to decrease 10.9% from current budgeted amounts for the total office.</p> <p>For this program, non-salary costs are recommended to decrease 28.7% over current budgeted amounts.</p>		<p>The primary reasons for revenue changes from current budget levels is the economic situation. There is much uncertainty and unpredictability with grant funding and revenue dollars.</p> <p>The primary reason for appropriation changes from current budget levels is decreased funding for equipment and supplies.</p>		<p>This office's budget supports the County's Target Issues and Management Agenda by adjusting the 2010 budget to the 2008 non-personnel expenditures with a 0% increase in the 2011 budget, by participating in the Wall of Savings and LEAN Concepts as well as actively contributing to the transition from the Scott County Communications Center to the Scott Emergency Communication Center (SECC).</p>	

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2008-09	2009-10	2009-10	2010-11	2010-11
PROGRAM: Sheriff Administration (28A)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
X Sheriff		1.00	1.00	1.00	1.00	1.00
Y Chief Deputy		1.00	1.00	1.00	1.00	1.00
316-A Office Administrator					0.60	0.60
271-A Office Supervisor		0.60	0.60	0.60	-	-
198-A Senior Clerk					-	
220-A Senior Accounting Clerk/Receptionist					1.00	1.00
TOTAL POSITIONS		2.60	2.60	2.60	3.60	3.60
REVENUE SUMMARY:						
Miscellaneous		\$773	\$700	\$0	\$700	\$700
TOTAL REVENUES		\$773	\$700	\$0	\$700	\$700
APPROPRIATION SUMMARY:						
Personal Services		\$257,271	\$267,580	\$340,499	\$346,153	\$346,153
Equipment		652	2,000	1,500	670	670
Expenses		16,177	22,830	17,180	14,950	14,950
Supplies		10,273	11,350	8,975	10,162	10,162
TOTAL APPROPRIATIONS		\$284,373	\$303,760	\$368,154	\$371,935	\$371,935

SERVICE AREA: Public Safety		PROGRAM: Patrol (28B)			
ACTIVITY: Law Enforcement		ORGANIZATION: Sheriff			
PROGRAM MISSION: To provide uniformed law enforcement functions to citizens of and visitors to Scott County by providing 24 hour a day patrol in Scott County.					
PROGRAM OBJECTIVES:					
1. To maintain average response time of 10 minutes or less.					
PERFORMANCE INDICATORS		2008-09 ACTUAL	2009-10 PROJECTED	2010-11 REQUESTED	AMIN REC
DEMAND					
1. Calls for service/assistance		27,235	29,500	30,000	30,000
WORKLOAD					
1. Court appearances as witnesses		85	100	115	115
2. Number of traffic citations		2802	2,550	2,700	2,700
PRODUCTIVITY					
1. Cost per response.		\$83.65	\$85.00	\$85.78	\$85.78
EFFECTIVENESS					
1. Percent of program objectives accomplished		4.2	5.0	5.0	5.0
2. Number of traffic accidents		322	204	250	250
ANALYSIS:					
<p>Total FY11 appropriations for the total office are recommended to decrease 10.2% from current budgeted levels. Non-salary costs are recommended to decrease 32.5% from current budgeted levels for the total office. This number is high due to decreasing the Service Contract (housing prisoners out of County) from \$250,000 to zero and moving some costs from the Sheriff's budget to SECC in 28H. Revenues are recommended to decrease 10.9% from current budgeted amounts for the total office.</p> <p>For this program, non-salary costs are recommended to decrease 9.9% from current budgeted amounts.</p> <p>The primary reasons for appropriation changes from current budget levels are the funding reductions in supplies and equipment.</p>					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2008-09	2009-10	2009-10	2010-11	2010-11
PROGRAM: Patrol (28B)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
519-A Captain		-	1.00	1.00	1.00	1.00
464-A Lieutenant		3.00	3.00	3.00	3.00	3.00
451-E Sergeant		4.00	4.00	4.00	4.00	4.00
329-E Deputy		18.00	18.00	18.00	18.00	18.00
TOTAL POSITIONS		25.00	26.00	26.00	26.00	26.00
REVENUE SUMMARY:						
Intergovernmental		\$105,108	\$61,000	\$36,000	\$36,000	\$36,000
Fees and Charges		1,074	1,200	950	1,200	1,200
Miscellaneous		13,838	13,000	16,000	11,000	11,000
TOTAL REVENUES		\$120,020	\$75,200	\$52,950	\$48,200	\$48,200
APPROPRIATION SUMMARY:						
Personal Services		\$1,952,533	\$2,199,294	\$2,257,545	\$2,220,959	\$2,220,959
Equipment		6,747	19,000	14,250	5,355	5,355
Expenses		128,246	181,665	136,100	177,820	177,820
Supplies		204,223	190,580	166,025	169,279	169,279
TOTAL APPROPRIATIONS		\$2,291,749	\$2,590,539	\$2,573,920	\$2,573,413	\$2,573,413

SERVICE AREA: Public Safety		PROGRAM: Corrections Division (28C)		
ACTIVITY: Law Enforcement		ORGANIZATION: Sheriff		
PROGRAM MISSION: To provide safe and secure housing and care for all inmates under the custody of the Scott County Sheriff.				
PROGRAM OBJECTIVES:				
1. To provide safe and secure housing and care for all inmates under the custody of the Scott County Sheriff with no escapes or deaths.				
2. To keep the in-house inmate population within the State cap and house out-of-county only when needed.				
	2008-09	2009-10	2010-11	AMIN
	ACTUAL	PROJECTED	REQUESTED	REC
DEMAND				
1. Persons booked	9,011	9,500	8,847	8,847
2. Average daily jail population	267	300	257	257
3. Persons released	3,016	9,450	8,933	8,933
4. Average length of stay of inmates processed	9.4	10.0	9.0	9.0
5. Prisoners handled by bailiff	9,533	10,500	10,000	10,000
6. Extraditions received	291	350	298	298
WORKLOAD				
1. Meals served	313442	350,000	311,262	311,262
2. Number of persons finger printed	6,146	6,300	6,152	6,152
3. Prisoner days	97523	125,000	92,454	92,454
4. Number of prisoners transported	1381	1,200	1,089	1,089
5. Inmates per correctional officer on duty-day/evening/night	20.3/24	25/27	19/23	19/23
6. Mental health commitments transported	39	36	36	36
PRODUCTIVITY				
1. Operating cost per prisoner day	\$73.78	\$55.00	\$76.45	\$76.45
2. Food cost per meal	\$1.98	\$0.90	\$1.98	\$1.98
3. Paid inmate days/cost out-of-county	1170/63210	0	0	0
4. Cost per prisoner in court	\$77.44	\$77.00	\$82.10	\$82.10
EFFECTIVENESS				
1. Percent of program objectives accomplished	77	75	75	75
2. Percentage of felons to total population	54.0%	55.0%	55.0%	55.0%
3. Prisoner escapes from jail	-	-	-	-
4. Prisoner escapes during transportation	-	-	-	-
5. Prisoner escapes during court	-	-	-	-
6. Number of deaths in jail	-	-	-	-
ANALYSIS:				
Total FY11 appropriations for the total office are recommended to decrease 10.2% from current budgeted levels. Non-salary costs are recommended to decrease 32.5% from current budgeted levels for the total office. This number is high due to decreasing the Service Contract (housing prisoners out of County) from \$250,000 to zero and moving some costs from the Sheriff's budget to SECC in 28H. Revenues are recommended to decrease 10.9% from current budgeted amounts for the total office.				
For this program, non-salary costs are recommended to decrease 34.7% from current budgeted amounts. The primary reason for appropriation changes from current budget levels are the Service Contract (housing prisoners out of County) has decreased from \$250,000 to zero and a funding reduction in equipment and supplies.				

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2008-09	2009-10	2009-10	2010-11	2010-11
PROGRAM: Corrections Division (28C)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
705-A Jail Administrator	1.00	1.00	1.00	1.00	1.00	1.00
540-A Assistant Jail Administrator	1.00	1.00	1.00	1.00	1.00	1.00
449-A Corrections Captain	-	-	-	-	-	-
406-A Shift Commander (Coorections Lieutenant)	2.00	2.00	2.00	2.00	2.00	2.00
400-A Support/Program Supervisor	-	-	-	-	-	-
353-A Corrections Lieutenant	-	-	-	-	-	-
332-A Corrections Sergeant	14.00	14.00	14.00	15.00	15.00	15.00
332-A Food Service Manager	1.00	1.00	1.00	1.00	1.00	1.00
323-A Program Services Coordinator	2.00	2.00	2.00	2.00	2.00	2.00
289-A Classification Specialist	2.00	2.00	2.00	2.00	2.00	2.00
262-A Lead Bailiff	1.00	1.00	1.00	1.00	1.00	1.00
246-H Correction Officer	56.00	59.00	59.00	59.00	59.00	59.00
220-A Bailiffs	11.25	11.20	11.20	11.20	11.20	11.20
220-C Senior Accounting Clerk	1.00	1.00	1.00	1.00	1.00	1.00
198-A Alternative Sentence Coordinator	1.00	1.00	1.00	1.00	1.00	1.00
198-A Senior Clerk	1.00	1.00	1.00	-	-	-
177-C Inmate Services Clerk	1.00	1.00	1.00	1.00	1.00	1.00
176-H Jail Custodian/Correction Officer	4.00	4.00	4.00	4.00	4.00	4.00
176-C Cook	3.60	3.60	3.60	3.60	3.60	3.60
141-C Clerk II	-	-	-	-	-	-
Laundry Officer		1.0	0	0	0	0
TOTAL POSITIONS	102.85	106.80	105.80	105.80	105.80	105.80
REVENUE SUMMARY:						
Intergovernmental	\$28,113	\$8,500	\$10,000	\$10,000	\$10,000	\$10,000
Fees and Charges	55,302	552,509	517,950	551,650	551,650	551,650
Miscellaneous	2,791	6,488	1,350	2,100	2,100	2,100
TOTAL REVENUES	\$86,206	\$567,497	\$529,300	\$563,750	\$563,750	\$563,750
APPROPRIATION SUMMARY:						
1. Percent of program objectives accomplished	\$6,807,102	\$6,984,771	\$6,964,871	\$7,060,020	\$7,060,020	\$7,060,020
Equipment	54,322	77,000	57,750	51,725	51,725	51,725
Expenses	530,954	471,616	164,700	151,640	151,640	151,640
Supplies	529,652	720,933	568,005	625,334	625,334	625,334
TOTAL APPROPRIATIONS	\$7,922,030	\$8,254,320	\$7,755,326	\$7,888,719	\$7,888,719	\$7,888,719

SERVICE AREA: Public Safety		PROGRAM: Support Services Division (28H)			
ACTIVITY: Law Enforcement		ORGANIZATION: Sheriff			
PROGRAM MISSION: To the best of our ability, provide quality service to the citizens of, and visitors to, Scott County Iowa, and the agencies we serve by handling their requests for service and/or information in a timely, efficient, effective and dedicated manner.					
PROGRAM OBJECTIVES:					
1. To handle all requests for service made to Support Services.					
PERFORMANCE INDICATORS		2008-09 ACTUAL	2009-10 PROJECTED	2010-11 REQUESTED	AMIN REC
DEMAND					
1. Number of 9-1-1 calls		12,442	12,000	12,250	12,250
2. Number of non 9-1-1 calls		38,733	20,000	37,500	37,500
3. Number of communications transactions		404,834	450,000	425,000	425,000
WORKLOAD					
1. Number of EMD calls handled		696	850	725	725
2. Number of warrants entered		2535	2,750	2,850	2,850
3. Number of warrant validations		2431	2,450	2,500	2,500
PRODUCTIVITY					
1. Cost per 9-1-1 call (10%)		\$10.30	\$10.32	N/A	N/A
2. Cost per EMD call (5%)		\$92.04	\$76.18	N/A	N/A
EFFECTIVENESS					
1. Percent of program objectives accomplished		52.0%	52.0%	60.0%	60.0%
ANALYSIS:					
Total FY11 appropriations for the total office are recommended to decrease 10.2% from current budgeted levels. Non-salary costs are recommended to decrease 32.5% from current budgeted levels for the total office. This number is high due to decreasing the Service Contract (housing prisoners out of County) from \$250,000 to zero and moving some costs from the Sheriff's budget to SECC in 28H. Revenues are recommended to decrease 10.9% from current budgeted amounts for the total office.		Productivity indicators will not be accurately figured due to the salaries and some expenses of 28H being transferred to SECC.			
For this program, non-salary costs are recommended to decrease 54.7% from current budgeted amounts. This reduction in appropriations is due to the transition of expenses to SECC from the Sheriff's Office.					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2008-09	2009-10	2009-10	2010-11	2010-11
PROGRAM: Support Services Division (28H/M)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
464-A Lieutenant		1.00	1.00	1.00	-	-
300-A Chief Telecommunications Operator		1.00	1.00	1.00	1.00	1.00
316-A Office Administrator					0.40	0.40
271-A Office Administrator		0.40	0.40	0.40	-	-
271 -Lead Public Safety Dispatcher		3.00		3.00	3.00	3.00
252-A Public Safety Dispatcher		8.00	8.00	8.00	8.00	8.00
191-C Senior Accounting Clerk		1.00	1.00	1.00	1.00	1.00
177-C Senior Clerk		1.00	1.00	1.00	1.00	1.00
162-A Warrant Clerk		1.00	1.00	1.00	1.00	1.00
162-A Clerk III		3.50	3.95	3.50	3.50	3.50
TOTAL POSITIONS		19.90	17.35	19.90	18.90	18.90
REVENUE SUMMARY:						
Licenses and Permits		\$21,933	\$13,000	\$15,000	\$13,000	\$13,000
Fees and Charges		8,540	2,950	2,500	2,450	2,450
Miscellaneous		203	400	-	100	100
TOTAL REVENUE		\$30,676	\$16,350	\$17,500	\$15,550	\$15,550
APPROPRIATION SUMMARY:						
Personal Services		\$1,252,014	\$1,354,795	\$1,296,932	\$337,873	\$337,873
Equipment		10,032	15,700	11,775	9,440	9,440
Expenses		329,808	343,050	280,635	157,905	157,905
Supplies		25,985	27,775	20,550	15,081	15,081
TOTAL APPROPRIATIONS		\$1,617,839	\$1,741,320	\$1,609,892	\$520,299	\$520,299

SERVICE AREA: Public Safety		PROGRAM: Criminal Investigations Division (28I)		
ACTIVITY: Law Enforcement		ORGANIZATION: Sheriff		
PROGRAM MISSION: To provide for processing of civil documents and investigation of crimes to citizens of and visitors to Scott County by Scott County Sheriff's Office deputies.				
PROGRAM OBJECTIVES:				
1. To investigate all cases submitted for follow-up.				
2. To serve 95% or more of all process documents received.				
3. To maintain administrative cost per document of \$30.00 or less.				
PERFORMANCE INDICATORS	2008-2009	2009-10 PROJECTED	2010-11 REQUESTED	AMIN REC
DEMAND				
1. Process documents received	14,002	15,200	15,350	
2. Number of investigations assigned	289	300	300	
WORKLOAD				
1. Number of investigations per officer	96	100	100	
2. Number of mental commitments	481	475	500	
PRODUCTIVITY				
1. Deputy cost per document tried to serve	\$26.61	\$25.00	\$23.27	
2. Cost per investigation conducted	\$3,053.04	\$3,250.00	\$3,474.43	
3. Administrative cost per document tried to serve.	\$23.42	\$25.00	\$23.03	
EFFECTIVENESS				
1. Percent of program objectives accomplished	22,793	24,000	24,000	
2. Number of documents unable to be served	89	1,200	1,250	
3. Percent of documents successfully served	99.4%	95%	95%	
ANALYSIS:				
<p>Total FY11 appropriations for the total office are recommended to decrease 10.2% from current budgeted levels. Non-salary costs are recommended to decrease 32.5% from current budgeted levels for the total office. This number is high due to decreasing the Service Contract (housing prisoners out of County) from \$250,000 to zero and moving some costs from the Sheriff's budget to SECC in 28H. Revenues are recommended to decrease 10.9% from current budgeted amounts for the total office.</p> <p>For this program, non-salary costs are recommended to decrease 17.4% from current budgeted amounts. The primary reason for appropriation changes from current budget levels is a funding reduction in equipment and supplies.</p>				

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2008-09	2009-10	2009-10	2010-11	2010-11
PROGRAM: Criminal Investigations Division (28E/I)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
519-A Captain		1.00	1.00	1.00	-	-
451-E Sergeant		2.00	2.00	2.00	2.00	2.00
329-E Deputy		13.00	13.00	13.00	13.00	13.00
Civil Evidence Technician					-	-
464-A Lieutenant					1.00	1.00
TOTAL POSITIONS		16.00	16.00	16.00	16.00	16.00
REVENUE SUMMARY:						
Intergovernmental		\$75,268	\$20,000	\$39,010	\$35,000	\$35,000
Fees and Charges		326,217	300,000	312,000	302,000	302,000
Miscellaneous		23,212	4,100	3,000	3,500	3,500
TOTAL REVENUES		\$424,697	\$324,100	\$354,010	\$340,500	\$340,500
APPROPRIATION SUMMARY:						
Personal Services		\$1,164,281	\$1,198,045	\$1,373,229	\$1,302,450	\$1,302,450
Equipment		1,849	2,500	1,875	25	25
Expenses		45,632	58,415	44,155	48,087	48,087
Supplies		53,006	56,600	43,975	48,979	48,979
TOTAL APPROPRIATIONS		\$1,264,768	\$1,315,560	\$1,463,234	\$1,399,541	\$1,399,541

SERVICE AREA: Interprogram Services		PROGRAM: Legislation & Policy (29A)		
ACTIVITY: Policy & Administration		ORGANIZATION: Supervisors, Board of		
PROGRAM MISSION: To enhance county services for citizens and County Departments by providing effective management and coordination of services				
PROGRAM OBJECTIVES:				
1. To keep expenditures at or below .37% of total county budget.				
2. To hold 80 Board of Supervisors meetings.				
3. To consider 425 agenda items.				
4. To deliberate 350 resolutions.				
PERFORMANCE INDICATORS	2008-09 ACTUAL	2009-10 PROJECTED	2010-11 REQUESTED	AMIN REC
DEMAND				
1. Board of Supervisor meetings scheduled	80	80	80	80
2. Dollar value of operating budget	\$60,435,040	\$64,002,170	\$71,181,534	\$71,181,534
3. Dollar value of Capital Improvement Plan (CIP)	\$4,119,136	\$15,155,197	\$3,833,658	\$3,833,658
4. Agenda items to be considered	426	450	450	450
5. Board and commissions requiring memberships	47	47	47	47
WORKLOAD				
1. Board of Supervisor meetings held	80	85	80	80
2. Number of resolutions deliberated	359	350	350	350
3. Agenda items considered	423	425	425	425
PRODUCTIVITY				
1. Departmental expenditures as a percent of total County expenditures	0.38%	0.30%	0.34%	0.34%
EFFECTIVENESS				
1. Percent of program objectives accomplished	0%	100%	100%	100%
2. Percent of target issue action steps completed.	48%	30%	75%	75%
3. Board members' attendance at authorized agency meetings	90%	90%	80%	80%
ANALYSIS:				
Total FY11 appropriations for the total department are recommended to increase 2.8% over current budgeted levels. Non-salary costs are recommended to decrease 10.1% over current budgeted levels for the total department.				
The primary reason for appropriation changes from current budget levels is a \$1,100 decrease in books/periodicals/ subscriptions due to eliminating the legislative service bureau subscription. This information can be obtained from ISAC's web site.				
PPB Indicators are in line with last year's actuals. Target issue action steps are budgeted for 75% because this is a 2-year plan that ends December 2011.				

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2008-09	2009-10	2009-10	2010-11	2010-11
PROGRAM: Legislation & Policy (29A)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
X Chair, Board of Supervisors		1.00	1.00	1.00	1.00	1.00
X Member, Board of Supervisors		4.00	4.00	4.00	4.00	4.00
TOTAL POSITIONS		5.00	5.00	5.00	5.00	5.00
REVENUE SUMMARY:						
Miscellaneous		\$0	\$100	\$0	\$0	\$0
TOTAL REVENUES		\$0	\$100	\$0	\$0	\$0
APPROPRIATION SUMMARY:						
Personal Services		\$247,987	\$253,089	\$260,255	\$261,732	\$261,732
Expenses		10,328	10,900	10,700	10,700	10,700
Supplies		355	1,925	825	825	825
TOTAL APPROPRIATIONS		\$258,670	\$265,914	\$271,780	\$273,257	\$273,257

SERVICE AREA: Interprogram Services		PROGRAM: Treasurer Administration (30A)		
ACTIVITY: Policy & Administration		ORGANIZATION: Treasurer		
PROGRAM MISSION: To provide consistent policies and procedures for all citizens by offering skillful, efficient, responsive, versatile, involved, courteous and excellent customer service				
PROGRAM OBJECTIVES:				
1. To maintain administrative costs as a percent of the departmental budget at or below 10.25%.				
PERFORMANCE INDICATORS	2008-09 ACTUAL	2009-10 PROJECTED	2010-11 REQUESTED	AMIN REC
DEMAND				
1. Authorized personnel (FTE's)	28.6	27.6	27.6	27.6
2. Department budget	\$1,709,344	\$1,757,370	\$1,784,343	\$1,784,343
3. Organizations requiring liaison and coordination	23	23	23	23
WORKLOAD				
1. Percent of time spent on personnel administration	35%	35%	35%	35%
2. Percent of time spent on fiscal management	35%	35%	35%	35%
3. Percent of time spent on liaison activities and coordination	5%	5%	5%	5%
4. Percent of time spent on miscellaneous activities	25%	25%	25%	25%
PRODUCTIVITY				
1. Administration cost as a percent of departmental budget	9.93%	10.20%	10.20%	10.20%
2. Administration personnel as a percent of departmental personnel	7%	6%	6%	6%
EFFECTIVENESS				
1. Percent of program objectives accomplished	54%	85%	85%	85%
ANALYSIS:				
<div><div>Total FY11 appropriations for the total department are recommended to decrease 1.8% from current budgeted levels. Non-salary costs are recommended to decrease 5.1% from current budgeted levels for the total department. Revenues are recommended to decrease 8.6% from current budgeted amounts for the total department. For this program, non-salary costs are recommended to decrease 5.0% from current budgeted amounts. This decrease is the result of a planned reduction in expenses related to the office's involvement in the statewide Treasurer's web payment portal. During the current year the department was presented with an opportunity to reorganize due to the retirement of a long-serving employee. With the realignment of jobs duties throughout the various Treasurer's programs one position was found that could be eliminated (D.1). This was the major reason for the reduction in total departmental appropriations.</div><div>The primary reason for the departmental revenue decline from current budget levels is the loss of interest earnings that will be discussed further under the Treasurer's Finance program. The Treasurer's Administration program does not budget for any revenues. The PPB Indicators are consistent with previous years and no budget issues were identified for this program.</div></div>				

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2008-09	2009-10	2009-10	2010-11	2010-11
PROGRAM: Treasurer Administration (30A)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
X Treasurer		1.00	1.00	1.00	1.00	1.00
611-A Financial Management Supervisor		0.30	0.30	0.30	0.30	0.30
556-A Operations Manager		0.30	0.30	0.30	0.30	0.30
TOTAL POSITIONS		1.60	1.60	1.60	1.60	1.60
APPROPRIATION SUMMARY:						
Personal Services		\$163,501	\$169,237	\$169,737	\$172,072	\$172,072
Equipment		\$10	\$0	\$0	\$0	\$0
Expenses		5,737	8,680	8,180	8,180	8,180
Supplies		555	1,350	1,350	1,350	1,350
TOTAL APPROPRIATIONS		\$169,803	\$179,267	\$179,267	\$181,602	\$181,602

SERVICE AREA: Interprogram Services		PROGRAM: Tax Collection (30B)		
ACTIVITY: Policy & Administration		ORGANIZATION: Treasurer		
PROGRAM MISSION: To provide professional property tax service for all citizens through versatile, courteous, and efficient customer service skills				
PROGRAM OBJECTIVES:				
1. To collect \$640,000 of penalties and costs on delinquent taxes.				
2. To collect 99.5% of taxes on current levy.				
3. To process at least 85% of all taxes by mail and Internet.				
PERFORMANCE INDICATORS	2008-09 ACTUAL	2009-10 PROJECTED	2010-11 REQUESTED	AMIN REC
DEMAND				
1. Total number property tax/special assessment statements issued	181,657	188,000	188,000	188,000
2. Dollar value of tax certification	\$223,092,062	\$234,648,806	\$246,300,000	\$246,300,000
3. Number of tax certificates issued	2,592	1,800	1,800	1,800
4. Number of elderly tax credit applications	700	800	800	800
5. Total dollar property taxes received over counter	\$16,582,959	\$16,397,500	\$17,241,000	\$17,241,000
6. Total dollar property taxes received by mail/lock box	\$207,050,657	\$206,140,000	\$216,744,000	\$216,744,000
WORKLOAD				
1. Total # property tax/special assessment receipts processed	N/A	N/A	N/A	N/A
2. Dollar value of taxes collected on current year certification	\$221,733,449	\$233,475,562	\$245,068,500	\$245,068,500
3. Number of tax certificates redeemed	2,135	1,800	1,800	1,800
4. Number of elderly tax credits approved/processed by State	1,410	800	800	800
5. Total dollar property taxes processed over counter	\$16,582,959	\$16,397,500	\$17,241,000	\$17,241,000
6. Total dollar property taxes processed by mail/lock box	\$207,050,657	\$206,140,000	\$216,744,000	\$216,744,000
PRODUCTIVITY				
1. Cost per property tax/special assessment statement issued-94%	\$2.28	\$2.08	\$2.00	\$2.00
2. Cost per tax certificate issued and/or redeemed-3%	\$5.09	\$6.94	\$6.66	\$6.66
3. Cost per elderly tax credit application processed-3%	\$9.36	\$15.62	\$14.98	\$14.98
4. Average dollar property taxes processed/window clerk/day	\$11,358	\$10,248	\$10,776	\$10,776
EFFECTIVENESS				
1. Percent of program objectives accomplished	99.39%	99.50%	99.50%	99.50%
2. Total dollars of interest & penalties retained by County	\$660,266	\$565,000	\$645,000	\$645,000
3. Total dollars of state credits collected	\$5,740,737	\$5,130,000	\$5,000,000	\$5,000,000
4. Total dollars of abated and suspended taxes	\$901,145.34	\$800,000	\$800,000	\$800,000
5. Percent total property taxes processed over counter	7.08%	7.00%	7.00%	7.00%
6. Percent total property taxes processed by mail/lock box	88.43%	88.00%	88.00%	88.00%
ANALYSIS:				
<div><div><p>For the Treasurer's Tax program, non-salary costs are recommended to decrease 4.7% from current budgeted amounts. This represents the 6th straight year non-salary appropriations for this program have been static or declined.</p><p>Revenues are recommended to increase by 13.8%, or \$100,000. This is due to additions in the amount of penalties and interest retained by the County. This assessment comes from the expectation for an increase in late tax payments due to prevailing economic conditions and a comparison of FY09 actual collections.</p><p>There were no organizational change requests submitted for this program:</p><p>Several PPB Indicators are highlighted as follows: The dollar value of taxes certified for collection (D.2) is determined by using a 5% growth factor. This figure does not include Gas & Electric Replacement taxes, which would add approximately \$8 million to the total.</p></div><div><p>The number of property tax and special assessment receipts processed (W.1) can not be accurately determined at this time. The tax system no longer tabulates individual records when those records are processed as a list or batch. These forms of payments are now counted as a single transaction regardless of the number or records processed. The department is pursuing programming improvements to correct this deficiency.</p><p>The total amount of abated and suspended taxes (E.4) for FY09 was high because of a court order lowering the assessment on 4 parcels owned by a single company. This one court order resulted in nearly \$260,000 of taxes being removed from the collectable rolls.</p><p>The remaining indicators are similar to past years and expected to remain consistent.</p><p>This program has no budget issues for Board consideration.</p></div></div>				

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2008-09	2009-10	2009-10	2010-11	2010-11
PROGRAM: Tax Collection (30B)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
556-A Operations Manager		0.30	0.30	0.30	0.30	0.30
332-A Tax Accounting Specialist		0.50	0.50	0.50	0.50	0.50
177-A Senior Clerk		1.00	1.00	1.00	1.00	1.00
141-C Clerk II		6.80	6.80	6.80	6.80	6.80
TOTAL POSITIONS		8.60	8.60	8.60	8.60	8.60
REVENUE SUMMARY:						
Penalties & Interest on Taxes		\$847,456	\$725,000	\$745,000	\$825,000	\$825,000
Fees and Charges		175,305	170,625	170,625	170,625	170,625
Miscellaneous		5,256	9,000	8,000	7,000	7,000
TOTAL REVENUES		\$1,028,017	\$904,625	\$923,625	\$1,002,625	\$1,002,625
APPROPRIATION SUMMARY:						
Personal Services		\$417,265	\$440,655	\$386,506	\$369,382	\$369,382
Expenses		4,757	16,320	14,820	14,820	14,820
Supplies		17,927	15,300	15,300	15,300	15,300
TOTAL APPROPRIATIONS		\$439,949	\$472,275	\$416,626	\$399,502	\$399,502

SERVICE AREA: Government Services to Residents		PROGRAM: Motor Vehicle Registration-Courthouse (30C)		
ACTIVITY: State Administrative Services		ORGANIZATION: Treasurer		
PROGRAM MISSION: To provide professional motor vehicle service for all citizens through versatile, courteous and efficient customer service skills				
PROGRAM OBJECTIVES:				
1. To retain at least \$1,170,000 of motor vehicle revenue.				
2. To process at least 65% of all motor vehicle plate fees at the Administrative Center.				
3. To process at least 85% of all motor vehicle title & security interest fees at the Administrative Center.				
PERFORMANCE INDICATORS	2008-09 ACTUAL	2009-10 PROJECTED	2010-11 REQUESTED	AMIN REC
DEMAND				
1. Number of motor vehicle renewal notices issued	110,323	110,000	111,000	111,000
2. Number of title and security interest transactions	66,597	68,000	68,000	68,000
3. Number of duplicates and additional fees requested	4,803	5,500	5,500	5,500
4. Number of junking certificates & misc transactions requested	13,943	15,000	15,000	15,000
5. Total dollar motor vehicle plate fees received-Courthouse	\$14,352,094	\$14,400,000	\$14,500,000	\$14,500,000
6. Total \$ motor vehicle title & security int fees received-Courthouse	\$12,998,276	\$13,000,000	\$13,250,000	\$13,250,000
WORKLOAD				
1. Number of vehicle renewals processed	158,243	158,000	160,000	160,000
2. Number of title & security interest transactions processed	66,597	68,000	68,000	68,000
3. Number of duplicates and additional fees issued	4,803	5,500	5,500	5,500
4. Number junking certificates & misc transactions processed	13,943	15,000	15,000	15,000
5. Total dollar motor vehicle plate fees processed-Courthouse	\$14,352,094	\$14,400,000	\$14,500,000	\$14,500,000
6. Total \$ motor vehicle title & security int fees processed-Courthouse	\$12,998,276	\$13,000,000	\$13,250,000	\$13,250,000
PRODUCTIVITY				
1. Cost per renewals processed (25%)	\$0.701	\$0.743	\$0.709	\$0.709
2. Cost per title & security interest transaction (50%)	\$3.33	\$3.01	\$3.34	\$3.34
3. Cost per duplicate and/or additional fee (15%)	\$13.85	\$12.81	\$12.37	\$12.37
4. Cost per junking certificate & misc transactions (10%)	\$3.18	\$3.13	\$3.02	\$3.02
5. Total \$ motor vehicle plate fees processed/window/clerk/day	\$9,830	\$8,281	\$9,667	\$9,667
6. Total \$ motor vehicle title & security Int fees proc/window/clerk/day	\$8,903	\$8,906	\$8,833	\$8,833
EFFECTIVENESS				
1. Percent of program objectives accomplished	\$1,151,880	\$1,147,000	\$1,172,000	\$1,172,000
2. Percent of total motor vehicle plate fees processed at Courthouse	72.03%	70.00%	70.00%	70.00%
3. Percent of total motor vehicle title & security int fees proc-Courthouse	84.70%	87.00%	87.00%	87.00%
ANALYSIS:				
<p>For the Treasurer's Motor Vehicle program, non-salary costs are recommended to decrease 1.8% from current budgeted amounts. Revenues are recommend to increase 6.8% from current budgeted amounts.</p> <p>The primary reason for revenue changes from current budget levels are expected increases to motor vehicle registration fees. For many years motor vehicle revenues increased by an average of 4% per year but that trend had reversed during the recent past. For four years motor vehicle revenues have been static or actually declined until FY09, which showed a 4.5% increase. The amount of fees collected per transaction are legislated by the State of Iowa and a significant change for the budget year under review involves registration for trucks. Most trucks (2010 models and newer) will now pay registration fees based on value, as opposed to an arbitrary fee. This will have a positive effect on MV revenue retained by the County (E.1) but no estimations are available.</p> <p>There were no organizational change requests for this program.</p> <p>PPB Indicators for this program are consistent with previous years except for some minor exceptions. The total dollar amount of motor vehicle plate fees processed (W.5) shows a small increase from FY09 actuals.</p> <p>The amount of motor vehicle revenue retained by the County shows a 1.7% increase over FY09 actual and this figure is \$25,000 higher than the original budget for FY10.</p> <p>The number of vehicle renewals processed (W.1) has been unavailable from the State's MV computer system for several years however the office has recently found access to this information and will begin reporting again in future quarterly reports.</p> <p>There are no budget issues requiring further Board review associated with this program.</p>				

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2008-09	2009-10	2009-10	2010-11	2010-11
PROGRAM: Motor Vehicle Courthouse (30C)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
556-A Operations Manager		0.30	0.30	0.30	0.30	0.30
298-A Motor Vehicle Supervisor		1.00	1.00	1.00	1.00	1.00
141-C Clerk II		6.80	6.80	6.80	6.80	6.80
TOTAL POSITIONS		8.10	8.10	8.10	8.10	8.10
REVENUE SUMMARY:						
Fees and Charges		\$1,158,221	\$1,103,565	\$1,153,530	\$1,178,530	\$1,178,530
Miscellaneous		-	-	-	-	-
TOTAL REVENUES		\$1,158,221	\$1,103,565	\$1,153,530	\$1,178,530	\$1,178,530
APPROPRIATION SUMMARY						
Personal Services		\$414,890	\$442,509	\$391,156	\$427,085	\$427,085
Expenses		2,095	4,230	3,730	3,730	3,730
Supplies		26,500	22,800	22,800	22,800	22,800
TOTAL APPROPRIATIONS		\$443,485	\$469,539	\$417,686	\$453,615	\$453,615

SERVICE AREA: Government Services to Residents		PROGRAM: County General Store (30D)		
ACTIVITY: State Administrative Services		ORGANIZATION: Treasurer		
PROGRAM MISSION: To professionally provide any motor vehicle and property tax services as well as other County services to all citizens at a convenient location through versatile, courteous and efficient customer service skills				
PROGRAM OBJECTIVES:				
1. To process at least 4.5% of all property tax payments.				
2. To process at least 25% of all motor vehicle plate fees.				
3. To process at least 13% of all motor vehicle title & security interest fees.				
PERFORMANCE INDICATORS	2008-09 ACTUAL	2009-10 PROJECTED	2010-11 REQUESTED	AMIN REC
DEMAND				
1. Total dollar property taxes received	\$10,519,927	\$11,700,000	\$11,700,000	\$11,700,000
2. Total dollar motor vehicle plate fees received	\$5,573,238	\$5,600,000	\$5,600,000	\$5,600,000
3. Total dollar motor vehicle title & security interest fees received	\$2,348,702	\$2,400,000	\$2,400,000	\$2,400,000
4. Number of voter registration applications requested	269	200	200	200
WORKLOAD				
1. Total dollar property taxes processed	\$10,519,927	\$11,700,000	\$11,700,000	\$11,700,000
2. Total dollar motor vehicle plate fees processed	\$5,573,238	\$5,600,000	\$5,600,000	\$5,600,000
3. Total dollar motor vehicle title & security interest fees processed	\$2,348,702	\$2,400,000	\$2,400,000	\$2,400,000
4. Number of voter registration applications processed for Auditor	269	200	200	200
PRODUCTIVITY				
1. Total dollar property taxes processed/window clerk/day	\$7,910	\$9,000	\$9,000	\$9,000
2. Total dollar motor vehicle plate fees processed/window/clerk/day	\$4,190	\$4,308	\$4,308	\$4,308
3. Total \$ motor vehicle title & security int fees proc/window/clerk/day	\$1,766	\$1,846	\$1,846	\$1,846
EFFECTIVENESS				
1. Percent of program objectives accomplished	4.49%	5.00%	5.00%	5.00%
2. Percent total motor vehicle plate fees processed-General Store	27.97%	30.00%	30.00%	30.00%
3. Percent total motor vehicle title & security int fees proc-General Store	15.30%	13.00%	13.00%	13.00%
ANALYSIS:				
<div><div><p>For the Treasurer's County General Store program, non-salary costs are recommended to increase by only \$155 over current budgeted amounts. There are no budgeted revenues associated with this program.</p><p>Since the FY02 budget year non-salary expenses have dropped from nearly \$41,000 to \$5,485. This large cost reduction was due to a collaborative effort with the State of Iowa to locate our office within the State's existing drivers licensing site. This not only reduced our cost of operation but also provides our public with a convenient, one-stop location for all their automotive licensing needs.</p><p>While this arrangement has been seen as a benefit for the County, the State, and the public there is a possibility that it may be discontinued in the future. The State's DOT has stated a need for additional space and had recently asked the Treasurer to find a separate location for the County's satellite office. Through discussions with the State this possibility</p></div><div><p>has been delayed indefinitely but the Board needs to be aware that no permanent solution has been established at this time.</p><p>PPB indicators for this program are similar to past years and are recommended as submitted.</p></div></div>				

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2008-09	2009-10	2009-10	2010-11	2010-11
PROGRAM: County General Store (30D)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
556-A Operations Manager		0.10	0.10	0.10	0.10	0.10
382-A County General Store Manager		1.00	1.00	1.00	1.00	1.00
162-C Clerk III		1.00	1.00	1.00	1.00	1.00
141-C Clerk II		2.00	4.00	4.00	4.00	4.00
TOTAL POSITIONS		4.10	6.10	6.10	6.10	6.10
REVENUE SUMMARY:						
Miscellaneous		\$45	\$0	\$0	\$0	\$0
TOTAL REVENUES		\$45	\$0	\$0	\$0	\$0
APPROPRIATION SUMMARY:						
Personal Services		\$348,460	\$352,300	\$372,567	\$371,957	\$371,957
Expenses		1,872	2,860	2,860	2,860	2,860
Supplies		468	2,470	2,625	2,625	2,625
TOTAL APPROPRIATIONS		\$350,800	\$357,630	\$378,052	\$377,442	\$377,442

SERVICE AREA: Interprogram Services		PROGRAM: Accounting/Finance (30E)		
ACTIVITY: Policy & Administration		ORGANIZATION: Treasurer		
PROGRAM MISSION: To provide professional accounting, cash handling and investment services to Scott County through competitive bidding, prudent investing, and following generally accepted accounting principles				
PROGRAM OBJECTIVES:				
1. To process at least 2700 investment transactions.				
2. To keep the number of receipt errors below 200.				
3. To earn \$260,000.00 or more in investment income.				
PERFORMANCE INDICATORS	2008-09 ACTUAL	2009-10 PROJECTED	2010-11 REQUESTED	AMIN REC
DEMAND				
1. Number of miscellaneous receipts received	3,729	3,700	3,800	3,800
2. Number of travel advances requested/parking tickets issued	277/92	200/100	250/100	250/100
3. Number of warrants/health claims drawn on bank for payment	14,546	16,000	16,000	16,000
4. Dollar value principle and interest due on bonds	\$1,366,930	\$1,368,528		
5. Number receipt errors detected during reconciliation process	240	200	200	200
6. Dollar amount available for investment annually	\$341,120,610	\$345,000,000	\$360,000,000	\$360,000,000
WORKLOAD				
1. Number miscellaneous receipts issued	3,729	3,700	3,800	3,800
2. Number travel advances issued/parking tickets paid/dismissed	277/69	200/100	250/100	250/100
3. Number warrants/health claims paid by Treasurer	14,546	16,000	16,000	16,000
4. Dollar value principle & interest paid on bonds	\$1,366,930	\$1,368,528		
5. Number receipt errors corrected during reconciliation process	107	100	100	100
6. Number of investment transactions processed	2,781	2,700	2,850	2,850
PRODUCTIVITY				
1. Cost per miscellaneous receipt issued (20%)	\$16.37	\$19.77	\$19.59	\$19.59
2. Cost travel advance issued (5%)	\$55.11	\$91.43	\$74.44	\$74.44
3. Cost per warrant processed (30%)	\$6.30	\$6.86	\$6.98	\$6.98
4. Cost per receipt error (10%)	\$127.21	\$182.87	\$186.09	\$186.09
5. Cost per investment transaction (30%)	\$32.94	\$40.64	\$39.18	\$39.18
EFFECTIVENESS				
1. Percent of program objectives accomplished	\$35,468,118	\$35,000,000	\$36,000,000	\$36,000,000
2. Total cash over (short) due to receipt error	\$327	(\$500)	(\$500)	(\$500)
3. Number checks returned-insufficient funds	334	500	500	500
4. Number motor vehicle & property tax refund checks issued	3,856	5,000	5,000	5,000
5. Total investment revenue from use of money/property	\$674,858	\$105,000	\$262,500	\$262,500
6. Treasurer's Office General fund investment revenue only				
ANALYSIS:				
<div><div><p>For the Treasurer's Accounting/Finance program, non-salary costs are recommended to decrease 7.4% from current budgeted amounts.</p><p>Revenues are recommended to decrease by 60.4% from current budgeted amounts.</p><p>The primary reason for the recommended appropriation change from current budget levels is a decrease to bank service charges, which also indirectly reflects the cost of the department's courier. The cost of bank crarges has decreased for several years due to the Treasurers pursuit of special pricing options with the County's primary banking institution.</p><p>Revenues for this program result from the investment of County funds (E.5). As we enter the second half of FY10 investment yields have been in a 36 month decline, resulting in greater than a 90% drop in money market rates during that period. It is noted that December '09 money market rates for the Treasurer were 0.35%.</p></div><div><p>Budget estimates for FY10 interest earnings have been lowered by \$560,000. Subsequent to the submission of budget figures for FY10 the Federal Reserve took the unprecedented action of lowering the target rate to a range of 0.0% to 0.25%, the lowest in history. This will continue to have a massive effect on investment earnings throughout the remainder of the current year.</p><p>The Federal Reserve recently stated that they will maintain the "exceptionally low levels of the federal funds rate for an extended period". Most forecasters believe this means well into the second half of the 2010 calendar year. With this in mind, the recommended interest income for FY11 was determined by using a weighted average rate of 0.75%.</p><p>There were no organizational change requests for this program.</p><p>There are two PPB indicators highlighted as follows: The dollar value of principal and interest due/paid on bonds (D.4 & W.4)</p></div><div><p>reflects the debt service on four bond issues: the Solid Waste Deposal Refunding Bonds, the Urban Renewal Refunding Bonds issued for the River Renaissance project, the GIS System Bonds, Emergency Services Communication Bonds. Other debt service payments made by the Treasurer's office are for the Certificates of Participation issued for the construction of the County golf course and the Jail Facilities Revenue bonds.</p></div></div>				

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2008-09	2009-10	2009-10	2010-11	2010-11
PROGRAM: Accounting/Finance (30E)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
611-A Financial Management Supervisor		0.70	0.70	0.70	0.70	0.70
332-A Tax Accounting Specialist		0.50	0.50	0.50	0.50	0.50
191-C Cashier		1.00	1.00	1.00	1.00	1.00
177-C Accounting Clerk		2.00	2.00	2.00	2.00	2.00
TOTAL POSITIONS		4.20	4.20	4.20	4.20	4.20
REVENUE SUMMARY:						
Use of Money/Property		\$657,108	\$665,000	\$105,000	\$262,500	\$262,500
Miscellaneous		3,342	1,700	1,400	1,400	1,400
TOTAL REVENUES		\$660,450	\$666,700	\$106,400	\$263,900	\$263,900
APPROPRIATION SUMMARY:						
Personal Services		\$265,746	\$277,079	\$309,469	\$315,912	\$315,912
Expenses		38,451	58,620	54,220	54,220	54,220
Supplies		1,110	2,150	2,050	2,050	2,050
TOTAL APPROPRIATIONS		\$305,307	\$337,849	\$365,739	\$372,182	\$372,182

SERVICE AREA: County Environment		PROGRAM: Regional Planning/Tech Assistance (36A)		
ACTIVITY: County Environment		ORGANIZATION: Bi-State Regional Commission		
PROGRAM MISSION: To serve local governments in the Bi-State Region by: 1) providing regional planning, coordination, & administration services; 2) serving as a regional forum for problems/issues; 3) providing technical assistance to member governments.				
PROGRAM OBJECTIVES:				
1. To maintain the level of local government membership and participation at 43 communities and 5 counties.				
2. To provide direct service to Scott County in transportation, economic development, environment, data & graphics, technical assistance & intergovernmental/regional programs.				
PERFORMANCE INDICATORS	2008-09 ACTUAL	2009-10 PROJECTED	2010-11 REQUESTED	AMIN REC
DEMAND				
1. Number of participating units of government (counties & cities)	48	48	48	48
2. Number of on-going events/meetings/groups requiring coordination	117	117	117	117
3. Direct services to Scott County government (person hours)	1,495	1,500	1,575	1,575
4. Direct services to all part units of local government (person hours)	9,980	10,000	10,465	10,465
WORKLOAD				
1. Number of participating units of local government (counties/cities)	48	48	48	48
2. Number of on-going events/meetings/groups requiring coordination	117	117	117	117
3. Direct services to Scott County (person hours)	1,495	1,500	1,575	1,575
4. Direct services to all part units of local government (person hours)	9,980	10,000	10,465	10,465
PRODUCTIVITY				
1. Percent of time spent on housing assistance	0%	0%	0%	0%
2. Percent of time spent on highway/transit	48%	51%	50%	50%
3. Percent of time spent on environment and recreation	5%	5%	5%	5%
4. Percent of time spent on community planning & development	24%	23%	24%	24%
5. Percent of time spent on intergovernmental forums & regional services	14%	13%	13%	13%
6. Percent of time spent on data and graphic services	9%	8%	8%	8%
EFFECTIVENESS				
1. Local funding as a percent of agency budget	45%	45%	48%	48%
2. Scott County funding as a percent of local funding	9.20%	9.20%	9.90%	9.90%
ANALYSIS:				
<div><div>Total FY11 appropriations for the total agency are increasing 3.3% over current budgeted levels. Non-salary costs are increasing 31.8% over current budgeted levels for the total agency. County funding is recommended to increase 21.1% over current budgeted amounts for the total agency. This due to the fact that the annual commitment of \$15,000 by Scott County for the lobbyist for the Rock Island Arsenal will be paid throu Bi-State rather than the QCDG. There is no increase in the Bi-State membership fees.</div><div>The primary reasons for revenue changes from current budget levels are: Reductions are due to EDA one time funding utilized in the prior year for the data portal website and Communication & Hazard Mitigation Plans finalized. Increases are due to air quality grants from IA & IL and local funding for regional legislative technical assistance.</div><div>This agency budget supports the County's Target Issues and Management Agenda as follows: Continue to provide coordination for I-74 Bridge Team. Continue intergovernmental cooperation coordination /participation - QC Chief Elected Officials and QC Managers /Administrators meetings, joint purchasing, trail planning, GIS participation, BRAC impact, Passenger Rail service/funding, air quality issues and other intergovernmental coordination projects as needed. A new effort is the coordination of regional legislative technical assistance contracts.</div><div>For FY'11 the PPB indicator information above shows: Increase in hours for new coordination effort of regional legislative technical assistance.</div><div>The primary reasons for appropriation changes from current budget levels are: Personnel increases 2.5% to continue the merit system, decreased by one temporary planner and changes from family to single coverage for health insurance. Increase rent by \$1 square foot and increase professional services for regional legislative technical assistance.</div></div>				

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2008-2009	2009-2010	2009-10	2010-11	2010-11
PROGRAM: Regional Plan/Tech Assistance (36A)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
Executive Director		1.00	1.00	1.00	1.00	
Program Director		1.00	1.00	1.00	1.00	
Project Manager		2.00	2.00	2.00	2.00	
Planner & Senior Planner		5.75	5.75	6.75	5.75	
Administrative Services Director		1.00	1.00	1.00	1.00	
Data Services Planner		1.00	1.00	1.00	1.00	
Data Graphics Manager		1.00	1.00	1.00	1.00	
Finance/Human Resources		1.00	1.00	1.00	1.00	
Accounting Technician		0.50	0.50	0.50	0.50	
Transportation Traffic Engineer		0.75	0.75	0.75	0.75	
Word Processor II		1.00	1.00	2.00	2.00	
Word Processor I		2.00	2.00	1.00	1.00	
Planning Assistant		1.50	1.00	1.50	2.00	
Graphics Specialist		2.00	2.00	2.00	2.00	
Iowa QC Transit Planner		1.00	1.00	1.00	1.00	
TOTAL POSITIONS		22.50	22.00	23.50	23.00	
REVENUE SUMMARY:						
Membership Fees		\$300,402	\$307,217	\$307,223	\$307,223	
Charges for Services		402,805	369,700	414,775	475,579	
Federal/State Funding		164,791	135,788	216,904	150,099	
Transportation		797,239	830,646	796,664	796,746	
SUB-TOTAL REVENUES		\$1,665,237	\$1,643,351	\$1,735,566	\$1,729,647	
Scott County Contribution		69,025	71,096	71,096	86,096	86,096
TOTAL REVENUES		\$1,734,262	\$1,714,447	\$1,806,662	\$1,815,743	
APPROPRIATION SUMMARY:						
Personal Services		\$1,406,496	\$1,491,964	\$1,532,811	\$1,498,788	
Equipment		1,883	5,500	5,500	5,500	
Expenses		211,950	210,741	241,672	331,009	
Occupancy		49,992	49,992	49,992	55,421	
TOTAL APPROPRIATIONS		\$1,670,321	\$1,758,197	\$1,829,975	\$1,890,718	

SERVICE AREA: Public Safety & Legal Services		PROGRAM: Emergency Care & Transfer (37A)			
ACTIVITY: Emergency Services		ORGANIZATION: Buffalo Volunteer Ambulance			
PROGRAM MISSION: To provide high quality, high value, Emergency Medical Services and health care transportation in Scott County. We strive to provide a high degree of professionalism and quality care through highly trained volunteers and employees and state of the technology and equipment.					
PROGRAM OBJECTIVES:					
1. To maintain the number of active volunteers at no less than 25					
2. To ensure that the number of runs exceeding 15 minute response time are 1% or less.					
PERFORMANCE INDICATORS		2008-09 ACTUAL	2009-10 PROJECTED	2010-11 REQUESTED	AMIN REC
DEMAND					
1. Calls for service		547	650	650	650
WORKLOAD					
1. Calls answered		546	650	650	650
PRODUCTIVITY					
1. Cost per call		\$592.15	\$550.00	\$550.00	\$550.00
EFFECTIVENESS					
1. Number of volunteers		17	25	25	25
2. Percent of runs exceeding 15 minute response time		1%	1%	1%	1%
3. County subsidy as a percent of program costs		10%	5%	3%	3%
ANALYSIS:					
Total FY11 appropriations for the agency are increasing 268% over current budgeted levels. Revenues are projected to increase 283% over original FY'10 budget. The primary reasons for revenue and appropriation changes are that Buffalo has entered into a three year contractual arrangement with IPSCO to provide safety services for the company. This has required Buffalo to hire six fulltime Basic EMT's. This is reflected in the increase in staff (E.1). Buffalo moved their primary station during this past fiscal year and they are now located in the Blue Grass Public safety Building. Calls for service (D.1) and Calls answered (W.1) are expected to increase over FY'09 actuals. Cost per call (P.1) is expected to remain stable and is figured based on being a first responder in the area that they serve and is not reflected in the new IPSCO contract. County funding is recommended to remain at \$32,650 as it has for a number of years.					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2008-2009	2009-2010	2009-10	2010-11	2010-11
PROGRAM: Emergency Care & Transfer (37A)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
Volunteers		-	15.00	25.00	25.00	
TOTAL POSITIONS		-	15.00	25.00	25.00	
REVENUE SUMMARY:						
Municipal Subsidy		\$11,000	\$18,500	\$8,000	\$8,000	
Service Fees		146,368	190,000	190,000	485,000	
Other		261,278	19,480	277,700	473,000	
SUB-TOTAL REVENUES		\$418,646	\$227,980	\$475,700	\$966,000	
Scott County Contribution		34,715	22,650	22,650	22,650	22,650
Funding Reserve		10,000	10,000	10,000	10,000	10,000
TOTAL COUNTY CONTRIBUTION		\$44,715	\$32,650	\$32,650	\$32,650	\$32,650
TOTAL REVENUES		\$463,361	\$260,630	\$508,350	\$998,650	
APPROPRIATION SUMMARY:						
Personal Services		\$105,710	\$153,000	\$365,000	\$435,000	
Equipment		124,555	36,300	58,820	79,500	
Expenses		15,595	12,467	12,476	80,000	
Supplies		4,866	-	2,250	6,000	
Occupancy		3,948	8,000	5,000	7,500	
TOTAL APPROPRIATIONS		\$254,674	\$209,767	\$443,546	\$608,000	

SERVICE AREA: Social Services		PROGRAM: Outreach to Older Persons (39A)			
ACTIVITY: Services to Other Adults		ORGANIZATION: Center for Active Seniors, Inc.			
PROGRAM MISSION: To assist Scott County senior citizens in maintaining independent living by: A) completing comprehensive assessments to determine individual needs; B) referrals to local, state and federal programs and services; C) providing assistance with completion of forms/applications for programs and benefits; and D implementation and monitoring of programs and services for client.					
PROGRAM OBJECTIVES:					
1. To make 3,912 collateral contacts.					
2. To service 169 people per FTE.					
3. To keep costs per contact under \$40.00.					
PERFORMANCE INDICATORS		2008-09 ACTUAL	2009-10 PROJECTED	2010-11 REQUESTED	AMIN REC
DEMAND					
1. Referrals to program		668	650	670	670
WORKLOAD					
1. Contacts - individual client		7,536	7,611	7,840	7,840
2. Group Presentations		83	82	84	84
3. Collateral contacts		3,760	3,798	3,912	3,912
4. Unduplicated number of persons served on individual basis		710	982	1,011	1,011
5. Unduplicated number of persons served in Central City		208	252	260	260
PRODUCTIVITY					
1. Cost per contact		\$54.66	\$38.54	\$37.42	\$37.42
EFFECTIVENESS					
1. Number of persons served per FTE (individual)		118	164	169	169
2. Contacts per individual person served		11.8	7.5	7.9	7.9
3. Staff costs as a percent of program costs		62%	62%	62%	62%
ANALYSIS:					
<p>The total FY11 appropriations for the agency are decreasing 5.7% over current budgeted levels. The total revenue is also decreasing 5.7%. The United Way funds are decreasing 11.4%. The county funding is recommended to remain at the FY10 level.</p> <p>The agency has hired a marketing director to increase public awareness and focus on corporate sponsors. The agency has also updated it's website. They have had contacts from people in other states wanting their family member to participate in a CASI program.</p> <p>In the Outreach Program, the county funding is recommended to remain at the FY10 level due to county budget concerns. The Outreach Program provides assistance to seniors so they can maintain their independence and remain at home. Staff in</p>		<p>this program help seniors with Medicare Prescription D benefits, rent rebates, income tax returns, Medicare and Medicaid issues, food baskets and holiday projects.</p> <p>The PPB Indicators are highlighted as follows: The number of referrals to the program (D.1) are requested at a slightly higher level but yet equal to the FY09 actual. The number of individual client contacts (W.1) are requested at a higher level due to the fact that the seniors in this program often require multiple contacts because of increased needs. The number of persons served per FTE (individual) (E.1) is requested at a higher level despite the need for more contacts. The agency is benefiting from interns from St. Ambrose University helping the seniors and staff with the paperwork.</p>		<p>The agency is working very hard to increase sponsorship and public awareness in hopes of increasing revenue. The agency is also utilizing interns to help with basic job duties and paperwork. CASI is also working on developing a senior services workgroup (all providers in the area) to discuss services, workload and how things could be done better or differently. This is being done to ensure services are not being duplicated as well as to share knowledge.</p> <p>The county funding for this program is recommended to remain at the FY10 level of \$117,317.</p>	

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2008-2009	2009-2010	2009-10	2010-11	2010-11
PROGRAM: Outreach to Older Persons (39A)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
Social Services Coordinator		1.00	1.00	1.00	1.00	
Senior Advocates		5.00	3.50	5.00	5.00	
TOTAL POSITIONS		6.00	4.50	6.00	6.00	
REVENUE SUMMARY:						
Title III B		\$12,502	\$12,504	\$12,504	\$12,504	
United Way		50,606	52,120	46,184	46,184	
Contributions		240	2,500	250	250	
Miscellaneous		127,766	121,679	127,155	127,155	
CDBG		30,500	30,500	31,820	31,820	
Admin Revenue Allocation		65,515	115,812	99,234	99,234	
SUB-TOTAL REVENUES		\$287,129	\$335,115	\$317,147	\$317,147	
Scott County Contribution		113,900	117,317	117,317	117,317	117,317
TOTAL REVENUES		\$401,029	\$452,432	\$434,464	\$434,464	
APPROPRIATION SERVICES						
Personal Services		\$437,957	\$442,960	\$364,218	\$364,218	
Expenses		5,836	5,447	6,076	6,076	
Supplies		816	1,300	272	272	
Occupancy		3,955	3,000	4,296	4,296	
TOTAL APPROPRIATIONS		\$448,564	\$452,707	\$374,862	\$374,862	

SERVICE AREA: Social Services		PROGRAM: Transportation for Older Persons (39B)			
ACTIVITY: Services to Other Adults		ORGANIZATION: Center for Active Seniors, Inc.			
PROGRAM MISSION: To enhance quality of life for the elderly and disabled by providing safe, dependable and cost effective transportation services. We will be responsive to client's needs and strive to maintain strong business relationships with our client groups. We will preserve financial stability by establishing equitable agreements and applying efficient cost-control practices.					
PROGRAM OBJECTIVES: 1. To maintain rural ridership at 3,200. 2. To keep cost per ride below \$1.42. 3. To provide 29,700 rides.					
PERFORMANCE INDICATORS		2008-09 ACTUAL	2009-10 PROJECTED	2010-11 REQUESTED	AMIN REC
DEMAND					
1. Requests		28,287	29,700	29,700	29,700
WORKLOAD					
1. Passengers transported/rural		1,668	3,200	3,200	3,200
2. Passengers transported/all areas		28,287	29,700	29,700	29,700
3. Enhanced services					
PRODUCTIVITY					
1. Cost client transported/all areas		\$1.47	\$1.42	\$1.42	\$1.42
EFFECTIVENESS					
1. Percent change in clients transported/all areas		5.10%	4.28%	1.70%	1.70%
ANALYSIS:					
<p>This program provides safe and dependable transportation services to the elderly and disabled so as to enhance their quality of life. The funding is pass through funds for River Bend Transit services. Funding is provided to the cities of Bettendorf and Davenport and River Bend Transit.</p> <p>The funding to the cities is for inclusion and coordination with their elderly and disabled transportation services.</p> <p>The PPB Indicators are highlighted as follows: the number of requests for transportation services (D.1) is requested at a slightly higher level. The number of passengers transported in the rural areas (W.1) is being requested at a significantly higher level. This is due to River Bend Transit offering special, unplanned rides. An example of this is when River Bend Transit transported several people to the Festival of Trees.</p> <p>The funding for this program is recommended to remain at the FY10 level of \$42,300 in November</p>					

SERVICE AREA: Social Services		PROGRAM: Day Care for Older Persons (39C)			
ACTIVITY: Service to Other Adults		ORGANIZATION: Center for Active Seniors, Inc.			
PROGRAM MISSION: To provide supportive services to frail elderly Scott County residents who are at risk of institutionalization. To assist them and caregivers in maintaining an independent lifestyle as long as possible, by providing a range of services in a Day Care setting from 7:00 a.m. to 4: 30 p.m., Monday through Friday.					
PROGRAM OBJECTIVES:					
1. To maintain admissions at 42.					
2. To maintain hours at 64,890					
3. To keep costs at or below \$9.58 per hour.					
PERFORMANCE INDICATORS		2008-09 ACTUAL	2009-10 PROJECTED	2010-11 REQUESTED	AMIN REC
DEMAND					
1. Admissions		36	40	42	42
2. Program capacity		48	48	48	48
WORKLOAD					
1. Clients Unduplicated		112	109	114	114
2. Client hours		59,751	65,000	66,950	66,950
3. Number of volunteers - unduplicated		60	40	52	52
PRODUCTIVITY					
1. Cost per client hour		\$10.57	\$9.86	\$9.58	\$9.58
EFFECTIVENESS					
1. County contribution as a percent of program costs		2%	2%	2%	2%
2. Volunteer hours in day center		5,591	3,658	4,000	4,000
ANALYSIS:					
<p>This program provides supervision and assistance to seniors who may not be safe at home alone and who are at risk for institutionalization. The agency is working diligently to increase public awareness of this program. CASI updated and streamlined their website making it easier to use and get information about this program. The agency has also been reaching out to other referral agencies and physicians. This program can bring in significant Medicare and Medicaid revenue. The agency is reporting that the revenue for this program is decreasing by 2.4% and the appropriations are increasing by 2.2%.</p> <p>There is one staff person who assists the families with the application and also the re-certification/re-qualification process.</p> <p>The PPB Indicators are highlighted as follows: the number of admissions (D.1) and the number of unduplicated clients (W.1) are being requested at a slightly higher level due to the increased public awareness and increased number of referral sources. The number of client hours (W.2) is being requested at a slightly higher level, again due to the increased referrals. The cost per client hour (P.1) is being requested at a slightly lower level.</p> <p>The county funding for this program is capped. The agency has requested continued funding. Funding is recommended at the requested/capped level of \$14,286.</p>					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2008-2009	2009-2010	2009-10	2010-11	2010-11
PROGRAM: Day Care/Older Persons (39C)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
Adult Day Center Coordinator		1.00	1.00	1.00	1.00	
Adult Day Center Assistant Coordinator		1.00	1.00	1.00	1.00	
Adult Day Center Nursing Assistant		1.00	1.00	1.00	1.00	
Adult Day Center Facilitators		3.75	4.77	3.75	3.75	
Adult Day Center Aides		1.00	1.60	1.00	1.00	
TOTAL POSITIONS		7.75	9.37	7.75	7.75	
REVENUE SUMMARY:						
Medicaid Waiver		\$174,674	\$160,000	\$185,000	\$185,000	
Elder Care		7,832	11,748	11,748	11,748	
Title III B		15,666	11,748	11,748	11,748	
Title V		11,310	7,926	-	-	
Veteran's Administration		68,358	70,000	67,392	67,392	
United Way		12,881	14,478	12,824	12,824	
Contributions		2,095	1,500	100	100	
Activities		10,486	-	-	-	
Miscellaneous		780		1,524	1,524	
Project Income		144,165	142,511	151,936	151,936	
ADC Meals		-	10,600	10,844	10,844	
Scott County Regional Authority		1,497				
Admin Revenue Allocation		137,926	253,284	208,914	208,914	
Transportation/ADC		3,766	3,300	8,036	8,036	
SUB-TOTAL REVENUES		\$591,436	\$687,095	\$670,066	\$670,066	
Scott County Contribution		14,286	14,286	14,286	14,286	14,286
TOTAL REVENUES		\$605,722	\$701,381	\$684,352	\$684,352	
APPROPRIATION SUMMARY:						
Personal Services		\$581,546	\$580,177	\$590,471	\$590,471	
Equipment		-	500	-		
Expenses		44,365	36,125	45,708	45,708	
Supplies		9,847	10,620	4,888	4,888	
Occup		46				
TOTAL APPROPRIATIONS		\$635,804	\$627,422	\$641,067	\$641,067	

SERVICE AREA: Social Services		PROGRAM: Volunteer Services for Older Persons (39D)			
ACTIVITY: Services to Other Adults		ORGANIZATION: Center for Active Seniors, Inc.			
PROGRAM MISSION: To allow seniors of Scott County to stay in their homes with comfort, dignity and safety as long as possible and to stay out of institutions by providing services such as transportation, delivered meals, minor home repairs, friendly visits and phone calls, help with mail and paperwork and holiday baskets of food or gifts. The dollar value of volunteer services was based on the U.S. Bureau of Labor new hourly rate of \$20.25 per Dovia News.					
PROGRAM OBJECTIVES:					
1. To provide 31,000 hours of volunteer service.					
2. To keep the cost per volunteer hour at \$3.12 or less.					
3. To generate at least \$633,066 worth of volunteer hours.					
PERFORMANCE INDICATORS		2008-09 ACTUAL	2009-10 PROJECTED	2010-11 REQUESTED	AMIN REC
DEMAND					
1. Eligible population		24,678	28,489	28,697	28,697
WORKLOAD					
1. Hours of service		27,185	30,352	31,263	31,263
2. Number of volunteers - unduplicated		1,067	828	853	853
PRODUCTIVITY					
1. Cost per volunteer hour		\$3.37	\$3.21	\$3.12	\$3.12
2. Cost as percent of dollar value of volunteer service		17.28%	17.09%	16.74%	16.74%
EFFECTIVENESS					
1. Dollar value of volunteer services		\$530,379	\$614,628	\$633,066	\$633,066
2. Hours served per volunteer		25	37	38	38
ANALYSIS:					
<p>This program allows seniors to safely stay in their own homes with comfort and dignity. The program provides transportation, meal delivery, home visits, assistance with mail and other paperwork, minor home repairs and holiday baskets.</p> <p>The agency reports the revenue for this program decreasing by 6.2% and the appropriations decreasing by 4.8%.</p> <p>The PPB Indicators are highlighted as follows: The number of volunteer hours (W.1) of service is requested at a higher level, while the number of unduplicated volunteers (W.1) is requested at a lower level. This indicates that fewer volunteers will be covering the increased hours of service. The cost per volunteer hour (P.1) is being requested at a lower level.</p> <p>The county funding for this program is recommended at the FY10 level of \$41,550.</p>					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2008-2009	2009-2010	2009-10	2010-11	2010-11
PROGRAM: Volunteer Serv/Older Persons (39D)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
Volunteer/Life Options Coordinator		1.00	1.50	0.50	0.50	
Listen-To-Me-Read Coordinator		0.30	0.30	0.30	0.30	
TOTAL POSITIONS		1.30	1.80	0.80	0.80	
REVENUE SUMMARY:						
United Way		\$0	\$0	\$0	\$0	
Contributions		-	1,000	1,000	1,000	
Project Income		-	1,000	1,000	1,000	
Supplemental Grants		-	-	250	250	
Admin Revenue Allocation		31,033	53,261	47,005	47,005	
SUB-TOTAL REVENUES		\$31,033	\$55,261	\$49,255	\$49,255	
Scott County Contribution		40,340	41,550	41,550	41,550	41,550
TOTAL REVENUES		\$71,373	\$96,811	\$90,805	\$90,805	
APPROPRIATION SUMMARY:						
Personal Services		\$91,664	\$97,413	\$92,540	\$92,540	
Expenses		205	900	900	900	
Supplies		4	4,000	4,000	4,000	
Occupancy		-	-	-	-	
TOTAL APPROPRIATIONS		\$91,873	\$102,313	\$97,440	\$97,440	

SERVICE AREA: Social Services		PROGRAM: Leisure Services for Older Persons (39E)			
ACTIVITY: Services to Other Adults		ORGANIZATION: Center for Active Seniors, Inc.			
PROGRAM MISSION: To provide social, recreational, and informational activities to the Scott County in order to stimulate and strengthen group activities for older people. These group activities are designed to provide part of the information and social stimulation necessary to aid in helping seniors live as independently as possible.					
PROGRAM OBJECTIVES:					
1. To provide 6,319 activity sessions.					
2. To maintain an average of 25 participants per session.					
3. To keep costs per session at or below \$61.49.					
PERFORMANCE INDICATORS		2008-09 ACTUAL	2009-10 PROJECTED	2010-11 REQUESTED	AMIN REC
DEMAND					
1. Paid Members		1,500	1,550	1,600	1,600
WORKLOAD					
1. Sessions		5,601	6,256	6,319	6,319
PRODUCTIVITY					
1. Cost per session		\$68.81	\$62.10	\$61.49	\$61.49
EFFECTIVENESS					
1. Participants per session		22	24	25	25
2. Staff costs as a percent of program costs		23%	24%	24%	24%
ANALYSIS:					
<div><div><p>This program provides opportunities for socialization and recreation for many seniors. The activities are also instructional. The activities are designed to provide social stimulation and information to help keep seniors living as independently as possible.</p><p>The agency is reporting a decrease in revenue of 15.3% for this program and a decrease in appropriations of 6.1%. The decrease in revenue is due to the decline in project income or membership dues. It is also due to the decrease in CDBG funds.</p><p>The agency strives to develop new and exciting activities. The new marketing director's main goal is to "climb to the top of the mountain and shout out what CASI does". The agency is changing it's activities in hopes of attracting the "Baby Boomers". The goal is to have the activities offer more to the "active" seniors.</p></div><div><p>The agency has developed a senior theatre program and a lecture series. The new activities are both educational as well as entertaining.</p><p>The PPB Indicators are highlighted as follows: the number of sessions (W.1) is requested at a higher level due to the new activities being implemented for the "active" senior. The number of participants per session (E.1) is requested at a higher level as the agency hopes to draw more people to the "new" sessions.</p><p>Due to contractual provisions, the funding for this program is capped. The agency is requesting continued funding. Funding is recommended at the requested level of \$18,297.</p></div></div>					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2008-2009	2009-2010	2009-10	2010-11	2010-11
PROGRAM: Leisure Serv/Older Persons (39E)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
Senior Center Coordinator		1.00	1.00	1.00	1.00	
Fitness Center Assistant		1.50	1.35	1.50	1.50	
Assistant Activity Manager		0.50	0.50	0.50	0.50	
Site Managers		0.50	0.50	0.50	0.50	
Meal Site Assistant		0.75	0.25	0.75	0.75	
TOTAL POSITIONS		4.25	3.60	4.25	4.25	
REVENUE SUMMARY:						
Title III C		\$7,751	\$7,752	\$7,752	\$7,752	
Title V		0	7,250	7,228	7,228	
Contributions		76	500	400	400	
Miscellaneous		1,615	-	-	-	
CDBG		6,265	7,500	5,300	5,300	
Project Income		86,291	101,200	86,159	86,159	
Supplemental Grants		-	-	-	-	
Admin Revenue Allocation		110,340	202,628	167,130	167,130	
SUB-TOTAL REVENUES		\$212,338	\$326,830	\$273,969	\$273,969	
Scott County Contribution		18,297	18,297	18,297	18,297	18,297
TOTAL REVENUES		\$230,635	\$345,127	\$292,266	\$292,266	
APPROPRIATION SUMMARY:						
Personal Services		\$357,052	\$384,432	\$360,179	\$360,179	
Equipment		-	-	-	-	
Expenses		1,083	1,985	872	872	
Supplies		28,839	26,862	27,467	27,468	
Occupancy		-	-	300		
TOTAL APPROPRIATIONS		\$386,974	\$413,279	\$388,818	\$388,519	

SERVICE AREA: Social Services		PROGRAM: Outpatient Services (38A)			
ACTIVITY: Care of the Chemically Dependent		ORGANIZATION: Center for Alcohol & Drug Services, Inc.			
PROGRAM MISSION: To provide substance abuse prevention, assessment and treatment for individuals and families by offering counseling and consultant/education services.					
PROGRAM OBJECTIVES:					
1. To maintain a minimum of 2,000 referrals for assessment.					
2. To continue to have at least 2,000 requests for prevention services.					
3. To maintain group hours to at least 40,000 hours.					
4. To maintain a length of stay in treatment of at least 75 days.					
PERFORMANCE INDICATORS		2008-09 ACTUAL	2009-10 PROJECTED	2010-11 REQUESTED	AMIN REC
DEMAND					
1. Referrals for assessment		2,106	2,000	2,000	2,000
2. Requests for prevention services		1,902	2,000	2,000	2,000
WORKLOAD					
1. Clients screened		1,589	1,650	1,500	1,500
2. Admissions		829	700	700	700
3. Hours of individual		4,285	4,000	4,000	4,000
4. Hours of group		42,272	35,000	40,000	40,000
5. Prevention direct service hours		2,449	2,300	2,300	2,300
PRODUCTIVITY					
1. Cost per outpatient service		\$113.83	\$119.50	\$122.41	\$122.41
2. Cost per prevention service		\$176.04	\$130.92	\$146.93	\$146.93
3. Cost per prevention direct service hours		\$136.72	\$96.01	\$127.76	\$127.76
EFFECTIVENESS					
1. Length of stay in treatment (days)		81	70	75	75
2. Patient revenue as a percent of cost		22%	30%	18%	18%
3. % of students reintegrated into public school or graduated		71%	85%	85%	85%
4. % of students identifying risk (related to substance use)		85%	75%	75%	75%
ANALYSIS:					
<p>Total FY11 appropriations for the total agency are decreasing 6.4% over current budgeted levels due to changes in Iowa and Illinois funding along with program changes at Genesis West and Illini Hospital. Non-salary costs are decreasing 2.5% over current budgeted levels for the total agency. Revenue for the outpatient services /prevention program are projected to increase 6.1% although that is highly dependent with what happens with state funding and with increased contractual fees/payments. Expenditures for this program are expected to increase 5.5%. Prevention services will continue to remain stable (D.1-2). All prevention activities continue to be provided at the East Locust Street address. The Scott County involvement with this program continues to be with a grant through the state of Iowa. The grant requires a three to one match. Scott County is eligible to receive \$10,000 from the Iowa Department of Public Health (IDPH) with a \$30,000 match provided through local funding. It is recommended that the county continue to fund \$30,000 so as to secure the \$10,000 in IIDPH funding. If the state match should be reduced through budget cutting the county match will be reduced accordingly.</p>					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2008-2009	2009-2010	2009-10	2010-11	2010-11
PROGRAM: Outpatient Services (38A)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
Executive Director		0.39	0.39	0.39	0.39	
Treatment Supervisor		1.12	0.37	0.37	1.12	
Clinical Director		-	0.75	0.75	-	
Finance Manager		0.78	0.39	0.39	0.39	
HR Officer		0.39	0.39	0.39	0.39	
Admin Systems Manager		0.40	0.40	0.40	0.40	
Accounting Specialist		0.39	0.78	0.39	0.39	
Client Accts Receivable Specialist		2.49	2.10	2.49	2.49	
Administrative Assistant		0.39	0.39	0.39	0.39	
Clerical		2.00	2.00	2.00	2.00	
Maintenance		0.78	0.78	0.78	0.78	
QA/UR Program Manager		1.00	1.00	1.00	1.00	
Prevention Coordinator		1.00	1.00	1.00	1.00	
Prevention Specialist		8.00	6.00	8.00	8.00	
Counselors		24.00	18.00	23.00	23.00	
Techs/CCW		1.00	1.00	-	-	
Program Managers		3.50	3.50	3.50	3.50	
TOTAL POSITIONS		47.63	39.24	45.24	45.24	
REVENUE SUMMARY:						
I.D.S.A. Treatment		\$1,230,117	\$1,123,943	\$1,184,789	\$1,184,789	
I.D.S.A. Prevention		159,176	158,676	167,808	167,808	
DASA		-	-	-	-	
United Way		29,630	37,087	26,000	26,000	
Client Fees		102,097	134,667	149,437	149,437	
Insurance Payments		217,530	260,870	228,630	228,630	
Interest		(29,172)	19,079	12,313	12,313	
Seventh Judicial District		125,176	108,434	108,024	108,024	
Contributions		9,543	12,121	9,000	9,000	
Scott County Jail		1,785	3,900	1,000	1,000	
Local Schools		44,290	44,000	44,290	44,290	
U S Fed Probation		110,252	72,306	110,113	110,113	
Contractual Fees/Payment		188,818	108,898	143,103	143,103	
Case Manger		86,683	68,000	98,000	98,000	
SUB-TOTAL REVENUES		\$2,275,925	\$2,151,981	\$2,282,507	\$2,282,507	
Scott County Contribution		29,145	30,000	30,000	30,000	30,000
IDPH Substance Abuse Funds		9,715	10,000	10,000	10,000	10,000
TOTAL COUNTY CONTRIBUTION		\$38,860	\$40,000	\$40,000	\$40,000	\$40,000
TOTAL REVENUES		\$2,314,785	\$2,191,981	\$2,322,507	\$2,322,507	
APPROPRIATION SUMMARY:						
Personal Services		\$1,550,803	\$1,475,473	\$1,525,422	\$1,525,422	
Equipment		13,514	6,243	6,957	6,957	
Expenses		272,040	248,673	295,785	295,785	
Supplies		44,043	29,444	37,945	37,945	
Occupancy		59,131	67,611	61,849	61,849	
TOTAL APPROPRIATIONS		\$1,939,531	\$1,827,444	\$1,927,958	\$1,927,958	

SERVICE AREA: Social Services		PROGRAM: Residential Services (38B)		
ACTIVITY: Care of the Chemically Dependent		ORGANIZATION: Center for Alcohol & Drug Services, Inc.		
PROGRAM MISSION: To provide substance abuse treatment for individuals by offering residential care.				
PROGRAM OBJECTIVES:				
1. To maintain a length of stay of at least 17 days in the START program and 44 days in the halfway house.				
2. To effectively move clients through the continuum of care.				
3. To maintain the length of stay of 3.7 days or less for acute care.				
PERFORMANCE INDICATORS	2008-09 ACTUAL	2009-10 PROJECTED	2010-11 REQUESTED	AMIN REC
DEMAND				
1. Referrals acute	889	1,000	925	925
2. Referrals intermediate	395	400	400	400
3. Referrals halfway house	151	140	140	140
WORKLOAD				
1. Days of acute level care	3,922	3,700	3,700	3,700
2. Days of intermediate level care	8,342	7,500	7,500	7,500
3. Days of halfway house care	8,855	8,400	8,400	8,400
PRODUCTIVITY				
1. Cost per day acute	\$132.02	\$136.63	\$143.19	\$143.19
2. Cost per day intermediate	\$124.27	\$141.37	\$140.70	\$140.70
3. Cost per day halfway house	\$58.25	\$66.73	\$66.31	\$66.31
EFFECTIVENESS				
1. Length of stay (days) acute	4.1	3.7	3.7	3.7
2. Length of stay (days) intermediate	17.9	17.0	17.0	17.0
3. Length of stay (days) halfway house	60.3	44.0	44.0	44.0
4. Patient revenue as percent of program cost	17.7%	19.1%	16.7%	16.7%
5. After residential treatment clients participating in continuum of care	60%	50%	50%	50%
ANALYSIS:				
Total appropriations to this program are expected to increase 0.3%. Revenues are expected to decrease 3.3%. Originally CADS had budgeted to increase their table of organization by three FTE'S in FY'10 but because of the financial climate that did not occur. The revenue decreases are reflected in reduced United Way funding, interest income and less in contractual fees. There are minimal appropriation changes from the FY'10 budget. This program continues to provide residential services at the acute, intermediate and halfway house levels of care. Days in intermediate care (W.2) are expected to decrease from FY'09 actuals. Scott County funding continues to be directed to the acute residential program which provides detox services at the Country Oaks facility. Persons who are committed under the 125 substance abuse				
held for evaluation at the detox unit. Funding for FY'11 is recommended at the same level as FY'10 of \$295,432.				

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2008-2009	2009-2010	2009-10	2010-11	2010-11
PROGRAM: Residential Services (38B)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
Executive Director	0.39	0.39	0.39	0.39	0.39	
Treatment Supervisors			0.25	0.25	0.25	
Clinical Director	0.25	0.25	-	-	-	
Finance Manager	0.78	0.39	0.39	0.39	0.39	
HR Officer	0.39	0.39	0.39	0.39	0.39	
Admin Systems Manager	0.40	0.40	0.40	0.40	0.40	
Accounting Specialist	0.39	0.78	0.39	0.39	0.39	
Client Accts Receivable Specialist	1.29	0.90	0.90	0.90	1.29	
Administrative Assistant	0.39	0.39	0.39	0.39	0.39	
Clerical	2.00	1.00	1.00	1.00	1.00	
Maintenance	0.78	0.78	0.78	0.78	0.78	
QA/UR Program Manager	0.50	0.50	0.50	0.50	0.50	
Counselors	7.00	7.00	7.00	7.00	7.00	
Techs/CCW	13.00	14.00	12.00	12.00	12.00	
Program Managers	3.00	3.00	3.00	3.00	3.00	
Health Care Coordinator	1.00	1.00	1.00	1.00	1.00	
RN/LPN	8.00	8.00	7.00	7.00	7.00	
TOTAL POSITIONS	39.56	39.17	35.78	36.17		
REVENUE SUMMARY:						
I.D.S.A. Treatment	\$895,600	\$895,600	\$832,634	\$832,634		
United Way	10,000	19,179	18,227	18,227		
Client Fees	63,623	48,073	65,956	65,956		
Insurance Payments	303,352	223,349	292,422	292,422		
Interest	(31,138)	22,935	9,234	9,234		
Contributions	10,785	7,807	8,000	8,000		
County Commitments	40,203	50,800	50,800	50,800		
Scott County Jail	92,840	126,100	99,000	99,000		
Contractual Fees	72,222	49,464	10,035	10,035		
SUB-TOTAL REVENUES	\$1,457,487	\$1,443,307	\$1,386,308	\$1,386,308		
Scott County Contribution	285,442	295,432	295,432	295,432		295,432
TOTAL REVENUES	\$1,742,929	\$1,738,739	\$1,681,740	\$1,681,740		
APPROPRIATION SUMMARY:						
Personal Services	\$1,527,633	\$1,574,728	\$1,558,211	\$1,558,211		
Equipment	17,977	7,715	8,024	8,024		
Expenses	276,932	287,824	288,536	288,536		
Supplies	173,237	171,965	196,070	196,070		
Occupancy	74,449	93,985	90,918	90,918		
TOTAL APPROPRIATIONS	\$2,070,228	\$2,136,217	\$2,141,759	\$2,141,759		

SERVICE AREA: Social Services		PROGRAM: Jail-Based Assessment and Treatment (38C)			
ACTIVITY: Care of the Chemically Dependent		ORGANIZATION: Center for Alcohol & Drug Services, Inc.			
PROGRAM MISSION: To simultaneously reduce substance abuse and criminal behavior.					
PROGRAM OBJECTIVES:					
1. Achieve a 90% rate of offenders in continuing care 30 days after release					
2. Achieve a successful completion rate of 45% for the jail-based substance treatment program.					
PERFORMANCE INDICATORS		2008-09 ACTUAL	2009-10 PROJECTED	2010-11 REQUESTED	AMIN REC
DEMAND					
1. Referrals to jail-based program		288	240	200	200
WORKLOAD					
1. Admissions to program		150	140	140	140
2. Total in-house treatment days		5,249	5,600	5,600	5,600
PRODUCTIVITY					
1. Cost per day of service		\$58.05	\$55.87	\$56.42	\$56.42
EFFECTIVENESS					
1. Successful completion rate for in-house treatment program		35%	45%	45%	45%
2. Offenders in continuing care 30 days after release from facility		90%	90%	90%	90%
ANALYSIS:					
This program now in its sixth year provides substance abuse services to the inmate. The program provides a therapeutic, intense environment for inmates to deal with substance abuse issues while incarcerated. CADS and the Sheriff continue to feel strongly with regard to the success rate of the program (E.1). This program is a cornerstone of the alternative programming developed through the CJACC committee. The program had been funded through federal grant funding that was provided directly to CADS for this specific program through the Iowa Department of Public Health. The program received partial federal funding in FY'07, no federal funding in FY'08 and partial federal funding in FY'09. The program is expected to		continue to receive partial federal funding for the next several years. It is recommended that county funding for FY'11 remain at \$154,899 which is same as FY'10			

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2008-2009	2009-2010	2009-10	2010-11	2010-11
PROGRAM: Jail Based Assessment and Treatment (38C)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
Counselors		5.00	5.00	5.00	5.00	
Program Managers		0.50	0.50	0.50	0.50	
TOTAL POSITIONS		5.50	5.50	5.50	5.50	
REVENUE SUMMARY:						
IDSA Treatment				\$13,297	\$13,297	
Scott County Jail Based Project		\$123,036	\$107,190	\$125,254	\$125,254	
Interest		(4,582)	4,022	3,078	3,078	
7th Judicial		-	24,800	24,372	24,372	
Contributions		1,391	1,238	1,400	1,400	
Contractual Fees		244	2,537	3,560	3,560	
SUB-TOTAL REVENUES		\$120,089	\$139,787	\$170,961	\$170,961	
Scott County Contribution		163,745	154,899	154,899	154,899	154,899
TOTAL REVENUES		\$283,834	\$294,686	\$325,860	\$325,860	
APPROPRIATION SUMMARY:						
Personal Services		\$274,405	\$283,613	\$289,440	\$289,440	
Equipment		1,696	738	517	517	
Expenses		23,030	30,487	20,630	20,630	
Supplies		4,019	4,088	3,960	3,960	
Occupancy		1,510	2,791	1,400	1,400	
TOTAL APPROPRIATIONS		\$304,660	\$321,717	\$315,947	\$315,947	

SERVICE AREA: Social Services		PROGRAM: Health Services-Community Services (40B)		
ACTIVITY: Services to Other Adults		ORGANIZATION: Community Health Care, Inc.		
PROGRAM MISSION: To provide comprehensive primary health care for community service clients by offering medical, lab, x-ray, pharmacy, dental and mental health services.				
PROGRAM OBJECTIVES:				
1. To meet 100% of Community Service requests.				
2. To continue to work with the Community Services' staff to ensure that all third party revenue is maximized.				
3. To maintain Community Services cost per medical encounter under \$165 (excludes pharmacy cost).				
PERFORMANCE INDICATORS	2008-09 ACTUAL	2009-10 PROJECTED	2010-11 REQUESTED	ADMIN REC
DEMAND				
1. Estimated number of Scott County citizens below poverty level	22,600	23,956	23,956	23,956
2. Number of Community Services encounters (Projected and actual only count FQHC encounters no pharmacy)	655	932	932	932
WORKLOAD				
1. Cost of Community Services medical services	\$55,806	\$92,510	\$92,510	\$92,510
2. Cost of Community Services dental services	\$1,181	\$6,481	\$6,481	\$6,481
3. Cost of Community Services pharmacy services	\$227,097	\$265,000	\$265,000	\$265,000
4. Cost of Community Services lab services	\$22,006	\$37,870	\$37,870	\$37,870
5. Cost of Community Services x-ray services	\$4,443	\$10,723	\$10,723	\$10,723
PRODUCTIVITY				
1. Cost per Community Services encounter (excludes pharmacy cost)	\$127.38	\$158.35	\$158.35	\$158.35
EFFECTIVENESS				
1. Percent of Community Services encounter requests seen	100%	100%	100%	100%
2. FQHC approved Iowa Medicaid encounter rate	\$141.16	\$155.94	\$155.94	\$155.94
ANALYSIS:				
Total FY11 appropriations for the Community Services program are increasing 4.9 % over current budgeted levels. Non-salary costs are increasing 15.9% over current budgeted levels for program. There is no revenue change in this program in that Scott County is the only funder. The primary reasons for appropriation changes from current budgeted levels are to continue to remain competitive with wages and benefits and to cover increases in wages and costs. Several PPB indicators are highlighted as follows: the number of community service encounters (D.1) is expected to increase knowing that in FY'09 encounters were lower than normal. There is expected to be a significant decrease in pharmacy encounter costs (P.3) as a result of an increase in pharmaceuticals being added to CHC's formulary. This results in CHC not having to outsource to Walgreens for pharmaceuticals. This program represents Scott County's participation in general medical programs provided by CHC for community service clients. It is recommended that funding for this program remain the same as FY'10 and stay at \$302,067.				

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2008-2009	2009-2010	2009-10	2010-11	2010-11
PROGRAM: Health Serv-Comm Services (40B)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
Physician	0.30	0.39	0.42	0.42	
Physician Assistant	0.20	0.20	0.17	0.23	
Nurse Practitioner	0.10	0.11	0.11	0.11	
Nutritionist	0.03	0.03	0.03	0.03	
Health Educator	-	0.03	-	-	
X-Ray Technician	0.07	0.09	0.07	0.07	
Lab Technician	0.27	0.22	0.24	0.24	
Registered Nurse	0.27	0.22	0.24	0.24	
LPN/Medical Assistant	0.91	0.95	0.95	1.01	
Dentist/Hygienist/Assistants/Receptionist & Clinic Manager	0.91	0.95	0.91	0.91	
Pharmacist/Pharmacy Technician	0.25	0.26	0.25	0.25	
Network Administrator	0.06	0.03	0.09	0.09	
Medical Records Clerk	0.39	0.36	0.48	0.48	
Security Guard	0.01	0.01	0.01	0.01	
Business Office Coordinator	-	0.02	0.05	0.05	
Income Verification	-	0.08	0.08	0.08	
Provider Enrollment		0.03	0.03	0.03	
Patient Account Representative	0.46	0.46	0.41	0.41	
Patient Service Representative	0.81	0.53	0.87	0.87	
Executive Director	0.03	0.03	0.03	0.03	
Director of Clinic/Finance/Program/HR	0.09	0.08	0.06	0.06	
Administrative Assistant	0.06	0.04	0.06	0.06	
Quality Director & Specialist	0.06	0.06	0.06	0.06	
Clinical Information Coordinator	-	0.03	0.03	0.03	
Collab. Coord. & Chronic Care	-	0.09	-	-	
Appointment Scheduler	0.17	0.12	0.17	0.17	
Outreach Worker (Homeless)/Outreach Educator	0.12	0.11	0.12	0.12	
Telephone Operator	0.06	0.11	0.06	0.06	
Coding Specialist	-	0.05	-	-	
Translator	0.12	0.13	0.12	0.12	
Medical Secretary	0.06	0.06	0.06	0.06	
Child Health Coordinator	-	0.03	-	-	
Buildings & Grounds Coordinator	0.06	0.05	0.06	0.06	
Computer Support Technician	0.80	0.08	0.80	0.80	
Accounting Specialist	0.06	0.06	0.06	0.06	
Medical Clinic Manager	0.15	0.12	0.12	0.12	
Dental Clinic Manager	0.03	0.03	0.03	0.03	
Purchasing Specialist	0.03	0.03	0.03	0.03	
Grant Writer	0.03	0.03	0.03	0.03	
Director of Development		0.03	0.02	0.03	
Accountant	0.06	0.03	0.06	0.06	
Clinic Assistant	0.03	0.03	-	-	
EPSDT Care Coordinator	-	0.11	0.03	0.03	
Human Resources Coordinator	0.03	0.03	0.03	0.03	
Operations Specialist	0.03	0.03	0.03	0.03	
Training Coordinator	0.03	0.03	0.03	0.03	
Development Assistant	0.03	-	0.03	0.03	
TOTAL POSITIONS	7.18	6.60	7.54	7.67	
REVENUE SUMMARY:					
Scott County Contribution	\$291,727	\$302,067	\$302,067	\$302,067	\$302,067
TOTAL REVENUE	\$291,727	\$302,067	\$302,067	\$302,067	
APPROPRIATION SUMMARY:					
Personal Services	\$209,364	\$179,958	\$172,707	\$187,682	
Expenses	35,614	38,659	41,511	43,070	
Supplies	272,166	414,151	420,889	432,817	
TOTAL APPROPRIATIONS	\$517,144	\$632,768	\$635,107	\$663,569	

SERVICE AREA: Physical Health & Education		PROGRAM: Health Services - Other (40C)		
ACTIVITY: Physical Health Services		ORGANIZATION: Community Health Care, Inc.		
PROGRAM MISSION: To provide comprehensive primary health care services for the Quad City population in need by offering medical, laboratory, x-ray, pharmacy, dental, mental health, health education, nutrition counseling, HIV testing and counseling, as well as homeless health care on a sliding fee scale basis.				
PROGRAM OBJECTIVES:				
1. To continue increasing provider productivity by better utilizing the team concept to create better patient flow.				
2. To maintain the cost per encounter at \$165 or less.				
3. To increase the number of users seen in the clinic programs.				
PERFORMANCE INDICATORS	2008-09 ACTUAL	2009-10 PROJECTED	2010-11 REQUESTED	AMIN REC
DEMAND				
1. Number of patients under 200% of poverty.	34,226	29,542	30,428	30,428
2. Quad City population	377,265	377,291	377,291	377,291
3. Total number of users at clinic this program	35,492	30,635	31,554	31,554
WORKLOAD				
1. Number of encounters for clinic this program	108,387	110,070	120,000	120,000
2. Number of encounters for people under 200% of poverty	104,521	105,976	115,719	115,719
3. Total dental encounters	22,925	22,013	22,925	22,925
4. Total medical encounters	85,462	88,057	97,075	97,075
PRODUCTIVITY				
1. Cost per encounter in clinic	\$154.36	\$158.86	\$155.61	\$155.61
EFFECTIVENESS				
1. Gross charges/total costs	97%	100%	100%	100%
2. FQHC Approved Iowa Medicaid Encounter Rate	\$141.16	\$144.25	\$155.94	\$155.94
3. Sliding fee discounts/federal grant	83%	105%	110%	110%
ANALYSIS:				
Total FY11 appropriations for the total agency are increasing 6.7% over current budgeted levels. Total revenue for the agency is expected to increase 6.2%. The primary reasons for revenue changes from current budget levels are: Hiring of new providers who will enable CHC to increase the amount of encounters generated and provide additional services to patients in need. The primary reasons for appropriation changes from current budget levels are: To continue to remain competitive with wages and benefits and to cover increases in costs. This portion of the CHC budget represents Scott County's participation in general medical programs provided by Community Health Care. The program provides assistance with deficits incurred for sliding fee scale patients and in general aids CHC in its mission to serve the needs of a continually increasing indigent population. This program has been capped at \$52,946 for the last twelve years. It is recommended that funding remain at this level.				

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2008-2009	2009-2010	2009-10	2010-11	2010-11
PROGRAM: Health Serv-Other (40C)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
Physician	12.46	12.71	12.46	12.46	
Physician Assistant	6.50	5.24	6.40	6.40	
Nurse Practitioner	3.72	4.07	3.72	3.72	
Nutritionist	0.97	0.97	0.97	0.97	
Health Educator	0.97	1.02	0.97	0.97	
X-Ray Technician	2.81	2.52	2.81	2.81	
Lab Technician	7.13	4.85	7.13	7.13	
Registered Nurse	7.07	7.76	7.07	7.07	
LPN/Medical Assistant	30.03	30.65	30.03	30.03	
Dentist/Hygienist/Assistants/Receptionist & Clinic Manager	29.69	30.52	29.69	29.69	
Pharmacist/Pharmacy Technician	8.13	8.25	8.13	8.13	
Information Services Coordinator	0.97	0.97	0.97	0.97	
Medical Records Clerk	11.80	13.10	11.80	11.80	
Security Guard	0.23	0.10	0.23	0.23	
Business Office Coordinator	0.73	0.97	0.73	0.73	
Income Verification	2.73	1.94	2.73	2.73	
Provider Enrollment	1.08	0.97	1.08	1.08	
Patient Account Representative	14.97	5.82	14.97	14.97	
Patient Service Representative	17.28	19.40	17.28	17.28	
Executive Director	0.97	0.97	0.97	0.97	
Director of Clinic/Finance/Program/HR	2.60	2.91	2.60	2.60	
Administrative Assistant	1.15	4.85	1.15	1.15	
Quality Director & Specialist	1.94	1.94	1.94	1.94	
Clinical Information Coordinator	0.97	0.97	0.97	0.97	
Collab. Coord. & Chronic Care	2.78	1.94	2.78	2.78	
Appointment Scheduler	3.84	4.66	3.84	3.84	
Outreach Worker (Homeless)/Outreach Educator	3.62	4.85	3.62	3.62	
Telephone Operator	3.53	2.91	3.53	3.53	
Coding Specialist	1.52	6.79	1.52	1.52	
Translator	4.13	3.78	4.13	4.13	
Medical Secretary	1.90	3.88	1.90	1.90	
Child Health Coordinator	0.97	0.97	0.97	0.97	
Buildings & Grounds Coordinator	1.58	1.94	1.58	1.58	
Computer Support Technician	2.74	1.94	2.74	2.74	
Accounting Specialist	1.89	1.75	1.89	1.89	
Medical Clinic Manager	3.80	3.88	3.80	3.80	
Dental Clinic Manager	0.97	0.97	0.97	0.97	
Purchasing Specialist	0.99	0.97	0.99	0.99	
Grant Writer/Director of Development	1.66	1.94	1.66	1.66	
Accountant	0.97	0.97	0.97	0.97	
Clinic Assistant	1.10	0.97	1.10	1.10	
EPSDT Care Coordinator	3.66	3.88	3.66	3.66	
Human Resources Coordinator	0.97	0.97	0.97	0.97	
Operations Specialist	0.89	0.97	0.89	0.89	
Training Coordinator	0.97	0.97	0.97	0.97	
Development Assistant	-	0.97	-	-	
TOTAL POSITIONS	211.38	216.34	211.28	211.28	
Iowa State Dept Health/Child Health	\$30,294	\$112,999	\$30,294	\$30,294	
HHS-UHI	3,015,838	3,151,980	3,015,838	3,240,000	
Patient Fees	10,777,890	13,621,557	12,420,000	15,046,600	
HHS-Homeless	216,194	231,953	216,194	216,194	
Other	1,385,441	1,128,781	1,535,414	850,566	
SUB-TOTAL REVENUES	\$15,425,657	\$18,247,270	\$17,217,740	\$19,383,654	
Scott County Contribution	52,946	52,946	52,946	52,946	52,946
TOTAL REVENUE	\$15,478,603	\$18,300,216	\$17,270,686	\$19,436,600	
APPROPRIATION SUMMARY:					
Personal Services	\$10,259,085	\$11,817,227	\$11,845,197	\$13,109,596	
Expenses	3,234,554	2,780,976	2,560,314	2,740,659	
Supplies	1,859,475	2,386,896	2,369,168	2,061,657	
Occupancy	530,053	522,146	710,950	760,862	
TOTAL APPROPRIATIONS	\$15,883,167	\$17,507,245	\$17,485,629	\$18,672,774	

SERVICE AREA: Public Safety		PROGRAM: Emergency Care & Transfer (42A)			
ACTIVITY: Emergency Services		ORGANIZATION: Durant Volunteer Ambulance			
PROGRAM MISSION: To provide high quality, high value, Emergency Medical Services and health care transportation in Scott County. Durant strives to provide a high degree of professionalism and quality care through highly trained volunteers and employees and state of the technology and equipment.					
PROGRAM OBJECTIVES:					
1. To provide service for 575 calls.					
2. To ensure that the number of runs exceeding 15 minute response time are 5% or less.					
PERFORMANCE INDICATORS		2008-09 ACTUAL	2009-10 PROJECTED	2010-11 REQUESTED	AMIN REC
DEMAND					
1. Calls for service		610	600	600	600
WORKLOAD					
1. Calls answered		606	596	600	600
PRODUCTIVITY					
1. Cost per call		\$354.00	\$420.00	\$586.00	\$586.00
EFFECTIVENESS					
1. Number of volunteers		17	18	18	18
2. Percent of runs exceeding 15 minute response time		15%	10%	8%	8%
3. County subsidy as a percent of program cost		9%	8%	6%	6%
ANALYSIS:					
Total FY11 appropriations for the Ambulance Service are expected to increase 65.7% over current budgeted levels which included a new ambulance for the service. Revenues are recommended to increase 15.9% from FY09. There are no organizational change requests for the Service other than to continue efforts to recruit more volunteers, which is always a key objective. The changes in expected revenue are due to an increase in expected service revenue, EMS County funds and political subdivisions. Durant does an excellent job at capturing run reimbursements and obtaining dollars from political subdivisions. The primary reasons for appropriation increases from the current budget levels are; an increase in trip expense reimbursement and the new ambulance. County Funding is recommended to remain at \$20,000.					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2008-2009	2009-2010	2009-10	2010-11	2010-11
PROGRAM: Emergency Care & Transfer (42A)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
Volunteers		17.00	18.00	18.00	18.00	
TOTAL POSITIONS		17.00	18.00	18.00	18.00	
REVENUE SUMMARY:						
Political Subdivision Contracts		\$15,834	\$14,000	\$16,000	\$16,000	
Services		207,702	190,000	200,000	225,000	
Contributions		12,198	10,000	10,000	10,000	
Other		(6,294)	(6,800)	(2,700)	(7,700)	
SUB-TOTAL REVENUES		\$229,440	\$207,200	\$223,300	\$243,300	
Scott County Contribution		20,000	20,000	20,000	20,000	20,000
TOTAL REVENUES		\$249,440	\$227,200	\$243,300	\$263,300	
APPROPRIATION SUMMARY:						
Equipment		\$1,519	\$15,000	\$15,000	\$115,000	
Expenses		176,473	176,500	211,100	222,600	
Supplies		23,168	18,500	19,000	19,000	
Occupancy		6,204	9,100	6,500	6,500	
TOTAL APPROPRIATIONS		\$207,364	\$219,100	\$251,600	\$363,100	

SERVICE AREA:		PROGRAM: (45A)			
ACTIVITY:		ORGANIZATION: Humility of Mary Shelter, Inc.			
PROGRAM MISSION: Humility of Mary Shelter, Inc. provides emergency shelter, transitional and permanent supportive housing programs that offer opportunities for men and women experiencing homelessness to become emotionally, mentally and physically more stable.					
PROGRAM OBJECTIVES:					
1 Participants access mainstream and/or self-enrichment resources					
2 Participants with education/job training or employment goals make progress on education/job training or employment goals					
3 Participants enter housing of their choice at departure					
PERFORMANCE INDICATORS		2008-09	2009-10	2010-11	AMIN
		ACTUAL	ROJECTED	REQUESTED	REC
DEMAND					
1. Number of people using the shelter (unduplicated)		806	1,100	1,100	1,100
2. Number of men using the shelter (unduplicated)		599	825	825	825
3. Number of women using the shelter (unduplicated)		207	275	275	275
4. Number of people turned away (duplicates and adults/children)		550	900	900	900
5. Percent of participants with diagnosed mental health issues		54%	55%	55%	55%
6. Pencent of participants with substance abuse issues		29%	30%	30%	30%
7. Percent of participants hospitalized past year for mental health		20%	20%	20%	20%
WORKLOAD					
1. Units of service (1 UOS = 24 hours of housing and/or services)		37,336	47,000	47,000	47,000
PRODUCTIVITY					
1. Unit of Service cost per day		\$22.43	\$20.39	\$20.89	\$20.89
EFFECTIVENESS					
1. Participants access mainstream and/or self-enrichment resources		97%	98%	98%	98%
2. Participants with mental health issues access mental health resources		80%	80%	80%	80%
3. Participants with substance abuse/dependence issues access SA resources		30%	30%	30%	30%
4. Participants will be employed by departure		19%	24%	24%	24%
5. Participants with education/job training or employment goals make progress on education/job training or employment goals		82%	85%	85%	85%
6. Participants enter housing of their choice at departure		66%	67%	67%	67%
ANALYSIS:					
<p>This is the first year that Humility of Mary has requested funds from the county. Humility of Mary took over the shelter in September of 2008 after John Lewis Community Services /Shelter closed. The total FY11 appropriations for the agency are increasing 6.6% over their current budget. The total revenue for the agency is increasing 6.6% with the county funds included.</p> <p>The Humility of Mary Shelter provides emergency shelter, transitional and permanent supportive housing programs to men and women 365 days a year. Government grants make up 73% of the funding for shelter operations. The facility depends on community donations for the remaining funds. The shelter has been at or near capacity since it opened. The agency is hoping to secure community/county funding on a permanent basis to make the future budgeting and planning process more manageable.</p> <p>The FY09 indicator figures are for only nine months of service as the shelter opened in September. The FY10 and FY11 indicators (projected and requested) are for a full year of service and are much higher. The shelter is hoping to serve 1100 unduplicated men and women (D.1) during the year, providing 47,000 units of service (W.1).</p> <p>The agency anticipates that 80% of the participants will access mental health services (E.2) while at the shelter and another 30% will access substance abuse treatment resources (E.3). The agency expects 24% of the participants to be employed when they leave shelter services (E.4). Funding is recommended at the requested level of \$68,456.</p>					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2008-2009	2009-2010	2009-10	2010-11	2010-11
PROGRAM: Humilty of Mary Shelter (45A)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
TOTAL POSITIONS		-	-	-	-	
REVENUE SUMMARY:						
Grants	\$345,071	\$690,895	\$690,895	\$690,895		
Grants to cover	\$28,660	\$37,700	\$37,700	\$37,700		
Community Support	\$181,150	\$154,159	\$154,159	\$193,620		
Start Up Grants	\$298,000	\$0	\$0	\$0		
Master Lease Rents	\$8,731	\$9,815	\$9,815	\$10,012		
Client Fees	1,277	2,000	2,000	2,000		
Misc	1,566	1,500	1,500	1,500		
Start up Funds Carried	-	100,000	100,000	57,466		
SUB-TOTAL REVENUES	\$864,455	\$996,069	\$996,069	\$993,193		
Scott County Contribution	20,000	20,000	20,000	20,000		-
TOTAL REVENUES	\$884,455	\$1,016,069	\$1,016,069	\$1,013,193		
APPROPRIATION SUMMARY:						
Equipment	\$0	\$0	\$0	\$0		
Expenses	617,999	875,531	875,531	904,401		
Supplies	-	-	-	-		
Occupancy	89,707	120,539	-	157,248		
TOTAL APPROPRIATIONS	\$707,706	\$996,070	\$875,531	\$1,061,649		

SERVICE AREA: Public Safety		PROGRAM: Emergency Preparedness (68A)			
ACTIVITY: Emergency Services		ORGANIZATION: Emergency Management Agency			
PROGRAM MISSION: The Scott County Homeland Security & Emergency Management Agency exists under Iowa law for the purposes of preparedness, mitigation, response, recovery, detection, protection, and prevention in accordance with direction provided the chief elected officials, Iowa Homeland Security & Emergency Management, the Federal Emergency Management Agency, and the federal Department of Homeland Security.					
PROGRAM OBJECTIVES:					
1. Provide planning for emergencies (terror or non-terror related) for the entire county.					
2. Provide training opportunities and present training on specific or requested topics to any responder organization.					
3. Maintain all plans to reflect current and correct information.					
4. Disseminate/coordinate response and preparation information to all response organizations in the county.					
PERFORMANCE INDICATORS		2007-08	2008-09	2009-10	2009-10
		ACTUAL	PROJECTED	REQUEST	ADOPTED
DEMAND					
1. Give, receive or offer 30 training events/exercises annually		39	32	32	32
2. Review/update all 15 sections of the multi-hazard plan annually		22	22	15	15
3. Devote 20% of time (380 hrs) to maintaining RERP annually		20%	20%	20%	20%
4. Devote 30% of time (570 hrs) to meetings/coord activities annually		30%	30%	30%	30%
WORKLOAD					
1. Number of training hours presented/received		98	100	100	100
2. Number of hours devoted to plan revisions.		380	380	380	380
3. Number of hours devoted to maintaining RERP.		280	280	280	280
4. Number of meeting/coordination hours.		570	570	570	570
PRODUCTIVITY					
1. Cost per hour for training/exercise participation (30%)		\$174.29	\$179.00	\$184.60	\$184.60
2. Cost per planning hour (20%)		\$29.97	\$31.42	\$32.36	\$32.36
3. Cost per hour devoted to RERP (20%),		\$40.66	\$42.64	\$43.95	\$43.95
4. Cost of meeting/coordination hour (30%).		\$29.96	\$31.42	\$32.29	\$32.29
EFFECTIVENESS					
1. Percentage of training completed		122%	100%	100%	100%
2. Percentage of multi-hazard plan review/revision completed.		100%	100%	100%	100%
3. Percentage of RERP review/revision completed.		100%	100%	100%	100%
4. Percentage of meeting/coordination hours completed.		100%	100%	100%	100%
ANALYSIS:					
Total FY10 appropriations for the agency are increasing 9% over current budgeted levels. Non-salary costs are increasing 8% over current budgeted levels for the total agency. County funding is recommended to increase 8.6% over current budgeted amounts for the total agency.					
The primary reasons for revenue changes from current budget levels is an increase in an expected increase in federal funding.					
The primary reasons for appropriation changes from current budget levels are:					
- increased costs for support vehicles (maintenance, fuel, communication's fees, supplies)					
- Increased wireless communications costs					
- expected increase in travel costs					
- 3% cost of living increase					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2008-2009	2009-2010	2009-10	2010-11	2010-11
PROGRAM: Emergency Preparedness (68A)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
Director		1.00	1.00	1.00	1.00	
TOTAL POSITIONS		1.00	1.00	1.00	1.00	
REVENUE SUMMARY:						
Intergovernmental		\$45,618	\$38,000	\$38,000	\$40,000	
Miscellaneous		76,685	48,500	48,500	48,500	
SUB-TOTAL REVENUES		\$122,303	\$86,500	\$86,500	\$88,500	
Scott County Contribution		35,357	41,041	41,041	38,000	\$38,000
TOTAL REVENUES		\$157,660	\$127,541	\$127,541	\$126,500	
APPROPRIATION SUMMARY:						
Personal Services		\$83,487	\$85,796	\$88,363	\$88,360	
Equipment		71	6,500	6,500	6,500	
Expenses		18,891	28,425	24,425	24,425	
Supplies		3,404	6,820	7,050	7,050	
TOTAL APPROPRIATIONS		\$105,853	\$127,541	\$126,338	\$126,335	

SERVICE AREA: Public Safety		PROGRAM: Scott Emergency Communication Center (68C)			
ACTIVITY: Emergency Services		ORGANIZATION: Emergency Management Agency			
PROGRAM MISSION: To provide public safety dispatch and communication services for all participating public safety answering points (PSAP) improving services to the citizens of Scott County and reducing overall costs and providing for more efficient use of technology; promoting consistent standard operating procedures and improving efficiencies in response times.					
PROGRAM OBJECTIVES:					
PERFORMANCE INDICATORS		2007-08 ACTUAL	2008-09 PROJECTED	2009-10 REQUEST	2009-10 ADOPTED
DEMAND					
NOTE: Performance indicators will be developed by the SECC Director when the Center opens in FY11.					
WORKLOAD					
PRODUCTIVITY					
EFFECTIVENESS					
ANALYSIS:					
<div>County property tax funding is recommended to remain the same as current budgeted amounts, \$300,000 for FY10. The remaining \$150,000 in revenue support comes from the distribution of State E911 wireless surcharge fees.</div> <div>SECC is in the development stages which include building design and construction, CADS/RMS system selection and implementation, radio system acquisition and implementation, staffing development, training and recruitment, and overall protocols and procedures development.</div> <div>Bonds will be issued in FY10 to cover the capital costs for the building and equipment and for the radio system. Property taxes will be levied for debt amortization and for full operating costs beginning in FY11.</div> <div>The increase in projected current year FY09 appropriations is due to anticipated architectural costs for the building design. These costs will be reimbursed from future</div> <div>bond sale proceeds in FY10. The amounts expended in FY09 are supported from the County's property tax levy and carryover State E911 wireless surcharge fees.</div> <div>The FY10 budget will need to be amended to allow for the receipt of bond proceeds once bids are awarded for the building construction and once radio system costs are known.</div> <div>The SECC project is on schedule for an anticipated opening in January 2011. The SECC Director will develop PPB indicators once the Center opens and is operational.</div> <div>This agency budget supports the County's Target Issues and Management Agenda as follows: Consolidated Dispatch Implementation.</div>					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2008-2009	2009-2010	2009-10	2010-11	2010-11
PROGRAM: Scott Emergency Communication Center (68C)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
805-A SECC Director		1.00	1.00	1.00	1.00	
505-A Deputy Director		-	-	1.00	1.00	
332-A Technical Support Coordinator		-	1.00	1.00	1.00	
TOTAL POSITIONS		1.00	2.00	3.00	3.00	
REVENUE SUMMARY:						
Intergovernmental		\$2,730,752	\$450,000	\$3,449,520	\$7,029,154	
Bond Sale Proceeds		-	-	9,804,092	-	
SUB-TOTAL REVENUES		\$2,730,752	\$450,000	\$13,253,612	\$7,029,154	
TOTAL REVENUES		\$2,730,752	\$450,000	\$13,253,612	\$7,029,154	
APPROPRIATION SUMMARY:						
Personal Services		\$198,392	\$273,745	\$273,745	\$4,283,168	
Equipment		2,090,325	-	2,999,520	-	
Capital Improvements				9,804,092		
Expenses		593,258	171,255	171,930	2,049,639	
Supplies		3,025	5,000	4,500	42,000	
Debt Service					654,512	
TOTAL APPROPRIATIONS		\$2,885,000	\$450,000	\$13,253,787	\$7,029,319	

SERVICE AREA: Mental Health Services		PROGRAM: Comm Residential Serv-People w/Disabilities(43A)		
ACTIVITY: Care of the Developmentally Disabled		ORGANIZATION: Handicapped Development Center		
PROGRAM MISSION: To enable individuals with mental retardation to achieve a more satisfactory quality of life and live as independently as possible within the community by providing instruction and training in daily living skills, personal and financial management, and other self-sufficiency skills.				
PROGRAM OBJECTIVES:				
1. To maintain 95% occupancy in agency-owned homes by filling openings quickly.				
2. To maintain at least 100 people in the least restrictive environment through Supported Community Living.				
3. To accommodate 95% of respite requests to support families in caring for their son/daughter at home.				
PERFORMANCE INDICATORS	2008-09 ACTUAL	2009-10 PROJECTED	2009-10 REQUESTED	ADMIN REC
DEMAND				
1. Adult population with mental retardation/developmental disability	3,409	3,409	3,409	3,409
2. Number of persons with DD diagnosis on group home waiting list	-	1	1	1
3. Eligible requests - respite	1,123	1,125	1,125	1,125
WORKLOAD				
1. Participants - all community residential services	176	185	185	185
2. Participant days - Site SCL services	30,851	31,200	31,900	31,900
3. Participant hours - Hourly SCL services	18,886	19,000	19,000	19,000
4. Families served - respite	42	45	45	45
5. Requests accommodated - respite	1,010	1,068	1,068	1,068
PRODUCTIVITY				
1. Cost per day per person - Supported Community Living (Daily)	\$118.68	\$119.23	\$120.93	\$120.93
2. Cost per hour - Supported Community Living (Hourly Services)	\$31.57	\$33.01	\$33.89	\$33.89
3. Cost per person per occasion - respite	\$44.91	\$46.55	\$46.71	\$46.71
EFFECTIVENESS				
1. Percentage of capacity/slots in agency-owned homes	95%	95%	95%	95%
2. Length of time on waiting list at move-in/group homes	N/A	5	5	5
3. Scott County contribution as a percentage of total program costs	18%	20%	20%	20%
4. Individuals living in community	108	110	112	112
5. Percentage of eligible respite requests accommodated	90%	95%	95%	95%
ANALYSIS:				
<p>The Handicapped Development Center provides opportunities to individuals with mental retardation to live a more satisfactory quality of life through residential and vocational services.</p> <p>The agency is requesting total appropriations to increase 3.2% and the total revenue to increase 4%. The sub-total revenue is requested to increase 5.1%. This is primarily due to United Way funding, food service profits and Medicaid revenue. Although the agency as a whole is requesting a decrease of 1% in total Scott County contribution (including both the 100% county funds and Medicaid funds), the 100% county funds contribution is requested to increase 44.5% from the current budgeted levels.</p> <p>For the residential program, the agency is requesting a 7.2% increase in funding for FY11. The agency has requested the</p> <p>Title 19 (Medicaid match) funds decrease 7.3%. This is due to the HCBS ID (MR) Waiver slot waiting list at the county level. The only way for the agency to accept new individuals into programming is if they have Medicaid and an HCBS ID Waiver slot.</p> <p>Currently, the county pays for one consumer in supported community living. This consumer is not HCBS ID Waiver eligible. The ID Waiver service is for consumers with a diagnosis of mental retardation. Under the county management plan, the county pays for limited services for consumers with developmental disabilities. This is only available under the contract with HDC.</p> <p>The residential services are mandated services and can not be cut or reduced. The county pays the non-federal share (FMAP) of the Medicaid services under the</p> <p>ID Waiver. The passage of ARRA in 2/08 reduced the FMAP percentage by 6.2% which created a significant reduction in expenditures. Currently, the reduced FMAP rate remains in effect until 12/31/10.</p> <p>The agency, families and consumers continue to help advocate for appropriate state funding for MH/DD services. The Governor's 10% across the board cuts were devastating to MH/DD funds. The employment services program could be in jeopardy as 100% county funds will be cut in FY11 if Legislators do not resolve the funding issues.</p> <p>Funding is recommended at \$34,530 (FY10 level) in the Scott County contribution to fund the DD consumer in the group home and at the requested level of \$1,459,507 in Title 19 matching funds. The total funding level of \$1,494,037 is recommended.</p>				

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2008-2009	2009-2010	2009-10	2010-11	2010-11
PROGRAM: Residential Program (43A)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
President		0.21	0.21	0.21	0.21	
Senior Vice-President		0.21	0.21	0.21	0.21	
Administrative Assistant		0.21	0.21	0.21	0.21	
Receptionist/Clerk Typist		1.64	1.64	1.64	1.64	
Office Transcriptionist		0.21	0.21	0.21	0.21	
Secretary		0.21	0.21	0.21	0.21	
Controller		0.21	0.21	0.21	0.21	
Accounting Technician		1.05	1.05	1.05	1.05	
Computer Technician		0.21	0.21	0.21	0.21	
Residential Service Program Director		1.00	1.00	1.00	1.00	
Residential Service Assistant Program Director		1.00	1.00	1.00	1.00	
Residential Case Manager		8.00	8.00	8.00	8.00	
Residential Counselor		2.00	2.00	2.00	2.00	
Resident Counselor		36.00	36.00	36.00	36.00	
Support Staff		72.00	72.00	72.00	72.00	
Maintenance		1.50	1.50	1.50	1.50	
Janitor		0.04	0.04	0.05	0.05	
Environmental Service Supervisor		0.03	0.03	0.03	0.03	
Human Resources Supervisor		0.21	0.21	0.21	0.21	
TOTAL POSITIONS		125.94	125.94	125.95	125.95	
REVENUE SUMMARY:						
Client Receipts		\$315,249	\$320,000	\$320,000	\$320,000	
Other		5,496	5,000	5,000	5,000	
H.U.D.		2,916	-	-	-	
HCBS (T19)		2,628,696	2,637,663	3,066,971	2,947,542	
Iowa-HCBS Match		79,071	110,000	68,399	77,951	
SUB-TOTAL REVENUES		\$3,031,428	\$3,072,663	\$3,460,370	\$3,350,493	
Scott County Contribution		35,930	34,530	34,530	37,000	34,530
Title XIX Matching Funds		1,517,048	1,574,511	1,321,141	1,459,507	1,459,507
TOTAL COUNTY CONTRIBUTION		1,552,978	1,609,041	1,355,671	1,496,507	1,494,037
TOTAL REVENUES		\$4,584,406	\$4,681,704	\$4,816,041	\$4,847,000	
APPROPRIATION SUMMARY:						
Personal Services		\$4,274,451	\$4,324,505	\$4,482,877	\$4,503,263	
Equipment		16,829	19,918	19,918	19,918	
Expenses		103,375	129,659	120,923	120,819	
Supplies		85,712	97,241	95,000	95,000	
Occupancy		95,274	115,851	110,800	111,000	
TOTAL APPROPRIATIONS		\$4,575,641	\$4,687,174	\$4,829,518	\$4,850,000	

SERVICE AREA: Mental Health Services		PROGRAM: Employment Services-People w/Disabilities (43B)		
ACTIVITY: Care of the Mentally Disabled		ORGANIZATION: Handicapped Development Center		
PROGRAM MISSION: To assist individuals with disabilities to achieve employment outcomes in a sheltered environment or in the community by providing employment services and training.				
PROGRAM OBJECTIVES:				
1. To secure at least \$300,000 in net subcontract income for program support.				
2. To secure subcontract work sufficient to generate at least \$300,000 in participant wages for self-sufficiency.				
3. To place and/or maintain 45 people in Community Employment.				
PERFORMANCE INDICATORS	2008-09 ACTUAL	2009-10 PROJECTED	2010-11 REQUESTED	AMIN REC
DEMAND				
1. Adult population with disabilities	5,533	5,533	5,533	5,533
2. Waiting list from outside	31	40	30	30
3. Number of persons added to waiting list	7	15	15	15
4. Time on waiting list prior to starting services	14	10	10	10
WORKLOAD				
1. Participants	203	200	200	200
2. Number of days of Medicaid Service	19,003	19,000	19,000	19,000
3. Number of persons with Medicaid funding	138	140	140	140
4. Number of persons with 100% County funding	77	75	75	75
5. Number of Persons in Community Employment Services	72	70	70	70
PRODUCTIVITY				
1. Cost per day per person for 100% County funded individuals	\$48.14	\$49.11	\$49.77	\$49.77
2. Cost per billable hour for Community Employment	\$56.32	\$63.21	\$64.34	\$64.34
EFFECTIVENESS				
1. Number of people obtaining/keeping community jobs	44	45	45	45
2. Total wages earned by workshop participants	\$346,488	\$300,000	\$300,000	\$300,000
3. Amount of net sub-contract income	\$293,161	\$300,000	\$300,000	\$300,000
4. Scott County contribution as percent of total program costs	15%	22%	22%	22%
5. Participants entering services from waiting list	17	15	15	15
6. Number of persons employed in the community, not at the workshop	28	30	30	30
ANALYSIS:				
<p>This program is made up of three sub-programs: Employment Services (sheltered workshop), Community Employment Services (Supported Employment) and Brain Injury Services.</p> <p>The Employment Services program is in jeopardy as the funding for MH/DD services at the state level continues to be reduced. The cost shifting between Medicaid Pre-Voc service and 100% county funded workshop continues. Consumers are denied the Medicaid service and want to continue working. The dollar amount in the contract between HDC and the county has been exhausted prior to the end of the fiscal year. The agency and the sub-contract work are impacted by the number of consumers who can work. The amount of sub-contract income generated is also impacted by this cost shifting.</p>		<p>Brain Injury Services: This program provides services to consumers who have a brain injury but do not meet any other diagnostic criteria under the management plan. The program is funded through the General Fund. Funding is recommended at the FY10 level of \$16,350.</p> <p>Community Employment Services: This program provides supported employment services through several funding sources. Consumers are funded through Medicaid: HCBS ID Waiver and Habilitation. The county pays the non-federal share (FMAP). Funding is recommended at the FY10 level: Scott County contribution: \$1200; Title 19 match: \$39,958; and Habilitation match: \$4285.</p>		
<p>Employment Services: This program provides sheltered workshop services. The program is funded through a combination of HCBS ID Waiver, Habilitation 100% county funds. Funding is recommended at the FY10 funding level: Scott County contribution: \$194,899; Title 19 match: \$401,913; and Habilitation match: \$40,862. The total funding amount for Employment Services program is recommended at \$699,467.</p> <p>The PPB Indicators presented are consistent with the FY10 projected levels.</p>				

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2008-2009	2009-2010	2009-10	2010-11	2010-11
PROGRAM: Employment Services (43B)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
President		0.22	0.22	0.22	0.22	
Senior Vice-President		0.22	0.22	0.22	0.22	
Administrative Assistant		0.22	0.22	0.22	0.22	
Receptionist/Clerk Typist		0.50	0.50	0.50	0.50	
Office Transcriptionist		0.22	0.22	0.22	0.22	
Secretary		0.22	0.22	0.22	0.22	
Controller		0.22	0.22	0.22	0.22	
Accounting Technician		1.10	1.10	1.10	1.10	
Computer Technician		0.22	0.22	0.22	0.22	
Screenprint/Embroidery Op. Spvs		2.00	2.00	2.00	2.00	
Employment Serv Vice Pres.		1.00	1.00	1.00	1.00	
Employment Dev./Emp Svc Case Mrg		1.00	1.00	1.00	1.00	
Dayhab Casemanager		0.50	0.50	0.50	0.50	
Sales Manager		1.00	1.00	1.00	1.00	
Production Manager		1.00	1.00	1.00	1.00	
Evaluator/Emp Svc Case Mgr		1.00	1.00	1.00	1.00	
Employment Serv Case Mgr		6.00	6.00	6.00	6.00	
Employment Service Supervisor		13.50	13.50	13.50	13.50	
Food Service Supervisor		1.00	1.00	1.00	1.00	
Micrographics Supervisor		1.00	1.00	1.00	1.00	
Offsite Dayhab Instructor		6.00	6.00	6.00	6.00	
Driver/Warehouseman		1.00	1.00	1.00	1.00	
Maintenance		0.32	0.32	0.32	0.32	
Janitor		1.38	1.38	2.33	2.33	
Maintenance Supervisor		0.02	0.02	0.02	0.02	
Human Resources Manager		0.22	0.22	0.22	0.22	
Job Coach		-	-	-	-	
TOTAL POSITIONS		41.08	41.08	42.03	42.03	
REVENUE SUMMARY:						
United Way		\$32,731	\$35,001	\$49,349	\$48,000	
Subcontract Sales		293,161	375,000	300,000	300,000	
Iowa Purchase of Service		8,436	10,000	40,000	40,000	
DVRS		2,805	7,000	3,000	3,000	
Other		53,170	45,000	57,850	57,850	
Title XIX		-	5,269	-	-	
Habilitation		52,605	74,700	77,967	78,338	
Dayhab		375,945	675,094	776,969	770,529	
HCBS (T19)		-	-	-	-	
SUB-TOTAL REVENUES		\$818,853	\$1,227,064	\$1,305,135	\$1,297,717	
Scott County Contribution		206,825	194,899	194,899	300,800	194,899
Habilitation Matching Funds		31,631	44,591	35,324	40,862	40,862
Title XIX/Dayhab-Trans Match		223,419	402,987	352,018	401,913	401,913
TOTAL COUNTY CONTRIBUTION		461,875	642,477	582,241	743,575	637,674
TOTAL REVENUES		\$1,280,728	\$1,869,541	\$1,887,376	\$2,041,292	
APPROPRIATION SUMMARY:						
Personal Services		\$1,459,757	\$1,580,543	\$1,584,208	\$1,616,320	
Equipment		41,041	42,576	42,576	43,600	
Expenses		109,396	177,589	173,963	198,072	
Supplies		53,024	58,100	58,100	58,100	
Occupancy		120,888	138,680	141,860	143,200	
TOTAL APPROPRIATIONS		\$1,784,106	\$1,997,488	\$2,000,707	\$2,059,292	

SERVICE AREA: Mental Health Services		PROGRAM: Personal Independ Serv-People w/Disabilities (43C)		
ACTIVITY: Care of the Developmentally Disabled		ORGANIZATION: Handicapped Development Center		
PROGRAM MISSION: To assist persons with severe, multiple disabilities to live and work in the least restrictive environment by providing training in the areas of daily living skills, work skills, and accessing community resources.				
PROGRAM OBJECTIVES: 1. To transition one person into Employment Services. 2. To maintain County contribution at less than 25% per year. 3. To maintain average annual cost below \$12,500.				
PERFORMANCE INDICATORS	2008-09 ACTUAL	2009-10 PROJECTED	2010-11 REQUESTED	AMIN REC
DEMAND				
1. Population with disabilities	5,533	5,533	5,533	5,533
2. Waiting list	8	5	5	5
3. Number of persons added to waiting list	6	2	2	2
WORKLOAD				
1. Participants	96	98	98	98
2. Number of people in Habilitation services	2	2	2	2
3. Average number attending per day	82	85	85	85
PRODUCTIVITY				
1. Cost per person per day for waiver services	\$57.32	\$52.79	\$53.84	\$53.84
2. Cost per person per day for Habilitation services	\$152.35	\$154.00	\$155.32	\$155.32
3. Average annual cost per person	\$12,072	\$12,300	\$12,361	\$12,361
EFFECTIVENESS				
1. Individuals transitioned to Employment Services	-	1	1	1
2. County contribution as percentage of total program costs	16%	23%	23%	23%
3. Percentage of people participating in community activities.	88%	70%	70%	70%
4. Percentage of capable people independently following their schedule	60%	50%	50%	50%
ANALYSIS:				
<div><div><p>This program, Personal Independence Services, provides services under the HCBS ID Waiver and the Habilitation Program (ARO replacement). The county pays the non-federal share (FMAP) for both services. Consumers in this program have severe, multiple disabilities.</p><p>The agency moved this program into the new building in January 2009, with the dedication ceremony being held in May. The new building eliminates safety and space issues. All of the consumers and staff were very excited about the move and have adjusted well. Because the move created extra space at the Hickory Grove Road location, the expanded Day Habilitation program moved out of the apartments and back to the Hickory Grove Road building.</p></div><div><p>There is no 100% county funding in this program. All consumers are expected to be Medicaid eligible.</p><p>The PPB Indicators presented with the requested levels are consistent with the FY10 projected levels.</p><p>The funding request has decreased by 7% compared to current budgeted amounts. The Habilitation match is requested at a lower level as there are fewer people under the Habilitation service. The Scott County contribution is \$0; the Title 19 match is \$185,857; and the Habilitation match is \$7664. The total funding level of \$193,521 is recommended.</p></div></div>				

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2008-2009	2009-2010	2009-10	2010-11	2010-11
PROGRAM: Personal Independence Service (43C)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
President		0.17	0.17	0.17	0.17	
Senior Vice-President		0.17	0.17	0.17	0.17	
Administrative Assistant		0.17	0.17	0.17	0.17	
Receptionist/Clerk Typist		0.51	1.51	1.51	1.51	
Office Transcriptionist		0.17	0.17	0.17	0.17	
Secretary		0.17	0.17	0.17	0.17	
Controller		0.17	0.17	0.17	0.17	
Accounting Technician		0.85	0.85	0.85	0.85	
Computer Technician		0.17	0.17	0.17	0.17	
Personal Independence Service Program Director		1.00	1.00	1.00	1.00	
Personal Independence Service Case Manager		2.00	2.00	2.00	2.00	
Personal Independence Instructor		32.00	32.00	32.00	32.00	
Personal Independence Aide		2.50	2.50	2.50	2.50	
Maintenance		0.23	0.23	0.23	0.23	
Janitor		1.03	1.03	2.02	2.02	
Environmental Service Supervisor		0.02	0.02	0.02	0.02	
Human Resources Manager		0.17	0.17	0.17	0.17	
TOTAL POSITIONS		41.50	42.50	43.49	43.49	
REVENUE SUMMARY:						
United Way		\$7,536	\$8,000	\$7,494	\$7,500	
Subcontract Sales		(3,419)	-	-	-	
Iowa Purchase of Services		11,094	13,000	13,000	13,000	
Other		9,770	11,000	11,000	11,000	
Title XIX		902,474	970,239	951,000	1,075,000	
Habilitation		19,110	36,950	14,216	14,693	
Dayhab		256,632	311,471	365,041	356,315	
Iowa-HCBS Match		7,840	7,760	10,400	11,000	
SUB-TOTAL REVENUES		\$1,211,037	\$1,358,420	\$1,372,151	\$1,488,508	
HAB Matching Funds		11,525	22,057	6,441	7,664	7,664
Title XIX Matching Funds		146,392	185,928	165,387	185,857	185,857
TOTAL COUNTY CONTRIBUTION		157,917	207,985	171,828	193,521	193,521
TOTAL REVENUES		\$1,368,954	\$1,566,405	\$1,543,979	\$1,682,029	
APPROPRIATION SUMMARY:						
Personal Services		\$1,068,735	\$1,212,645	\$1,211,201	\$1,251,878	
Equipment		34,247	12,886	12,886	12,886	
Expenses		183,928	239,489	307,067	306,765	
Supplies		15,993	15,330	16,000	16,500	
Occupancy		76,241	86,055	92,700	94,000	
TOTAL APPROPRIATIONS		\$1,379,144	\$1,566,405	\$1,639,854	\$1,682,029	

SERVICE AREA: County Environment		PROGRAM: Animal Shelter (44A)			
ACTIVITY: Animal Control		ORGANIZATION: Humane Society			
PROGRAM MISSION: To reduce animal control problems for Scott County citizens by: A) temporarily housing stray and adoptable animals; B) educating citizens on spaying, neutering and responsible pet ownership; and C) enforcing state and local laws concerning animals.					
PROGRAM OBJECTIVES:					
1. To maintain the number of animals received below 6,500 through education and training.					
2. To maintain the average animal days held at or below 10 days and to reduce euthanasia by increasing adoptions and return to owners.					
3. To maintain the Scott County contribution at or below 9% of funding.					
PERFORMANCE INDICATORS		2008-09	2009-10	2010-11	AMIN
		ACTUAL	PROJECTED	REQUESTED	REC
DEMAND					
1. Number of hours per day facility is open		7	7	7	7
2. Number of days of the week the facility is open		7	7	7	7
3. Number of hours/day that animal control is available Mon-Fri/Sat-Sun		11.9	11.9	11.9	11.9
WORKLOAD					
1. Animals handled		5,806	6,098	6,342	6,342
2. Total animal days in shelter		55,582	56,817	58,573	58,573
3. Number of educational programs given		128	145	140	140
4. Number of bite reports handled in Scott County		521	425	500	500
5. Number of animals brought in from rural Scott County		310	440	400	400
6. Number of calls animal control handle in rural Scott County		131	440	300	300
PRODUCTIVITY					
1. Cost per animal shelter day		\$10.13	\$11.71	\$11.86	\$11.86
2. Cost per educational program		\$10.75	\$11.00	\$11.00	\$11.00
3. Cost per county call handled		\$40.00	\$40.00	\$40.00	\$40.00
EFFECTIVENESS					
1. Scott County contribution as a percent of program costs		6%	6%	5%	5%
2. Total number of animals adopted as a percent of animals handled		20.0%	24.0%	24.0%	24.0%
3. Total number of animals returned to owner as a percent of animals		16.0%	17.0%	17.0%	17.0%
4. Total number of animals euthanized as a percent of animals handled		52.0%	49.0%	49.0%	49.0%
ANALYSIS:					
Total FY'11 appropriations for the agency are expected to decrease 1.1% from current budgeted levels. Revenues are expected to decrease 1.6% from current budgeted amounts. There are no organizational change requests for the agency. The primary reason for a decrease in revenue has to do with adoption changes. The primary reason for appropriation decrease has to do with a reduction in utilities because of the move to their new location which has less space and animals costs are lower due to less animals being handled. Several PPB indicators are highlighted as follows: The number of animals handled (W.1) has decreased and even in a poor economy the thought is that animals may be going to other shelters. The number of bite reports handled(W.4) continues to remain stable as does the number of animals brought in from rural Scott County (W.4) . County funding for this program is recommended to remain flat at \$33,317.					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2008-2009	2009-2010	2009-10	2010-11	2010-11
PROGRAM: Animal Shelter (44A)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
Executive Director	1.00	1.00	1.00	1.00	
Shelter Manager	1.00	1.00	1.00	1.00	
Bookkeeper	1.00	1.00	1.00	1.00	
Education Director	0.25	0.25	0.25	0.25	
Animal Control	4.00	4.00	4.00	4.00	
Animal Control Officer (Part-Time)	2.00	2.00	2.00	2.00	
#1 Kennel Person Stray	1.00	1.00	1.00	1.00	
#2 Kennel Person Stray	1.00	1.00	1.00	1.00	
#3 Kennel Person Adoption	2.00	2.00	2.00	2.00	
#4 Kennel Person Stray (Part-Time)	2.00	2.00	2.00	2.00	
#5 Health Technician	1.00	1.00	1.00	1.00	
Kennel Attendant (Part-Time)	1.00	1.50	1.00	1.00	
Receptionist	1.00	1.00	1.00	1.00	
Building Maintenance	0.25	0.25	0.25	0.25	
Kennel Person	1.00	1.00	1.00	1.00	
TOTAL POSITIONS	19.50	20.00	19.50	19.50	
REVENUE SUMMARY:					
AdoptaCage	\$3,135	\$7,000	\$5,000	\$5,500	
Adoptions	64,532	80,000	65,000	66,500	
Board	27,031	28,000	28,000	29,000	
Donations	60,146	42,000	64,000	65,000	
City of Davenport	184,650	192,043	192,043	197,804	
City of Bettendorf	40,790	42,152	42,152	43,417	
Education & Volunteers	-	75	75	75	
Euthanasia	12,458	26,000	14,000	15,250	
Excessive Animal Permit	70	200	100	100	
Fund Raising Events	18,796	20,000	19,000	20,000	
Golden Companion	4,745	4,850	4,850	4,900	
Heartworm Test	2,212	3,000	2,400	2,500	
Impound	42,800	55,100	53,000	53,000	
In Honor of	2,064	1,300	1,500	1,550	
Memberships	1,701	2,750	2,000	2,100	
Memorials	18,793	26,500	19,500	20,000	
Miscellaneous	15,421	3,750	3,800	3,900	
Notice of Violation	4,120	3,100	4,000	4,100	
Other Cities	-	7,000	-	-	
Out of County	890	2,750	1,000	1,000	
Retail	13,422	11,000	14,000	15,000	
Spay and Neuter	27,545	31,500	30,000	30,000	
Surrender	12,044	14,750	12,000	13,000	
City Animal Licensing	41,558	42,000	42,000	43,000	
Scott County Health Department	15,800	-	24,978	24,978	
SUB-TOTAL REVENUES	\$614,723	\$646,820	\$644,398	\$661,674	
Scott County Contribution	32,036	32,036	33,317	33,317	33,317
TOTAL REVENUES	\$646,759	\$678,856	\$677,715	\$694,991	
APPROPRIATION SUMMARY:					
Personal Services	\$391,722	\$453,500	\$427,500	\$453,500	
Expenses	116,955	121,200	127,200	129,050	
Supplies	25,113	33,950	29,000	29,000	
Occupancy	79,151	93,950	81,582	83,332	
TOTAL APPROPRIATIONS	\$612,941	\$702,600	\$665,282	\$694,882	

SERVICE AREA: Physical Health & Education		PROGRAM: Library Resources & Services (67A)			
ACTIVITY: Educational Services		ORGANIZATION: Library			
PROGRAM MISSION: To make available library materials, information and programming in a variety of formats to people of all ages. This is accomplished through our staff, collections, current technology, comfortable and accessible facilities, and cooperation with other agencies and organizations.					
PROGRAM OBJECTIVES:					
1. To provide 100 hours of in-service to staff.					
2. To circulate 180000 materials at a cost of \$1.70 or less per material processed.					
3. To maintain 6 circulations per capita.					
PERFORMANCE INDICATORS		2008-09 ACTUAL	2009-10 PROJECTED	2010-11 REQUESTED	AMIN REC
DEMAND					
1. Size of collection		107,942	110,000	11,200	11,200
2. Registered borrowers		15,680	14,000	15,000	15,000
3. Requests for books/information		58,724	55,000	56,000	56,000
4. Citizen requests for programming		761	600	623	623
5. Hours of recommended staff in-service		400	400	400	400
6. Annual number of library visits		177,640	170,000	180,000	180,000
WORKLOAD					
1. Total materials processed		8,079	7,500	7,500	7,500
2. New borrowers registered		3,901	1,200	1,250	1,250
3. Book/information requested filled for patrons		57,976	54,500	56,000	56,000
4. Program activities attendance		20,606	15,000	17,000	17,000
5. Hours of in-service conducted or attended		417	400	400	400
6. Materials circulated		179,890	180,000	180,500	180,500
PRODUCTIVITY					
1. Cost/materials processed (30%)		\$37.95	\$40.00	\$42.00	\$42.00
2. Cost/new borrowers registered (10%)		\$26.19	\$48.00	\$48.50	\$48.50
3. Cost/book & information requests filled for patrons (20%)		\$3.53	\$4.00	\$4.10	\$4.10
4. Cost/program activity attendance (5%)		\$2.48	\$4.00	\$4.15	\$4.15
5. Cost/hour of in-service activities attended/conducted (2%)		\$49.01	\$48.00	\$4,900.00	\$4,900.00
6. Cost/item circulated (33%)		\$1.87	\$1.75		
EFFECTIVENESS					
1. Collection size per capita		3.9	4.0	4.0	4.0
2. Percent of population as registered borrowers		56%	50%	51%	51%
3. Document delivery rate		99%	99%	99%	99%
4. Program attendance per capita		74%	50%	60%	60%
5. In-service hours per FTE.		24.52	23.00	23.00	23.00
6. Circulation per capita		6.46	6.00	6.25	6.25
ANALYSIS:					
Total FY11 appropriations for the total agency are increasing 4.9% over current budgeted levels. Non-salary costs are increasing 5.2% over current budgeted levels for the total agency. Rural area funding is increasing 10.2% and funding from the participating small towns is increasing 10.2%. Total revenues are projected to increase 3.1%.					
Once these are completed and analyzed the Board plans to begin the fund drive for a new bookmobile.					
There are no organizational change requests for the agency.					
The primary reasons for appropriation changes from current budget levels are increase in salaries, utilities and cost of rental space.					
The Library Board will be initiating a fund raising drive for a new bookmobile. At a cost of about \$300K the Board needs to raise at least a 1/3 of the total cost of the new bookmobile before the supplier will begin manufacturing the unit. Over the next six weeks the Library Board will be holding focus groups for library patrons on library services.					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2008-2009	2009-2010	2009-10	2010-11	2010-11
PROGRAM: Library Resources & Services (67A)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
Library Director		1.00	1.00	1.00	1.00	
Administrative Secretary		1.00	1.00	1.00	1.00	
Reference Librarian		1.00	1.00	1.00	1.00	
Children's Librarian		1.00	1.00	1.00	1.00	
Bookmobile Librarian		1.00	1.00	1.00	1.00	
Technical Processing Clerk		1.00	1.00	1.00	1.00	
Circulation Librarian		1.00	1.00	1.00	1.00	
Reserve Librarian		1.00	1.00	1.00	1.00	
Processing Clerk		1.25	1.25	1.25	1.25	
Library Page		1.00	1.00	1.00	1.00	
Bookmobile Driver		1.00	1.00	1.00	1.00	
Station Attendants		3.94	3.94	3.94	3.94	
Data Entry Clerk		1.10	1.10	1.10	1.10	
TOTAL POSITIONS		16.29	16.29	16.29	16.29	
REVENUE SUMMARY:						
Intergovernmental		\$434,456	\$464,728	\$464,728	\$420,750	
Fees and Charges		16,502	12,000	12,000	12,103	
Miscellaneous		60,660	22,000	22,000	78,624	
SUB-TOTAL REVENUES		\$511,618	\$498,728	\$498,728	\$511,477	
Scott County Contribution		479,355	507,725	507,725	525,910	525,910
TOTAL REVENUES		\$990,973	\$1,006,453	\$1,006,453	\$1,037,387	
APPROPRIATION SUMMARY:						
Personal Services		\$685,590	\$804,641	\$738,141	\$760,287	
Equipment		\$102,969	\$65,500	\$66,500	\$66,500	
Expenses		\$198,431	\$186,412	\$190,200	\$195,600	
Supplies		\$37,605	\$32,000	\$33,000	\$33,000	
TOTAL APPROPRIATIONS		\$1,024,595	\$1,088,553	\$1,027,841	\$1,055,387	

SERVICE AREA: Public Safety		PROGRAM: Medic Emergency Medical Services (47A)			
ACTIVITY: Emergency Services		ORGANIZATION: MEDIC E.M.S.			
PROGRAM MISSION: To provide high quality, high value, emergency medical services and health care transportation to the Eastern Iowa and Western Illinois region. DHAC will be the primary transporter for out of hospital patients in our service area. We strive to provide a high degree of professionalism and quality care through highly trained employees and state of the art technology and equipment.					
PROGRAM OBJECTIVES:					
1. To continue to provide quality care by maintaining a 90% on-time performance for metro response times at 7:59 minutes and rural response times at 14:59 minutes or less.					
2. Increase the number of community education hours to 175.					
3. Maintain Metro Unit Hour Utilization at 0.38.					
PERFORMANCE INDICATORS		2008-09 ACTUAL	2009-10 PROJECTED	2010-11 REQUESTED	AMIN REC
DEMAND					
1. Request for ambulance services in Scott County	26,220	27,000	27,500	27,500	
2. Request for EMD services in Davenport, Bettendorf, & Illinois	10,901	11,596	12,000	12,000	
3. Requests for community CPR classes	119	88	150	150	
4. Requests for child passenger safety seat inspection	229	128	150	150	
WORKLOAD					
1. Number of continuing education (CE) hours	764	775	775	775	
2. Number of BLS emergencies	3,305	3,360	3,427	3,496	
3. Number of ALS emergencies	9,835	10,108	10,310	10,516	
4. Total number of transports	20,880	21,940	22,379	22,826	
5. Cancelled or refused services	4,665	5,052	5,153	5,256	
6. Number of community education hours	241	292	300	300	
PRODUCTIVITY					
1. Cost/unit hour	\$89.83	\$95.00	\$98.91	\$98.91	
2. Cost per dispatch	\$251.12	\$253.00	\$265.00	\$265.00	
3. Patient transports/unit (UHU)	0.40	0.39	0.38	0.38	
EFFECTIVENESS					
1. Response time in minutes-Davenport & Bettendorf	5.00	4.50	4.50	4.50	
2. Revenue as a percent of program cost	162%	165%	101%	101%	
3. Percent of urban emergency response less than 7:59 minutes	90.1%	90.0%	90.5%	90.5%	
4. Percent of Scott County rural service area response less than 14:59 minutes	90.4%	90.0%	91.0%	91.0%	
5. Average response time in minutes-Scott County Eldridge & LeClaire	8.21	8.30	8.25	8.25	
ANALYSIS:					
<p>Total FY11 appropriations for the total agency are increasing 6.9% over current budgeted levels. Non-salary costs are decreasing 2.18% over current budgeted levels for the total agency. County funding is recommended to decrease over current budgeted amounts for the total agency. The primary reasons for revenue changes from current budget levels are: Increasing transport volumes, both from emergency and campus to campus lines of business with a 3% overall rate increase. The primary reasons for appropriation changes from current budget levels are: 1. an increase in wages and benefits, particularly employee health care costs, 2. an increased cost of both disposable and durable medical equipment and 3. increases in health insurance coverage costs. Several PPB indicators are highlighted as follows: an increase in cost/unit hour (P.1) in part due to an increased cost of readiness with an associated increase in the percentage of cancelled/refused services (W.5). Medic has continued to modify their staffing patterns to achieve targets for fracture response times and Unit Hour Utilization(P.3) in the face of increasing volumes. Budget issues identified for further board review include the undetermined savings and additional costs associated with co-locating in the SECC. Scott County continues to have a deficit financing agreement with Genesis and Trinity Health Systems that if MEDIC were to incur a deficit that the county would be responsible for 67% of the deficit and the hospitals the remaining 33%. It is recommended not to budget any dollars for Medic in FY'11.</p>					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2008-2009	2009-2010	2009-10	2010-11	2010-11
PROGRAM: Medic Emergency Medical Services (47A)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
Director		1.00	1.00	1.00	1.00	
Supervisor Paramedic, EMT		73.00	73.00	53.00	53.00	
Medical Director		0.15	0.15	0.20	0.20	
Secretary/Bookkeeper		1.00	1.00	1.00	1.00	
Manager		6.00	6.00	7.00	7.00	
System Status Controller		10.00	10.00	10.00	10.00	
Support Staff		-		1.00	1.00	
Wheelchair/Shuttle Operator		2.00	2.00	1.25	1.25	
TOTAL POSITIONS		93.15	93.15	74.45	74.45	
REVENUE SUMMARY:						
Net Patient Revenue		\$6,817,483	\$6,989,940	\$7,105,500	\$7,381,237	
Other Support		-	-	-	-	
Genesis Medical Center		-	12,273	-	-	
Trinity Medical Center		-	3,068	-	-	
SUB-TOTAL REVENUE		\$6,817,483	\$7,005,281	\$7,105,500	\$7,381,237	
Scott County Contribution			29,780			-
TOTAL REVENUES		\$6,817,483	\$7,035,061	\$7,105,500	\$7,381,237	
APPROPRIATION SUMMARY:						
Personal Services		\$4,498,559	\$4,828,438	\$4,823,307	\$5,138,912	
Equipment		16,670	15,000	20,000	20,000	
Expenses		1,708,700	1,855,809	1,869,770	1,772,654	
Supplies		209,528	185,000	226,772	230,000	
Occupancy		130,863	150,000	140,000	135,000	
TOTAL APPROPRIATIONS		\$6,564,320	\$7,034,247	\$7,079,849	\$7,296,566	

SERVICE AREA: County Environment		PROGRAM: Regional Tourism Development (54A)		
ACTIVITY: County Development		ORGANIZATION: QC Convention/Visitors Bureau		
PROGRAM MISSION: To enhance the quality of life and economic development for residents and visitors by marketing the Quad Cities region as an outstanding Midwest convention and tourism destination.				
PROGRAM OBJECTIVES:				
1. To increase visitor inquiries processed, documented and qualified by 2%.				
2. To increase group tour operators inquiries processed, documented and qualified by 2%.				
3. To increase convention/meeting planner inquiries processed, documented and qualified by 2%.				
4. To increase trade show sales leads processed, documented and qualified by 2%.				
PERFORMANCE INDICATORS	2008-09 ACTUAL	2009-10 PROJECTED	2010-11 REQUESTED	AMIN REC
DEMAND				
1. Inquiries requested from visitors (public)	377,000	450,000	475,000	475,000
2. Inquiries requested from group tour operators	811	715	850	850
3. Inquiries from convention/meeting planners	878	920	920	920
4. Information requests derived from trade shows	582	715	600	600
5. Inquiries from sporting event planners	60	155	75	75
WORKLOAD				
1. Inquiries from visitors processed	377,000	450,000	475,000	475,000
2. Inquiries from group tour operators processed	811	715	850	850
3. Inquiries from convention/meeting planners processed	878	920	920	920
4. Information requests from trade shows processed	582	715	600	600
5. Inquiries from sporting event planners processed	60	155	75	75
PRODUCTIVITY				
1. Cost per visitor inquiry processed	\$2.47	\$2.47	\$2.47	\$2.47
2. Cost per group tour operator inquiry processed	\$12.65	\$12.65	\$12.65	\$12.65
3. Cost per convention/meeting planner inquiry processed	\$11.57	\$11.57	\$11.57	\$11.57
4. Cost per trade show information request processed	\$12.11	\$12.11	\$12.11	\$12.11
5. Cost per sporting event planner inquiry processed	\$22.00	\$22.00	\$22.00	\$22.00
EFFECTIVENESS				
1. Economic impact of tourism on the Quad Cities	\$191,923,782	\$200,000,000	\$200,100,000	\$200,100,000
2. Number of visitors to Quad Cities	1,296,800	1,300,000	1,330,000	1,330,000
3. Total Hotel/Motel Tax Receipts	\$3,580,776	\$3,660,000	\$3,780,000	\$3,780,000
4. Hotel/Motel Occupancy Rate	52.6%	55.0%	57.0%	57.0%
ANALYSIS:				
<p>Total FY11 appropriations for the total agency are decreasing 3.2% over current budgeted levels. Non-salary costs are decreasing 5.2% over current budgeted levels for the total agency. County funding is recommended to remain unchanged from current budgeted amounts for the QCCVB.</p> <p>Revenues are expected to drop 4.3% and are dependent on Hotel-Motel tax revenue which make up 63% of the revenue projections from four of the eleven participating local governments.</p> <p>The QCCVB Board will also be discussing the issues related to the operation of the Mississippi Valley Welcome Center and alternatives to both reduce costs and increase revenues.</p>				

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2008-2009	2009-2010	2009-10	2010-11	2010-11
PROGRAM: Regional Tourism Development (54A)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
President/CEO	1.00	1.00	1.00	1.00	1.00	
Vice President Finance & Administration	1.00	1.00	1.00	1.00	1.00	
Vice President Marketing & Communications	1.00	1.00	1.00	1.00	1.00	
Vice President of Sales	1.00	2.00	1.00	1.00	1.00	
Sports Marketing manager	1.00		1.00	1.00	1.00	
Tourism Sales Manager	1.00	1.00	1.00	1.00	1.00	
Vice President Visitor Services	1.00	1.00	-	-	-	
Marketing & Communications Manager	2.00	2.00	2.00	2.00	2.00	
Office Manager & Administrative Assistant	1.00	1.00	1.00	1.00	1.00	
Convention Sales Manager	1.00	1.00	1.00	1.00	1.00	
Accounting Assistant	1.00	1.00	1.00	1.00	1.00	
Office Manager & Sales Assistant	1.00	1.00	1.00	1.00	1.00	
Visitor Services Assistant	1.00	1.00	1.00	1.00	1.00	
Visitor Services Assistant (Part-Time)	0.50	0.50	0.50	0.50	0.50	
TOTAL POSITIONS	14.50	14.50	13.50	13.50	13.50	
REVENUE SUMMARY:						
Davenport	\$433,614	\$415,000	\$436,381	\$430,000		
Bettendorf	206,201	210,000	220,000	220,000		
Moline	229,946	210,000	210,000	210,000		
Rock Island	40,000	100,000	70,000	80,000		
East Moline	3,000	3,000	3,000	3,000		
Rock Island County	12,000	12,000	12,000	12,000		
Silvis	1,000	1,000	1,000	1,000		
LeClaire	10,000	5,000	8,000	8,000		
Carbon Cliff	5,000	5,000	5,000	5,000		
Eldridge	3,000	3,000	3,000	3,000		
State of Illinois/LTCB Grant	148,680	150,000	157,000	160,000		
State of Illinois/Marketing Partnership Grant	36,876	38,000	38,869	40,000		
State of Illinois/International Grant	42,000	31,000	50,000	50,000		
Other Grants	29,782	3,000	10,000	10,000		
Interest	2,252	10,000	2,500	2,500		
Miscellaneous Income	18,257	15,000	19,000	20,000		
Mississippi Valley Welcome Center	50,678	110,000	49,600	55,000		
Membership Income	56,559	70,000	60,000	60,000		
Publications Income	9,003	10,000	9,000	9,000		
Joint Projects Income	11,635	8,000	8,000	8,000		
Friends of QC Grant	-	40,000	-	-		
Corporate Donations	20,219	15,000	10,000	10,000		
QC Sports Commission Income	128,507	90,000	211,500	90,000		
SUB-TOTAL REVENUES	\$1,498,209	\$1,554,000	\$1,593,850	\$1,486,500		
Scott County Contribution	70,000	70,000	70,000	70,000		70,000
TOTAL REVENUES	\$1,568,209	\$1,624,000	\$1,663,850	\$1,556,500		
APPROPRIATION SUMMARY:						
Personal Services	\$686,026	\$716,100	\$689,715	\$710,410		
Equipment	26,905	28,000	24,600	26,000		
Expenses	788,342	777,300	835,060	727,490		
Supplies	10,526	9,500	9,100	9,500		
Occupancy	73,026	69,350	75,000	75,000		
TOTAL APPROPRIATIONS	\$1,584,825	\$1,600,250	\$1,633,475	\$1,548,400		

SERVICE AREA: County Environment		PROGRAM: Regional Economic Development (49A)			
ACTIVITY: County Development		ORGANIZATION: Quad Cities First			
PROGRAM MISSION: Quad Cities First is the regional economic development organization charged with marketing the Quad Cities region to companies looking to relocate or expand in our market.					
PROGRAM OBJECTIVES:					
1. Market the Quad Cities externally for the purpose of attracting new investment and generating high quality jobs.					
2. Serve as the regional point of contact to respond to prospective businesses interested in locating in the Quad Cities.					
PERFORMANCE INDICATORS		2008-09 ACTUAL	2009-10 PROJECTED	2010-11 REQUESTED	AMIN REC
DEMAND					
1. External Businesses Contacted	N/A		100	200	200
2. Prospect meetings out of Region	N/A		25	75	75
3. Local businesses contacted via Business Connection	N/A		40	60	60
4. Industry Trade shows attended	N/A		3	7	7
5. Site Selector Visits	N/A		5	15	15
WORKLOAD					
1. Number of Prospect Inquiries	N/A		25	50	50
2. Numbers of Leads generated and source	N/A		10	25	25
3. Number of RFIs Completed	N/A		10	25	25
4. Number of Site Visits Hosted	N/A		5	10	10
5. Number of Monthly Active Projects	N/A		15	20	20
6. Unique Monthly website Hits			3000	3500	3500
PRODUCTIVITY					
1. Percent of time spent on external marketing	N/A		50%	50%	50%
2. Percent of time spent on Prospect Management	N/A		50%	50%	50%
EFFECTIVENESS					
1. Number of successful deals closed	N/A		3	5	5
2. Number of total jobs generated	N/A		50	100	100
3. Total amount of new investment	N/A		\$1,000,000	\$3,000,000	\$3,000,000
ANALYSIS:					
Quad Cities First Board was created to replace the former Quad City Development Group. QC1st is the regional economic development group co-managed by the Illinois and Quad City Chambers of Commerce. QC First is a public-private partnership charged with marketing the Quad Cities region to companies looking to relocate or expand in this market. QC First Board held their first meeting October 6, 2009, to approve the initial work plan and operating budget. The FY11 request to Scott County reflects the projected operating budget and work program to accomplish external marketing of the Quad Cities region. The purpose of the marketing plan is to attract new investment and create high quality jobs. QC1st also serves as the regional point of contact to respond to prospective businesses interested in locating in the region .					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2008-2009	2009-2010	2009-10	2010-11	2010-11
PROGRAM: Regional Economic Development (49A)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
President	-	1.00	-	-	-	-
Vice-President	-	2.00	-	-	-	-
Project Manager	-	2.00	-	-	-	-
Database Specialist	-	1.00	-	-	-	-
Receptionist/Secretary	-	-	-	-	-	-
Office Manager/Communications Director	-	1.00	-	-	-	-
	-					
TOTAL POSITIONS	-	7.00	-	-	-	-
REVENUE SUMMARY:						
Private Sector Members		\$398,499	\$398,499	\$469,000		
Public Sector Members		358,521	358,851	543,850		
Other		106,100	106,100	-		
SUB-TOTAL REVENUES		\$863,120	\$863,450	\$1,012,850		
Arsenal Lobbying Funding		-	-	-		-
Scott County Contribution		37,957	37,957	37,957		37,957
TOTAL COUNTY CONTRIBUTION		37,957	37,957	37,957		37,957
TOTAL REVENUES		\$901,077	\$901,407	\$1,050,807		
APPROPRIATION SUMMARY:						
Personal Services		\$0	\$637,300	\$0		
Equipment		-	11,000	-		
Expenses		-	419,000	-		
Supplies		-	12,000	-		
Occupancy		-	96,000	-		
TOTAL APPROPRIATIONS		\$0	\$1,175,300	\$0		

SERVICE AREA: Mental Health Services		PROGRAM: Outpatient Services (51A)			
ACTIVITY: Care of Mentally Ill		ORGANIZATION: Vera French Comm Mental Health Center			
PROGRAM MISSION: To provide outpatient mental health services to all age groups in the Quad Cities area, including residents of Scott County who qualify for financial assistance from Scott County, by delivering a range of individual, group, and family mental health services					
PROGRAM OBJECTIVES:					
1. To provide 23000 hours of service.					
2. To keep cost per outpatient hour at or below \$212.23.					
PERFORMANCE INDICATORS		2008-09 ACTUAL	2009-10 PROJECTED	2010-11 REQUESTED	AMIN REC
DEMAND					
1. Applications for services		2,607	2,600	2,600	2,600
WORKLOAD					
1. Total hours		22,976	23,000	23,000	23,000
2. Hours adult		17,621	17,800	17,800	17,800
3. Hours children		5,355	5,200	5,200	5,200
4. New cases		2,607	2,600	2,600	2,600
5. Total cases		12,607	12,600	12,600	12,600
PRODUCTIVITY					
1. Cost per outpatient hour		\$196.53	\$212.23	\$214.52	\$214.52
EFFECTIVENESS					
1. Scott County as a percent of program costs		30%	31%	30%	30%
ANALYSIS:					
<p>The FY11 appropriations for the total agency are decreasing 4% over current budgeted levels. The FY11 total revenue is decreasing 5.4% over the current budgeted levels. The county funding is recommended to remain at the FY10 level for the total agency. Mental health funding across the state is in crisis. The Governor's 10% across the board cuts in October had a dramatic effect on the mental health funds for the counties. The counties lost \$14.7 million. The agency was subject to funding cuts in FY10 in the amount of \$294,164. Two programs were eliminated effective 1/1/10. The services provided by the agency offer stabilization and support to hundreds of people in the community. The funding crisis and program cuts will put many people and the community in jeopardy. The cuts will result in more expensive services provided elsewhere: the jail, the hospital and/or the shelters for the homeless.</p>		<p>The Outpatient program provides outpatient mental health services to all ages in Scott County who qualify for financial assistance from the county. The PPB Indicators are requested at the same levels as the FY10 projected levels.</p> <p>The Outpatient program also serves the State Payment Program (SPP) people. DHS implemented a waiting list as of November 1, 2009 for SPP applications. DHS will also be disenrolling current SPP cases from services effective 2/1/10 due to state budget issues. This will impact Scott County SPP cases and the agency. Doctors can not stop seeing patients once established. The agency will struggle financially to cover these individuals. The county doesn't have funds available either.</p>		<p>The revenue for the Outpatient program is requested to decrease by 6.3% from the current budgeted levels. This is primarily due to the decrease in the amount of money the VF Foundation gives to this program and a decrease in service fees. The agency has experienced an increase in people who don't have insurance, thus a reduction in co-pays.</p> <p>The agency, clients, and families have helped to advocate for adequate mental health funding by attending legislative forums and visiting the Capitol to speak directly with Legislators.</p> <p>Funding for the Outpatient program is recommended to remain at the FY10 level for a total of \$1,429,556 in county contribution and \$29,150 in contingency for participation in the heating and air conditioning replacement project. Total funding of \$1,458,706 is recommended.</p>	

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2008-2009	2009-2010	2009-10	2010-11	2010-11
PROGRAM: Outpatient Services (51A)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
M.D.		9.04	9.04	9.04	7.82	
PH.D.		4.00	4.00	4.00	2.80	
Therapist		14.56	14.56	14.56	18.64	
RN/LPN		10.03	10.03	10.03	8.30	
Administrative & Clerical		21.18	22.18	22.18	27.73	
TOTAL POSITIONS		58.81	59.81	59.81	65.29	
REVENUE SUMMARY:						
Service Fees		\$2,655,471	\$3,050,000	\$2,700,000	\$2,650,000	
ARO/Unknown		\$67,208			\$68,000	
Contributions		311,806	262,000	328,000	165,000	
Miscellaneous		168,189	35,256	35,256	150,000	
State Payment		118,413	86,183	86,183	90,000	
SUB-TOTAL REVENUES		\$3,321,087	\$3,433,439	\$3,149,439	\$3,123,000	
Scott County Contribution		1,415,810	1,429,556	1,429,556	1,429,556	1,429,556
Contingency - HVAC Replacement		29,150	29,150	29,150	29,150	29,150
TOTAL COUNTY CONTRIBUTION		1,444,960	1,458,706	1,458,706	1,458,706	1,458,706
TOTAL REVENUES		4,766,047	4,892,145	4,608,145	4,581,706	
APPROPRIATION SUMMARY:						
Personal Services		\$4,092,822	\$4,452,415	\$4,452,415	\$4,449,878	
Equipment		5,738	21,104	21,104	10,000	
Expenses		209,388	227,023	227,023	234,864	
Supplies		42,595	51,533	51,533	74,629	
Occupancy		200,193	136,032	136,032	164,548	
TOTAL APPROPRIATIONS		\$4,550,736	\$4,888,107	\$4,888,107	\$4,933,919	

SERVICE AREA: Mental Health Services		PROGRAM: Community Support Services (51B)			
ACTIVITY: Care of Mentally Ill		ORGANIZATION: Vera French Comm Mental Health Center			
PROGRAM MISSION: To support and enhance the ability of the serious and persistently mentally ill of Scott County to live in the community and improve the quality of their lives, by providing a broad range of psycho-social support services					
PROGRAM OBJECTIVES:					
1. To provide at least 80 referrals to the Frontier program.					
2. To provide 2400 total units of service.					
PERFORMANCE INDICATORS		2008-09 ACTUAL	2009-10 PROJECTED	2010-11 REQUESTED	AMIN REC
DEMAND					
1. Referrals to program - Frontier		57	80	80	80
WORKLOAD					
1. Active cases - Frontier		196	195	195	195
2. Referrals accepted - Frontier		57	80	80	80
3. Total cases YTD - Frontier		249	275	275	275
4. Average daily census - Frontier		56	65	65	65
5. Total units of service		2,354	2,400	2,400	2,400
PRODUCTIVITY					
1. Cost per active case					
2. Cost per unit of service		\$271	\$322	\$271	\$271
EFFECTIVENESS					
1. Scott County as a percent of program costs		71%	55%	72%	72%
ANALYSIS:					
<p>This program, Community Support Services, is often referred to as the Frontier Program. Frontier provides a broad range of psycho-social support services to individuals with serious and persistent mental illness. The services include money management, medication management, noon meals, therapy and socialization opportunities.</p> <p>The agency is requesting the revenue to decrease by 2.2% from the current budgeted levels. This is due to decreases in the HUD grants and CDBG funds. The appropriations are requested to decrease by 13.3% from the current budgeted levels. The county funding is recommended at the FY10 level due to the MH/DD funding crisis. This program was subject to funding cuts in FY10. One month of county funds was cut (\$37,889). This program also receives revenue for providing services to</p>		<p>individuals on the SPP program. This amount was reduced due to the implementation of a waiting list on 11/1/09 and the disenrollment process.</p> <p>The county provides 100% county funds for person not eligible for Medicaid. The agency is looking into providing Habilitation services within the Frontier Program resulting in another funding source. This program is otherwise subject to additional cuts if MH/DD funding solutions are not found.</p> <p>The PPB Indicators are requested at the FY10 projected level with the exception of cost per unit of service (P.2). It is being requested at a lower level.</p> <p>Several individuals from this program have helped to advocate for mental health funding by attending forums and visiting the Capitol.</p>		<p>The funding for this program is recommended at the FY10 level of \$468,599.</p>	

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2008-2009	2009-2010	2009-10	2010-11	2010-11
PROGRAM: Community Support Services (51B)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
Administrative & Clerical		2.37	3.16	2.37	2.37	
Community Support		9.67	10.20	9.67	9.67	
TOTAL POSITIONS		12.04	13.36	12.04	12.04	
REVENUE SUMMARY:						
ARO		\$0	\$0	\$0	\$0	
Contributions		1,250	1,000	1,000		
Miscellaneous		57,229	79,500	79,500	23,388	
Title XIX		272,380	242,108	242,108	288,360	
State Payments		60,780	58,057	58,057	50,000	
SUB-TOTAL REVENUE		\$391,639	\$380,665	\$380,665	\$361,748	
Scott County Contribution		454,665	468,599	430,710	468,599	468,599
TOTAL REVENUES		\$846,304	\$849,264	\$811,375	\$830,347	
APPROPRIATION SUMMARY:						
Personal Services		\$550,665	\$620,696	\$620,696	\$556,917	
Equipment		4,027	15,693	15,694	9,414	
Expenses		39,249	50,896	50,895	39,429	
Supplies		21,632	32,010	32,011	20,200	
Occupancy		22,761	29,494	29,494	23,584	
TOTAL APPROPRIATIONS		\$638,334	\$748,789	\$748,790	\$649,544	

SERVICE AREA: Mental Health Services		PROGRAM: Community Services (51C)			
ACTIVITY: Care of Mentally Ill		ORGANIZATION: Vera French Comm Mental Health Center			
PROGRAM MISSION: To provide consultation and education for contracted agencies in the community by: A) informing, educating and reviewing with the community information regarding mental illness/mental health issues; B) assessing and identifying those individuals in need of any of the components of mental health care; and C) linking/referring individuals to mental health services, making these services more accessible.					
PROGRAM OBJECTIVES:					
1. To provide 870 total hours of service.					
2. To keep cost per hour at or below \$82.48					
PERFORMANCE INDICATORS		2008-09 ACTUAL	2009-10 PROJECTED	2010-11 REQUESTED	AMIN REC
DEMAND					
1. Agency requests		35	35	35	35
WORKLOAD					
1. Hours - Jail		552	575	500	500
2. Hours - Juvenile Detention Center		97	100	70	70
3. Hours - Community Health Care		88	115	90	90
4. Hours - United Way agencies		-	-	-	-
5. Hours - other community organizations		156	80	95	95
PRODUCTIVITY					
1. Cost per hour		\$94.11	\$82.48	\$96.20	\$96.20
EFFECTIVENESS					
1. County subsidy as a percent of program costs		97%	98%	94%	94%
ANALYSIS:					
<div><div><p>The Community Services program provides consultation and educational services. This program also provides services, evaluations, assessments and treatment, to individuals in juvenile detention and to inmates at the jail. The Community Health Care (CHC) also receives services through this program.</p><p>The services in this program are directly tied to the jail diversion program in that the supervisor of the jail diversion program is the primary provider of consultation services. The supervisor assesses inmates and makes referrals to the psychiatrist.</p><p>The Riverboat Development Authority (RDA) provided funding for tele-psych equipment. The equipment has been installed in the jail and at the mental health center. This will hopefully provide more timely assessments and treatment.</p></div><div><p>The agency did express concern about the number of people in need of service/treatment in the jail and keeping up with the demand at the main center.</p><p>The PPB Indicators are highlighted as follows: the workload indicators are being requested at a lower level than current projected levels. This is due to a projected increase in demand at the main center. The requested levels are generally more in line with the FY09 actuals.</p><p>The agency is requesting funding at the FY10 level and the continued contingency funding for the heating and air conditioning replacement project. Funding is recommended at the FY10 level, \$66,899 in county contribution and contingency funding at the requested level of \$1650. The total funding of \$68,549 is recommended.</p></div></div>					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2008-2009	2009-2010	2009-10	2010-11	2010-11
PROGRAM: Community Services (51C)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
Therapist		0.51	0.70	0.51	0.51	
Administrative & Clerical		0.22	0.22	0.22	0.22	
TOTAL POSITIONS		0.73	0.92	0.73	0.73	
REVENUE SUMMARY:						
Contribution		0	0	0	0	
SUB-TOTAL REVENUES		\$0	\$0	\$0	\$0	
Scott County Contribution		\$66,554	\$66,899	\$66,899	\$66,899	66,899
Contingency - HVAC Replacement		\$1,650	\$1,650	\$1,650	\$1,650	1,650
TOTAL COUNTY CONTRIBUTION		68,204	68,549	68,549	68,549	68,549
TOTAL REVENUES		\$68,204	\$68,549	\$68,549	\$68,549	
APPROPRIATION SUMMARY:						
Personal Services		\$40,555	\$46,083	\$46,083	\$48,636	
Equipment		1,253	203	203	1,305	
Expenses		13,292	20,271	20,270	13,121	
Supplies		1,972	892	892	3,143	
Occupancy		11,348	3,873	3,873	6,427	
TOTAL APPROPRIATIONS		\$68,420	\$71,322	\$71,321	\$72,632	

SERVICE AREA: Mental Health Services		PROGRAM: Case Management (51D)			
ACTIVITY: Care of Mentally Ill		ORGANIZATION: Vera French Comm Mental Health Center			
PROGRAM MISSION: To serve as advocates for adult consumers with chronic mental illness who are eligible for Title XIX by coordinating, monitoring and referring appropriate services by developing an individual comprehensive plan, in order to maintain individuals in the least restrictive community-based setting.					
PROGRAM OBJECTIVES:					
1. To keep waiting list at zero.					
2. To move at least 20 placements to less restrictive settings.					
PERFORMANCE INDICATORS		2008-09 ACTUAL	2009-10 PROJECTED	2010-11 REQUESTED	AMIN REC
DEMAND					
1. Eligible population		400	400	400	400
2. Available service slots		240	240	240	240
3. Waiting list		-	-	-	
WORKLOAD					
1. Number of clients served		185	190	190	190
2. Average monthly caseload		25	24	25	25
3. Number of client and client related contacts		7,090	7,500	7,300	7,300
4. Units of services billed		1,590	1,500	26,000	26,000
PRODUCTIVITY					
1. Monthly cost per client (unit rate)		\$355.72	\$ 444.03	\$386.83	\$ 386.83
EFFECTIVENESS					
1. Number of placements to more restrictive settings		15	15	12	12
2. Number of hospitalizations		39	50	50	50
3. Number of placements to less restrictive settings		18	20	20	20
ANALYSIS:					
<p>The case management program is a Medicaid Program. Although Scott County holds the provider number, the case management service is provided through Vera French under the contract with the county.</p> <p>Scott county pays one-half of the non-federal share (FMAP) for each person. This is a cost reimbursed program under Medicaid and is paid a fee, based on cost projections submitted at the beginning of each fiscal year. At the end of the fiscal year, an actual cost report is submitted and a retroactive adjustment is made.</p> <p>The FY11 PPB Indicators are requested at levels consistent with the FY10 projected levels. The only exception is with the Units of Services (W.4). DHS has changed the rules for billing and case managers will bill in 15 minute increments.</p> <p>Funding is requested at the FY10 level. The funding for the Title XIX pass thru is recommended in the amount of \$685,799 and funding for the Title XIX match in the amount of \$15,310.</p>					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2008-2009	2009-2010	2009-10	2010-11	2010-11
PROGRAM: Case Management (51D)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
Administrative & Clerical		1.77	2.23	1.77	1.77	
Case Manager		7.00	8.20	7.00	7.00	
TOTAL POSITIONS		8.77	10.43	8.77	8.77	
REVENUE SUMMARY:						
Miscellaneous		\$227,852	\$15,310	\$15,310	\$15,310	
Title XIX		475,069	670,489	685,799	685,799	
SUB-TOTAL REVENUES		\$702,921	\$685,799	\$701,109	\$701,109	
Title XIX Match		227,852	15,310	15,310	15,310	15,310
Title XIX Pass Through 100%		475,069	685,799	685,799	685,799	685,799
TOTAL COUNTY CONTRIBUTION		702,921	701,109	701,109	701,109	701,109
Less Match Included in 100% Pass Thru		475,069	659,422	685,799	685,799	
TOTAL REVENUE		\$227,852	\$26,377	\$15,310	\$15,310	
APPROPRIATION SUMMARY:						
Personal Services		\$431,722	\$608,626	\$608,626	\$452,938	
Equipment		2,687	2,736	2,736	2,222	
Expenses		74,688	50,736	50,736	71,259	
Supplies		12,056	11,088	11,088	11,293	
Occupancy		44,435	24,638	24,683	27,059	
TOTAL APPROPRIATIONS		\$565,588	\$697,824	\$697,869	\$564,771	

SERVICE AREA: Mental Health Services		PROGRAM: Inpatient Services (51E)			
ACTIVITY: Care of Mentally Ill		ORGANIZATION: Vera French Comm Mental Health Center			
PROGRAM MISSION: To provide the services of a psychiatrist for Vera French patients and other identified Scott County patients hospitalized at Genesis West psychiatric units, who are unable to pay for these services, by insuring the availability of a psychiatrist through the Genesis psychiatric call schedule.					
PROGRAM OBJECTIVES: 1. To handle 600 admissions. 2. To maintain length of stay to less than 5 days.					
PERFORMANCE INDICATORS		2008-09 ACTUAL	2009-10 PROJECTED	2010-11 REQUESTED	AMIN REC
DEMAND					
1. Estimated total admissions		662	600	600	600
WORKLOAD					
1. Center admissions		662	600	600	600
2. Patient days		2,504	2,400	2,400	2,400
3. Commitment hearings		168	180	180	180
PRODUCTIVITY					
1. Cost per day		\$31.41	\$32.73	\$33.71	\$33.71
2. Cost per admission		\$118.81	\$130.94	\$134.84	\$134.84
EFFECTIVENESS					
1. Length of stay per participant (day)		3.8	4.7	4.7	4.7
2. Scott County as a percent of program costs		100%	100%	100%	100%
ANALYSIS:					
<p>The Inpatient Services program provides psychiatric services at Genesis Medical Center West for patients who are unable to pay. This program is administered by Vera French with all of the funding being paid to the psychiatrists who provide the service in the hospital. There are no administrative cost attributed to this program. The funding for this program primarily provides funding for persons who have been committed under a 229 mental health evaluation order.</p> <p>The FY11 PPB Indicators are requested at levels consistent with the FY10 projected levels.</p> <p>The agency is requesting funding for this program at the FY10 level. Funding is recommended at the level of \$80,901.</p>					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2008-2009	2009-2010	2009-10	2010-11	2010-11
PROGRAM: Inpatient Services (51E)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
M.D.		0.40	0.40	0.40	0.40	
TOTAL POSITIONS		0.40	0.40	0.40	0.40	
REVENUE SUMMARY:						
Scott County Contribution		\$78,651	\$80,901	\$80,901	\$80,901	\$80,901
TOTAL REVENUES		\$78,651	\$80,901	\$80,901	\$80,901	
APPROPRIATION SUMMARY:						
Personal Services		\$78,651	\$81,703	\$81,703	\$80,901	
TOTAL APPROPRIATIONS		\$78,651	\$81,703	\$81,703	\$80,901	

SERVICE AREA: Mental Health Services		PROGRAM: Residential (51F)			
ACTIVITY: Care of Mentally Ill		ORGANIZATION: Vera French Comm Mental Health Center			
PROGRAM MISSION: To provide multi-level residential treatment for those over 18 years of age with severe and persistent mental illness, by providing a structured therapeutic living situation and individualized treatment plans, formulated and directed by a multi-disciplinary treatment team, with the goal of achieving the highest level of functioning possible while improving quality of life.					
PROGRAM OBJECTIVES:					
1. To have at least 70% of patients improved at discharge.					
2. To handle 39 admissions and 19730 patient days.					
PERFORMANCE INDICATORS		2008-09 ACTUAL	2009-10 PROJECTED	2010-11 REQUESTED	AMIN REC
DEMAND					
1. Referrals		76	83	83	83
WORKLOAD					
1. Number of admissions		29	39	39	39
2. Total number of patient days		18,963	19,730	19,730	19,730
3. Total number of activities		15,232	19,489	19,489	19,489
4. Total units of psycho-social rehab/patient education service		23,355	35,727	35,727	35,727
PRODUCTIVITY					
1. Cost per patient day		\$136.04	\$145.03	\$143.39	\$143.39
EFFECTIVENESS					
1. Percentage of capacity		91%	93%	93%	93%
2. Percentage of patients improved at discharge		50%	71%	71%	71%
3. Percent of discharged clients transitioned/community support		42%	58%	58%	58%
ANALYSIS:					
<p>The residential program, Pine Knoll Residential Care Facility (RCF/PMI) provides a multi-level residential treatment for individuals over 18 years of age with serious and persistent mental illness. The county provides 100% county funds and the non-federal share (FMAP) for the Medicaid service, Habilitation.</p> <p>The agency also provides 24 hour supported community living (SCL) services under the Habilitation program. The county pays the FMAP for that service as well. The agency also receives State Payment Program dollars for individuals who are enrolled in the SPP program living at the facility. The waiting list and disenrollment process in SPP will effect the facility as they will not be able to accept new admissions if they are an SPP case.</p>		<p>The agency is requesting a decrease in sub-total revenue of 18.4%. This is due to the decrease in SPP funds, the capped rates in the Habilitation program, and a decline in SSA revenue.</p> <p>Although the agency is requesting a decrease in appropriations of 6.1%, the cost of food for the facility is increasing by 6.6% and the cost of auditing/professional services is increasing by 188%. The audit expenses are more in line with the FY09 actual. The agency is requesting the FY11 PPB Indicators at the same level as the FY10 projected.</p> <p>Funding for this program is requested at the FY10 level. The Scott County contribution, which includes the Medicaid FMAP amount and the housing corporation, is recommended in the amount of</p>		\$1,082,300 in county contribution, \$240,000 in Medicaid match funds and \$55,891 for the housing corporation, for a total amount of \$1,378,191.	

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2008-2009	2009-2010	2009-10	2010-11	2010-11
PROGRAM: Residential (51F)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
M.D.		0.12	0.12	0.12	0.12	
Therapist		2.00	2.00	2.00	2.00	
R.N./L.P.N.		11.90	11.90	12.30	12.20	
Administrative & Clerical		4.77	4.77	4.77	4.77	
Supervisor		2.00	2.00	2.00	2.00	
Activity Therapist		6.00	6.00	6.00	6.00	
Mental Health Workers		15.41	15.41	15.41	16.30	
Other		8.60	8.60	8.60	8.70	
TOTAL POSITIONS		50.80	50.80	51.20	52.09	
REVENUE SUMMARY:						
Service Fees		\$188,791	\$152,205	\$152,205	\$166,200	
SSI/SSDI		401,142	352,977	352,977	372,000	
ARO		965,965	977,104	977,104	694,000	
Contributions		7,890	-	-	-	
Miscellaneous		15,476	-	-	-	
SSA		89,791	115,032	115,032	90,000	
State Payment		188,586	200,378	200,378	144,000	
SUB-TOTAL REVENUES		\$1,857,641	\$1,797,696	\$1,797,696	\$1,466,200	
Scott County Contribution		984,776	1,322,300	1,322,300	1,082,300	1,082,300
Title XIX Match		240,000	-	-	240,000	240,000
Housing Corporation		54,254	55,891	56,424	55,891	55,891
Title XIX ARO Match		-	-	-	-	-
TOTAL COUNTY CONTRIBUTION		1,279,030	1,378,191	1,378,724	1,378,191	1,378,191
TOTAL REVENUES		3,136,671	3,175,887	3,176,420	2,844,391	
APPROPRIATION SUMMARY:						
Personal Services		\$2,207,392	\$2,515,993	\$2,515,993	\$2,368,452	
Equipment		18,632	38,981	38,981	32,600	
Expenses		95,436	122,924	122,924	107,536	
Supplies		143,443	135,273	135,273	146,705	
Occupancy		156,168	198,718	198,718	173,700	
TOTAL APPROPRIATIONS		\$2,621,071	\$3,011,889	\$3,011,889	\$2,828,993	

SERVICE AREA: Mental Health Services		PROGRAM: Day Treatment Services (51G)			
ACTIVITY: Care of Mentally Ill		ORGANIZATION: Vera French Comm Mental Health Center			
PROGRAM MISSION: To reduce the reliance on hospital inpatient services for residents of the Quad-City area, including Scott County residents who qualify for financial assistance from Scott County, by providing intensive day programming services.					
PROGRAM OBJECTIVES:					
1. To provide at least 3800 days of treatment.					
2. To maintain length of stay at no more than 20 days.					
PERFORMANCE INDICATORS		2008-09 ACTUAL	2009-10 PROJECTED	2010-11 REQUESTED	AMIN REC
DEMAND					
1. Admissions		131	161	161	161
WORKLOAD					
1. Days of treatment		2,758	3,452	3,452	3,452
2. Cases closed		134	165	165	165
PRODUCTIVITY					
1. Cost per client day		\$165.19	\$114.99	\$118.39	\$118.39
EFFECTIVENESS					
1. Length of stay		21	21	21	21
2. Scott County as a percent of program costs		71%	64%	81%	81%
ANALYSIS:					
<p>The Day Treatment program provides intensive day programming and therapy to Scott County consumers who qualify for financial assistance. The goal of this program is to reduce incidents of hospitalization. The Day Treatment services are much more cost effective than inpatient services. This program is vital to the accreditation process for the mental health center.</p> <p>The agency is requesting the FY11 PPB Indicators at the FY10 projected levels.</p> <p>The agency is requesting funding for this program at the FY10 funding level and continued contingency funding for the heating and air conditioning replacement project. Funding is recommended at the FY10 level, \$318,788, and \$13,750 in contingency funds. The total funding level is \$332,538.</p>					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2008-2009	2009-2010	2009-10	2010-11	2010-11
PROGRAM: Day Treatment Services (51G)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
M.D.		0.06	0.06	0.06	0.06	
PH.D.		1.00	1.00	1.00	1.00	
Therapist		2.10	2.10	2.10	2.10	
Administrative & Clerical		1.00	1.00	1.00	1.00	
Activity Therapist		1.00	1.00	1.00	1.00	
TOTAL POSITIONS		5.16	5.16	5.16	5.16	
REVENUE SUMMARY:						
Service Fees		\$97,599	\$105,000	\$105,000	\$100,000	
Title XIX		53,610	43,680	43,680	50,000	
State Payment		12,601	21,211	21,211	12,000	
SUB-TOTAL REVENUES		\$163,810	\$169,891	\$169,891	\$162,000	
Scott County Contribution		322,993	318,788	291,872	318,788	318,788
Contingency - HVAC Replacement		13,750	13,750	13,750	13,750	13,750
TOTAL COUNTY CONTRIBUTION		336,743	332,538	305,622	332,538	332,538
TOTAL REVENUES		500,553	502,429	475,513	494,538	
APPROPRIATION SUMMARY:						
Personal Services		\$257,254	\$331,893	\$331,893	\$260,965	
Equipment		4,751	1,328	1,328	4,057	
Expenses		107,375	58,163	58,163	88,920	
Supplies		16,777	5,368	5,368	13,713	
Occupancy		69,429	32,866	32,866	41,014	
TOTAL APPROPRIATIONS		\$455,586	\$429,618	\$429,618	\$408,669	

SERVICE AREA: Mental Health Services		PROGRAM: Case Monitoring (51H)			
ACTIVITY: Care of Mentally Ill		ORGANIZATION: Vera French Comm Mental Health Center			
PROGRAM MISSION: To serve as advocates for adult consumers with chronic mental illness who are not eligible for Title XIX by assessing specific needs, planning for services, assisting consumers to access services and to monitor the effectiveness and appropriateness of services, in order to maintain the individual in the least restrictive community-based setting.					
PROGRAM OBJECTIVES:					
1. To provide 1500 units of service.					
2. To keep waiting list at zero.					
PERFORMANCE INDICATORS		2008-09 ACTUAL	2009-10 PROJECTED	2010-11 REQUESTED	AMIN REC
DEMAND					
1. Eligible population		250	250	250	250
2. Available service slots		140	140	140	140
3. Waiting list		-	-	-	
WORKLOAD					
1. Number of clients served		173	165	175	175
2. Number of client and client related contacts		7,244	6,500	7,300	7,300
3. Units of service		1,506	1,520	1,540	1,540
PRODUCTIVITY					
1. Monthly cost per service slot (unit rate)		\$ 95.46	\$110.74	\$91.78	\$91.78
EFFECTIVENESS					
1. Number of placements in more restrictive settings		3	5	6	6
2. Number of hospitalizations		36	38	35	35
3. Number of placements in less restrictive settings		1	8	5	5
4. Title XIX applications		5	14	12	12
5. Title XIX applications approved		12	14	15	15
ANALYSIS:					
<div><div><p>The Case Monitoring program provides case management services to non-Medicaid eligible individuals with a diagnosis of serious and persistent mental illness. This program is solely funded by Scott County dollars. No other funding sources are available. The staff in this program help to advocate, assess needs, plan for services and assist consumers in accessing services. The staff in this program provide and arrange these services so the individuals can live in a least restrictive environment/community based setting.</p><p>This program was subject to funding cuts in FY10. The funding for last six months of the fiscal year was eliminated. Two staff were laid off. The county is unsure if funding will be available for this program in FY11. The MH/DD Advisory Committee will</p></div><div><p>be informed of the FY11 budget and will make recommendations for future cuts. The county is expecting another 10% cut in mental health funds at the state level for FY11.</p><p>The FY10 PPB Indicators will be lower than projected due to the funding cuts. The FY11 PPB Indicators are being requested at the original FY10 levels.</p><p>The agency is requesting funding at the FY10 level and the continuation of contingency funding for the heating and air conditioning replacement project. Funding is recommended in the amount of \$162,100 and contingency funding in the amount of \$1650. The total funding level of \$163,750 is recommended.</p></div></div>					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2008-2009	2009-2010	2009-10	2010-11	2010-11
PROGRAM: Case Monitoring (51H)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
Administrative & Clerical		0.83	0.75	0.83	0.83	
Case Monitor		2.00	2.00	2.00	2.00	
TOTAL POSITIONS		2.83	2.75	2.83	2.83	
REVENUE SUMMARY:						
Miscellaneous						
State Payment		\$21,686	\$14,968	\$14,968	\$20,000	
SUB-TOTAL REVENUES		\$21,686	\$14,968	\$14,968	\$20,000	
Scott County Contribution		\$157,409	\$162,100	\$82,570	\$162,100	\$162,100
Contingency - HVAC Replacement		1,650	1,650	1,650	1,650	1,650
TOTAL COUNTY CONTRIBUTION		\$159,059	\$163,750	\$84,220	\$163,750	\$163,750
TOTAL REVENUES		\$180,745	\$178,718	\$99,188	\$183,750	
APPROPRIATION SUMMARY:						
Personal Services		\$106,832	\$130,785	\$130,785	\$107,522	
Equipment		1,563	753	753	387	
Expenses		21,905	13,032	13,032	22,345	
Supplies		2,749	3,037	3,037	4,660	
Occupancy		10,719	5,201	5,201	6,427	
TOTAL APPROPRIATIONS		\$143,768	\$152,808	\$152,808	\$141,341	

SERVICE AREA: Mental Health Services		PROGRAM: Employment Services (51I)			
ACTIVITY: Care of Mentally Ill		ORGANIZATION: Vera French Comm Mental Health Center			
PROGRAM MISSION:					
To assist individuals with serious mental illness achieve successful employment outcomes through employment skill training, vocational counseling, advocacy and support.					
PROGRAM OBJECTIVES:					
1. To provide services to 60 individuals.					
2. To keep waiting list to no more than 30.					
PERFORMANCE INDICATORS		2008-09 ACTUAL	2009-10 PROJECTED	2010-11 REQUESTED	AMIN REC
DEMAND					
1. Referrals to Job Link Program		48	60	60	60
2. Waiting List		31	30	30	30
WORKLOAD					
1. # of clients served Year to Date		70	90	90	90
2. Units of service billed Year to Date		410	800	800	800
PRODUCTIVITY					
1. Cost per client served		\$2,476.10	\$2,101.78	\$1,870.82	\$1,870.82
2. Cost per unit of service		\$422.75	\$236.45	\$210.47	\$210.47
3. Units provided as a % of capacity		100%	100%	100%	100%
EFFECTIVENESS					
1. % of clients obtaining employment		40%	50%	50%	50%
2. % of clients maintaining employment for 90 days		30%	30%	30%	30%
3. % of clients maintaining employment six months or more		25%	20%	20%	20%
ANALYSIS:					
<p>The Employment Service program provides supported employment services to persons with serious and persistent mental illness. The program provides training opportunities, skill training, vocational counseling and support. Scott County provides 100% county dollars to this program as the agency does not have a Medicaid service, Habilitation, set up yet.</p> <p>This program was subject to funding cuts in FY10. Two month of funding, (\$26,903), were eliminated from the program. This results in fewer people being served.</p> <p>Individuals in this program have helped to advocate in Des Moines for adequate funding.</p> <p>The agency is requesting funding at the FY10 level. Funding is recommended for this program in the amount of \$83,100.</p>					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2008-2009	2009-2010	2009-10	2010-11	2010-11
PROGRAM: Employment Services (511)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
Administrative & Clerical		0.33	0.93	0.33	0.33	
Supervisor		1.00	1.00	1.00	1.00	
Job Coach		1.00	2.00	1.00	1.00	
TOTAL POSITIONS		2.33	3.93	2.33	2.33	
REVENUE SUMMARY:						
ARO						
Miscellaneous		72,384	-	69,828	72,000	
SUB-TOTAL REVENUES		\$72,384	\$0	\$69,828	\$72,000	
Scott County Contribution		80,709	83,100	56,197	83,100	83,100
TOTAL REVENUES		\$153,093	\$83,100	\$126,025	\$155,100	
APPROPRIATION SUMMARY:						
Personal Services		\$130,468	\$172,764	\$172,764	\$136,854	
Equipment		2,468	934	934	1,689	
Expenses		22,892	13,786	13,786	19,216	
Supplies		3,411	3,843	3,843	2,575	
Occupancy		18,374	5,624	5,624	8,040	
TOTAL APPROPRIATIONS		\$177,613	\$196,951	\$196,951	\$168,374	

SERVICE AREA: Mental Health Services		PROGRAM: Jail Diversion Program (51J)			
ACTIVITY: Care of Mentally Ill		ORGANIZATION: Vera French Comm Mental Health Center			
PROGRAM MISSION: To provide alternatives to incarceration for persons with mental illness, thus preventing and/or breaking the cycle of repeated entry into the criminal justice system.					
PROGRAM OBJECTIVES:					
1. To provide 460 units of Case Management service.					
2. To provide 100 hours of psychiatric service.					
PERFORMANCE INDICATORS		2008-09 ACTUAL	2009-10 PROJECTED	2010-11 REQUESTED	AMIN REC
DEMAND					
1. Available Case Management service slots		40	40	40	40
2. Number of Case Management referrals		40	40	40	40
3. Hours of physician time available		100	100	100	100
WORKLOAD					
1. Unduplicated-Case Management clients served		140	60	60	60
2. Units of Case Management provided		403	460	460	460
3. Average monthly face to face contacts		308	250	250	250
4. Unduplicated-physician clients served		140	80	80	80
5. Hours of psychiatric time provided		126	100	100	100
6. Number of Case Management referrals accepted		51	40	25	25
PRODUCTIVITY					
1. Unit cost - Case Management		\$349.94	\$334.40	\$327.90	\$327.90
2. Dollar value of physician service		\$25,200.00	\$20,000.00	\$20,000.00	\$20,000.00
EFFECTIVENESS					
1. Number discharged to community services		11	15	15	15
2. Number of clients rearrested		23	10	10	10
3. Number of jail days due to rearrests		244	300	300	300
4. Number of average monthly jail days saved		165	50	50	50
5. Number discharged-unsatisfactory		27	15	15	15
ANALYSIS:					
<p>The Jail Diversion program provides alternatives to incarceration for persons with mental illness. This program helps to break the cycle of repeated entry into the criminal justice system.</p> <p>This program was subject to funding cuts in FY10. Funding for the last six months of the fiscal year was eliminated. Two staff were laid off.</p> <p>The program is made up of two services: Jail Case Management and Jail Psychiatric time. The case managers provide intensive case management services and intervene as soon after an arrest as possible to help facilitate release from jail. The case managers remain very involved, helping with housing needs, benefits from Social Security or DHS, doctor appointments, etc. The second service, psychiatric time, is set aside for clients in the jail case management program and for others in the jail needing psychiatric care.</p>		<p>The agency is requesting the appropriations to increase by 8.2% as there is a new manager/supervisor in the program and the supplies needed for clients have increased in cost.</p> <p>The Mental Health Court Task Force had been working on developing a Mental Health Court in Scott County. The county applied for a federal grant but did not receive it. With the funding eliminated for jail diversion in FY10, the hopes of a mental health court were eliminated as well. The task force will continue to meet and research new grant opportunities.</p> <p>The agency is requesting the FY11 PPB Indicators at the levels consistent with FY10. Funding is recommended in the amount of \$128,522.</p>			

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2008-2009	2009-2010	2009-10	2010-11	2010-11
PROGRAM: Jail Diversion Program (51J)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
Administrative & Clerical		0.10	0.10	0.10	0.14	
Mental Health Workers		2.00	2.00	2.00	2.00	
TOTAL POSITIONS		2.10	2.10	2.10	2.14	
REVENUE SUMMARY:						
Scott County Contribution		\$124,722	\$128,522	\$66,161	\$128,522	\$128,522
TOTAL REVENUES		\$124,722	\$128,522	\$66,161	\$128,522	
APPROPRIATION SUMMARY:						
Personal Services		\$125,742	\$120,078	\$120,078	\$133,545	
Equipment		168	518	518	128	
Expenses		11,218	14,427	14,427	10,130	
Supplies		1,119	3,695	3,695	5,360	
Occupancy		2,777	742	742	1,672	
TOTAL APPROPRIATIONS		\$141,024	\$139,460	\$139,460	\$150,835	