



2018-2019 Budget Plan

Adopted February 22, 2018

SCOTT COUNTY, IOWA

BUDGET PLAN

JULY 1, 2018 – JUNE 30, 2019

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www.scottcountyiowa.com

SCOTT COUNTY, IOWA

We Serve Our Citizens With

Professionalism **Doing It Right**

Responsiveness **Doing It Now**

Involvement **Doing It Together**

Dedication **Doing It With Commitment**

Excellence **Doing It Well**

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to Scott County, Iowa for its annual budget for the fiscal year beginning July 1, 2017. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

Scott County

Iowa

For the Fiscal Year Beginning

July 1, 2017

Christopher P. Morrill

Executive Director



INTRODUCTORY SECTION

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THE BUDGET GUIDE

The purpose of this section is to provide the reader with a general explanation of the format and content of the fiscal year 2018-19 budget document and to act as an aid in budget review. This document provides all summary and supporting data on the general financial condition of the County and details services, programs, and staffing levels proposed and adopted for all departments and authorized agencies.

The *Introductory Section* includes a brief history of the County, the joint budget message from the Chairperson of the Board of Supervisors and the County Administrator, and various summary schedules showing combined revenues and appropriations for all funds. Additionally, information is presented on the County's taxable valuation base, tax levy rates and tax levy amounts. Graphs are used extensively to enhance the reader's review of the summarized information.

Each **Fund Type Section** is tabbed for easy and quick reference: *Major Governmental Funds, Non-major Governmental Funds, and Business-Type Activities Funds*. More descriptive information about these funds may be found under these tabbed sections.

The *Department/Authorized Agency Detail Section* presents budgeting for outcomes for each department. The budgeting for outcomes section includes outputs, outcomes and effectiveness measures for each service the department provides. The service is labeled as a core service, semi-core service, or service enhancement (see glossary). Each service is tied to the Board of Supervisors goals, to ensure that each county service aligns with the goals of the Board. Also included is budget detail by sub-object revenue and expenditure totals, and staffing data is also provided. For comparative purposes, all program budget information indicates the actual FY17 status, the budget and projected FY18 status, and the requested and adopted FY19 status. Departments and authorized agency **programs are grouped functionally, - i.e., public safety and legal services, physical health and social services, etc.**, in recognition of the interrelationship of many programs and services.

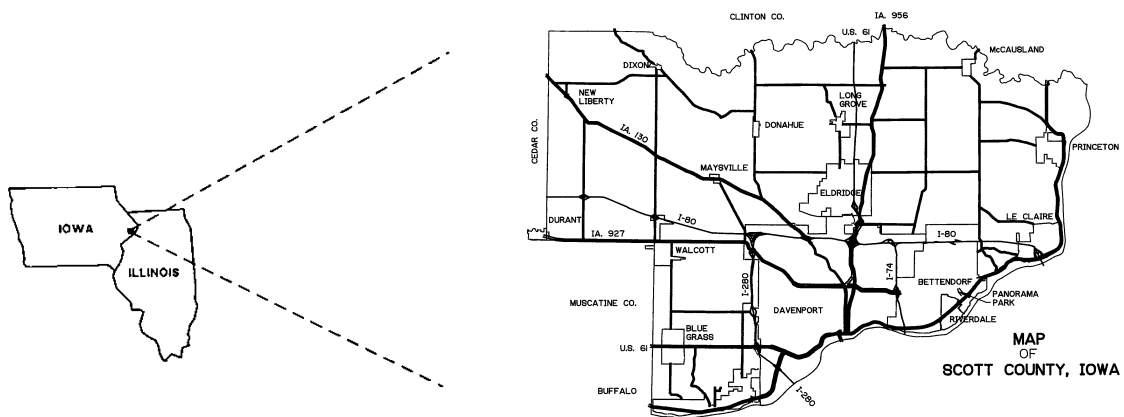
The *Supplemental Information Section* includes such things as a glossary providing definitions of terms used throughout this document, a description of the County's budget process, and the County's pay plan for FY19. The County's basis of accounting, various financial management policies and miscellaneous statistics about Scott County are also located in the Supplemental Information Section.



Past to the Present

Scott County is a part of the "Quad-Cities": a three county metropolitan area. The counties of Scott (Iowa), Rock Island, Mercer, and Henry (Illinois), make up the Davenport – Rock Island-Moline Metropolitan Statistical Area, DRIM-MSA, with a population of approximately 382,268.

The "Quad-Cities" is actually a label for fourteen contiguous communities in Iowa and Illinois that make up a single socio-economic unit. It straddles the historic Mississippi River, the area's claim to fame, midway between Minneapolis-St. Paul to the north and St. Louis to the south; and between Chicago to the east and Des Moines to the west. It is the largest border metropolitan area between Iowa and Illinois.



Antoine LeClaire, an early settler of the County, donated the square of land the Scott County Courthouse stands on today. If the County ever abandons the site, the property would revert to the heirs of Antoine LeClaire. The first courthouse was erected on this land during 1840-41 and served for 45 years. The following years to 1874 saw changes and additions to the structure of Scott County government. One of the major changes was in the structure of the governing board. From 1838 until 1850 county commissioners were elected on an annual basis. By 1861 the name Board of Supervisors had been mandated, with 14 supervisors from throughout the county representing the citizens. In 1870 the structure changed again, and only three board supervisors were elected countywide. In 1874, the membership of the board of supervisors increased to its present five officials.

In 1979 an administrator form of government was adopted by ordinance, and the Board of Supervisors hired a county administrator. Subsequently, staff and departments have grown in efficiency and capacity to serve citizens. In 1978 the County Home Rule Bill was enacted, granting all powers to counties consistent with state laws and not specifically prohibited by the Iowa General Assembly. County Home Rule broadened the powers of the Board of Supervisors to lead the people of Scott County to greater prosperity and growth.

BOARD OF SUPERVISORS
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TONY KNOBBE, Chair
KEN BECK, Vice-Chair
CAROL EARNHARDT
DIANE HOLST
BRINSON KINZER

May 14, 2018

TO: The Citizens of Scott County

RE: 2018-19 Budget Message

The budget for Fiscal Year 2018-19 is hereby presented as reviewed and adopted by the Board of Supervisors on February 22, 2018, after appropriate board work sessions with public input and public hearings. The County budget is more than a document containing financial figures; it is the County's goals and policies as an organization whose purpose it is to provide the citizens of Scott County, Iowa with the best possible programs and services for the dollars appropriated.

The Government Finance Officers Association of the United States and Canada (GFOA) presented an award for Distinguished Budget Presentation to Scott County for its annual budget for the fiscal year beginning July 1, 2017. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan and as a communications device. The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award this year.

For over three decades, the Scott County Board of Supervisors has participated in a formalized goal setting process using an outside facilitator. A strategic plan is established with multi-year objectives that have quarterly updates to the Board.

Scott County Strategic Plan

During the strategic planning sessions the county renews its commitment to service by updating the vision, mission and culture statements for the County. The following vision, mission and PRIDE statements and objectives further informed the staff on the development of programs for the FY18-19 budget, developed from the 2018 strategic plan and updates. The county began a new strategic plan in March, 2017 for fiscal years 2018 - 2032



Scott County Vision 2032 Statement

Scott County 2032 is a GREAT PLACE TO LIVE and a GREAT PLACE FOR BUSINESS.

Scott County 2032 is a SAFE COMMUNITY, a HEALTHY COMMUNITY and a LIVEABLE COMMUNITY FOR ALL.

Scott County Mission Statement

Scott County is dedicated to protecting, strengthening and enriching our community by delivering quality services and providing leadership with PRIDE.

Scott County P.R.I.D.E. Statement

We Serve our Citizens with

| | |
|-------------------------|--------------------------|
| P rofessionalism | Doing it Right |
| R esponsiveness | Doing it Now |
| I nvolved | Doing it Together |
| D edication | Doing it with Commitment |
| E xcellence | Doing it Well |

The major themes in the current strategic plan were created with respect to the County’s vision statement, mission statement, and PRIDE Statement.

The major goals of the strategic plan were organized into goals for the next five years:

- Financially Responsible County Government
- Local and Regional Economic Growth
- High Performing Organization = Exceptional County Services
- Great Place to Live

Goals and objectives were organized by department. The significant goals and agendas were placed into two categories: Policy and Management.

SCOTT COUNTY GOALS AND OBJECTIVES

Policy Agenda

Top Priority

- SECC Radio System
- Commercial Backfill / Equalization Strategy and Plan
- Comprehensive Salary and Benefit Study
- Mental Health Funding: Policy Strategy
- Emergency Management Plan

High Priority

- Lead Abatement
- County Economic Development Policy, Role, Incentives, TIF
- Audio / Visual Recording
- Industrial Park Development
- Future Land Use Map
- Rural Residential / Building Ordinance / Guidelines

Moderate Priority

- Core County Service Inventory / Report
- Healthcare Costs Containment Strategy
- County Campus Security Audit / Plan

Management Agenda

Top Priority

Management / Employee Succession Planning / Program

Risk Management Policy: Update

Business Continuity of Operation Plan

Fleet Management Plan

High Priority

Credit Card Policy / Process

Purchase Card Vendor Procurement

Election Equipment and Space

Parks Master Plan: Update

Following the process of identifying objectives and assigning responsibilities, action plans are developed to address all objectives. Specific departments are identified in the action plans which are responsible for carrying out each action step. The status on these action plans are reviewed with the Board by the County Administrator quarterly.

At these strategic planning sessions, both Board members and County management staff reflect on accomplishments during the prior period as we attempt to redefine the County's direction in the identified areas and set objectives as to how they can be achieved in both the long and short term. The process of developing comprehensive policy agenda for the County is a continual process as the needs of the community change.

The process of incorporating the strategic plan priorities into the annual budget process is enhanced each year by having a pre-budget meeting with the Board of Supervisors, the County Administrator and the Director of Budget and Administrative Services at which time the Board reemphasizes the objectives to be accomplished and any additional specific areas to be reviewed during the upcoming budget process. At that meeting the County Administrator reviews with the Board the ending fund balances of the previous year and other financial and legislative information that may shape the Board's priorities.

A section of the budget planning manual is distributed to department heads and authorized agency directors prior to their start on developing their budget requests which includes a listing of all strategic plan objectives as well as a listing of the specific budget areas identified by the Board of Supervisors to be reviewed during the upcoming budget sessions. Department heads, agency directors and county budget analysts are directed to keep these strategic plan priorities and specific areas of budget review in mind when they are preparing and reviewing their FY19 budget submissions. They will highlight the priorities in their budgeting for outcomes measures and analysis, how their requests for support will enhance the Board's identified goals and policy agenda priorities, and specific budget areas of review.

The specific budget areas of review identified by the Board early on in the FY19 budget process were:

1. Top and High Priority Policy and Management Agenda items.
2. Salary / Benefit adjustments including five union contracts.
3. Budget 0% growth from FY 18 plus adjustment for Board of Supervisor Strategic departmental elements.
4. Position requests.
5. Require authorized agencies at 0% growth for county contributions. Review agencies that have new funding sources. Develop new budget evaluation tool matching the entity's mission to the Scott County mission.
6. Capital Programs – Property tax transfers at \$2,767,830 (General, Vehicle, and Electronic Equipment) and include general fund transfer of \$1,070,198 from FY 17 to be transferred in FY 18.

These issues represent the short or near term issues to address within the budget development process. The FY19 Budget Initiatives that addressed or impacted these areas are described below:

Top and High Priority Policy and Management Agenda items

- The County began implementing the new strategic plan in the summer of 2017. With the implementation, the fiscal year 2019 budget is the first budget to incorporate the new short-term and long-term strategic plans into the budget, and associated specific budget dollars. Projects and goals may include agenda policy items, departmental activities or goals, or county-wide efforts and capital planning. Additionally, departmental business types and Board goals were incorporated into each department's budgeting for outcomes.

Salary Benefit Adjustments including two union contracts

- The County compensation level will be estimated using the maximum IPERS employer pension increase, ranging from 9.44% to 10.21%. Additionally the budget will be prepared with cost of living adjustments between 2.0% and 2.25%, while securing funding for salary merit increases. The County entered the budget process with one union group open for salary and benefit adjustments, and proceeded to close the negotiations at 2.25% after the approval of the budget. The budgeted health cost will be at 8.0% for a prospective January 2019 increase, designed to maintain the Health / Dental Insurance fund balance.

Budget 0% growth from FY 18 plus adjustment for Board of Supervisor Strategic departmental elements

- To maintain limited property tax growth, departments are tasked with submitting budgets for supplies, materials, and other purchased services at 0% growth, plus adjustments to achieve the Board of Supervisor departmental goals for the strategic plan.

Line item detail changes are permissible and recommended. Historically the County uses 93-98% of line item expenditures. Additional capacity may be budgeted to achieve the goals outlined by the strategic plan. These resources may be accessed through the request of dollars based on outcome based objectives.

Position Requests

- Annual adjustments of staffing levels based upon departmental review and submission, will be individually analyzed and assessed. The program community benefits of the position request must be identified as well as the measurement for outcomes.

Require Authorized Agencies at 0% county contribution growth. Review Agencies that have new funding sources. Develop new budget evaluation tool matching the entity's mission to the Scott County mission.

- Review authorized agencies for new funding sources to complement or reduce county funding. To begin the analysis of the County core competency program, a new program evaluation tool was developed for new requests for funding to identify and assess the impacts of third party programs and how they may overlay with county strategic planning goals and objectives, as well as current services.

Capital Programs

- The County is moving into a phase of Buildings and Grounds capital maintenance, Information Technology infrastructure support and Conservation major projects including the West Lake Park lake restoration and Scott County Park campground design and construction. Funding for all capital projects is secured on a pay as you go basis with no external borrowing, supported by the capital budgeting master plan. The West Lake Park lake restoration plan does call for the State of Iowa to match 75% of reconstruction costs between fiscal years 2019 and 2021.

Additionally, the FY19 budget was prepared according to certain policies and practices as established by both the Board of Supervisors and the State of Iowa. These policies and practices are described in the Supplemental Information section of the budget. Short term goals are incorporated into each department's budgeting for outcomes to reflect departmental outcomes that will be achieved over one fiscal year basis.

MEDIUM AND LONG RANGE PLANNING

The County's medium and long range planning is developed through the multi-year strategic plan as approved by the Board. Funding decisions as to the best allocation of financial resources were made with regard to the County's multi-year goals, mission statement, and current year goals and objectives. By articulating a vision for the future, and identifying long term goals and short term priorities, the County Board defines the County's core businesses and outcomes. The Board continued the process by starting the strategic planning for FY 2018 and beyond, with an eye toward 2022 and 2032. The Board has begun setting goals with focus around:

- **Local and Regional Economic Growth**
- **High Performing Organization = Exceptional County Services**
- **Financially Responsible County Government**
- **Great Place to Live**

The County's strategic plan seeks multiple objectives while addressing short-term challenges and opportunities. Individual policy agendas, management agendas, management in progress and major projects were charted for 2017 and thereafter. Following is further detail into the objectives of each of the goals.

Local and Regional Economic Growth

- Expand the County tax base and revenues through economic growth and business investment.
- Partner with / support schools and colleges in preparing for 21st century job opportunities.
- Partner with / support municipalities in local economic development projects and investments.
- Expand agricultural related businesses in Scott County.
- Support the retention and growth of current Scott County businesses.
- Attract new major businesses to Scott County – headquarters, regional offices, and major production plants.
- Have industrial / commercial land available for business investment with adequate infrastructure.

High Performing Organization = Exceptional County Services

- Have effective management and employee succession planning and program.
- Increase resident understanding of Scott County government – policies, plans, services, finances, programs and value to daily life.
- Value creative thinking and innovative decision making throughout the County organization.
- Have County government working as a team that effectively uses the available resources.
- Have easy access to County information and services.
- Collaborate with other governments in the Quad Cities in service delivery.

Financially Responsible County Government

- Deliver County services in the most efficient, cost effective manner.
- Have adequate resources for defined County services and programs.
- Serve as responsible stewards of County finances and resources.
- Maintain / reduce County tax rate.
- Invest in the maintenance of future expansion of County buildings, facilities and roads.
- Have affordable, responsible compensation and benefits for employees.

Great Place to Live

- Connect County trails to County parks and some municipal parks.
- Preserve / enhance the natural resources and environment of Scott County.
- Partner to provide a timely, appropriate response for an emergency call or a natural disaster.
- Have quality roads that facilitate mobility throughout the County and region.
- Have top quality County Parks.
- Maintain a safe community for all – “Safest Large County in Iowa”.
- Have County land and master plans used in guiding and managing growth in Scott County.

By identifying the objectives, departmental goals and board goals were developed to meet the medium and long term planning.

Additionally, consideration of current economic conditions, as well as past results, guided how resources are allocated by service area. The County’s budget process estimates stabilized operating costs using a CPI index over multiple years.

In the 2013 State Legislative session, a new property tax law was passed that has had a multiple year impact on all local governments finances. By addressing these changes through incorporation of strategic flexibility the County government can provide operation flexibility to address current and future service needs. The FY19 budget was prepared in consideration of a permanent loss of commercial and industrial taxable rollback backfill funding by the state of Iowa. Approximately \$300,000 was allocated for one time use monies. Through the multiyear planning, an offsetting tax increase nor service level cuts were required to adapt to the change. In order to prepare for the potential changes in funding due to the elimination of backfill dollars, the County Board has begun work on developing a four-year phase out plan of reliance on backfill supplemental grant dollars. A minimum taxable value growth of at least 3.0% will lessen the reliance on the backfill dollars over a three year period. The state legislature continues to determine if and when the commercial and industrial taxable rollback backfill will no longer be funded by the state at 100%. Any change to state funding beyond 25% reduction will be funded by fund balance of the County.

| Projected Change in Fund Balance by Fiscal Year | | | | |
|--|-----------------------------|--------------------------------|--------------------------------|--------------------------------|
| Funds | Budget 2018-2019 | Projected 2019-2020 | Projected 2020-2021 | Projected 2021-2022 |
| General | (\$369,700) | (\$137,631) | \$569,133 | \$1,737,484 |
| Mental Health | (\$167,985) | (\$1,861,014) | (\$1,871,736) | (\$1,892,674) |
| Secondary Roads | (\$936,557) | (\$468,611) | \$98,358 | (\$426,475) |
| Debt Service | \$261,815 | \$101,625 | \$71,842 | \$169,986 |
| Capital Projects | (\$2,996,498) | (\$589,220) | \$245,780 | \$330,030 |
| Non-Major | \$10,150 | \$12,642 | (\$5,154) | (\$23,556) |

The General Fund is projected to fluctuate from a fund balance reduction to increasing fund balance over the next four years, while maintaining programs and service levels. Key assumptions include 3.1% property tax revenue trend increase based on the current urban and rural tax rate extended across increasing taxable property valuations. The trend considers the valuation growth of maintaining the tax rate while valuation increases. Other revenue streams are projected to remain relatively flat within a (-3.9) - 3% variance. Salary expenditures continue to grow at 2.25% per year, net benefits at 4.5%, while the County's policy for other expenditure types is to maintain a 0% allowable growth. As purchased services and supplies continue to rise over time, line item or program adjustments will be considered at that time, as well as limited growth for operating departments based on identified outcomes of new money of adjustments to match strategic plan objectives. The 2019 projected deficit is directly related to expending fund balance for the strategic plan items that are funded with FY 17 savings and assigned fund balance. The projected change in fund balance in future years will be allocated to program goals or property tax adjustments to maintain a balanced budget.

The Mental Health Fund currently has a structural deficit. After the budget adoption in 2018, the State determined regional organizations within Iowa have a surplus of fund balance and must work within per capita caps within each region. Scott County may now levy \$30.78 per capita, however this is below the projected costs of local and regional services. Additionally, after the 2019 budget was adopted, the state assigned expanded services to be funded with local regional / county dollars without further funding. As a region, these services are expected to cost an additional \$1 million to \$2 million per year. Scott County represents 53% of the region's population. Without further changes in State of Iowa law or funding levels from the state, core services will be reduced or eliminated, after all available local funding is exhausted. The multi-year projection estimates that Scott County will levy the maximum allowable tax levy, based on per capita in all future years.

After the FY16 budget was developed for the Secondary Roads Fund, the State of Iowa increased the gas tax by \$0.10 per gallon. While the projected revenue growth has been flat, due to consumer management of fuel purchases such a fuel efficient vehicles, local governments have begun to plan for increased capital investment. The County's five year capital plan includes identified road projects, which will be reorganized due to the increased funding from the gas tax. Secondary Road capital projects are expected to increase after preliminary engineering and determination of actual revenues available.



The Debt Service Fund's general obligation debt is supported by property tax dollars net of direct funding sources, including Build America Bond interest credits and contributed revenue for third party debt. The increase for FY 2019 is attributable to the restricted revenue contributions for the SECC Equipment Bonds G.O. debt and payment by the Scott Waste Commission for interest debt service on the 2015 debt issuance. The decrease of fund balance in future years is attributable to the use of the loan receivable from the waste commission to pay the principal portion of the outstanding debt, offset by the restricted revenue contributions for the SECC Equipment Bonds. The 2009 bonds are callable for refinancing in 2019; however, no financial commitment to refinance the debt has been made at this time.

The fund balance fluctuations for the Capital Projects fund are outlined in the five-year capital plan. All major projects are funded with current projected revenue streams and require no additional general obligation funding at this time.

The consolidated non-major funds are projected to remain flat in fund balance between fiscal year 2019 and 2022.

CONSOLIDATED DISPATCH (SECC) IMPACT

Scott County, along with the cities of Davenport and Bettendorf and Medic Ambulance consolidated four dispatch centers and implemented an integrated center with an interoperable radio and data communication systems in 2011. The consolidated service is governed by a 28E organization independent from the County, however state law requires the EMA service to be part of the County levy. Because it is reported in the county levy, the budget information reflects the impact of the service on the County levy over time. FY19 is the ninth year the Scott County tax levy will provide primary funding for the agency through its consolidated tax levy. Likewise, the cities of Davenport and Bettendorf continue to reap the financial benefits in their respective tax levies.

This year is the 5th lowest property tax rate levied for the Center. The increase in levy dollars is directly tied to the Center’s levy request to fund ongoing operations while capital investment is funded through fund balance & operation revenue. These fund balances were generated by conservative approach to personnel funding.

| Fiscal Year | SECC / EMA Rate | % Change | Levy Dollars | % Change |
|-------------|-----------------|-------------|--------------|-------------|
| 2010-11 | \$1.05473 | | \$6,917,154 | |
| 2011-12 | \$1.05048 | -0.4 | \$7,175,122 | 3.7 |
| 2012-13 | \$1.03361 | -1.6 | \$7,341,080 | 2.3 |
| 2013-14 | \$1.00341 | -2.9 | \$7,329,290 | 0.0 |
| 2014-15 | \$0.94952 | -5.4 | \$6,964,449 | -5.0 |
| 2015-16 | \$0.89283 | -5.9 | \$6,613,099 | -5.0 |
| 2016-17 | \$0.89404 | 0.1 | \$6,871,688 | 3.9 |
| 2017-18 | \$0.92385 | 3.3 | \$7,333,473 | 6.7 |
| 2018-19 | \$0.95619 | 3.5 | \$8,031,560 | 9.5 |

The consolidation allows for improved services with the reliability and interoperability of the most advanced dispatching operation. Over the long term, the service will be delivered at a lower cost than the four entities could provide separately in their own jurisdictions.

The Board of Supervisors approved an Emergency Equipment Bond Issue in 2009 to fund the equipment for the new center. This issue was funded through the debt service levy and revenue from a wireless phone line tax. The state law changed in 2014 to require all wire-in lines in Scott County to pay the \$1.00 tax per line. The FY19 budget shows the entire bond payments funded through the taxes on the lines. Approximately \$1,100,000 is generated by these fees.

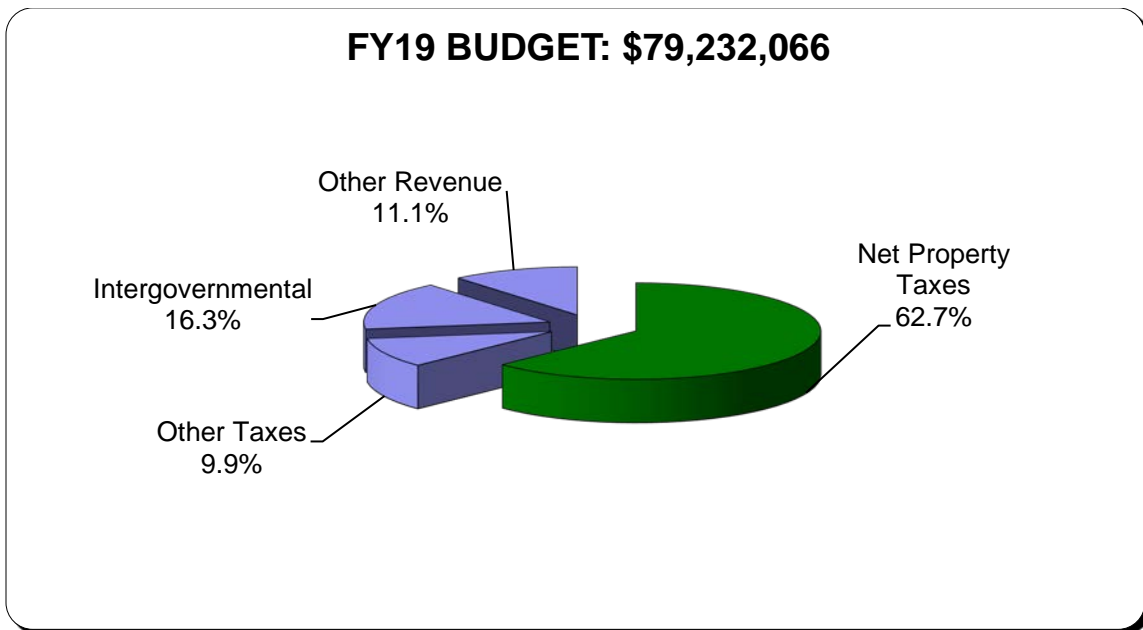
The Center is currently evaluating a consulting and project management service for the procurement of a two-county (Scott County, Iowa and Rock Island County, Illinois) P25 Radio System. The upgrade of radio tower infrastructure and location. The project scope is be designed and replace a leased 800 Mhz EDACs system now in use as identified in a needs assessment plan for hardware nearing the end of life. Increased utilization and interoperability are key features to be considered

in the design of the new system. While a timeline or contracted services has not been identified within the FY 19 budget preparation, the project is expected to be material and will affect future capital improvements for the center, and subsequently the county.



TAX LEVY AND REVENUE OUTLOOK

The property tax continues to be the major revenue source for Scott County. In FY19, total net property taxes represent 63% of total County revenues. The County continues to rely heavily on property taxes to fund programs as other revenue sources have decreased in recent years. Intergovernmental revenues share of total revenues are expected to decrease by 5.0%, due to the 25% reduction of commercial and industrial back fill from the state for property taxes levies. This is a decrease of about \$434,000 between fiscal years. Additionally the 2018 budget expected to draw \$1 million from the regional mental health organization; however, due to increased property taxes by the County for FY 2019 and expected carry over fund balance from fiscal 2018, additional dollars were not budgeted to be drawn from the agency, and in fact decreases intergovernmental support.

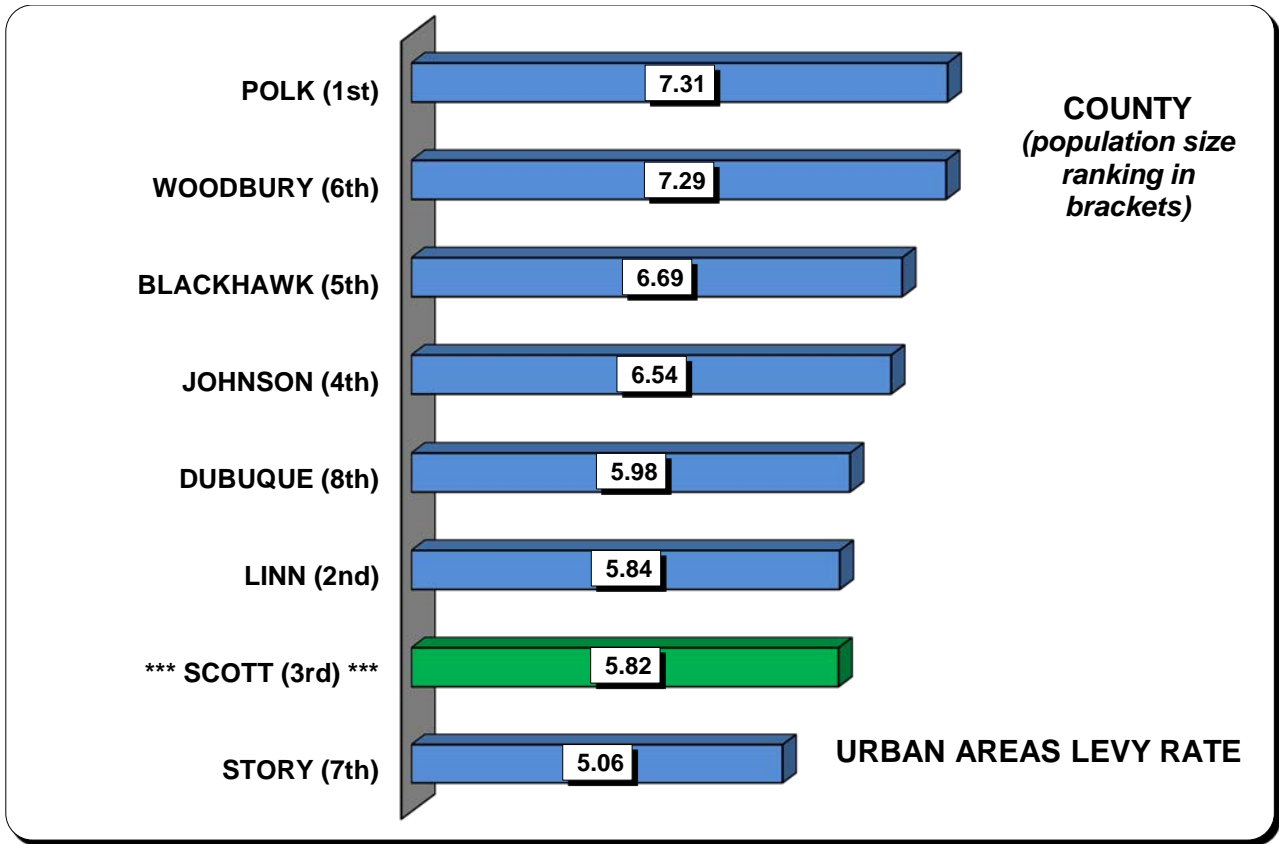


Other revenue sources in the FY19 budget are charges for services and local option sales tax. Charges for services are expected to rise due to vehicle registration fees retained by the County, and jail care-keep charges based on expected volume. The local option tax serves as property tax relief and is relatively stable in the long term. Changes nationally based on consumer spending habits or internet sales may impact the collection of this revenue source.

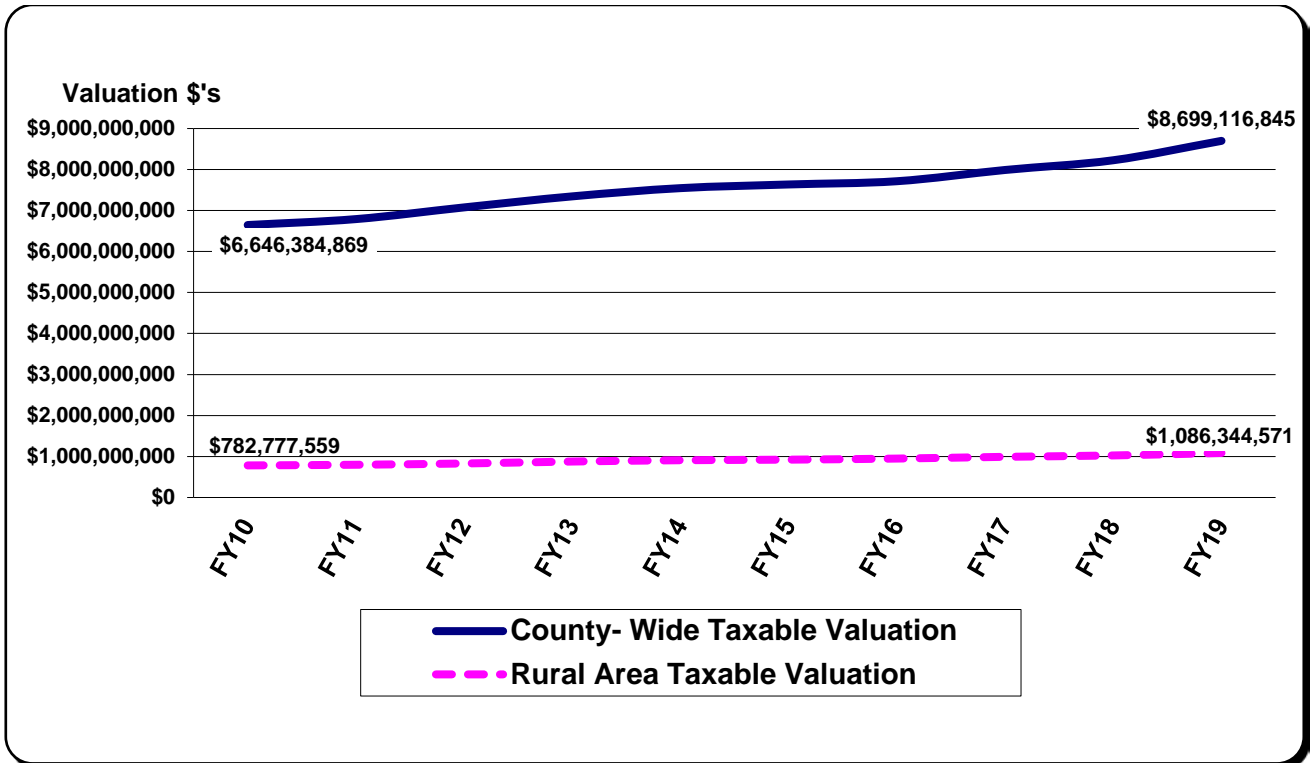
The tax rate per \$1,000 of taxable valuation for FY19 remains the same at \$5.82167 for property located in incorporated areas (cities). The rate has decreased from 8.76857 to 8.74885 for property located in unincorporated areas (townships). Due to the rollback decrease, all residential property owners with the same property valuation will see a decrease of county taxes for FY 19.

| Historical Tax Rates and \$ Change from Previous Year | | | | |
|--|-------------------|-----------------|-------------------|-----------------|
| Fiscal Year | Urban Rate | % Change | Rural Rate | % Change |
| 2009-10 | 5.48399 | 2.6 | 8.50353 | 1.7 |
| 2010-11 | 6.38587 | 16.4 | 9.40541 | 10.6 |
| 2011-12 | 6.37607 | 0.0 | 9.51373 | 1.2 |
| 2012-13 | 6.30156 | -1.2 | 9.43922 | -0.8 |
| 2013-14 | 6.23534 | -1.1 | 9.28021 | -1.4 |
| 2014-15 | 6.13204 | -1.7 | 9.17153 | -1.2 |
| 2015-16 | 6.00377 | -2.1 | 9.01072 | -1.8 |
| 2016-17 | 5.82228 | -3.0 | 8.78518 | -2.5 |
| 2017-18 | 5.82167 | -0.0 | 8.76857 | -0.2 |
| 2018-19 | 5.82167 | 0.0 | 8.74885 | -0.2 |

For FY19, Scott County's urban property tax rate ranks the 2nd lowest respectively among the eight largest urban counties in Iowa even though we rank 3rd in population, and even with SECC operational costs and annual debt amortization. Scott County has the 2nd lowest rural property tax rate among the eight largest urban counties.



The County's tax base has increased at an average rate of 3.09% annually over the past ten years, while the five year average is 3.06% annually, and the one year growth was 5.7%.



Residential taxable valuations also reflect a State imposed rollback computation, currently at 55.6209% of fair market value. The agriculture land / structure rollback computation was 54.4480% for assessment year 2017. The State of Iowa implemented a Commercial, Industrial and Railroad rollback in FY17 of 10% creating a 90% assessment limitation. However, the value lost in this rollback is backfilled by state funding. A new class of Multi-Residential was applied in FY 17. In FY 16 these properties were valued with a 10% rollback as a Commercial property, however in FY 19 the new class is valued at 78.7500% and will continue to decline by 3.75% each year until it equals the residential class. The loss in rollback value for the multi-residential class, from the 100% level, is no longer backfilled by the state. The loss on the multi-residential property is approximately \$323,000 from the previous 100% valuation. The current county wide taxable valuation base amount of \$8.699 billion dollars reflects a 5.7% increase from last year. For FY19, with the rollbacks, the residential property, commercial, utility, industrial and ag land / structures taxable property assessed values increased, while multi-residential property assessed values decreased. The residential class of property represents approximately 63.5% of the County's total tax base.

Projecting future rollbacks, it becomes clear that the residential class will continue to fund a larger portion of the County budget each year.

STATE AND FEDERAL FUNDING

State and Federal aid for next year represents 16.3% of the total revenue sources for FY19, which is down 1.6% compared to the previous year. The decrease is related to reduction of regional backfill aid for Mental Health services by about \$1.2 million, and health grant revenue of \$280,000. The state replacements against levied taxes revenue, which is to supplement the 10% rollback of taxable property values within commercial and industrial classes of property, is decreasing by \$435,000, based on the expectation of reduced state funding in 2019. New to the fiscal year 2019 budget is the expected agreement from the Iowa Department of Natural Resources for 75% funding of the West Lake Restoration. \$869,000 is expected to be drawn on this grant in FY 19. The total amount of \$12,932,266 intergovernmental revenue is made up of \$5,397,597 in general grants, reimbursements and draw from Iowa DNR, \$4,045,943 in state shared revenues such as motor fuel and franchise taxes, \$2,299,660 in state property tax replacement credits against levied taxes such as homestead replacement, and \$1,189,066 in other State credits including state payments, commercial and industrial property replacement tax credit and military tax credits.

OTHER REVENUES

Fees and charges total \$6,869,292 for FY19, an increase of 6.4% of total revenue as compared to \$6,451,317 for FY18. These revenues consist of various licenses and permits and various departmental charges for services. Many of the fees are established and set by state law. Additional licenses, permits and charges for services within the Sheriff Department are based on recent trend experience. Additionally the portion of vehicle registration fees retained by the County is expected to increase by 4.6%. The County is expecting an increase in vehicle registration fees within the County. The County has performed several fee study reports over the years to evaluate where fee levels that are within the County's control are in relation to other municipalities and as compared to the cost of providing the service. Fee adjustments are made on a frequent basis to minimize the adverse affect of large fee increases in any given fiscal year. Also, County officials work with the State in this area for fees set by State law. Most projected revenues are based on historical trends factoring in any new legislative or county fee changes. Some revenues are calculated based on economic assumptions such as interest rates and income and recording fees. The use of money and property is expected to increase 190%, or \$571,000, due the increase in interest rates on short term

investments. Interest earned on monies held during county-wide property tax collection are retained by the County.

As most services in the General Fund are essential, such as law enforcement and health services, the Board of Supervisors and County staff continue to be sensitive to the problems of increasing service charges which could prohibit low income, senior citizens and the disabled from receiving County services.

REVENUE SUMMARY

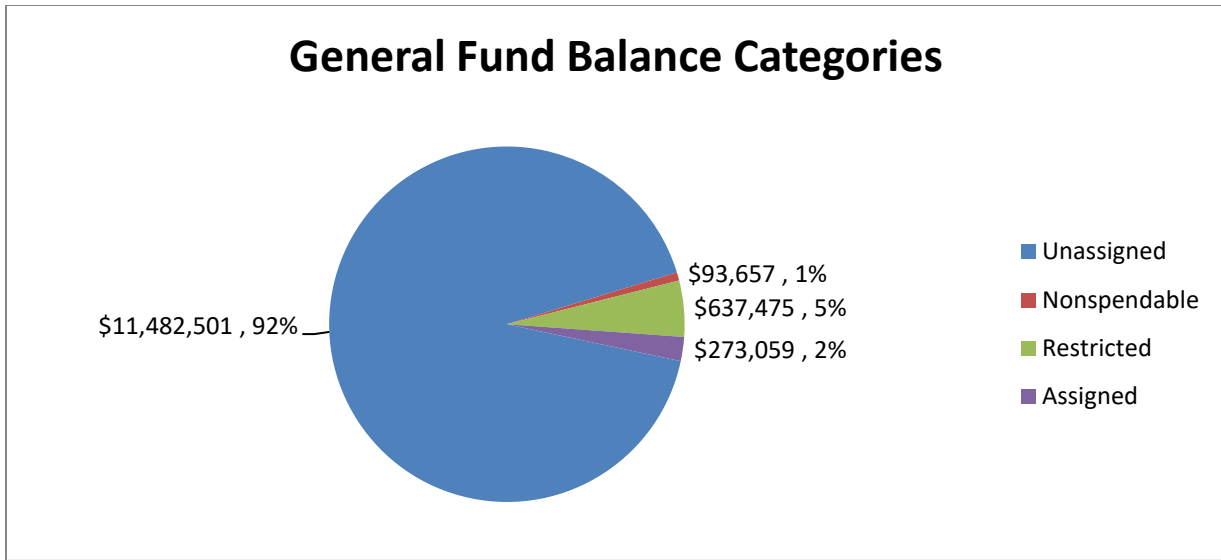
The following presents a summary of major and non-major fund reserves (excluding capital funds) for the FY19 budget year and the percentage of increases and decreases in relation to the prior year budget amounts.

- **Net property tax revenue is increasing from FY 18 by 5.7%.** The net increase was the result of an increased valuation county wide, stable levy rate and compensating for local option sales tax and intergovernmental revenues.
- **Interest rates continue to be low, however they are now growing, which makes this revenue source limited, but trending positively.** Market rates range from 1.4% to 1.9%. It is noted that the County receives 1.5% per month interest costs on delinquent property taxes which results in a nearly 100% collection rate.
- **Other taxes, penalties and costs are flat due to local option taxes.** Local option taxes (one cent sales tax) are projected to remain flat compared to the prior year budget based on State projections and losing market share to online sales. Local option taxes are only used for property tax reduction.
- **License and permit fees are projected to grow from the previous year budget.** Locations within Scott County are experiencing residential building growth. However, County services for building permit review and inspections are expected to return to annual levels. Weapons permits are increasing due to five year annual renewal rotation.
- **Charges for services are increasing 6.1% from FY18.** This decrease is due to the net budgeting of the jail care-keep charges and increasing motor vehicle registration fees.
- **State and Federal Aid is decreasing 5.0% compared to the FY18.** The decrease is directly related to the reduction of regional aid for mental services and commercial and industrial business property tax credit expected to be reduced by the state after the budget adoption.

FUND BALANCES

The fund balance of the General Fund is projected to be \$12,486,692, which is a decrease of \$369,700 from the re-estimated FY18 balance. The decrease in fund balance is directly related to the use of assigned fund balance for strategic planning elements to be accomplished in the 2019 budget year. Important to the Board is the maintenance of fund balance as we continue to face uncertainty in non-real estate tax revenues during these changing economic times. The Board has nonspendable fund balances prepaid items of \$93,657. The amounts restricted for the other statutory programs is \$637,475. The amount assigned for IBNR claims liabilities is \$273,059. The remaining \$11,482,501 provides the County with a fund balance that meets cash flow needs prior to the collection of property taxes and significantly reduces the likelihood of the County entering the short term debt market to pay for current operating expenditures.

General Fund Balance Categories



The amount of General Fund unassigned fund balance, 19.8% of FY 19 expenditures is in line with the minimum amount designated by the County's Financial Management policies.

State Mental Health and Disabilities Services funding historically has been an issue across the state. The state legislature approved a redesign for MH/D services and took over full funding of Medicaid services in FY13. Since FY13 the State has approved a three year funding plan for services. This



model was extended without additional funding after the FY 17 budget was adopted. The Board must make funding decisions outside of the budget process because the State is unwilling to provide timely decision on mental health funding. As of July 1, 2014 the County's MH/D services became part of the Eastern Iowa Mental Health – Disability Services Region. The County's local tax levy was frozen in 1996 by State law at \$3,308,032. After the 2018 budget, the state allowed a rebalancing of levy authority within the regions. Scott County's new maximum is \$5,308,750; however the region's maximum levy remains \$9,253,976. The regional member counties are Cedar, Clinton, Jackson, Muscatine and Scott Counties. Because of these significant factors, the Board has not designated a minimum fund balance policy for the MH/DS fund. For FY 2019, the County increased the property tax revenue from \$3,308,032 to

\$4,112,052; however, other member counties in the region levied \$0 in a forced attempt to draw down regional fiscal fund balance. Without a change in state law to increase the Eastern Iowa Mental Health and Disability Services levy limit, eventually in future fiscal years, the region will be unable to fund all of the current services. Additionally after the budget adoption for individual counties for FY 2019, the State added more comprehensive services which are needed but will be funded with local funding.

The Secondary Roads Fund is decreasing by \$936,557 due to a planned capital projects and road maintenance. The County is developing capital maintenance and improvement schedule to reflect the 2015 gasoline tax increase of \$0.10 per gallon.

The County's Debt Service Fund is increasing by \$261,815 to a fund balance of \$11,298,075 due to the continued contributions from the E911 Service Board to provide funding for the Emergency

Equipment bonds issued in FY 2010. This debt payment is fully funded by 911 service tax on phone bills. Funds in excess of the debt service will be used to refinance the debt in a future year.

The Capital Projects fund balance will decrease 44% to \$3,889,862 from a projected \$6,886,360. The County is investing in building maintenance projects, technology upgrades, and beginning a new project of West Lake restoration. The conservation projects include campground construction, West Lake Park restoration, which is partially grant funded, and lodge design and construction. These projects are the reason for this decrease and are discussed further under the Capital Improvements section below.

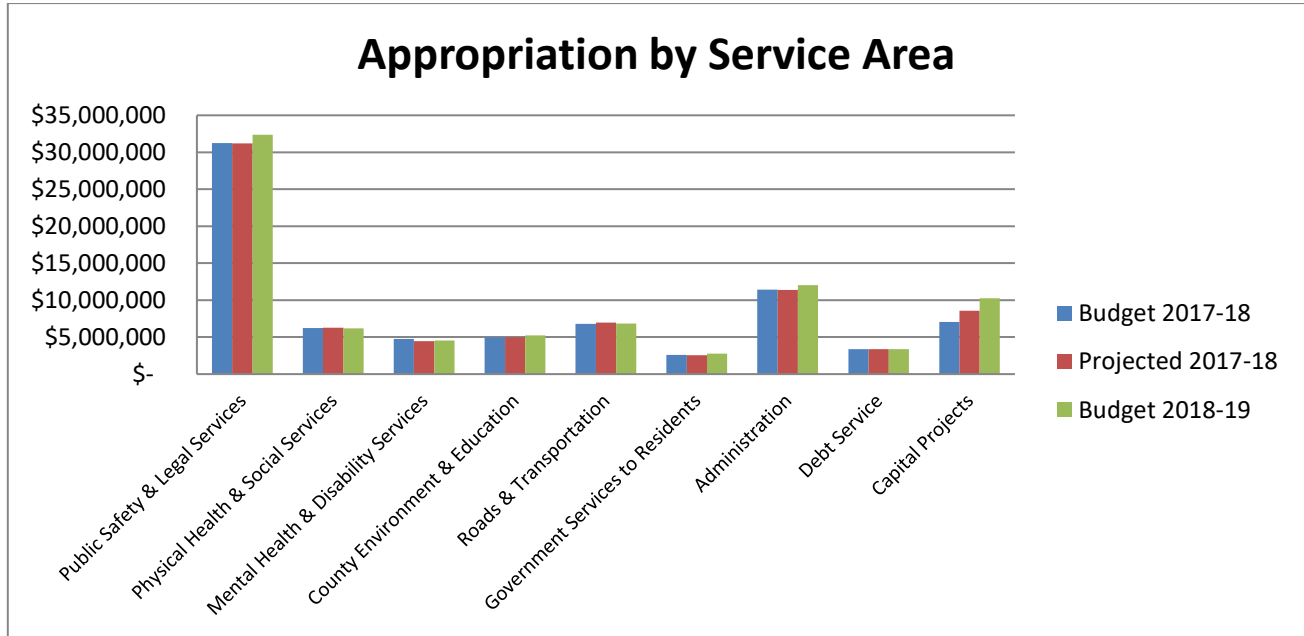
| Funds | FY 18 Projected Fund Balance | Change in Fund Balance - Budget 2018-2019 | FY 19 Fund Balance |
|------------------|---|--|-------------------------------|
| General | \$12,856,392 | (\$369,700) | \$12,486,692 |
| Mental Health | \$230,255 | (\$167,985) | \$62,270 |
| Secondary Roads | \$3,774,733 | (\$936,557) | \$2,838,176 |
| Debt Service | \$11,036,260 | \$261,815 | \$11,298,075 |
| Capital Projects | \$6,886,360 | (\$2,996,498) | \$3,889,862 |
| Non-Major | \$235,131 | \$10,150 | \$245,281 |

PROGRAMS AND SERVICES

As a service organization, the County is people intensive. Over the last ten (10) years the County has increased its work force by only 1.6 FTE's, or 0.3%, to its current level of 486.33 FTE's. During this period, the increase is mostly related to Health and IT to support grant funded outreach programs and technical support for component unit governments. Additionally the Attorney's office has increased 3.5 positions over ten years as the department requested more attorney's based on cased load. A shift of dispatchers from the Sheriff Department to the SECC occurring in FY 12. These additions have been offset by attrition in other departments due to efficiencies, including Community Services, Recorder, and Sheriff Departments. For FY19, a net 1.0 position was added to the County. Community Services added a part time position to address paperwork and filing by clerical staff. Juvenile Detention Services FTE is increased by a net 0.5 FTE to provide for consistent scheduling based on a time study of staffing levels to meet compliance based on volume of juveniles in the facility. Additionally staff was reclassified to the Mental Health Fund from the General Fund. The net impact to the additional FTE level is about (\$182,000) to the General Fund and \$253,000 to the Mental Health Fund.

The County has five union groups to negotiate salary and benefit agreements with following Iowa Code Chapter 20 guidelines. In recent years, the County and union groups have been successful in approving multi-year agreements. The overall negotiated average salary increase for both labor groups and non-union personnel was 2 - 2.25%. At the end of March, 2018 all but one union group had settled with the County for fiscal the FY 19 budget year.

Overall expenditures for all County operations including capital projects (net of transfers and non-budgeted funds) are \$83,611,841 which is an increase of \$5,150,341 or 6.6% from the FY18 budget. The operating budget is up by 2.9% or \$1,942,209, primarily due to support for the SECC, strategic planning elements, and continuing salary and benefits. Total revenues (net of other financing sources and non-budgeted funds) for the County are \$79,232,066, which is an increase of 4.3% above last fiscal year.



The overall expenditure increase of 6.6% is the result of several service areas increasing with three decreasing. Capital projects are discussed further below and are increasing 45.5%. Physical Health and Social Services is decreasing 0.8% due to the removal of pass through grant funding while staff compensation is increasing. Government Services to Residents is increasing 7.1% due to local election costs and employee compensation. Administration (interprogram) is increasing 5.3% due to salary and benefits allocations and planned spending for strategic planning elements such as lead abatement and salary compensation study. County Environment & Education is increasing 5.4% due to increased salary and benefits. Public Safety & Legal Services is increasing 3.5% primarily due to salary and benefit compensation, and contributions to SECC for general operations.

Mental Health and Developmental Disabilities Services is decreasing by 4.0% due to state mental health redesign and the funding of some services at the new regional level. This is the fourth year of budgeting as a region and under ACA funding which is changing the costs structure of the program. Roads & Transportation is a 0.4% increase due to the capital improvements within the road maintenance activities, while Debt Service is decreasing by 0.1%. Debt Service includes interest and principal payments on the Solid Waste general obligation bond issued in FY 2016, but paid by the commission, the County issued Emergency Equipment Bonds, and Public Safety Authority capital lease. Additionally, the leasing body, Scott County Public Safety Authority, crossover refunded the debt for future years. FY 19 is the fourth year of reduced debt service payments by about \$175,000 per year. The expected decrease in debt service requirements from tax levy dollars in FY 19 and future years will allow for continued strategic flexibility in the County’s tax rate. The reduced need of tax dollars, with increased tax base, will allow a lower percentage of tax levy dollars to be allocated to debt service.

CAPITAL IMPROVEMENTS AND DEBT SERVICE

Beginning in our FY13 capital improvement plan, the County focused on its un-programmed needs and capital projects in future years. We not only have planned for the future from a needs perspective, but we have translated those needs being met from a funding prospective. The County planned to increase its contributions to the capital projects and electronic equipment fund to provide for major improvements, such as the projects in the space utilization plan and technology improvements. FY 17 projects concluded both of these studies. Beginning in FY 18 and beyond the County turned to capital maintenance for buildings, technology and conservation. The capital program for FY 20 through FY 23 shows an increased commitment to Conservation Projects, while increasing investment into care and keep of current facilities.

The operating budget again will be supplemented with an aggressive five year Capital Improvements Program. In most years, it is the Board's intention to include, in the operating budget, transfers to the Capital Improvement Fund for capital improvement projects. The program is largely supported by property tax dollars. There has been an increase in FY19 revenues and sources to reflect the change the use of fund balance from conservation CIP Reserve and the use of one time monies from the general fund. In addition, the county was able to transfer prior year budget savings in FY 18 to the fund to support future projects.

Beginning in fiscal year 2014, the County could include the lease payment payable to the Public Safety Authority in the Debt Service Fund. This reallocation of debt service allows a greater access to the entire county taxable valuation and reduces the overall tax rate payable by the taxpayers. Additionally in Fiscal Year 2013, the County Public Safety Authority (PSA) entered into a cross-over refunding arrangement to reduce future debt service by \$2.095 million dollars through FY 2025. This resulted in an amended lease contract between the County and the PSA. The County completed the cross over refunding in FY 15. Additionally the County issued \$8.215 million of Solid Waste Disposal Bonds in FY 2016 to fund single stream recycling center for the Scott County Waste Commission. These bonds are funded by the proceeds from the Waste Commission.

The Board of Supervisors has authorized a transfer from the General Fund to the Capital Fund to support computer software and hardware purchases as a result of the adopted Scott County IT Strategic Master Plan. This plan was adopted by the Board of Supervisors Spring of 2010, and includes numerous projects that will require the purchase of new software and hardware. The final major project is document management, and the hardware was acquired in FY 17. The FY 19 budget features continued consultation for electronic content management, laptop computers, poll book computer replacements, and back-up and restore upgrades.

The County is currently using only 3.70% of its allowable legal debt margin consisting of two general bond issues and the lease obligations to the Public Safety Authority. These outstanding bond issues are described further under the major governmental funds section of this document. Debt of \$29.7 million was issued by the Scott County Public Safety Authority in FY06 due to the jail renovation/expansion being approved at the fall 2004 general election. This was refunded in the form of \$17.675 million in refunding bonds in 2012 and 2013. In FY10, the County issued \$10.5 million of Emergency Equipment Bonds to finance acquisition of 911 and radio equipment, towers, computer equipment, software and hardware for the new Scott Emergency Communication Center (SECC). In FY 16, the County issued \$8.215 million in Solid Waste Disposal Bonds to finance single stream recycling center and equipment.

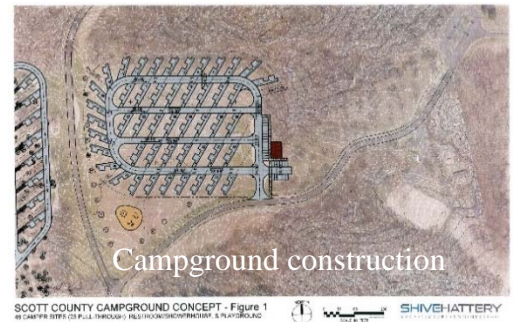
The capital improvement budget totals \$10,274,928 for fiscal year FY19, with 44% or \$4,498,000 for general projects, 20% or \$2,070,000 for Secondary Roads projects, 3% or \$350,000 for vehicle

acquisition and 33% or \$3,356,928 for Conservation parks and recreation projects. The larger, non-routine projects for FY19 include courthouse elevator controls, \$537,000; Courthouse HVAC \$500,000; and Administration HVAC Controls, \$200,000. Non-routine technology projects include auditor poll book replacements, \$250,000; laptop replacements, \$300,000; enterprise-wide storage, \$120,000; mobile routers, \$150,000; and back-up restore system upgrade, \$375,000.

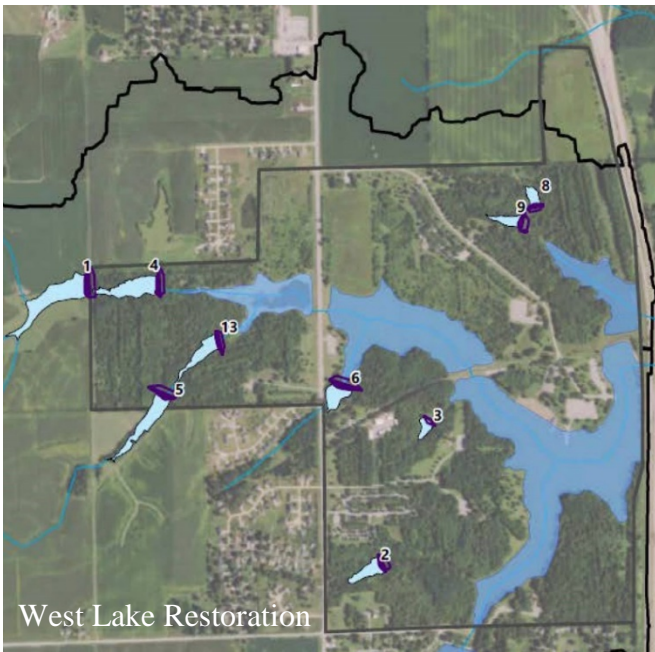
The general capital improvements budget of \$4,498,000 is supported by fund balances from various funds including the electronic equipment replacement fund, and the general fund. General fund transfers are made for one time projects if and when the general fund balance exceeds the minimum balance requirement as set forth in the County's Financial Management Policies. The capital improvement fund also is supported by gaming boat revenues. Gaming revenues have seen a decline of approximately 40% in over ten years because of the economy, but have recently began an upwards trend directly related to both riverboat gaming rooms moving to new casinos on land. This decline in a critical funding source for our capital budget requires a larger property tax transfer to fund projects.

The local Secondary Roads capital program totals \$2,070,000, which is significantly larger than previous years. The County Secondary Roads Department has been planning new and larger projects based upon the use of the \$0.10 gas tax increase in the spring of 2015. Major projects include the bridge replacements in Princeton and Sheridan townships, 270th and 190th HMA paving

The Conservation Department capital plan for FY19 totals \$3,356,928. Conservation capital projects include a lodge design and construction, wastewater treatment upgrades, and the first phase of West Lake restoration at West Lake Park (\$2,120,000), and campground construction, storage barn and playground at Scott County Park (\$840,000). General Resource Enhancement and Protection (REAP) improvements of \$46,928 will occur at the nature center. The West Lake restoration is a two phase, multi year improvement



plan to improve watershed ponds, dredging, bank stabilization and fish habitat improvements. The project is funded 75% with state dollars and 25% local match dollars. Conservation also has designated a portion, \$336,000, for small equipment and vehicles.



The fleet manager has completed an initial review of the county wide vehicle fleet, excluding the Conservation Department. The FY 19 capital plan has designated \$350,000 for general vehicle replacements including eight Sheriff Department patrol and special use vehicles, one motor pool vehicle, two forklift / special use vehicles, and two Health Department vehicles.



Additionally, the fleet manager has recommended two dump / snow trucks, one road grader and one general road truck to be purchased from the Secondary Roads general operating funds.

The budget document contains a capital improvements section under the tab entitled "Major Governmental Funds". This section is informative and provides a correlation between the operations budget and the five-year capital improvements program. There is also a column for unprogrammed needs to allow identification of needed capital projects in the future when funding becomes available.

SUMMARY

The preparation of the FY19 budget has been an opportunity to fund important capital projects and set direction for future revenue shortfalls due to the multi-family residential class and the commercial / industrial backfill reduction. The Board is very pleased to have met its goals in both balancing the FY19 operating budget and stabilizing the County's reliance on property tax revenues.

The Board and County Administrator expresses its appreciation to the staff of all departments who assisted and contributed to its preparation. Special thanks goes to the Director of Budget and Administrative Services, ERP / ECM Analyst, Administrative Assistant, the Assistant County Administrator, and the County department heads and professional staff who performed budget analyst duties: Community Services Director, Health Department Director, Financial Management Supervisor (Treasurer's Office), Office Manager and Accounting and Tax Manager (Auditor's Office), County Attorney (Office Manager), Planning and Development Director, and the Operation's Manager (Recorder's Office).

These are challenging times which require the Board, elected and appointed department heads, and County staff to develop new methods and ideas in providing services to the community and to continue to improve its public facilities and infrastructure. The continued change of the state/federal/local funding partnerships has placed a greater financial burden on local governments, in addition to providing less flexibility in how we collectively deal with the County's issues and needs. The future property tax limitations approved by the State Legislature will affect economic growth opportunities and may force service reductions. Nonetheless, county officials will continue to work with State senators and representatives to forge partnerships to make Iowa a better place for all its citizens to live.

With strong leadership and a commitment to improve the quality of life in the County, the Board of Supervisors and Administration is looking forward to working with County staff and the citizens of Scott County during the upcoming year in achieving the goals, objectives, programs and services outlined in the budget.

Respectively submitted,



Tony Knobbe, Chair
Scott County Board of Supervisors

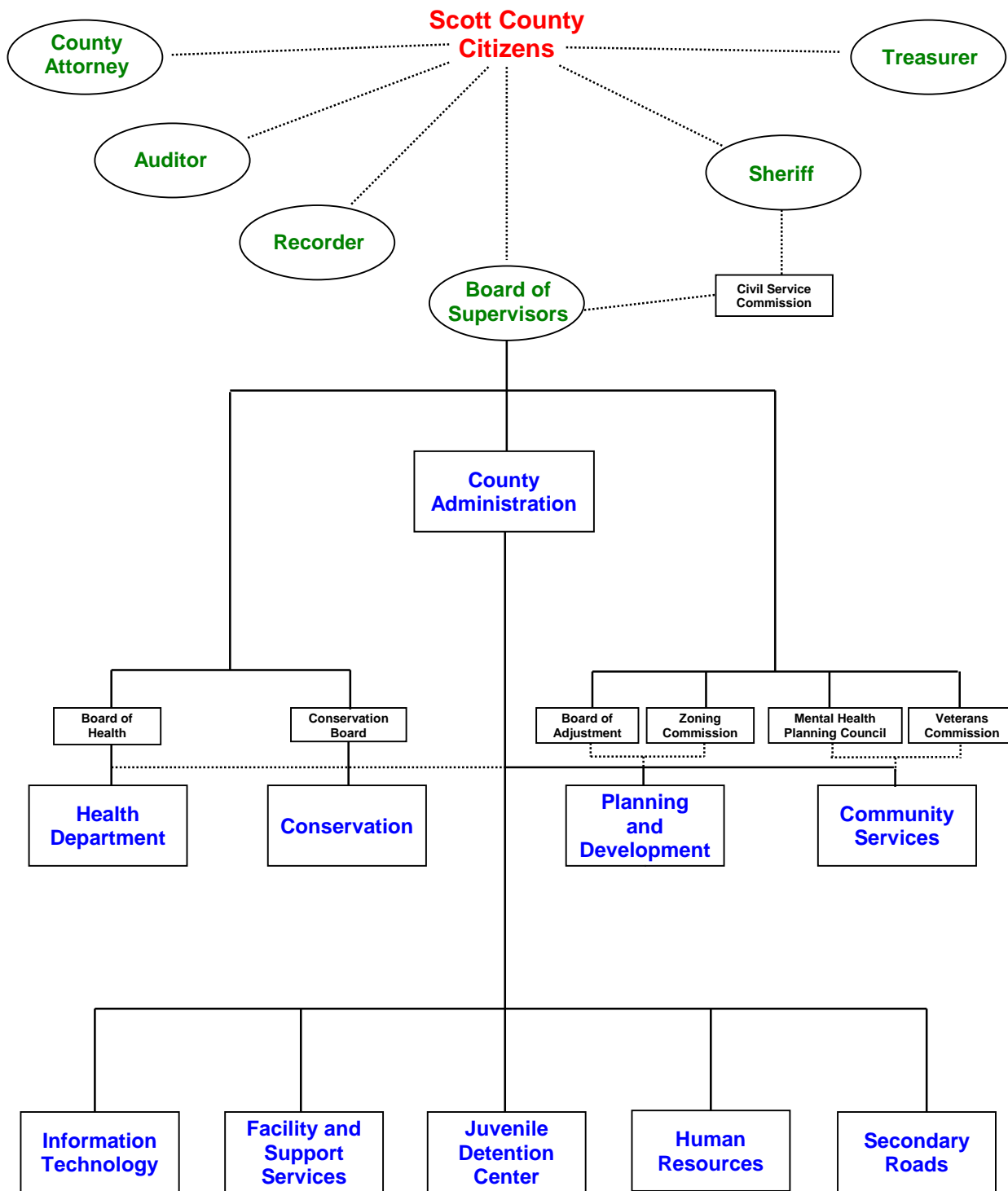


Mahesh Sharma
County Administrator

SCOTT COUNTY OFFICIALS

| <u>Official Title</u> | <u>Official</u> | <u>Term Expiration Date of Elected Officials</u> |
|------------------------------------|--------------------|--|
| Elected Officials | | |
| Supervisor, Chairperson | Tony Knobbe | 2020 |
| Supervisor, Vice Chair | Ken Beck | 2020 |
| Supervisor | Carol T. Earnhardt | 2018 |
| Supervisor | Diane Holst | 2018 |
| Supervisor | Brinson Kinzer | 2018 |
| Attorney | Michael J. Walton | 2018 |
| Auditor | Roxanna Moritz | 2020 |
| Recorder | Rita Vargas | 2018 |
| Sheriff | Tim Lane | 2020 |
| Treasurer | Bill Fennelly | 2018 |
| Administration | | |
| County Administrator | Mahesh Sharma | |
| Department Heads | | |
| Budget and Administrative Services | David Farmer | |
| Community Services | Lori Elam | |
| Conservation | Roger Kean | |
| Facility and Support Services | Tammy Speidel | |
| Health | Edward Rivers | |
| Human Resources | Mary Thee | |
| Information Technology | Matt Hirst | |
| Juvenile Detention Center | Jeremy Kaiser | |
| Planning & Development | Tim Huey | |
| Secondary Roads | Jon Burgstrum | |

Scott County Government Organizational Chart



— Direct supervision
 Advisory relationship

Elected Departments
Appointed Departments

Appointed Boards and Commissions

Non-elected Departments within Scott County

Administration:

The Administration Department serves as the principal advisor to the Board of Supervisors and acts as a liaison between the Board and other County departments. They also represent the Board in dealings with other governmental agencies.

Budget & Administrative Services:

Part of Scott County Administration, the function is to analyze, report, assess and recommend the financial budget, reporting and services for Scott County. The department prepares the annual budget, the comprehensive and popular annual financial reports, quarterly reporting, grant monitoring, indirect costs reports, Enterprise Resource Planning and policy review.

Community Services:

This office provides a variety of services and programs including Protective Payee Service, Tax Suspension, General Assistance Programs and provides a resource for veterans and their families with Veterans Affairs Commission, Veteran Assistance and Services. Scott County is part of the Eastern Iowa MH/DS Region providing Mental Health and Developmental Disability Services.

Conservation:

Provides recreational activities for the citizens of Scott County and the general public by acquiring, developing, operating, and preserving the historical, educational, environmental, recreational and natural resources of the County.



Facility and Support Services:

FSS's role is to support those "front-line" agencies and departments that provide direct service and interaction with their ultimate customers, the citizens of Scott County. Services provided: Facilities Management, Print & Mail Services, Building Maintenance, Custodial Services, Records Management, and Vehicle Pool Services.

Health:

The Scott County Health Department promotes, protects, and preserves health through leadership, service, education and partner ships. They provide Clinical Services, Environmental Health Services, Public Safety Services & Programs, and Community Relations Information & Planning.



Human Resources:

This office is responsible for overall development and administration of the County policies and programs, recruitment, EEO, wage and salary administration, labor relations, employee development, benefits and organizational development, among other things.

Information Technology:

I.T. is a technical resource for the County and has primary functions of applications, technical infrastructure, geographic information systems and web. I.T. supports a collaborative work environment and provides dependable and efficient data and voice services for the County and various related agencies.

Juvenile Detention Center:

JDC is a 16 bed co-ed facility, but the structure provides more than short-term confinement. The philosophy is to challenge youth to take responsibility for the thinking/behavioral patterns that brought about their placement, and to explore areas of growth and change needed to assure that they will not be detained again.

Planning & Development:

P&D is responsible for the current and future land uses in all unincorporated areas of Scott County.

Secondary Roads:

This department is responsible for the construction and maintenance of all 564 roads & 120 bridges under the County's jurisdiction.



Elected Departments within Scott County

Attorney's Office:

The Scott County Attorney's Office serves in civil matters as legal counsel for the Scott County Board of Supervisors and all county officers and agencies. The County Attorney's Office also serves in criminal matters as chief prosecutor for the State of Iowa in Scott County.

Auditor's Office:

As clerk to the Board of Supervisors, the Auditor's Office prepares and maintains all official records meeting minutes, Board voting records, resolutions, contracts, and correspondence. The Auditor acts as County Commissioner of Elections and administers all federal state, and local elections that take place within the County. This office also processes authorized payments for the Board of Supervisors and prepares payroll for 570 part time and full time employees, 120 seasonal employees, and 320 poll workers during general elections.

Recorder's Office:

The Recorder's Office is responsible for recording and maintaining official records effecting title to real estate. The Recorder issues marriage licenses, registers births and deaths, issues certificates on vital records and processes passport applications. This office also issues hunting and fishing licenses and titles recreational vehicles.

Sheriff's Office:

The Scott County Sheriff's Office is comprised of four divisions focused on progressive public safety to fulfill the diverse needs of citizens through the expertise of our professional staff utilization of all available resources: Patrol Division, Civil Division, Corrections Division, and Criminal Investigation Division.

Treasurer's Office:

The State of Iowa Department of Transportation mandates the Scott County Treasurer as their agent to collect motor vehicle fees according to the Iowa Code. These fees include, but are not limited to: transfer of ownership (title transfer), registration fees, (license plate/validation fees), duplicate titles, and notation and cancellation of security interests. Additionally, the Treasurer collects property taxes on behalf of all jurisdictions in Scott County—cities, school districts, and other taxing bodies, and each jurisdiction.



Authorized Agencies

Bi-State Regional Commission

To service as a forum for intergovernmental cooperation and delivery of regional programs and to assist member local governments in planning and project development.

Center for Active Seniors, Inc./CASI

To provide services that promote independence and enrich the lives of older adults through socialization, health, wellness and supportive services.

Center for Alcohol/Drug/CADS

To provide quality substance abuse education, prevention, assessment, treatment & referral services.

Community Health Care

Quality health care for all people in need.

Durant Ambulance

Emergency medical treatment and transport.

Emergency Management

Provides county-wide preparedness, mitigation, response, recovery, detection, protection and prevention of natural or man-made disasters.

SECC

To provide superior Public Safety Dispatch services in an efficient and accurate manner.

Humane Society

Provide humane care and treatment for all animals entrusted to them, to care for homeless animals and protect those that are abused and neglected.

Library

A mission to make available library materials and information in a variety of formats to people of all ages.

Medic Ambulance

Improve the health, safety, and security of our community by providing high quality emergency medical services and healthcare transportation.

QC Convention/Visitor Bureau

To enhance the quality of life and economic development for residents and visitors by marketing the Quad Cities region as an outstanding Midwest convention and tourism destination.

An Authorized Agency: a recognized

non-profit agency receiving County funding and following the County's required BFO budgeting requirements

Quad Cities First

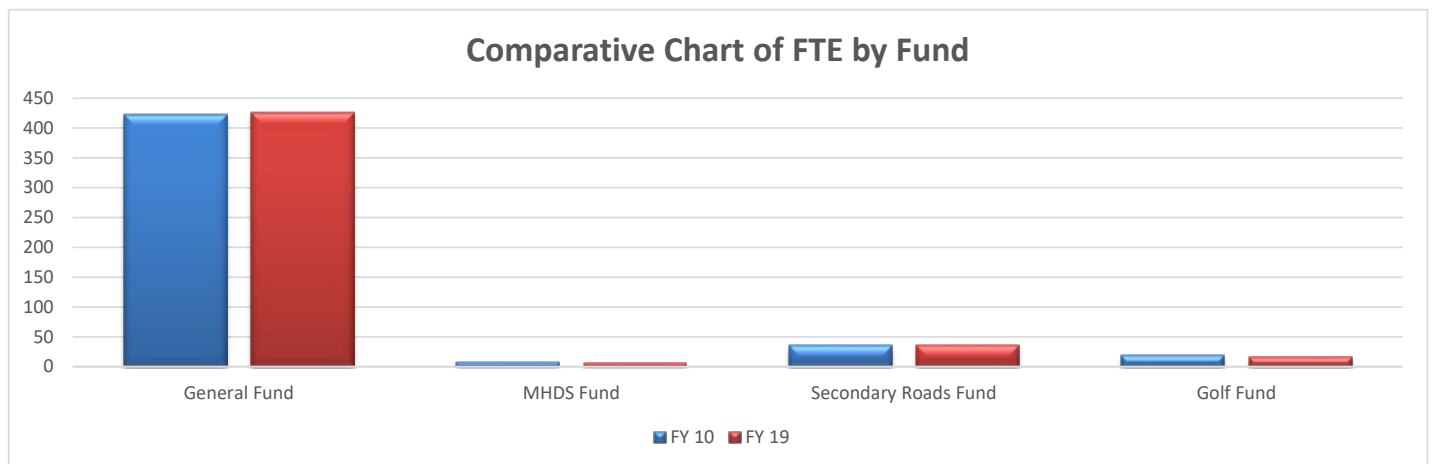
Marketing the Quad Cities region to companies looking to relocate or expand in our market.

GDRC Greater Davenport Redevelopment Corporation

Provides arms-length real estate transactions with privacy and confidentiality.

EMPLOYEE AUTHORIZATION HISTORY - 10 YEAR FTE LISTING

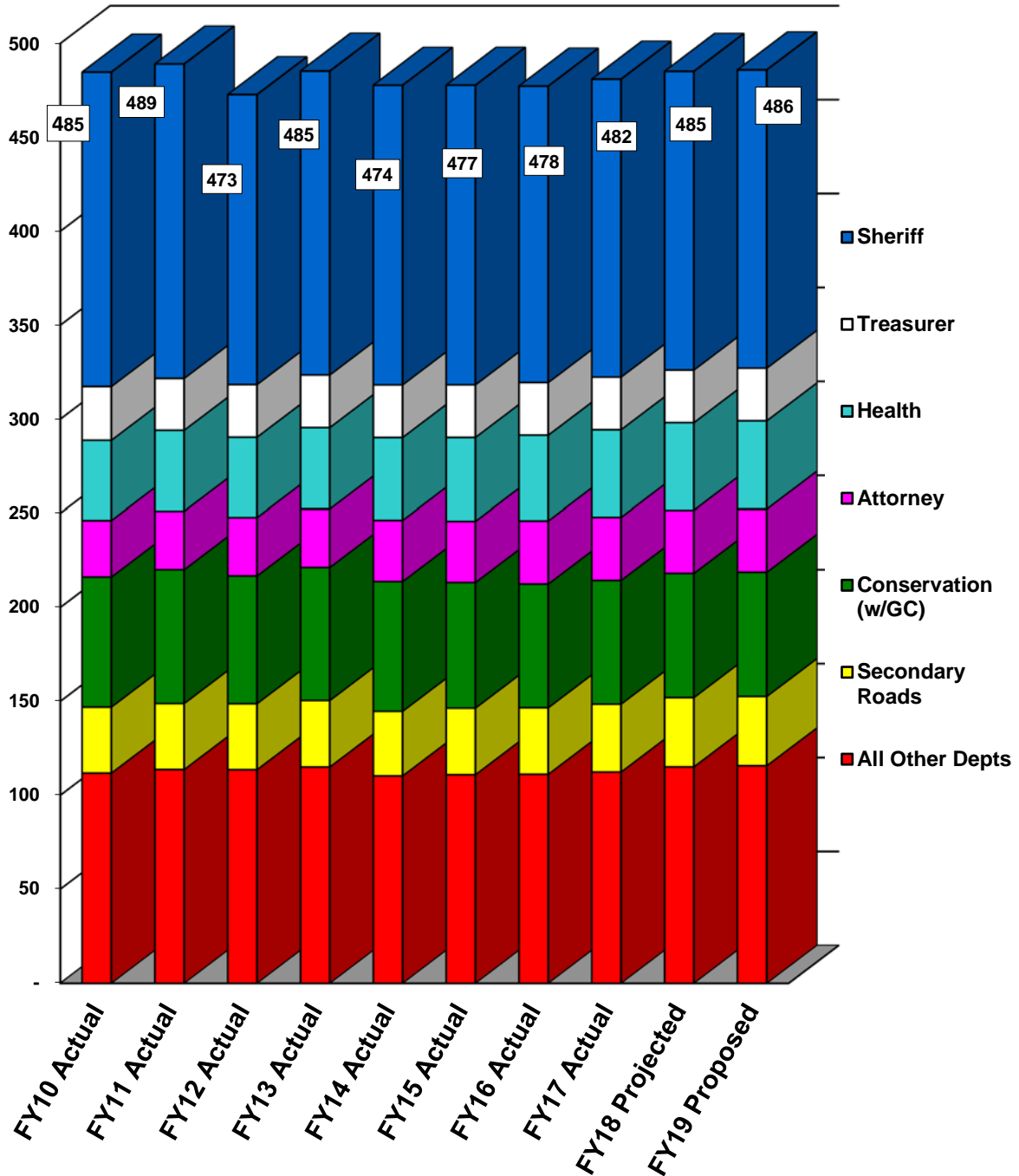
| <u>Department</u> | <u>FY10</u> | <u>FY11</u> | <u>FY12</u> | <u>FY13</u> | <u>FY14</u> | <u>FY15</u> | <u>FY16</u> | <u>FY17</u> | <u>FY18</u> | <u>FY19</u> |
|-----------------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| Administration | 3.50 | 3.50 | 3.50 | 3.50 | 3.50 | 3.50 | 4.90 | 5.90 | 5.90 | 5.50 |
| Attorney | 30.00 | 31.00 | 31.00 | 31.00 | 31.50 | 32.50 | 33.50 | 33.50 | 33.50 | 33.50 |
| Auditor | 15.40 | 14.40 | 14.40 | 14.05 | 14.05 | 14.05 | 14.05 | 14.05 | 14.05 | 14.05 |
| Community Services | 12.50 | 11.50 | 11.50 | 11.50 | 10.00 | 10.00 | 10.00 | 10.00 | 10.50 | 11.00 |
| Conservation (net of golf course) | 49.85 | 51.87 | 48.62 | 51.45 | 49.70 | 48.85 | 48.85 | 48.85 | 49.10 | 49.10 |
| Facility and Support Services | 29.14 | 31.04 | 30.55 | 30.55 | 29.60 | 30.50 | 28.50 | 28.70 | 28.70 | 28.70 |
| Health | 42.60 | 43.00 | 42.65 | 43.25 | 43.97 | 44.52 | 45.52 | 46.52 | 46.92 | 46.92 |
| Human Resources | 4.50 | 4.50 | 4.50 | 4.50 | 3.50 | 3.50 | 3.50 | 3.50 | 3.50 | 3.50 |
| Information Technology | 12.00 | 14.00 | 14.40 | 15.40 | 15.40 | 15.40 | 15.40 | 15.00 | 16.00 | 16.00 |
| Juvenile Court Services | 14.20 | 14.20 | 14.20 | 15.00 | 14.20 | 14.20 | 15.00 | 15.40 | 16.40 | 16.90 |
| Non-Departmental (Fleet) | - | - | - | - | - | - | - | - | - | 0.40 |
| Planning & Development | 4.08 | 4.08 | 4.08 | 4.08 | 4.08 | 3.83 | 4.33 | 4.33 | 4.58 | 4.58 |
| Recorder | 11.50 | 11.50 | 11.50 | 11.50 | 11.00 | 11.00 | 10.50 | 10.50 | 10.50 | 10.50 |
| Secondary Roads | 35.15 | 35.15 | 35.15 | 35.40 | 34.40 | 34.85 | 35.45 | 36.15 | 36.90 | 36.90 |
| Sheriff | 167.35 | 167.35 | 154.35 | 161.75 | 156.80 | 159.50 | 157.80 | 158.60 | 158.80 | 158.80 |
| Supervisors | 5.00 | 5.00 | 5.00 | 5.00 | 5.00 | 5.00 | 5.00 | 5.00 | 5.00 | 5.00 |
| Treasurer | <u>28.60</u> | <u>27.60</u> | <u>28.00</u> | <u>28.00</u> | <u>28.00</u> | <u>28.00</u> | <u>28.00</u> | <u>28.00</u> | <u>28.00</u> | <u>28.00</u> |
| SUBTOTAL | 465.37 | 469.69 | 453.40 | 465.93 | 454.70 | 459.20 | 460.30 | 464.00 | 468.35 | 469.35 |
| Golf Course Enterprise | <u>19.35</u> | <u>19.35</u> | <u>19.35</u> | <u>19.35</u> | <u>19.35</u> | <u>17.98</u> | <u>17.98</u> | <u>16.98</u> | <u>16.98</u> | <u>16.98</u> |
| TOTAL | <u>484.72</u> | <u>489.04</u> | <u>472.75</u> | <u>485.28</u> | <u>474.05</u> | <u>477.18</u> | <u>478.28</u> | <u>480.98</u> | <u>485.33</u> | <u>486.33</u> |



FTE (Full Time Equivalents) STAFFING TRENDS

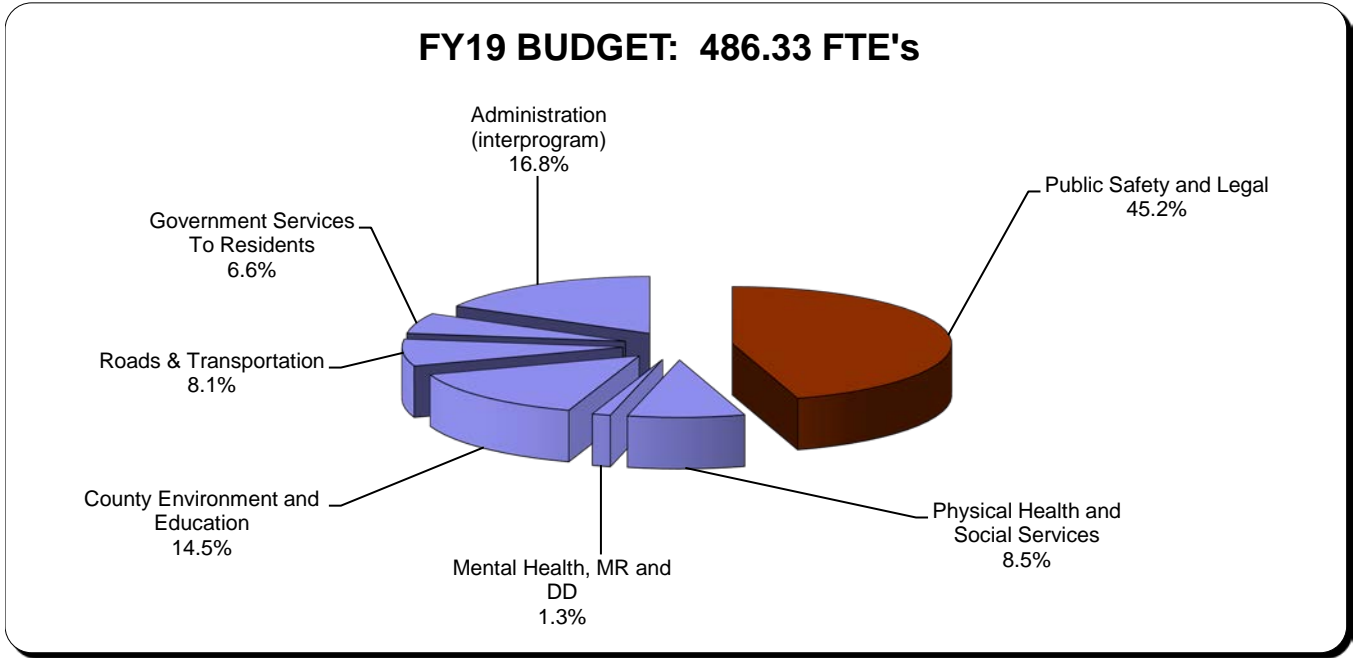
TEN YEAR COMPARISON

FTE's

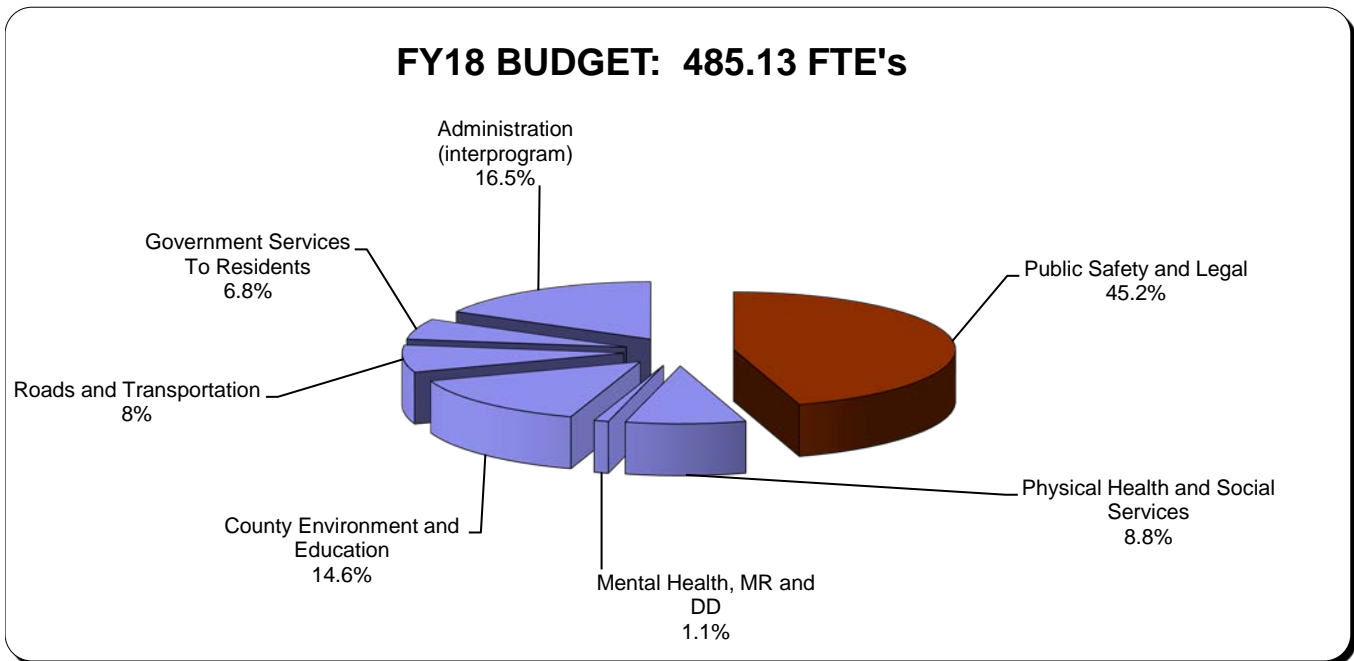


Total FTE's have increased 1.6 positions or 0.3% over the past 10 years. 4.3 positions have been added to the Health Department, primarily grant funded positions or for the Jail Inmate Health program. 3.5 positions have been added to the Attorney's office to support criminal and risk management. Some departments such as Sheriff, Conservation, Community Services, and the Treasurer's office have actually reduced their FTE's over the past 10 years.

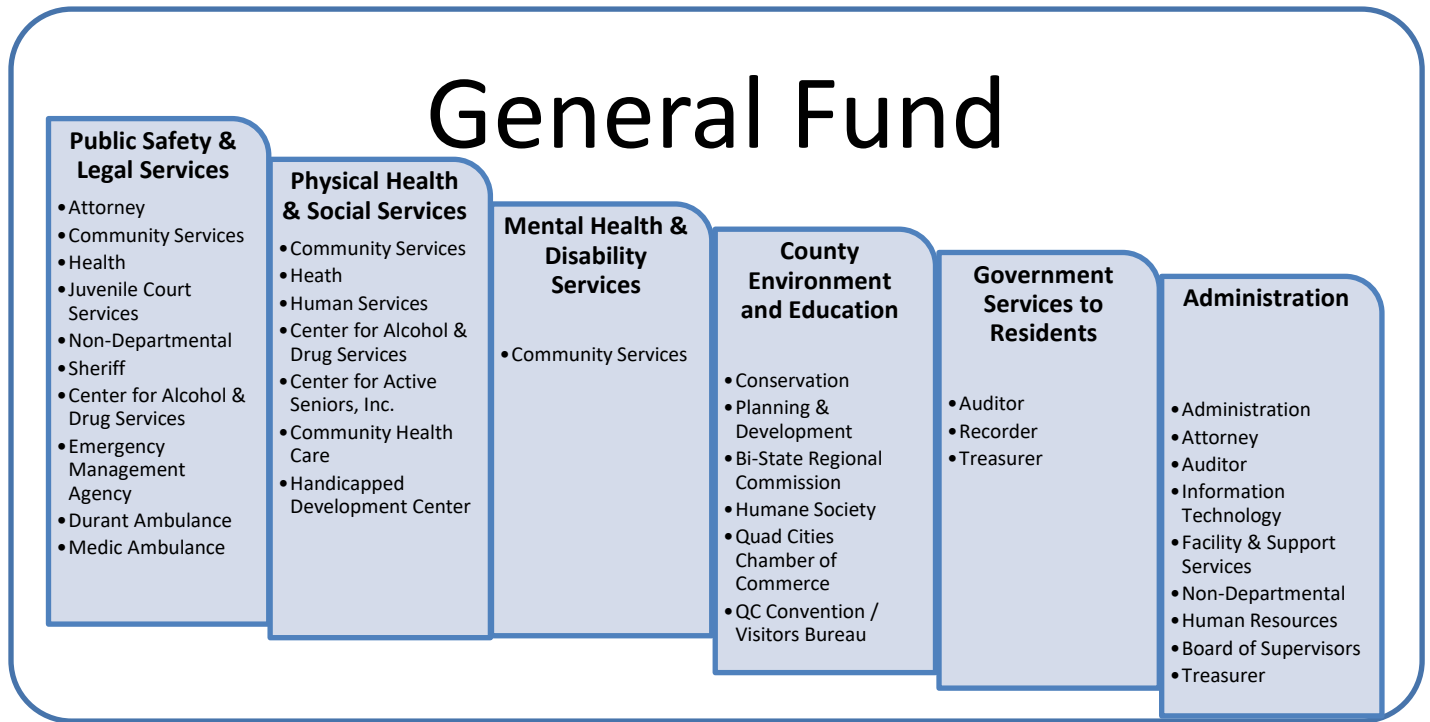
FTE (Full Time Equivalents) Staffing FY18 vs FY19 - By Service Area



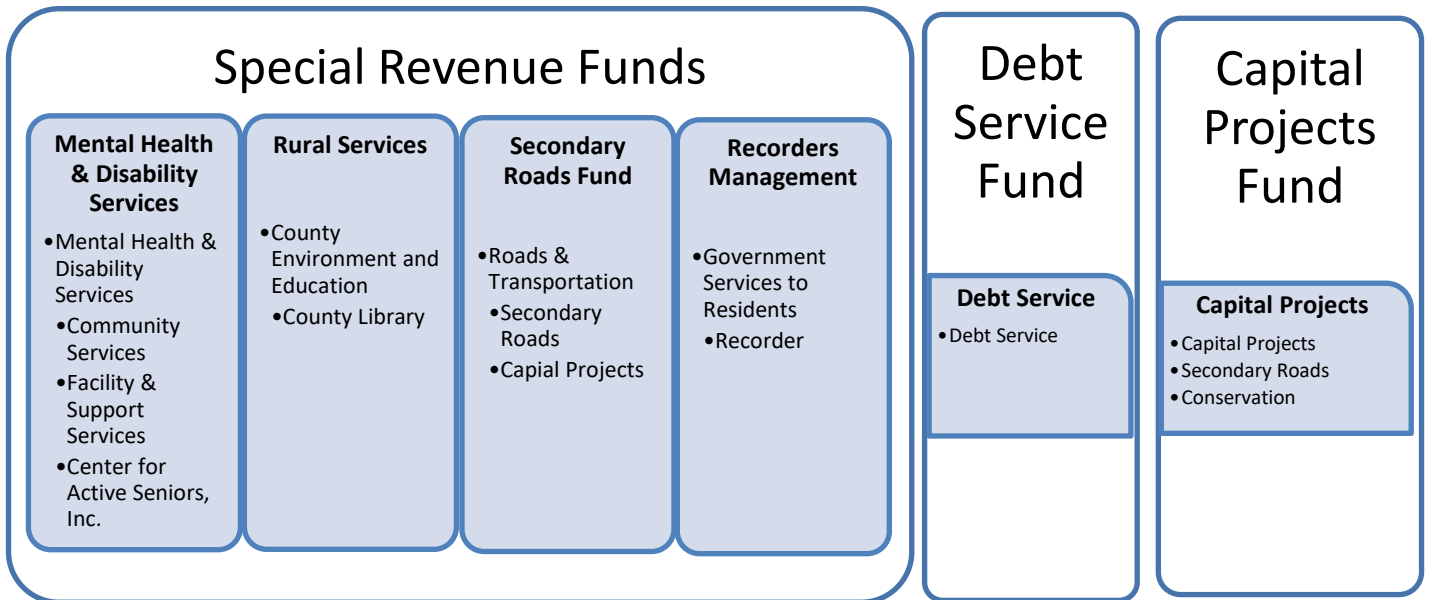
Almost half of the County's workforce is a part of the Public Safety & Legal Services area (Attorney, Jail Health, Sheriff, Juvenile Detention).



General Fund



Major Revenue Sources of the **General Fund** are Property Taxes (59%), Other County Taxes (10%), Intergovernmental (8%) and Charges for Services (10%).



Major Revenues of **MHDS** are Property Taxes (87%) and Intergovernmental (5%).

Major Revenues of **Rural Services Fund** are Property Taxes (93%)

Major Revenues of **Secondary Roads Fund** are Intergovernmental Road Use Tax (55%) and required transfers from the Rural Services and General Funds (41%)

Major Revenue Sources of the **Records Management Fund** are Charges for Services (99%)

Major Revenues of the **Debt Service Fund** are Property Taxes (49%) and Intergovernmental revenues and credits (49%)

Major Revenues of the **Capital Projects Fund** are transfers from the General Fund (56%) and Gaming Taxes (11%)

The above charts describe the relationship of the governmental fund types, individual funds, state service areas and servicing departments or authorized agencies. Major revenues are subsequently described below.

SCOTT COUNTY FUND STATEMENT

ALL FUNDS

| <u>Fund</u> | <u>Estimated Balance 06/30/18</u> | <u>Revenues*</u> | <u>Expenditures*</u> | <u>Estimated Balance 06/30/19</u> |
|--------------------------------------|---|----------------------|-----------------------|---|
| Major Governmental Funds | | | | |
| General Fund | \$ 12,856,392 | \$ 70,125,096 | \$ 70,494,796 | \$ 12,486,692 |
| Mental Health & Disability Services | 230,255 | 4,387,920 | 4,555,905 | 62,270 |
| Secondary Roads | 3,774,733 | 7,971,443 | 8,908,000 | 2,838,176 |
| Debt Service | 11,036,260 | 3,647,345 | 3,385,530 | 11,298,075 |
| Capital Improvements | | | | |
| General | 4,723,508 | 5,697,330 | 7,854,928 | 2,565,910 |
| Vehicle | 361,846 | 335,200 | 350,000 | 347,046 |
| Conservation Equip Reserve | 515,048 | 92,600 | 98,200 | 509,448 |
| Conservation CIP Reserve | <u>1,285,958</u> | <u>33,000</u> | <u>851,500</u> | <u>467,458</u> |
| Total Capital Improvements | 6,886,360 | 6,158,130 | 9,154,628 | 3,889,862 |
| Total Major Governmental Funds | 34,784,000 | 92,289,934 | 96,498,859 | 30,575,075 |
| Nonmajor Governmental Funds | | | | |
| Rural Services | 138,403 | 3,198,036 | 3,198,036 | 138,403 |
| Recorder's Record Mgt | <u>96,728</u> | <u>30,150</u> | <u>20,000</u> | <u>106,878</u> |
| Total Nonmajor Governmental Funds | 235,131 | 3,228,186 | 3,218,036 | 245,281 |
| Business-Type Activities Fund | | | | |
| Golf Course Enterprise | <u>2,547,187</u> | <u>1,107,500</u> | <u>1,230,099</u> | <u>2,424,588</u> |
| Total* | <u>\$ 37,566,318</u> | <u>\$ 96,625,620</u> | <u>\$ 100,946,994</u> | <u>\$ 33,244,944</u> |

*Includes interfund transfers and non-budgeted fund activity. All funds are budgeted funds with the exception of the Golf Course Enterprise Fund as further discussed under the blue tabbed Supplemental Information section (basis of accounting) of this budget document.

SCOTT COUNTY REVENUE ESTIMATES*

ALL FUNDS

| <u>Fund</u> | <u>Actual 2016-17</u> | <u>Budget 2017-18</u> | <u>Revised Estimate 2017-18</u> | <u>Budget 2018-19</u> | <u>% Change From Prior Budget</u> |
|--------------------------------------|---------------------------|---------------------------|---|---------------------------|---|
| Major Governmental Funds | | | | | |
| General Fund | \$ 65,231,604 | \$ 66,842,723 | \$ 67,672,449 | \$ 70,125,096 | 4.9% |
| Mental Health & Disability Services | 4,331,882 | 4,491,077 | 3,485,118 | 4,387,920 | -2.3% |
| Secondary Roads | 7,735,886 | 7,779,840 | 7,827,195 | 7,971,443 | 2.5% |
| Debt Service | 4,051,856 | 3,430,182 | 3,656,457 | 3,647,345 | 6.3% |
| Capital Improvements | | | | | |
| General | 6,318,783 | 3,844,030 | 5,514,124 | 5,697,330 | 48.2% |
| Electronic Equipment | 610,080 | 610,000 | - | - | -100.0% |
| Vehicle | 332,260 | 330,200 | 345,200 | 335,200 | 1.5% |
| Conservation Equip Reserve | 80,769 | 52,800 | 52,800 | 92,600 | 75.4% |
| Conservation CIP Reserve | 233,560 | 3,800 | 27,800 | 33,000 | 768.4% |
| Total Capital Improvements | 7,575,452 | 4,840,830 | 5,939,924 | 6,158,130 | 27.2% |
| Total Major Governmental Funds | 88,926,680 | 87,384,652 | 88,581,143 | 92,289,934 | 5.6% |
| Nonmajor Governmental Funds | | | | | |
| Rural Services | 2,958,621 | 3,044,740 | 3,044,740 | 3,198,036 | 5.0% |
| Recorder's Record Mgt | 32,323 | 30,150 | 30,150 | 30,150 | 0.0% |
| Total Nonmajor Governmental Funds | 2,990,944 | 3,074,890 | 3,074,890 | 3,228,186 | 5.0% |
| Business-Type Activities Fund | | | | | |
| Golf Course Enterprise | 1,074,276 | 1,107,500 | 1,107,200 | 1,107,500 | 0.0% |
| Total* | <u>\$ 92,991,900</u> | <u>\$ 91,567,042</u> | <u>\$ 92,763,233</u> | <u>\$ 96,625,620</u> | 5.5% |

*Includes interfund transfers and non-budgeted fund activity

Note: Mental Health and Disability Services revenues have fluctuated due to the change in state funding model for regional services.

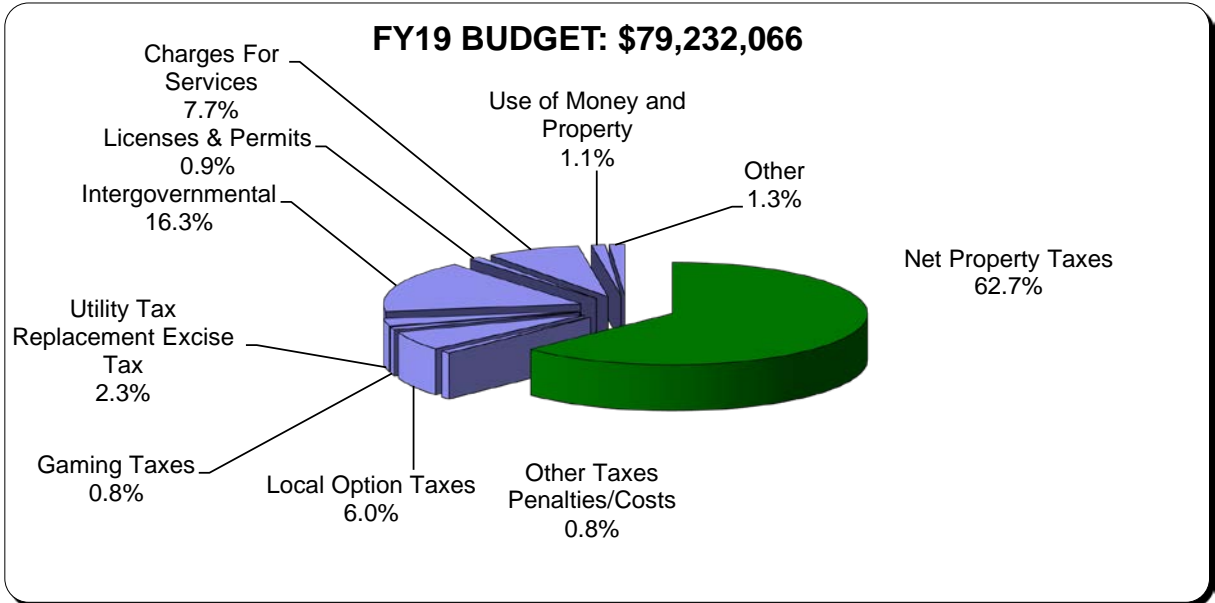
Note: Capital Improvements (General) increase reflects the state grant for West Lake Restoration. tax increase.

ALL COUNTY FUNDS - REVENUES RECONCILIATION INFORMATION

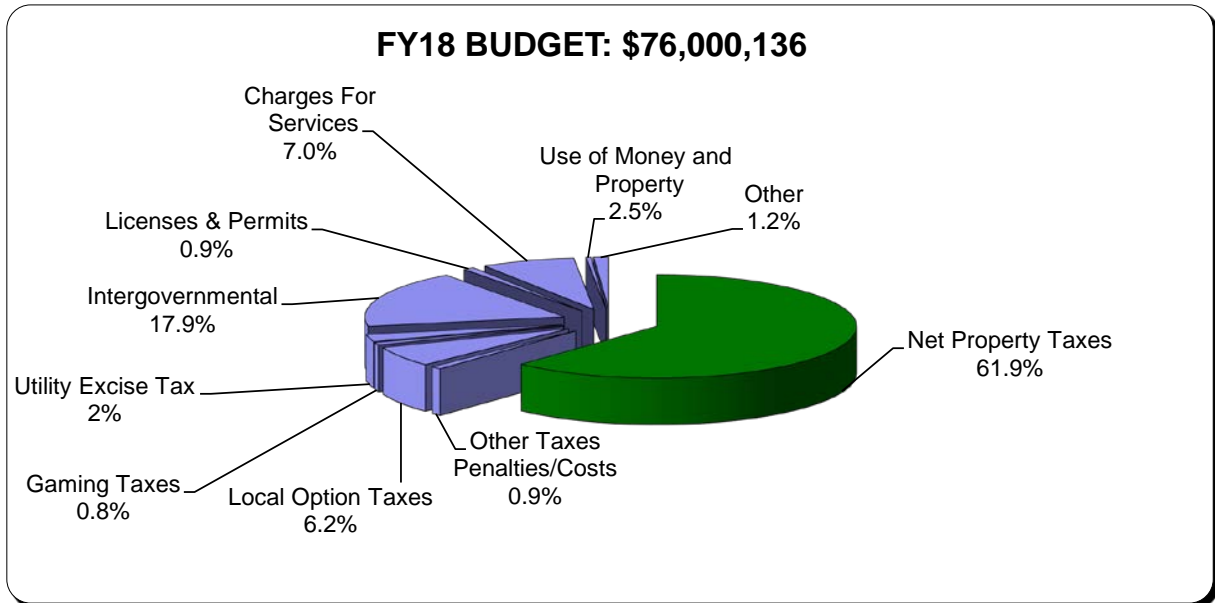
| | <u>Actual</u> <u>2016-17</u> | <u>Budget</u> <u>2017-18</u> | <u>Revised</u> <u>Estimate</u> <u>2017-18</u> | <u>Budget</u> <u>2018-19</u> | <u>%</u> <u>Change</u> <u>From</u> <u>Prior</u> <u>Budget</u> |
|---------------------------------------|---------------------------------|---------------------------------|---|---------------------------------|---|
| Revenues per summary statement | \$ 92,991,900 | \$ 91,567,042 | \$ 92,763,233 | \$ 96,625,620 | 5.5% |
| Less transfers in: | | | | | |
| GENERAL BASIC | | | | | |
| Recorder's Record Mgt | 20,000 | 20,000 | 20,000 | 20,000 | 0.0% |
| GENERAL SUPPLEMENTAL | | | | | |
| General Basic | 6,464,079 | 6,824,376 | 6,819,895 | 8,153,524 | 19.5% |
| SECONDARY ROADS | | | | | |
| General Basic | 835,000 | 855,000 | 855,000 | 906,000 | 6.0% |
| Rural Services Basic | 2,408,000 | 2,470,000 | 2,470,000 | 2,618,000 | 6.0% |
| CAPITAL IMPROVEMENT | | | | | |
| General Basic | 4,621,322 | 2,142,830 | 4,323,028 | 3,132,830 | 46.2% |
| Electronic Equipment | 610,000 | 610,000 | - | - | -100.0% |
| Conservation Equipment | 28,089 | 15,200 | 15,200 | 98,200 | 546.1% |
| Conservation CIP Reserve | 263,849 | 450,000 | 403,474 | 851,500 | 89.2% |
| ELECTRONIC EQUIPMENT | | | | | |
| General Basic | 610,000 | 610,000 | 23,896 | - | -100.0% |
| VEHICLE REPLACEMENT | | | | | |
| General Basic | 325,000 | 325,000 | 325,000 | 325,000 | 0.0% |
| CONSERVATION CAPITAL IMPROVEMENT | | | | | |
| General Basic | <u>200,000</u> | <u>-</u> | <u>-</u> | <u>-</u> | N/A |
| Total Transfers In | 16,385,339 | 14,322,406 | 15,255,493 | 16,105,054 | 12.4% |
| Less: Proceeds of fixed assets | 85,370 | 137,000 | 88,795 | 181,000 | 32.1% |
| Less Non-Budgeted Funds | | | | | |
| GOLF COURSE ENTERPRISE REVENUES | 909,564 | 1,107,500 | 1,107,200 | 1,107,500 | 0.0% |
| TRANSFER TO GOLF COURSE ENTERPRISE | <u>164,712</u> | <u>-</u> | <u>-</u> | <u>-</u> | N/A |
| Total Non-Budgeted Funds | <u>1,074,276</u> | <u>1,107,500</u> | <u>1,107,200</u> | <u>1,107,500</u> | 0.0% |
| Net Budgeted Revenues | <u>\$ 75,446,915</u> | <u>\$ 76,000,136</u> | <u>\$ 76,311,745</u> | <u>\$ 79,232,066</u> | 4.3% |

COUNTY REVENUES BY SOURCE

Budgeted Funds



Net property taxes represent over half of all revenues collected by the County.



REVENUE SOURCES

(excluding transfers, sale of capital assets and non-budgeted funds)

| <u>Revenues</u> | <u>Actual 2016-17</u> | <u>Budget 2017-18</u> | <u>Revised Estimate 2017-18</u> | <u>Budget 2018-19</u> | <u>% Change From Prior Budget</u> |
|--|---------------------------|---------------------------|---|---------------------------|---|
| Taxes Levied on Property | \$ 47,703,825 | \$ 49,262,948 | \$ 49,262,948 | \$ 52,104,752 | 5.8% |
| Less: Uncollected Delinq Taxes-Levy Yr | 15,642 | 34,166 | 34,166 | 15,642 | -54.2% |
| Less: Credits To Taxpayers | <u>2,289,759</u> | <u>2,150,368</u> | <u>2,150,368</u> | <u>2,299,660</u> | 6.9% |
| Net Current Property Taxes | 45,398,424 | 47,078,414 | 47,078,414 | 49,789,450 | 5.8% |
| Add: Delinquent Property Tax Revenue | <u>15,642</u> | <u>34,166</u> | <u>34,166</u> | <u>15,642</u> | -54.2% |
| Total Net Property Taxes | 45,414,066 | 47,112,580 | 47,112,580 | 49,805,092 | 5.7% |
| Penalties, Interest & Costs On Taxes | 611,959 | 580,000 | 585,000 | 590,000 | 1.7% |
| Other County Taxes | <u>67,762</u> | <u>68,620</u> | <u>68,620</u> | <u>67,761</u> | -1.3% |
| Total Other Taxes, Penalties & Costs | 679,721 | 648,620 | 653,620 | 657,761 | 1.4% |
| Local Option Taxes | 4,786,393 | 4,750,000 | 4,750,000 | 4,750,000 | 0.0% |
| Gaming Taxes | 693,456 | 585,000 | 670,000 | 670,000 | 14.5% |
| Utility Tax Replacement Excise Tax | 1,793,616 | 1,752,098 | 1,752,098 | 1,812,272 | 3.4% |
| Intergovernmental: | | | | | |
| State Shared Revenues | 4,267,366 | 4,053,440 | 4,013,195 | 4,045,943 | -0.2% |
| State Grants & Reimbursements | 3,165,602 | 2,957,286 | 3,206,326 | 4,002,800 | 35.4% |
| State / Federal Pass Through Rev | 1,170,841 | 840,468 | 1,126,428 | 659,820 | -21.5% |
| State Credits Against Levied Taxes | 2,299,759 | 2,150,368 | 2,150,368 | 2,299,660 | 6.9% |
| Other State Credits | 1,636,379 | 1,726,349 | 1,584,529 | 1,189,066 | -31.1% |
| Federal Grants & Entitlements | 28,446 | 8,000 | 82,193 | 27,500 | 243.8% |
| Contr & Reimb From Other Govts | 1,564,274 | 1,862,805 | 834,631 | 699,477 | -62.5% |
| Payments in Lieu of Taxes | <u>7,273</u> | <u>8,000</u> | <u>8,000</u> | <u>8,000</u> | 0.0% |
| Subtotal Intergovernmental | 14,139,940 | 13,606,716 | 13,005,670 | 12,932,266 | -5.0% |
| Licenses & Permits | 729,106 | 670,105 | 758,030 | 734,030 | 9.5% |
| Charges For Services | 5,770,914 | 5,781,212 | 6,035,997 | 6,135,262 | 6.1% |
| Use of Money & Property | 247,886 | 307,945 | 701,945 | 894,528 | 190.5% |
| Miscellaneous | <u>1,191,821</u> | <u>785,860</u> | <u>871,805</u> | <u>840,855</u> | 7.0% |
| Total Revenues | <u>\$ 75,446,919</u> | <u>\$ 76,000,136</u> | <u>\$ 76,311,745</u> | <u>\$ 79,232,066</u> | 4.3% |

Note: State Grants & Reimbursements reflects the proposed state funding for West Lake Restoration, capital projects.

Note: Other State Credits represents a proposed reduction in state funding for the Commercial and Industrial assessment backfill dollars.



TEN YEAR REVENUE SOURCES SUMMARY

Budgeted Funds

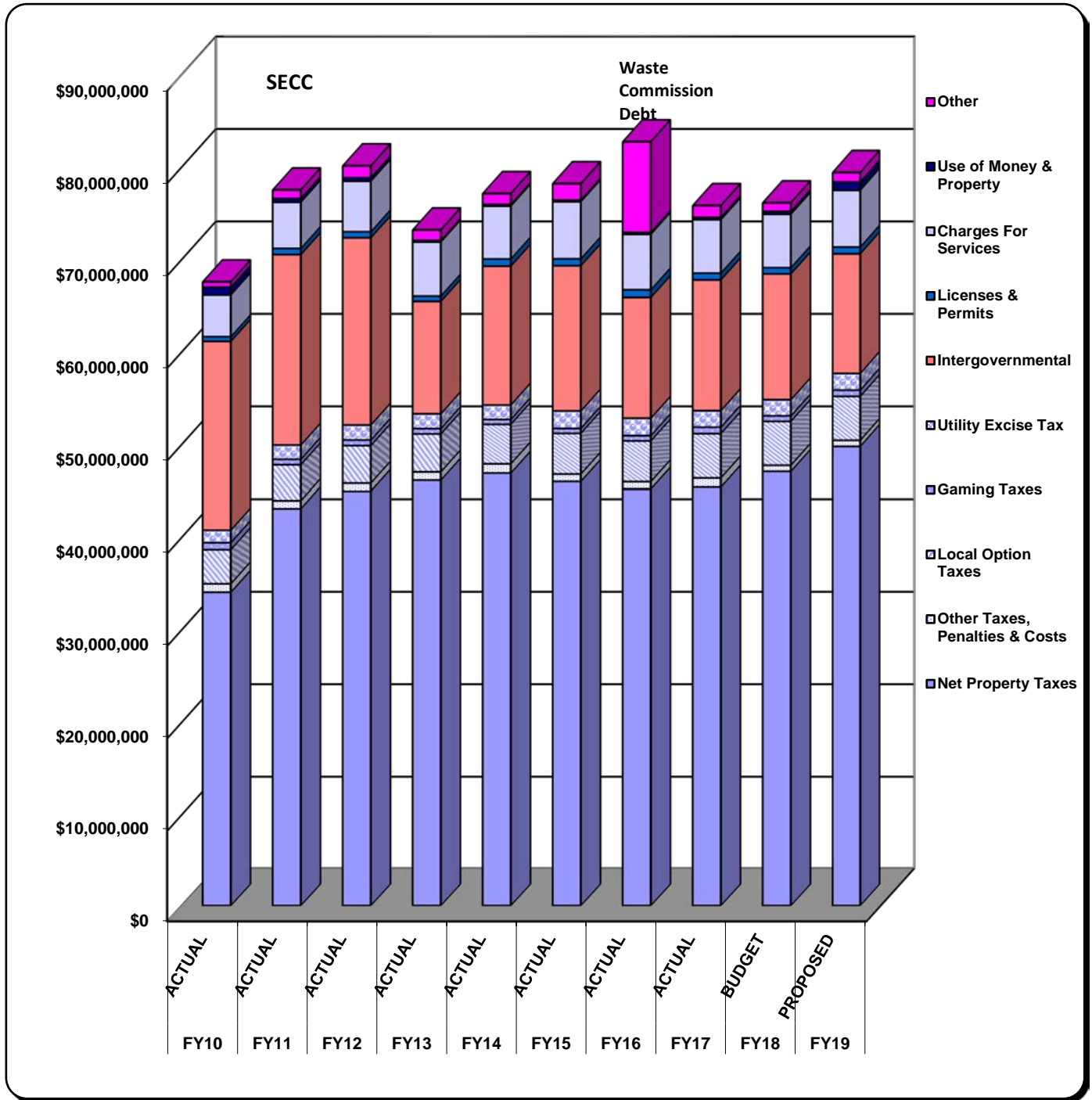
| | <u>FY10 ACTUAL</u> | <u>FY11 ACTUAL</u> | <u>FY12 ACTUAL</u> | <u>FY 13 ACTUAL</u> | <u>FY 14 ACTUAL</u> |
|--------------------------------------|------------------------|------------------------|------------------------|-------------------------|-------------------------|
| REVENUES | | | | | |
| Taxes Levied on Property | \$ 37,170,576 | \$ 44,095,422 | \$ 45,954,824 | \$ 47,340,634 | \$ 48,348,396 |
| Less: Uncollected Delinquent Taxes | 19,607 | 57,233 | 38,493 | 18,652 | 19,214 |
| Less: Credits To Taxpayers | <u>937,679</u> | <u>996,866</u> | <u>976,464</u> | <u>1,181,783</u> | <u>1,427,445</u> |
| Net Current Property Taxes | 36,213,290 | 43,041,323 | 44,939,867 | 46,140,199 | 46,901,737 |
| Add: Delinquent Property Tax Rev | <u>19,607</u> | <u>57,233</u> | <u>38,493</u> | <u>18,652</u> | <u>19,214</u> |
| Total Net Property Taxes | 36,232,897 | 43,098,556 | 44,978,360 | 46,158,851 | 46,920,951 |
| Penalties, Interest & Costs on Taxes | 790,006 | 791,685 | 789,143 | 816,474 | 930,986 |
| Other County Taxes | <u>63,470</u> | <u>68,513</u> | <u>68,373</u> | <u>70,286</u> | <u>66,301</u> |
| Total Other Taxes, Penalties & Costs | 853,476 | 860,198 | 857,516 | 886,760 | 997,287 |
| Local Option Taxes | 3,637,825 | 3,863,574 | 4,052,754 | 4,098,552 | 4,268,291 |
| Gaming Taxes | 676,255 | 584,582 | 596,840 | 579,504 | 527,014 |
| Utility Tax Replacement Excise Tax | 1,395,383 | 1,539,020 | 1,625,295 | 1,598,817 | 1,558,330 |
| Intergovernmental : | | | | | |
| State Shared Revenues | 3,101,887 | 2,776,120 | 3,146,564 | 3,156,344 | 3,200,405 |
| State Grants & Reimbursements | 10,857,101 | 10,835,056 | 9,913,111 | 6,293,589 | 4,338,463 |
| State Credits Against Levied Taxes | 937,679 | 996,866 | 1,008,826 | 1,181,783 | 1,427,445 |
| State/Federal Pass-Through Grants | 393,588 | 465,843 | 1,348,695 | 822,214 | 620,479 |
| Other State Credits | 3,888,884 | 3,933,358 | 3,889,690 | 23,844 | 4,615,650 |
| Federal Grants & Entitlements | 241,502 | 1,149,865 | 172,734 | 184,986 | 153,228 |
| Contr & Reimb From Other Govts | 420,724 | 431,451 | 762,885 | 486,761 | 656,078 |
| Payments in Lieu of Taxes | <u>6,827</u> | <u>6,782</u> | <u>6,682</u> | <u>6,521</u> | <u>7,306</u> |
| Subtotal Intergovernmental | 19,848,191 | 20,595,341 | 20,249,187 | 12,156,042 | 15,019,054 |
| Licenses & Permits | 525,427 | 666,627 | 653,400 | 581,967 | 781,072 |
| Charges For Services | 4,490,155 | 4,993,149 | 5,463,130 | 5,837,340 | 5,710,597 |
| Use of Money & Property | 373,200 | 410,093 | 375,150 | 175,568 | 175,564 |
| Other: | | | | | |
| Miscellaneous | 625,593 | 754,697 | 932,323 | 1,011,329 | 1,070,437 |
| General Long Term Debt Proceeds | 13,270,756 | - | - | - | - |
| Proceeds of Fixed Asset Sales | <u>56,905</u> | <u>157,209</u> | <u>343,601</u> | <u>113,813</u> | <u>104,183</u> |
| Total Other | 13,953,254 | 911,906 | 1,275,924 | 1,125,142 | 1,174,620 |
| Total Revenues & Other Sources | <u>\$ 81,986,064</u> | <u>\$ 77,523,046</u> | <u>\$ 80,127,556</u> | <u>\$ 73,198,543</u> | <u>\$ 77,132,780</u> |

TEN YEAR REVENUE SOURCES SUMMARY

Budgeted Funds (continued)

| | <u>FY 15 ACTUAL</u> | <u>FY 16 ACTUAL</u> | <u>FY 17 ACTUAL</u> | <u>FY18 BUDGET</u> | <u>FY19 PROPOSED</u> |
|--------------------------------------|-------------------------|-------------------------|-------------------------|------------------------|--------------------------|
| REVENUES | | | | | |
| Taxes Levied on Property | \$ 47,749,333 | \$ 47,361,125 | \$ 47,703,825 | \$ 49,262,948 | \$ 52,104,752 |
| Less: Uncollected Delinquent Taxes | 27,703 | 34,165 | 15,642 | 34,166 | 15,642 |
| Less: Credits To Taxpayers | <u>1,725,323</u> | <u>2,150,371</u> | <u>2,289,759</u> | <u>2,150,368</u> | <u>2,299,660</u> |
| Net Current Property Taxes | 45,996,307 | 45,176,589 | 45,398,424 | 47,078,414 | 49,789,450 |
| Add: Delinquent Property Tax Rev | <u>27,703</u> | <u>34,165</u> | <u>15,642</u> | <u>34,166</u> | <u>15,642</u> |
| Total Net Property Taxes | 46,024,010 | 45,210,754 | 45,414,066 | 47,112,580 | 49,805,092 |
| Penalties, Interest & Costs on Taxes | 715,763 | 725,336 | 611,959 | 580,000 | 590,000 |
| Other County Taxes | <u>71,502</u> | <u>68,618</u> | <u>67,762</u> | <u>68,620</u> | <u>67,761</u> |
| Total Other Taxes, Penalties & Costs | 787,265 | 793,954 | 679,721 | 648,620 | 657,761 |
| Local Option Taxes | 4,403,167 | 4,390,604 | 4,786,393 | 4,750,000 | 4,750,000 |
| Gaming Taxes | 528,381 | 569,059 | 693,456 | 585,000 | 670,000 |
| Utility Tax Replacement Excise Tax | 1,891,294 | 1,887,779 | 1,793,616 | 1,752,098 | 1,812,272 |
| Intergovernmental : | | | | | |
| State Shared Revenues | 3,438,603 | 4,085,495 | 4,267,366 | 4,053,440 | 4,045,943 |
| State Grants & Reimbursements | 3,808,093 | 3,037,277 | 3,165,602 | 2,957,286 | 4,002,800 |
| State Credits Against Levied Taxes | 1,725,323 | 2,150,371 | 2,299,759 | 2,150,368 | 2,299,660 |
| State/Federal Pass-Through Grants | 527,873 | 1,186,366 | 1,170,841 | 840,468 | 659,820 |
| Other State Credits | 5,563,033 | 1,780,811 | 1,636,379 | 1,726,349 | 1,189,066 |
| Federal Grants & Entitlements | 147,697 | 4,532 | 28,446 | 8,000 | 27,500 |
| Contr & Reimb From Other Govts | 484,867 | 800,532 | 1,564,274 | 1,862,805 | 699,477 |
| Payments in Lieu of Taxes | <u>7,058</u> | <u>7,980</u> | <u>7,273</u> | <u>8,000</u> | <u>8,000</u> |
| Subtotal Intergovernmental | 15,702,547 | 13,053,364 | 14,139,940 | 13,606,716 | 12,932,266 |
| Licenses & Permits | 752,254 | 833,144 | 729,106 | 670,105 | 734,030 |
| Charges For Services | 6,164,147 | 5,994,703 | 5,770,914 | 5,781,212 | 6,135,262 |
| Use of Money & Property | 179,457 | 204,636 | 247,886 | 307,945 | 894,528 |
| Other: | | | | | |
| Miscellaneous | 1,676,695 | 1,198,310 | 1,191,821 | 785,860 | 840,855 |
| General Long Term Debt Proceeds | - | 8,314,457 | - | - | - |
| Proceeds of Fixed Asset Sales | <u>96,048</u> | <u>282,565</u> | <u>85,370</u> | <u>137,000</u> | <u>181,000</u> |
| Total Other | 1,772,743 | 9,795,332 | 1,277,191 | 922,860 | 1,021,855 |
| Total Revenues & Other Sources | <u>\$ 78,205,265</u> | <u>\$ 82,733,329</u> | <u>\$ 75,532,289</u> | <u>\$ 76,137,136</u> | <u>\$ 79,413,066</u> |

TEN YEAR REVENUE SUMMARY COMPARISON



Net property taxes as a percentage of total County revenues for FY19 will be 63%. That percentage is higher than ten years ago in FY10 when it was 50%. The reasons for the increase include historically low interest rates during this period and rising health care costs, and Public Safety expense including the jail expansion and SECC (EMA) inclusion. Also, the County continues to receive less support from the State and Federal governments.

SCOTT COUNTY EXPENDITURE ESTIMATES*

ALL FUNDS

| <u>Fund</u> | <u>Actual 2016-17</u> | <u>Budget 2017-18</u> | <u>Revised Estimate 2017-18</u> | <u>Budget 2018-19</u> | <u>% Change From Prior Budget</u> |
|--------------------------------------|---------------------------|---------------------------|---|---------------------------|---|
| Major Governmental Funds | | | | | |
| General Fund | \$ 66,090,697 | \$ 66,842,723 | \$ 68,880,268 | \$ 70,494,796 | 5.5% |
| Mental Health & Disability Services | 3,713,956 | 4,534,917 | 4,232,722 | 4,555,905 | 0.5% |
| Secondary Roads | 6,239,368 | 8,419,000 | 9,024,500 | 8,908,000 | 5.8% |
| Debt Service | 3,862,879 | 3,389,950 | 3,390,750 | 3,385,530 | -0.1% |
| Capital Improvements | | | | | |
| General | 9,791,044 | 5,130,376 | 6,222,043 | 7,854,928 | 53.1% |
| Electronic Equipment | 610,000 | 610,000 | 23,896 | - | -100.0% |
| Vehicle | 390,317 | 327,000 | 327,000 | 350,000 | 7.0% |
| Conservation Equip Reserve | 28,089 | 15,200 | 15,200 | 98,200 | 546.1% |
| Conservation CIP Reserve | <u>263,849</u> | <u>450,000</u> | <u>403,474</u> | <u>851,500</u> | <u>89.2%</u> |
| Total Capital Improvements | 11,083,299 | 6,532,576 | 6,991,613 | 9,154,628 | 40.1% |
| Total Major Governmental Funds | 90,990,199 | 89,719,166 | 92,519,853 | 96,498,859 | 7.6% |
| Nonmajor Governmental Funds | | | | | |
| Rural Services | 2,975,022 | 3,044,740 | 3,044,740 | 3,198,036 | 5.0% |
| Recorder's Record Mgt | <u>20,000</u> | <u>20,000</u> | <u>20,000</u> | <u>20,000</u> | 0.0% |
| Total Nonmajor Governmental Funds | 2,995,022 | 3,064,740 | 3,064,740 | 3,218,036 | 5.0% |
| Business-Type Activities Fund | | | | | |
| Golf Course Enterprise | <u>970,395</u> | <u>1,193,981</u> | <u>1,214,731</u> | <u>1,230,099</u> | 3.0% |
| Total* | <u>\$ 94,955,616</u> | <u>\$ 93,977,887</u> | <u>\$ 96,799,324</u> | <u>\$ 100,946,994</u> | 7.4% |

*Includes interfund transfers and non-budgeted fund activity

Note: General Fund FY19 budget reflects the required transfers to itself for use of the basic tax levy for benefit services and general salary and wage increases.

Note: Secondary Roads FY18 budgeted revenue activity represents increased projects due to incorporation of gasoline tax increase.

Note: Rural Services FY19 budget reflects the required increase for transfer to secondary roads.

Note: General Capital Improvements represents the change in long term capital projects.

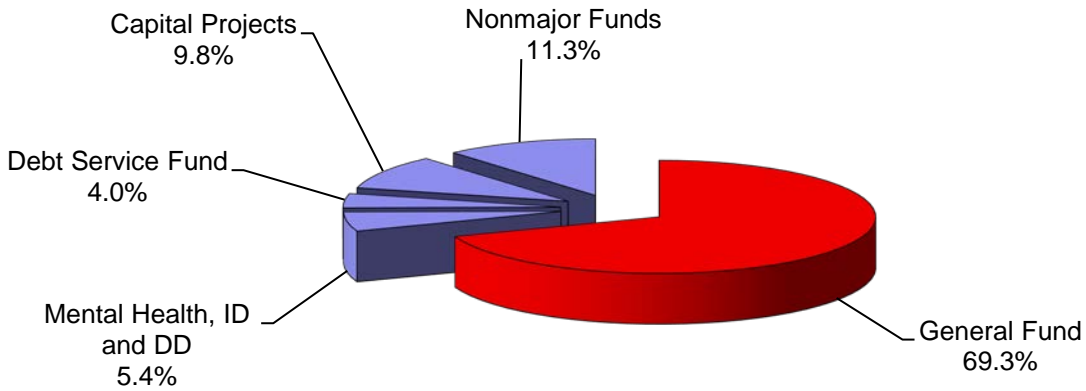
ALL COUNTY FUNDS - EXPENDITURES RECONCILIATION INFORMATION

| | <u>Actual 2016-17</u> | <u>Budget 2017-18</u> | <u>Revised Estimate 2017-18</u> | <u>Budget 2018-19</u> | <u>% Change From Prior Budget</u> |
|---|---------------------------|---------------------------|---|---------------------------|---|
| Expenditures per summary statement | \$ 94,955,616 | \$ 93,977,887 | \$ 96,799,324 | \$ 100,946,994 | 7.4% |
| Less transfers out: | | | | | |
| GENERAL BASIC | | | | | |
| General Supplemental | 6,464,079 | 6,824,376 | 6,819,895 | 8,153,524 | 19.5% |
| Secondary Roads | 835,000 | 855,000 | 855,000 | 906,000 | 6.0% |
| Capital Improvements | 4,621,322 | 2,142,830 | 4,323,028 | 3,132,830 | 46.2% |
| Electronic Equipment | 610,000 | 610,000 | - | - | -100.0% |
| Vehicle Replacement | 325,000 | 325,000 | 325,000 | 325,000 | 0.0% |
| Conservation CIP | 200,000 | - | - | - | N/A |
| RURAL SERVICES BASIC | | | | | |
| Secondary Roads | 2,408,000 | 2,470,000 | 2,470,000 | 2,618,000 | 6.0% |
| CAPITAL IMPROVEMENT | | | | | |
| Conservation CIP | - | - | - | - | N/A |
| ELECTRONIC EQUIPMENT | | | | | |
| Capital Improvements | 610,000 | 610,000 | 23,896 | - | -100.0% |
| CONSERVATION EQUIPMENT | | | | | |
| General Basic | - | - | - | - | N/A |
| Capital Improvements | 28,089 | 15,200 | 15,200 | 98,200 | 546.1% |
| CONSERVATION CIP | | | | | |
| Capital Improvements | 263,849 | 450,000 | 403,474 | 851,500 | 89.2% |
| RECORDER'S RECORD MGT | | | | | |
| General Basic | 20,000 | 20,000 | 20,000 | 20,000 | 0.0% |
| Total Transfers Out - Budgeted Funds | 16,385,339 | 14,322,406 | 15,255,493 | 16,105,054 | 12.4% |
| Less Non-Budgeted Funds | | | | | |
| GOLF COURSE ENTERPRISE EXPENSES | | | | | |
| Transfers out | 970,395 | 1,193,981 | 1,214,731 | 1,230,099 | 3.0% |
| GENERAL BASIC | | | | | |
| Golf Course | 164,712 | - | - | - | N/A |
| Heath Insurance | 500,000 | - | 525,000 | - | N/A |
| Total Non-Budgeted Funds | 1,635,107 | 1,193,981 | 1,739,731 | 1,230,099 | 3.0% |
| Net Budgeted Expenditures | <u>\$ 76,935,170</u> | <u>\$ 78,461,500</u> | <u>\$ 79,804,100</u> | <u>\$ 83,611,841</u> | 6.6% |

ALL COUNTY EXPENDITURES BY FUND

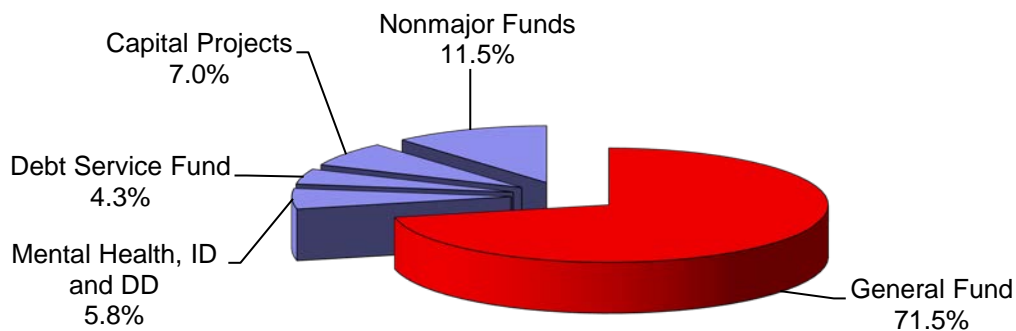
Budgeted Funds

FY19 BUDGET: \$83,611,841



This graph, which excludes transfers and non-budgeted funds, shows that the majority of County expenditures come from the General Fund. There is an increase in the amount of expenditures for the Capital Projects funds due to capital improvement for conservation, technology and building maintenance.

FY18 BUDGET: \$78,461,500



SERVICE AREA DESCRIPTIONS

PUBLIC SAFETY AND LEGAL SERVICES

Includes Sheriff programs - Patrol & Investigations, Jail and Jail Health Services; service of civil papers and Prisoner Transportation; Juvenile Court Services programs including the Juvenile Detention Center; County Attorney programs - Criminal Prosecution, Child Support Recovery, and Corporate Counsel/Civil Division; other court costs including grand jury costs and juvenile justice base costs; all ambulance services; Emergency Management Agency, and SECC (consolidate dispatch center).

PHYSICAL HEALTH AND SOCIAL SERVICES

Includes Health Department programs - Environmental Health, and Disease Prevention & Health Promotion; Community Health Care - Other Services; Genesis Visiting Nurse/Homemaker programs - Public Health Nursing and Home Support Services; Community Services Department programs - General Relief and Veteran Services; Human Services program - Administrative Support; Commission on Aging programs - Outreach, Transportation, Day Care, Volunteer Services, Leisure Services and Congregate Meals; Community Health Care program - Community Services clients; Center for Alcohol & Drug Services programs - Outpatient and Residential.

MENTAL HEALTH, MR AND DD SERVICES

Includes - State Institutions; Community Services programs - Mental Health, and Commitment/ Advocacy; Human Services program - Case Management; Handicapped Development Center programs - Residential, Vocational and Developmental Services; Vera French Community Health Center programs - Outpatient, Community Services, Community Support Services, Case Management, Residential, and Day Treatment.

COUNTY ENVIRONMENT AND EDUCATION SERVICES

Includes Conservation programs - Parks and Recreation; Planning and Development Department program - Code Enforcement; Bi-State Metropolitan Planning Commission program; Humane Society program; Quad-City Convention/Visitors Bureau program; Quad-City Development Group program; and Scott Soil Conservation District program. Library program; Mississippi Valley Fair program.

ROADS AND TRANSPORTATION SERVICES

Includes Secondary Roads Department programs - Administration and Engineering, Roadway Maintenance, and other general roadway expenses.

GOVERNMENT SERVICES TO RESIDENTS

Includes Auditor's program - Election; Recorder Department programs - Administration and Public Records; Treasurer Department programs - Motor Vehicle Registration and County General Store.

ADMINISTRATION (INTERPROGRAM) SERVICES

Includes County Administrator program; Auditor's Department programs - Business/Finance and Taxation; Information Technology programs; Facility and Support Services Department programs; Non-Departmental program - Insurance Costs, Professional Services and Contingency; Human Resources Department; Board of Supervisors; Treasurer's Department programs - Tax Collection and Accounting/Finance.

DEBT SERVICE

Includes the Scott Solid Waste Commission Bond Issue, debt (lease) payment to the Public Safety Authority for the expansion/renovation of the existing jail sites

CAPITAL IMPROVEMENTS

Includes Secondary Roads projects; Conservation projects; and general projects.

APPROPRIATION SUMMARY BY SERVICE AREA
(excluding transfers and non-budgeted funds)

| SERVICE AREA | <u>Actual</u> 2016-17 | <u>Budget</u> 2017-18 | <u>Revised</u> Estimate 2017-18 | <u>Budget</u> 2018-19 | <u>% Change From Prior Budget</u> |
|-------------------------------------|----------------------------------|----------------------------------|--|----------------------------------|--|
| Public Safety & Legal Services | \$ 29,079,965 | \$ 31,247,900 | \$ 31,207,245 | \$ 32,352,530 | 3.5% |
| Physical Health & Social Services | 6,252,971 | 6,236,276 | 6,275,196 | 6,187,788 | -0.8% |
| Mental Health & Disability Services | 3,923,626 | 4,745,428 | 4,447,333 | 4,555,905 | -4.0% |
| County Environment & Education | 4,622,710 | 4,958,041 | 4,959,041 | 5,225,227 | 5.4% |
| Roads & Transportation | 5,084,780 | 6,814,000 | 6,984,500 | 6,838,000 | 0.4% |
| Government Services to Residents | 2,429,984 | 2,576,624 | 2,565,036 | 2,758,284 | 7.1% |
| Administration | <u>10,342,307</u> | <u>11,430,905</u> | <u>11,385,956</u> | <u>12,033,649</u> | 5.3% |
| SUBTOTAL OPERATING BUDGET | \$ 61,736,343 | \$ 68,009,174 | \$ 67,824,307 | \$ 69,951,383 | 2.9% |
| Debt Service | 3,862,879 | 3,389,950 | 3,390,750 | 3,385,530 | -0.1% |
| Capital Projects | <u>11,335,952</u> | <u>7,062,376</u> | <u>8,589,043</u> | <u>10,274,928</u> | 45.5% |
| TOTAL COUNTY BUDGET | <u>\$ 76,935,174</u> | <u>\$ 78,461,500</u> | <u>\$ 79,804,100</u> | <u>\$ 83,611,841</u> | 6.6% |

Note: Mental Health and Disability Services expenditures have fluctuated due to the change in state funding model for regional services.

Note: Government Services to Residents is related to salaries and benefits within elections and general services.

TEN YEAR APPROPRIATION SUMMARY BY SERVICE AREA
(excluding transfers and non-budgeted funds)

| SERVICE AREA | FY10 ACTUAL | FY11 ACTUAL | FY12 ACTUAL | FY 13 ACTUAL | FY 14 ACTUAL |
|-------------------------------------|----------------------------|----------------------------|-----------------------------|-----------------------------|----------------------------|
| Public Safety & Legal Services | \$19,942,386 | \$26,494,923 | \$ 26,757,075 | \$ 27,676,758 | \$27,937,707 |
| Physical Health & Social Services | 6,595,222 | 6,511,764 | 5,395,364 | 5,240,951 | 5,381,859 |
| Mental Health & Disability Services | 14,492,698 | 15,221,435 | 17,466,386 | 8,216,370 | 7,030,251 |
| County Environment & Education | 4,197,866 | 4,515,096 | 4,450,578 | 4,591,243 | 4,601,466 |
| Roads & Transportation | 4,604,129 | 4,540,049 | 5,111,168 | 4,969,031 | 4,528,797 |
| Government Services to Residents | 2,052,707 | 2,022,333 | 2,210,614 | 2,178,373 | 2,202,471 |
| Administration | <u>8,342,657</u> | <u>9,094,998</u> | <u>9,203,859</u> | <u>9,121,577</u> | <u>9,619,161</u> |
| SUBTOTAL OPERATING BUDGET | \$60,227,665 | \$68,400,598 | \$ 70,595,044 | \$ 61,994,303 | \$61,301,712 |
| Debt Service | 9,464,405 | 4,355,660 | 4,369,070 | 4,368,485 | 4,385,802 |
| Capital Projects | <u>9,072,467</u> | <u>7,748,371</u> | <u>2,190,782</u> | <u>3,751,883</u> | <u>3,717,114</u> |
| TOTAL COUNTY BUDGET | <u>\$78,764,537</u> | <u>\$80,504,629</u> | <u>\$ 77,154,896</u> | <u>\$ 70,114,671</u> | <u>\$69,404,628</u> |

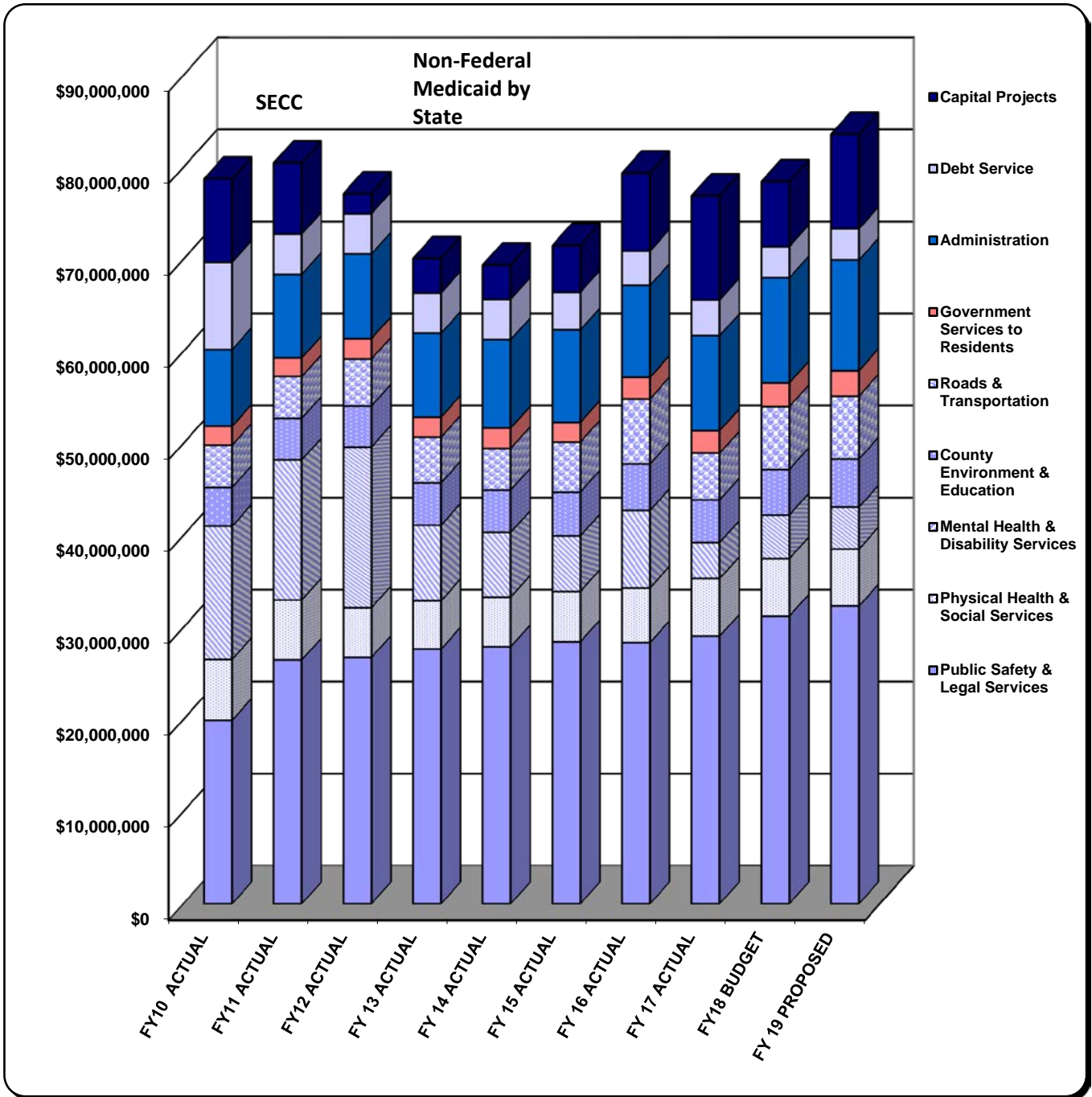
Note: FY 11 is the first year of pass through funding from Scott County to Scott Emergency Communication Center (SECC).

Note: FY 13 is the first year the State of Iowa took non-federal share of Medicaid expenditures from the County government level

TEN YEAR APPROPRIATION SUMMARY BY SERVICE AREA
(excluding transfers and non-budgeted funds) continued

| SERVICE AREA | <u>FY 15 ACTUAL</u> | <u>FY 16 ACTUAL</u> | <u>FY 17 ACTUAL</u> | <u>FY18 BUDGET</u> | <u>FY19 BUDGET</u> |
|-------------------------------------|-------------------------|-------------------------|-------------------------|------------------------|------------------------|
| Public Safety & Legal Services | \$28,462,489 | \$28,386,015 | \$29,079,965 | \$31,247,900 | \$32,352,530 |
| Physical Health & Social Services | 5,461,000 | 5,922,900 | 6,252,971 | 6,236,276 | 6,187,788 |
| Mental Health & Disability Services | 6,037,145 | 8,424,830 | 3,923,626 | 4,745,428 | 4,555,905 |
| County Environment & Education | 4,761,946 | 5,058,933 | 4,622,710 | 4,958,041 | 5,225,227 |
| Roads & Transportation | 5,439,459 | 7,065,394 | 5,084,780 | 6,814,000 | 6,838,000 |
| Government Services to Residents | 2,141,186 | 2,334,861 | 2,429,984 | 2,576,624 | 2,758,284 |
| Administration | <u>10,051,868</u> | <u>10,001,283</u> | <u>10,342,307</u> | <u>11,430,905</u> | <u>12,033,649</u> |
| SUBTOTAL OPERATING BUDGET | \$62,355,093 | \$67,194,216 | \$61,736,343 | \$68,009,174 | \$69,951,383 |
| Debt Service | 4,083,170 | 3,720,336 | 3,862,879 | 3,389,950 | 3,385,530 |
| Capital Projects | <u>5,088,549</u> | <u>8,493,417</u> | <u>11,335,952</u> | <u>7,062,376</u> | <u>10,274,928</u> |
| TOTAL COUNTY BUDGET | <u>\$71,526,812</u> | <u>\$79,407,969</u> | <u>\$76,935,174</u> | <u>\$78,461,500</u> | <u>\$83,611,841</u> |

TEN YEAR APPROPRIATION SUMMARY COMPARISON



Public Safety continues to be the largest portion of the budget. In FY 2011, the County began pass through funding to the Scott Emergency Communication Center. In FY 2013, the State of Iowa began paying for non-Federal share of Medicaid dollars on the state level rather than granting monies to the counties to pay for services. Other shifts have naturally occurred due to and benefit levels. Additionally capital services have increased over the FY 15, 16, and 17 due to courthouse renovations and patrol facility acquisition, and in FY 19 the West Lake Restoration.

FUND BALANCE REVIEW

| | June 30, 2016 <u>Actual</u> | June 30, 2017 <u>Actual</u> | June 30, 2018 <u>Projected</u> | June 30, 2019 <u>Projected</u> |
|---|--------------------------------|--------------------------------|-----------------------------------|-----------------------------------|
| BUDGETED FUNDS | | | | |
| General Fund | | | | |
| Nonspendable Prepaid Expenses | \$ 553,834 | \$ 93,657 | \$ 93,657 | \$ 93,657 |
| Restricted for Other Statutory Programs | 849,023 | 637,475 | 637,475 | 637,475 |
| Assigned for Health Claim liability | 500,000 | 515,000 | - | - |
| Assigned for Capital Projects | 2,500,000 | 1,070,198 | - | - |
| Assigned for Claim Liabilities | 308,160 | 273,059 | 273,059 | 273,059 |
| Assigned for Strategic Planning Initiatives | - | 1,000,000 | 369,700 | - |
| Unassigned | <u>10,212,287</u> | <u>10,474,822</u> | <u>11,482,501</u> | <u>11,482,501</u> |
| Total General Fund | 14,923,304 | 14,064,211 | 12,856,392 | 12,486,692 |
| Special Revenue Funds | | | | |
| MH-DD Fund | 359,933 | 977,859 | 230,255 | 62,270 |
| Rural Services Fund | 154,804 | 138,403 | 138,403 | 138,403 |
| Recorder's Record Management | 74,255 | 86,578 | 96,728 | 106,878 |
| Secondary Roads | <u>3,475,520</u> | <u>4,972,038</u> | <u>3,774,733</u> | <u>2,838,176</u> |
| Total Special Revenue Funds | 4,064,512 | 6,174,878 | 4,240,119 | 3,145,727 |
| Debt Service | | | | |
| Scott Solid Waste Commission | | | | |
| Revenue Bond | 8,215,000 | 7,880,000 | 7,540,000 | 7,190,000 |
| Debt Service Remaining Fund Balance | <u>2,366,576</u> | <u>2,890,553</u> | <u>3,496,260</u> | <u>4,108,075</u> |
| Total Debt Service Fund | 10,581,576 | 10,770,553 | 11,036,260 | 11,298,075 |
| Capital Improvements | | | | |
| Capital Improvements-General | 8,903,688 | 5,431,427 | 4,723,508 | 2,565,910 |
| Electronic Equipment | 23,816 | 23,896 | - | - |
| Vehicle Replacement | 401,703 | 343,646 | 361,846 | 347,046 |
| Conservation Equipment Reserve | 424,768 | 477,448 | 515,048 | 509,448 |
| Conservation CIP Reserve | <u>1,691,921</u> | <u>1,661,632</u> | <u>1,285,958</u> | <u>467,458</u> |
| Total Capital Improvements | 11,445,896 | 7,938,049 | 6,886,360 | 3,889,862 |
| Total Budgeted Funds | 41,015,288 | 38,947,691 | 35,019,131 | 30,820,356 |
| Non-Budgeted Funds (Net Assets) | | | | |
| Golf Course Enterprise | <u>2,457,954</u> | <u>2,654,418</u> | <u>2,547,187</u> | <u>2,424,588</u> |
| Grand Total All County Funds | <u>\$ 43,473,242</u> | <u>\$ 41,602,109</u> | <u>\$ 37,566,318</u> | <u>\$ 33,244,944</u> |
| General Fund Expenditures | 31,875,715 | 32,208,740 | 33,809,288 | 34,471,971 |
| General Supplemental Expenditures | <u>19,700,595</u> | <u>20,161,844</u> | <u>22,223,057</u> | <u>23,505,471</u> |
| | <u>51,576,310</u> | <u>52,370,584</u> | <u>56,032,345</u> | <u>57,977,442</u> |
| Unassigned Fund Balance | 10,212,287 | 10,474,822 | 11,482,501 | 11,482,501 |
| | 19.8% | 20.0% | 20.5% | 19.8% |

COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE GOVERNMENTAL FUNDS - THREE YEAR COMPARISON

| | ----- MAJOR GOVERNMENTAL FUNDS ----- | | | | | |
|---|--------------------------------------|----------------------|----------------------|--|----------------------|-------------------|
| | ----- GENERAL FUND ----- | | | -- MENTAL HEALTH & DIS. SERVICES FUND -- | | |
| | ACTUAL 2016-17 | PROJECTED 2017-18 | BUDGET 2018-19 | ACTUAL 2016-17 | PROJECTED 2017-18 | BUDGET 2018-19 |
| REVENUES & OTHER FINANCING SOURCES | | | | | | |
| Taxes Levied on Property | \$ 39,343,440 | \$ 41,243,908 | \$ 43,138,460 | \$ 3,180,587 | \$ 3,192,007 | \$ 3,970,464 |
| Less: Uncollected Delinquent Taxes-Levy Yr | 13,521 | 29,049 | 13,522 | 1,093 | 2,376 | 1,093 |
| Less: Credits To Taxpayers | <u>1,903,645</u> | <u>1,760,005</u> | <u>1,903,545</u> | <u>153,914</u> | <u>143,963</u> | <u>153,914</u> |
| Net Current Property Taxes | 37,426,274 | 39,454,854 | 41,221,393 | 3,025,580 | 3,045,668 | 3,815,457 |
| Delinquent Property Tax Revenue | 13,521 | 29,049 | 13,522 | 1,093 | 2,376 | 1,093 |
| Penalties, Interest & Costs On Taxes | 670,196 | 643,345 | 648,237 | - | - | - |
| Other County Taxes | 6,303,300 | 6,248,959 | 6,288,573 | 125,688 | 119,121 | 144,630 |
| Intergovernmental | 6,762,797 | 6,287,936 | 5,496,206 | 1,127,695 | 252,283 | 234,650 |
| Licenses & Permits | 687,458 | 734,030 | 724,030 | - | - | - |
| Charges For Services | 5,729,123 | 5,997,587 | 5,967,062 | 5,043 | 6,410 | 137,200 |
| Use of Money & Property | 188,893 | 660,454 | 850,454 | 3,630 | 8,000 | 3,630 |
| Miscellaneous | <u>965,964</u> | <u>759,545</u> | <u>732,095</u> | <u>43,153</u> | <u>51,260</u> | <u>51,260</u> |
| Subtotal Revenues | 58,747,526 | 60,815,759 | 61,941,572 | 4,331,882 | 3,485,118 | 4,387,920 |
| Other Financing Sources: | | | | | | |
| Bond Proceeds | - | - | - | - | - | - |
| Operating Transfers In | 6,484,079 | 6,839,895 | 8,173,524 | - | - | - |
| Proceeds of Fixed Asset Sales | <u>-</u> | <u>16,795</u> | <u>10,000</u> | <u>-</u> | <u>-</u> | <u>-</u> |
| Total Revenues & Other Sources | 65,231,605 | 67,672,449 | 70,125,096 | 4,331,882 | 3,485,118 | 4,387,920 |
| EXPENDITURES & OTHER FINANCING USES | | | | | | |
| Operating: | | | | | | |
| Public Safety & Legal Services | 29,079,965 | 31,207,245 | 32,352,530 | - | - | - |
| Physical Health & Social Services | 6,252,971 | 6,275,196 | 6,187,788 | - | - | - |
| Mental Health & Disability Services | 209,670 | 214,611 | - | 3,713,956 | 4,232,722 | 4,555,905 |
| County Environment & Education | 4,055,688 | 4,384,301 | 4,645,191 | - | - | - |
| Roads & Transportation | - | - | - | - | - | - |
| Government Services to Residents | 2,429,984 | 2,565,036 | 2,758,284 | - | - | - |
| Administration (interprogram) | 10,342,307 | 11,385,956 | 12,033,649 | - | - | - |
| Debt Service | - | - | - | - | - | - |
| Capital Projects | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> |
| Subtotal Expenditures | 52,370,585 | 56,032,345 | 57,977,442 | 3,713,956 | 4,232,722 | 4,555,905 |
| Other Financing Uses: | | | | | | |
| Operating Transfers Out | <u>13,720,113</u> | <u>12,847,923</u> | <u>12,517,354</u> | <u>-</u> | <u>-</u> | <u>-</u> |
| Total Expenditures & Other Uses | 66,090,698 | 68,880,268 | 70,494,796 | 3,713,956 | 4,232,722 | 4,555,905 |
| Excess Of Revenues & Other Sources over(under) Expenditures & Other Uses | <u>(859,093)</u> | <u>(1,207,819)</u> | <u>(369,700)</u> | <u>617,926</u> | <u>(747,604)</u> | <u>(167,985)</u> |
| Beginning Fund Balance - July 1, | <u>\$ 14,923,304</u> | <u>\$ 14,064,211</u> | <u>\$ 12,856,392</u> | <u>\$ 359,933</u> | <u>\$ 977,859</u> | <u>\$ 230,255</u> |
| Ending Fund Balance - June 30, | <u>\$ 14,064,211</u> | <u>\$ 12,856,392</u> | <u>\$ 12,486,692</u> | <u>\$ 977,859</u> | <u>\$ 230,255</u> | <u>\$ 62,270</u> |

**COMBINED STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE
GOVERNMENTAL FUNDS - THREE YEAR COMPARISON**

--- MAJOR GOVERNMENTAL FUNDS ---
----- SECONDARY ROADS -----

| | ACTUAL 2016-17 | PROJECTED 2017-18 | BUDGET 2018-19 |
|---|----------------------------|------------------------------|----------------------------|
| REVENUES & OTHER FINANCING SOURCES | | | |
| Taxes Levied on Property | \$ - | \$ - | \$ - |
| Less: Uncollected Delinquent Taxes-Levy Yr | - | - | - |
| Less: Credits To Taxpayers | - | - | - |
| Net Current Property Taxes | - | - | - |
| Delinquent Property Tax Revenue | - | - | - |
| Penalties, Interest & Costs On Taxes | - | - | - |
| Other County Taxes | - | - | - |
| Intergovernmental | 4,331,962 | 4,446,195 | 4,343,943 |
| Licenses & Permits | 41,648 | 24,000 | 10,000 |
| Charges For Services | 4,696 | 2,000 | 1,000 |
| Use of Money & Property | 13,971 | 10,000 | 6,000 |
| Miscellaneous | <u>100,609</u> | <u>20,000</u> | <u>16,500</u> |
| Subtotal Revenues | 4,492,886 | 4,502,195 | 4,377,443 |
| Other Financing Sources: | | | |
| Bond Proceeds | - | - | - |
| Operating Transfers In | 3,243,000 | 3,325,000 | 3,524,000 |
| Proceeds of Fixed Asset Sales | <u>-</u> | <u>-</u> | <u>70,000</u> |
| Total Revenues & Other Sources | 7,735,886 | 7,827,195 | 7,971,443 |
| EXPENDITURES & OTHER FINANCING USES | | | |
| Operating: | | | |
| Public Safety & Legal Services | - | - | - |
| Physical Health & Social Services | - | - | - |
| Mental Health & Disability Services | - | - | - |
| County Environment & Education | - | - | - |
| Roads & Transportation | 5,084,780 | 6,984,500 | 6,838,000 |
| Government Services to Residents | - | - | - |
| Administration (interprogram) | - | - | - |
| Debt Service | - | - | - |
| Capital Projects | <u>1,154,588</u> | <u>2,040,000</u> | <u>2,070,000</u> |
| Subtotal Expenditures | 6,239,368 | 9,024,500 | 8,908,000 |
| Other Financing Uses: | | | |
| Operating Transfers Out | <u>-</u> | <u>-</u> | <u>-</u> |
| Total Expenditures & Other Uses | 6,239,368 | 9,024,500 | 8,908,000 |
| Excess Of Revenues & Other Sources over(under) Expenditures & Other Uses | 1,496,518 | (1,197,305) | (936,557) |
| Beginning Fund Balance - July 1, | \$ 3,475,520 | \$ 4,972,038 | \$ 3,774,733 |
| Ending Fund Balance - June 30, | <u>\$ 4,972,038</u> | <u>\$ 3,774,733</u> | <u>\$ 2,838,176</u> |

**COMBINED STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE
GOVERNMENTAL FUNDS - THREE YEAR COMPARISON**

| | ----- MAJOR GOVERNMENTAL FUNDS ----- | | | | | |
|---|--------------------------------------|-----------------------------|--------------------------|-----------------------------------|-----------------------------|--------------------------|
| | ----- DEBT SERVICE FUND ----- | | | ----- CAPITAL PROJECTS FUND ----- | | |
| | ACTUAL <u>2016-17</u> | PROJECTED <u>2017-18</u> | BUDGET <u>2018-19</u> | ACTUAL <u>2016-17</u> | PROJECTED <u>2017-18</u> | BUDGET <u>2018-19</u> |
| REVENUES & OTHER FINANCING SOURCES | | | | | | |
| Taxes Levied on Property | \$ 2,322,290 | \$ 1,876,779 | \$ 1,884,165 | \$ - | \$ - | \$ - |
| Less: Uncollected Delinquent Taxes-Levy Yr | 815 | 2,123 | 815 | - | - | - |
| Less: Credits To Taxpayers | <u>112,380</u> | <u>117,810</u> | <u>112,380</u> | - | - | - |
| Net Current Property Taxes | 2,209,095 | 1,756,846 | 1,770,970 | - | - | - |
| Delinquent Property Tax Revenue | 815 | 2,123 | 815 | - | - | - |
| Other County Taxes | 87,089 | 66,943 | 65,961 | 693,456 | 670,000 | 670,000 |
| Intergovernmental | 1,746,844 | 1,827,304 | 1,801,599 | 23,658 | 46,526 | 912,800 |
| Use of Money & Property | 8,013 | 3,241 | 8,000 | 32,616 | 19,800 | 25,800 |
| Miscellaneous | - | - | - | <u>82,095</u> | <u>41,000</u> | <u>41,000</u> |
| Subtotal Revenues | 4,051,856 | 3,656,457 | 3,647,345 | 831,825 | 777,326 | 1,649,600 |
| Other Financing Sources: | | | | | | |
| Bond Proceeds | - | - | - | - | - | - |
| Operating Transfers In | - | - | - | 6,658,260 | 5,090,598 | 4,407,530 |
| Proceeds of Fixed Asset Sales | - | - | - | <u>85,370</u> | <u>72,000</u> | <u>101,000</u> |
| Total Revenues & Other Sources | 4,051,856 | 3,656,457 | 3,647,345 | 7,575,455 | 5,939,924 | 6,158,130 |
| EXPENDITURES & OTHER FINANCING USES | | | | | | |
| Operating: | | | | | | |
| Administration | - | - | - | - | - | - |
| Debt Service | 3,862,879 | 3,390,750 | 3,385,530 | - | - | - |
| Capital Projects | - | - | - | <u>10,181,364</u> | <u>6,549,043</u> | <u>8,204,928</u> |
| Subtotal Expenditures | 3,862,879 | 3,390,750 | 3,385,530 | 10,181,364 | 6,549,043 | 8,204,928 |
| Other Financing Uses: | | | | | | |
| Operating Transfers Out | - | - | - | <u>901,938</u> | <u>442,570</u> | <u>949,700</u> |
| Total Expenditures & Other Uses | 3,862,879 | 3,390,750 | 3,385,530 | 11,083,302 | 6,991,613 | 9,154,628 |
| Excess Of Revenues & Other Sources over(under) Expenditures & Other Uses | 188,977 | 265,707 | 261,815 | (3,507,847) | (1,051,689) | (2,996,498) |
| Beginning Fund Balance - July 1, | <u>\$ 10,581,576</u> | <u>\$ 10,770,553</u> | <u>\$ 11,036,260</u> | <u>\$ 11,445,896</u> | <u>\$ 7,938,049</u> | <u>\$ 6,886,360</u> |
| Ending Fund Balance - June 30, | <u>\$ 10,770,553</u> | <u>\$ 11,036,260</u> | <u>\$ 11,298,075</u> | <u>\$ 7,938,049</u> | <u>\$ 6,886,360</u> | <u>\$ 3,889,862</u> |

**COMBINED STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE
GOVERNMENTAL FUNDS - THREE YEAR COMPARISON**

| | ----- NONMAJOR FUNDS ----- | | | ----- ALL GOVERNMENTAL FUNDS ----- | | |
|---|----------------------------|----------------------|-------------------|------------------------------------|----------------------|----------------------|
| | ACTUAL 2016-17 | PROJECTED 2017-18 | BUDGET 2018-19 | ACTUAL 2016-17 | PROJECTED 2017-18 | BUDGET 2018-19 |
| REVENUES & OTHER FINANCING SOURCES | | | | | | |
| Taxes Levied on Property | \$ 2,867,506 | \$ 2,950,254 | \$ 3,111,663 | \$ 47,713,823 | \$ 49,262,948 | \$ 52,104,752 |
| Less: Uncollected Delinquent Taxes-Levy Yr | 212 | 618 | 212 | 15,641 | 34,166 | 15,642 |
| Less: Credits To Taxpayers | 129,821 | 128,590 | 129,821 | 2,299,760 | 2,150,368 | 2,299,660 |
| Net Current Property Taxes | 2,737,473 | 2,821,046 | 2,981,630 | 45,398,422 | 47,078,414 | 49,789,450 |
| Delinquent Property Tax Revenue | 212 | 618 | 212 | 15,641 | 34,166 | 15,642 |
| Penalties, Interest & Costs On Taxes | - | - | - | 670,196 | 643,345 | 648,237 |
| Other County Taxes | 73,457 | 77,350 | 72,632 | 7,282,990 | 7,182,373 | 7,241,796 |
| Intergovernmental | 146,985 | 145,426 | 143,068 | 14,139,941 | 13,005,670 | 12,932,266 |
| Licenses & Permits | - | - | - | 729,106 | 758,030 | 734,030 |
| Charges For Services | 32,052 | 30,000 | 30,000 | 5,770,914 | 6,035,997 | 6,135,262 |
| Use of Money & Property | 765 | 450 | 644 | 247,888 | 701,945 | 894,528 |
| Miscellaneous | - | - | - | 1,191,821 | 871,805 | 840,855 |
| Subtotal Revenues | 2,990,944 | 3,074,890 | 3,228,186 | 75,446,919 | 76,311,745 | 79,232,066 |
| Other Financing Sources: | | | | | | |
| Bond Proceeds | - | - | - | - | - | - |
| Operating Transfers In | - | - | - | 16,385,339 | 15,255,493 | 16,105,054 |
| Proceeds of Fixed Asset Sales | - | - | - | 85,370 | 88,795 | 181,000 |
| Total Revenues & Other Sources | 2,990,944 | 3,074,890 | 3,228,186 | 91,917,628 | 91,656,033 | 95,518,120 |
| EXPENDITURES & OTHER FINANCING USES | | | | | | |
| Operating: | | | | | | |
| Public Safety & Legal Services | - | - | - | 29,079,965 | 31,207,245 | 32,352,530 |
| Physical Health & Social Services | - | - | - | 6,252,971 | 6,275,196 | 6,187,788 |
| Mental Health & Disability Services | - | - | - | 3,923,626 | 4,447,333 | 4,555,905 |
| County Environment & Education | 567,022 | 574,740 | 580,036 | 4,622,710 | 4,959,041 | 5,225,227 |
| Roads & Transportation | - | - | - | 5,084,780 | 6,984,500 | 6,838,000 |
| Government Services to Residents | - | - | - | 2,429,984 | 2,565,036 | 2,758,284 |
| Administration (interprogram) | - | - | - | 10,342,307 | 11,385,956 | 12,033,649 |
| Debt Service | - | - | - | 3,862,879 | 3,390,750 | 3,385,530 |
| Capital Projects | - | - | - | 11,335,952 | 8,589,043 | 10,274,928 |
| Subtotal Expenditures | 567,022 | 574,740 | 580,036 | 76,935,174 | 79,804,100 | 83,611,841 |
| Other Financing Uses: | | | | | | |
| Operating Transfers Out | 2,428,000 | 2,490,000 | 2,638,000 | 17,050,051 | 15,780,493 | 16,105,054 |
| Total Expenditures & Other Uses | 2,995,022 | 3,064,740 | 3,218,036 | 93,985,225 | 95,584,593 | 99,716,895 |
| Excess Of Revenues & Other Sources over(under) Expenditures & Other Uses | (4,078) | 10,150 | 10,150 | (2,067,597) | (3,928,560) | (4,198,775) |
| Beginning Fund Balance - July 1, | \$ 229,059 | \$ 224,981 | \$ 235,131 | \$ 41,015,288 | \$ 38,947,691 | \$ 35,019,131 |
| Ending Fund Balance - June 30, | \$ 224,981 | \$ 235,131 | \$ 245,281 | \$ 38,947,691 | \$ 35,019,131 | \$ 30,820,356 |

APPROPRIATION SUMMARY BY PROGRAMS WITHIN DEPARTMENT
(excluding transfers and non-budgeted funds)

| | <u>Actual 2016-17</u> | <u>Budget 2017-18</u> | <u>Revised Estimate 2017-18</u> | <u>Budget 2018-19</u> | <u>% Change From Prior Budget</u> |
|--|---------------------------|---------------------------|---|---------------------------|---|
| ADMINISTRATION | \$ 730,557 | \$ 768,252 | \$ 768,752 | \$ 768,484 | 0.0% |
| General Administration | 730,557 | 768,252 | 768,752 | 768,484 | 0.0% |
| ATTORNEY | \$ 3,914,892 | \$ 4,344,262 | \$ 4,327,941 | \$ 4,585,451 | 5.6% |
| County Attorney Administration | 323,481 | 336,603 | 336,603 | 351,117 | 4.3% |
| Prosecution / Legal | 2,674,204 | 2,944,867 | 2,944,867 | 3,127,278 | 6.2% |
| Risk Management | 917,207 | 1,062,792 | 1,046,471 | 1,107,056 | 4.2% |
| AUDITOR | \$ 1,596,594 | \$ 1,685,051 | \$ 1,649,051 | \$ 1,782,012 | 5.8% |
| Auditor Administration | 232,632 | 241,859 | 241,859 | 238,772 | -1.3% |
| Elections | 669,038 | 717,844 | 681,844 | 774,150 | 7.8% |
| Business Finance | 434,617 | 445,274 | 445,274 | 467,295 | 4.9% |
| Taxation | 260,307 | 280,074 | 280,074 | 301,795 | 7.8% |
| CAPITAL IMPROVEMENTS | \$ 10,181,363 | \$ 5,457,376 | \$ 6,549,043 | \$ 8,204,928 | 50.3% |
| General Capital Improvements | 8,501,621 | 3,757,500 | 4,864,115 | 4,848,000 | 29.0% |
| Conservation Capital Projects | 1,679,742 | 1,699,876 | 1,684,928 | 3,356,928 | 97.5% |
| COMMUNITY SERVICES | \$ 4,582,155 | \$ 5,484,204 | \$ 5,168,659 | \$ 5,256,687 | -4.1% |
| Community Services Administration | 158,369 | 160,366 | 167,766 | 181,396 | 13.1% |
| General Relief | 446,630 | 507,498 | 508,498 | 517,837 | 2.0% |
| Veteran Services | 139,915 | 156,126 | 156,176 | 160,635 | 2.9% |
| Chemical Dep & Other Services | 42,367 | 79,700 | 61,200 | 61,200 | -23.2% |
| MH / D Services | 3,794,874 | 4,580,514 | 4,275,019 | 4,335,619 | -5.3% |
| CONSERVATION (net of golf course) | \$ 3,368,255 | \$ 3,606,739 | \$ 3,607,739 | \$ 3,854,808 | 6.9% |
| Conservation Administration | 476,795 | 529,361 | 529,361 | 600,096 | 13.4% |
| Parks & Recreation | 2,572,567 | 2,708,769 | 2,709,769 | 2,856,448 | 5.5% |
| Wapsi River Environmental Center | 318,893 | 368,609 | 368,609 | 398,264 | 8.0% |
| DEBT SERVICES | \$ 3,862,879 | \$ 3,389,950 | \$ 3,390,750 | \$ 3,385,530 | -0.1% |
| Solid Waste Bonds | 565,231 | 563,632 | 563,632 | 563,432 | 0.0% |
| SECC Equipment Bonds | 890,580 | 885,000 | 885,800 | 874,080 | -1.2% |
| River Renaissance Refunding Bonds | 448,950 | - | - | - | N/A |
| PSA Lease | 1,958,118 | 1,941,318 | 1,941,318 | 1,948,018 | 0.3% |
| FACILITY & SUPPORT SERVICES | \$ 3,249,521 | \$ 3,633,378 | \$ 3,641,081 | \$ 3,734,945 | 2.8% |
| FSS Administration | 125,737 | 137,525 | 137,356 | 146,399 | 6.5% |
| Maint of Buildings & Grounds | 1,799,387 | 2,034,516 | 2,047,663 | 2,062,721 | 1.4% |
| Custodial Services | 694,292 | 743,394 | 743,594 | 770,236 | 3.6% |
| Support Services | 630,105 | 717,943 | 712,468 | 755,589 | 5.2% |

APPROPRIATION SUMMARY BY PROGRAMS WITHIN DEPARTMENT
(excluding transfers and non-budgeted funds)

| | <u>Actual 2016-17</u> | <u>Budget 2017-18</u> | <u>Revised Estimate 2017-18</u> | <u>Budget 2018-19</u> | <u>% Change From Prior Budget</u> |
|-----------------------------------|---------------------------|---------------------------|---|---------------------------|---|
| HEALTH DEPARTMENT | \$ 6,655,101 | \$ 6,583,627 | \$ 6,586,712 | \$ 6,429,278 | -2.3% |
| Administration | 752,795 | 770,043 | 777,023 | 805,821 | 4.6% |
| Public Health Safety | 2,057,868 | 2,083,848 | 2,065,933 | 2,088,434 | 0.2% |
| Clinical Services | 1,107,138 | 1,315,126 | 1,315,126 | 1,329,705 | 1.1% |
| Community Relations & Planning | 1,949,908 | 1,555,242 | 1,569,607 | 1,344,278 | -13.6% |
| Environmental Health | 787,392 | 859,368 | 859,023 | 861,040 | 0.2% |
| HUMAN SERVICES | \$ 78,425 | \$ 78,452 | \$ 83,452 | \$ 83,452 | 6.4% |
| Administrative Support | 78,425 | 78,452 | 83,452 | 83,452 | 6.4% |
| INFORMATION TECHNOLOGY | \$ 2,461,537 | \$ 2,664,091 | \$ 2,664,091 | \$ 2,820,511 | 5.9% |
| Administration | 156,576 | 159,017 | 159,017 | 163,984 | 3.1% |
| Information Processing | 2,304,961 | 2,505,074 | 2,505,074 | 2,656,527 | 6.0% |
| JUVENILE COURT SERVICES | \$ 1,359,664 | \$ 1,499,844 | \$ 1,634,543 | \$ 1,662,506 | 10.8% |
| Juvenile Detention Center | 1,290,697 | 1,387,613 | 1,519,712 | 1,547,675 | 11.5% |
| Emergency Youth Shelter | 11,320 | 50,000 | 50,000 | 50,000 | 0.0% |
| In-Home Care | 22,536 | 22,000 | 21,300 | 21,300 | -3.2% |
| GPS Monitoring | 35,111 | 40,231 | 43,531 | 43,531 | 8.2% |
| NON-DEPARTMENTAL | \$ 432,398 | \$ 724,272 | \$ 704,985 | \$ 1,066,720 | 47.3% |
| Non-Departmental | 258,335 | 496,727 | 479,815 | 822,670 | 65.6% |
| Court Support Costs | 55,598 | 57,500 | 57,500 | 58,500 | 1.7% |
| Other Law Enforcement Costs | 65,393 | 75,000 | 69,625 | 65,000 | -13.3% |
| Centralized Fleet Maintenance | 53,072 | 95,045 | 98,045 | 120,550 | 26.8% |
| HUMAN RESOURCES | \$ 394,731 | \$ 435,170 | \$ 437,170 | \$ 453,096 | 4.1% |
| Human Resource Management | 394,731 | 435,170 | 437,170 | 453,096 | 4.1% |
| PLANNING & DEVELOPMENT | \$ 369,442 | \$ 442,495 | \$ 442,495 | \$ 451,211 | 2.0% |
| P & D Administration | 146,325 | 171,314 | 171,314 | 174,500 | 1.9% |
| Code Enforcement | 211,819 | 255,981 | 255,981 | 261,511 | 2.2% |
| Tax Deed Properties | 11,298 | 15,200 | 15,200 | 15,200 | 0.0% |
| RECORDER | \$ 777,482 | \$ 828,096 | \$ 831,296 | \$ 872,421 | 5.4% |
| Recorder Administration | 147,123 | 166,319 | 166,319 | 176,148 | 5.9% |
| Public Records | 501,392 | 525,222 | 528,222 | 553,969 | 5.5% |
| Vital Records | 128,967 | 136,555 | 136,755 | 142,304 | 4.2% |

APPROPRIATION SUMMARY BY PROGRAMS WITHIN DEPARTMENT
(excluding transfers and non-budgeted funds)

| | <u>Actual 2016-17</u> | <u>Budget 2017-18</u> | <u>Revised Estimate 2017-18</u> | <u>Budget 2018-19</u> | <u>% Change From Prior Budget</u> |
|-------------------------------|---------------------------|---------------------------|---|---------------------------|---|
| SECONDARY ROADS | <u>\$ 6,239,396</u> | <u>\$ 8,419,000</u> | <u>\$ 9,024,500</u> | <u>\$ 8,908,000</u> | 5.8% |
| Administration | 289,384 | 310,000 | 314,500 | 326,000 | 5.2% |
| Engineering | 465,392 | 515,000 | 511,000 | 533,000 | 3.5% |
| Bridges & Culverts | 117,611 | 205,000 | 230,000 | 230,000 | 12.2% |
| Roads | 1,785,083 | 2,610,000 | 2,610,000 | 2,435,000 | -6.7% |
| Snow & Ice Control | 192,430 | 468,000 | 491,000 | 491,000 | 4.9% |
| Traffic Controls | 280,907 | 245,500 | 304,500 | 304,500 | 24.0% |
| Road Clearing | 203,766 | 231,000 | 231,000 | 231,000 | 0.0% |
| New Equipment | 654,706 | 750,000 | 750,000 | 750,000 | 0.0% |
| Equipment Operations | 936,751 | 1,287,500 | 1,314,500 | 1,314,500 | 2.1% |
| Tools, Materials & Supplies | 45,115 | 102,000 | 103,000 | 103,000 | 1.0% |
| Real Estate & Buildings | 113,662 | 90,000 | 125,000 | 120,000 | 33.3% |
| Roadway Construction | 1,154,589 | 1,605,000 | 2,040,000 | 2,070,000 | 29.0% |
| SHERIFF | <u>\$ 14,951,602</u> | <u>\$ 15,895,200</u> | <u>\$ 15,951,317</u> | <u>\$ 15,987,257</u> | 0.6% |
| Sheriff Administration | 547,432 | 588,641 | 589,256 | 573,802 | -2.5% |
| Patrol | 3,307,629 | 3,287,070 | 3,347,669 | 3,518,256 | 7.0% |
| Jail/Prisoner Transportation | 8,374,361 | 9,122,612 | 9,122,612 | 9,087,084 | -0.4% |
| Civil Deputies | 375,508 | 409,800 | 409,800 | 404,984 | -1.2% |
| Investigations | 1,001,583 | 1,132,707 | 1,132,570 | 1,001,706 | -11.6% |
| Bailiffs/Courthouse Security | 956,791 | 967,301 | 967,301 | 981,253 | 1.4% |
| Civil-Clerical | 388,298 | 387,069 | 382,109 | 420,172 | 8.6% |
| SUPERVISORS | <u>\$ 334,351</u> | <u>\$ 331,075</u> | <u>\$ 325,156</u> | <u>\$ 366,308</u> | 10.6% |
| Supervisors, Board of | 334,351 | 331,075 | 325,156 | 366,308 | 10.6% |
| TREASURER | <u>\$ 2,063,349</u> | <u>\$ 2,183,042</u> | <u>\$ 2,193,254</u> | <u>\$ 2,257,880</u> | 3.4% |
| Treasurer Administration | 195,140 | 205,540 | 205,540 | 212,402 | 3.3% |
| Tax Administration | 483,769 | 524,596 | 524,596 | 538,877 | 2.7% |
| Motor Vehicle Registration-CH | 541,567 | 575,662 | 582,462 | 583,444 | 1.4% |
| County General Store | 409,580 | 423,022 | 426,434 | 455,269 | 7.6% |
| Accounting/Finance | 433,293 | 454,222 | 454,222 | 467,888 | 3.0% |

APPROPRIATION SUMMARY BY PROGRAMS WITHIN DEPARTMENT
(excluding transfers and non-budgeted funds)

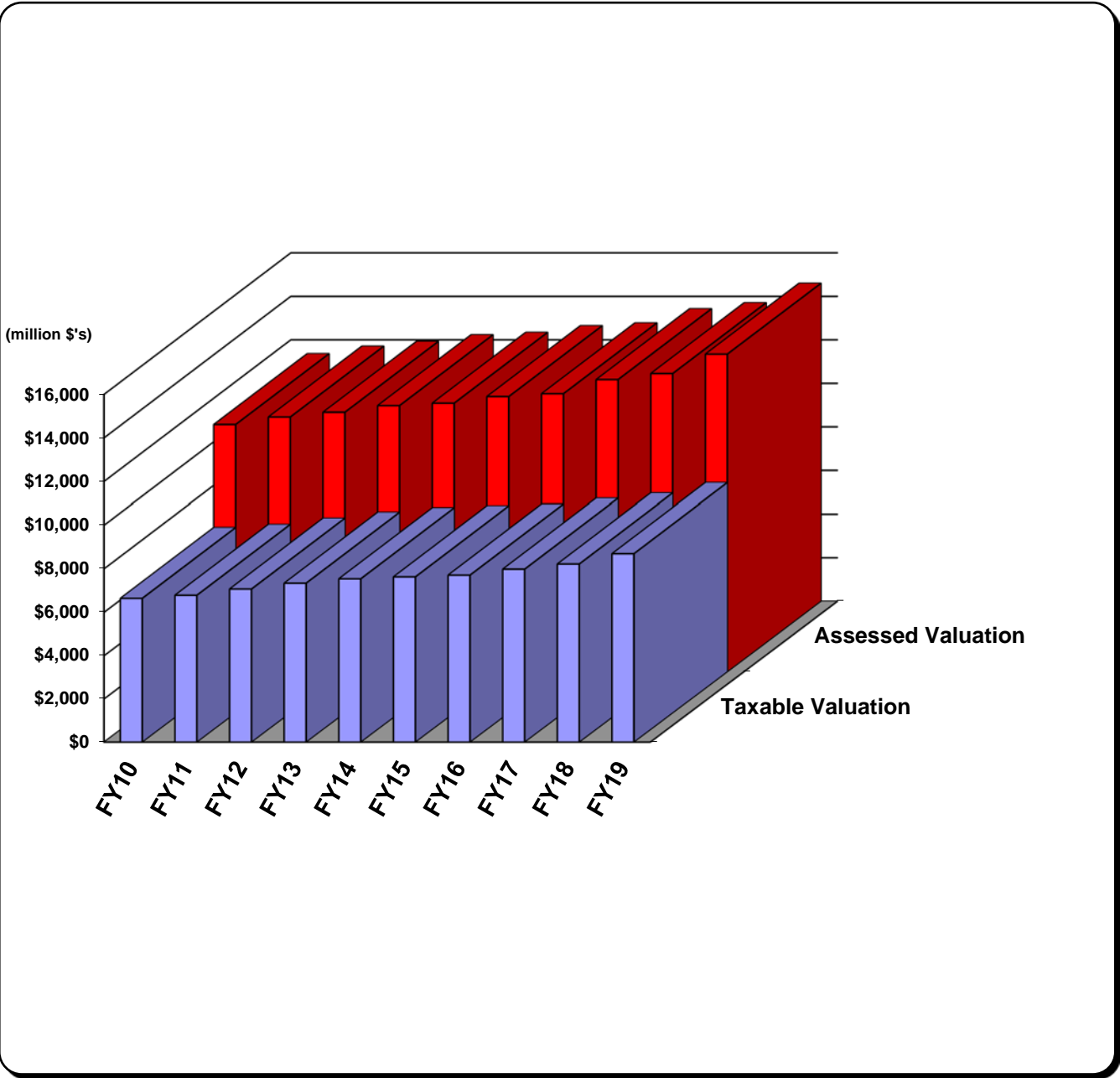
| | <u>Actual 2016-17</u> | <u>Budget 2017-18</u> | <u>Revised Estimate 2017-18</u> | <u>Budget 2018-19</u> | <u>% Change From Prior Budget</u> |
|---|---------------------------|---------------------------|---|---------------------------|---|
| AUTHORIZED AGENCIES: | | | | | |
| BI-STATE REGIONAL COMMISSION | \$ 94,755 | \$ 93,355 | \$ 93,355 | \$ 93,355 | 0.0% |
| Regional Planning/Technical Assistance | 94,755 | 93,355 | 93,355 | 93,355 | 0.0% |
| CENTER FOR ALCOHOL/DRUG SERVICES | \$ 688,331 | \$ 688,331 | \$ 688,331 | \$ 688,331 | 0.0% |
| Outpatient Services | 40,000 | 40,000 | 40,000 | 40,000 | 0.0% |
| Residential Services | 295,432 | 295,432 | 295,432 | 295,432 | 0.0% |
| Jail Based Assessment & Treatment | 154,899 | 154,899 | 154,899 | 154,899 | 0.0% |
| Inmate Substance Abuse Treatment | 100,000 | 100,000 | 100,000 | 100,000 | 0.0% |
| Criminal Justice Client Case Mgmt | 98,000 | 98,000 | 98,000 | 98,000 | 0.0% |
| CENTER FOR ACTIVE SENIORS, INC. | \$ 275,250 | \$ 275,250 | \$ 275,250 | \$ 275,250 | 0.0% |
| Outreach to Older Persons | 231,125 | 208,817 | 208,817 | 208,817 | 0.0% |
| Day Care for Older Persons | 44,125 | 26,586 | 26,586 | 26,586 | 0.0% |
| Volunteer Services for Older Person | - | 21,550 | 21,550 | 21,550 | 0.0% |
| Leisure Services for Older Persons | - | 18,297 | 18,297 | 18,297 | 0.0% |
| Congregate Meals | - | - | - | - | N/A |
| COMMUNITY HEALTH CARE | \$ 302,067 | \$ 302,067 | \$ 302,067 | \$ 302,067 | 0.0% |
| Health Services-Comm Services | 302,067 | 302,067 | 302,067 | 302,067 | 0.0% |
| EMERGENCY MANAGEMENT AGENCY | \$ 7,180,739 | \$ 7,676,209 | \$ 7,676,209 | \$ 8,318,000 | 8.4% |
| Emergency Preparedness | 76,209 | 76,209 | 76,209 | 218,000 | 186.1% |
| Emergency Communications (SECC) | 7,104,530 | 7,600,000 | 7,600,000 | 8,100,000 | 6.6% |
| DURANT AMBULANCE | \$ 20,000 | \$ 20,000 | \$ - | \$ 20,000 | -100.0% |
| Durant-Emergency Care & Transfer | 20,000 | 20,000 | - | 20,000 | -100.0% |
| HUMANE SOCIETY | \$ 33,317 | \$ 33,317 | \$ 33,317 | \$ 33,317 | 0.0% |
| Animal Shelter | 33,317 | 33,317 | 33,317 | 33,317 | 0.0% |
| COUNTY LIBRARY | \$ 567,021 | \$ 574,740 | \$ 574,740 | \$ 580,036 | 0.9% |
| Library Resources & Services | 567,021 | 574,740 | 574,740 | 580,036 | 0.9% |

APPROPRIATION SUMMARY BY PROGRAMS WITHIN DEPARTMENT
(excluding transfers and non-budgeted funds)

| | <u>Actual 2016-17</u> | <u>Budget 2017-18</u> | <u>Revised Estimate 2017-18</u> | <u>Budget 2018-19</u> | <u>% Change From Prior Budget</u> |
|--------------------------------------|---------------------------|---------------------------|---|---------------------------|---|
| MEDIC AMBULANCE | \$ - | \$ 200,000 | \$ 8,844 | \$ 200,000 | 0.0% |
| Medic Ambulance Service | 95,794 | 200,000 | 8,844 | 200,000 | 0.0% |
| QC CONVENTION/VISITORS BUREAU | \$ 70,000 | \$ 70,000 | \$ 70,000 | \$ 70,000 | 0.0% |
| Regional Tourism Development | 70,000 | 70,000 | 70,000 | 70,000 | 0.0% |
| QC DEVELOPMENT GROUP | \$ 100,000 | \$ 100,000 | \$ 100,000 | \$ 100,000 | 0.0% |
| Quad Cities First | 70,000 | 70,000 | 70,000 | 70,000 | 0.0% |
| GDRC | 30,000 | 30,000 | 30,000 | 30,000 | 0.0% |
| TOTAL ALL DEPTS/AGENCIES | <u>\$ 76,935,174</u> | <u>\$ 78,486,845</u> | <u>\$ 79,804,100</u> | <u>\$ 83,611,841</u> | 6.5% |

TAXABLE VALUATIONS vs 100% ASSESSMENTS

TEN YEAR COMPARISON (in million \$'s)



Currently due to a State applied rollback to residential, commercial, industrial & ag property, taxable values are only at 59.6% of the County's fully assessed property values, which is 0.4% lower than the previous year

ASSESSED AND TAXABLE VALUES OF TAXABLE PROPERTY TEN FISCAL YEAR COMPARISON

| <u>Fiscal Year</u> | <u>----- Real Property -----</u> | | <u>----- Utilities -----</u> | |
|------------------------|----------------------------------|---------------------------|------------------------------|---------------------------|
| | <u>Taxable Value</u> | <u>Assessed Value</u> | <u>Taxable Value</u> | <u>Assessed Value</u> |
| 2009-10 | \$ 6,145,168,791 | \$ 10,860,509,010 | \$ 501,216,078 | \$ 501,216,078 |
| 2010-11 | 6,398,669,647 | 11,313,505,719 | 392,178,581 | 392,178,581 |
| 2011-12 | 6,673,545,437 | 11,524,029,840 | 402,661,960 | 402,661,960 |
| 2012-13 | 6,943,020,526 | 11,830,380,890 | 402,322,998 | 402,322,998 |
| 2013-14 | 6,996,529,321 | 11,793,603,661 | 549,582,783 | 549,582,783 |
| 2014-15 | 7,240,638,632 | 12,109,481,489 | 394,987,689 | 538,804,065 |
| 2015-16 | 7,319,187,974 | 12,162,390,696 | 395,641,402 | 615,595,708 |
| 2016-17 | 7,597,944,724 | 12,779,295,631 | 391,113,465 | 649,309,189 |
| 2017-18 | 7,852,430,879 | 13,094,122,976 | 374,014,313 | 612,028,444 |
| 2018-19 | 8,310,742,928 | 13,887,123,403 | 388,373,917 | 712,185,371 |

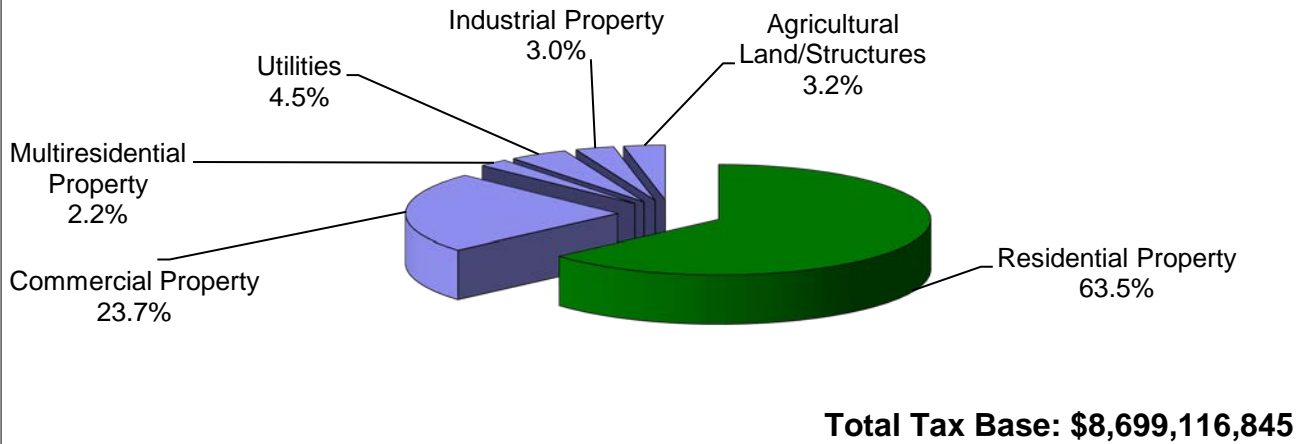
Note: Taxes are not assessed on Personal Property.

**ASSESSED AND TAXABLE VALUES OF TAXABLE PROPERTY
TEN FISCAL YEAR COMPARISON (continued)**

| Fiscal Year | ----- Total ----- | | Ratio Taxable to Assessed Value | Tax Increment Financing District Values |
|------------------------|---------------------------------|----------------------------------|--|--|
| | <u>Taxable Value</u> | <u>Assessed Value</u> | | |
| 2009-10 | \$ 6,646,384,869 | \$ 11,361,725,088 | 58.50% | \$ 369,081,487 |
| 2010-11 | 6,790,848,228 | 11,705,684,300 | 58.01% | 371,448,594 |
| 2011-12 | 7,076,207,397 | 11,926,691,800 | 59.33% | 360,551,426 |
| 2012-13 | 7,345,343,524 | 12,232,703,888 | 60.05% | 379,706,751 |
| 2013-14 | 7,546,112,104 | 12,343,186,444 | 61.14% | 395,699,656 |
| 2014-15 | 7,635,626,321 | 12,648,285,554 | 60.37% | 406,555,742 |
| 2015-16 | 7,714,829,376 | 12,777,986,404 | 60.38% | 425,111,551 |
| 2016-17 | 7,989,058,189 | 13,428,604,820 | 59.49% | 413,836,841 |
| 2017-18 | 8,226,445,192 | 13,706,151,420 | 60.02% | 449,518,457 |
| 2018-19 | 8,699,116,845 | 14,599,308,774 | 59.59% | 439,662,541 |

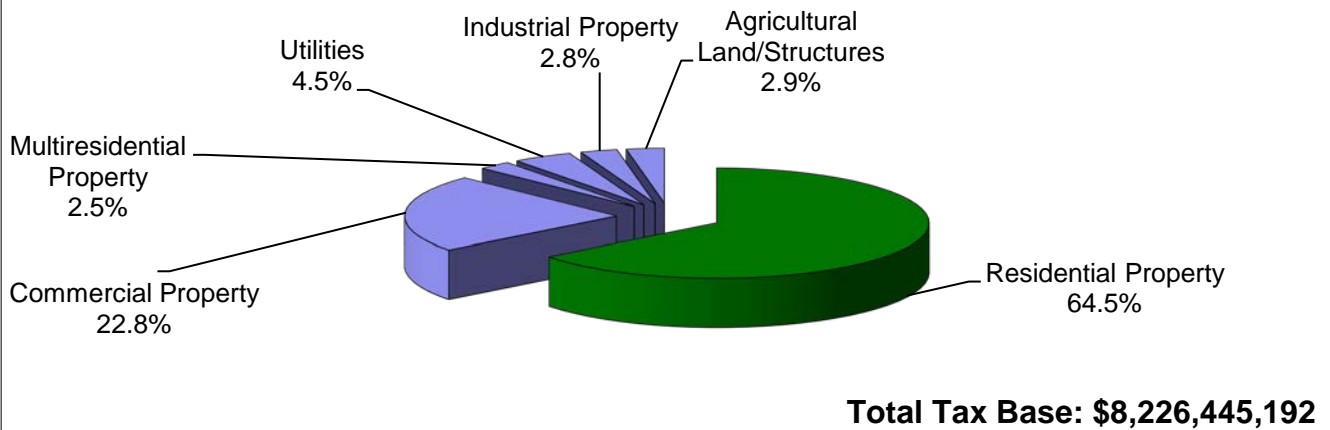
TAXABLE VALUATION BY CLASS OF PROPERTY

FY19 TAXABLE VALUATION



Residential property valuations represent over half of the County's tax base. Residential valuations would represent 70%, however, the State mandated rollback percentage shifts the tax burden to other classes. The growth in tax base between years was 5.7%

FY18 TAXABLE VALUATION



TAXABLE PROPERTY VALUATION COMPARISON

| | January 1,2016 For FY18 | % of Total | January 1,2017 For FY19 | % of Total | Amount Change | % Change |
|------------------------------|----------------------------|---------------|----------------------------|---------------|--------------------|-------------|
| COUNTY-WIDE | | | | | | |
| Residential Property | 5,305,862,564 | 64.5% | 5,526,310,756 | 63.5% | 220,448,192 | 4.2% |
| Commercial Property | 1,873,083,824 | 22.8% | 2,058,107,250 | 23.7% | 185,023,426 | 9.9% |
| Multiresidential | 204,286,253 | 2.5% | 195,279,442 | 2.2% | (9,006,811) | -4.4% |
| Utilities | 374,014,313 | 4.5% | 388,373,917 | 4.5% | 14,359,604 | 3.8% |
| Industrial Property | 231,331,626 | 2.8% | 256,655,230 | 3.0% | 25,323,604 | 10.9% |
| Agricultural Land/Structures | 237,866,612 | 2.9% | 274,390,250 | 3.2% | 36,523,638 | 15.4% |
| All Classes | <u>8,226,445,192</u> | <u>100.0%</u> | <u>8,699,116,845</u> | <u>100.0%</u> | <u>472,671,653</u> | <u>5.7%</u> |
| UNINCORPORATED AREAS | | | | | | |
| Residential Property | 688,441,579 | 67.1% | 718,672,476 | 66.2% | 30,230,897 | 4.4% |
| Commercial Property | 46,943,150 | 4.6% | 47,679,697 | 4.4% | 736,547 | 1.6% |
| Multiresidential | 9,546,246 | 0.9% | 7,496,112 | 0.1% | (2,050,134) | -21.5% |
| Utilities | 73,326,539 | 7.1% | 73,472,809 | 6.8% | 146,270 | 0.2% |
| Industrial Property | 1,490,688 | 0.1% | 1,595,007 | 0.1% | 104,319 | 7.0% |
| Agricultural Land/Structures | 206,016,281 | 20.1% | 237,428,470 | 21.9% | 31,412,189 | 15.2% |
| Total | <u>1,025,764,483</u> | <u>100.0%</u> | <u>1,086,344,571</u> | <u>100.0%</u> | <u>60,580,088</u> | <u>5.9%</u> |
| Property in Cities | 7,200,680,709 | 87.5% | 7,612,772,274 | 87.5% | 412,091,565 | 5.7% |
| Property in Rural Areas | 1,025,764,483 | 12.5% | 1,086,344,571 | 12.5% | 60,580,088 | 5.9% |
| Total | <u>8,226,445,192</u> | <u>100.0%</u> | <u>8,699,116,845</u> | <u>100.0%</u> | <u>472,671,653</u> | <u>5.7%</u> |

| EXCLUDED VALUES FROM COUNTY'S OVERALL TAX BASE: | January 1,2016 For FY18 | January 1,2017 For FY19 | Amount Change | % Change |
|--|----------------------------|----------------------------|--------------------|-------------|
| Tax Increment Financing District Values | 449,518,457 | 439,662,541 | (9,855,916) | -2.2% |
| Military Exemptions | 15,725,332 | 15,403,084 | (322,248) | -2.0% |
| Utilities/Railroads Rollback Amount | 301,820,105 | 323,811,454 | 21,991,349 | 7.3% |
| Ag Land/Structures Rollback Amount | 262,923,836 | 229,558,941 | (33,364,895) | -12.7% |
| Commercial Rollback Amount | 238,014,131 | 257,339,646 | 19,325,515 | 8.1% |
| Industrial | 27,866,977 | 29,761,542 | 1,894,565 | 6.8% |
| Multiresidential | 45,580,184 | 55,612,535 | 10,032,351 | 22.0% |
| Residential Rollback Amount | 4,138,257,206 | 4,549,042,186 | 410,784,980 | 9.9% |
| Total Rollback Loss | <u>5,014,462,439</u> | <u>5,445,126,304</u> | <u>430,663,865</u> | <u>8.6%</u> |
| Total Excluded Values | <u>5,479,706,228</u> | <u>5,900,191,929</u> | <u>420,485,701</u> | <u>7.7%</u> |
| Percent of Tax Base Excluded | <u>40.0%</u> | <u>40.4%</u> | | |
| 100% Valuation | <u>13,706,151,420</u> | <u>14,599,308,774</u> | <u>893,157,354</u> | <u>6.5%</u> |

PROPERTY TAX LEVY COMPARISON ALL FUNDS

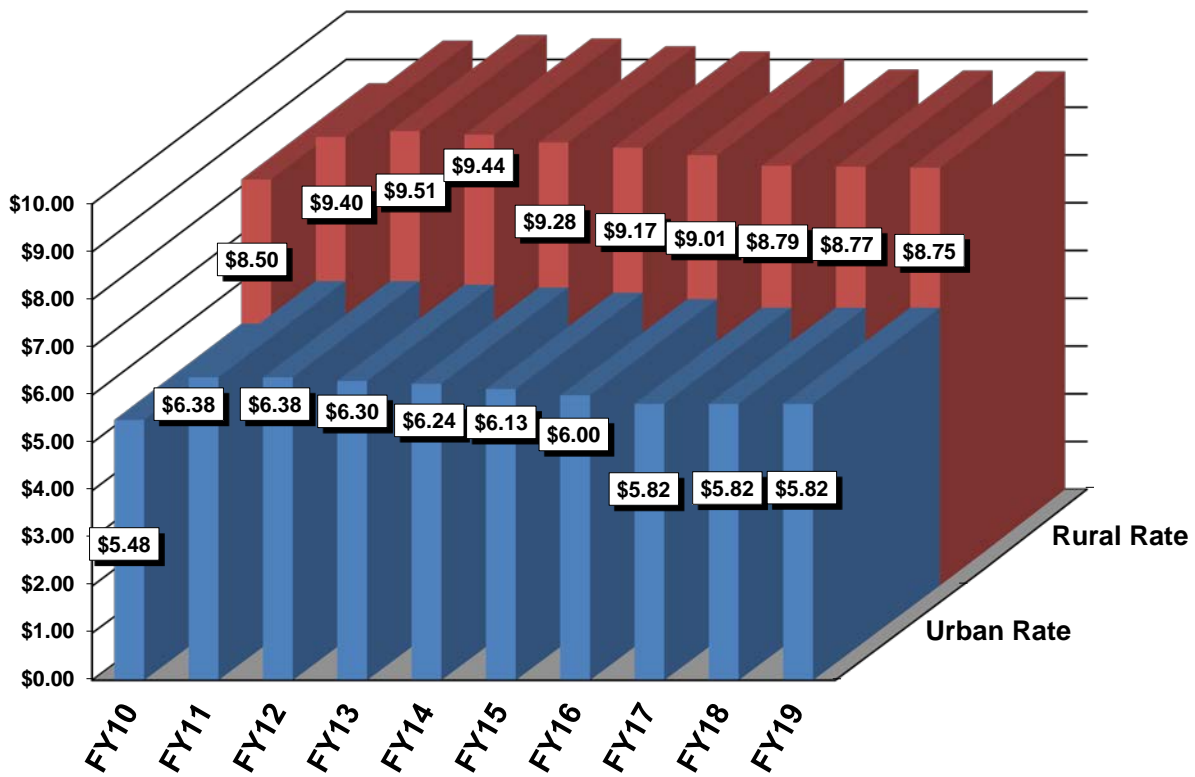
| | ----- 2017-18 Budget ----- | | ----- 2018-19 Budget ----- | | Levy Amount % Incr -Decr |
|--|----------------------------|--|----------------------------|--|--------------------------------|
| | <u>Levy Amount</u> | <u>Levy Rate Per \$1,000 Taxable Valuation</u> | <u>Levy Amount</u> | <u>Levy Rate Per \$1,000 Taxable Valuation</u> | |
| General Fund | \$ 42,742,867 | \$ 5.19579 | \$ 44,677,033 | \$ 5.13581 | 4.5% |
| Special Revenue Fund | | | | | |
| MH-DD | \$ 3,308,032 | \$ 0.40212 | \$ 4,112,052 | \$ 0.47270 | 24.3% |
| Debt Service Fund | \$ 1,941,318 | \$ 0.22376 | \$ 1,948,018 | \$ 0.21316 | 0.3% |
| Total County-Wide Levy | \$ 47,992,217 | \$ 5.82167 ⁽¹⁾ | \$ 50,737,103 | \$ 5.82167 | 5.7% |
| Special Revenue Fund (rural only) | | | | | |
| Rural Services Basic | \$ 3,022,829 | \$ 2.96290 ⁽²⁾ | \$ 3,179,921 | \$ 2.92718 | 5.2% |
| Total Gross Levy | \$ 51,015,046 | \$ 8.78457 | \$ 53,917,024 | \$ 8.74885 | 5.7% |
| Less State Replacement Credits Against Levied Taxes | \$ 2,150,368 | | \$ 2,299,660 | | 6.9% |
| Total Net Levy | \$ 48,864,678 | \$ 8.78457 ⁽³⁾ | \$ 51,617,364 | \$ 8.74885 | 5.6% |

⁽¹⁾ Corporate rate levied against property in incorporated areas (cities)

⁽²⁾ Levied in the unincorporated areas only for Secondary Roads and for participation in the County Library System

⁽³⁾ Rural rate levied against property in unincorporated areas (townships)

TEN YEAR LEVY RATE COMPARISON



The levy rate increase for FY11 is due to the SECC, county-wide consolidated dispatch center. In FY12, Rural rate increased due to a state formula for local effort related to the distribution of Road Use Tax. The FY19 rate is recommended to remain the same in urban areas.

TAX LEVIES AND LEVY RATES TEN YEAR HISTORICAL COMPARISON

| <u>Fiscal Year</u> | <u>Gross Tax Levy</u> ⁽¹⁾ | <u>Percent Change In Levy</u> ⁽¹⁾ | <u>Urban Levy Rate</u> ⁽²⁾ | <u>Rural Levy Rate</u> ⁽³⁾ |
|------------------------|--|--|---|---|
| 2009-10 | \$ 37,429,567 | 6.3% | \$ 5.48399 | \$ 8.50353 |
| 2010-11 | \$ 44,242,098 | 18.2% | \$ 6.37607 | \$ 9.39561 |
| 2011-12 | \$ 46,152,940 | 4.3% | \$ 6.37607 | \$ 9.51373 |
| 2012-13 | \$ 47,508,708 | 2.9% | \$ 6.30156 | \$ 9.43922 |
| 2013-14 | \$ 48,415,997 | 1.9% | \$ 6.23534 | \$ 9.28021 |
| 2014-15 | \$ 49,773,216 | 2.8% | \$ 6.13204 | \$ 9.17530 |
| 2015-16 | \$ 49,314,403 | -0.9% | \$ 6.00377 | \$ 9.01072 |
| 2016-17 | \$ 49,572,552 | 0.5% | \$ 5.82228 | \$ 8.78518 |
| 2017-18 | \$ 51,015,046 | 2.9% | \$ 5.82167 | \$ 8.76857 |
| 2018-19 | \$ 53,917,024 | 5.7% | \$ 5.82167 | \$ 8.74885 |

⁽¹⁾ Includes State replacement credits against levies taxes and utility replacement dollars.

⁽²⁾ Urban levy rate per \$1,000 taxable valuation levied against property in incorporated areas (cities)

⁽³⁾ Rural levy rate per \$1,000 taxable valuation levied against property in unincorporated areas (townships)

COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - LONG RANGE PLAN GENERAL FUND

| | <u>ACTUAL</u> <u>2016-17</u> | <u>PROJECTED</u> <u>2017-18</u> | <u>BUDGET</u> <u>2018-19</u> | <u>PROJECTED</u> <u>2019-20</u> | <u>PROJECTED</u> <u>2020-21</u> | <u>PROJECTED</u> <u>2021-22</u> |
|---|---------------------------------|------------------------------------|---------------------------------|------------------------------------|------------------------------------|------------------------------------|
| REVENUES & OTHER FINANCING SOURCES | | | | | | |
| Taxes Levied on Property | \$ 38,051,755 | \$40,068,903 | \$41,824,915 | \$ 43,175,860 | \$44,570,440 | \$ 46,010,065 |
| Other County Taxes/TIF Revenue | 6,361,536 | 6,307,304 | 6,346,810 | 6,486,440 | 6,629,141 | 6,774,983 |
| Intergovernmental | 6,762,797 | 6,287,936 | 5,496,206 | 4,970,291 | 4,970,291 | 4,970,291 |
| Licenses & Permits | 687,458 | 734,030 | 724,030 | 716,790 | 709,622 | 702,526 |
| Charges For Services | 5,729,123 | 5,997,587 | 5,967,062 | 6,044,634 | 6,123,214 | 6,202,816 |
| Use of Money & Property | 188,893 | 660,454 | 850,454 | 875,968 | 902,247 | 929,314 |
| Fees, Forfeitures and Miscellaneous Revenue | 965,964 | 759,545 | 732,095 | 703,543 | 676,105 | 649,737 |
| Subtotal Revenues | <u>58,747,526</u> | <u>60,815,759</u> | <u>61,941,572</u> | <u>62,973,525</u> | <u>64,581,060</u> | <u>66,239,731</u> |
| Other Financing Sources: | | | | | | |
| Operating Transfers In and assets sold | <u>6,484,079</u> | <u>6,856,690</u> | <u>8,183,524</u> | <u>8,416,883</u> | <u>8,688,748</u> | <u>8,969,395</u> |
| Total Revenues & Other Sources | 65,231,605 | 67,672,449 | 70,125,096 | 71,390,408 | 73,269,808 | 75,209,126 |
| EXPENDITURES & OTHER FINANCING USES | | | | | | |
| Operating: | | | | | | |
| Salaries | 24,623,375 | 25,719,426 | 26,197,964 | 26,787,418 | 27,390,135 | 28,006,413 |
| Benefits | 8,774,572 | 9,990,078 | 10,459,806 | 10,930,497 | 11,422,370 | 11,936,376 |
| Capital Outlay | 155,272 | 114,975 | 146,425 | 146,425 | 146,425 | 146,425 |
| Purchases Services & Expenses | 17,110,950 | 18,325,163 | 19,298,054 | 18,967,278 | 19,005,274 | 19,043,301 |
| Supplies & Materials | <u>1,706,416</u> | <u>1,882,703</u> | <u>1,875,193</u> | <u>1,886,444</u> | <u>1,897,763</u> | <u>1,909,149</u> |
| Subtotal Expenditures | 52,370,585 | 56,032,345 | 57,977,442 | 58,718,062 | 59,861,967 | 61,041,665 |
| Other Financing Uses: | | | | | | |
| Other Financing Uses | <u>13,720,113</u> | <u>12,847,923</u> | <u>12,517,354</u> | <u>12,809,977</u> | <u>12,808,708</u> | <u>12,429,977</u> |
| Total Expenditures & Other Uses | 66,090,698 | 68,880,268 | 70,494,796 | 71,528,039 | 72,670,675 | 73,471,642 |
| Excess Of Revenues & Other Sources over(under) Expenditures & Other Uses | <u>\$ (859,093)</u> | <u>\$ (1,207,819)</u> | <u>\$ (369,700)</u> | <u>\$ (137,631)</u> | <u>\$ 599,133</u> | <u>\$ 1,737,484</u> |

| Revenue / Use | Trend |
|---|---|
| Taxes Levied on Property | 3.1% 10 year average growth, stable tax rate, increasing taxable property values |
| Other County Taxes/TIF Revenue | 2.2% Trend rate 2014 - 2019 |
| Intergovernmental | 0% Trend based on net flat state intergovernmental and declining federal intergov. revenue, less commercial and industrial rollback backfill dollars. |
| Licenses & Permits | -1% Trend rate 2014 - 2019 |
| Charges For Services | 1.3% Trend rate 2014 - 2019 |
| Use of Money & Property | 3% Expectation of growth |
| Fees, Forfeitures and Miscellaneous Revenue | -3.9% Trend rate 2014 - 2019 |
| Salaries | 2.25% Net cost of living and merit wage increases per year. |
| Benefits | 4.5% Cost of insurance / wage related benefits per year. |
| Capital Outlay | 0% Allowable growth budget guideline / strategic planning. |
| Purchases Services & Expenses | 0% Allowable growth budget guideline / strategic planning, plus departmental selected adjustments of 1% trend. |
| Supplies & Materials | 0% Allowable growth budget guideline / strategic planning, 0.6% trend adjusted by departments offset by purchase services and expenses. |
| Conclusion | Future revenue growth will provide for current operating expenditures as long as taxes levied on property continues to grow based on the 10 year average growth rate. Flexibility in programing is available. |

COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE MENTAL HEALTH & DISABILITIES FUND

| | <u>ACTUAL</u> <u>2016-17</u> | <u>PROJECTED</u> <u>2017-18</u> | <u>BUDGET</u> <u>2018-19</u> | <u>PROJECTED</u> <u>2019-20</u> | <u>PROJECTED</u> <u>2020-21</u> | <u>PROJECTED</u> <u>2021-22</u> |
|---|---------------------------------|------------------------------------|---------------------------------|------------------------------------|------------------------------------|------------------------------------|
| REVENUES & OTHER FINANCING SOURCES | | | | | | |
| Taxes Levied on Property | \$ 3,026,673 | \$ 3,048,044 | \$ 3,816,550 | \$ 4,990,225 | \$ 4,990,225 | \$ 4,990,225 |
| Other County Taxes/TIF Revenue | 125,688 | 119,121 | 144,630 | 145,932 | 145,932 | 145,932 |
| Intergovernmental | 1,127,695 | 252,283 | 234,650 | 318,525 | 318,525 | 318,525 |
| Licenses & Permits | - | - | - | - | - | - |
| Charges For Services | 5,043 | 6,410 | 137,200 | 137,200 | 137,200 | 137,200 |
| Use of Money & Property | 3,630 | 8,000 | 3,630 | 3,739 | 3,851 | 3,967 |
| Fees, Forfeitures and Miscellaneous Revenue | <u>43,153</u> | <u>51,260</u> | <u>51,260</u> | <u>51,260</u> | <u>51,260</u> | <u>51,260</u> |
| Subtotal Revenues | 4,331,882 | 3,485,118 | 4,387,920 | 5,646,881 | 5,646,993 | 5,647,108 |
| Other Financing Sources: | | | | | | |
| Operating Transfers In and assets sold | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> |
| Total Revenues & Other Sources | 4,331,882 | 3,485,118 | 4,387,920 | 5,646,881 | 5,646,993 | 5,647,108 |
| EXPENDITURES & OTHER FINANCING USES | | | | | | |
| Operating: | | | | | | |
| Salaries | 240,252 | 270,759 | 471,156 | 481,757 | 482,841 | 493,705 |
| Benefits | 84,502 | 116,589 | 207,347 | 216,678 | 226,428 | 236,617 |
| Capital Outlay | 18,122 | 508 | 508 | 508 | 508 | 508 |
| Purchases Services & Expenses | 3,368,903 | 3,841,219 | 3,873,247 | 6,805,305 | 6,805,305 | 6,805,305 |
| Supplies & Materials | <u>2,177</u> | <u>3,647</u> | <u>3,647</u> | <u>3,647</u> | <u>3,647</u> | <u>3,647</u> |
| Subtotal Expenditures | 3,713,956 | 4,232,722 | 4,555,905 | 7,507,895 | 7,518,729 | 7,539,782 |
| Other Financing Uses: | | | | | | |
| Other Financing Uses | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> |
| Total Expenditures & Other Uses | 3,713,956 | 4,232,722 | 4,555,905 | 7,507,895 | 7,518,729 | 7,539,782 |
| Excess Of Revenues & Other Sources over(under) Expenditures & Other Uses | <u>\$ 617,926</u> | <u>\$ (747,604)</u> | <u>\$ (167,985)</u> | <u>\$ (1,861,014)</u> | <u>\$ (1,871,736)</u> | <u>\$ (1,892,674)</u> |

| | Trend |
|---|---|
| Taxes Levied on Property | County tax cap of \$30.78 per capita, population of 172,474 limits taxes on property and intergovernmental subsidy. |
| Other County Taxes/TIF Revenue | |
| Intergovernmental | N/A |
| Licenses & Permits | |
| Charges For Services | Includes protective payee service at flat volume or rate growth |
| Use of Money & Property | |
| Fees, Forfeitures and Miscellaneous Revenue | 0% Trend rate 2014 - 2019 |
| Salaries | 2.25% Net cost of living and merit wage increases per year. |
| Benefits | 4.5% Cost of insurance / wage related benefits per year. |
| Capital Outlay | 0% Allowable growth budget guideline. |
| Purchases Services & Expenses | 0% Allowable growth budget guideline, required contribution to regional agent for services. |
| Supplies & Materials | 0% Allowable growth budget guideline |
| Conclusion | The Mental Health Fund is in a structural deficit. Funding will come from 1) prior year fund balance; 2) fiscal partners within the region; 3) change in services provided or 4) a change in state code to allow for more local funding |

COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - LONG RANGE PLAN SECONDARY ROADS

| | <u>ACTUAL</u> <u>2016-17</u> | <u>PROJECTED</u> <u>2017-18</u> | <u>BUDGET</u> <u>2018-19</u> | <u>PROJECTED</u> <u>2019-20</u> | <u>PROJECTED</u> <u>2020-21</u> | <u>PROJECTED</u> <u>2021-22</u> |
|---|---------------------------------|------------------------------------|---------------------------------|------------------------------------|------------------------------------|------------------------------------|
| REVENUES & OTHER FINANCING SOURCES | | | | | | |
| Taxes Levied on Property | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Other County Taxes/TIF Revenue | - | - | - | - | - | - |
| Intergovernmental | 4,331,962 | 4,446,195 | 4,343,943 | 4,387,382 | 4,431,256 | 4,475,569 |
| Licenses & Permits | 41,648 | 24,000 | 10,000 | 10,000 | 10,100 | 10,201 |
| Charges For Services | 4,696 | 2,000 | 1,000 | 1,000 | 1,010 | 1,020 |
| Use of Money & Property | 13,971 | 10,000 | 6,000 | 6,000 | 6,000 | 6,000 |
| Fees, Forfeitures and Miscellaneous Revenue | <u>100,609</u> | <u>20,000</u> | <u>16,500</u> | <u>16,500</u> | <u>16,500</u> | <u>16,500</u> |
| Subtotal Revenues | 4,492,886 | 4,502,195 | 4,377,443 | 4,420,882 | 4,464,866 | 4,509,290 |
| Other Financing Sources: | | | | | | |
| Operating Transfers In and assets sold | <u>3,243,000</u> | <u>3,325,000</u> | <u>3,594,000</u> | <u>3,628,765</u> | <u>3,745,974</u> | <u>3,824,640</u> |
| Total Revenues & Other Sources | 7,735,886 | 7,827,195 | 7,971,443 | 8,049,648 | 8,210,841 | 8,333,930 |
| EXPENDITURES & OTHER FINANCING USES | | | | | | |
| Operating: | | | | | | |
| Secondary Roads | <u>6,239,368</u> | <u>9,024,500</u> | <u>8,908,000</u> | <u>8,518,259</u> | <u>8,112,483</u> | <u>8,760,404</u> |
| Subtotal Expenditures | 6,239,368 | 9,024,500 | 8,908,000 | 8,518,259 | 8,112,483 | 8,760,404 |
| Other Financing Uses: | | | | | | |
| Other Financing Uses | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> |
| Total Expenditures & Other Uses | 6,239,368 | 9,024,500 | 8,908,000 | 8,518,259 | 8,112,483 | 8,760,404 |
| Excess Of Revenues & Other Sources over(under) Expenditures & Other Uses | <u>\$ 1,496,518</u> | <u>\$ (1,197,305)</u> | <u>\$ (936,557)</u> | <u>\$ (468,611)</u> | <u>\$ 98,358</u> | <u>\$ (426,475)</u> |

| | Trend |
|---|---|
| Intergovernmental | Estimated 1% trend growth |
| Licenses & Permits | 0% Net growth of rate vs volume. |
| Charges For Services | 0% Net growth of rate vs volume. |
| Use of Money & Property | 0% Growth |
| Fees, Forfeitures and Miscellaneous Revenue | 0% Growth |
| Secondary Roads | 2.25% Salary growth; 4.5 % benefit growth; 1% contractor growth; capital project projections |
| Conclusion | Funding provides for current operating and long term capital investment. Drawdowns are tied to funding for capital projects and prior year savings. |

COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - LONG RANGE PLAN DEBT SERVICE FUND

| | <u>ACTUAL</u> <u>2016-17</u> | <u>PROJECTED</u> <u>2017-18</u> | <u>BUDGET</u> <u>2018-19</u> | <u>PROJECTED</u> <u>2019-20</u> | <u>PROJECTED</u> <u>2020-21</u> | <u>PROJECTED 2021-</u> <u>22</u> |
|---|---------------------------------|------------------------------------|---------------------------------|------------------------------------|------------------------------------|-------------------------------------|
| REVENUES & OTHER FINANCING SOURCES | | | | | | |
| Taxes Levied on Property | \$ 2,209,910 | \$ 1,758,969 | \$ 1,771,785 | \$ 1,618,746 | \$ 1,646,100 | \$ 1,615,328 |
| Other County Taxes/TIF Revenue | 87,089 | 66,943 | 65,961 | 67,280 | 68,626 | 69,998 |
| Intergovernmental | 1,746,844 | 1,827,304 | 1,801,599 | 1,759,498 | 1,748,698 | 1,836,987 |
| Use of Money & Property | <u>8,013</u> | <u>3,241</u> | <u>8,000</u> | <u>8,240</u> | <u>8,487</u> | <u>8,742</u> |
| Subtotal Revenues | 4,051,856 | 3,656,457 | 3,647,345 | 3,453,764 | 3,471,911 | 3,531,055 |
| Other Financing Sources: | | | | | | |
| Proceeds of bonds sold | - | - | - | - | - | - |
| Operating Transfers In and assets sold | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> |
| Total Revenues & Other Sources | 4,051,856 | 3,656,457 | 3,647,345 | 3,453,764 | 3,471,911 | 3,531,055 |
| EXPENDITURES & OTHER FINANCING USES | | | | | | |
| Operating: | | | | | | |
| Debt Service and fees | <u>3,862,879</u> | <u>3,389,950</u> | <u>3,385,530</u> | <u>3,352,139</u> | <u>3,400,069</u> | <u>3,361,069</u> |
| Subtotal Expenditures | 3,862,879 | 3,389,950 | 3,385,530 | 3,352,139 | 3,400,069 | 3,361,069 |
| Other Financing Uses: | | | | | | |
| Other Financing Uses | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> |
| Total Expenditures & Other Uses | 3,862,879 | 3,389,950 | 3,385,530 | 3,352,139 | 3,400,069 | 3,361,069 |
| Excess Of Revenues & Other Sources over(under) Expenditures & Other Uses | <u>\$ 188,977</u> | <u>\$ 266,507</u> | <u>\$ 261,815</u> | <u>\$ 101,625</u> | <u>\$ 71,842</u> | <u>\$ 169,986</u> |

| | Trend |
|--------------------------------|---|
| Taxes Levied on Property | Net property tax requirement for outstanding debt service |
| Other County Taxes/TIF Revenue | 2.2% Trend, based on stable tax rate extended across increasing taxable property values |
| Intergovernmental | Net property tax requirement for outstanding debt service, plus intergovernmental contribution for loan receivable interest |
| Licenses & Permits | N/A |
| Charges For Services | N/A |
| Use of Money & Property | N/A |
| Debt Service | Obtained from approved debt service schedules and fee estimates |
| Conclusion | Fund balance is growing due to 911 fees collected in excess of debt service offset Waste Commission debt service paid by loan receivable. The County will consider refinancing the 911 debt when the bonds become callable. |

COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - LONG RANGE PLAN CAPITAL PROJECTS FUND

| | <u>ACTUAL</u> <u>2016-17</u> | <u>PROJECTED</u> <u>2017-18</u> | <u>BUDGET</u> <u>2018-19</u> | <u>PROJECTED</u> <u>2019-20</u> | <u>PROJECTED</u> <u>2020-21</u> | <u>PROJECTED</u> <u>2021-22</u> |
|---|---------------------------------|------------------------------------|---------------------------------|------------------------------------|------------------------------------|------------------------------------|
| REVENUES & OTHER FINANCING SOURCES | | | | | | |
| Taxes Levied on Property | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Other County Taxes/TIF Revenue | 693,456 | 670,000 | 670,000 | 670,000 | 670,000 | 670,000 |
| Intergovernmental | 23,658 | 46,526 | 912,800 | 1,762,500 | 150,000 | - |
| Licenses & Permits | - | - | - | - | - | - |
| Charges For Services | - | - | - | - | - | - |
| Use of Money & Property | 32,616 | 19,800 | 25,800 | 21,000 | 21,000 | 21,000 |
| Fees, Forfeitures and Miscellaneous Revenue | 82,095 | 41,000 | 41,000 | 41,000 | 41,000 | 41,000 |
| Subtotal Revenues | 831,825 | 777,326 | 1,649,600 | 2,494,500 | 882,000 | 732,000 |
| Other Financing Sources: | | | | | | |
| Operating Transfers In and assets sold | 6,743,630 | 5,162,598 | 4,508,530 | 3,457,830 | 3,457,830 | 3,077,830 |
| Total Revenues & Other Sources | 7,575,455 | 5,939,924 | 6,158,130 | 5,952,330 | 4,339,830 | 3,809,830 |
| EXPENDITURES & OTHER FINANCING USES | | | | | | |
| Operating: | | | | | | |
| Salaries | - | - | - | - | - | - |
| Benefits | - | - | - | - | - | - |
| Capital Outlay | 10,181,364 | 6,549,043 | 7,999,928 | 6,541,550 | 4,094,050 | 3,479,800 |
| Purchases Services & Expenses | - | - | 205,000 | - | - | - |
| Debt Service | - | - | - | - | - | - |
| Subtotal Expenditures | 10,181,364 | 6,549,043 | 8,204,928 | 6,541,550 | 4,094,050 | 3,479,800 |
| Other Financing Uses: | | | | | | |
| Other Financing Uses | 901,938 | 442,570 | 949,700 | - | - | - |
| Total Expenditures & Other Uses | 11,083,302 | 6,991,613 | 9,154,628 | 6,541,550 | 4,094,050 | 3,479,800 |
| Excess Of Revenues & Other Sources over(under) Expenditures & Other Uses | <u>\$ (3,507,847)</u> | <u>\$ (1,051,689)</u> | <u>\$ (2,996,498)</u> | <u>\$ (589,220)</u> | <u>\$ 245,780</u> | <u>\$ 330,030</u> |

| | Trend |
|---|---|
| Taxes Levied on Property | N/A |
| Other County Taxes/TIF Revenue | 0% Growth |
| Intergovernmental | N/A |
| Licenses & Permits | N/A |
| Charges For Services | N/A |
| Use of Money & Property | N/A |
| Fees, Forfeitures and Miscellaneous Revenue | 0% Growth |
| Capital Outlay | See 5 year capital plan for project detail |
| Conclusion | The long term capital fund balance remains relatively stable. |

COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - LONG RANGE PLAN NON MAJOR FUNDS

| | <u>ACTUAL</u> <u>17</u> | <u>2016-</u> <u>PROJECTED</u> <u>2017-18</u> | <u>BUDGET</u> <u>2018-19</u> | <u>PROJECTED</u> <u>2019-20</u> | <u>PROJECTED</u> <u>2020-21</u> | <u>PROJECTED</u> <u>2021-22</u> |
|---|----------------------------|--|---------------------------------|------------------------------------|------------------------------------|------------------------------------|
| REVENUES & OTHER FINANCING SOURCES | | | | | | |
| Taxes Levied on Property | \$ 2,737,685 | \$ 2,821,664 | \$ 2,981,842 | \$ 3,074,279 | \$ 3,169,582 | \$ 3,267,839 |
| Other County Taxes/TIF Revenue | 73,457 | 77,350 | 72,632 | 73,358 | 74,092 | 74,833 |
| Intergovernmental | 146,954 | 145,426 | 143,068 | 144,499 | 145,944 | 147,403 |
| Licenses & Permits | - | - | - | - | - | - |
| Charges For Services | 32,052 | 30,000 | 30,000 | 30,000 | 30,300 | 30,603 |
| Use of Money & Property | 765 | 450 | 644 | 644 | 644 | 644 |
| Fees, Forfeitures and Miscellaneous Revenue | - | - | - | - | - | - |
| Subtotal Revenues | <u>2,990,913</u> | <u>3,074,890</u> | <u>3,228,186</u> | <u>3,322,780</u> | <u>3,420,561</u> | <u>3,521,322</u> |
| Other Financing Sources: | | | | | | |
| Operating Transfers In and assets sold | - | - | - | - | - | - |
| Total Revenues & Other Sources | <u>2,990,913</u> | <u>3,074,890</u> | <u>3,228,186</u> | <u>3,322,780</u> | <u>3,420,561</u> | <u>3,521,322</u> |
| EXPENDITURES & OTHER FINANCING USES | | | | | | |
| Operating: | | | | | | |
| Library | <u>567,022</u> | <u>574,740</u> | <u>580,036</u> | <u>587,576</u> | <u>595,215</u> | <u>602,953</u> |
| Subtotal Expenditures | 567,022 | 574,740 | 580,036 | 587,576 | 595,215 | 602,953 |
| Other Financing Uses: | | | | | | |
| Other Financing Uses | <u>2,428,000</u> | <u>2,490,000</u> | <u>2,638,000</u> | <u>2,722,561</u> | <u>2,830,500</u> | <u>2,941,925</u> |
| Total Expenditures & Other Uses | 2,995,022 | 3,064,740 | 3,218,036 | 3,310,138 | 3,425,715 | 3,544,878 |
| Excess Of Revenues & Other Sources over(under) Expenditures & Other Uses | <u>\$ (4,109)</u> | <u>\$ 10,150</u> | <u>\$ 10,150</u> | <u>\$ 12,642</u> | <u>\$ (5,154)</u> | <u>\$ (23,556)</u> |

| | Trend |
|---|---|
| Taxes Levied on Property | 3.1% 10 year average growth, stable tax rate, increasing taxable property values |
| Other County Taxes/TIF Revenue | 1.0% Trend Rate 2013 - 2018 |
| Intergovernmental | Estimated 1% trend growth |
| Charges For Services | 0% Net growth of rate vs volume. |
| Fees, Forfeitures and Miscellaneous Revenue | 0% Growth |
| Library | 1.3% Growth estimate |
| Conclusion | The non-major funds remain relatively stable. The pass through property taxes may have to be adjusted based on operational growth of the library. |

MAJOR GOVERNMENTAL FUNDS

GENERAL FUND

The General Fund for the County of Scott accounts for all transactions of the County which pertain to the general administration and services traditionally provided to its citizens except those specifically accounted for elsewhere. Services within the General Fund include law enforcement services, legal services, emergency services, juvenile court justice services, physical health services, services to the poor, services to military veterans, services to the elderly, environmental quality services, conservation and recreation services, animal control services, county development services, representation (election) services, state administrative services and various interprogram services such as policy and administration, central services and risk management services.

The General Fund is also the primary source of appropriations to fund costs of providing these services. Consequently, considerable importance is placed upon the fund's financial condition. The Board of Supervisors and staff's objective is to maintain an acceptable level of service for the County's citizens within the limitations of revenue sources that are available to support these activities.

An objective of maintaining the General Fund as a self-funding entity, revenues and/or available balances must be provided to support expense levels during the entire fiscal year. Consequently, the fund balance or working balance is estimated or projected at a level sufficient to fund the first three months of a new fiscal year prior to the receipt of property tax revenues in October. (In Iowa property taxes are paid in two installments due September 30th and March 31st.) The revenue sources over the past several years have been directed toward this goal in order to avoid interim financing. The following is a ten-year history of the changes in the unrestricted, unreserved/unassigned General Fund balance:

| Fiscal Year | June 30 Fund Balance |
|---------------------|-------------------------|
| 2009-10 | \$7,618,060 |
| 2010-11 | 9,247,282 |
| 2011-12 | 9,477,799 |
| 2012-13 | 10,041,990 |
| 2013-14 | 9,832,639 |
| 2014-15 | 10,098,835 |
| 2015-16 | 10,212,287 |
| 2016-17 | 10,474,822 |
| 2017-18 (Projected) | 11,482,501 |
| 2018-19 (Projected) | 11,482,501 |

The Scott County Board of Supervisors has adopted a set of financial management policies. As a part of these financial management policies a *minimum* year-end unassigned fund balance for the General Fund was identified as 15% of annual operating expenses. The General Fund projected June 30, 2019 balance is projected to be 19.8%, which is above the minimum fund balance guidelines.

In order to fund capital projects, the Board of Supervisors makes a property tax transfer from the General Fund to the Capital Projects fund. The transfer amount is necessary to fund routine capital projects within the County.

The local option sales tax revenue represents approximately 6.8% of total revenues to the General Fund in FY19. The County is projecting flat growth within local option sales taxes as natural growth is occurring, yet offset by an increase in internet sales. All estimated local option tax revenues are used to reduce the General Fund property tax requirement for the ensuing fiscal year.

The Public Safety and Legal Services service area is increasing by 3.5%. This increase is due to the increased salary and benefits within the adult corrections division of the Sheriff department due projected salary increases of 2.25% and benefit costs. The adult correction division represents 34% of the Public Safety and Legal Services of the County. Other salary and benefits within this service area are expected to increase by 2.25%. One union contract within Public Safety is open as of the budget adoption date.

Additionally, the property tax funding of Emergency Management Agency and Scott Emergency Communications Center (SECC) requested an increased flow through contribution of about \$500,000, a 6.6% increase, from the County. SECC was formed by a 28E (intergovernmental agreement) to consolidate all of the Police and Fire dispatch services for Scott County. This funding will pay all operational costs as well as the department service for the equipment and building.



The County also funds the **Scott County Emergency Management Agency (EMA)** through the supplemental tax levy of the County. The EMA increased its budgeted expenditures this year to include new staffing and additional programming. The County is subsequently required to fund an additional \$141,701, an increase of 166%, to EMA to provide these services.

Physical Health and Social Services is decreasing by 0.8% primarily due to offsetting decrease of grant expenditures. The County continues to see a decline in specific grant funding for Physical Health and Social Services, offset increased by wage and benefit increases. Additionally the **county budgeted \$100,000 for lead abatement efforts.** This is being funded through prior year budgetary savings. County Environment and Education is increasing 6.0% due to increases in Conservation Department due to wage estimates and wage and benefit inflation.



Government Services to Residents is increasing by 7.1% due to projected election costs which vary from year to year depending on the number of special elections and departmental salary and benefit increases. FY 2019 is a state-wide election year which decreases the amount of reimbursable costs received by the County. The Administration (interprogram) service area expenditures nets to a 5.3% increase primarily for strategic planning initiatives funded from fund balance, and salary and benefits increases.

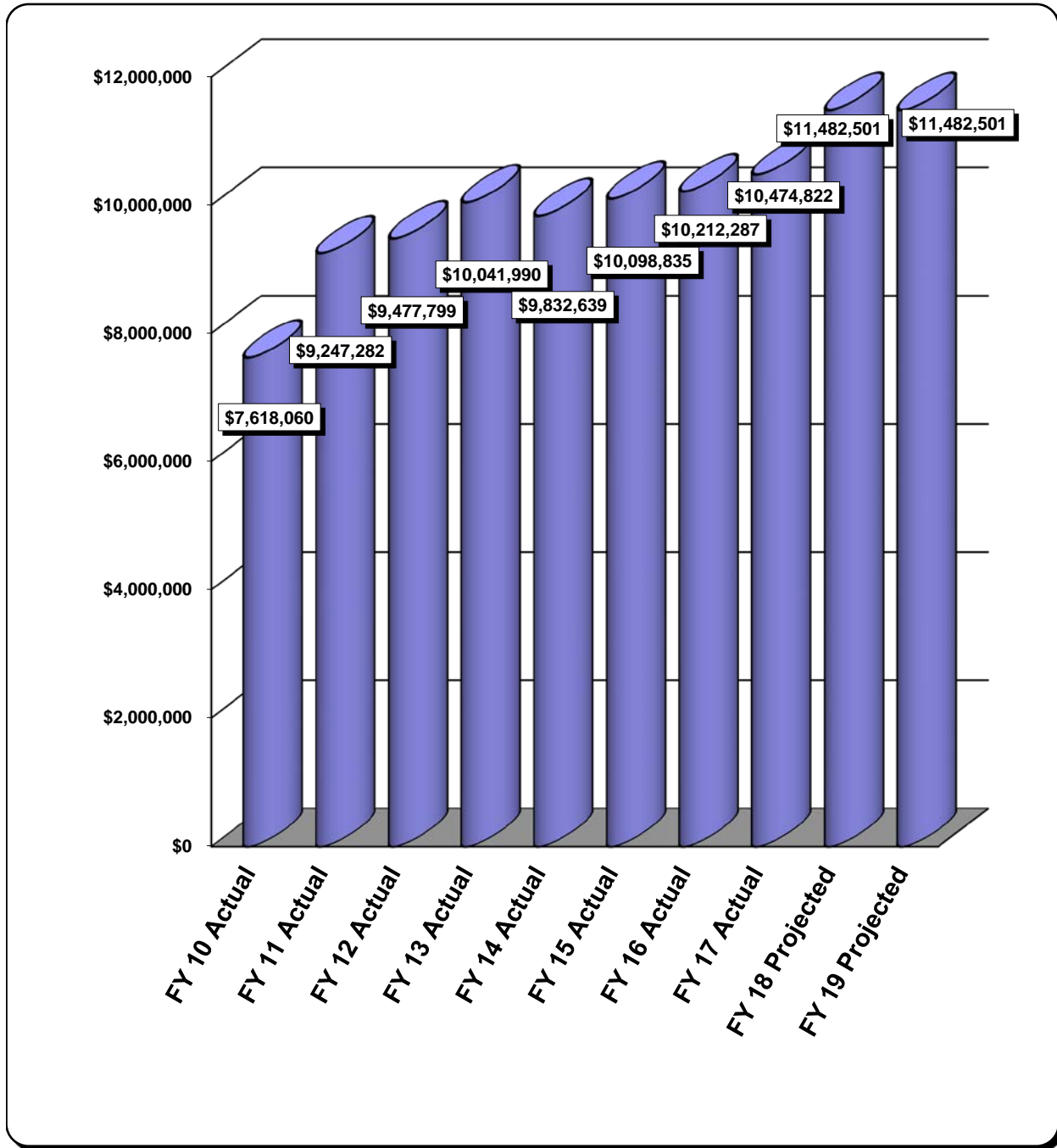
The General Fund is comprised of two levying funds - the General Basic Fund and the General Supplemental Fund. The General Basic Fund has a \$3.50 rate per \$1,000 taxable valuation limitation. The General Supplemental Fund is for specific services and expenditures as outlined in Section 331.424 of the Code of Iowa and include such services as elections, court services, employee benefit costs, emergency management services, and risk management service (see Financial Management Policies in the Supplemental Information section of this budget document for a complete listing). Current law requires counties to levy the General Basic Fund maximum levy prior to utilizing the General Supplemental Fund levy. The FY19 General Basic levy rate is at the \$3.50 limit with the General Supplemental Fund at a \$1.63581 levy rate amount.

| Estimated Balance | Revenues | Expenditures |
|-------------------|------------|--------------|
| 202,765 | 64,200,948 | 64,200,948 |
| 86,176 | 5,016,878 | 4,906,000 |
| 598,713 | 3,934,644 | 3,866,000 |
| 5,983,948 | 2,977,030 | 7,986,000 |
| 23,776 | 610,000 | 610,000 |
| 381,287 | 329,200 | |
| 487,624 | | |

GENERAL FUND TOTAL FUND STATEMENT

| | <u>Actual 2016-17</u> | <u>Budget 2017-18</u> | <u>Revised Estimate 2017-18</u> | <u>Budget 2018-19</u> | <u>% Change From Prior Budget</u> |
|--|---------------------------|---------------------------|---|---------------------------|---|
| Beginning balance, July 1 | \$ 14,923,304 | \$ 11,964,259 | \$ 14,064,211 | \$ 12,856,392 | 7.5% |
| Revenues and transfers in | <u>65,231,605</u> | <u>66,842,723</u> | <u>67,672,449</u> | <u>70,125,096</u> | 4.9% |
| Funds available | 80,154,909 | 78,806,982 | 81,736,660 | 82,981,488 | 5.3% |
| Expenditures and transfers out | <u>66,090,698</u> | <u>66,842,723</u> | <u>68,880,268</u> | <u>70,494,796</u> | 5.5% |
| Ending Balance, June 30 | <u>\$ 14,064,211</u> | <u>\$ 11,964,259</u> | <u>\$ 12,856,392</u> | <u>\$ 12,486,692</u> | 4.4% |
| Less: Estimated nonspendable, restrictions, or assignments | | | | | |
| Amount nonspendable for prepaid items | | | 93,657 | 93,657 | |
| Amount restricted for other statutory programs | | | 637,475 | 637,475 | |
| Amount assigned for strategic planning initiatives | | | 369,700 | - | |
| Amount assigned for IBNR claims liabilities | | | <u>273,059</u> | <u>273,059</u> | |
| Unassigned Fund Balance | | | <u>\$ 11,482,501</u> | <u>\$ 11,482,501</u> | |

GENERAL FUND UNASSIGNED ENDING FUND BALANCE TEN YEAR COMPARISON

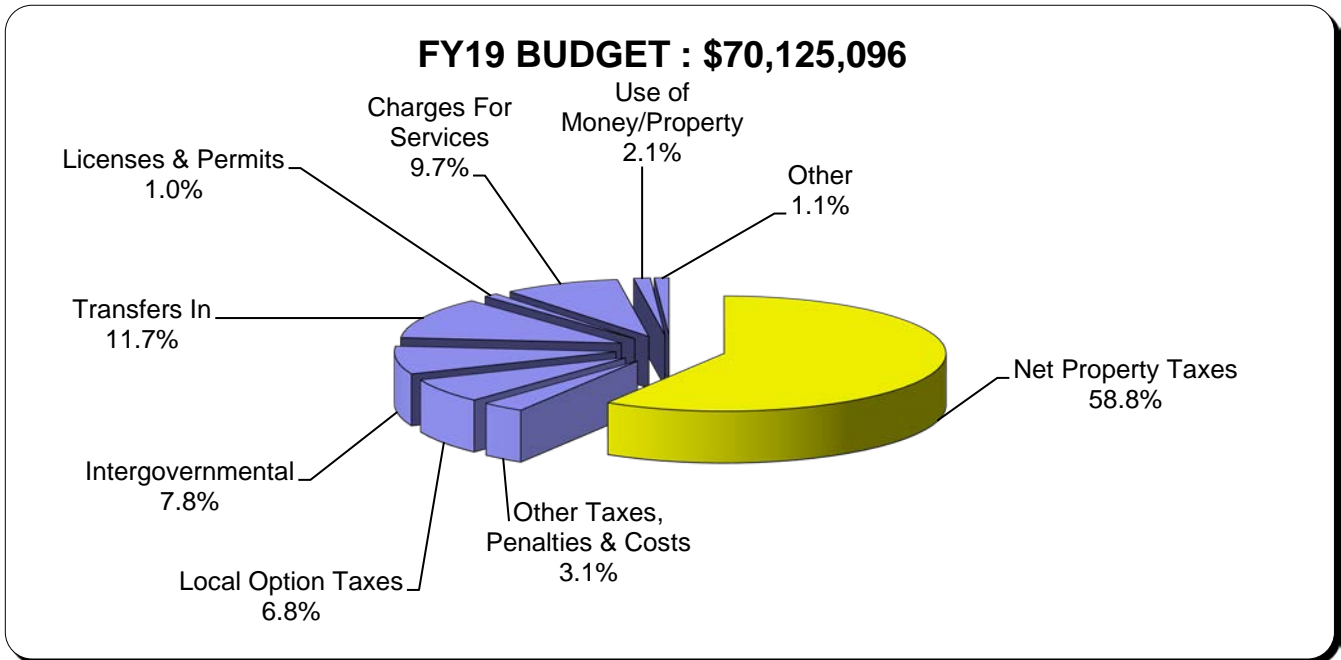


The recommended FY19 General Fund unassigned ending fund balance is expected to be at \$11,482,501 which represents 19.8% of General Fund expenditures. The Board's Financial Management Policy requires a 15% minimum General Fund balance. The County implemented GASB Statement No. 54 in Fiscal Year 2011. Fund Balance was previously measured as unreserved, undesignated.

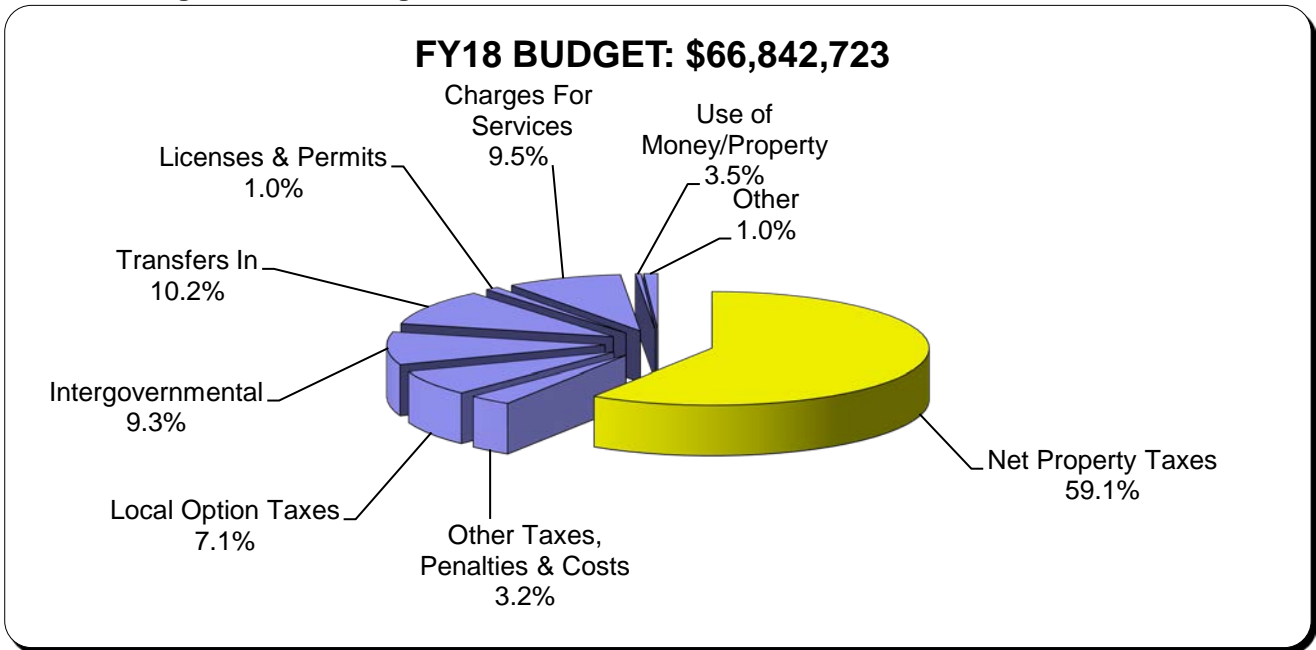
GENERAL FUND TOTAL REVENUE SOURCES

| | <u>Actual 2016-17</u> | <u>Budget 2017-18</u> | <u>Revised Estimate 2017-18</u> | <u>Budget 2018-19</u> | <u>% Change From Prior Budget</u> |
|--|---------------------------|---------------------------|---|---------------------------|---|
| Taxes Levied on Property | \$ 39,343,440 | \$ 41,243,908 | \$ 41,243,908 | \$ 43,138,460 | 4.6% |
| Less: Uncollected Delinquent Taxes-Lev | 13,521 | 29,049 | 29,049 | 13,522 | -53.5% |
| Less: Credits To Taxpayers | <u>1,903,645</u> | <u>1,760,005</u> | <u>1,760,005</u> | <u>1,903,545</u> | 8.2% |
| Net Current Property Taxes | 37,426,274 | 39,454,854 | 39,454,854 | 41,221,393 | 4.5% |
| Add: Delinquent Property Tax Revenue | 13,521 | 29,049 | 29,049 | 13,522 | -53.5% |
| Total Net Property Taxes | 37,439,795 | 39,483,903 | 39,483,903 | 41,234,915 | 4.4% |
| Penalties, Interest & Costs On Taxes | 611,959 | 580,000 | 585,000 | 590,000 | 1.7% |
| Other County Taxes | <u>58,237</u> | <u>58,345</u> | <u>58,345</u> | <u>58,237</u> | -0.2% |
| Total Other Taxes, Penalties & Costs | 670,196 | 638,345 | 643,345 | 648,237 | 1.5% |
| Local Option Taxes | 4,786,393 | 4,750,000 | 4,750,000 | 4,750,000 | 0.0% |
| Utility Tax Replacement Excise Tax | 1,516,907 | 1,498,959 | 1,498,959 | 1,538,573 | 2.6% |
| Intergovernmental : | | | | | |
| State Grants & Reimbursements | 1,924,593 | 1,863,286 | 1,839,525 | 1,813,525 | -2.7% |
| State Credits Against Levied Taxes | 1,903,645 | 1,760,005 | 1,760,005 | 1,903,545 | 8.2% |
| State/ Federal Pass Thru | 1,151,795 | 598,288 | 607,428 | 321,820 | -46.2% |
| Other State Credits | 1,325,883 | 1,398,786 | 1,398,786 | 998,571 | -28.6% |
| Federal Grants & Entitlements | 28,446 | 8,000 | 82,193 | 27,500 | 243.8% |
| Contr & Reimb From Other Govts | 421,162 | 609,104 | 591,999 | 423,245 | -30.5% |
| Payments in Lieu of Taxes | <u>7,273</u> | <u>8,000</u> | <u>8,000</u> | <u>8,000</u> | 0.0% |
| Subtotal Intergovernmental | 6,762,797 | 6,245,469 | 6,287,936 | 5,496,206 | -12.0% |
| Licenses & Permits | 687,458 | 660,105 | 734,030 | 724,030 | 9.7% |
| Charges For Services | 5,729,123 | 5,749,012 | 5,997,587 | 5,967,062 | 3.8% |
| Use of Money & Property | 188,893 | 275,454 | 660,454 | 850,454 | 208.7% |
| Other: | | | | | |
| Fines, Forfeitures & Defaults | 943,632 | 662,425 | 731,858 | 708,445 | 6.9% |
| Miscellaneous | <u>22,332</u> | <u>24,675</u> | <u>27,687</u> | <u>23,650</u> | -4.2% |
| Total Other | 965,964 | 687,100 | 759,545 | 732,095 | 6.5% |
| Total Revenues before Other Financing Sources | <u>58,747,526</u> | <u>59,988,347</u> | <u>60,815,759</u> | <u>61,941,572</u> | 3.3% |
| Proceeds of Fixed Asset Sales | - | 10,000 | 16,795 | 10,000 | 0.0% |
| Transfers in from: | | | | | |
| General Basic | 6,464,079 | 6,819,895 | 6,819,895 | 8,153,524 | 19.6% |
| Recorders Management | <u>20,000</u> | <u>20,000</u> | <u>20,000</u> | <u>20,000</u> | 0.0% |
| Total transfers in | 6,484,079 | 6,839,895 | 6,839,895 | 8,173,524 | 19.5% |
| GRAND TOTAL REVENUES | <u>\$ 65,231,605</u> | <u>\$ 66,838,242</u> | <u>\$ 67,672,449</u> | <u>\$ 70,125,096</u> | 4.9% |

GENERAL FUND REVENUES BY TYPE



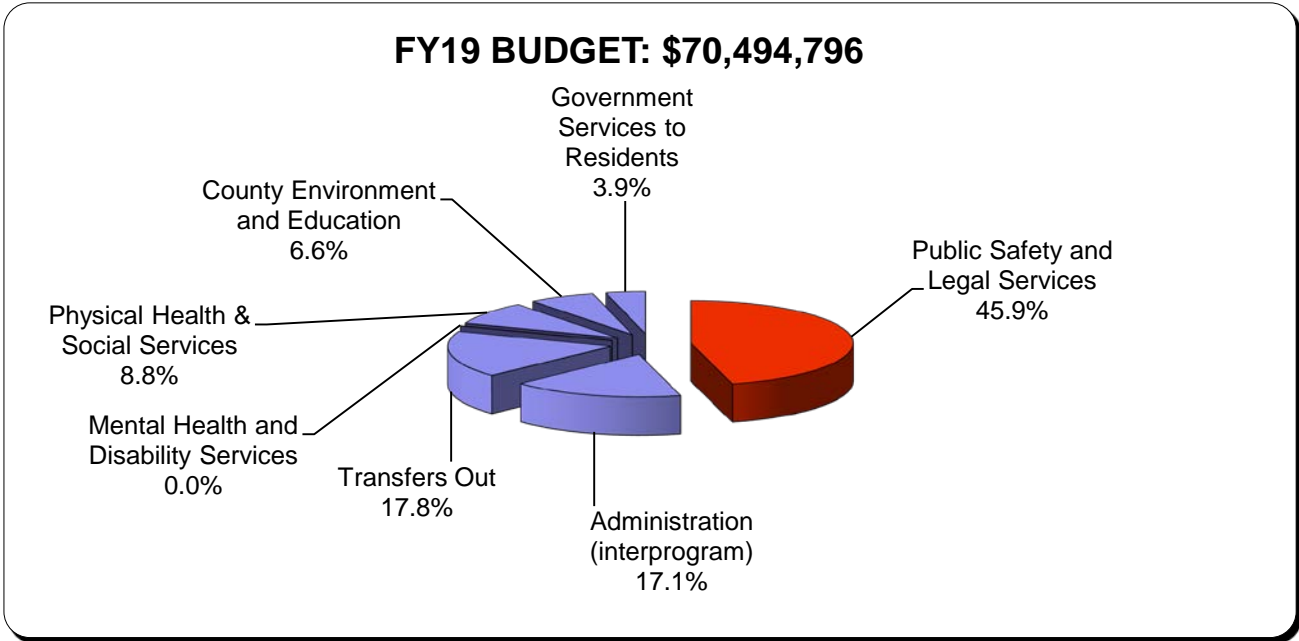
The percentage of revenues received from net property taxes has decreased from 59.1% to 58.8% from FY18 to FY19. This decrease is because the County general transfer in from the basic tax levy used to support supplemental services including health insurance has increased. Additionally, local option sales taxes and intergovernmental revenues in dollars have flattened or declined in relation to the overall budgeted dollar change.



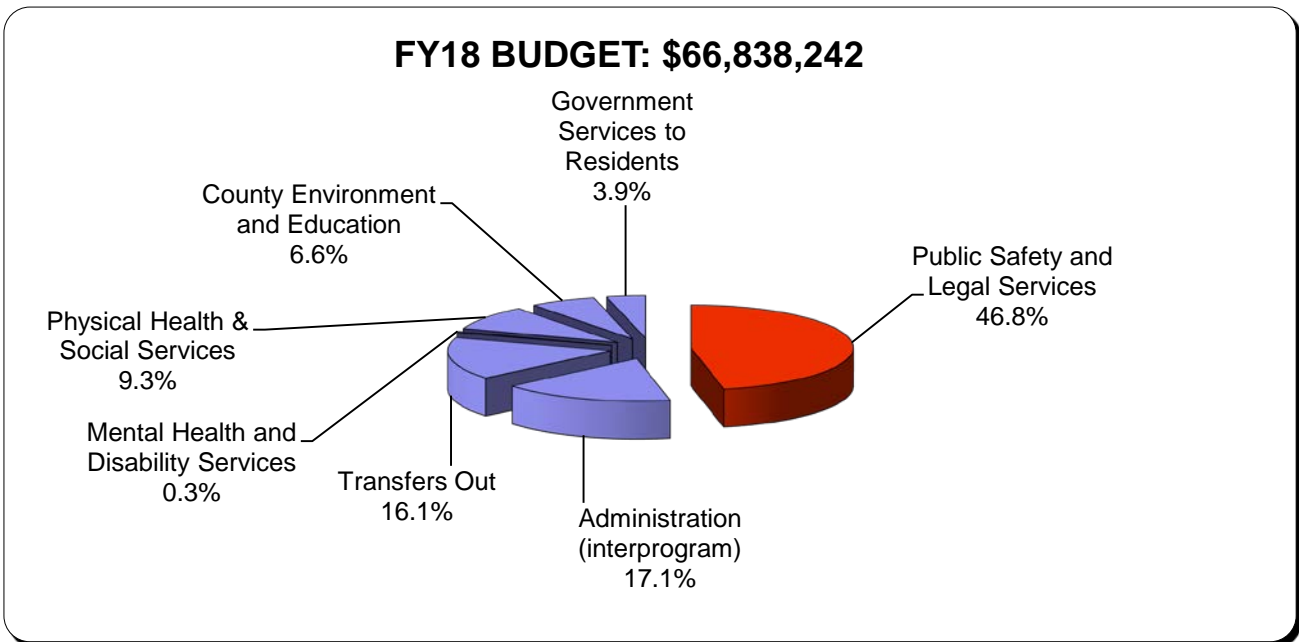
GENERAL FUND EXPENDITURES BY SERVICE AREA

| SERVICE AREA | <u>Actual 2016-17</u> | <u>Budget 2017-18</u> | <u>Revised Estimate 2017-18</u> | <u>Budget 2018-19</u> | <u>% Change From Prior Budget</u> |
|---|---------------------------|---------------------------|---|---------------------------|---|
| Public Safety & Legal Services | \$ 29,079,965 | \$ 31,247,900 | \$ 31,207,245 | \$ 32,352,530 | 3.5% |
| Physical Health & Social Services | 6,252,971 | 6,236,276 | 6,275,196 | 6,187,788 | -0.8% |
| Mental Health and Disability Services | 209,670 | 210,511 | 214,611 | - | -100.0% |
| County Environment & Education | 4,055,688 | 4,383,301 | 4,384,301 | 4,645,191 | 6.0% |
| Government Services to Residents | 2,429,984 | 2,576,624 | 2,565,036 | 2,758,284 | 7.1% |
| Administration (interprogram) | <u>10,342,307</u> | <u>11,430,905</u> | <u>11,385,956</u> | <u>12,033,649</u> | 5.3% |
| SUBTOTAL BEFORE TRANSFERS | <u>52,370,585</u> | <u>56,085,517</u> | <u>56,032,345</u> | <u>57,977,442</u> | 3.4% |
| Transfers out to: | | | | | |
| General Supplemental | 6,464,079 | 6,819,895 | 6,819,895 | 8,153,524 | 19.6% |
| Secondary Roads | 835,000 | 855,000 | 855,000 | 906,000 | 6.0% |
| Capital Improvements | 4,621,322 | 2,142,830 | 4,323,028 | 3,132,830 | 46.2% |
| Electronic Equipment | 610,000 | 610,000 | - | - | -100.0% |
| Vehicle Replacement | 325,000 | 325,000 | 325,000 | 325,000 | 0.0% |
| Conservation Equipment | - | - | - | - | N/A |
| Conservation Improvement | 200,000 | - | - | - | N/A |
| Internal Service - Health | 500,000 | - | 525,000 | - | N/A |
| Golf Enterprise | <u>164,712</u> | <u>-</u> | <u>-</u> | <u>-</u> | N/A |
| Total transfers | <u>13,720,113</u> | <u>10,752,725</u> | <u>12,847,923</u> | <u>12,517,354</u> | 16.4% |
| GRAND TOTAL EXPENDITURES AND TRANSFERS OUT | <u>\$ 66,090,698</u> | <u>\$ 66,838,242</u> | <u>\$ 68,880,268</u> | <u>\$ 70,494,796</u> | 5.5% |

GENERAL FUND EXPENDITURES BY SERVICE AREA



This graph shows that the single largest General Fund expense category is for Public Safety & Legal Services costs. The amount for transfers out includes countywide property tax funding for the Secondary Roads budget and transfers to fund benefits.



MENTAL HEALTH & DISABILITIES SERVICES FUND

In 1996, the Iowa State Legislature capped the dollar amount on the local property tax levy for this fund in the future. This was done to build a partnership between the state and the counties. Inflationary increases and growth in the system were to be provided by State legislation. The action by the State to pull these previously uncontrollable escalating mental health costs from the General Fund into a special revenue major fund with future limited cost increases had a dramatic positive impact on future General Fund balances requirements.

Since 1996 all revenues designated for mental health, intellectual disabilities, and developmental disabilities services were credited to the mental health and developmental disabilities fund of the County. The fund is known as the MH/DS Fund. The Board of Supervisors made appropriations from the fund for payment of services provided under the MH/DS Management Plan approved pursuant to Iowa Code section 331.439.

Over the years the following qualified expenditures were appropriated under the MH/DS Fund:

- **Mental Commitment Costs**
 - Sheriff Transportation
 - Psychiatric Evaluation
 - Attorney Fees
 - Mental Health Advocate
 - Hospitalization pending the commitment hearing
- **Vocational Costs**
 - Sheltered Workshops
 - Supported Employment
- **Psychotropic Medications**
- **Transportation**
- **Care/Service Coordination**
- **Outpatient Services**
- **Respite Service**
- **Community Support Program**
- **Administrative Costs**
(only those staff costs which can be specifically identified with MH/DS services can be included.)
- **Residential Costs**
 - MHI
 - RCF/ID
 - RCF
 - SLC

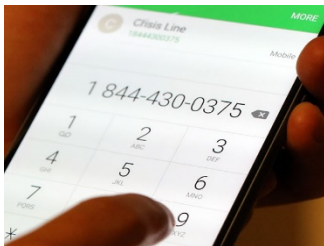
Over the years, State MH/DS funding was an issue. In FY12 with the passage of SF2315 regarding MH Redesign, DHS assumed the financial responsibility of all Medicaid services, including the non-federal share/cost. Also during the 2012 Legislative Session, transition funding was approved to help those counties during the transition year from a county system to a regional system, but the funds were not allocated.

In FY13, the counties only had the MH levy and SPP revenue to cover the non-Medicaid services and mandated services. This situation left several counties in a financial crisis. Legislators promised to make Transition Funding a priority during the 2013 session. In October of 2012, Scott County applied for transition funds and was approved for \$2,437,247. The County did not receive the transition funds as of the March budget approval process. Because Legislators approved the carryover of Risk Pool funds during the 2012 session, Scott County was able to continue using those funds to pay for services for new individuals coming into the system instead of starting a waiting list during FY13. Scott County was unable to pay local providers for several months until the transition funds were received.

With the passage of SF2315 in FY12, Scott County worked toward regionalization by participating in monthly meetings with Cedar, Clinton, Jackson and Muscatine Counties. The group was approved to be a region and named itself the “Eastern Iowa MH/DS Region”. In FY14 the counties/regions started working with local providers to implement new core services. The Regional Management Plan, Annual Service and Budget Plan and the Transition Plan were submitted to DHS for approval in April of 2014. The Governing Board of Directors began meeting in the spring of 2014. A new Regional Advisory Committee was appointed. Regions began operations at the start of FY15.

The 2014 Legislative Session ended with a conference committee agreeing on future equalization money (FY15 and FY16) as well as a method for calculating the Medicaid Offset amount for FY15. There were serious concerns about the counties/regions that received equalization money and those that didn’t receive any state funds. The impact of the Affordable Care Act and Medicaid Expansion continues to play a significant role in the regional system as well. Regions are paying less for certain services and are expected to invest funds in crisis services. Investing money into those types of services will keep costs down in certain areas of the MH budget such as commitment costs and institutional services.

The 2015 Legislative Session was a difficult one in regards to funding. Because of other state budget issues, equalization funding was eliminated for FY16. The SPP (SSBG) money was eliminated as well. Regions used fund balance in FY16. Again in 2016, Legislators did not address future funding, and the regions/counties were given a new “regional” per capita based on FY15 expenditures. The regions require a stable funding stream in order to develop/implement core and additional core (crisis services).



Scott County was capped at a levy request of \$3,308,032 (\$19.30 per capita). The FY 18 expenditures were projected to be \$4,534,917 for county provided services, excluding regional crisis services. The difference was planned to be funded through a request of funds from the regional fund balance, however this would reduce the region’s capacity to fund regional crisis services. New regional crisis services funded by the region as a whole are: **crisis hotline**, telephone health for evaluations, mobile crisis and care coordination.

After the budget process for fiscal year 2018, the 2017 Legislative passed SF 504 which removed the 1996 levy cap, allowing the counties to adjust the MH levy based on budget needs up to regional per capita amount. Scott County is now able to raise additional \$1.9 million in local funding for fiscal year 2017 and thereafter, however, each of the four partner counties in the region will be required to reduce levies by the same \$1.9 million. Scott County chose not to recertify the taxes for increased funding due to the timing of the legislation and the overall fund balance of the region. The new legislation also requires regions to utilize fund balance for funding decisions with the intention of reaching a 20% fund balance level by FY 2020. If a county were to exceed 20% fund balance as of June 30, 2020, the FY 2022 revenue capacity will be reduced by an equal dollar amount. While the bill creates equitable levying powers within the region, it does not create additional revenue capacity and would likely require funding cuts in the future.

In planning the fiscal year 2019 funding for mental health services, the County was able to raise property tax dollars while maintaining a consistent urban tax rate. An additional \$804,020 will be levied to support county and region services. However other member counties in the region have communicated an intent to reduce their tax levies to \$0 and thus require funding from regional fund balance. It is unknown how services will continue without the support of the mental health region. It is also unknown what services, if any, will be cut throughout all five counties within the region, as the region moves through the process of deficit spending. After the budget adoption, the Iowa Legislature continued to work on new mental health service requirements (HF 2456), but without additional funding mechanisms.

MENTAL HEALTH & DISABILITY SERVICES FUND FUND STATEMENT

| <u>Fund</u> | <u>Actual 2016-17</u> | <u>Budget 2017-18</u> | <u>Revised Estimate 2017-18</u> | <u>Budget 2018-19</u> | <u>% Change From Prior Budget</u> |
|---|---------------------------|---------------------------|---|---------------------------|---|
| Beginning balance, July 1 | \$ 359,933 | \$ 149,335 | \$ 977,859 | \$ 230,255 | 54.2% |
| Revenues | <u>4,331,882</u> | <u>4,491,077</u> | <u>3,485,118</u> | <u>4,387,920</u> | -2.3% |
| Funds available | 4,691,815 | 4,640,412 | 4,462,977 | 4,618,175 | -0.5% |
| Expenditures | <u>3,713,956</u> | <u>4,534,917</u> | <u>4,232,722</u> | <u>4,555,905</u> | 0.5% |
| Excess (deficiency) of revenues over expenditures | <u>617,926</u> | <u>(43,840)</u> | <u>(747,604)</u> | <u>(167,985)</u> | 283.2% |
| Ending Balance, June 30 | <u>\$ 977,859</u> | <u>\$ 105,495</u> | <u>\$ 230,255</u> | <u>\$ 62,270</u> | -41.0% |

MENTAL HEALTH & DISABILITY SERVICES FUND REVENUE SOURCES

| <u>Fund</u> | <u>Actual 2016-17</u> | <u>Budget 2017-18</u> | <u>Revised Estimate 2017-18</u> | <u>Budget 2018-19</u> | <u>% Change From Prior Budget</u> |
|--|---------------------------|---------------------------|---|---------------------------|---|
| REVENUES | | | | | |
| Taxes Levied on Property | \$ 3,180,587 | \$ 3,192,007 | \$ 3,192,007 | \$ 3,970,464 | 24.4% |
| Less: Uncollected Delinquent Taxes- Levy Year | 1,093 | 2,376 | 2,376 | 1,093 | -54.0% |
| Less: Credits To Taxpayers | <u>153,914</u> | <u>143,963</u> | <u>143,963</u> | <u>153,914</u> | 6.9% |
| Net Current Property Taxes | 3,025,580 | 3,045,668 | 3,045,668 | 3,815,457 | 25.3% |
| Add: Delinquent Property Tax Revenue | <u>1,093</u> | <u>2,376</u> | <u>2,376</u> | <u>1,093</u> | -54.0% |
| Total Net Property Taxes | 3,026,673 | 3,048,044 | 3,048,044 | 3,816,550 | 25.2% |
| Other County Taxes | <u>3,042</u> | <u>3,096</u> | <u>3,096</u> | <u>3,042</u> | -1.7% |
| Total Other Taxes, Penalties & Costs | 3,042 | 3,096 | 3,096 | 3,042 | -1.7% |
| Utility Tax Replacement Excise Tax | 122,646 | 116,025 | 116,025 | 141,588 | 22.0% |
| Intergovernmental : | | | | | |
| State Grants & Reimbursements | - | - | - | - | N/A |
| State Credits Against Levied Taxes | 153,914 | 143,963 | 143,963 | 153,914 | 6.9% |
| Contributions From Other | | | | | |
| Intergovernmental Units | 866,580 | 1,011,169 | - | - | -100.0% |
| Other State Credits | <u>107,201</u> | <u>108,320</u> | <u>108,320</u> | <u>80,736</u> | -25.5% |
| Subtotal Intergovernmental | 1,127,695 | 1,263,452 | 252,283 | 234,650 | -81.4% |
| Charges For Services | 5,043 | 1,200 | 6,410 | 137,200 | 11,333.3% |
| Use of Money and Property | 3,630 | 8,000 | 8,000 | 3,630 | -54.6% |
| Other: | | | | | |
| Miscellaneous | <u>43,153</u> | <u>51,260</u> | <u>51,260</u> | <u>51,260</u> | 0.0% |
| Total Other | <u>43,153</u> | <u>51,260</u> | <u>51,260</u> | <u>51,260</u> | 0.0% |
| GRAND TOTAL REVENUES | <u>\$ 4,331,882</u> | <u>\$ 4,491,077</u> | <u>\$ 3,485,118</u> | <u>\$ 4,387,920</u> | -2.3% |

MENTAL HEALTH & DISABILITY SERVICES FUND

EXPENDITURE DETAIL

| MH / D SERVICE AREA | <u>Actual</u> <u>2016-17</u> | <u>Budget</u> <u>2017-18</u> | <u>Revised</u> <u>Estimate</u> <u>2017-18</u> | <u>Budget</u> <u>2018-19</u> | <u>% Change</u> <u>From</u> <u>Prior</u> <u>Budget</u> |
|--|---------------------------------|---------------------------------|---|---------------------------------|---|
| Mental Health | | | | | |
| General Administration | \$ - | \$ - | \$ - | \$ - | N/A |
| Coordination Services | 196,483 | 251,230 | 219,730 | 223,867 | -10.9% |
| Personal & Environ Support | 184,942 | 53,800 | 221,622 | 477,929 | 788.3% |
| Treatment Services | 445,725 | 523,500 | 674,500 | 674,600 | 28.9% |
| Vocational & Day Services | 15,919 | 79,650 | 46,800 | 40,800 | -48.8% |
| Licensed/Certified Living Arrangements | 1,354,955 | 2,074,479 | 1,480,262 | 1,480,262 | -28.6% |
| Instit/Hospital/Commitment Services | 446,838 | 438,082 | 479,332 | 474,656 | 8.3% |
| Total Mental Health | <u>2,644,862</u> | <u>3,420,741</u> | <u>3,122,246</u> | <u>3,372,114</u> | -1.4% |
| Intellectual Disability | | | | | |
| General Administration | - | - | - | - | N/A |
| Coordination Services | - | - | - | - | N/A |
| Personal & Environ Support | 7,336 | 50,600 | 18,700 | 18,700 | -63.0% |
| Treatment Services | - | 280 | 280 | 280 | 0.0% |
| Vocational & Day Services | 574,325 | 483,920 | 490,500 | 490,500 | 1.4% |
| Licensed/Certified Living Arrangements | 194,073 | 155,300 | 200,600 | 205,100 | 32.1% |
| Instit/Hospital/Commitment Services | 3,303 | 4,387 | 4,387 | 4,054 | -7.6% |
| Total Intellectual Disability | <u>779,037</u> | <u>694,487</u> | <u>714,467</u> | <u>718,634</u> | 3.5% |
| Developmental Disabilities | | | | | |
| General Administration | - | - | - | - | N/A |
| Coordination Services | - | - | - | - | N/A |
| Personal & Environ Support | 20,299 | 7,500 | 7,500 | 7,500 | 0.0% |
| Vocational & Day Services | 32,121 | 81,170 | 74,050 | 74,050 | -8.8% |
| Licensed/Certified Living Arrangements | 84,964 | 115,460 | 87,500 | 95,300 | -17.5% |
| Instit/Hospital/Commitment Services | - | - | - | - | N/A |
| Total Developmental Disabilities | <u>137,384</u> | <u>204,130</u> | <u>169,050</u> | <u>176,850</u> | -13.4% |
| Brain Injury | | | | | |
| Personal & Environ Support | 2,427 | 3,000 | 7,000 | 7,000 | 133.3% |
| Vocational & Day Services | - | 6,800 | 6,800 | 6,800 | 0.0% |
| Total Developmental Disabilities | <u>2,427</u> | <u>9,800</u> | <u>13,800</u> | <u>13,800</u> | 40.8% |
| County Provided Services | - | - | - | - | N/A |
| General Administration (including transfer to Mental Health Region) | <u>150,246</u> | <u>205,759</u> | <u>213,159</u> | <u>274,507</u> | 33.4% |
| Grand total MH / D expenditures | <u>\$ 3,713,956</u> | <u>\$ 4,534,917</u> | <u>\$ 4,232,722</u> | <u>\$ 4,555,905</u> | 0.5% |

SECONDARY ROAD FUND

The Secondary Road Fund is established pursuant to Section 331.429 of the Code of Iowa (see Financial Management Policies in the Supplemental Information section of the budget document). This fund is used to account for all Secondary Road services expenditures and sources of revenue. The primary sources of revenue include proceeds from the State Road Use Tax (RUT) and transfers of levied property taxes from both the General Basic Fund and the Rural Services Basic Fund.

The maximum levy amount in any one year from the General Basic Fund cannot exceed the equivalent of a tax of sixteen and seven-eighths cent (\$0.16875) per thousand dollars of assessed value of all taxable property in the County. The maximum levy amount in any one year from the Rural Services Basic Fund cannot exceed the equivalent of a tax of three dollars and three-eighths cents (\$3.00375) per thousand dollars of assessed value on all taxable property not located within the corporate limits of a city (i.e.townships).

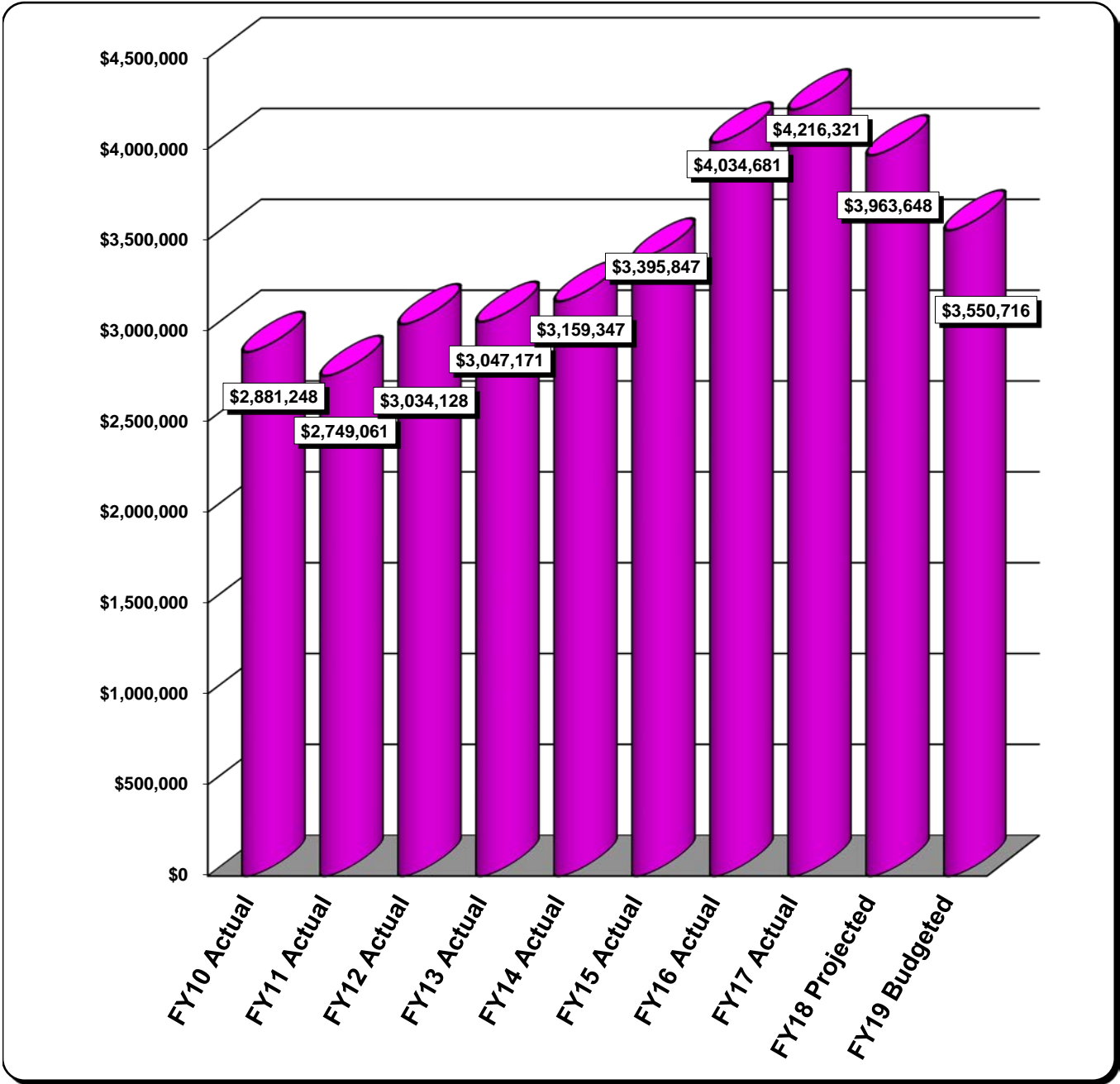
Current Iowa Code allocates Road Use Tax Funding based formula guidelines. The formula provides steady funding for all construction and maintenance projects and help keep the rural services property tax levy stable. RUT had a dip in FY 09 and FY 11, however we expect an increase and leveling off in the coming years, as the State increased the gasoline tax in March of 2015, which will flow through to local governments funding in future years. The following information provides a ten year history of State Road Use Tax revenues:

| Fiscal Year | Road Use Tax Revenues |
|-------------------|-----------------------|
| 2009-10 | \$2,881,248 |
| 2010-11 | 2,749,061 |
| 2011-12 | 3,034,128 |
| 2012-13 | 3,047,171 |
| 2013-14 | 3,159,347 |
| 2014-15 | 3,395,847 |
| 2015-16 | 4,034,681 |
| 2016-17 | 4,216,321 |
| 2017-18 Projected | 3,963,648 |
| 2018-19 Budgeted | 3,550,716 |

Finally for fiscal year 2019 the urban levy rate used to compute the transfer amount from the General Basic Fund is \$0.10415 or 62% of the maximum \$0.16875 levy rate. The rural levy rate is used to compute the transfer amount from the Rural Basic Fund is \$2.40992 or 80% of the maximum \$3.00375 levy rate.

ROAD USE TAX REVENUES

TEN YEAR COMPARISON



This graph shows the amount of growth after the application of state formula guidelines. Current growth is tied to the road use tax collected, general economy, and county characteristics, including lane miles and bridges. There was a dip in RUT for FY 11, however we project an increase through FY 17 . The tax is expected to stabilize or reduce due to flattening of miles and reduction of gasoline costs.

SECONDARY ROADS FUND

FUND STATEMENT

| | <u>Actual</u> <u>2016-17</u> | <u>Budget</u> <u>2017-18</u> | <u>Revised</u> <u>Estimate</u> <u>2017-18</u> | <u>Budget</u> <u>2018-19</u> | <u>%</u> <u>Change</u> <u>From</u> <u>Prior</u> <u>Budget</u> |
|---|---------------------------------|---------------------------------|---|---------------------------------|---|
| REVENUES & OTHER FINANCING SOURCES | | | | | |
| Intergovernmental | \$ 4,331,962 | \$ 4,351,340 | \$ 4,446,195 | \$ 4,343,943 | -0.2% |
| Licenses & Permits | 41,648 | 10,000 | 24,000 | 10,000 | 0.0% |
| Charges For Services | 4,696 | 1,000 | 2,000 | 1,000 | 0.0% |
| Use of Property and Money | 13,971 | 6,000 | 10,000 | 6,000 | N/A |
| Miscellaneous | 100,609 | 16,500 | 20,000 | 16,500 | 0.0% |
| Subtotal Revenues | 4,492,886 | 4,384,840 | 4,502,195 | 4,377,443 | -0.2% |
| Other Financing Sources: | | | | | |
| Operating Transfers In | 3,243,000 | 3,325,000 | 3,325,000 | 3,524,000 | 6.0% |
| Proceeds of Fixed Assets Sales | - | 70,000 | - | 70,000 | 0.0% |
| Total Revenues & Other Sources | 7,735,886 | 7,779,840 | 7,827,195 | 7,971,443 | 2.5% |
| EXPENDITURES & OTHER FINANCING USES | | | | | |
| Operating: | | | | | |
| Roads & Transportation | | | | | |
| Administration | \$ 289,384 | \$ 310,000 | \$ 314,500 | \$ 326,000 | 5.2% |
| Engineering | 465,392 | 515,000 | 511,000 | 533,000 | 3.5% |
| Bridges & Culverts | 117,611 | 205,000 | 230,000 | 230,000 | 12.2% |
| Roads | 1,785,083 | 2,610,000 | 2,610,000 | 2,435,000 | -6.7% |
| Snow & Ice Control | 192,403 | 468,000 | 491,000 | 491,000 | 4.9% |
| Traffic Controls | 280,907 | 245,500 | 304,500 | 304,500 | 24.0% |
| Road Clearing | 203,766 | 231,000 | 231,000 | 231,000 | 0.0% |
| New Equipment | 654,706 | 750,000 | 750,000 | 750,000 | 0.0% |
| Equipment Operation | 936,751 | 1,287,500 | 1,314,500 | 1,314,500 | 2.1% |
| Tools, Materials, Supplies | 45,115 | 102,000 | 103,000 | 103,000 | 1.0% |
| Real Estate & Buildings | 113,662 | 90,000 | 125,000 | 120,000 | 33.3% |
| Capital Projects | 1,154,588 | 1,605,000 | 2,040,000 | 2,070,000 | 29.0% |
| Subtotal Expenditures | 6,239,368 | 8,419,000 | 9,024,500 | 8,908,000 | 5.8% |
| Other Financing Uses: | - | - | - | - | N/A |
| Total Expenditures & Other Uses | 6,239,368 | 8,419,000 | 9,024,500 | 8,908,000 | 5.8% |
| Excess Of Revenues & Other Sources over(under) Expenditures & Other Uses | 1,496,518 | (639,160) | (1,197,305) | (936,557) | 46.5% |
| Beginning Fund Balance - July 1, | <u>\$ 3,475,520</u> | <u>\$ 3,088,632</u> | <u>\$ 4,972,038</u> | <u>\$ 3,774,733</u> | 22.2% |
| Ending Fund Balance - June 30, | <u>\$ 4,972,038</u> | <u>\$ 2,449,472</u> | <u>\$ 3,774,733</u> | <u>\$ 2,838,176</u> | 15.9% |

DEBT SERVICE FUND

The Debt Service Fund accounts for general obligation bonds that are backed by the full faith and credit of Scott County. As of July 1, 2018, three current general obligation bonds are outstanding amounts to \$14,245,000 and capital leases of \$12,745,000. The first outstanding issue is the Emergency Equipment bonds issued in FY 10 for the new Scott Emergency Communication Center. The second issuance is the 2015A General Obligation County Solid Waste Disposal Bonds. The proceeds of the debt were loaned to the Scott County Waste Commission to finance the renovation and equipment purchase of the multi-use recycling center within the county. The new equipment and renovation enables the center to provide single-stream recycling at a higher volume of business. This issue will be repaid by the Commission. The capital lease is for the County Jail via the Public Safety Authority. Beginning in FY 14, the County could levy for the debt service cost of the Public Safety Capital Lease. Previously this lease was paid out of the General Fund. The movement of the debt allows the County to access a greater percentage of taxable valuation, thus reducing the overall tax rate of the County. The existing debt levels of the County are sufficient for the County's current needs and are not impacting the operational levels of any service areas. No new long term debt is planned at this time.

The continuing reduction of debt service as well as the increase in taxable base valuation through the debt service levy, has enabled the County to fund current operations at a reduced debt service tax rate. The additional debt service levy capacity has allowed the general fund to continue to pay for operations including salary and benefit adjustments without an increase in the overall tax levy.

| Fiscal Year | Tax Base | Debt Services Fund Levy * | Debt Services Fund Levy |
|-------------|------------------------|---------------------------|-------------------------|
| 2009-10 | \$7,015,466,356 | \$ 764,610 | \$0.10899 |
| 2010-11 | 7,162,217,390 | 1,486,570 | 0.20756 |
| 2011-12 | 7,436,623,478 | 1,352,369 | 0.18185 |
| 2012-13 | 7,724,916,932 | 1,352,334 | 0.17506 |
| 2013-14 | 7,941,811,760 | 3,341,400 | 0.42074 |
| 2014-15 | 8,042,182,063 | 2,882,665 | 0.35844 |
| 2015-16 | 8,139,940,927 | 2,709,363 | 0.33285 |
| 2016-17 | 8,402,965,030 | 2,410,868 | 0.26691 |
| 2017-18 | 8,765,963,649 | 1,941,318 | 0.22376 |
| 2018-19 | 9,138,779,386 | 1,948,018 | 0.21316 |

* The Debt Services Fund Levy includes the asking for utility replacement taxes, net of other revenue contributions including E-911 Wired and Wireless surcharge fees, and loan repayments from the Waste Commission.

FY 2014 was the first year the PSA Jail lease could be applied to the debt service tax base. As such \$2,127,505 or \$0.281933 was removed from the general levy while \$0.26788 was added to the debt service levy. This was an immediate savings of \$0.01405 per \$1000 of taxable value. As there are no further debt issuances planned, the reduced future debt service will allow for similar transfers of tax levy dollars to the general fund or not levied.

The following is a summary of the general obligation bonds outstanding as of July 1, 2018 for the Emergency Equipment Bond (Build America Bonds) issue:

| FISCAL YEAR | PRINCIPAL | INTEREST | TOTAL | RATE |
|-----------------|------------------|----------------|------------------|-------------|
| 2018-19 | \$ 515,000 | \$ 356,580 | \$ 871,580 | 4.60% |
| 2019-20 | 530,000 | 332,890 | 862,890 | 4.90% |
| 2020-21 | 550,000 | 306,920 | 856,920 | 5.00% |
| 2021-22 | 565,000 | 279,420 | 844,420 | 5.10% |
| 2022-23 | 585,000 | 250,605 | 835,605 | 5.20% |
| 2023-24 & After | <u>3,960,000</u> | <u>804,705</u> | <u>4,764,705</u> | 5.30%-5.80% |
| | \$ 6,705,000 | \$ 2,331,120 | \$ 9,036,120 | |

The following is a summary of the general obligation bonds outstanding as of July 1, 2018 for the General Obligation Solid Waste Disposal issue:

| FISCAL YEAR | PRINCIPAL | INTEREST | TOTAL | RATE |
|-----------------|------------------|------------------|------------------|-------------|
| 2018-19 | \$ 350,000 | \$ 212,432 | \$ 562,432 | 3.00% |
| 2019-20 | 360,000 | 201,931 | 561,931 | 3.00% |
| 2020-21 | 370,000 | 191,131 | 561,131 | 3.00% |
| 2021-22 | 380,000 | 279,420 | 560,031 | 4.00% |
| 2022-23 | 395,000 | 180,031 | 563,632 | 4.00% |
| 2023-24 & After | <u>5,685,000</u> | <u>1,237,320</u> | <u>6,753,688</u> | 2.00%-3.00% |
| | \$ 7,540,000 | \$ 2,022,845 | \$ 9,562,845 | |

The following is a summary of the Capital Lease outstanding as of July 1, 2018 for the Lease with the Public Safety Authority:

| FISCAL YEAR | PRINCIPAL | INTEREST | TOTAL | RATE |
|-----------------|------------------|---------------|------------------|-------------|
| 2018-19 | \$ 1,705,000 | \$ 237,318 | \$ 1,935,318 | 2.00% |
| 2019-20 | 1,765,000 | 202,318 | 1,942,318 | 2.00% |
| 2020-21 | 1,800,000 | 167,918 | 1,967,018 | 2.00% |
| 2021-22 | 1,810,000 | 131,618 | 1,941,618 | 2.00% |
| 2022-23 | 1,850,000 | 95,418 | 1,945,618 | 1.60% |
| 2023-24 & After | <u>3,815,000</u> | <u>99,505</u> | <u>3,914,505</u> | 1.70%-1.75% |
| | \$ 12,745,000 | \$ 934,093 | \$ 13,079,093 | |

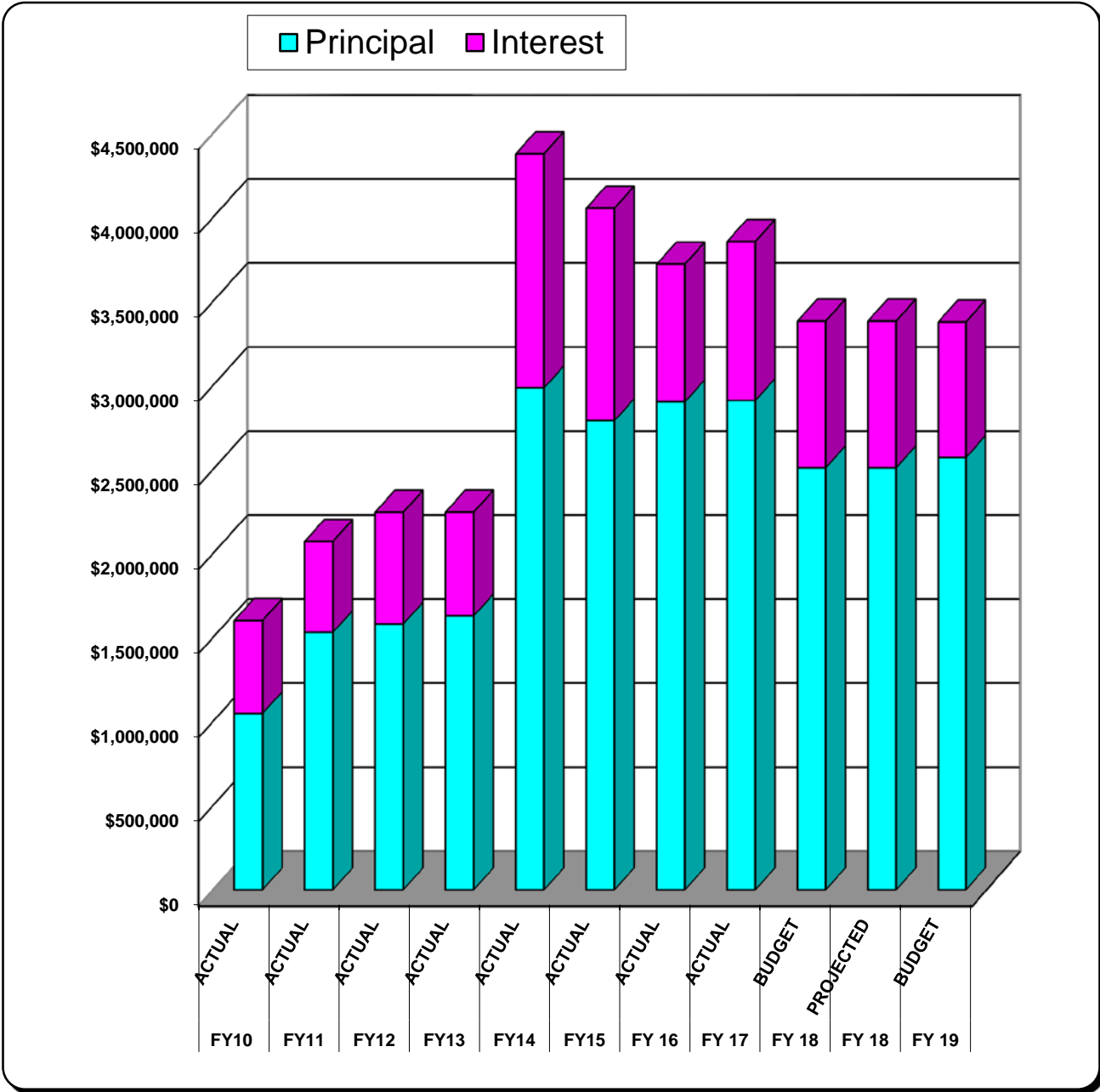
The following is a summary of the Capital Lease outstanding as of July 1, 2018 for the Lease for Golf Mowers:

| FISCAL YEAR | PRINCIPAL | INTEREST | TOTAL | RATE |
|-------------|------------------|-----------------|------------------|------|
| 2017-18 | \$ <u>36,713</u> | \$ <u>2,099</u> | \$ <u>38,812</u> | 5.7% |
| | \$ 36,713 | \$ 2,099 | \$ 38,812 | |

Scott County has a very small amount of outstanding debt when compared to the legal allowable debt limit. The computation of the County's legal debt margin as of July 1, 2018 is as follows:

| | |
|--|--------------------------|
| Assessed Value (100%) January 2017 | <u>\$ 14,599,308,774</u> |
| Debt Limit 5% of Assessed Valuation (Iowa Statutory Limitation) | \$ 729,965,439 |
| Capital Leases | 12,745,000 |
| Bonds Outstanding Debt Margin | <u>14,245,000</u> |
| Debt Applicable to Margin | 26,990,000 |
| Legal Debt Margin | <u>\$ 702,975,439</u> |
| Percent of Debt Limit Used | <u>3.70%</u> |

DEBT EXPENDITURES TEN YEAR PERIOD

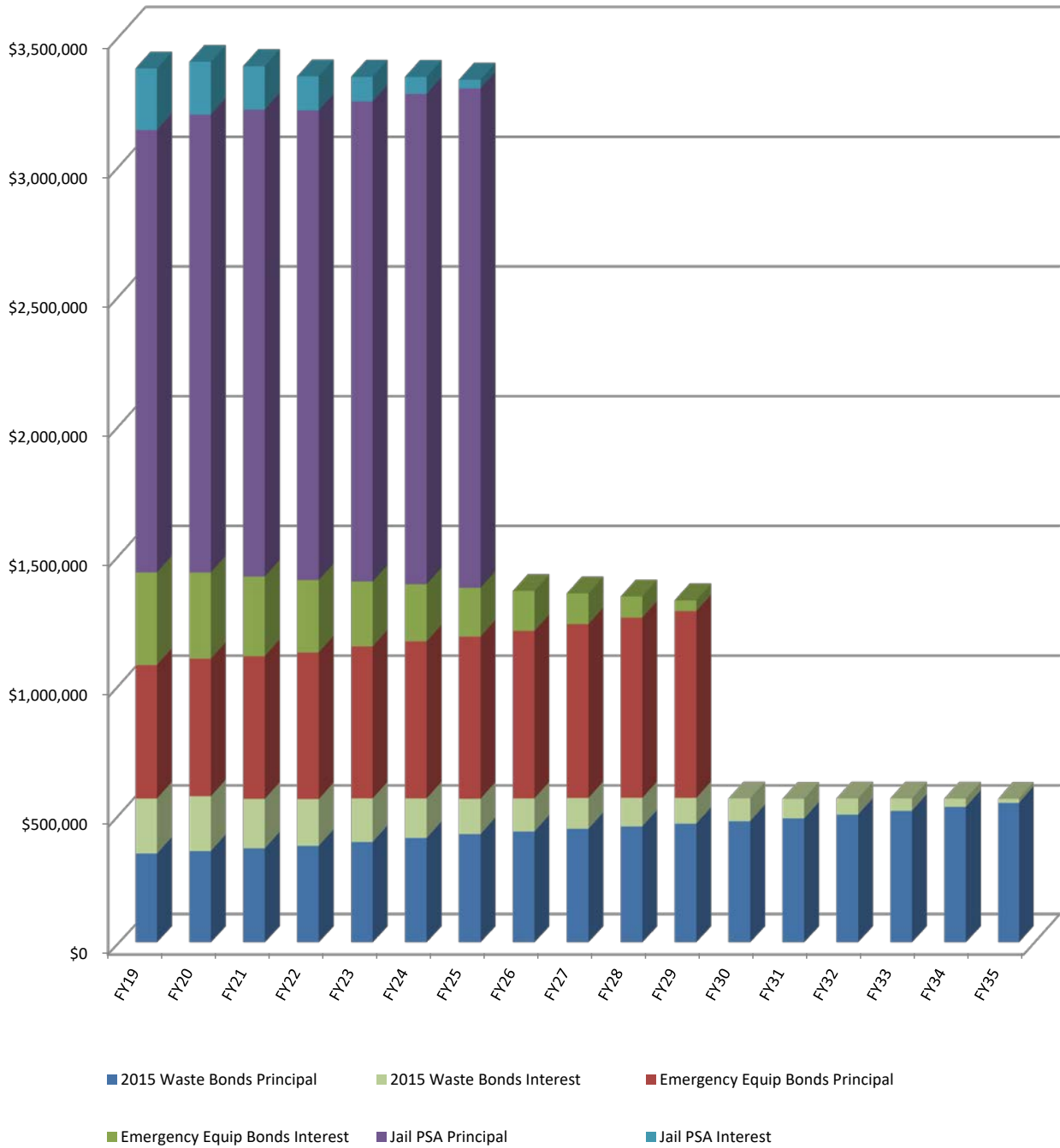


Scott County currently has two outstanding general obligation bond issues: Emergency Equipment and Solid Waste Bonds. The increase in FY11 is due to a new bond issue to fund the Emergency Equipment for the new consolidated dispatch center. The County began levying for the Public Safety Lease within the Debt Service Fund in FY 14. The Solid Waste Bonds were issued in November, 2015.

**DEBT SERVICE FUND
FUND STATEMENT**

| | <u>Actual 2016-17</u> | <u>Budget 2017-18</u> | <u>Revised Estimate 2017-18</u> | <u>Budget 2018-19</u> | % Change From Prior Budget |
|---|---------------------------|---------------------------|---|---------------------------|---|
| REVENUES & OTHER FINANCING SOURCES | | | | | |
| Taxes Levied on Property | \$ 2,322,290 | \$ 1,876,779 | \$ 1,876,779 | \$ 1,884,165 | 0.4% |
| Less: Uncollected Delinquent Taxes-Levy Year | 815 | 2,123 | 2,123 | 815 | -61.6% |
| Less: Credits To Taxpayers | 112,380 | 117,810 | 117,810 | 112,380 | -4.6% |
| Net Current Property Taxes | 2,209,095 | 1,756,846 | 1,756,846 | 1,770,970 | 0.8% |
| Delinquent Property Tax Revenue | 815 | 2,123 | 2,123 | 815 | -61.6% |
| Other County Taxes | 87,089 | 66,943 | 66,943 | 65,961 | -1.5% |
| Intergovernmental | 1,746,844 | 1,601,029 | 1,827,304 | 1,801,599 | 12.5% |
| Use of Property and Money | 8,013 | 3,241 | 3,241 | 8,000 | 146.8% |
| Subtotal Revenues | <u>4,051,856</u> | <u>3,430,182</u> | <u>3,656,457</u> | <u>3,647,345</u> | 6.3% |
| Other Financing Sources: | | | | | |
| Bond Proceeds | - | - | - | - | N/A |
| Total Revenues & Other Sources | <u>4,051,856</u> | <u>3,430,182</u> | <u>3,656,457</u> | <u>3,647,345</u> | 6.3% |
| EXPENDITURES & OTHER FINANCING USES | | | | | |
| Operating: | | | | | |
| Administration | \$ - | \$ - | \$ - | \$ - | N/A |
| Debt Service | | | | | |
| Principal Payments | 2,910,000 | 2,510,000 | 2,510,000 | 2,570,000 | 2.4% |
| Interest and Fee Payments | 952,879 | 879,950 | 880,750 | 815,530 | -7.3% |
| Subtotal Expenditures | <u>3,862,879</u> | <u>3,389,950</u> | <u>3,390,750</u> | <u>3,385,530</u> | -0.1% |
| Other Financing Uses: | | | | | |
| Total Expenditures & Other Uses | 3,862,879 | 3,389,950 | 3,390,750 | 3,385,530 | -0.1% |
| Excess Of Revenues & Other Sources over(under) Expenditures & Other Uses | <u>188,977</u> | <u>40,232</u> | <u>265,707</u> | <u>261,815</u> | 550.8% |
| Beginning Fund Balance - July 1, | <u>\$ 10,581,576</u> | <u>\$ 10,620,911</u> | <u>\$ 10,770,553</u> | <u>\$ 11,036,260</u> | 3.9% |
| Ending Fund Balance - June 30, | <u>\$ 10,770,553</u> | <u>\$ 10,661,143</u> | <u>\$ 11,036,260</u> | <u>\$ 11,298,075</u> | 6.0% |

REMAINING OUTSTANDING DEBT THROUGH MATURITY



The remaining debt outstanding shown in the above graph is for the Public Safety Lease which matures in FY 25, the Emergency Equipment which will not be fully amortized until FY29 and the newest issue, Solid Waste Bonds will mature in FY 35.

Capital Projects Fund

Scott County has implemented an aggressive pay-as-you-go philosophy in various expenditure areas to alleviate as much as possible added interest costs associated with long term financing such as general obligation bonds. This has been accomplished through implementing a capital improvement levy in the General Basic Fund and annually transferring this amount to the Capital Improvements Fund in addition to devoting the entire amount of riverboat gaming tax proceeds to capital projects funding.



Also, various reserve funds have been created so future levy rates will not fluctuate greatly when replacement needs arise. The creation of the sub-funds Vehicle Replacement Reserve Fund, the Electronic Equipment Reserve Fund, Conservation Equipment Replacement Reserve Fund, and the Conservation CIP Reserve Fund has proven very beneficial in meeting this objective. Due to the number of technology projects, the electronic equipment sub-fund has been discontinued in 2019.

The County has a true 5 year capital program, with projects scheduled through FY23. A majority of these projects are planned as a result of our FY10 Information Technology Strategic Plan and FY13 Master Space Utilization Plan. FY19 moves into a care and keep of the County's assets and investment into the Conservation Department parks and recreation facilities.

The Board of Supervisors, in the new five year plan, allocated increased dollars to Conservation to complete a variety of new facilities. The plan now includes funding West Lake Restoration, Scott County Park campground design and construction, and West Lake Park lodge.

Capital Budget Development Process

Scott County's Five-Year Capital Project Plan for consideration is developed each year as a part of the County's operating budget process. County departments submit their requests using worksheets as provided by the Office of Administration by November of the preceding year. This allows budget analysts to review and evaluate the project description, need, other alternatives, as well as other projects already approved or under way within the requesting department. In addition, the impact on the departments' operating budget in both personnel and non-salary costs is also itemized on this worksheet.

The Director of Budget and Administrative Services coordinates the requests concerning remodeling and construction of new or existing County facilities and as well as any vehicle or fleet requests. The Director of IT coordinates the requests for software, hardware and other IT equipment requests. Once these requests are gathered and analyzed, an administrative committee reviews and makes a recommendation to the County Administrator for inclusion into the recommended budget.

The operating budget will again be supplemented with an aggressive five year Capital Improvements Program. In most years, it is the board's intention to include, in the operating budget, transfers to the Capital Improvement Fund for capital improvement projects. The Board of Supervisors will make a transfer from the General Fund to the

Capital Fund to support computer software and hardware purchases as a result of the adopted Scott County IT Strategic Master Plan. This plan was adopted by the Board of Supervisors in the spring of 2010, and includes numerous projects that will require the purchase of new software and hardware. A new plan is budgeted for fiscal year 2020.

Capital Definition and Plan

The Capital Plan is a plan to expend one time monies or dedicated resources towards long-lasting physical improvements over a multi-year period. As projects are completed new projects are added into the plan generally three to five years in the future and are planned for future capital improvement. Examples of capital expenditures include buildings, technology including computers and infrastructure, vehicles or equipment. The Secondary Roads fund pays for secondary roads improvements. One-time agency funding and special consultant studies that may lead to a long term asset are also included within the capital fund.

Capitalized assets are assets that exceed \$10,000 and have a useful life greater than one year.

Ways to Pay for Capital Improvements

The County utilizes two major funds for capital improvements, the Capital Projects Fund and Secondary Roads Fund. The Capital Projects Fund is used to account and report for resources restricted committed or assigned for the acquisition of property and equipment or construction of major capital projects not being financed by proprietary funds. Additionally, by the Code of Iowa, the Secondary Roads Fund is used to pay for secondary road improvements and maintenance through the use of restricted revenues.



Clerk of Court Remodel



Juvenile Detention Center
Juvenile Diversion Program



Patrol Remodel (Lobby)

The County uses the following ways to pay for capital improvements for fiscal year 2019:

| <u>Fund</u> | <u>Description</u> | <u>2019 Budgeted Dollars</u> | <u>Impacts</u> |
|-----------------|---|--------------------------------------|---|
| Capital | Gaming Taxes on gross revenues | \$674,000 | Dedicated revenue resource to fund capital projects; dependent on gross volume of tax receipts. |
| Capital | Intergovernmental – Reimbursement Grants | \$912,800 | Grant for specific projects, amounts fund 75-100% of estimated projects; renewal is dependent on projects. |
| Capital | Use of Money & Property | \$25,800 | Estimated revenue based on interest earnings; interest earnings are based on cash available for investment and market rates. |
| Capital | Miscellaneous | \$41,000 | Miscellaneous donations and reimbursements |
| Capital | Operating Transfer in – General Basic | \$3,457,830 | Transfers from General fund to support capital development. Money is transferred as available in a “pay as you go” funding model. Available resources from the general fund are budgeted for transfer. Any decline in general property tax revenue or levy may decrease contribution. -\$782,830 General conservation improvements -\$380,000 Limited funding based on available property tax revenue -\$1,970,000 General capital improvements – technology and buildings -\$325,000 General vehicle acquisition |
| Capital | Operating Transfer in – General Basic Budget Savings | \$0 | Transfer is made in current budget year based upon General Fund surplus fund balance as of previous fiscal year end close. |
| Capital | Operating Transfer in – Conservation Equipment | \$98,200 | Use of sub-fund equity; available based on sub-fund account balance. |
| Capital | Operating Transfer in – Conservation CIP Reserve | \$851,500 | Use of sub-fund equity; available based on sub-fund account balance. |
| Capital | Sale of Capital Assets | \$101,000 | Reinvestment of capital dollars through the timely disposition of assets that have reached the intended useful life. Dependent on market value of assets disposed. |
| Secondary Roads | General operating revenues – Road Use Tax; County property tax transfer | \$2,070,000 | Equal to intended capital plan; Planned projects are dependent on operating revenue and equity of Secondary Roads Fund. |

Additionally, the County could issue long term debt on the acquisition of capital assets.

The County is currently using only 3.70% of its allowable legal debt margin consisting of three general bond issues. These outstanding bond issues are described further under the major governmental funds section of this document. Debt of \$29.7 million was issued by the Scott County Public Safety Authority in FY06 due to the jail renovation/expansion being approved at the fall 2004 general election. This was refunded in the form of \$17.675 million in refunding bonds in 2012 and 2013. In FY10, the County issued \$10.5 million of Emergency Equipment Bonds to finance acquisition of 911 and radio equipment, towers, computer equipment, software and hardware for the new Scott Emergency Communication Center (SECC). In FY 16, the County issued \$8.215 million in Solid Waste Disposal Bonds to finance single stream recycling center and equipment. Only the jail renovation / expansion and capital lease for golf mowers created assets of the County.

Upcoming Capital Projects

The capital improvement budget totals \$10,274,928 for FY19, with 44% or \$4,498,000 for general projects, 20% or \$2,070,000 for Secondary Roads projects, 3% or \$350,000 for vehicle acquisition and 33% or \$3,356,928 for Conservation parks and recreation projects. The Capital Plan is moving into stages of long term capital maintenance for buildings and technology.

After completing the ERP implementation in FY15, the County began the review and implementation of an electronic content management solution. The first phase of the ECM project included content collection for accounts payable, juvenile detention center and high volume scanning for the treasurer's office. The transition of high volume scanning completed a backlog of documents to scan that will be completed in FY 18 and FY 19. ECM phase two is focusing on human resources records, while phase three is in the project scoping phase for further integration into the ERP system and jail management records. The County looks forward to these challenging projects. FY 19 will dedicate \$1,988,500 of \$4,498,000 toward technology and equipment acquisition. Non-routine technology includes laptops / tablets replacements, mobile data computers, enterprise-wide storage, desktop and app virtualization, enterprise notification solution, sheriff rifles, mobile routers, back-up and restore system upgrade and board room recording.



Backlog of documents to scan to Electronic Content Management software

The general capital improvements budget of \$4,498,000 is supported by fund balances from the general fund general savings and current property tax transfers. General fund transfers are made for one time projects if and when the general fund balance exceeds the minimum balance requirement as set forth in the County's Financial Management Policies. The Capital Improvement Fund is supported by gaming revenues. Unfortunately, gaming revenues have seen a decline of approximately 40% since the mid 2000's because of the economy. Gaming taxes have increased slightly due to the redevelopment of two boat casinos into land based casinos; however, increase has only been estimated as an additional \$25,000 per year based on the recent trends.

After completing the significant projects of the five-year capital plan, the County has moved into a care and keep update of general capital projects. Fiscal year 2019 projects include courthouse HVAC recommissioning, courthouse elevator controls, courthouse

Phase 1 (FY 19) will include the repair and construction of 9 watershed improvement ponds and Phase 2 (FY 20) will include lake dredging, shoreline deepening, bank stabilization and fish habitat improvement. The County contribution will be funded 12.5% from general capital resources and 12.5% from conservation dedicated resources. Conservation capital projects include wastewater treatment upgrades, lodge design and construction, and West Lake restoration (\$2,120,000), and campground design, aquatic pool renovation, storage barn, and playground at Scott County Park (\$840,000). The waste water treatment plant is budgeted for \$900,000 over two years to be expended out of conservation capital reserves. The funding was accumulated over a number of years. The Wapsi Center improvements include general Resource Enhancement and Protection improvements of \$46,928. Conservation also has designated a portion, \$336,000, for small equipment and vehicles.

The budget document contains a capital improvements section under the tab entitled "Major Governmental Funds". This section is informative and provides a correlation between the operations budget and the five-year capital improvements program. There is also a column for unprogrammed needs to allow identification of needed capital projects in the future when funding becomes available.

Operating Impacts

The upcoming projects in the capital budget that will save the County on future operational costs. See below for a table of items and their operating cost impacts:

| BLDG / Category | PROJECT | Revenues | Operational Contracts | Maintenance | Utilities / Supplies | Net Operating Costs |
|------------------------------|--|------------------|-----------------------|--|-------------------------------------|---------------------|
| A1 - Courthouse | Courthouse Roof | - | - | Est savings \$2,000 - \$2,500 | - | \$2,500 |
| A1 – Courthouse | Courthouse Controls for switchover from boiler to forced air | - | - | Save 1 hour per day staff time - \$5,800 per year | - | \$5,800 |
| A2 – Jail | HVAC Compressor Renewal | - | - | - | Equipment Efficiency - (\$2,500) | \$2,500 |
| A5 – Administration Center | Renovate Elevator Cars | - | (\$2,500) | - | - | \$2,500 |
| B – Space Utilization | 2 nd Floor Clerk of Court | - | - | Reduced service calls - (\$500) | \$(250) | \$750 |
| C – Technology and Equipment | Enterprise Notification | - | \$5,500 | - | - | (\$5,500) |
| C – Technology and equipment | Network Core Switching Replacement | - | \$32,000 | - | - | (\$32,000) |
| C – Technology and equipment | Enterprise Back-up and Restore System | - | \$28,000 | - | - | (\$28,000) |
| C – Technology and Equipment | Enterprise Desktop and Application Virtualization upgrade | - | \$30,000 | - | - | (\$30,000) |
| F – Conservation | SCP - Loft Cabins | \$15,000 | - | \$1,000 | \$2,500 | \$11,500 |
| F – Conservation | SCP - Incahías Campground | \$160,000 | - | \$1,000 | \$30,000 | \$129,000 |
| F – Conservation | WLP – Wastewater Treatment Plant | - | - | \$1,000 | \$1,000 | (\$2,000) |
| F – Conservation | WLP – Lodge | \$20,000 | - | \$500 | \$5,000 | \$14,500 |
| F – Conservation | Pioneer Village Flush Restroom | - | - | \$500 | \$1,000 | (\$1,500) |
| | <i>Totals</i> | <i>\$195,000</i> | <i>\$93,000</i> | <i>(\$4,800)</i> | <i>36,750</i> | <i>\$70,050</i> |

Three of the conservation projects are expected to be revenue generators for the parks department; new Scott County Park Loft Cabins, Scott County Park Incahías Campground and the West Lake Park Lodge. These facilities will generate facility / unit rentals that exceed the costs of maintenance or general staffing. The technology projects will add to operational costs through new maintenance agreement contracts. The facility

building projects will have minimal impact due to segmented maintenance on individual projects.

Many of the projects will have minimal impacts to operations as most projects are not adding square footage, software / hardware swaps or are not significant changes. The projects listed in the detailed plan are for major repairs, renovations or replacements. By proactively planning for these projects we can avoid the cost of deferred maintenance and take advantage of efficiency gains from new equipment and technologies. The Board of Supervisors encourages County departments to self-identify potential projects as capital requests during the budget process. Current (FY19) capital projects will have a negative impact on operating expenses due to maintenance cost technology and equipment. Careful planning and decision making should help to minimize those operational impacts going forward.

The pages that follow lists the individual capital projects planned for the next five years in addition to last year's actual projects and the current year's revised projects. Some projects originally planned for FY18 were moved to FY19 and beyond due to timing and budget constraints or longer planning procedures required.

CAPITAL PROJECTS FUND SUMMARY

FUND STATEMENT

| | <u>Actual 2016-17</u> | <u>Budget 2017-18</u> | <u>Revised Estimate 2017-18</u> | <u>Budget 2018-19</u> | <u>% Change From Prior Budget</u> |
|---|---------------------------|---------------------------|---|---------------------------|---|
| REVENUES & OTHER FINANCING SOURCES | | | | | |
| Other County Taxes | \$ 693,456 | \$ 585,000 | \$ 670,000 | \$ 670,000 | 14.5% |
| Intergovernmental | 23,658 | - | 46,526 | 912,800 | N/A |
| Use of Money & Property | 32,616 | 14,800 | 19,800 | 25,800 | 74.3% |
| Miscellaneous | 82,095 | 31,000 | 41,000 | 41,000 | 32.3% |
| Subtotal Revenues | 831,825 | 630,800 | 777,326 | 1,649,600 | 161.5% |
| Other Financing Sources: | | | | | |
| Operating Transfers In | | | | | |
| General Basic | 5,756,322 | 3,077,830 | 4,648,028 | 3,457,830 | 12.3% |
| Conservation Equipment | 28,089 | 15,200 | 15,200 | 98,200 | 546.1% |
| Conservation CIP Reserve | 263,849 | 450,000 | 403,474 | 851,500 | 89.2% |
| Electronic Equipment | 610,000 | 610,000 | 23,896 | - | 0.0% |
| Total Transfers In | 6,658,260 | 4,153,030 | 5,090,598 | 4,407,530 | 6.1% |
| Proceeds of Fixed Asset Sales | 85,370 | 57,000 | 72,000 | 101,000 | 77.2% |
| Total Revenues & Other Sources | 7,575,455 | 4,840,830 | 5,939,924 | 6,158,130 | 27.2% |
| EXPENDITURES & OTHER FINANCING USES | | | | | |
| Operating: | | | | | |
| Capital Projects | \$ 10,181,364 | \$ 5,457,376 | \$ 6,549,043 | \$ 8,204,928 | 50.3% |
| Subtotal Expenditures | 10,181,364 | 5,457,376 | 6,549,043 | 8,204,928 | 50.3% |
| Other Financing Uses: | | | | | |
| Operating Transfers Out | | | | | |
| Conservation CIP Fund | - | 465,200 | - | - | N/A |
| Capital Improvements | 901,938 | 610,000 | 442,570 | 949,700 | 55.7% |
| Total Transfers Out | 901,938 | 1,075,200 | 442,570 | 949,700 | -11.7% |
| Total Expenditures & Other Uses | 11,083,302 | 6,532,576 | 6,991,613 | 9,154,628 | 40.1% |
| Excess Of Revenues & Other Sources over(under) Expenditures & Other Uses | (3,507,847) | (1,691,746) | (1,051,689) | (2,996,498) | 77.1% |
| Beginning Fund Balance - July 1, | <u>\$ 11,445,896</u> | <u>\$ 3,926,078</u> | <u>\$ 7,938,049</u> | <u>\$ 6,886,360</u> | 75.4% |
| Ending Fund Balance - June 30, | <u>\$ 7,938,049</u> | <u>\$ 2,234,332</u> | <u>\$ 6,886,360</u> | <u>\$ 3,889,862</u> | 74.1% |

CAPITAL PROJECTS (General) FUND FUND STATEMENT

| | <u>Actual 2016-17</u> | <u>Budget 2017-18</u> | <u>Revised Estimate 2017-18</u> | <u>Budget 2018-19</u> | <u>% Change From Prior Budget</u> |
|---|---------------------------|---------------------------|---|---------------------------|---|
| REVENUES & OTHER FINANCING SOURCES | | | | | |
| Other County Taxes | \$ 693,456 | \$ 585,000 | \$ 670,000 | \$ 670,000 | 14.5% |
| Intergovernmental | 23,658 | - | 46,526 | 912,800 | N/A |
| Use of Money & Property | 20,317 | 10,000 | 15,000 | 15,000 | 50.0% |
| Miscellaneous | <u>58,095</u> | <u>31,000</u> | <u>17,000</u> | <u>17,000</u> | -45.2% |
| Subtotal Revenues | 795,526 | 626,000 | 748,526 | 1,614,800 | 158.0% |
| Other Financing Sources: | | | | | |
| Operating Transfers In | | | | | |
| General Basic | 4,621,322 | 2,142,830 | 4,323,028 | 3,132,830 | 46.2% |
| Conservation Equipment | 28,089 | 15,200 | 15,200 | 98,200 | 546.1% |
| Conservation CIP Reserve | 263,849 | 450,000 | 403,474 | 851,500 | 89.2% |
| Electronic Equipment | <u>610,000</u> | <u>610,000</u> | <u>23,896</u> | - | -100.0% |
| Total Transfers In | 5,523,260 | 3,218,030 | 4,765,598 | 4,082,530 | 26.9% |
| Proceeds of fixed asset sales | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | N/A |
| Total Revenues & Other Sources | 6,318,786 | 3,844,030 | 5,514,124 | 5,697,330 | 48.2% |
| EXPENDITURES & OTHER FINANCING USES | | | | | |
| Operating: | | | | | |
| Capital Projects | <u>\$ 9,791,047</u> | <u>\$ 5,130,376</u> | <u>\$ 6,222,043</u> | <u>\$ 7,854,928</u> | 53.1% |
| Subtotal Expenditures | 9,791,047 | 5,130,376 | 6,222,043 | 7,854,928 | 53.1% |
| Other Financing Uses: | | | | | |
| CIP - Conservation CIP Reserve | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | N/A |
| Total Expenditures & Other Uses | 9,791,047 | 5,130,376 | 6,222,043 | 7,854,928 | 53.1% |
| Excess Of Revenues & Other Sources over(under) Expenditures & Other Uses | (3,472,261) | (1,286,346) | (707,919) | (2,157,598) | 67.7% |
| Beginning Fund Balance - July 1, | <u>\$ 8,903,688</u> | <u>\$ 1,572,670</u> | <u>\$ 5,431,427</u> | <u>\$ 4,723,508</u> | 200.3% |
| Ending Fund Balance - June 30, | <u>\$ 5,431,427</u> | <u>\$ 286,324</u> | <u>\$ 4,723,508</u> | <u>\$ 2,565,910</u> | 796.2% |

**ELECTRONIC EQUIPMENT FUND
FUND STATEMENT**

| | <u>Actual 2016-17</u> | <u>Budget 2017-18</u> | <u>Revised Estimate 2017-18</u> | <u>Budget 2018-19</u> | <u>% Change From Prior Budget</u> |
|---|---------------------------|---------------------------|---|---------------------------|---|
| REVENUES & OTHER FINANCING SOURCES | | | | | |
| Use of Money & Property | \$ 80 | \$ - | \$ - | \$ - | N/A |
| Subtotal Revenues | 80 | - | - | - | N/A |
| Other Financing Sources: | | | | | |
| Operating Transfers In | | | | | |
| General Basic | <u>610,000</u> | <u>610,000</u> | <u>-</u> | <u>-</u> | -100.0% |
| Total Transfers In | 610,000 | 610,000 | - | - | -100.0% |
| Total Revenue & Other Sources | 610,080 | 610,000 | - | - | -100.0% |
| EXPENDITURES & OTHER FINANCING USES | | | | | |
| Operating: | \$ - | \$ - | \$ - | \$ - | N/A |
| Other Financing Uses: | | | | | |
| Operating Transfers Out | | | | | |
| Capital Improvements | <u>610,000</u> | <u>610,000</u> | <u>23,896</u> | <u>-</u> | -100.0% |
| Total Transfers Out | 610,000 | 610,000 | 23,896 | - | -100.0% |
| Total Expenditures & Other Uses | 610,000 | 610,000 | 23,896 | - | -100.0% |
| Excess Of Revenues & Other Sources over(under) Expenditures & Other Uses | 80 | - | (23,896) | - | N/A |
| Beginning Fund Balance - July 1, | <u>\$ 23,816</u> | <u>\$ 23,896</u> | <u>\$ 23,896</u> | <u>\$ -</u> | -100.0% |
| Ending Fund Balance - June 30, | <u>\$ 23,896</u> | <u>\$ 23,896</u> | <u>\$ -</u> | <u>\$ -</u> | -100.0% |

VEHICLE REPLACEMENT FUND FUND STATEMENT

| | <u>Actual 2016-17</u> | <u>Budget 2017-18</u> | <u>Revised Estimate 2017-18</u> | <u>Budget 2018-19</u> | <u>% Change From Prior Budget</u> |
|---|---------------------------|---------------------------|---|---------------------------|---|
| REVENUES & OTHER FINANCING SOURCES | | | | | |
| Other County Taxes | \$ - | \$ - | \$ - | \$ - | N/A |
| Use of Money & Property | <u>1,090</u> | <u>200</u> | <u>200</u> | <u>200</u> | 0.0% |
| Subtotal Revenues | 1,090 | 200 | 200 | 200 | 0.0% |
| Other Financing Sources: | | | | | |
| Transfer - From General Basic | 325,000 | 325,000 | 325,000 | 325,000 | 0.0% |
| Proceeds of Fixed Asset Sales | <u>6,170</u> | <u>5,000</u> | <u>20,000</u> | <u>10,000</u> | N/A |
| Total Revenues & Other Sources | 332,260 | 330,200 | 345,200 | 335,200 | 1.5% |
| EXPENDITURES & OTHER FINANCING USES | | | | | |
| Operating - Vehicles: | \$ 390,317 | \$ 327,000 | \$ 327,000 | \$ 350,000 | 7.0% |
| Other Financing Uses: | | | | | |
| Operating Transfers Out | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | N/A |
| Excess Of Revenues & Other Sources over(under) Expenditures & Other Uses | (58,057) | 3,200 | 18,200 | (14,800) | -562.5% |
| Beginning Fund Balance - July 1, | \$ 401,703 | \$ 286,503 | \$ 343,646 | \$ 361,846 | 26.3% |
| Ending Fund Balance - June 30, | <u>\$ 343,646</u> | <u>\$ 289,703</u> | <u>\$ 361,846</u> | <u>\$ 347,046</u> | 19.8% |

CONSERVATION EQUIPMENT RESERVE FUND

FUND STATEMENT

| | <u>Actual 2016-17</u> | <u>Budget 2017-18</u> | <u>Revised Estimate 2017-18</u> | <u>Budget 2018-19</u> | <u>% Change From Prior Budget</u> |
|---|---------------------------|---------------------------|---|---------------------------|---|
| REVENUES & OTHER FINANCING SOURCES | | | | | |
| Use of Property and Money | \$ 1,569 | \$ 800 | \$ 800 | \$ 1,600 | 100.0% |
| Miscellaneous | - | - | - | - | N/A |
| Subtotal Revenues | <u>1,569</u> | <u>800</u> | <u>800</u> | <u>1,600</u> | 100.0% |
| Other Financing Sources: | | | | | |
| Operating Transfers In | | | | | |
| General Basic | - | - | - | - | N/A |
| Proceeds of Fixed Asset Sales | <u>79,200</u> | <u>52,000</u> | <u>52,000</u> | <u>91,000</u> | 75.0% |
| Total Revenues & Other Sources | <u>80,769</u> | <u>52,800</u> | <u>52,800</u> | <u>92,600</u> | 75.4% |
| EXPENDITURES & OTHER FINANCING USES | | | | | |
| Operating: | | | | | |
| Other Financing Uses: | | | | | |
| Operating Transfers Out | | | | | |
| General Basic | \$ - | \$ - | \$ - | \$ - | N/A |
| General CIP | <u>28,089</u> | <u>15,200</u> | <u>15,200</u> | <u>98,200</u> | 546.1% |
| Total Transfers Out | <u>28,089</u> | <u>15,200</u> | <u>15,200</u> | <u>98,200</u> | N/A |
| Total Expenditures & Other Uses | 28,089 | 15,200 | 15,200 | 98,200 | 546.1% |
| Excess Of Revenues & Other Sources over(under) Expenditures & Other Uses | 52,680 | 37,600 | 37,600 | (5,600) | -114.9% |
| Beginning Fund Balance - July 1, | <u>\$ 424,768</u> | <u>\$ 487,068</u> | <u>\$ 477,448</u> | <u>\$ 515,048</u> | 5.7% |
| Ending Fund Balance - June 30, | <u><u>\$ 477,448</u></u> | <u><u>\$ 524,668</u></u> | <u><u>\$ 515,048</u></u> | <u><u>\$ 509,448</u></u> | -2.9% |

**CONSERVATION CIP RESERVE FUND
FUND STATEMENT**

| | Actual 2016-17 | Budget 2017-18 | Revised Estimate 2017-18 | Budget 2018-19 | % Change From Prior Budget |
|---|----------------------------|----------------------------|---|---------------------------|---|
| REVENUES & OTHER FINANCING SOURCES | | | | | |
| Use of Property and Money | \$ 9,560 | \$ 3,800 | \$ 3,800 | \$ 9,000 | 136.8% |
| Miscellaneous | <u>24,000</u> | <u>-</u> | <u>24,000</u> | <u>24,000</u> | N/A |
| Subtotal Revenues | 33,560 | 3,800 | 27,800 | 33,000 | N/A |
| Other Financing Sources: | | | | | |
| Operating Transfers In | | | | | |
| General - Basic | <u>200,000</u> | <u>-</u> | <u>-</u> | <u>-</u> | N/A |
| Total Transfers In | 200,000 | - | - | - | |
| Total Revenues & Other Sources | 233,560 | 3,800 | 27,800 | 33,000 | 768.4% |
| EXPENDITURES & OTHER FINANCING USES | | | | | |
| Operating: | \$ - | \$ - | \$ - | \$ - | N/A |
| Other Financing Uses - Transfer to General CIP | <u>263,849</u> | <u>450,000</u> | <u>403,474</u> | <u>851,500</u> | 89.2% |
| Total Expenditures & Other Uses | 263,849 | 450,000 | 403,474 | 851,500 | 89.2% |
| Excess Of Revenues & Other Sources over(under) Expenditures & Other Uses | (30,289) | (446,200) | (375,674) | (818,500) | 83.4% |
| Beginning Fund Balance - July 1, | <u>\$ 1,691,921</u> | <u>\$ 1,556,021</u> | <u>\$ 1,661,632</u> | <u>\$ 1,285,958</u> | -17.4% |
| Ending Fund Balance - June 30, | <u><u>\$ 1,661,632</u></u> | <u><u>\$ 1,109,821</u></u> | <u><u>\$ 1,285,958</u></u> | <u><u>\$ 467,458</u></u> | -57.9% |

SCOTT COUNTY
FIVE YEAR CAPITAL PROJECT PLAN
FY19 BUDGET

| | FY17 ACTUAL | FY18 BUDGET | FY18 YTD | FY18 ESTIMATE | FY19 PLAN | FY20 PLAN | FY21 PLAN | FY22 PLAN | FY23 PLAN |
|---|--------------------|--------------------|--------------------|------------------|--------------------|------------------|------------------|------------------|------------------|
| APPROPRIATION SUMMARY | | | | | | | | | |
| Building & Grounds | 412,332 | 2,050,000 | 693,204 | 2,170,000 | 2,194,500 | 972,750 | 1,625,250 | 1,000,000 | 1,383,000 |
| Space Plan Utilization Project | 5,890,623 | 390,000 | 67,307 | 841,622 | - | - | - | - | - |
| Technology & Equipment Acquisition | 1,716,885 | 830,500 | 636,761 | 1,365,493 | 1,988,500 | 1,556,000 | 707,000 | 707,000 | 487,000 |
| Other Projects | 91,464 | 160,000 | 50,000 | 160,000 | 315,000 | 110,000 | 110,000 | 50,000 | 50,000 |
| SUBTOTAL GENERAL CIP | 8,111,304 | 3,430,500 | 1,447,272 | 4,537,115 | 4,498,000 | 2,638,750 | 2,442,250 | 1,757,000 | 1,920,000 |
| Conservation CIP Projects | 1,679,741 | 1,699,876 | 173,046 | 1,684,928 | 3,356,928 | 3,552,800 | 1,322,800 | 1,372,800 | 1,205,800 |
| Subtotal Projects Paid from General CIP Fund | 9,791,045 | 5,130,376 | 1,620,318 | 6,222,043 | 7,854,928 | 6,191,550 | 3,765,050 | 3,129,800 | 3,125,800 |
| Vehicle Acquisition Sub Fund | 390,317 | 327,000 | - | 327,000 | 350,000 | 350,000 | 329,000 | 350,000 | 350,000 |
| Secondary Roads Fund Projects | 1,154,663 | 1,605,000 | 514,369 | 2,040,000 | 2,070,000 | 1,186,000 | 951,000 | 1,516,000 | 1,356,000 |
| Total All Capital Projects | 10,945,708 | 7,062,376 | 2,134,687 | 8,589,043 | 10,274,928 | 7,727,550 | 5,045,050 | 4,995,800 | 4,831,800 |
| REVENUE SUMMARY | | | | | | | | | |
| Gaming Taxes-Davenport | 306,878 | 225,000 | 160,327 | 290,000 | 290,000 | 290,000 | 290,000 | 290,000 | 290,000 |
| Gaming Taxes-Bettendorf | 386,578 | 360,000 | 169,928 | 380,000 | 380,000 | 380,000 | 380,000 | 380,000 | 380,000 |
| Interest Income | 31,523 | 14,600 | - | 19,600 | 25,600 | 20,800 | 20,800 | 20,800 | 20,800 |
| State Grants & Reimbursements | - | - | 8,153 | 46,526 | 869,000 | 1,762,500 | 150,000 | - | - |
| Contributions From Local Governments | - | - | - | - | 43,800 | - | - | - | - |
| Sale of Assets | 79,200 | 52,000 | - | 52,000 | 91,000 | - | - | - | - |
| DNR Reimbursement - Lost Grove Lake | 24,000 | - | - | 24,000 | 24,000 | 24,000 | 24,000 | 24,000 | 24,000 |
| Other | 23,659 | - | - | - | - | - | - | - | - |
| Miscellaneous (donations, refunds) | 58,095 | 31,000 | - | 17,000 | 17,000 | 17,000 | 17,000 | 17,000 | 17,000 |
| Transfers | | | | | | | | | |
| From General Basic Fund - Cons | 782,830 | 782,830 | - | 782,830 | 782,830 | 782,830 | 782,830 | 782,830 | 782,830 |
| From General Basic Fund - Budget Savings / Special | 2,500,000 | 310,000 | - | 1,880,198 | 380,000 | 380,000 | 380,000 | - | - |
| From General Basic Fund - Tax Levy | 1,050,000 | 1,050,000 | - | 1,660,000 | 1,970,000 | 1,970,000 | 1,970,000 | 1,970,000 | 1,970,000 |
| From General Basic Fund - Dept Capital | 488,492 | - | - | - | - | - | - | - | - |
| From Electronic Equipment Fund | 610,000 | 610,000 | - | 23,896 | - | - | - | - | - |
| From Conservation Reserves | 291,938 | - | - | 418,674 | 949,700 | - | - | - | - |
| Total Revenues | 6,633,193 | 3,435,430 | 338,408 | 5,594,724 | 5,822,930 | 5,627,130 | 4,014,630 | 3,484,630 | 3,484,630 |
| <i>CIP Fund revenues over (under) expenditures</i> | <i>(3,157,852)</i> | <i>(1,694,946)</i> | <i>(1,281,910)</i> | <i>(627,319)</i> | <i>(2,031,998)</i> | <i>(564,420)</i> | <i>249,580</i> | <i>354,830</i> | <i>358,830</i> |

SCOTT COUNTY
FIVE YEAR CAPITAL PROJECT PLAN
FY19 BUDGET

| | FY17 ACTUAL | FY18 BUDGET | FY18 YTD | FY18 ESTIMATE | FY19 PLAN | FY20 PLAN | FY21 PLAN | FY22 PLAN | FY23 PLAN |
|---|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| APPROPRIATION SUMMARY | | | | | | | | | |
| Vehicle Replacement Sub Fund | | | | | | | | | |
| REVENUE SUMMARY | | | | | | | | | |
| Interest Income | 1,090 | 200 | - | 200 | 200 | 200 | 200 | 200 | 200 |
| Sale of Assets | 6,170 | 5,000 | 3,600 | 20,000 | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 |
| Transfers | | | | | | | | | |
| From General Basic Fund - Tax Levy | 325,000 | 325,000 | - | 325,000 | 325,000 | 325,000 | 325,000 | 325,000 | 325,000 |
| Total Revenues | 332,260 | 330,200 | 3,600 | 345,200 | 335,200 | 335,200 | 335,200 | 335,200 | 335,200 |
| Expenditures | 390,317 | 327,000 | 223,869 | 327,000 | 350,000 | 350,000 | 329,000 | 350,000 | 350,000 |
| <i>Vehicle Replacement revenues over expenditures</i> | (58,057) | 3,200 | (220,269) | 18,200 | (14,800) | (14,800) | 6,200 | (14,800) | (14,800) |
| CIP FUND BALANCE RECAP | | | | | | | | | |
| Beginning Fund Balance | 8,903,688 | 1,572,670 | 5,431,427 | 5,431,427 | 4,723,508 | 2,565,910 | 2,001,490 | 2,251,070 | 2,605,900 |
| Net Transfers to Subfunds | (314,409) | 408,600 | - | (80,600) | (125,600) | - | - | - | - |
| Increase (decrease) | (3,157,852) | (1,694,946) | (1,281,910) | (627,319) | (2,031,998) | (564,420) | 249,580 | 354,830 | 358,830 |
| Ending Net CIP Fund Balance | 5,431,427 | 286,324 | 4,149,517 | 4,723,508 | 2,565,910 | 2,001,490 | 2,251,070 | 2,605,900 | 2,964,730 |
| Vehicle Replacement Fund Balance | 343,646 | 289,703 | 343,646 | 361,846 | 347,046 | 332,246 | 338,446 | 323,646 | 308,846 |
| Electronic Equipment Fund Balance | 23,896 | 23,816 | 23,816 | - | - | - | - | - | - |
| Conservation CIP Fund Balance | 1,661,632 | 1,109,821 | 1,691,921 | 1,285,958 | 467,458 | 515,708 | 537,208 | 294,238 | 183,268 |
| Conservation Equipment Fund Balance | 477,448 | 524,668 | 424,768 | 515,048 | 509,448 | 505,448 | 533,448 | 544,448 | 602,448 |
| Ending Gross CIP Fund Balance | 7,938,049 | 2,234,332 | 6,633,668 | 6,886,360 | 3,889,862 | 3,354,892 | 3,660,172 | 3,768,232 | 4,059,292 |

**SCOTT COUNTY
FIVE YEAR CAPITAL PROJECT PLAN
FY19 BUDGET**

APPROPRIATION SUMMARY

APPROPRIATION DETAIL INFORMATION

A. Bldg and Grounds

A.1 Courthouse

| | FY17 ACTUAL | FY18 BUDGET | FY18 YTD | FY18 ESTIMATE | FY19 PLAN | FY20 PLAN | FY21 PLAN | FY22 PLAN | FY23 PLAN |
|--|------------------------|------------------------|---------------------|--------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| CH General Remodeling / Replacement | 18,803 | 40,000 | 12,391 | 40,000 | 40,000 | 40,000 | 40,000 | 40,000 | 42,500 |
| CH CCTV Replacement | 64,146 | - | - | 55,000 | - | - | - | - | - |
| CH Retrocommissioning / Energy Projects | - | - | - | - | 25,000 | 37,250 | 37,250 | - | - |
| CH HVAC Recommissioning/Controls | 55,250 | - | - | - | 200,000 | 200,000 | - | - | - |
| CH Roof | - | 300,000 | 148,734 | 300,000 | - | - | - | - | - |
| CH Switch over from boiler to forced air | - | 65,000 | - | 65,000 | - | - | - | - | 750,000 |
| CH Sex Offender Registry Office | - | - | - | - | 20,000 | - | - | - | - |
| CH Elevator Controls | - | - | - | - | 537,500 | - | - | - | - |
| CH 2nd Half 3rd Floor Cooling | - | - | - | - | 300,000 | - | - | - | - |
| CH 3rd Floor Abatement and Carpet | - | - | - | - | 175,000 | - | - | - | - |
| CH UPS Replacement | - | - | - | - | - | - | - | - | - |
| CH Stairwell Retreads | - | - | - | - | - | - | 50,000 | - | - |
| TOTAL COURTHOUSE | 138,199 | 405,000 | 161,125 | 460,000 | 1,297,500 | 277,250 | 127,250 | 40,000 | 792,500 |

A.2 Jail

| | | | | | | | | | |
|---|---------------|----------------|---------------|----------------|---------------|----------------|----------------|----------------|----------------|
| JL General Remodeling/Replacement | 18,548 | 40,000 | 10,730 | 40,000 | 40,000 | 40,000 | 45,000 | 45,000 | 45,000 |
| JL Carpet | 52,134 | 35,000 | - | 35,000 | 35,000 | 38,000 | 38,000 | 38,000 | 38,000 |
| JL Security System Replacement | - | 60,000 | - | 60,000 | 20,000 | 20,000 | 20,000 | 25,000 | 25,000 |
| JL UPS Replacement | - | - | - | - | - | - | - | - | 105,000 |
| JL HVAC TRANE Equip Comp Renewal | - | 230,000 | - | 230,000 | - | - | - | - | - |
| JL Retrocommissioning / Energy Incentives | - | - | - | - | - | 35,000 | 45,000 | 45,000 | - |
| JL HVAC Replacement | - | - | - | - | - | 15,000 | 200,000 | 15,000 | 200,000 |
| JL Support Elevators | - | - | - | - | - | - | - | - | - |
| JL Sec. System Repl.-Intercom | - | - | - | - | - | - | - | 150,000 | - |
| JL Upper Level Security | - | - | - | - | - | 50,000 | - | - | - |
| JL Special Management Renovation / Design | - | - | - | - | - | - | - | - | - |
| TOTAL JAIL | 70,682 | 365,000 | 10,730 | 365,000 | 95,000 | 198,000 | 348,000 | 318,000 | 413,000 |

A.3 Tremont Bldg

| | | | | | | | | | |
|-----------------------------------|--------------|----------------|---------------|----------------|--------------|---------------|----------------|----------------|---------------|
| TR General Remodeling/Replacement | 1,630 | 7,500 | 3,590 | 7,500 | 7,500 | 7,500 | 10,000 | 10,000 | 10,000 |
| TR ADA Improvements | - | 50,000 | 11,600 | 50,000 | - | - | - | - | - |
| TR Convert Old Patrol Space | - | 235,000 | - | 300,000 | - | 20,000 | 630,000 | - | - |
| TR Exterior Improvements | - | - | - | - | - | - | 15,000 | 235,000 | - |
| TR Roof Replacement | - | - | - | - | - | - | - | - | - |
| TOTAL TREMONT BUILDING | 1,630 | 292,500 | 15,190 | 357,500 | 7,500 | 27,500 | 655,000 | 245,000 | 10,000 |

**SCOTT COUNTY
FIVE YEAR CAPITAL PROJECT PLAN
FY19 BUDGET**

| | FY17 ACTUAL | FY18 BUDGET | FY18 YTD | FY18 ESTIMATE | FY19 PLAN | FY20 PLAN | FY21 PLAN | FY22 PLAN | FY23 PLAN |
|---|------------------------|------------------------|---------------------|--------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| APPROPRIATION SUMMARY | | | | | | | | | |
| A.4 Juvenile Detention Center | | | | | | | | | |
| AN General Remodeling/Replacement | 52,890 | 20,000 | 1,525 | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 |
| AN JDC Capital Improvements | 19,753 | - | - | - | 190,000 | - | - | - | - |
| AN Security Systems Replacement | (4,960) | 20,000 | - | 20,000 | 20,000 | 20,000 | 20,000 | 42,000 | - |
| AN Roof Replacement | 30,816 | - | - | - | - | - | - | - | - |
| AN JDC Intercom System Upgrade | - | - | - | - | - | - | - | - | 50,000 |
| AN North Exit Door | - | - | - | - | 50,000 | - | - | - | - |
| AN JDC Fire Panel System Replacement | - | - | - | - | - | - | - | 15,000 | - |
| AN JDC Secure Space / Classroom / Kitchen | - | - | - | - | - | - | - | - | - |
| TOTAL Juvenile Detention Center | 98,499 | 40,000 | 1,525 | 40,000 | 280,000 | 40,000 | 40,000 | 77,000 | 70,000 |
| A.5 Admin Center | | | | | | | | | |
| AC Remodeling/Redecorating | 37,686 | 40,000 | 14,391 | 40,000 | 40,000 | 40,000 | 40,000 | 40,000 | 42,500 |
| AC Renovate Elev Cars | - | 322,500 | 3,057 | 322,500 | - | - | - | - | - |
| AC ADA Improvements | - | - | - | - | - | - | - | - | - |
| AC HVAC Controls | - | - | - | - | 200,000 | 200,000 | - | - | - |
| AC HVAC System | - | - | - | - | - | - | - | - | - |
| AC Signage - Interior | 958 | - | - | - | - | - | - | - | - |
| AC Carpet Replacement | 12,906 | 80,000 | 64,512 | 80,000 | 85,000 | 100,000 | 100,000 | - | - |
| AC Window Replacement | - | - | - | - | - | - | 225,000 | 225,000 | - |
| AC Retrocommissioning and Energy Proj | - | - | - | - | 25,000 | 35,000 | 35,000 | - | - |
| AC Election CCTV upgrade | - | - | - | - | 16,500 | - | - | - | - |
| AC Immunization Clinic | - | - | - | - | 23,000 | - | - | - | - |
| AC Security Screening | - | - | - | - | - | - | - | - | - |
| AC Tuckpoint EFIS Repair | - | - | - | - | - | - | - | - | - |
| TOTAL ADMINISTRATIVE CENTER | 51,550 | 442,500 | 81,960 | 442,500 | 389,500 | 375,000 | 400,000 | 265,000 | 42,500 |
| A.6 Downtown Storage Bldg | | | | | | | | | |
| DSB General Remodeling/Replacement | - | - | - | - | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 |
| TOTAL DOWNTOWN STORAGE BUILDING | - | - | - | - | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 |
| A.7 Sheriff Patrol | | | | | | | | | |
| SP General Remodeling/ Replacement | - | - | - | - | - | 10,000 | 10,000 | 10,000 | 10,000 |
| SP Training Room | - | - | - | - | - | - | - | - | - |
| TOTAL SHERIFF PATROL BUILDING | - | - | - | - | - | 10,000 | 10,000 | 10,000 | 10,000 |

SCOTT COUNTY
FIVE YEAR CAPITAL PROJECT PLAN
FY19 BUDGET

| | FY17 ACTUAL | FY18 BUDGET | FY18 YTD | FY18 ESTIMATE | FY19 PLAN | FY20 PLAN | FY21 PLAN | FY22 PLAN | FY23 PLAN |
|--|------------------|------------------|----------------|------------------|------------------|----------------|------------------|------------------|------------------|
| APPROPRIATION SUMMARY | | | | | | | | | |
| A.8 Other Bldg/Grounds | | | | | | | | | |
| OB Miscellaneous Landscaping | 4,644 | 10,000 | 9,574 | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 |
| OB Regulatory Compliance Cost | 6,121 | 15,000 | - | 15,000 | 15,000 | 15,000 | 15,000 | 15,000 | 15,000 |
| OB Parking Lot Repair/Maintenance | - | 10,000 | - | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 |
| OB PedSafe ADA Walkway/CH Lt/Sign | 35,307 | 425,000 | 413,100 | 425,000 | - | - | - | - | - |
| OB Courthouse Lighting & Asphalt Resurface | - | - | - | - | - | - | - | - | - |
| OB 5th & Western Storm water | - | - | - | - | 80,000 | - | - | - | - |
| Strategic Plan | 5,700 | - | - | - | - | - | - | - | - |
| OB Sheriff's Range | - | - | - | - | - | - | - | - | - |
| OB Campus Signage Replacement | - | 45,000 | - | 45,000 | - | - | - | - | - |
| TOTAL OTHER B & G | 51,772 | 505,000 | 422,674 | 505,000 | 115,000 | 35,000 | 35,000 | 35,000 | 35,000 |
| TOTAL BUILDING & GROUNDS | 412,332 | 2,050,000 | 693,204 | 2,170,000 | 2,194,500 | 972,750 | 1,625,250 | 1,000,000 | 1,383,000 |
| B. Space Utilization Master Plan | | | | | | | | | |
| Courthouse PH 3 / 4 | 1,210,873 | - | (122,150) | 67,000 | - | - | - | - | - |
| CH ADA Improvements | 507 | - | - | - | - | - | - | - | - |
| CH 2nd Floor Clerk of Court | - | 350,000 | 32,873 | 460,000 | - | - | - | - | - |
| Secondary Roads Facility | 15,556 | - | - | - | - | - | - | - | - |
| Sheriff Patrol Hdqtrs | 4,384,870 | 40,000 | 25,288 | 40,000 | - | - | - | - | - |
| Planning and Development / JDC East | 278,817 | - | 131,296 | 274,622 | - | - | - | - | - |
| Courthouse Long Range | - | - | - | - | - | - | - | - | - |
| TOTAL SPACE UTILIZATION MASTER PLAN | 5,890,623 | 390,000 | 67,307 | 841,622 | - | - | - | - | - |

**SCOTT COUNTY
FIVE YEAR CAPITAL PROJECT PLAN
FY19 BUDGET**

| | FY17 ACTUAL | FY18 BUDGET | FY18 YTD | FY18 ESTIMATE | FY19 PLAN | FY20 PLAN | FY21 PLAN | FY22 PLAN | FY23 PLAN |
|---|------------------------|------------------------|---------------------|--------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| APPROPRIATION SUMMARY | | | | | | | | | |
| C.1 Technology & Equipment Annual | | | | | | | | | |
| EE IT-Remote Sites WANS | 57,882 | 20,000 | 3,119 | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 |
| EE IT-Edge Devices - Network Access Layer | 57,540 | 20,000 | 11,936 | 20,000 | 20,000 | 20,000 | 240,000 | 240,000 | 20,000 |
| EE IT-Premise Wiring | 7,125 | 15,000 | 7,990 | 15,000 | 15,000 | 15,000 | 15,000 | 15,000 | 15,000 |
| EE IT-Web Site Development | 20,212 | 25,000 | 187 | 25,000 | 25,000 | 25,000 | 25,000 | 25,000 | 25,000 |
| EE FSS-CCTV Camera Equipment | - | 9,500 | - | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 |
| EE FSS-MFP Replacements | 44,837 | 45,000 | - | 45,000 | 45,000 | 45,000 | 45,000 | 45,000 | 45,000 |
| EE IT-PC's/Printers - Component Support | 81,194 | 75,000 | 47,074 | 75,000 | 75,000 | 75,000 | 75,000 | 75,000 | 75,000 |
| EE IT-Windows Software | 18,739 | 35,000 | 605 | 35,000 | 35,000 | 35,000 | 35,000 | 35,000 | 35,000 |
| EE IT-Replace Monitors | 8,998 | 10,000 | 10,166 | 20,000 | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 |
| EE IT-Server Software Licenses | 8,175 | 10,000 | - | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 |
| EE IT-Tape Backup Equipment | 11,414 | 15,000 | 842 | 15,000 | 15,000 | 15,000 | 15,000 | 15,000 | 15,000 |
| EE Sher-Light Bars & Arrow Sticks | 23,000 | 11,500 | - | 11,500 | - | - | - | - | - |
| EE Sher-Moving Radar Units | 11,000 | 5,500 | - | 5,500 | - | - | - | - | - |
| EE Sher-Vehicle Auxiliary Equipment | - | - | - | - | 83,000 | 67,000 | 67,000 | 67,000 | 67,000 |
| EE IT-Phone System Upgrade/Repl | 7,167 | 55,000 | 69,348 | 110,000 | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 |
| EE IT-GIS Equipment | 11,720 | 25,000 | 4,650 | 25,000 | 25,000 | 25,000 | 25,000 | 25,000 | 25,000 |
| EE Rec-ECM Recorder's office | - | 30,000 | - | 30,000 | 30,000 | 30,000 | 30,000 | 30,000 | 30,000 |
| EE IT-Electronic Content Mgt. | 240,599 | 75,000 | 11,289 | 75,000 | 75,000 | 75,000 | 75,000 | 75,000 | 75,000 |
| TOTAL TECHNOLOGY & EQUIPMENT ANNUAL | 609,602 | 481,500 | 167,206 | 547,000 | 503,000 | 487,000 | 707,000 | 707,000 | 487,000 |
| C.2 Technology & Equipment Acquisition Non Routine | | | | | | | | | |
| EE Auditor Election Equip | 682,545 | - | - | - | - | - | - | - | - |
| EE Auditor Poll Book Replacement | - | - | - | 155,000 | - | - | - | - | - |
| EE IT-Laptops / Tablets | - | 16,000 | - | 30,000 | 250,000 | - | - | - | - |
| EE Sher-Mobile Data Computers (MDC) | - | - | - | - | 300,000 | - | - | - | - |
| EE IT-Servers | - | - | - | - | - | - | - | - | - |
| EE IT-Storage - Video | 156,421 | - | 117,993 | 117,993 | - | - | - | - | - |
| EE IT-Storage - Enterprise | - | - | - | - | - | - | - | - | - |
| EE IT-GIS (Aerial Photos) | - | - | - | - | 120,000 | - | - | - | - |
| EE Sher-Jail Equipment | 49,171 | - | - | - | - | - | - | - | - |
| EE Tr-Tax System Upgrade | 30,896 | - | - | - | - | - | - | - | - |
| EE Sher-CH/Jail Metal Detect | - | - | - | - | - | 34,000 | - | - | - |
| EE Sher-Body Camera Project | 57,005 | - | - | - | - | - | - | - | - |
| EE Jail-Camera Repl't (from CIP) / Cabling | 100,000 | - | 57,500 | 57,500 | - | - | - | - | - |
| EE Hth-Immunization Refrig. / Freezer | - | 12,000 | 10,872 | 12,000 | - | - | - | - | - |
| EE Hth-Nitron Lead Analyzer | - | 21,000 | 14,570 | 21,000 | - | - | - | - | - |
| EE IT-Desktop Replacements | - | 200,000 | 268,620 | 400,000 | - | - | - | - | - |

**SCOTT COUNTY
FIVE YEAR CAPITAL PROJECT PLAN
FY19 BUDGET**

| | FY17 ACTUAL | FY18 BUDGET | FY18 YTD | FY18 ESTIMATE | FY19 PLAN | FY20 PLAN | FY21 PLAN | FY22 PLAN | FY23 PLAN |
|---|------------------------|------------------------|---------------------|--------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| APPROPRIATION SUMMARY | | | | | | | | | |
| EE IT-Enterprise Desktop and App Virtualization upgrade | - | - | - | - | 95,000 | - | - | - | - |
| EE IT-Network Review Study / Security | - | 100,000 | - | 25,000 | - | - | - | - | - |
| EE IT-Technology Assessment | - | - | - | - | - | 100,000 | - | - | - |
| EE IT-ERP Customization / Software | 3,000 | - | - | - | - | - | - | - | - |
| EE IT-Enterprise Notification Solution | - | - | - | - | 40,000 | - | - | - | - |
| EE IT-Network Core / Distribution | - | - | - | - | - | 835,000 | - | - | - |
| EE Sher-Guns/Masks/Helmet Shields Riot | - | - | - | - | 17,000 | - | - | - | - |
| EE Sher-Rifles | - | - | - | - | 86,000 | - | - | - | - |
| EE IT-Website Upgrade to Drupal 8 | - | - | - | - | - | 100,000 | - | - | - |
| EE Sher-Mobile Router | - | - | - | - | 150,000 | - | - | - | - |
| EE Novatime | - | - | - | - | 2,500 | - | - | - | - |
| EE IT-Back-up and Restore System Upgrade | - | - | - | - | 375,000 | - | - | - | - |
| EE Adm-Board Room Recording | - | - | - | - | 50,000 | - | - | - | - |
| EE PD-Community Development Software | - | - | - | - | - | - | - | - | - |
| EE Sher-PDA for Jail | - | - | - | - | - | - | - | - | - |
| EE Secondary Roads Equipment | 28,245 | - | - | - | - | - | - | - | - |
| TOTAL TECHNOLOGY & EQUIPMENT NON-ROUTINE | 1,107,283 | 349,000 | 469,555 | 818,493 | 1,485,500 | 1,069,000 | - | - | - |
| TOTAL TECHNOLOGY | 1,716,885 | 830,500 | 636,761 | 1,365,493 | 1,988,500 | 1,556,000 | 707,000 | 707,000 | 487,000 |
| D. Other Projects | | | | | | | | | |
| OP Capital Contribution General | 6,464 | - | - | - | - | - | - | - | - |
| OP Bettendorf Riverfront Plan | 25,000 | - | - | - | - | - | - | - | - |
| OP Capital Contingency | - | - | - | - | 205,000 | - | - | - | - |
| OP NW Dav Industrial Park Rail Spur | 60,000 | 60,000 | - | 60,000 | 60,000 | 60,000 | 60,000 | - | - |
| OP Scott County Library | - | 50,000 | 50,000 | 50,000 | - | - | - | - | - |
| OP Bike Trail/CAT Funding | - | 50,000 | - | 50,000 | 50,000 | 50,000 | 50,000 | 50,000 | 50,000 |
| Total Other Projects | 91,464 | 160,000 | 50,000 | 160,000 | 315,000 | 110,000 | 110,000 | 50,000 | 50,000 |
| Grand Total | 8,111,304 | 3,430,500 | 1,447,272 | 4,537,115 | 4,498,000 | 2,638,750 | 2,442,250 | 1,757,000 | 1,920,000 |

SCOTT COUNTY
FIVE YEAR CAPITAL PROJECT PLAN
FY19 BUDGET

| | FY17 ACTUAL | FY18 BUDGET | FY18 YTD | FY18 ESTIMATE | FY19 PLAN | FY20 PLAN | FY21 PLAN | FY22 PLAN | FY23 PLAN | UNPROG NEEDS ESTIMATE |
|---|----------------|----------------|----------------|------------------|------------------|------------------|----------------|----------------|----------------|--------------------------|
| F. Conservation Projects | | | | | | | | | | |
| Scott County Park | | | | | | | | | | |
| SCP-Cabin Construction | - | 400,000 | - | 400,000 | - | - | - | - | - | - |
| SCP-Campground Design & Construction | 18,780 | 175,000 | 2,147 | 175,000 | 600,000 | 700,000 | 100,000 | - | - | - |
| SCP-Entry Station | - | - | - | - | - | - | - | - | - | 350,000 |
| SCP-Pool and Aquatic Ctr Renov | 243,511 | 35,000 | 55,541 | 35,000 | 35,000 | 35,000 | 35,000 | 35,000 | 35,000 | - |
| SCP-Car Wash Bay | 72,932 | - | - | - | - | - | - | - | - | - |
| SCP-Trails, Roads & Parking Lot Resurfacing | - | - | - | - | - | - | - | - | 200,000 | 1,200,000 |
| SCP-Storage Barn | - | - | - | - | - | - | - | 125,000 | - | - |
| SCP-Pioneer Village Renov | - | - | - | - | 125,000 | - | - | 250,000 | - | - |
| SCP-Pioneer Village Church Steeple | 83,329 | - | - | - | - | - | - | - | - | - |
| SCP-Old Nature Center | - | - | - | - | - | - | - | - | - | - |
| SCP-Foundation Repair | 21,349 | - | - | - | - | - | - | - | - | - |
| SCP-Cody Lake Shelter Replacement | - | - | - | - | - | - | - | - | 125,000 | - |
| SCP-Cody Lake Renovation | - | - | - | - | - | - | - | - | 100,000 | - |
| SCP-Outhouse Replacement | 32,168 | - | - | - | - | - | - | - | - | - |
| SCP-Playground | - | - | - | - | 80,000 | - | - | - | - | - |
| SCP-Watershed Protection | - | - | - | - | - | - | 70,000 | - | - | - |
| Scott County Park Sub-total | 472,068 | 610,000 | 57,688 | 610,000 | 840,000 | 735,000 | 205,000 | 410,000 | 460,000 | 1,550,000 |
| | 388,739 | | | | | | | | | |
| Westlake Park | | | | | | | | | | |
| WLP-Lodge Design & Construction | - | - | - | - | 450,000 | 135,000 | 400,000 | - | - | - |
| WLP-Lakeview Shelter & RR | 172,023 | - | - | - | - | - | - | - | - | - |
| WLP-Park Road Repair | - | - | - | - | 80,000 | - | - | - | - | - |
| WLP-Wastewater Tx Upgrades | 21,855 | 450,000 | 15,622 | 450,000 | 450,000 | - | - | - | - | - |
| WLP-Playgrounds | - | 90,000 | 32,123 | 90,000 | - | - | 100,000 | - | 100,000 | - |
| WLP-Lake Restoration | - | 50,000 | 8,696 | 50,000 | 1,140,000 | 2,350,000 | 200,000 | - | - | - |
| WLP-Beach Improvements | - | - | - | - | - | - | 100,000 | - | - | 900,000 |
| WLP-Trails, Roads & Parking Lot Resurfacing | - | - | - | - | - | - | - | 350,000 | - | 900,000 |
| WLP-Campground Site Paving | - | - | - | - | - | - | - | 200,000 | - | 900,000 |
| WLP-Maintenance Area Bldg's | - | 45,000 | - | 45,000 | - | - | 30,000 | 125,000 | - | - |
| WLP-Outhouse Replacement | 28,264 | - | - | - | - | - | - | - | - | - |
| WLP-Cabins | 455,274 | - | 52,632 | - | - | - | - | - | - | - |
| Westlake Park Sub-total | 677,415 | 635,000 | 109,073 | 635,000 | 2,120,000 | 2,485,000 | 830,000 | 675,000 | 100,000 | 2,700,000 |
| Wapsi Center | | | | | | | | | | |
| REAP | - | 62,876 | - | 47,928 | 46,928 | - | - | - | - | - |
| REAP - Wapsi Office Replacement | 225,650 | - | - | - | - | - | - | - | - | - |
| REAP - WAPSI Feasibility Assessment | 15,600 | - | 4,000 | - | - | - | - | - | - | - |
| Wapsi Ed Center Development | - | - | - | - | - | - | - | - | - | 2,000,000 |
| Wapsi Road | 2,664 | 60,000 | 2,285 | 60,000 | - | - | - | - | - | - |
| Wapsi Center Sub-total | 243,914 | 122,876 | 6,285 | 107,928 | 46,928 | - | - | - | - | 2,000,000 |

SCOTT COUNTY
FIVE YEAR CAPITAL PROJECT PLAN
FY19 BUDGET

| | FY17 ACTUAL | FY18 BUDGET | FY18 YTD | FY18 ESTIMATE | FY19 PLAN | FY20 PLAN | FY21 PLAN | FY22 PLAN | FY23 PLAN | UNPROG NEEDS ESTIMATE |
|--|------------------|------------------|----------------|------------------|------------------|------------------|------------------|------------------|------------------|--------------------------|
| Buffalo Shores | | | | | | | | | | |
| BSP-Trails, Roads & Parking Lot Resurfacing | - | - | - | - | - | - | - | - | 350,000 | 500,000 |
| Buffalo Shores Res - HVAC & Roof | - | - | - | - | - | 50,000 | - | - | - | - |
| Buffalo Shores Dock Replacement | - | - | - | - | - | 45,000 | - | - | - | - |
| Buffalo Shores Sub-total | - | - | - | - | - | 95,000 | - | - | 350,000 | 500,000 |
| Other Locations | | | | | | | | | | |
| P25 Radios | - | 65,000 | - | 65,000 | - | - | - | - | - | - |
| Renewable Energy Projects | - | - | - | - | - | - | - | - | - | 700,000 |
| EAB & Reforestation | - | - | - | - | - | - | 50,000 | 50,000 | - | - |
| ADA Improv - all parks | 5,216 | - | - | - | - | - | - | - | - | - |
| Mid-American Shade Tree Program | 11,253 | 14,000 | - | 14,000 | 14,000 | - | - | - | - | - |
| Administration - Capital Planning | 3,986 | - | - | - | - | - | - | - | - | - |
| Vehicles and Small Equipment | 119,851 | 253,000 | - | 253,000 | 336,000 | 237,800 | 237,800 | 237,800 | 237,800 | - |
| Tech & Equip - Other Equip | 146,038 | - | - | - | - | - | - | - | - | - |
| Archery Range | - | - | - | - | - | - | - | - | 58,000 | - |
| Undesignated Projects | - | - | - | - | - | - | - | - | - | - |
| Other Locations Sub-total | 286,344 | 332,000 | - | 332,000 | 350,000 | 237,800 | 287,800 | 287,800 | 295,800 | 700,000 |
| F. Conservation Projects Total | 1,679,741 | 1,699,876 | 173,046 | 1,684,928 | 3,356,928 | 3,552,800 | 1,322,800 | 1,372,800 | 1,205,800 | 7,450,000 |
| County Levy Contribution | 782,830 | 782,830 | - | 782,830 | 782,830 | 782,830 | 782,830 | 782,830 | 782,830 | - |
| West Lake Restoration Contribution (12.5%) | - | - | - | - | 142,500 | 293,750 | 25,000 | - | - | - |
| County CIP Fund Balance Contribution | 342,374 | 374,970 | - | 374,970 | 474,970 | 67,970 | 4,470 | - | - | - |
| County CIP Contribution | 1,125,204 | 1,157,800 | - | 1,157,800 | 1,400,300 | 1,144,550 | 812,300 | 782,830 | 782,830 | - |
| Conservation CIP Fund Balance Contribution | 263,849 | 450,000 | - | 403,474 | 851,500 | 551,750 | 278,500 | 542,970 | 410,970 | - |
| Conservation Equipment Fund Balance | 28,089 | 15,200 | - | 15,200 | 98,200 | 94,000 | 82,000 | 47,000 | 12,000 | - |
| Capital Fund Outside Funding (Grants / Sale of Assets) | - | - | - | 46,526 | 946,000 | 1,762,500 | 150,000 | - | - | - |
| General Fund Restriction (REAP / Donations / Grants) | 241,250 | 76,876 | - | 61,928 | 60,928 | - | - | - | - | - |
| Conservation Equity Contributions | 533,188 | 542,076 | - | 527,128 | 1,956,628 | 2,408,250 | 510,500 | 589,970 | 422,970 | - |
| Total Funding | 1,658,392 | 1,699,876 | - | 1,684,928 | 3,356,928 | 3,552,800 | 1,322,800 | 1,372,800 | 1,205,800 | - |

SCOTT COUNTY
FIVE YEAR CAPITAL PROJECT PLAN
FY19 BUDGET

| Roads Project # | Description | Special Funding | FY17 ACTUAL | FY18 BUDGET | FY18 YTD | FY18 ESTIMATE | FY19 PLAN | FY20 PLAN | FY21 PLAN | FY22 PLAN |
|------------------------------------|--|---------------------|-------------|-------------|----------|---------------|-----------|-----------|-----------|-----------|
| G. Secondary Roads Projects | | | | | | | | | | |
| L-217 | Bridge Replacement 3D Hickory Grove | | 93,608 | - | - | - | - | - | - | - |
| L-117 | Various Pipe Culverts | | 16,599 | - | - | - | - | - | - | - |
| L-219 | BROS Bridge Repl't (reim 80%) 33B Allens Grove | 80% Reimbursement | - | 235,000 | 479,603 | 495,000 | - | - | - | - |
| L-619 | Bridge Replacement 6B Liberty | | 100,757 | - | - | - | - | - | - | - |
| L-318 | Bridge Replacement 20 Sheridan #2 | | 260,445 | - | - | - | - | - | - | - |
| L-417 | RCB Culvert 89th Ave #5 | | 85,080 | - | - | - | - | - | - | - |
| L-517 | RCB Culvert 140th Ave #6 | | 76,214 | - | - | - | - | - | - | - |
| L-617 | HMA Paving 100th Ave (Jamestown Rd) #7 | | 521,960 | - | - | - | - | - | - | - |
| L-317 | HMA Paving Y48 (110th Ave-FM) | Contributed Capital | 1,466,522 | - | - | - | - | - | - | - |
| L-118 | Various Large Culvert Replacements-331 | | - | 90,000 | 34,765 | 90,000 | - | - | - | - |
| L-413 | HMA Paving 52nd Ave (Wapsi Center)-366 | | - | 200,000 | - | 440,000 | - | - | - | - |
| L-518 | HMA Paving 102nd Ave-366 | | - | 400,000 | - | 300,000 | - | - | - | - |
| L-519 | Bridge Replacement 4E Sheridan (140th Ave)-320 | | - | 170,000 | - | 200,000 | - | - | - | - |
| L-515 | HMA Paving F31 (Girl Scout Rd-FM)-366 | Contributed Capital | - | 3,000,000 | - | 3,000,000 | - | - | - | - |
| L-618 | HMA Paving 55th Ave & 57th Ave-366 | | - | 250,000 | - | 165,000 | - | - | - | - |
| L-320 | Bridge Replacement 27H LeClaire-320 | | - | 260,000 | - | 350,000 | - | - | - | - |
| L-119 | Various Large Culvert Replacements | | - | - | - | - | 90,000 | - | - | - |
| L-319 | Bridge Replacement 7 Princeton | | - | - | - | - | 375,000 | - | - | - |
| L-420 | Bridge Replacement 17C Sheridan | | - | - | - | - | 330,000 | - | - | - |
| L-819 | HMA Paving 270th St (Indian Hills) | | - | - | - | - | 400,000 | - | - | - |
| L-920 | HMA Paving 190th Ave (Smoke Rd) | | - | - | - | - | 300,000 | - | - | - |
| L-418 | Bridge Replacement 33H Liberty | | - | - | - | - | 325,000 | - | - | - |
| L-309 | HMA Paving Cody Rd | | - | - | - | - | 250,000 | - | - | - |
| L-120 | Various Large Culvert Replacements | | - | - | - | - | - | 86,000 | - | - |
| L-520 | Culvert Replacement 7C Blue Grass | | - | - | - | - | - | 300,000 | - | - |
| L-620 | HMA Paving Slopertown Rd | | - | - | - | - | - | 300,000 | - | - |
| L-720 | HMA Paving Cadda Rd | | - | - | - | - | - | 500,000 | - | - |
| L-220 | HMA Paving F45 (Princeton Rd-FM) | Contributed Capital | - | - | - | - | - | 2,800,000 | - | - |
| L-820 | Bridge Replacement 8C Pleasant Valley (BRS) | Contributed Capital | - | - | - | - | - | 400,000 | - | - |
| L-121 | Various Large Culvert Replacements | | - | - | - | - | - | - | 86,000 | - |
| L-221 | Bridge Repair 9 Winfield | | - | - | - | - | - | - | 40,000 | - |
| L-421 | HMA Paving 290 St | | - | - | - | - | - | - | 250,000 | - |
| L-719 | Bridge Replacement 3C Liberty | | - | - | - | - | - | - | 250,000 | - |
| L-721 | Culvert Replacement 2A Hickory Grove | | - | - | - | - | - | - | 325,000 | - |

SCOTT COUNTY
FIVE YEAR CAPITAL PROJECT PLAN
FY19 BUDGET

| Roads Project # | Description | Special Funding | FY17 ACTUAL | FY18 BUDGET | FY18 YTD | FY18 ESTIMATE | FY19 PLAN | FY20 PLAN | FY21 PLAN | FY22 PLAN |
|---------------------------------|--------------------------------------|---------------------|------------------|------------------|----------------|------------------|------------------|------------------|----------------|------------------|
| L-422 | HMA Paving Utah Ave | | - | - | - | - | - | - | - | 250,000 |
| L-820 | HMA Paving 130th St (Chapel Hill Rd) | | - | - | - | - | - | - | - | 300,000 |
| L-622 | Bridge Replacement 31 DeWitt (SBRFM) | Contributed Capital | - | - | - | - | - | - | - | 2,000,000 |
| L-222 | Bridge Replacement 11A Cleona | | - | - | - | - | - | - | - | 555,000 |
| L-322 | Culvert Replacement 6 Blue Grass | | - | - | - | - | - | - | - | 325,000 |
| L-415 | HMA Paving Territorial Rd (F51-FM) | Contributed Capital | - | - | - | - | - | - | - | 2,800,000 |
| L-522 | HMA Paving F58 (200th St-STP) | Contributed Capital | - | - | - | - | - | - | - | 2,000,000 |
| L-122 | Various Large Culvert Replacements | | - | - | - | - | - | - | - | 86,000 |
| L-423 | Bridge Replacement 6 Pleasant Valley | | - | - | - | - | - | - | - | - |
| L-323 | Bridge Replacement 7F Princeton | | - | - | - | - | - | - | - | - |
| L-223 | Bridge Replacement 8A Butler | | - | - | - | - | - | - | - | - |
| L-321 | Bridge Replacement 9 Cleona (BRS) | Contributed Capital | - | - | - | - | - | - | - | - |
| L-123 | Various Large Culvert Replacements | | - | - | - | - | - | - | - | - |
| G. Secondary Roads Total | | | 2,621,185 | 4,605,000 | 514,369 | 5,040,000 | 2,070,000 | 4,386,000 | 951,000 | 8,316,000 |
| Less Contributed Capital | | | (1,466,522) | (3,000,000) | - | (3,000,000) | - | (3,200,000) | - | (6,800,000) |
| Appropriations | | | <u>1,154,663</u> | <u>1,605,000</u> | <u>514,369</u> | <u>2,040,000</u> | <u>2,070,000</u> | <u>1,186,000</u> | <u>951,000</u> | <u>1,516,000</u> |
| Funding | | | | | | | | | | |
| 80% Grant | | | - | 188,000 | 383,683 | 396,000 | - | - | - | - |
| Contributed Capital | | | 1,466,522 | 3,000,000 | - | 3,000,000 | - | 3,200,000 | - | 6,800,000 |
| Secondary Roads General | | | <u>1,154,663</u> | <u>1,417,000</u> | <u>130,686</u> | <u>1,644,000</u> | <u>2,070,000</u> | <u>1,186,000</u> | <u>951,000</u> | <u>1,516,000</u> |
| | | | <u>2,621,185</u> | <u>4,605,000</u> | <u>514,369</u> | <u>5,040,000</u> | <u>2,070,000</u> | <u>4,386,000</u> | <u>951,000</u> | <u>8,316,000</u> |

NONMAJOR GOVERNMENTAL FUNDS

SUMMARY FUND STATEMENT

NONMAJOR GOVERNMENTAL FUNDS

| <u>Fund</u> | <u>Estimated Balance 07/01/18</u> | <u>Revenues and transfers</u> | <u>Expenditures and transfers</u> | <u>Estimated Balance 06/30/19</u> |
|-------------------------------------|---|-----------------------------------|---------------------------------------|---|
| NONMAJOR GOVERNMENTAL FUNDS: | | | | |
| Rural Services Fund | \$ 138,403 | \$ 3,198,036 | \$ 3,198,036 | \$ 138,403 |
| Recorder's Record Management Fund | <u>96,728</u> | <u>30,150</u> | <u>20,000</u> | <u>106,878</u> |
| Total Other Funds* | <u>\$ 235,131</u> | <u>\$ 3,228,186</u> | <u>\$ 3,218,036</u> | <u>\$ 245,281</u> |

*Includes interfund transfers and non-budgeted fund activity

RURAL SERVICES BASIC FUND

The Rural Services Basic Fund is used to levy taxes for rural county services as identified in Section 331.428 of the Code of Iowa (see the Financial Management Policies in the Supplemental Information section of the budget document).

The County currently uses this fund for two specific purposes: (1) transfer of funds to the Secondary Roads Fund, and (2) appropriation of funds toward the funding of the Scott County Library.

The levy for the aforementioned two purposes is applied only against property located in the unincorporated areas (townships). Since the taxable valuation of agricultural land/structures is computed on a five year productivity average as opposed to fair market value, the rural tax base and calculated rural services fund tax levy rate have fluctuated over the past ten (10) years as shows below:

| Fiscal Year | Rural Tax Base | Rural Services Fund Levy * | Rural Services Fund Levy |
|-------------|----------------|----------------------------|--------------------------|
| 2009-10 | \$782,777,559 | \$2,363,628 | \$3.01954 |
| 2010-11 | 798,617,272 | 2,411,457 | 3.01954 |
| 2011-12 | 829,648,585 | 2,536,743 | 3.13766 |
| 2012-13 | 877,086,710 | 2,686,071 | 3.13766 |
| 2013-14 | 908,864,982 | 2,704,207 | 3.04487 |
| 2014-15 | 923,012,002 | 2,805,489 | 3.03949 |
| 2015-16 | 949,429,559 | 2,854,891 | 3.00695 |
| 2016-17 | 992,010,615 | 2,939,229 | 2.96290 |
| 2017-18 | 1,025,764,483 | 3,022,829 | 2.94690 |
| 2018-19 | 1,086,344,571 | 3,179,921 | 2.92718 |

The breakdown between the Secondary Roads Fund transfer amount and the amount appropriated for the County Library are as follows:

| Fiscal Year | Sec Rds Transfer* | Levy Rate | Library Appropriation* | Levy Rate |
|-------------|-------------------|-----------|------------------------|-----------|
| 2009-10 | \$1,828,503 | \$2.36331 | \$507,725 | \$0.65623 |
| 2010-11 | 1,828,503 | 2.34506 | 525,910 | 0.67448 |
| 2011-12 | 2,061,118 | 2.48709 | 539,149 | 0.65057 |
| 2012-13 | 2,139,440 | 2.51192 | 532,955 | 0.62274 |
| 2013-14 | 2,226,719 | 2.44036 | 551,588 | 0.60451 |
| 2014-15 | 2,261,000 | 2.43465 | 561,697 | 0.60484 |
| 2015-16 | 2,310,000 | 2.41880 | 561,697 | 0.58815 |
| 2016-17 | 2,408,000 | 2.39819 | 567,021 | 0.56471 |
| 2017-18 | 2,470,000 | 2.39063 | 574,740 | 0.55627 |
| 2018-19 | 2,618,000 | 2.39627 | 580,036 | 0.53091 |

* Includes tax levy and other county taxes and State tax replacement credits not against levied taxes

RURAL SERVICES BASIC FUND FUND STATEMENT

| | <u>Actual</u> <u>2016-17</u> | <u>Budget</u> <u>2017-18</u> | <u>Revised</u> <u>Estimate</u> <u>2017-18</u> | <u>Budget</u> <u>2018-19</u> | <u>%</u> <u>Change</u> <u>From</u> <u>Prior</u> <u>Budget</u> |
|---|---------------------------------|---------------------------------|---|---------------------------------|---|
| REVENUES & OTHER FINANCING SOURCES | | | | | |
| Taxes Levied on Property | \$ 2,867,506 | \$ 2,950,254 | \$ 2,950,254 | \$ 3,111,663 | 5.5% |
| Less: Uncollected Delinq Taxes-Levy Yr | 212 | 618 | 618 | 212 | -65.7% |
| Less: Credits To Taxpayers | <u>129,821</u> | <u>128,590</u> | <u>128,590</u> | <u>129,821</u> | 1.0% |
| Net Current Property Taxes | 2,737,473 | 2,821,046 | 2,821,046 | 2,981,630 | 5.7% |
| Delinquent Property Tax Revenue | 212 | 618 | 618 | 212 | -65.7% |
| Other County Taxes | 73,457 | 77,350 | 77,350 | 72,632 | -6.1% |
| Intergovernmental | 146,985 | 145,426 | 145,426 | 143,068 | -1.6% |
| Use of Property and Money | <u>494</u> | <u>300</u> | <u>300</u> | <u>494</u> | 64.7% |
| Subtotal Revenues | 2,958,621 | 3,044,740 | 3,044,740 | 3,198,036 | 5.0% |
| Other Financing Sources: | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | |
| Total Revenues & Other Sources | 2,958,621 | 3,044,740 | 3,044,740 | 3,198,036 | 5.0% |
| EXPENDITURES & OTHER FINANCING USES | | | | | |
| Operating: | | | | | |
| County Environment & Education | <u>567,022</u> | <u>574,740</u> | <u>574,740</u> | <u>580,036</u> | 0.9% |
| Subtotal Expenditures | 567,022 | 574,740 | 574,740 | 580,036 | 0.9% |
| Other Financing Uses: | | | | | |
| Operating Transfers Out | <u>2,408,000</u> | <u>2,470,000</u> | <u>2,470,000</u> | <u>2,618,000</u> | 6.0% |
| Total Expenditures & Other Uses | 2,975,022 | 3,044,740 | 3,044,740 | 3,198,036 | 5.0% |
| Excess Of Revenues & Other Sources over(under) Expenditures & Other Uses | <u>(16,401)</u> | <u>-</u> | <u>-</u> | <u>-</u> | N/A |
| Beginning Fund Balance - July 1, | <u>\$ 154,804</u> | <u>\$ 142,904</u> | <u>\$ 138,403</u> | <u>\$ 138,403</u> | -3.1% |
| Ending Fund Balance - June 30, | <u><u>\$ 138,403</u></u> | <u><u>\$ 142,904</u></u> | <u><u>\$ 138,403</u></u> | <u><u>\$ 138,403</u></u> | -3.1% |

RECORDER'S RECORD MANAGEMENT FUND

The 1993 Iowa Legislature created a County Recorder's Record Management Fund to be used exclusively for the preservation of maintenance of public records. The legislation required that a \$1.00 fee per each recorded instrument be deposited into this fund and that the Recorder use the fees collected (and interest earned) to produce and maintain public records that meet archival standards and to enhance the technological storage, and transmission capabilities related to archival quality records. In past years the County Recorder has authorized the purchase of optical imaging equipment to enhance the operations of this office. The Recorder also hired an outside firm to digitize the office's microfilmed records back to 1989, the year the computerized index system was implemented. Most recently, the Recorder's Office used these funds to purchase a new third party computer application to replace the previously in-house developed real estate document system. Based on current transaction levels this fund will receive approximately \$30,000 each year.

**RECORDER'S RECORD MANAGEMENT FUND
FUND STATEMENT**

| | Actual 2016-17 | Budget 2017-18 | Revised Estimate 2017-18 | Budget 2018-19 | % Change From Prior Budget |
|---|---------------------------|---------------------------|---|---------------------------|---|
| REVENUES & OTHER FINANCING SOURCES | | | | | |
| Charges For Services | \$ 32,052 | \$ 30,000 | \$ 30,000 | \$ 30,000 | 0.0% |
| Use of Money & Property | <u>271</u> | <u>150</u> | <u>150</u> | <u>150</u> | 0.0% |
| Subtotal Revenues | 32,323 | 30,150 | 30,150 | 30,150 | 0.0% |
| Other Financing Sources: | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | |
| Total Revenues & Other Sources | 32,323 | 30,150 | 30,150 | 30,150 | 0.0% |
| EXPENDITURES & OTHER FINANCING USES | | | | | |
| Operating: | | | | | |
| Other Financing Uses: | | | | | |
| Operating Transfers Out | <u>\$ 20,000</u> | <u>\$ 20,000</u> | <u>\$ 20,000</u> | <u>\$ 20,000</u> | 0.0% |
| Total Expenditures & Other Uses | 20,000 | 20,000 | 20,000 | 20,000 | 0.0% |
| Excess Of Revenues & Other Sources over(under) Expenditures & Other Uses | <u>12,323</u> | <u>10,150</u> | <u>10,150</u> | <u>10,150</u> | 0.0% |
| Beginning Fund Balance - July 1, | <u>\$ 74,255</u> | <u>\$ 84,405</u> | <u>\$ 86,578</u> | <u>\$ 96,728</u> | 14.6% |
| Ending Fund Balance - June 30, | <u>\$ 86,578</u> | <u>\$ 94,555</u> | <u>\$ 96,728</u> | <u>\$ 106,878</u> | 13.0% |

BUSINESS-TYPE ACTIVITIES FUNDS

GOLF COURSE ENTERPRISE FUND

In May 1990, the County entered into an agreement to lease certain land of the County to a golf course developer. The agreement, which was to expire April 30, 2030, required the developer to make a one-time payment to the County of \$10 and to make deposits into various escrow accounts to pay for the construction of the golf course on the leased ground.

Simultaneously, the County entered into a lease purchase contract with the developer for the acquisition of the golf course. This agreement was to provide the financing for the project. The final agreement (as refinanced in 1993 between the County and Boatman's Trust Company) required the County to make varying semiannual rental payments through May 1, 2013. The terms of the lease purchase contract provide that should the County fail to make an annual appropriation for any year before the beginning of that year in an amount sufficient, together with amounts budgeted to be available for such purpose in the Enterprise Fund, for the scheduled payments coming due during that year, the agreement shall terminate as of the beginning of that year.

The County could at any time during this agreement, pay the total prepayment price at which time the land lease is canceled. The County paid the lease in its entirety at the conclusion of FY 12.

The course and clubhouse, called Glynns Creek, opened July 1, 1992 at Scott County Park. Glynns Creek has received rave reviews since its opening. While the number of rounds played initially increased steadily since the first year of operation rounds have decreased in recent years. In order to increase revenues, the Conservation Board is selling season passes to the golf course. These passes are flexible for weekend or weekday play and are available in junior/single/family memberships. The season passes also offer players discounts on food, pro-shop merchandise, & range activities. Also, the payment schedules for the passes are offered on a monthly schedule. The golf course website <http://www.scottcountyiowa.com/glynns creek/> allows players to reserve tee times online.

At the conclusion of the lease commitment, the County forgave the interfund advance and interfund loan interest balance between the General Fund and the Golf Course Enterprise Fund.

This County run operation is accounted for in the Golf Course Enterprise Fund.

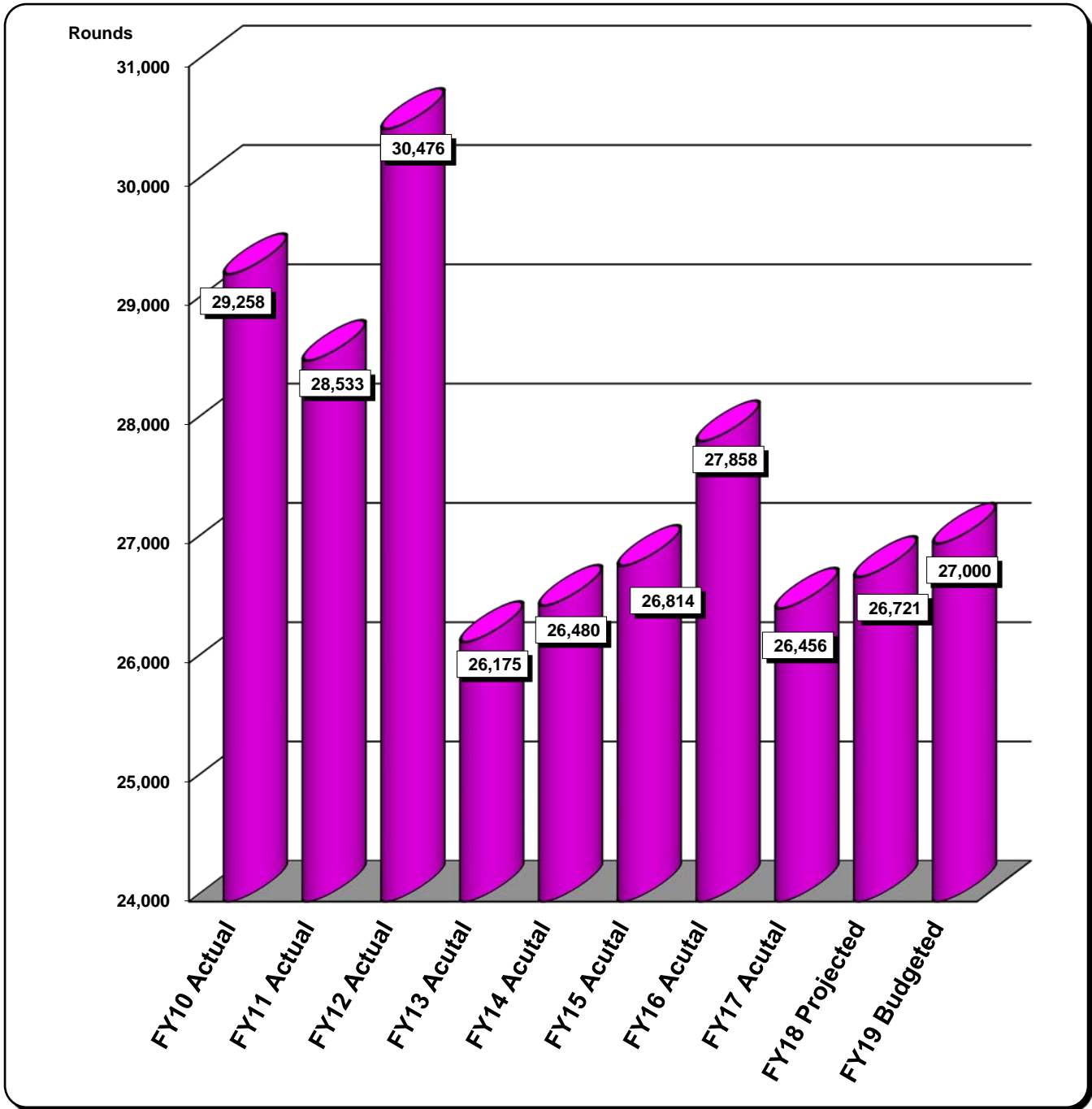
GOLF COURSE ENTERPRISE FUND

FUND STATEMENT

| | Actual 2016-17 | Budget 2017-18 | Revised Estimate 2017-18 | Budget 2018-19 | % Change From Prior Budget |
|---|---------------------------|---------------------------|---|---------------------------|---|
| REVENUES & OTHER FINANCING SOURCES | | | | | |
| Charges For Services | \$ 906,511 | \$ 1,106,200 | \$ 1,106,200 | \$ 1,106,200 | 0.0% |
| Use of Money & Property | 1,978 | 300 | 300 | 300 | N/A |
| Miscellaneous | <u>1,075</u> | <u>1,000</u> | <u>1,000</u> | <u>1,000</u> | 0.0% |
| Subtotal Revenues | 909,564 | 1,107,500 | 1,107,500 | 1,107,500 | 0.0% |
| Other Financing Sources: | | | | | |
| Transfer - General Fund | <u>164,712</u> | <u>-</u> | <u>-</u> | <u>-</u> | |
| Total Revenues & Other Sources | 1,074,276 | 1,107,500 | 1,107,500 | 1,107,500 | 0.0% |
| EXPENDITURES & OTHER FINANCING USES | | | | | |
| Operating: | | | | | |
| County Environment & Education | <u>\$ 966,312</u> | <u>\$ 1,193,981</u> | <u>\$ 1,214,731</u> | <u>\$ 1,230,099</u> | 3.0% |
| Subtotal Expenditures | 966,312 | 1,193,981 | 1,214,731 | 1,230,099 | 3.0% |
| Other Financing Uses: | | | | | |
| Loss on asset disposed | - | - | - | - | N/A |
| Interest expense | <u>4,083</u> | <u>-</u> | <u>-</u> | <u>-</u> | N/A |
| Total Expenditures & Other Uses | 970,395 | 1,193,981 | 1,214,731 | 1,230,099 | 3.0% |
| Excess Of Revenues & Other Sources over(under) Expenditures & Other Uses | <u>103,881</u> | <u>(86,481)</u> | <u>(107,231)</u> | <u>(122,599)</u> | 41.8% |
| Beginning Fund Equity - July 1, | <u>\$ 2,550,537</u> | <u>\$ 2,461,571</u> | <u>\$ 2,654,418</u> | <u>\$ 2,547,187</u> | 3.5% |
| Ending Fund Equity - June 30, | <u>\$ 2,654,418</u> | <u>\$ 2,375,090</u> | <u>\$ 2,547,187</u> | <u>\$ 2,424,588</u> | 2.1% |

GLYNNS CREEK GOLF COURSE ROUNDS

TEN YEAR COMPARISON



This graph shows that golf rounds have struggled for consistency. Golf rounds nationwide and in the Midwest have flattened in rounds played. Rounds are projected to see an upward trend in the near future with a 1% change and are certainly weather dependent. The FY 19 budgeted projection is based upon conservative estimates of consistent usage.

**DEPARTMENTAL /
AUTHORIZED AGENCY DETAIL**



SCOTT COUNTY
 FY19 BUDGETING FOR OUTCOMES DETAIL
 INDEX BY DEPARTMENT/AUTHORIZED AGENCY

| <u>Department</u> | <u>Analyst</u> | <u>Page</u> |
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A Guide to Scott County Budgeting for Outcomes

Activity/Service: The service or activity the department is providing

Board Goals: The goal that is being met

Fund: The fund that supports this program

County Department: The department in which the program operates

Budget Dollars: The budget specific to this activity/service

| | | | | |
|---|--|----------------------------|------------------|------------------|
| ACTIVITY/SERVICE: Correctional Health | DEPARTMENT: Health/2006 | | | |
| BUSINESS TYPE: Core | RESIDENTS SERVED: All Residents | | | |
| BOARD GOAL: Financially Responsible | FUND: 01 General | BUDGET: \$1,467,033 | | |
| | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
| OUTPUTS | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| Number of inmates in the jail greater than 14 days. | 1,349 | 1,326 | 1,305 | 1,338 |
| Number of inmates in the jail greater than 14 days with a current health appraisal. | 1,343 | 1,320 | 1,292 | 1,325 |
| Number of inmate health contacts. | 31,310 | 35,839 | 31,183 | 33,575 |
| Number of inmate health contacts provided in the jail. | 31,005 | 35,538 | 30,871 | 31,896 |
| Number of medical requests received. | 7,661 | 7,784 | 7,408 | 7,723 |
| Number of medical requests responded to within 48 hours. | 7,654 | 7,778 | 7,408 | 7,723 |

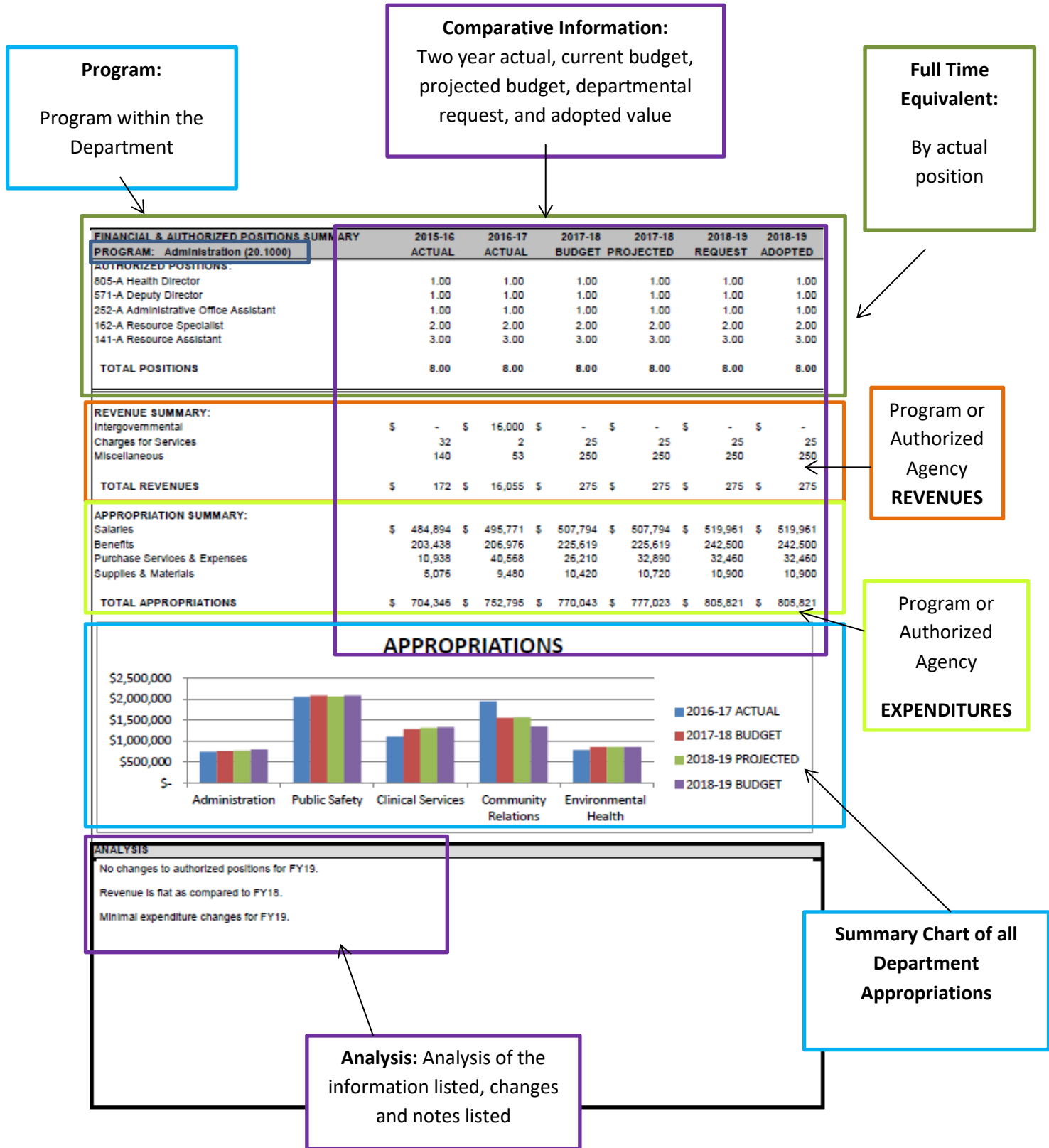
PROGRAM DESCRIPTION:
Provide needed medical care for all Scott County inmates 24 hours a day. Includes passing of medication, sick call, nursing assessments, health screenings and limited emergency care.

Program Description:
A short overview and explanation of the services provided

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|---|---|---------|---------|-----------|-----------|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: Inmates are screened for medical conditions that could impact jail operations. | EFFECTIVENESS: Inmates who stay in the facility greater than 14 days will have a current health appraisal (within 1st 14 days or within 90 days of current incarceration date). | 100% | 100% | 99% | 99% |
| Medical care is provided in a cost-effective, secure environment. | Maintain inmate health contacts within the jail facility. | 99% | 99% | 99% | 99% |
| Assure timely response to inmate medical requests. | Medical requests are reviewed and responded to within 48 hours. | 100% | 100% | 100% | 100% |

Performance Measurement:
A two year history. Current projections and budgeted projections are presented.

A Guide to Scott County Budget Analysis



Administration

Mahesh Sharma, County Administrator



MISSION STATEMENT: The County Administrator will work to create a sustainable, enjoyable and prosperous community for all Scott County residents

| | | | | | |
|--|-------------------------|--------------------------|-----------------|------------------|------------------|
| ACTIVITY/SERVICE: | Policy and Facilitation | DEPT/PROG: | Administration | | |
| BUSINESS TYPE: | Foundation | RESIDENTS SERVED: | All Residents | | |
| BOARD GOAL: | Performing Organization | FUND: | 01 General | BUDGET: | \$360,484 |
| OUTPUTS | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
| | | ACTUAL | BUDGETED | PROJECTED | PROJECTED |
| Number of agenda items | | 295 | 296 | 275 | 290 |
| Number of agenda items postponed | | 0 | 1 | 0 | 0 |
| Number of agenda items placed on agenda after distribution | | 0 | 3% | 0 | 0 |

PROGRAM DESCRIPTION:

Organize and coordinate the legislative and policy functions of the Board of Supervisors. Recommend ordinances, resolutions, motions and provide administrative guidance.

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|--|--|----------------|-----------------|------------------|------------------|
| | | ACTUAL | BUDGETED | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| Prepare reports, studies, legislative actions for Board consideration in a prompt, efficient manner. | Percentage number of agenda items placed on the agenda 5 days in advance of the meeting. | 100% | 97% | 100% | 100% |
| Board members are informed and prepared to take action on all items on the agenda. | Percentage number of agenda items that are postponed at Board meeting. | 0.00% | 0.3% | 0.00% | 0.00% |
| | | | | | |
| | | | | | |

| | | | | |
|----------------------------------|-------------------------|--------------------------|------------------|--------------------------|
| ACTIVITY/SERVICE: | Financial Management | DEPT/PROG: | Administration | |
| BUSINESS TYPE: | Foundation | RESIDENTS SERVED: | All Residents | |
| BOARD GOAL: | Financially Responsible | FUND: | 01 General | BUDGET: \$283,000 |
| OUTPUTS | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
| | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| Number of Grants Managed | 52 | 60 | 60 | 60 |
| Number of Budget Amendments | 2 | 2 | 2 | 2 |
| Number of Purchase Orders Issued | 663 | 700 | 700 | 700 |
| | | | | |

PROGRAM DESCRIPTION:

Recommend balanced budget and capital plan annually. Forecast revenues and expenditures and analyze trends. Prepare reports and monitor and recommend changes to budget plan. Monitor and audit purchasing card program. Administer grants and prepare reports. Coordinate the annual audit and institute recommendations. Prepare special reports.

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|--|---|----------------|----------------|------------------|------------------|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| Maintain minimum fund balance requirements for the County's general fund - according to the Financial Management Policy, and within legal budget | Maintain a 15% general fund balance, and each state service area to be 100% expended or below | 19.9% / 100% | 19.9% / 100% | 19.9% / 100% | 20% / 100% |
| Ensure that all Federal Grants receive a perfect score with no audit findings for County's annual Single Audit | Zero audit findings for federal grants related to the Single Audit | 1 | 0 | 0 | 0 |
| Submit Budget CAFR/PAFR to GFOA obtains Award Certificate | Recognition of Achievements in Reporting | 2 | 3 | 3 | 3 |
| Develop Training program for ERP users to increase comfort and report utilization | 2 Training events outside of annual budget training | 2 | 2 | 2 | 2 |
| Review and recommend credit card, Ucc and Purchasing Policy | Policy Update | NA | NA | NA | 1 |
| Evaluate purchasing card vendor relationship | Policy Review | NA | NA | NA | 1 |

| | | | | |
|---|-------------------------|--------------------------|----------------|-------------------------|
| ACTIVITY/SERVICE: | Legislative Coordinator | DEPT/PROG: | Administration | |
| BUSINESS TYPE: | Core | RESIDENTS SERVED: | All Residents | |
| BOARD GOAL: | Performing Organization | FUND: | 01 General | BUDGET: \$53,000 |
| OUTPUTS | | 2015-16 | 2016-17 | 2017-18 |
| | | ACTUAL | ACTUAL | PROJECTED |
| Number of committee of the whole meetings | | 50 | 49 | 50 |
| Number of meetings posted to web 5 days in advance | | 100% | 100% | 100% |
| Percent of Board Mtg handouts posted to web within 24 hours | | 100% | 100% | 100% |
| | | | | |

PROGRAM DESCRIPTION:

Coordination of intergovernmental relations: scheduling meetings with city councils, authorized agencies and boards and commissions; appointments to boards and commissions, 28E Agreements, etc. Coordination of agenda preparation and meeting notices and custodian of official files for Board of Supervisors and Public Safety Authority.

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|---|---|----------------|----------------|------------------|------------------|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| Agenda materials are available to the public. | Agenda posted to the website 5 days in advance of the meeting. | 100% | 100% | 100% | 100% |
| Handouts are available to the public timely. | Handouts are posted to the website within 24 hours after the meeting. | 100% | 100% | 100% | 100% |
| | | | | | |
| | | | | | |

| | | | | |
|--|-------------------------|--------------------------|----------------|-------------------------|
| ACTIVITY/SERVICE: | Strategic Plan | DEPT/PROG: | Administration | |
| BUSINESS TYPE: | Core | RESIDENTS SERVED: | All Residents | |
| BOARD GOAL: | Performing Organization | FUND: | 01 General | BUDGET: \$72,000 |
| OUTPUTS | | 2015-16 | 2016-17 | 2017-18 |
| | | ACTUAL | ACTUAL | PROJECTED |
| Number of Strategic Plan goals | | 21 | 21 | 105 |
| Number of Strategic Plan goals on-schedule | | 13 | 11 | 15 |
| Number of Strategic Plan goals completed | | 8 | 7 | 25 |

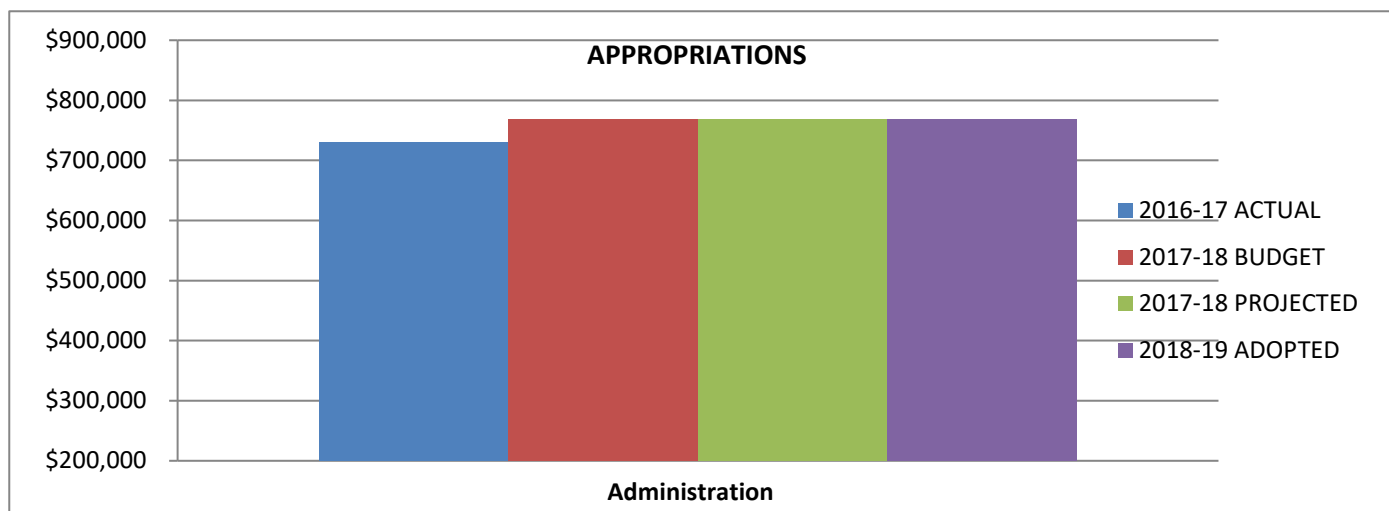
PROGRAM DESCRIPTION:

Facilitate through collaboration the achievement of the Board of Supervisors goals and report the outcomes bi-monthly. Supervise appointed Department Heads.

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|---|--|----------------|----------------|------------------|------------------|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| Strategic Plan goals are on-schedule and reported quarterly | Percentage of Strategic Plan goals on-schedule | 62% | 92% | 14% | 76% |
| Strategic Plan goals are completed* | Percentage of Strategic Plan goals completed | 38% | 33% | 24% | 92% |
| | | | | | |
| | | | | | |

| FINANCIAL & AUTHORIZED POSITIONS SUMMARY | 2015-16 | 2016-17 | 2017-18 | 2017-18 | 2018-19 | 2018-19 |
|---|----------------|----------------|----------------|------------------|----------------|----------------|
| PROGRAM: General Administration (11.1000) | ACTUAL | ACTUAL | BUDGET | PROJECTED | REQUEST | ADOPTED |
| AUTHORIZED POSITIONS: | | | | | | |
| A County Administrator | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| 805-A Assistant County Administrator/HR Director | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 |
| 657-Director of Budget and Administrative Services | - | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| 597-A Budget Manager | 1.00 | - | - | - | - | - |
| 417-Fleet Manager | - | 0.40 | 0.40 | 0.40 | - | - |
| 332-A ERP/ECM Budget Analyst | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| 252-Purchasing Specialist | - | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| 298-A Administrative Assistant | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| TOTAL POSITIONS | 4.50 | 5.90 | 5.90 | 5.90 | 5.50 | 5.50 |

| | | | | | | |
|-------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| APPROPRIATION SUMMARY: | | | | | | |
| Salaries | \$ 526,116 | \$ 542,051 | \$ 574,305 | \$ 574,305 | \$ 564,538 | \$ 564,538 |
| Benefits | 149,594 | 175,047 | 176,022 | 176,522 | 186,021 | 186,021 |
| Purchase Services & Expenses | 10,324 | 11,682 | 16,225 | 16,125 | 16,125 | 16,125 |
| Supplies & Materials | 1,251 | 1,776 | 1,700 | 1,800 | 1,800 | 1,800 |
| TOTAL APPROPRIATIONS | \$ 687,285 | \$ 730,556 | \$ 768,252 | \$ 768,752 | \$ 768,484 | \$ 768,484 |



ANALYSIS

Budget dollars for the department are projected to remain within 1% of prior year. The fleet manager position is moved to the non-departmental administration to support all county vehicles. Purchased service & Expenses and the Supplies & Materials classifications are to remain unchanged in total.

Attorney's Office

Mike Walton, County Attorney



MISSION STATEMENT: The County Attorney's Office is dedicated to providing the citizens of Scott County with a safe community by providing well-trained, career prosecutors and support staff to pursue justice through the resolution of legal issues, prosecute criminal offenses occurring within Scott County, cooperate with law enforcement agencies for the protection of citizens, and provide legal representation for the County, its elected officials and departments.

| | | | | | |
|---|-------------------------|--------------------------|----------------|------------------|------------------|
| ACTIVITY/SERVICE: | Criminal Prosecution | DEPARTMENT: | Attorney | | |
| BUSINESS TYPE: | Core | RESIDENTS SERVED: | All Residents | | |
| BOARD GOAL: | Performing Organization | FUND: | 01 General | BUDGET: | \$2,470,044 |
| OUTPUTS | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| New Indictable Misdemeanor Cases | | 2,965 | 3,013 | 3,000 | 3,000 |
| New Felony Cases | | 1,112 | 991 | 1,000 | 1,000 |
| New Non-Indictable Cases | | 1,685 | 2,142 | 1,900 | 1,900 |
| Conducting Law Enforcement Training (hrs) | | 62.5 | 24 | 40 | 40 |

PROGRAM DESCRIPTION:

The County Attorney Office is responsible for the enforcement of all state laws and county ordinances charged in Scott County. The duties of a prosecutor include advising law enforcement in the investigation of crimes, evaluating evidence, preparing all legal documents filed with the court, and participating in all court proceedings including jury and non-jury trials.

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|--|--|----------------|----------------|------------------|------------------|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| Attorney's Office will represent the State in all criminal proceedings. | 98% of all criminal cases will be prosecuted by the SCAO. | 98% | 98% | 98% | 98% |
| Attorney's Office will have qualified, well-trained attorneys to represent County. | 100% of Attorneys will receive a minimum of 15 hrs of CLE (continuing education) annually. | 100% | 100% | 100% | 100% |
| Attorney's Office will diligently work toward achieving justice in all criminal cases. | Justice is accomplished in 100% of criminal cases. | 100% | 100% | 100% | 100% |
| | | | | | |

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|---|-------------------------|--------------------------|----------------|--------------------------|
| ACTIVITY/SERVICE: | Juvenile | DEPARTMENT: | Attorney | |
| BUSINESS TYPE: | Core | RESIDENTS SERVED: | All Residents | |
| BOARD GOAL: | Performing Organization | FUND: | 01 General | BUDGET: \$413,830 |
| OUTPUTS | | 2015-16 | 2016-17 | 2017-18 |
| | | ACTUAL | ACTUAL | PROJECTED |
| New Juvenile Cases - Delinquencies, CINA, Terms, Rejected | | 615 | 540 | 600 |
| Uncontested Juvenile Hearings | | 1,397 | 1,452 | 1,350 |
| Evidentiary Juvenile Hearings | | 207 | 402 | 350 |
| | | | | |

PROGRAM DESCRIPTION:

The Juvenile Division of the County Attorney's Office represents the State in all Juvenile Court proceedings, works with police departments and Juvenile Court Services in resolving juvenile delinquency cases, and works with the Department of Human Services and other agencies in Children in Need of Assistance actions.

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|--|---|----------------|----------------|------------------|------------------|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| Attorney's Office represents the State in juvenile delinquency proceedings. | 98% of all juvenile delinquency cases will be prosecuted by the SCAO. | 98% | 98% | 98% | 98% |
| Attorney's Office represents the Department of Human Services in CINA cases. | 98% of all juvenile CINA cases will be pursued by the SCAO. | 98% | 98% | 98% | 98% |
| | | | | | |
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|--------------------------------------|-------------------------|--------------------------|----------------|--------------------------|
| ACTIVITY/SERVICE: | Civil / Mental Health | DEPARTMENT: | Attorney | |
| BUSINESS TYPE: | Core | RESIDENTS SERVED: | All Residents | |
| BOARD GOAL: | Performing Organization | FUND: | 01 General | BUDGET: \$196,670 |
| OUTPUTS | | 2015-16 | 2016-17 | 2017-18 |
| | | ACTUAL | ACTUAL | PROJECTED |
| Non Litigation Services Intake | | 184 | 171 | 150 |
| Litigation Services Intake | | 391 | 338 | 350 |
| Non Litigation Services Cases Closed | | 184 | 171 | 150 |
| Litigation Services Cases Closed | | 311 | 299 | 300 |
| # of Mental Health Hearings | | 288 | 282 | 250 |

PROGRAM DESCRIPTION:

Provide legal advice and representation to Scott County Board of Supervisors, elected officials, departments, agencies, school and township officers. Represent the State in Mental Health Commitments.

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|---|---|----------------|----------------|------------------|------------------|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| Attorney's Office will provide representation and service as required. | Attorney's Office will defend 90% of County cases in-house. (rather than contracting other attorneys) | 90% | 90% | 90% | 90% |
| Attorney's Office will provide representation at Mental Health Commitment Hearings. | 100% representation | 100% | 100% | 100% | 100% |
| Attorney's Office will have qualified, well-trained attorneys to represent County. | 100% of Attorneys will receive a minimum of 15 hrs of CLE (continuing education) annually. | 100% | 100% | 100% | 100% |
| | | | | | |

| | | | | | |
|--------------------------------|----------------------------------|--------------------------|----------------|--------------------------|------------------|
| ACTIVITY/SERVICE: | Driver License / Fine Collection | DEPARTMENT: | Attorney | | |
| BUSINESS TYPE: | Community Add On | RESIDENTS SERVED: | All Residents | | |
| BOARD GOAL: | Economic Growth | FUND: | 01 General | BUDGET: \$134,625 | |
| OUTPUTS | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| # of clients in database | | 3,201 | 1,056 | 1,500 | 1,500 |
| # of driver license defaulted | | 114 | 127 | 100 | 100 |
| \$ amount collected for county | | 446,467 | 392,878 | 400,000 | 400,000 |
| \$ amount collected for state | | 527,397 | 949,201 | 750,000 | 750,000 |
| \$ amount collected for DOT | | 2,132 | 6,595 | 6,000 | 6,000 |

PROGRAM DESCRIPTION:

The Driver License Reinstatement Program gives drivers the opportunity to get their driver's licenses back after suspension for non-payment of fines. The Delinquent Fine Collection program's purpose is to assist in collecting delinquent amounts due and to facilitate the DL program. The County Attorney's Office is proactive in seeking out candidates, which is a new revenue source for both the County and the State.

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|---|--|----------------|----------------|------------------|------------------|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| Attorney's Office will work to assist Scott County residents in obtaining driver licenses after suspension. | Attorney's Office will assist applicants with suspensions 100% of the time. | 100% | 100% | 100% | 100% |
| Attorney's Office will work to assist Scott County residents in paying delinquent fines. | Attorney's Office will grow the program approximately 10% each quarter as compared to the previous fiscal years grand total. | 24% | 34% | 10% | 10% |
| | | | | | |
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|---------------------------|--------------------------------|--------------------------|----------------|-------------------------|
| ACTIVITY/SERVICE: | Victim/Witness Support Service | DEPARTMENT: | Attorney | |
| BUSINESS TYPE: | Core | RESIDENTS SERVED: | All Residents | |
| BOARD GOAL: | Performing Organization | FUND: | 01 General | BUDGET: \$65,557 |
| OUTPUTS | | 2015-16 | 2016-17 | 2017-18 |
| | | ACTUAL | ACTUAL | PROJECTED |
| # victim packets sent | | 1,879 | 1,962 | 1,800 |
| # victim packets returned | | 666 | 730 | 600 |
| | | | | |
| | | | | |

PROGRAM DESCRIPTION:

The Victim/Witness Program of Scott County provides services to victims of crime and focuses attention on the rights of crime victims. The Victim/Witness Coordinator notifies victims of all proceedings, and provides service referrals and information to victims and witnesses.

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|---|--|----------------|----------------|------------------|------------------|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| Attorney's Office will actively communicate with crime victims. | 100% of registered crime victims will be sent victim registration information. | 100% | 100% | 100% | 100% |
| | | | | | |
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|----------------------------------|-------------------------|--------------------------|----------------|--------------------------|
| ACTIVITY/SERVICE: | Advisory Services | DEPARTMENT: | Attorney | |
| BUSINESS TYPE: | Core | RESIDENTS SERVED: | All Residents | |
| BOARD GOAL: | Performing Organization | FUND: | 01 General | BUDGET: \$103,602 |
| OUTPUTS | | 2015-16 | 2016-17 | 2017-18 |
| | | ACTUAL | ACTUAL | PROJECTED |
| # of walk-in complaints received | | 63 | 28 | 50 |
| | | | | |
| | | | | |
| | | | | |

PROGRAM DESCRIPTION:

The County Attorney's Office is available daily from 8:30 am to 11:30 am to assist citizens who wish to consult an assistant county attorney to determine whether criminal charges or other action is appropriate in a given situation. In addition, an attorney is available 24/7 to assist law enforcement officers.

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|---|---|----------------|----------------|------------------|------------------|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| Attorney's Office will respond to citizen's requests for information during complaint desk hours. | 100% of requests will be addressed. | 100% | 100% | 100% | 100% |
| Attorney's Office will assist law enforcement officers in answering legal questions. | An attorney is on call 24/7, 365 days a year. | 100% | 100% | 100% | 100% |
| | | | | | |
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|--------------------------|-------------------------|--------------------------|----------------|-------------------------|
| ACTIVITY/SERVICE: | Case Expedition | DEPARTMENT: | Attorney | |
| BUSINESS TYPE: | Community Add On | RESIDENTS SERVED: | All Residents | |
| BOARD GOAL: | Performing Organization | FUND: | 01 General | BUDGET: \$34,534 |
| OUTPUTS | | 2015-16 | 2016-17 | 2017-18 |
| | | ACTUAL | ACTUAL | PROJECTED |
| # of entries into jail | | 7,274 | 6,998 | 7,000 |
| | | | | |
| | | | | |
| | | | | |

PROGRAM DESCRIPTION:

The purpose of Case Expeditor is to facilitate inmates' progress through the judicial system.

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|--|------------------------------------|----------------|----------------|------------------|------------------|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| The Case Expeditor will review the cases of all inmates in the Scott County Jail to reduce the number of days spent in the jail before movement. | 100% of inmate cases are reviewed. | 100% | 100% | 100% | 100% |
| | | | | | |
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|------------------------------|-------------------------|--------------------------|----------------|-------------------------|
| ACTIVITY/SERVICE: | Check Offender Program | DEPARTMENT: | Attorney | |
| BUSINESS TYPE: | Community Add On | RESIDENTS SERVED: | All Residents | |
| BOARD GOAL: | Performing Organization | FUND: | 01 General | BUDGET: \$34,534 |
| OUTPUTS | | 2015-16 | 2016-17 | 2017-18 |
| | | ACTUAL | ACTUAL | PROJECTED |
| # of warrants issued | | 62 | 34 | 40 |
| # of defendants taking class | | 34 | 6 | 10 |
| | | | | |
| | | | | |

PROGRAM DESCRIPTION:

The Check Offender Program's goal is to recover full restitution for the merchant without adding to the financial burden of the criminal justice system. Merchants benefit because they receive restitution. First time bad check writers benefit because they receive the opportunity to avoid criminal prosecution. Scott County citizens benefit because the program was established without any additional cost to the taxpayer.

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|---|---|----------------|----------------|------------------|------------------|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| Attorney's Office will assist merchants in recovering restitution without the need for prosecution. | County Attorney's Office will attempt to recover restitution 100% of the bad check cases. | 100% | 100% | 100% | 100% |
| | | | | | |
| | | | | | |
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Attorney - Risk Management

Rhonda Oostenryk, Risk Manager



MISSION STATEMENT: Investigation and review of all claims and losses, implementing policies or procedures to adjust, settle, resist or avoid future losses; relating liability and worker's compensation issues.

| | | | | |
|--------------------------|-------------------------|--------------------------|------------------|--------------------------|
| ACTIVITY/SERVICE: | Liability | DEPARTMENT: | Risk Mgmt | 12.1202 |
| BUSINESS TYPE: | Core | RESIDENTS SERVED: | All Residents | |
| BOARD GOAL: | Performing Organization | FUND: | 02 Supplemental | BUDGET: \$542,457 |
| OUTPUTS | | 2015-16 | 2016-17 | 2017-18 |
| | | ACTUAL | ACTUAL | PROJECTED |
| | | 2018-19 | PROJECTED | |
| \$40,000 of Claims GL | | \$13,097 | \$3,400 | \$40,000 |
| \$50,000 of Claims PL | | \$50,294 | \$23,855 | \$40,000 |
| \$85,000 of Claims AL | | \$23,768 | \$63,750 | \$40,000 |
| \$20,000 of Claims PR | | \$29,303 | \$15,825 | \$25,000 |

PROGRAM DESCRIPTION:

Tort Liability: A "tort" is an injury to another person or to property, which is compensable under the law. Categories of torts include negligence, gross negligence, and intentional wrongdoing.

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|---|--|----------------|----------------|------------------|------------------|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| Prompt investigation of liability accidents/incidents | To investigate incidents/accidents within 5 days | 90% | 90% | 90% | 90% |
| | | | | | |
| | | | | | |

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|--------------------------------------|-------------------------|--------------------------|-----------------|--------------------------|
| ACTIVITY/SERVICE: | Schedule of Insurance | DEPARTMENT: | Risk Mgmt | 12.1202 |
| BUSINESS TYPE: | Core | RESIDENTS SERVED: | All Residents | |
| BOARD GOAL: | Performing Organization | FUND: | 02 Supplemental | BUDGET: \$398,540 |
| OUTPUTS | | 2015-16 | 2016-17 | 2017-18 |
| | | ACTUAL | ACTUAL | PROJECTED |
| # of County maintained policies - 15 | | 15 | 15 | 15 |
| | | | | |
| | | | | |
| | | | | |

PROGRAM DESCRIPTION:

Schedule of Insurance

Maintaining a list of items individually covered by a policy, e.g., a list of workers compensation, general liability, auto liability, professional liability, property and excess umbrella liability.

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|---|--|----------------|----------------|------------------|------------------|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| Market and Educate underwriters to ensure accurate premiums | Audit Insurance Job Classification codes | 100% | 15% | 100% | 100% |
| | | | | | |
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|--|-------------------------|--------------------------|----------------|------------------|------------------|
| ACTIVITY/SERVICE: | Workers Compensation | DEPARTMENT: | Risk Mgmt | | |
| BUSINESS TYPE: | Core | RESIDENTS SERVED: | All Residents | | |
| BOARD GOAL: | Performing Organization | FUND: | 01 General | BUDGET: | \$166,058 |
| OUTPUTS | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| Claims Opened (new) | | 28 | 51 | 40 | 40 |
| Claims Reported | | 69 | 64 | 50 | 50 |
| \$175,000 of Workers Compensation Claims | | \$161,242 | \$216,971.00 | \$250,000 | \$225,000 |
| | | | | | |

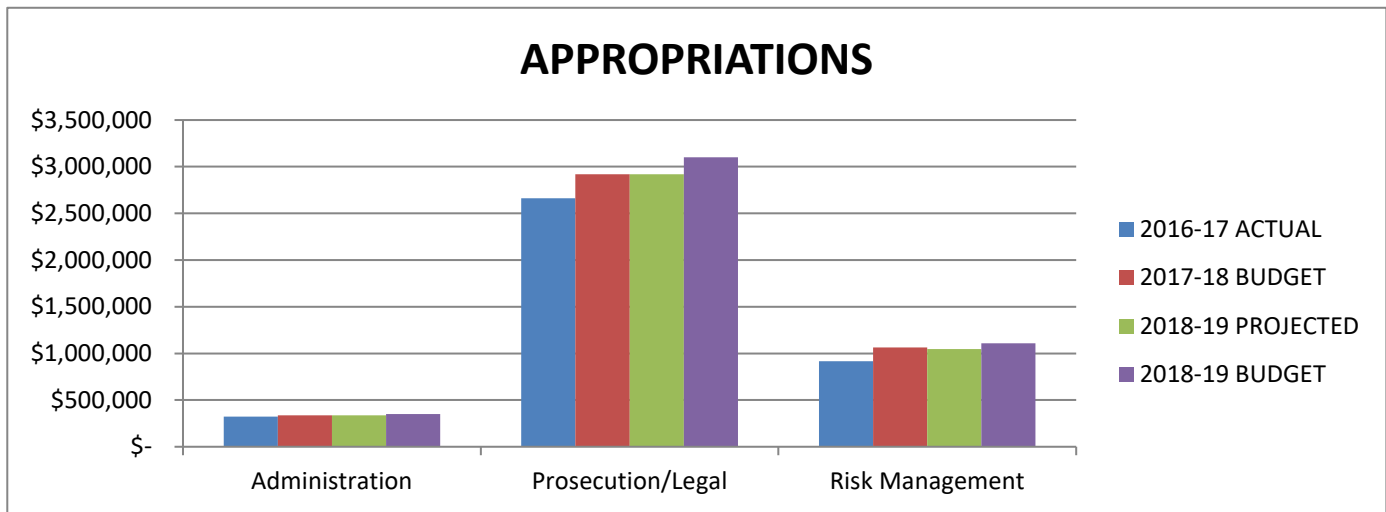
PROGRAM DESCRIPTION:

To ensure that employees who are injured on the job are provided proper medical attention for work related injuries and to determine preventive practices for injuries.

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|--|--|----------------|----------------|------------------|------------------|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| To investigate workers comp claims within 5 days | To investigate 100% of accidents within 5 days | 100% | 100% | 100% | 100% |
| | | | | | |
| | | | | | |
| | | | | | |

| FINANCIAL & AUTHORIZED POSITIONS SUMMARY | 2015-16 | 2016-17 | 2017-18 | 2017-18 | 2018-19 | 2018-19 |
|---|----------------|----------------|----------------|------------------|----------------|----------------|
| PROGRAM: Attorney Administration (12.1000) | ACTUAL | ACTUAL | BUDGET | PROJECTED | REQUEST | ADOPTED |
| AUTHORIZED POSITIONS: | | | | | | |
| X County Attorney | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 |
| Y First Assistant Attorney | 0.40 | 0.40 | 0.40 | 0.40 | 0.40 | 0.40 |
| 511-A Office Administrator | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| 282-A Executive Secretary/Paralegal | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 |
| 252-A Executive Secretary | - | - | - | - | - | - |
| 151-C Clerk II | - | - | - | - | - | - |
| 141-C Clerk II | - | - | - | - | - | - |
| TOTAL POSITIONS | 2.40 | 2.40 | 2.40 | 2.40 | 2.40 | 2.40 |

| | | | | | | |
|-------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| APPROPRIATION SUMMARY: | | | | | | |
| Salaries | \$ 242,158 | \$ 242,653 | \$ 244,845 | \$ 244,845 | \$ 253,440 | \$ 253,440 |
| Benefits | 73,412 | 74,385 | 79,258 | 79,258 | 85,177 | 85,177 |
| Purchase Services & Expenses | 3,296 | 3,890 | 6,500 | 7,500 | 7,500 | 7,500 |
| Supplies & Materials | 3,088 | 2,553 | 6,000 | 5,000 | 5,000 | 5,000 |
| TOTAL APPROPRIATIONS | \$ 321,954 | \$ 323,481 | \$ 336,603 | \$ 336,603 | \$ 351,117 | \$ 351,117 |



ANALYSIS

For FY19, non-salary costs for this program are recommended to remain unchanged from previous fiscal year.

| FINANCIAL & AUTHORIZED POSITIONS SUMMARY | 2015-16 | 2016-17 | 2017-18 | 2017-18 | 2018-19 | 2018-19 |
|--|----------------|----------------|----------------|------------------|----------------|----------------|
| PROGRAM: Criminal Prosecution (1201&1203) | ACTUAL | ACTUAL | BUDGET | PROJECTED | REQUEST | ADOPTED |
| AUTHORIZED POSITIONS: | | | | | | |
| X County Attorney | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 |
| Y First Assistant Attorney | 0.60 | 0.60 | 0.60 | 0.60 | 0.60 | 0.60 |
| 611-A Attorney II | 4.00 | 4.00 | 4.00 | 4.00 | 7.00 | 7.00 |
| 464-A Attorney I | 9.00 | 9.00 | 10.00 | 10.00 | 7.00 | 7.00 |
| 323-A Case Expeditor | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| 316-A Paralegal-Audio/Visual Production Specialist | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| 282-A Paralegal | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| 282-A Executive Secretary/Paralegal | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 |
| 223-C Victim/Witness Coordinator | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| 223-C Fine Collection Coordinator | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 |
| 214-C Administrative Assistant-Juvenile Court | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| 214-C Intake Coordinator | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| 177-C Legal Secretary-District Court | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| 191-C Senior Clerk-Victim Witness | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| 194-C Legal Secretary | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| 162-C Clerk III | 1.00 | 1.00 | 1.00 | 1.00 | 2.00 | 2.00 |
| 151-C Clerk II-Data Entry | 1.00 | 1.00 | 1.00 | 1.00 | - | - |
| 151-C Clerk II-Receptionist | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Z Summer Law Clerk | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 |
| TOTAL POSITIONS | 29.10 | 29.10 | 30.10 | 30.10 | 30.10 | 30.10 |

| | | | | | | |
|-------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| REVENUE SUMMARY: | | | | | | |
| Intergovernmental | \$ 1,803 | \$ 1,200 | \$ 1,200 | \$ 1,200 | \$ 1,200 | \$ 1,200 |
| Fines & Forfeitures | 473,719 | 418,311 | 370,000 | 370,000 | 400,000 | 400,000 |
| Miscellaneous | | | | | | |
| TOTAL REVENUES | \$ 475,522 | \$ 419,511 | \$ 371,200 | \$ 371,200 | \$ 401,200 | \$ 401,200 |
| APPROPRIATION SUMMARY: | | | | | | |
| Salaries | \$ 1,941,132 | \$ 1,928,022 | \$ 2,056,616 | \$ 2,056,616 | \$ 2,122,651 | \$ 2,122,651 |
| Benefits | 663,486 | 663,104 | 753,301 | 753,301 | 821,994 | 821,994 |
| Purchase Services & Expenses | 58,906 | 47,153 | 68,950 | 72,950 | 120,633 | 120,633 |
| Supplies & Materials | 35,317 | 25,218 | 41,000 | 37,000 | 37,000 | 37,000 |
| TOTAL APPROPRIATIONS | \$ 2,698,841 | \$ 2,663,497 | \$ 2,919,867 | \$ 2,919,867 | \$ 3,102,278 | \$ 3,102,278 |

ANALYSIS

For FY19, non-salary costs for this program are recommended to remain unchanged from previous fiscal year.

For the Delinquent Fine Collection program, FY19 is estimated to meet projections including threshold dollar amount with an increase in revenue.

There is \$47,683 added to a combination of travel, witness expense and professional services is an estimate for the change of venue trial.

| FINANCIAL & AUTHORIZED POSITIONS SUMMARY | 2015-16 | 2016-17 | 2017-18 | 2017-18 | 2018-19 | 2018-19 |
|---|----------------|----------------|----------------|------------------|----------------|----------------|
| PROGRAM: Risk Management (1202) | ACTUAL | ACTUAL | BUDGET | PROJECTED | REQUEST | ADOPTED |
| AUTHORIZED POSITIONS: | | | | | | |
| 505-A Risk Manager | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| TOTAL POSITIONS | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |

| | | | | | | |
|-------------------------|------------------|-------------------|------------------|------------------|------------------|------------------|
| REVENUE SUMMARY: | | | | | | |
| Charges for Services | \$ - | \$ - | \$ 25 | \$ 25 | \$ 25 | \$ 25 |
| Miscellaneous | 12,083 | 192,181 | 10,000 | 48,382 | 10,000 | 10,000 |
| TOTAL REVENUE | \$ 12,083 | \$ 192,181 | \$ 10,025 | \$ 48,407 | \$ 10,025 | \$ 10,025 |

| | | | | | | |
|-------------------------------|-------------------|-------------------|---------------------|---------------------|---------------------|---------------------|
| APPROPRIATION SUMMARY: | | | | | | |
| Salaries | \$ 85,643 | \$ 87,528 | \$ 89,145 | \$ 89,145 | \$ 91,144 | \$ 91,144 |
| Benefits | 21,472 | 21,317 | 22,824 | 22,824 | 24,184 | 24,184 |
| Purchase Services & Expenses | 755,206 | 808,308 | 948,823 | 932,502 | 989,728 | 989,728 |
| Supplies & Materials | 733 | 54 | 2,000 | 2,000 | 2,000 | 2,000 |
| TOTAL APPROPRIATIONS | \$ 863,054 | \$ 917,207 | \$ 1,062,792 | \$ 1,046,471 | \$ 1,107,056 | \$ 1,107,056 |

ANALYSIS

For FY19, non-salary costs for this program are recommended to remain unchanged from previous fiscal year. There is a slight increase in claims and premiums because they are budgeted on a five year average.

Auditor's Office

Roxanna Moritz, County Auditor



MISSION STATEMENT: To provide timely, accurate, efficient and cost effective services to the taxpayers, voters and real estate customers of Scott County, and to all County Departments, County Agencies and County Employees.

| | | | | | |
|---|-------------------------|--------------------------|----------------|------------------|------------------|
| ACTIVITY/SERVICE: | Administration | DEPARTMENT: | Auditor | | |
| BUSINESS TYPE: | Core | RESIDENTS SERVED: | All Residents | | |
| BOARD GOAL: | Performing Organization | FUND: | 01 General | BUDGET: | 238,271 |
| OUTPUTS | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| Maintain administration costs at or below 15% of budget | | 15.4% | 11.3% | 15.0% | 15.0% |
| | | | | | |
| | | | | | |
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PROGRAM DESCRIPTION:

This program provides overall management of the statutory responsibilities of the Auditor's Office, including prior listed programs and not listed duties, such as clerk to the Board of Supervisors, etc. These responsibilities include establishing policy and setting goals for each individual program. Ensure new voters have an opportunity to vote.

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|---|---|----------------|----------------|------------------|------------------|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| Ensure all statutory and other responsibilities are met. | Conduct at least 12 meetings with managers to review progress and assess need for new internal policies or procedures. | 12 | 12 | 12 | 12 |
| Assign staff to effectively and efficiently deliver services to Scott County. | Conduct at least 4 meetings with staff to review progress on goals and assess staff needs to meet our legal responsibilities. | 4 | 4 | 4 | 4 |
| | | | | | |
| | | | | | |

| | | | | | |
|------------------------------------|-------------------------|--------------------------|----------------|------------------|------------------|
| ACTIVITY/SERVICE: | Taxation | DEPARTMENT: | Auditor | | |
| BUSINESS TYPE: | Core | RESIDENTS SERVED: | All Residents | | |
| BOARD GOAL: | Performing Organization | FUND: | 01 General | BUDGET: | 301,795 |
| OUTPUTS | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| Property Transfers Processed | | 7,155 | 7,374 | 7,500 | 7,500 |
| Local Government Budgets Certified | | 49 | 49 | 49 | 49 |
| | | | | | |
| | | | | | |

PROGRAM DESCRIPTION:

This program provides: certifies taxes and budgets for all Scott County taxing districts; maintains property tax system regarding transfers, credits, splits, property history, and assists public with property tax changes; maintains correct property valuations for all taxing districts including rollbacks, valuation credits, and TIF district valuation and reconciliation; maintains property plat books and county GIS system.

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|---------------------------------|---|----------------|----------------|------------------|------------------|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| Certify taxes and budgets. | Meet statutory & regulatory deadlines for certification with 100% accuracy | 100% | 100% | 100% | 100% |
| Process all property transfers. | Process all real estate transfers without errors within 48 hours of receipt of correct transfer documents | 100% | 100% | 100% | 100% |
| | | | | | |
| | | | | | |

| | | | | |
|--------------------------|-------------------------|--|----------------|------------------------|
| ACTIVITY/SERVICE: | Payroll | DEPARTMENT: Auditor- Business & Finance | | |
| BUSINESS TYPE: | Core | RESIDENTS SERVED: | | All Employees |
| BOARD GOAL: | Financially Responsible | FUND: | 01 General | BUDGET: 260,283 |
| OUTPUTS | | 2015-16 | 2016-17 | 2017-18 |
| | | ACTUAL | ACTUAL | PROJECTED |
| Number of Employees | | 687 | 790 | 700 |
| Time Cards Processed | | 17,066 | 17,709 | 17,000 |
| | | | | |
| | | | | |

PROGRAM DESCRIPTION:

This program provides payroll services for all County Departments, County Assessor, County Library and SECC. Services include processing payroll; calculation and payment of payroll liabilities including payroll taxes, retirement funds, and other withholdings; ensure all Federal and State payroll laws are followed; present payroll to the Board for approval pursuant to the Code of Iowa.

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|---|---|----------------|----------------|------------------|------------------|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| Pay all employees correctly and timely. | All employees are paid correctly and on time. | 100% | 100% | 100% | 100% |
| Pay all payroll liabilities on time and correctly. This includes taxes, and other withholdings. | Occur no penalties for late payments. | 100% | 100% | 100% | 100% |
| | | | | | |
| | | | | | |

| | | | | | |
|--------------------------|-------------------------|--|----------------|------------------|------------------|
| ACTIVITY/SERVICE: | Accounts Payable | DEPARTMENT: Auditor- Business & Finance | | | |
| BUSINESS TYPE: | Core | RESIDENTS SERVED: | | | All Departments |
| BOARD GOAL: | Financially Responsible | FUND: | 01 General | BUDGET: | 196,264 |
| OUTPUTS | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| Invoices Processed | | 23,982 | 24,902 | 24,000 | 25,000 |
| | | | | | |
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PROGRAM DESCRIPTION:

This program provides accounts payable services for all County Departments, County Assessor, County Library and SECC; audits all claims submitted for payment; verifies claims for conformance to County policy and applicable laws; processes warrants and accounts for all expenditures in the general ledger; claims are presented for Board approval according to the Code of Iowa.

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|---|---|----------------|----------------|------------------|------------------|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| To process all claims correctly and according to policies and procedures. | Have all claims correctly processed and paid. | 100% | 100% | 100% | 100% |
| | | | | | |
| | | | | | |
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|----------------------------------|-------------------------|---|-----------------------|------------------|------------------|
| ACTIVITY/SERVICE: | Expenditure Ledger | DEPARTMENT: Auditor - Business & Finance | | | |
| BUSINESS TYPE: | Core | RESIDENTS SERVED: All Departments | | | |
| BOARD GOAL: | Financially Responsible | FUND: 01 General | BUDGET: 10,748 | | |
| OUTPUTS | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| Number of Account Centers | | 9,172 | 9,695 | 9,300 | 9,700 |
| Number of Accounting Adjustments | | 16 | 0 | 0 | 0 |
| | | | | | |
| | | | | | |

PROGRAM DESCRIPTION:

This program is responsible for the general accounting of expenditures in the general ledger of the County and is responsible for all changes therein.

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|--|---|----------------|----------------|------------------|------------------|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| To make sure the General Ledger properly reflects all expenditures and receipts. | Make sure all adjustments are proper according to accounting policies and procedures. | 100% | 100% | 100% | 100% |
| | | | | | |
| | | | | | |
| | | | | | |

| | | | | |
|---------------------------------|---------------------------|--------------------------------------|----------------|------------------------|
| ACTIVITY/SERVICE: | Commissioner of Elections | DEPARTMENT: Auditor-Elections | | |
| BUSINESS TYPE: | Core | RESIDENTS SERVED: | | 130,000 |
| BOARD GOAL: | Performing Organization | FUND: | 01 General | BUDGET: 607,708 |
| OUTPUTS | | 2015-16 | 2016-17 | 2017-18 |
| | | ACTUAL | ACTUAL | PROJECTED |
| Conduct 4 county-wide elections | | 4 | 1 | 4 |
| | | | | |
| | | | | |
| | | | | |

PROGRAM DESCRIPTION:

This program prepares and supervises ballot printing and voting machine programming; orders all election supplies; employs and conducts schools of instructions for precinct election officials; prepares and monitors the processing of absentee ballots; receives nomination papers and public measure petitions to be placed on the ballot; acts as Clerk to Board of Election Canvassers and Special Voter Precinct Board.

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|---|--|----------------|----------------|------------------|------------------|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| Contract for and arrange facilities for election day and early voting polling places. | Insure 100% of polling places meet legal accessibility requirements or receive waivers from the Secretary of State. | 100% | 100% | 100% | 100% |
| Receive and process all absentee ballot requests for all elections. | Process and mail ballots to 100% of voters who submit correct absentee ballot requests in accordance with State law. | 100% | 100% | 100% | 100% |
| Insure precinct election officials are prepared to administer election laws for any given election. | Conduct election official training before major elections. | 1 | 1 | 4 | 1 |
| | | | | | |

| | | | | |
|---|-------------------------|---------------------------------------|----------------|------------------------|
| ACTIVITY/SERVICE: | Registrar of Voters | DEPARTMENT: Auditor -Elections | | |
| BUSINESS TYPE: | Core | RESIDENTS SERVED: | | All Residents |
| BOARD GOAL: | Performing Organization | FUND: | 01 General | BUDGET: 166,442 |
| OUTPUTS | | 2015-16 | 2016-17 | 2017-18 |
| | | ACTUAL | ACTUAL | PROJECTED |
| Maintain approximately 125,000 voter registration files | | 124,844 | 123,849 | 128,000 |
| | | | | |
| | | | | |
| | | | | |

PROGRAM DESCRIPTION:

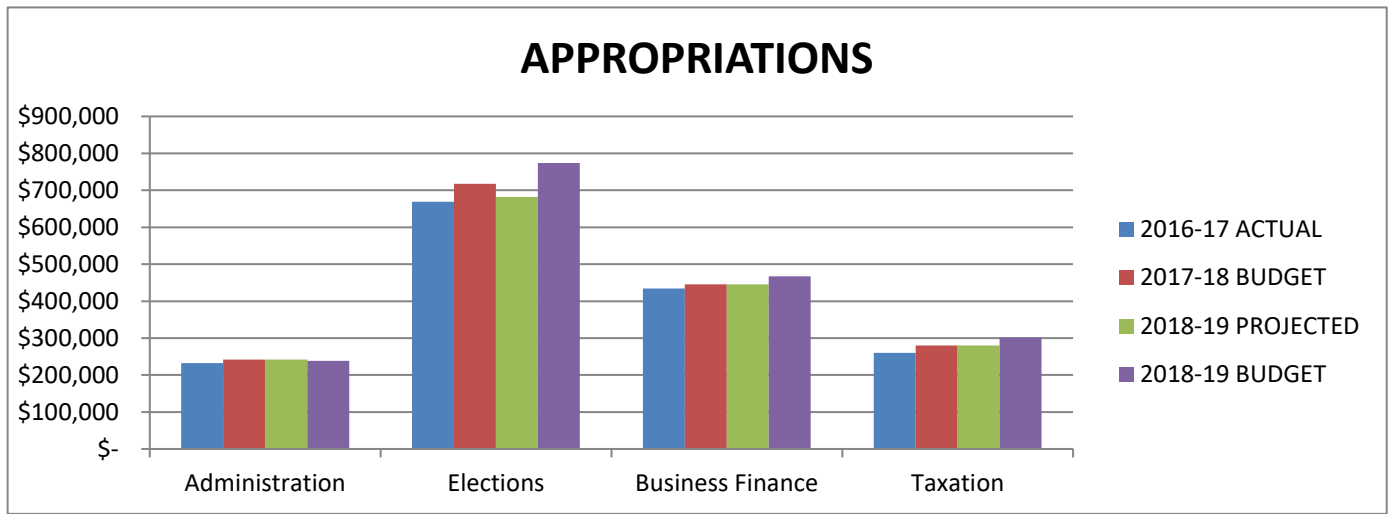
This program works with the statewide I-VOTERS system; maintains current records of residents desiring to vote; verifies new applicants are legally eligible to vote; purges records of residents no longer legally eligible to vote; prepares lists of qualified voters for each election to insure only those qualified to vote actually do vote; reviews election day registrants to insure their qualifications to vote.

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|--|--|----------------|----------------|------------------|------------------|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| Ensure new voters have opportunity to vote. | All new registrations are verified, processed and voters sent confirmation by legal deadlines. | 100% | 100% | 100% | 100% |
| Update voter registration file to ensure accurate and up-to-date information regarding voters. | Process all information on voter status received from all agencies to maintain current registration file. | 100% | 100% | 100% | 100% |
| Ensure all statutory responsibilities are met. | Conduct quarterly review of state and federal voter registration laws and procedures to ensure compliance. | 100% | 100% | 100% | 100% |
| | | | | | |

| FINANCIAL & AUTHORIZED POSITIONS SUMMARY | 2015-16 | 2016-17 | 2017-18 | 2017-18 | 2018-19 | 2018-19 |
|---|-------------|-------------|-------------|-------------|-------------|-------------|
| PROGRAM: Auditor Administration (13.1000) | ACTUAL | ACTUAL | BUDGET | PROJECTED | REQUEST | ADOPTED |
| AUTHORIZED POSITIONS: | | | | | | |
| X Auditor | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| 556-A Operations Manager | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| TOTAL POSITIONS | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 |

| | | | | | | |
|------------------------------------|--------------|--------------|-------------|-------------|-------------|-------------|
| REVENUE SUMMARY: | | | | | | |
| Fines, Forfeitures & Miscellaneous | \$ 32 | \$ 28 | \$ - | \$ - | \$ - | \$ - |
| TOTAL REVENUES | \$ 32 | \$ 28 | \$ - | \$ - | \$ - | \$ - |

| | | | | | | |
|-------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| APPROPRIATION SUMMARY: | | | | | | |
| Salaries | \$ 174,737 | \$ 177,104 | \$ 181,136 | \$ 181,136 | \$ 185,262 | \$ 185,262 |
| Benefits | 55,967 | 51,844 | 55,923 | 55,923 | 48,209 | 48,209 |
| Purchase Services & Expenses | 2,192 | 2,227 | 4,300 | 4,300 | 4,300 | 4,300 |
| Supplies & Materials | 435 | 1,457 | 500 | 500 | 500 | 500 |
| TOTAL APPROPRIATIONS | \$ 233,331 | \$ 232,632 | \$ 241,859 | \$ 241,859 | \$ 238,271 | \$ 238,271 |



ANALYSIS

FY19 non-salary costs are recommended to remain unchanged from previous years.

No revenues are associated with this program. There are no budget issues, capital, or personnel requests in this program.

In addition to administrative functions the Auditor and Operations Manager also provide direct service to the public primarily during elections.

| FINANCIAL & AUTHORIZED POSITIONS SUMMARY | 2015-16 | 2016-17 | 2017-18 | 2017-18 | 2018-19 | 2018-19 |
|---|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| PROGRAM: Elections (1301) | ACTUAL | ACTUAL | BUDGET | PROJECTED | REQUEST | ADOPTED |
| AUTHORIZED POSITIONS: | | | | | | |
| 291-C Election Supervisor | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| 191-C Senior Clerk III | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 |
| 141-C Clerk II | 0.65 | 0.65 | 0.65 | 0.65 | 0.65 | 0.65 |
| TOTAL POSITIONS | 3.65 | 3.65 | 3.65 | 3.65 | 3.65 | 3.65 |
| REVENUE SUMMARY: | | | | | | |
| Intergovernmental | \$ 166,469 | \$ 20,978 | \$ 201,130 | \$ 175,000 | \$ - | \$ - |
| Charges for Services | - | - | 300 | 300 | 300 | 300 |
| Fines, Forfeitures & Miscellaneous | 345 | 100 | - | - | - | - |
| TOTAL REVENUES | \$ 166,814 | \$ 21,078 | \$ 201,430 | \$ 175,300 | \$ 300 | \$ 300 |
| APPROPRIATION SUMMARY: | | | | | | |
| Salaries | \$ 291,589 | \$ 343,504 | \$ 306,973 | \$ 306,973 | \$ 381,382 | \$ 381,382 |
| Benefits | 74,917 | 83,018 | 126,416 | 127,916 | 112,143 | 112,143 |
| Purchase Services & Expenses | 235,159 | 194,881 | 257,955 | 220,455 | 229,625 | 229,625 |
| Supplies & Materials | 25,759 | 47,636 | 26,500 | 26,500 | 51,000 | 51,000 |
| TOTAL APPROPRIATIONS | \$ 627,424 | \$ 669,039 | \$ 717,844 | \$ 681,844 | \$ 774,150 | \$ 774,150 |

ANALYSIS

Salary costs will increase in FY19 due to employment of temporary workers for the general election.

Supplies will increase as all of Scott County's voter registration and absentee ballot request forms will need to be replaced due to changes enacted by the Iowa legislature. Also absentee ballot requests and supplies to meet those requests will significantly increase in this general election cycle versus FY18 local election cycle.

CIP includes \$155,000 for purchase of new electronic poll books in the FY18 amendment, and FY19 CIP includes \$16,500 for an upgrade of the closed circuit security television system in the Administrative Center for ballot security.

| FINANCIAL & AUTHORIZED POSITIONS SUMMARY | 2015-16 | 2016-17 | 2017-18 | 2017-18 | 2018-19 | 2018-19 |
|---|----------------|----------------|----------------|------------------|----------------|----------------|
| PROGRAM: Business/Finance (1302) | ACTUAL | ACTUAL | BUDGET | PROJECTED | REQUEST | ADOPTED |
| AUTHORIZED POSITIONS: | | | | | | |
| 677-A Accounting & Tax Manager | 0.70 | 0.70 | 0.70 | 0.70 | 0.70 | 0.70 |
| 252-A Payroll Specialist | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 |
| 252-C Accounts Payable Specialist | 1.50 | 1.50 | 1.50 | 1.50 | 1.50 | 1.50 |
| 177-A Official Records Clerk | 0.90 | 0.90 | 0.90 | 0.90 | 0.90 | 0.90 |
| TOTAL POSITIONS | 5.10 | 5.10 | 5.10 | 5.10 | 5.10 | 5.10 |

| | | | | | | |
|-------------------------|--------------|-------------|-------------|-------------|-------------|-------------|
| REVENUE SUMMARY: | | | | | | |
| Miscellaneous | \$ 10 | \$ - | \$ - | \$ - | \$ - | \$ - |
| TOTAL REVENUES | \$ 10 | \$ - | \$ - | \$ - | \$ - | \$ - |

| | | | | | | |
|-------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| APPROPRIATION SUMMARY: | | | | | | |
| Salaries | \$ 308,151 | \$ 318,835 | \$ 311,905 | \$ 311,905 | \$ 310,381 | \$ 310,381 |
| Benefits | 99,344 | 108,348 | 123,294 | 123,294 | 144,839 | 144,839 |
| Purchase Services & Expenses | 669 | 1,218 | 3,475 | 3,475 | 3,475 | 3,475 |
| Supplies & Materials | 7,705 | 6,216 | 6,600 | 6,600 | 8,600 | 8,600 |
| TOTAL APPROPRIATIONS | \$ 415,869 | \$ 434,617 | \$ 445,274 | \$ 445,274 | \$ 467,295 | \$ 467,295 |

ANALYSIS

FY19 non-salary costs are recommended to increase due to increased costs for preprinted forms such as checks and tax forms.

There are no revenues associated with this program.

Salaries are lower between FY18 and FY19 due to the retirement of a long term payroll employee.

There are no budget issues, and no capital, personnel, or vehicle changes to this program.

| FINANCIAL & AUTHORIZED POSITIONS SUMMARY | 2015-16 | 2016-17 | 2017-18 | 2017-18 | 2018-19 | 2018-19 |
|---|----------------|----------------|----------------|------------------|----------------|----------------|
| PROGRAM: Taxation (1303) | ACTUAL | ACTUAL | BUDGET | PROJECTED | REQUEST | ADOPTED |
| AUTHORIZED POSITIONS: | | | | | | |
| Y Deputy Auditor-Tax | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| 677-A Accounting & Tax Manager | 0.30 | 0.30 | 0.30 | 0.30 | 0.30 | 0.30 |
| 268-A GIS Parcel Maintenance Technician | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| 194-C Playroom Draftsman | - | - | - | - | - | - |
| 177-C Platroom specialist | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| TOTAL POSITIONS | 3.30 | 3.30 | 3.30 | 3.30 | 3.30 | 3.30 |

| | | | | | | |
|-------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| REVENUE SUMMARY: | | | | | | |
| Licenses and Permits | \$ 4,497 | \$ 4,810 | \$ 4,400 | \$ 5,000 | \$ 5,000 | \$ 5,000 |
| Charges for Services | 36,935 | 38,939 | 38,500 | 38,775 | 38,775 | 38,775 |
| TOTAL REVENUES | \$ 41,432 | \$ 43,749 | \$ 42,900 | \$ 43,775 | \$ 43,775 | \$ 43,775 |
| APPROPRIATION SUMMARY: | | | | | | |
| Salaries | \$ 187,400 | \$ 195,876 | \$ 210,322 | \$ 210,322 | \$ 213,696 | \$ 213,696 |
| Benefits | 56,235 | 58,524 | 63,867 | 63,867 | 82,214 | 82,214 |
| Purchase Services & Expenses | 420 | 5,352 | 4,885 | 4,885 | 4,885 | 4,885 |
| Supplies & Materials | 36 | 556 | 1,000 | 1,000 | 1,000 | 1,000 |
| TOTAL APPROPRIATIONS | \$ 244,091 | \$ 260,308 | \$ 280,074 | \$ 280,074 | \$ 301,795 | \$ 301,795 |

ANALYSIS

FY19 non-salary costs are recommended to remain unchanged from the previous year.

Revenues for this program are projected to remain the same as previous year.

There are no budget issues, and no capital, personnel, or vehicle changes to this program.

Community Services



Lori Elam, Community Services Director

MISSION STATEMENT: The Community Services Department provides funding for a variety of social services, including MH/DS services, Veteran services, General Assistance and Substance Related services, for individuals and their families.

| | | | | | |
|--|-----------------------------------|------------------------|----------------|------------------|------------------|
| ACTIVITY/SERVICE: | Community Services Administration | DEPARTMENT: | CSD 17.1000 | | |
| BUSINESS TYPE: | Foundation | RESIDENTS SERVE | 171,387 | | |
| BOARD GOAL: | Foundation | FUND: | 10 MHDD | BUDGET: | \$181,396 |
| OUTPUTS | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| Number of outside programs/educational activities/workgroups or board meetings attended/participated in or requested by outside entity | | 304 | 347 | 250 | 200 |
| Number of appeals requested from Scott County Consumers | | 0 | 0 | 1 | 1 |
| Number of Exceptions Granted | | 1 | 0 | 2 | 1 |

PROGRAM DESCRIPTION:

To provide administration and representation of the department, including administration of the MH/DD budget within the Eastern Iowa MH/DS region, the Veteran Services Program, the General Assistance Program, the Substance Related Disorders Program and other social services and institutions.

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|--|---|-----------------|-----------------|------------------|------------------|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| To monitor MH/DS funding within Scott County to ensure cost-effective services are assisting individuals to live as independently as possible. | Review all of the "Exception to Policy" cases with the Management Team of the MH Region to ensure the Management Policy and Procedures manual is being followed as written, policies meet the community needs and that services are cost-effective. | 1 Case Reviewed | 1 Case Reviewed | 2 Cases Reviewed | 1 Case Reviewed |

| | | | | | |
|--|---------------------|--|------------------------|------------------|--------------------------|
| ACTIVITY/SERVICE: | Veteran Services | | DEPARTMENT: | CSD 17.1702 | |
| BUSINESS TYPE: | Quality of Life | | RESIDENTS SERVE | 172,126 | |
| BOARD GOAL: | Great Place to Live | | FUND: | 01 General | BUDGET: \$160,635 |
| OUTPUTS | | | 2015-16 | 2016-17 | 2017-18 |
| | | | ACTUAL | ACTUAL | PROJECTED |
| | | | PROJECTED | PROJECTED | |
| # of requests for veteran services (federal/state) | | | 1614 | 1212 | 1405 |
| # of applications for county assistance | | | 97 | 77 | 95 |
| # of applications for county assistance approved | | | 72 | 60 | 75 |
| # of outreach activities | | | 58 | 49 | 65 |
| # of burials/cremations approved | | | 23 | 13 | 20 |
| Ages of Veterans seeking assistance: | | | | | |
| Age 18-25 | | | 27 | 28 | 30 |
| Age 26-35 | | | 182 | 135 | 150 |
| Age 36-45 | | | 180 | 146 | 150 |
| Age 46-55 | | | 226 | 194 | 230 |
| Age 56-65 | | | 310 | 188 | 300 |
| Age 66 + | | | 689 | 521 | 545 |
| Gender of Veterans: Male : Female | | | 1414:200 | 1056:156 | 1250:155 |
| | | | | | 1140:160 |

PROGRAM DESCRIPTION:

To provide outreach and financial assistance to Scott County veterans and their families, in addition to providing technical assistance in applying for federal veteran benefits.

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|---|--|----------|----------|-----------|-----------|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| To provide public awareness/outreach activities in the community. | Will reach out to at least 175 Veterans/families each quarter (700 annually). | 963 | 1560 | 700 | 700 |
| To provide public awareness/outreach activities in the community. | Will increase the number of veteran requests for services (federal/state) by 50 annually. (New, first time veterans applying for benefits) | 823 | 606 | 950 | 660 |
| To provide financial assistance (rent, burial, utilities, direct assist) to veterans as defined in Iowa Code Chapter 35B. | To grant assistance averaging no more than \$700 per applicant. | \$850.86 | \$572.36 | \$700.00 | \$700.00 |
| To reduce Veterans use of county assistance/funding by increasing access to federal financial benefits. | The number of Veterans utilizing county funding/number of Veterans who qualified for federal benefits. | 72/97 | 60/67 | 75/100 | 70/100 |

| | | | | |
|--|-------------------------------------|------------------------|-----------------|-------------------------|
| ACTIVITY/SERVICE: | Substance Related Disorder Services | DEPARTMENT: | CSD 17.1703 | |
| BUSINESS TYPE: | Foundation | RESIDENTS SERVE | 172,126 | |
| BOARD GOAL: | Great Place to Live | FUND: | 02 Supplemental | BUDGET: \$61,200 |
| OUTPUTS | | 2015-16 | 2016-17 | 2017-18 |
| | | ACTUAL | ACTUAL | PROJECTED |
| # of involuntary substance abuse commitments filed | | 182 | 149 | 175 |
| # of SA adult commitments | | 134 | 118 | 152 |
| # of SA children commitments | | 34 | 13 | 20 |
| # of substance abuse commitment filings denied | | 14 | 18 | 3 |
| # of hearings on people with no insurance | | 23 | 19 | 24 |

PROGRAM DESCRIPTION:

To provide funding for emergency hospitalizations, commitment evaluations for substance related disorders according to Iowa Code Chapter 125 for Scott County residents and for certain children's institutions.

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|---|---|-------------------------------|-------------------------------|------------------|------------------|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| To provide mandated court ordered SA evaluations in the most cost effective manner possible. | The cost per evaluation will be no greater than \$500.00 | \$409.70 | \$280.44 | \$500.00 | \$500.00 |
| To maintain the Community Services budget in order to serve as many Scott County citizens with substance related disorders as possible. | Review quarterly substance related commitment expenditures verses budgeted amounts. | \$69,104 or 71% of the budget | \$36,738 or 46% of the budget | \$79,700 | \$61,200 |

| | | | | | |
|--|---------------------|------------------------|----------------|------------------|------------------|
| ACTIVITY/SERVICE: | MH/DD Services | DEPARTMENT: | CSD 17.1704 | | |
| BUSINESS TYPE: | Core | RESIDENTS SERVE | 172,126 | | |
| BOARD GOAL: | Great Place to Live | FUND: | 10 MHDD | BUDGET: | \$4,397,119 |
| OUTPUTS | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| # of involuntary mental health commitments filed | | 341 | 342 | 310 | 330 |
| # of adult MH commitments | | 243 | 255 | 228 | 240 |
| # of juvenile MH commitments | | 78 | 56 | 62 | 65 |
| # of mental health commitment filings denied | | 19 | 31 | 20 | 25 |
| # of hearings on people with no insurance | | 19 | 25 | 25 | 25 |
| # of protective payee cases | | 398 | 408 | 425 | 435 |
| # of Crisis situations requiring funding/care coordination | | 55 | 67 | 120 | 100 |
| # of funding requests/apps processed- ID/DD and MI | | 1185 | 982 | 1150 | 1100 |

PROGRAM DESCRIPTION:

To provide services as identified in the Eastern Iowa MH/DS Regional Management Plan to persons with a diagnosis of mental illness, intellectual disability, brain injury and other developmental disabilities.

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|---|---|--|---|--|--|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| To provide mandated court ordered MH evaluations in most cost effective manner possible. | The cost per evaluation will be no greater than \$1400.00. | \$1,412.66 | \$1,469.48 | \$1,200.00 | \$1,400.00 |
| To keep the costs of mental health commitment orders at a minimum level to ensure other services such as residential, vocational and community supports are fully funded. | Review quarterly mental health commitment expenditures verses budgeted amounts. | \$453,464 | \$457,009 | \$372,000 | \$400,000 |
| To expand the Protective Payee program, ensuring clients have stable housing and budgets. | There will be at least 435 payee cases and fee amounts of \$45,200 each quarter to cover the costs of staff and supplies. | 398 cases/ \$165,722 in fees total (\$41,431 per quarter) | 408 cases/ \$162,662 in total fees for the year (\$40,666 per quarter) | 425 cases/ \$44,625 in fees per quarter | 435 cases/ \$45,200 in fees per quarter |

| | | | | |
|--|----------------------------|-----------------------------|-----------------------------|-----------------------------|
| ACTIVITY/SERVICE: | General Assistance Program | DEPARTMENT: | CSD 17.1701 | |
| BUSINESS TYPE: | Quality of Life | RESIDENTS SERVE | 172,126 | |
| BOARD GOAL: | Financially Responsible | FUND: | 01 General | BUDGET: \$517,837 |
| OUTPUTS | | 2015-16 | 2016-17 | 2017-18 |
| | | ACTUAL | ACTUAL | PROJECTED |
| # of applications requesting financial assistance | | 929 | 806 | 900 |
| # of applications approved | | 416 | 292 | 420 |
| # of approved clients pending Social Security approval | | 15 | 6 | 15 |
| # of individuals approved for rental assistance (unduplicated) | | 264 | 186 | 200 |
| # of burials/cremations approved | | 89 | 101 | 74 |
| # of families and single individuals served | | Families 328 Singles 543 | Families 278 Singles 487 | Families 280 Singles 500 |
| # of cases denied to being over income guidelines | | 73 | 112 | 70 |
| # of cases denied/incomplete app and/or process | | 279 | 367 | 300 |

PROGRAM DESCRIPTION:

To provide financial assistance to meet the needs of persons who are poor as defined in Iowa Code Chapter 252.25 and 252.27 (have no property, unable to earn a living due to a physical or mental disability) and who are not currently eligible for federal or state public assistance.

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|--|---|----------------------------|----------------------------|------------------|------------------|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| To provide financial assistance (rent, utilities, burial, direct assist) to 400 individuals (applicants) as defined by Iowa Code Chapter 252.25 during the year. | To grant assistance averaging no more than \$800 per applicant approved. | \$609.75 | \$815.48 | \$650.00 | \$800.00 |
| To provide financial assistance to individuals as defined by Iowa Code Chapter 252.25. | To provide at least 700 referrals on a yearly basis to individuals who don't qualify for county assistance. | 730 | 821 | 700 | 700 |
| To maintain the Community Services budget in order to serve as many Scott County citizens as possible. | Review quarterly General Assistance expenditures verses budgeted amounts (1701). | \$466,533 or 91% of budget | \$381,380 or 87% of budget | \$508,498 | \$517,837 |

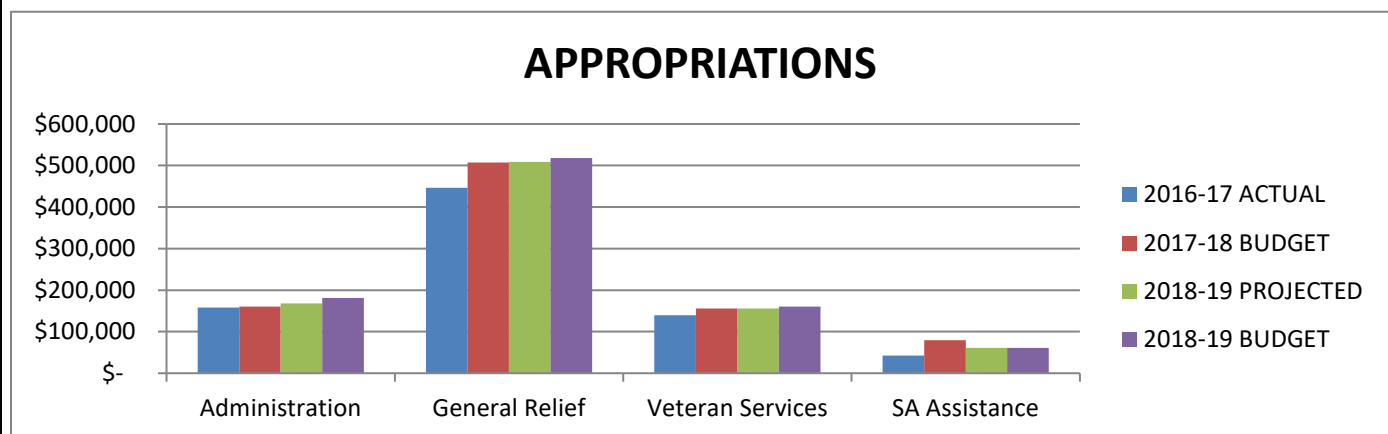
| FINANCIAL & AUTHORIZED POSITIONS SUMMARY | 2015-16 | 2016-17 | 2017-18 | 2017-18 | 2018-19 | 2018-19 |
|---|-------------|-------------|-------------|-------------|-------------|-------------|
| PROGRAM: Community Services Admin (17.1000) | ACTUAL | ACTUAL | BUDGET | PROJECTED | REQUEST | ADOPTED |
| AUTHORIZED POSITIONS: | | | | | | |
| 725-Mental Health Region CEO | 1.00 | 0.60 | 0.60 | 1.00 | 1.00 | 1.00 |
| TOTAL POSITIONS | 1.00 | 0.60 | 0.60 | 1.00 | 1.00 | 1.00 |

REVENUE SUMMARY:

| | | | | | | |
|-----------------------|--------------|-------------|-------------|-------------|-------------|-------------|
| Miscellaneous | \$ 79 | \$ - | \$ - | \$ - | \$ - | \$ - |
| TOTAL REVENUES | \$ 79 | \$ - | \$ - | \$ - | \$ - | \$ - |

APPROPRIATION SUMMARY:

| | | | | | | |
|------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Salaries | \$ 111,923 | \$ 113,711 | \$ 115,817 | \$ 115,817 | \$ 125,748 | \$ 125,748 |
| Benefits | 34,494 | 34,973 | 37,539 | 37,539 | 41,238 | 41,238 |
| Purchase Services & Expenses | 6,870 | 9,684 | 7,010 | 14,410 | 14,410 | 14,410 |
| Supplies & Materials | 16 | - | - | - | - | - |
| TOTAL APPROPRIATIONS | \$ 153,303 | \$ 158,368 | \$ 160,366 | \$ 167,766 | \$ 181,396 | \$ 181,396 |



ANALYSIS

The FY19 overall budget is basically the same as the FY18 projected. The salary costs have increased slightly. The non-salary expenses remain flat in all program areas.

The General Assistance program will need to purchase additional grave plots to continue the current policy regarding funeral services. An RFP will be sent out in the spring of 2018. The emergency lodging program costs have been moved to the mental health fund and budget as it was better suited in the mental health services program as people were in crisis. The Veterans Services budget remains level, but it is unknown as to what may happen to the grant funding from the state. It was decreased in FY18 and expected to continue decreasing each year.

Scott County remains a part of the Eastern Iowa MHDS Region, along with Cedar, Clinton, Muscatine and Jackson Counties. Last year during the Legislative Session, Senate File 504 was passed. This has created frustration regarding fund balance and future requirements in terms of fund balance percentages. The region must invest a significant amount of money over the next two years in order to be in compliance with SF 504. The Robert Young Center (RYC) continues to manage the crisis services contract and the region will start talking about "year three" services. The Region will be working on expanding mobile crisis service and crisis residential houses in FY19. The regional Governing Board hired a dedicated CEO who started in FY18. The Board is also working developing ByLaws and revising the 28E agreement.

The Protective Payee program received an additional part time person to help with the increase case load, scanning documents and tracking forms due in FY18. In FY19 the department is requesting that this part time person move to full time and assist with processing mental health applications and data entry into the CSN data system. The current Director is now the Regional CEO and unable to assist as much with processing mental health applications. The department has one full time person who is handling applications and this is becoming too stressful.

Issues:

1. Investment of mental health funds and 20% fund balance requirements- SF 504
2. Part time person- moving to full time- assist with mental health applications

| FINANCIAL & AUTHORIZED POSITIONS SUMMARY | 2015-16 | 2016-17 | 2017-18 | 2017-18 | 2018-19 | 2018-19 |
|--|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| PROGRAM: General Assist/Other Services (1701) | ACTUAL | ACTUAL | BUDGET | PROJECTED | REQUEST | ADOPTED |
| AUTHORIZED POSITIONS: | | | | | | |
| 430-A Case Aide Supervisor | 0.50 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| 252-C Case Aide | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| 162-C Clerk III | 0.35 | 0.35 | 0.35 | 0.35 | 0.35 | 0.35 |
| 162-C Clerk III | 0.85 | 0.85 | 0.85 | 0.85 | 0.85 | 0.85 |
| TOTAL POSITIONS | 2.70 | 3.20 | 3.20 | 3.20 | 3.20 | 3.20 |
| REVENUE SUMMARY: | | | | | | |
| Charges for Services | \$ 21,785 | \$ 20,097 | \$ 21,000 | \$ 20,000 | \$ 20,000 | \$ 20,000 |
| Miscellaneous | 19,091 | 8,237 | 5,000 | 5,000 | 5,000 | 5,000 |
| TOTAL REVENUES | \$ 40,876 | \$ 28,334 | \$ 26,000 | \$ 25,000 | \$ 25,000 | \$ 25,000 |
| APPROPRIATION SUMMARY: | | | | | | |
| Salaries | \$ 135,922 | 139,941 | 142,613 | 143,613 | 146,814 | 146,814 |
| Benefits | 62,167 | 65,351 | 72,215 | 72,215 | 78,353 | 78,353 |
| Purchase Services & Expenses | 267,761 | 240,533 | 291,920 | 291,920 | 291,920 | 291,920 |
| Supplies & Materials | 683 | 805 | 750 | 750 | 750 | 750 |
| TOTAL APPROPRIATIONS | \$ 466,533 | \$ 446,630 | \$ 507,498 | \$ 508,498 | \$ 517,837 | \$ 517,837 |

ANALYSIS

The FY19 non salary costs remain flat again this year. The FY19 revenues are slightly lower than the FY18 projected levels.

The General Assistance program provides financial assistance for a variety of services: rent, utilities, bus transportation, medical/medicine and burial/cremations. The department conducted a survey of what each county provides in terms of burial/cremation services. Scott County ranks fifth in the state in terms of how much is paid for burial and cremation services for individuals and/or families. Additional grave plots will need to be purchased to continue with the current level of service. The last time plots were purchased was in 2013. An RFP will be sent out to all local cemeteries in the spring of 2018. The county is always the payor of last resort. The department will either assist the individual or refer him/her to other agencies/organizations. The department staff works hard to find some type of resource for individuals who come into the office seeking help, if Community Services is unable to help.

Issues:

1. RFP for grave plots.

| FINANCIAL & AUTHORIZED POSITIONS SUMMARY | 2015-16 | 2016-17 | 2017-18 | 2017-18 | 2018-19 | 2018-19 |
|---|----------------|----------------|----------------|------------------|----------------|----------------|
| PROGRAM: Veteran Services (1702) | ACTUAL | ACTUAL | BUDGET | PROJECTED | REQUEST | ADOPTED |
| AUTHORIZED POSITIONS: | | | | | | |
| 298-A Veteran's Affairs Director/Case Aide | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| 141-C Clerk III | 0.15 | 0.15 | 0.15 | 0.15 | 0.15 | 0.15 |
| TOTAL POSITIONS | 1.15 | 1.15 | 1.15 | 1.15 | 1.15 | 1.15 |

| | | | | | | |
|-------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| REVENUE SUMMARY: | | | | | | |
| Intergovernmental | \$ 10,000 | \$ 10,000 | \$ 10,000 | \$ 9,575 | \$ 9,575 | \$ 9,575 |
| Miscellaneous | 650 | - | - | - | - | - |
| TOTAL REVENUES | \$ 10,650 | \$ 10,000 | \$ 10,000 | \$ 9,575 | \$ 9,575 | \$ 9,575 |
| APPROPRIATION SUMMARY: | | | | | | |
| Salaries | \$ 64,620 | \$ 66,828 | \$ 69,176 | \$ 69,176 | \$ 71,197 | \$ 71,197 |
| Benefits | 28,260 | 28,896 | 32,025 | 32,025 | 34,463 | 34,463 |
| Purchase Services & Expenses | 59,059 | 41,099 | 54,125 | 54,175 | 54,175 | 54,175 |
| Supplies & Materials | 2,029 | 3,093 | 800 | 800 | 800 | 800 |
| TOTAL APPROPRIATIONS | \$ 153,968 | \$ 139,916 | \$ 156,126 | \$ 156,176 | \$ 160,635 | \$ 160,635 |

ANALYSIS

The FY19 Veteran's Affairs budget is projected to increase slightly (less than 3%) due to staff salary and benefits. The overall services (non-salary costs) remain flat. The FY19 revenue remains flat. The decrease in the State VA Grant money was a Legislative action for all 99 counties. There are concerns that future grant money may be in jeopardy due to budget issues at the state level.

Issues:

1. Ongoing VA Grant Money
2. Limitations set on grant money- how it can be spent

| FINANCIAL & AUTHORIZED POSITIONS SUMMARY | 2015-16 | 2016-17 | 2017-18 | 2017-18 | 2018-19 | 2018-19 |
|---|------------------|------------------|------------------|------------------|------------------|------------------|
| PROGRAM: SA Assistance (1703) | ACTUAL | ACTUAL | BUDGET | PROJECTED | REQUEST | ADOPTED |
| AUTHORIZED POSITIONS: | | | | | | |
| 271-C Office Manager | - | - | - | - | - | - |
| 162-C Clerk III/Secretary | - | - | - | - | - | - |
| 141-C Clerk II/Receptionist | - | - | - | - | - | - |
| TOTAL POSITIONS | - | - | - | - | - | - |
| REVENUE SUMMARY: | | | | | | |
| Charges for Services | \$ 10 | \$ - | \$ - | \$ - | \$ - | \$ - |
| Misc Fees | - | 163 | - | - | - | - |
| TOTAL REVENUES | \$ 10 | \$ 163 | \$ - | \$ - | \$ - | \$ - |
| APPROPRIATION SUMMARY: | | | | | | |
| Salaries | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Benefits | - | - | - | - | - | - |
| Purchase Services & Expenses | 69,104 | 42,368 | 79,700 | 61,200 | 61,200 | 61,200 |
| Supplies & Materials | - | - | - | - | - | - |
| TOTAL APPROPRIATIONS | \$ 69,104 | \$ 42,368 | \$ 79,700 | \$ 61,200 | \$ 61,200 | \$ 61,200 |

ANALYSIS

The FY19 budgeted amount is much lower than that current budget amount. This is due to the increasing number of people with health insurance and low number of substance use commitments in FY18. The county continues to pay the Sheriff and attorney costs of the substance use commitment but rarely sees a hospital or doctor bill related to the commitment. Over the past two years since the passage of ACA, the county's financial responsibility has steadily decreased.

The number of commitments do vary from year to year. The first quarter of FY18 are higher than projected, but this may just be a first quarter issue. The MH Region continues to work with Robert Young Center and the crisis contract to develop co-occurring services. The MH Region is also excited to watch the merging of CADS and UnityPoint Hospital and hopes for new services on both sides of the river.

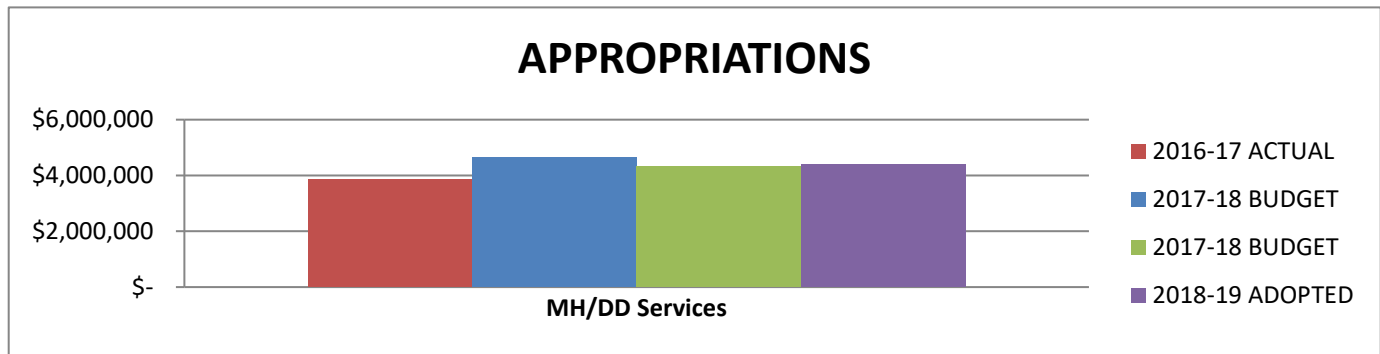
| FINANCIAL & AUTHORIZED POSITIONS SUMMARY | 2015-16 | 2016-17 | 2017-18 | 2017-18 | 2018-19 | 2018-19 |
|---|----------------|----------------|----------------|------------------|----------------|----------------|
| PROGRAM: MH - DD Services (1704) | ACTUAL | ACTUAL | BUDGET | PROJECTED | REQUEST | ADOPTED |
| AUTHORIZED POSITIONS: | | | | | | |
| 725-Community Services Director | 1.00 | 0.40 | 0.40 | - | - | - |
| 430-A Case Aide Supervisor | 0.50 | - | - | - | - | - |
| 430-A Mental Health Coordinator | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| 298-Mental Health Advocate | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| 271-C Office Manager | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| 252-C Case Aide | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| 162-C Clerk III | 0.65 | 0.65 | 0.65 | 0.65 | 0.65 | 0.65 |
| 141-C Clerk II | - | - | 0.50 | 0.50 | 1.00 | 1.00 |
| TOTAL POSITIONS | 5.15 | 5.05 | 5.55 | 5.15 | 5.65 | 5.65 |

REVENUE SUMMARY:

| | | | | | | |
|-----------------------|-------------------|---------------------|---------------------|-------------------|-------------------|-------------------|
| Intergovernmental | \$ - | \$ 866,580 | \$ 1,011,169 | \$ - | \$ - | \$ - |
| Charges for Services | 145,832 | 148,816 | 160,700 | 165,910 | 185,200 | 185,200 |
| Miscellaneous | 105,393 | 42,783 | 51,260 | 51,260 | 51,260 | 51,260 |
| TOTAL REVENUES | \$ 251,225 | \$ 1,058,179 | \$ 1,223,129 | \$ 217,170 | \$ 236,460 | \$ 236,460 |

APPROPRIATION SUMMARY:

| | | | | | | |
|------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Salaries | \$ 298,873 | \$ 299,571 | \$ 330,941 | \$ 331,691 | \$ 358,433 | \$ 358,433 |
| Benefits | 107,979 | 117,778 | 154,354 | 154,354 | 170,684 | 170,684 |
| Capital Outlay | - | 19,122 | 508 | 508 | 508 | 508 |
| Purchase Services & Expenses | 7,845,467 | 3,411,313 | 4,152,564 | 3,846,319 | 3,863,847 | 3,863,847 |
| Supplies & Materials | 22,293 | 8,090 | 3,647 | 3,647 | 3,647 | 3,647 |
| TOTAL APPROPRIATIONS | \$ 8,274,612 | \$ 3,855,874 | \$ 4,642,014 | \$ 4,336,519 | \$ 4,397,119 | \$ 4,397,119 |



ANALYSIS

The FY19 budget is slightly higher than the FY18 projected. The FY19 MHDS budget within the Community Services Department, is part of the Eastern Iowa MHDS Region. Certain line items were moved to more appropriate COA codes per DHS request. The Region has struggled over the year regarding levy amount and SF 504 required four counties to lower their MH levy to the new regional cap- \$30.78. Every region in the state now has a new regional cap. The Region had an increase in fund balance due to lower expenditures. SF 504 is requiring regions to spend fund balances down to 20% or 25% by year 2020. The Region is looking to invest dollars in several crisis services: mobile crisis expansion and residential crisis beds (houses) in every county. The Region was required to write and submit a Community Services Plan, addressing serving the complex needs individuals and investing fund balances.

The Region has the benefit of using an Illinois (Rock Island Unity Point) hospital for adults under a MH commitment as of January 1, 2018. Illinois Legislature changed law allowing adults to use the Illinois beds, but this is only for the Eastern Iowa MHDS Region, no other region or county. The number of times used will be tracked. Strategic Behavioral Health CON application was approved in July of 2017. The new hospital will be built in FY18/FY19, opening sometime in the spring of 2019 with 72 beds.

The county will continue to work with Legislators to develop a more stable mental health funding stream. It is vital to have stable funding in order to get providers to contract with the Region for a variety of services.

The Region will look at expanding guardianship program and the protective payee program as there is such a high demand for both of them. The Region will also be working with vocational providers to move people to more community integrated employment and less sheltered workshop services.

Issues:

1. Fund Balance/Investment of dollars into crisis services
2. Expansion of programs- guardianship, protective payee

Conservation Department



Roger Kean, Conservation Director

MISSION STATEMENT: To improve the quality of life and promote and preserve the health, welfare and enjoyment for the citizens of Scott County and the general public by acquiring, developing, operating, and preserving the historical, educational, environmental, recreational and natural resources of the County.

| | | | | | |
|--|-----------------------------------|--------------------------|-------------------|------------------|------------------|
| ACTIVITY/SERVICE: | Administration/Policy Development | DEPT/PROG: | Conservation 1800 | | |
| BUSINESS TYPE: | Foundation | RESIDENTS SERVED: | 166,650 | | |
| BOARD GOAL: | Performing Organization | FUND: | 01 General | BUDGET: | \$600,096 |
| | OUTPUTS | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| Total appropriations managed -Fund 101, 102 (net of golf course) | | \$3,813,517 | \$3,368,255 | \$3,607,739 | \$3,854,808 |
| Total FTEs managed | | 27 | 27 | 27 | 27 |
| Administration costs as percent of department total. | | 18% | 14% | 12% | 12% |
| REAP Funds Received | | \$61,149 | \$62,876 | \$47,928 | \$46,928 |
| Total Acres Managed | | 2,496 | 2,496 | 2,496 | 2,496 |

PROGRAM DESCRIPTION:

In 1956 the citizens of Scott County authorized the creation of the Conservation Board, which was charged with the responsibility of administering and developing a park system that meets the recreational, environmental, historical, and educational needs of the County.

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|--|---|---------|---------|-----------|-----------|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| Provide the most efficient planning, analysis, and construction coordination for all Conservation CIP projects | Insure that a minimum of 90% of all capital projects are completed within budgeted amount and the scheduled time frame. | 75% | 78% | 90% | 90% |
| Increase the number of people reached through social media, email newsletters, and press releases. Reminding residents that Scott County is a great place to live. | Increase number of customers receiving electronic notifications to for events, specials, and Conservation information | 2,797 | 3,848 | 6,000 | 7,000 |
| Financially responsible budget preparation and oversight of the park and golf services | To maintain a balanced budget for all depts by ensuring that we do not exceed 100% of appropriations | 92% | 91% | 100% | 100% |
| | | | | | |

| | | | | | |
|---|-------------------------|---|--------------------------|------------------|------------------|
| ACTIVITY/SERVICE: | Recreational Services | DEPT/PROG: 1801,1805,1806,1807,1808,1809 | | | |
| BUSINESS TYPE: | Core | RESIDENTS SERVED: All Residents | | | |
| BOARD GOAL: | Performing Organization | FUND: 01 General | BUDGET: \$762,426 | | |
| OUTPUTS | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| Total Camping Revenue | | \$795,492 | \$781,561 | \$850,000 | \$850,000 |
| Total Facility Rental Revenue | | \$73,068 | \$71,630 | \$109,000 | \$124,000 |
| Total Concession Revenue | | \$158,277 | \$151,040 | \$163,300 | \$163,300 |
| Total Entrance Fees (beach/pool, Cody, Pioneer Village) | | \$214,060 | \$175,710 | \$212,000 | \$212,000 |

PROGRAM DESCRIPTION:

This program is responsible for providing facilities and services to the public for a wide variety of recreational opportunities and to generate revenue for the dept.

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|---|--|----------------|----------------|------------------|------------------|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| To provide a high quality camping experience throughout the recreational season at SCP, WLP & BSP | To maintain a 40% occupancy per year for all camping sites | 43% | 41% | 40% | 40% |
| To provide a high quality rental facilities (i.e. shelters, cabins, etc) for public use. | To maintain a 36% occupancy per year for all rental facilities | 37% | 34% | 36% | 36% |
| To provide unique outdoor aquatic recreational opportunities that contribute to economic growth | To increase attendance at the Scott County Park Pool and West Lake Park Beach and Boat Rental | 42,924 | 31,474 | 46,000 | 46,000 |
| To continue to provide and evaluate high quality programs | Achieve a minimum of a 95% satisfaction rating on evaluations from participants attending various department programs and services (ie. Education programs, swim lessons, day camps) | 98.5% | 100.0% | 95.0% | 95.0% |

| | | | | |
|---|-------------------------------|---|----------------|------------------|
| ACTIVITY/SERVICE: | Maintenance of Assets - Parks | DEPT/PROG: 1801,1805,1806,1807,1808,1809 | | |
| BUSINESS TYPE: | Foundation | RESIDENTS SERVED: All Residents | | |
| BOARD GOAL: | Financially Responsible | FUND: 01 General | BUDGET: | \$1,526,933 |
| OUTPUTS | | 2015-16 | 2016-17 | 2017-18 |
| | | ACTUAL | ACTUAL | PROJECTED |
| Total vehicle and equipment repair costs (not including salaries) | | \$63,667 | \$61,828 | \$65,236 |
| Total building repair costs (not including salaries) | | \$13,519 | \$14,076 | \$16,250 |
| Total maintenance FTEs | | 7 | 7 | 7 |
| Total vehicle & other equipment costs | | | \$265,889 | \$253,000 |

PROGRAM DESCRIPTION:

This program involves the daily maintenance of all equipment, facilities, and grounds owned and operated by the Conservation Board.

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|---|---|----------------|----------------|------------------|------------------|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| To encourage the use of environmentally safe (green) maintenance products utilized throughout the dept. | To increase the utilization of green products to represent a minimum 80% of all maintenance products. | 64% | 88% | 88% | 88% |
| Financially responsible Equipment Replacement | To replace equipment according to department equipment schedule and within budget | 100% | 100% | 100% | 100% |
| Financially responsible Equipment Maintenance | To maintain all vehicles and equipment ensuring that we do not exceed 100% of appropriations | N/A | 100% | 100% | 100% |
| | | | | | |

| | | | | | |
|---|--------------------------------|--|--------------------------|------------------|------------------|
| ACTIVITY/SERVICE: | Public Safety-Customer Service | DEPT/PROG: Conservation 1801,1809 | | | |
| BUSINESS TYPE: | Core | RESIDENTS SERVED: All Residents | | | |
| BOARD GOAL: | Performing Organization | FUND: 01 General | BUDGET: \$282,954 | | |
| OUTPUTS | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| Number of special events or festivals requiring ranger assistance | | 19 | 27 | 20 | 20 |
| Number of reports written. | | 19 | 21 | 60 | 60 |
| Number of law enforcement and customer service personnel (seasonal & full-time) | | 102 | 102 | 102 | 102 |
| | | | | | |

PROGRAM DESCRIPTION:

This program involves the law enforcement responsibilities and public relations activities of the department's park ranger staff.

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|---|---|----------------|----------------|------------------|------------------|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| Increase the number of natural resource oriented public programs facilitated, attended, or conducted by ranger staff. | Involvement in public programs per year (for example: hunter & boater safety programs, fishing clinics, etc.) | 26 | 24 | 12 | 12 |
| Total Calls for service for all rangers | To monitor total calls for enforcement, assistance, or public service as tracked through the County's public safety software. | N/A | N/A | 693 | 693 |
| | | | | | |
| | | | | | |

| | | | | |
|--------------------------|--|--------------------------|-------------------|--------------------------|
| ACTIVITY/SERVICE: | Environment Education/Public Programs | DEPT/PROG: | Conservation 1805 | |
| BUSINESS TYPE: | Core | RESIDENTS SERVED: | All Residents | |
| BOARD GOAL: | Performing Organization | FUND: | 01 General | BUDGET: \$398,264 |
| | OUTPUTS | 2015-16 | 2016-17 | 2017-18 |
| | | ACTUAL | ACTUAL | PROJECTED |
| | Number of programs offered. | 272 | 229 | 220 |
| | Number of school contact hours | 12,991 | 11,873 | 17,100 |
| | Number of people served. | 19,796 | 18,333 | 22,820 |
| | Operating revenues generated (net total intergovt revenue) | 17,347 | 11,680 | 16,500 |
| | Classes/Programs/Trips Cancelled due to weather | 6 | 3 | 3 |

PROGRAM DESCRIPTION:

This program involves the educational programming and facilities of the Wapsi River Environmental Education Center.

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|---|---|---------|---------|-----------|-----------|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| To educate the general public about the environment, the need to preserve our natural resources, and the value of outdoor recreation. | To maintain 100% satisfaction through comment cards and evaluations received from all public programs. | 100% | 100% | 100% | 100% |
| To provide schools with environmental education and outdoor recreation programs that meet their Iowa Core needs. | 100% of all Iowa school programs will meet at least 1 Iowa Core requirement. | 100% | 100% | 100% | 100% |
| To provide the necessary programs to advance and support environmental and education professionals in their career development. | To provide at least two career opportunities that qualify for their professional certification and development needs. | 8 | 5 | 4 | 4 |
| | | | | | |

| | | | | |
|---|--|--------------------------|------------------------|--------------------------|
| ACTIVITY/SERVICE: | Historic Preservation & Interpretation | DEPT/PROG: | Conservation 1806,1808 | |
| BUSINESS TYPE: | Core | RESIDENTS SERVED: | All Residents | |
| BOARD GOAL: | Performing Organization | FUND: | 01 General | BUDGET: \$284,126 |
| OUTPUTS | | 2015-16 | 2016-17 | 2017-18 |
| | | ACTUAL | ACTUAL | PROJECTED |
| Total revenue generated | | \$91,524 | \$99,895 | \$89,947 |
| Total number of weddings per year at Olde St Ann's Church | | 51 | 49 | 60 |
| Pioneer Village Day Camp Attendance | | 397 | 422 | 400 |
| | | | | |

PROGRAM DESCRIPTION:

This program involves the programming and facilities of the Walnut Grove Pioneer Village and the Buffalo Bill Cody Homestead that are dedicated to the historical preservation and education of pioneer life in Scott County.

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|---|---|------------------|------------------|------------------|------------------|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| To have as many people as possible enjoy the displays and historical educational festivals provided at each site | To increase annual attendance | 20,076 | 20,571 | 20,000 | 20,000 |
| To collect sufficient revenues to help offset program costs to ensure financial responsibility | To increase annual revenues from last year's actual | \$91,524 (+3.8%) | \$99,464 (+8.7%) | 1% | 1% |
| To increase presentations to outside groups and local festivals to acquaint the public about Pioneer Village and Cody Homestead's purpose and goals | To increase the number of new tours/presentations | 30 | 44 | 35 | 35 |
| | | | | | |

| | | | | |
|---|-------------------------|--------------------------|------------------------|----------------------------|
| ACTIVITY/SERVICE: | Golf Operations | DEPT/PROG: | Conservation 1803,1804 | |
| BUSINESS TYPE: | Quality of Life | RESIDENTS SERVED: | All Residents | |
| BOARD GOAL: | Performing Organization | FUND: | 71 Golf | BUDGET: \$1,200,099 |
| OUTPUTS | | 2015-16 | 2016-17 | 2017-18 |
| | | ACTUAL | ACTUAL | PROJECTED |
| | | 2018-19 | PROJECTED | |
| Total number of golfers/rounds of play | | 27,858 | 26,456 | 30,000 |
| Total course revenues | | \$1,009,980 | \$1,050,000 | \$1,107,200 |
| Total appropriations administered | | \$927,213 | \$978,744 | \$1,199,731 |
| Number of Outings/Participants | | 39/2,769 | 42/2690 | 42/3012 |
| Number of days negatively impacted by weather | | 33 | 33 | 40 |

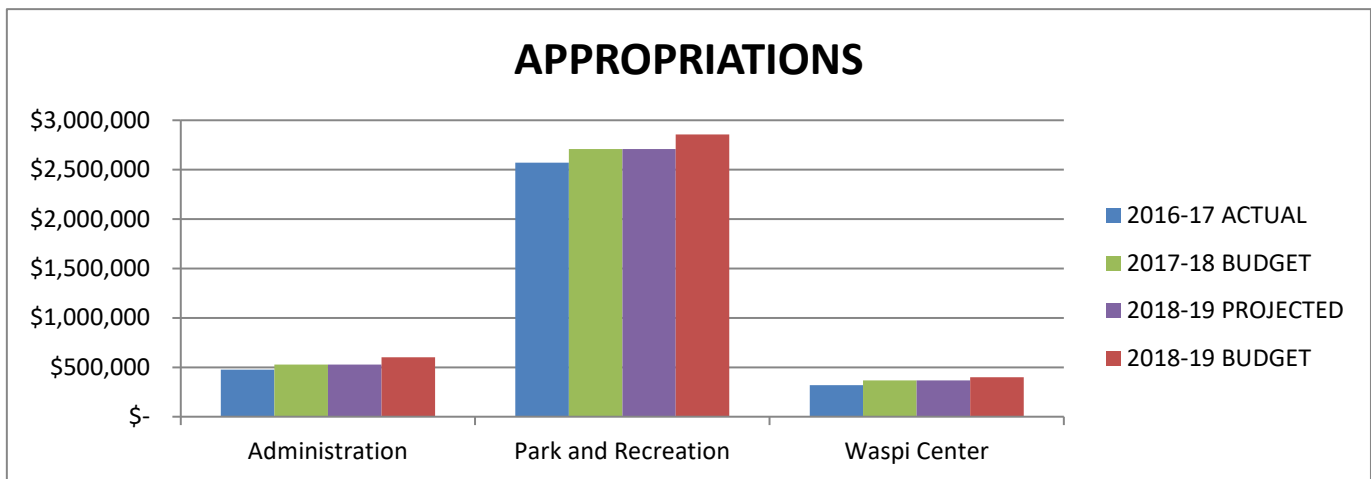
PROGRAM DESCRIPTION:

This program includes both maintenance and clubhouse operations for Glynn's Creek Golf Course.

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|--|---|----------------|----------------|------------------|------------------|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| To provide a quality golfing experience for our customers and the citizens of Scott County, a great place to live. | To maintain 100% customer satisfaction from all user surveys and comment cards. | 100% | 100% | 100% | 100% |
| To increase revenues to support program costs to ensure financial responsibility | Golf course revenues to support 100% of the yearly operation costs | \$93,621 | (\$39,664) | \$0 | \$0 |
| To provide an efficient and cost effective maintenance program for the course ensuring financial responsibility | To maintain course maintenance costs at \$22.70 per round | \$17.59 | \$18.42 | \$22.70 | \$22.70 |
| Maintain industry standard profit margins on concessions | Maintain profit levels on concessions at 56% | 62% | 58% | 56% | 56% |

| FINANCIAL & AUTHORIZED POSITIONS SUMMARY | 2015-16 | 2016-17 | 2017-18 | 2017-18 | 2018-19 | 2018-19 |
|---|-------------|-------------|-------------|-------------|-------------|-------------|
| PROGRAM: Conservation Administration (1000) | ACTUAL | ACTUAL | BUDGET | PROJECTED | REQUEST | ADOPTED |
| AUTHORIZED POSITIONS: | | | | | | |
| 775-A Director | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| 540-A Deputy Director | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| 316-B Roadside Veg Spec | - | - | 0.25 | 0.25 | 0.25 | 0.25 |
| 252-A Administrative Assistant | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| 162-A Clerk II | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| TOTAL POSITIONS | 4.00 | 4.00 | 4.25 | 4.25 | 4.25 | 4.25 |

| | | | | | | |
|-------------------------------|-------------------|--------------------|-------------------|-------------------|-------------------|-------------------|
| REVENUE SUMMARY: | | | | | | |
| Intergovernmental | \$ 61,149 | \$ 62,876 | \$ 62,876 | \$ 47,928 | \$ 46,928 | \$ 46,928 |
| Charges for Services | - | (76,515) | - | - | - | - |
| Misc | 254 | 460 | - | - | - | - |
| TOTAL REVENUES | \$ 61,403 | \$ (13,179) | \$ 62,876 | \$ 47,928 | \$ 46,928 | \$ 46,928 |
| APPROPRIATION SUMMARY: | | | | | | |
| Salaries | \$ 299,421 | \$ 291,111 | \$ 314,303 | \$ 314,303 | \$ 353,906 | \$ 353,906 |
| Benefits | 107,480 | 104,663 | 118,192 | 118,192 | 149,324 | 149,324 |
| Capital Outlay | 42,958 | - | - | - | - | - |
| Purchase Services & Expenses | 239,949 | 72,013 | 86,612 | 86,612 | 86,612 | 86,612 |
| Supplies & Materials | 7,513 | 9,008 | 10,254 | 10,254 | 10,254 | 10,254 |
| TOTAL APPROPRIATIONS | \$ 697,321 | \$ 476,795 | \$ 529,361 | \$ 529,361 | \$ 600,096 | \$ 600,096 |



ANALYSIS

No changes to authorized positions for FY19.

FY19 Revenues for this program are expected to decrease due to the actual funds received from Resource Enhancement and Protection (REAP) by DNR. The amount of annual REAP changes annually according to the per capita distribution from the State of Iowa.

Non-salary FY19 Expenditures are expected to remain the same for this program.

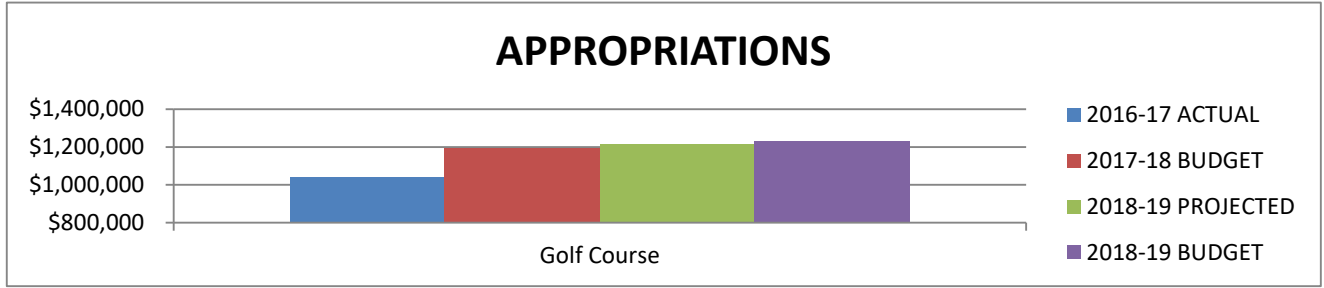
| FINANCIAL & AUTHORIZED POSITIONS SUMMARY | 2015-16 | 2016-17 | 2017-18 | 2017-18 | 2018-19 | 2018-19 |
|--|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| PROGRAM: Conservation Administration (1801&06-09) | ACTUAL | ACTUAL | BUDGET | PROJECTED | REQUEST | ADOPTED |
| AUTHORIZED POSITIONS: | | | | | | |
| 470-A Park Manager | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 |
| 262-A Park Ranger | 5.00 | 5.00 | 5.00 | 5.00 | 5.00 | 5.00 |
| 220-A Park Crew Leader | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| 220-A Equipment Specialist/Crew Leader | - | - | - | - | 1.00 | 1.00 |
| 187-A Pioneer Village Site Coordinator | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| 187-A Equipment Specialist | 2.00 | 2.00 | 2.00 | 2.00 | 1.00 | 1.00 |
| 187-A Park Maintenance Technician | 4.00 | 4.00 | 4.00 | 4.00 | 4.00 | 4.00 |
| 99-Cody Homestead Site Coordinator | 0.75 | 0.75 | 0.75 | 0.75 | 0.75 | 0.75 |
| Z Seasonal Park Maintenance (WLP,SCP,PV) | 7.52 | 7.52 | 7.52 | 7.52 | 7.52 | 7.52 |
| Z Seasonal Pool Manager (SCP) | 0.29 | 0.29 | 0.29 | 0.29 | 0.29 | 0.29 |
| Z Seasonal Asst Pool Manager (SCP) | 0.21 | 0.21 | 0.21 | 0.21 | 0.21 | 0.21 |
| Z Seasonal Lifeguard (WLP, SCP) | 6.28 | 6.28 | 6.28 | 6.28 | 6.28 | 6.28 |
| Z Seasonal Pool Concessions (SCP) | 1.16 | 1.16 | 1.16 | 1.16 | 1.16 | 1.16 |
| Z Seasonal Beach/Boathouse Concessions (WLP) | 1.80 | 1.80 | 1.80 | 1.80 | 1.80 | 1.80 |
| Z Seasonal Beach Manager (WLP) | 0.29 | 0.29 | 0.29 | 0.29 | 0.29 | 0.29 |
| Z Seasonal Asst Beach Manager (WLP) | 0.23 | 0.23 | 0.23 | 0.23 | 0.23 | 0.23 |
| Z Seasonal Park Patrol (WLP, SCP) | 2.17 | 2.17 | 2.17 | 2.17 | 2.17 | 2.17 |
| Z Seasonal Park Attendants (WLP, SCP, BSP) | 2.95 | 2.95 | 2.95 | 2.95 | 2.95 | 2.95 |
| Z Seasonal Day Camp/Apothecary (Pioneer Village) | 1.56 | 1.56 | 1.56 | 1.56 | 1.56 | 1.56 |
| Z Seasonal Concession Worker (Cody) | 0.19 | 0.19 | 0.19 | 0.19 | 0.19 | 0.19 |
| TOTAL POSITIONS | 40.40 | 40.40 | 40.40 | 40.40 | 40.40 | 40.40 |
| | 38467 | 26779 | | | | |
| REVENUE SUMMARY: | | | | | | |
| Intergovernmental | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Charges for Services | 1,281,113 | 1,229,168 | 1,339,372 | 1,339,372 | 1,339,372 | 1,339,372 |
| Uses of Money & Property | 77,713 | 85,659 | 123,454 | 123,454 | 138,454 | 138,454 |
| Miscellaneous | 14,424 | 10,151 | 6,875 | 10,475 | 10,475 | 10,475 |
| Conservation Equipment Fund | 71,500 | 77,700 | 52,000 | 52,000 | 91,000 | 91,000 |
| TOTAL REVENUES | \$ 1,444,750 | \$ 1,402,678 | \$ 1,521,701 | \$ 1,525,301 | \$ 1,579,301 | \$ 1,579,301 |
| APPROPRIATION SUMMARY: | | | | | | |
| Salaries | \$ 1,371,976 | \$ 1,421,992 | \$ 1,444,610 | \$ 1,445,110 | \$ 1,512,425 | \$ 1,512,425 |
| Benefits | 398,912 | 423,720 | 456,863 | 457,363 | 536,727 | 536,727 |
| Capital Improvement | 265,711 | - | - | - | - | - |
| Purchase Services & Expenses | 341,715 | 338,923 | 381,641 | 384,641 | 384,641 | 384,641 |
| Supplies & Materials | 409,714 | 387,932 | 425,655 | 422,655 | 422,655 | 422,655 |
| TOTAL APPROPRIATIONS | \$ 2,788,028 | \$ 2,572,567 | \$ 2,708,769 | \$ 2,709,769 | \$ 2,856,448 | \$ 2,856,448 |
| ANALYSIS | | | | | | |
| No changes to authorized positions for FY19. | | | | | | |
| FY19 revenues are anticipated to increase slightly due to the Uses of Money & Property (planned addition of a Loft Cabin at Scott County Park) and the Conservation Equipment Fund which varies annually according to the department Vehicle Replacement schedule. | | | | | | |
| Non-salary FY19 expenditures are expected to remain the same in this program. | | | | | | |

| FINANCIAL & AUTHORIZED POSITIONS SUMMARY | 2015-16 | 2016-17 | 2017-18 | 2017-18 | 2018-19 | 2018-19 |
|---|----------------|----------------|----------------|------------------|----------------|----------------|
| PROGRAM: Conservation Administration (1803&1804) | ACTUAL | ACTUAL | BUDGET | PROJECTED | REQUEST | ADOPTED |
| AUTHORIZED POSITIONS: | | | | | | |
| 462-A Golf Pro/Manager | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| 462-A Golf Course Superintendent | 1.00 | - | - | - | - | - |
| 220-A Golf Course Maintenance Supervisor | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| 187-A Turf Equipment Specialist | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| 162-A Maintenance Technician-Golf Course | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Z Seasonal Assistant Golf Professional | 0.73 | 0.73 | 0.73 | 0.73 | 0.73 | 0.73 |
| Z Seasonal Golf Pro Staff | 7.48 | 7.48 | 7.48 | 7.48 | 7.48 | 7.48 |
| Z Seasonal Part Time Laborers | 4.77 | 4.77 | 4.77 | 4.77 | 4.77 | 4.77 |
| TOTAL POSITIONS | 17.98 | 16.98 | 16.98 | 16.98 | 16.98 | 16.98 |

| | | | | | | |
|-----------------------------|---------------------|-------------------|---------------------|---------------------|---------------------|---------------------|
| REVENUE SUMMARY: | | | | | | |
| Charges for Services | \$ 1,009,931 | \$ 975,058 | \$ 1,106,200 | \$ 1,106,200 | \$ 1,106,200 | \$ 1,106,200 |
| Total Miscellaneous | 1,183 | 1,075 | 1,000 | 1,000 | 1,000 | 1,000 |
| Conservation Equipment Fund | 28,000 | - | - | - | - | - |
| TOTAL REVENUES | \$ 1,039,114 | \$ 976,133 | \$ 1,107,200 | \$ 1,107,200 | \$ 1,107,200 | \$ 1,107,200 |

| | | | | | | |
|-------------------------------|-------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| APPROPRIATION SUMMARY: | | | | | | |
| Salaries | \$ 486,675 | \$ 511,314 | \$ 560,315 | \$ 560,315 | \$ 543,456 | \$ 543,456 |
| Benefits | 88,364 | 116,071 | 139,812 | 140,562 | 157,789 | 157,789 |
| Capital Outlay | 71,535 | 76,272 | 166,859 | 186,859 | 201,859 | 201,859 |
| Purchase Services & Expenses | 94,506 | 114,022 | 111,890 | 106,890 | 106,890 | 106,890 |
| Supplies & Materials | 213,395 | 217,182 | 215,105 | 220,105 | 220,105 | 220,105 |
| Debt Service | 5,962 | 4,083 | - | - | - | - |
| TOTAL APPROPRIATIONS | \$ 960,437 | \$ 1,038,944 | \$ 1,193,981 | \$ 1,214,731 | \$ 1,230,099 | \$ 1,230,099 |
| Net Income | \$78,677 | (\$62,811) | (\$86,781) | (\$107,531) | (\$122,899) | (\$122,899) |

*Deficits will be covered by Conservation capital project reserve



ANALYSIS

No changes to authorized positions for FY19.

FY19 revenues are expected to remain the same for this program.

Non-salary expenses are expected to remain the same for this program.

| FINANCIAL & AUTHORIZED POSITIONS SUMMARY | 2015-16 | 2016-17 | 2017-18 | 2017-18 | 2018-19 | 2018-19 |
|---|----------------|----------------|----------------|------------------|----------------|----------------|
| PROGRAM: Wapsi (1805) | ACTUAL | ACTUAL | BUDGET | PROJECTED | REQUEST | ADOPTED |
| AUTHORIZED POSITIONS: | | | | | | |
| 382-A Naturalist/Director | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| 271-A Assistant Naturalist | 1.00 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 |
| Z Seasonal Maintenance-Caretaker | 0.66 | 0.66 | 0.66 | 0.66 | 0.66 | 0.66 |
| Z Seasonal Naturalist | 0.71 | - | - | - | - | - |
| Z Seasonal Naturalist | 0.79 | 0.79 | 0.79 | 0.79 | 0.79 | 0.79 |
| Z Seasonal Naturalist | 0.68 | - | - | - | - | - |
| TOTAL POSITIONS | 4.84 | 4.45 | 4.45 | 4.45 | 4.45 | 4.45 |

| | | | | | | |
|-------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Intergovernmental | | | | | | |
| Intergovernmental | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Charges for Services | 4,550 | 2,870 | 4,000 | 4,000 | 4,000 | 4,000 |
| Uses of Money & Property | 12,030 | 8,140 | 12,000 | 12,000 | 12,000 | 12,000 |
| Miscellaneous | 767 | 670 | 500 | 500 | 500 | 500 |
| Conservation Equipment Fund | - | - | - | - | - | - |
| TOTAL REVENUES | \$ 17,347 | \$ 11,680 | \$ 16,500 | \$ 16,500 | \$ 16,500 | \$ 16,500 |
| APPROPRIATION SUMMARY: | | | | | | |
| Salaries | \$ 208,865 | \$ 203,892 | \$ 225,541 | \$ 225,541 | \$ 258,599 | \$ 258,599 |
| Benefits | 68,230 | 72,376 | 83,518 | 83,518 | 80,115 | 80,115 |
| Capital Outlay | - | - | - | - | - | - |
| Purchase Services & Expenses | 38,467 | 26,779 | 40,650 | 40,650 | 40,650 | 40,650 |
| Supplies & Materials | 12,607 | 15,846 | 18,900 | 18,900 | 18,900 | 18,900 |
| TOTAL APPROPRIATIONS | \$ 328,169 | \$ 318,893 | \$ 368,609 | \$ 368,609 | \$ 398,264 | \$ 398,264 |

ANALYSIS

No changes to authorized positions for FY19.

FY19 revenues are expected to remain the same for this program.

Non-salary FY19 expenditures are expected to remain the same for this program.

Facility and Support Services



Tammy Speidel, Director

MISSION STATEMENT: It is the mission of the Facility and Support Services Department to provide high quality, cost effective services in support of the core services and mission of Scott County Government. Our services include capital asset management (capital planning, purchasing and life-cycle services), facility operations services (maintenance and custodial) and office operations support (mail, document imaging and printing).

| | | | | | |
|--|-------------------------|--|----------------|------------------|------------------|
| ACTIVITY/SERVICE: | Administration | DEPARTMENT: | | FSS | |
| BUSINESS TYPE: | Core | RESIDENTS SERVED: All County Bldg Occupants | | | |
| BOARD GOAL: | Performing Organization | FUND: | 01 General | BUDGET: | \$ 146,399 |
| OUTPUTS | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| Total percentage of CIP projects on time and with in budget. | | 85 | 87 | 85 | 85 |
| Maintain total departmental cost/square foot at FY10 levels (combined maint/custodial) | | 4.52 | \$3.83 | \$6.00 | 5.85 |
| | | | | | |

PROGRAM DESCRIPTION:

To provide administrative support for all other department programs. This program manages capital improvement efforts.

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|--|---|----------------|----------------|------------------|------------------|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| Attend Department Head Meetings/ Administrative Planning/ Agenda Meetings | By achieving at least 80 % attendance at scheduled meetings it allows for better overall knowledge of the County day to day departmental business and needs, as well as being better prepared for COW meetings. | 80% | 80% | 80% | 80% |
| | | | | | |
| | | | | | |

| | | | | | |
|---|--------------------------|--------------------------|-----------------------------|------------------|------------------|
| ACTIVITY/SERVICE: | Maintenance of Buildings | DEPARTMENT: | FSS | | |
| BUSINESS TYPE: | Core | RESIDENTS SERVED: | Occup. Co. bldgs & agencies | | |
| BOARD GOAL: | Performing Organization | FUND: | 01 General | BUDGET: | \$ 2,062,721 |
| OUTPUTS | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| # of total man hours spent in safety training | | 73.5 | 24 | 140 | 145 |
| # of PM inspections performed quarterly- per location | | 129 | 109 | 105 | 125 |
| Total maintenance cost per square foot | | \$1.80 | \$1.65 | \$2.50 | \$2.50 |
| | | | | | |

PROGRAM DESCRIPTION:

To maintain the organizations real property and assets in a proactive manner. This program supports the organizations green initiatives by effectively maintaining equipment to ensure efficiency and effective use of energy resources. This program provides prompt service to meet a myriad of needs for our customer departments/offices and visitors to our facilities.

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|---|--|----------------|----------------|------------------|------------------|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| Maintenance Staff will make first contact on 90% of routine non-jail work orders within 5 working days of staff assignment. | To be responsive to the workload from our non-jail customers. | 98% | 97% | 95% | 95% |
| Maintenance Staff will strive to do 30% of work on a preventive basis. | To do an increasing amount of work in a scheduled manner rather than reactive. | 26% | 23% | 26% | 25% |
| Maintenance Staff will strive to complete 90% of routine jail work orders within 5 working days of staff assignment. | To be responsive to the workload from the jail facility. | 96% | 97% | 90% | 90% |
| | | | | | |

| | | | | | |
|---|-------------------------|--------------------------|----------------------------|------------------|------------------|
| ACTIVITY/SERVICE: | Custodial Services | DEPARTMENT: | FSS | | |
| BUSINESS TYPE: | Core | RESIDENTS SERVED: | Occupants all county bldgs | | |
| BOARD GOAL: | Performing Organization | FUND: | 01 General | BUDGET: | \$ 770,236 |
| OUTPUTS | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| Number of square feet of hard surface floors maintained | | 527,450 | 568,367 | 530,000 | 550,000 |
| Number of square feet of soft surface floors maintained | | 205,816 | 273,906 | 205,000 | 225,000 |
| Number of Client Service Worker hours supervised | | 3,394 | 4,364 | 3,000 | 3,100 |
| Total Custodial Cost per Square Foot | | \$2.03 | \$3.00 | \$3.25 | \$3.25 |

PROGRAM DESCRIPTION:

To provide a clean and sanitary building environment for our customer departments/offices and the public. This program has a large role in supporting the organization-wide green initiative by administering recycling and green cleaning efforts. This program administers physical building security and access control.

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|---|---|----------------|----------------|------------------|------------------|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| To receive 6 or fewer complaints per month on average. | To provide internal and external customers a clean environment and to limit the amount of calls for service from non custodial staff. | 5 | 5 | 6 | 6 |
| Divert 85000 pounds of waste from the landfill by: shredding confidential info, recycling cardboard, plastic & metals, kitchen grease | To continually reduce our output of material that goes to the landfill. | 123,607 | 123,607 | 85,000 | 85,000 |
| Perform annual green audit on 40% of FSS cleaning products. | To ensure that our cleaning products are "green" by current industry standards. | 42% | 42% | 40% | 40% |
| | | | | | |

| | | | | | |
|--|-------------------------|--------------------------|---------------------------------|------------------|------------------|
| ACTIVITY/SERVICE: | Support Services | DEPARTMENT: | FSS | | |
| BUSINESS TYPE: | Core | RESIDENTS SERVED: | Dept/offices/external customers | | |
| BOARD GOAL: | Performing Organization | FUND: | 01 General | BUDGET: | \$ 755,589 |
| OUTPUTS | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| Actual number of hours spent on imaging including quality control and doc prep | | 2,059 | 2,023 | 1,800 | 2,200 |
| | | | | | |

PROGRAM DESCRIPTION:

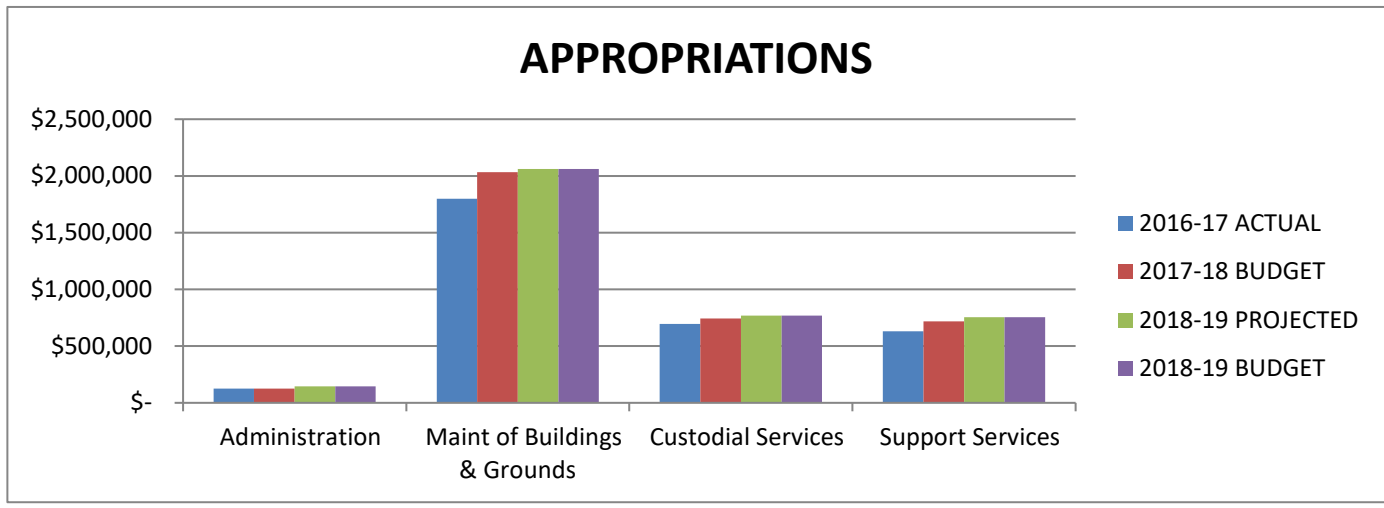
To provide support services to all customer departments/offices including: purchasing, imaging, print shop, mail, reception, pool car scheduling, conference scheduling and office clerical support. This program supports the organizations "green" initiatives by managing the purchase and use of eco-friendly products, encouraging reduced usage of commodities and promoting "green-friendly" business practices.

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|--|--|----------------|----------------|------------------|------------------|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| Print Shop will recommend, to requesting department or agency, cost savings alternatives on at least 8% of print shop requests received. | This will result in the suggestion of cost savings methods on copy jobs that are received in the print shop which would result in savings on copy costs. | 6.50% | 9.22% | 7.00% | 7.00% |
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| FINANCIAL & AUTHORIZED POSITIONS SUMMARY | 2015-16 | 2016-17 | 2017-18 | 2017-18 | 2018-19 | 2018-19 |
|---|-------------|-------------|-------------|-------------|-------------|-------------|
| PROGRAM: Facility&Support Services Admin (1000) | ACTUAL | ACTUAL | BUDGET | PROJECTED | REQUEST | ADOPTED |
| AUTHORIZED POSITIONS: | | | | | | |
| 725-A Director of Facility and Support Services | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| TOTAL POSITIONS | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |

| REVENUE SUMMARY: | | | | | | |
|-------------------------|-----------------|---------------|---------------|---------------|---------------|---------------|
| Charges for Services | \$ 190 | \$ - | \$ 50 | \$ 50 | \$ 25 | \$ 25 |
| Miscellaneous | 1,374 | 559 | 100 | 255 | 100 | 100 |
| TOTAL REVENUES | \$ 1,564 | \$ 559 | \$ 150 | \$ 305 | \$ 125 | \$ 125 |

| APPROPRIATION SUMMARY: | | | | | | |
|-------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Salaries | \$ 84,401 | \$ 91,392 | \$ 97,779 | \$ 97,779 | \$ 103,692 | \$ 103,692 |
| Benefits | 30,283 | 31,473 | 34,506 | 34,506 | 38,362 | 38,362 |
| Purchase Services & Expenses | 2,908 | 2,788 | 4,715 | 4,546 | 3,820 | 3,820 |
| Supplies & Materials | 715 | 84 | 525 | 525 | 525 | 525 |
| TOTAL APPROPRIATIONS | \$ 118,307 | \$ 125,737 | \$ 137,525 | \$ 137,356 | \$ 146,399 | \$ 146,399 |



ANALYSIS

Non-salary FY19 expenditures are a slight decrease due to allocation of monthly cell phone charges to the Information Technology Department. Revenue for this program is very minimal and difficult to project and budget since it is based on sporadic reimbursement revenues.

| FINANCIAL & AUTHORIZED POSITIONS SUMMARY | 2015-16 | 2016-17 | 2017-18 | 2017-18 | 2018-19 | 2018-19 |
|--|----------------|----------------|----------------|------------------|----------------|----------------|
| PROGRAM: Maint Bldg&Grd(1501-06,1508,1510-15) | ACTUAL | ACTUAL | BUDGET | PROJECTED | REQUEST | ADOPTED |
| AUTHORIZED POSITIONS: | | | | | | |
| 332-A Maintenance Coordinator | - | - | - | - | 1.00 | 1.00 |
| 300-A Maintenance Coordinator | 1.00 | 1.00 | 1.00 | 1.00 | - | - |
| 268-C Maintenance Electronic System Technician | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 |
| 268-C Maintenance Specialist | 4.00 | 4.00 | 4.00 | 4.00 | 4.00 | 4.00 |
| 182-C Maintenance Worker | 1.00 | 1.00 | 1.75 | 1.75 | 1.75 | 1.75 |
| 83-C General Laborer | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| TOTAL POSITIONS | 9.00 | 9.00 | 9.75 | 9.75 | 8.75 | 8.75 |

| | | | | | | |
|-------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| REVENUE SUMMARY: | | | | | | |
| Intergovernmental | \$ 94,467 | \$ 107,082 | \$ 93,860 | \$ 94,379 | \$ 95,950 | \$ 95,950 |
| Miscellaneous | 21,723 | 27,396 | 16,500 | 20,456 | 17,870 | 17,870 |
| Sales General Fixed Assets | - | - | - | - | - | - |
| TOTAL REVENUES | \$ 116,190 | \$ 134,478 | \$ 110,360 | \$ 114,835 | \$ 113,820 | \$ 113,820 |
| APPROPRIATION SUMMARY: | | | | | | |
| Salaries | \$ 415,255 | \$ 426,176 | \$ 472,516 | \$ 472,516 | \$ 480,829 | \$ 480,829 |
| Benefits | 189,254 | 192,539 | 214,757 | 216,257 | 202,617 | 202,617 |
| Capital Outlay | 15,621 | 29,142 | 2,500 | 8,500 | 9,000 | 9,000 |
| Purchase Services & Expenses | 935,411 | 1,065,479 | 1,254,143 | 1,272,840 | 1,317,775 | 1,317,775 |
| Supplies & Materials | 90,855 | 86,051 | 90,600 | 77,550 | 52,500 | 52,500 |
| TOTAL APPROPRIATIONS | \$ 1,646,396 | \$ 1,799,387 | \$ 2,034,516 | \$ 2,047,663 | \$ 2,062,721 | \$ 2,062,721 |

ANALYSIS

A Hay point increase was authorized for the Maintenance Coordinator position.

Non-salary FY19 expenditures anticipate an increase primarily due to utilities increases. Gas and electric rates are anticipated to increase 3% per Mid American Energy and water and misc water rates are expected to increase 6% per Iowa American Water. In addition, aging equipment has caused an increase of maintenance and equipment budget dollars and training costs are increased to allow for training of 4 new staff members. No significant revenue changes.

| FINANCIAL & AUTHORIZED POSITIONS SUMMARY | 2015-16 | 2016-17 | 2017-18 | 2017-18 | 2018-19 | 2018-19 |
|---|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| PROGRAM: Custodial Services (1507) | ACTUAL | ACTUAL | BUDGET | PROJECTED | REQUEST | ADOPTED |
| AUTHORIZED POSITIONS: | | | | | | |
| 238-A Custodial & Security Coordinator | - | - | - | - | - | - |
| 198-A Custodial Coordinator | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| 162-C Lead Custodial Worker | - | - | - | - | - | - |
| 130-C Custodial Worker | 11.50 | 11.50 | 11.95 | 11.95 | 11.95 | 11.95 |
| TOTAL POSITIONS | 12.50 | 12.50 | 12.95 | 12.95 | 12.95 | 12.95 |
| REVENUE SUMMARY: | | | | | | |
| Intergovernmental | \$ 57,332 | \$ 59,471 | \$ 57,400 | \$ 59,375 | \$ 60,550 | \$ 60,550 |
| Miscellaneous | 1,355 | 1,248 | 525 | 350 | 100 | 100 |
| TOTAL REVENUES | \$ 58,687 | \$ 60,719 | \$ 57,925 | \$ 59,725 | \$ 60,650 | \$ 60,650 |
| APPROPRIATION SUMMARY: | | | | | | |
| Salaries | \$ 450,278 | \$ 470,445 | \$ 491,773 | \$ 491,773 | \$ 502,831 | \$ 502,831 |
| Benefits | 178,894 | 184,105 | 200,871 | 200,871 | 214,705 | 214,705 |
| Capital Outlay | 214 | 2,185 | 6,850 | 6,850 | 10,800 | 10,800 |
| Purchase Services & Expenses | 5,461 | 4,038 | 4,900 | 4,305 | 400 | 400 |
| Supplies & Materials | 37,605 | 33,519 | 39,000 | 39,795 | 41,500 | 41,500 |
| TOTAL APPROPRIATIONS | \$ 672,452 | \$ 694,292 | \$ 743,394 | \$ 743,594 | \$ 770,236 | \$ 770,236 |
| ANALYSIS | | | | | | |
| <p>Non-salary FY19 expenditures are anticipated to decrease slightly primarily due to allocation of monthly cell phone charges to the Information Technology Department and an increase in custodial supplies expenses (\$550 for the General Store, and the Iowa Department of Transportation will reimburse 70%). This increase is for the replacement of vacuums and purchase of new custodial equipment to support advanced cleaning methods. No significant revenue changes.</p> | | | | | | |

| FINANCIAL & AUTHORIZED POSITIONS SUMMARY | 2015-16 | 2016-17 | 2017-18 | 2017-18 | 2018-19 | 2018-19 |
|--|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| PROGRAM: Support Services (1509) | ACTUAL | ACTUAL | BUDGET | PROJECTED | REQUEST | ADOPTED |
| AUTHORIZED POSITIONS: | | | | | | |
| 252-A Purchasing Specialist | 1.00 | 1.00 | - | - | - | - |
| 177-C Senior Clerk | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| 141-C Clerk II/Support Services | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 |
| 141-C Clerk II/Scanning | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 |
| TOTAL POSITIONS | 6.00 | 6.00 | 5.00 | 5.00 | 5.00 | 5.00 |
| REVENUE SUMMARY: | | | | | | |
| Intergovernmental | \$ 11,058 | \$ 8,075 | \$ 12,800 | \$ 11,500 | \$ 11,000 | \$ 11,000 |
| Charges for Services | 77,932 | 85,327 | 40,000 | 40,000 | 40,000 | 40,000 |
| Miscellaneous | 4 | 368 | 100 | 785 | 250 | 250 |
| TOTAL REVENUES | \$ 88,994 | \$ 93,770 | \$ 52,900 | \$ 52,285 | \$ 51,250 | \$ 51,250 |
| APPROPRIATION SUMMARY: | | | | | | |
| Salaries | \$ 200,645 | \$ 156,687 | \$ 185,752 | \$ 185,752 | \$ 192,355 | \$ 192,355 |
| Benefits | 87,414 | 66,988 | 93,366 | 93,366 | 90,109 | 90,109 |
| Capital Outlay | - | - | - | - | - | - |
| Purchase Services & Expenses | 360,770 | 396,228 | 369,700 | 369,325 | 409,100 | 409,100 |
| Supplies & Materials | 23,263 | 10,202 | 69,125 | 64,025 | 64,025 | 64,025 |
| TOTAL APPROPRIATIONS | \$ 672,092 | \$ 630,105 | \$ 717,943 | \$ 712,468 | \$ 755,589 | \$ 755,589 |
| ANALYSIS | | | | | | |
| <p>Non-salary FY19 expenditures anticipate a slight increase in postage budget per auditor's office postage estimate for election costs. No significant revenue changes.</p> | | | | | | |

Health Department

Ed Rivers, Director



MISSION STATEMENT: The Scott County Health Department is committed to promoting, protecting and preserving the health of the community by providing leadership and direction as advocates for the individual, the family, the community and the environment we serve.

| | | | | |
|--|-------------------------|--|----------------------------|------------------------------|
| ACTIVITY/SERVICE: | Administration | DEPARTMENT: Health/1000 | | |
| BUSINESS TYPE: | Foundation | RESIDENTS SERVED: All Residents | | |
| BOARD GOAL: | Financially Responsible | FUND: 01 General | BUDGET: \$1,579,376 | |
| OUTPUTS | | 2015-16 ACTUAL | 2016-17 ACTUAL | 2017-18 PROJECTED |
| Annual Report | | 1 | 1 | 1 |
| Minutes of the BOH Meeting | | 10 | 11 | 10 |
| BOH Contact and Officer Informational Report | | 1 | 1 | 1 |
| Number of grant contracts awarded. | | 17 | 22 | 13 |
| Number of subcontracts issued. | | 10 | 9 | 7 |
| Number of subcontracts issued by funder guidelines. | | 10 | 9 | 7 |
| Number of subcontractors. | | 3 | 3 | 3 |
| Number of subcontractors due for an annual review. | | 3 | 3 | 3 |
| Number of subcontractors that received an annual review. | | 3 | 3 | 3 |
| Number of benefit eligible staff | | NA | NA | 42 |
| Number of benefit eligible staff participating in QI projects (unduplicated) | | NA | NA | 11 |
| Total number of consumers reached with education. | | 11,575 | 12,459 | 9,190 |
| Number of consumers receiving face-to-face educational information about physical, behavioral, environmental, social, economic or other issues affecting health. | | 6,544 | 4,612 | 5,619 |
| Number of consumers receiving face-to-face education reporting the information they received will help them or someone else to make healthy choices. | | 6,394 | 4,371 | 5,282 |

PROGRAM DESCRIPTION:

Iowa Code Ch. 137 requires each county maintain a Local Board of Health. One responsibility of the Board of Health is to assure compliance with grant requirements-programmatically and financially. Another is educate the community through a variety of methods including media, marketing venues, formal educational presentations, health fairs, training, etc.

| PERFORMANCE MEASUREMENT | | 2015-16 ACTUAL | 2016-17 ACTUAL | 2017-18 PROJECTED | 2018-19 PROJECTED |
|--|--|---------------------------|---------------------------|------------------------------|------------------------------|
| OUTCOME: | EFFECTIVENESS: | | | | |
| Provide guidance, information and updates to Board of Health as required by Iowa Code Chapter 137. | Board of Health will meet at least six times per year as required by law. | 10 | 10 | 10 | 10 |
| Delivery of public health services through subcontract relationships with community partners. | Subcontracts will be issued according to funder guidelines. | 100% | 100% | 100% | 100% |
| Subcontractors will be educated and informed about the expectations of their subcontract. | Subcontractors will receive an annual programmatic review. | 100% | 100% | 100% | 100% |
| Establish a culture of quality within the Scott County Health Department. | Percent of benefit eligible staff participating in QI Projects (unduplicated). | NA | NA | 25% | 40% |
| Scott County residents will be educated on issues affecting health. | Consumers receiving face-to-face education report that the information they received will help them or someone else to make healthy choices. | 98% | 98% | 94% | 95% |

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|---|--|--------------------------------|----------------|------------------|------------------|
| ACTIVITY/SERVICE: | Animal Bite Rabies Risk Assessment and Recommendations for Post Exposure Prophylaxis | DEPARTMENT: Health/2015 | | | |
| BUSINESS TYPE: | Core | RESIDENTS SERVED: | | All Residents | |
| BOARD GOAL: | Great Place to Live | FUND: | 01 General | BUDGET: | \$71,360 |
| OUTPUTS | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| Number of exposures that required a rabies risk assessment. | | 199 | 213 | 196 | 206 |
| Number of exposures that received a rabies risk assessment. | | 199 | 213 | 192 | 202 |
| Number of exposures determined to be at risk for rabies that received a recommendation for rabies post-exposure prophylaxis. | | 199 | 213 | 196 | 202 |
| Number of health care providers notified of their patient's exposure and rabies recommendation. | | 38 | 57 | 43 | 48 |
| Number of health care providers sent a rabies treatment instruction sheet at the time of notification regarding their patient's exposure. | | 38 | 57 | 43 | 48 |

PROGRAM DESCRIPTION:

Making recommendations for post-exposure prophylaxis treatment for individuals involved in animal bites or exposures.

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|--|---|----------------|----------------|------------------|------------------|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| Provide a determination of rabies risk exposure and recommendations. | Reported exposures will receive a rabies risk assessment. | 100% | 100% | 98% | 98% |
| Provide a determination of rabies risk exposure and recommendations. | Exposures determined to be at risk for rabies will have a recommendation for rabies post-exposure prophylaxis. | 100% | 100% | 100% | 100% |
| Health care providers will be informed about how to access rabies treatment. | Health care providers will be sent an instruction sheet on how to access rabies treatment at the time they are notified of their patient's bite/exposure. | 100% | 100% | 100% | 100% |
| | | | | | |

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|---|-------------------------------------|--------------------------|------------------|--------------------------|
| ACTIVITY/SERVICE: | Childhood Lead Poisoning Prevention | DEPARTMENT: | Health/2016 | |
| BUSINESS TYPE: | Core | RESIDENTS SERVED: | All Residents | |
| BOARD GOAL: | Great Place to Live | FUND: | 01 General | BUDGET: \$143,350 |
| OUTPUTS | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
| | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| Number of children with a capillary blood lead level of greater than or equal to 15 ug/dl. | 19 | 17 | 21 | 18 |
| Number of children with a capillary blood lead level of greater than or equal to 15 ug/dl who receive a venous confirmatory test. | 19 | 17 | 21 | 18 |
| Number of children who have a confirmed blood lead level of greater than or equal to 15 ug/dl. | 9 | 10 | 11 | 10 |
| Number of children who have a confirmed blood lead level of greater than or equal to 15 ug/dl who have a home nursing or outreach visit. | 9 | 10 | 11 | 10 |
| Number of children who have a confirmed blood lead level of greater than or equal to 20 ug/dl. | 4 | 4 | 5 | 4 |
| Number of children who have a confirmed blood lead level of greater than or equal to 20 ug/dl who have a complete medical evaluation from a physician. | 4 | 4 | 5 | 4 |
| Number of environmental investigations completed for children who have a confirmed blood lead level of greater than or equal to 20 ug/dl. | 9 | 9 | 9 | 9 |
| Number of environmental investigations completed, within IDPH timelines, for children who have a confirmed blood lead level of greater than or equal to 20 ug/dl. | 9 | 9 | 9 | 9 |
| Number of environmental investigations completed for children who have two confirmed blood lead levels of 15-19 ug/dl. | 4 | 7 | 5 | 6 |
| Number of environmental investigations completed, within IDPH timelines, for children who have two confirmed blood lead levels of 15-19 ug/dl. | 4 | 7 | 5 | 6 |
| Number of open lead properties. | 12 | 19 | 17 | 16 |
| Number of open lead properties that receive a reinspection. | 27 | 42 | 34 | 35 |
| Number of open lead properties that receive a reinspection every six months. | 27 | 42 | 34 | 35 |
| Number of lead presentations given. | 6 | 5 | 5 | 5 |

PROGRAM DESCRIPTION:

Provide childhood blood lead testing and case management of all lead poisoned children in Scott County. Conduct environmental health inspections and reinspections of properties where children with elevated blood lead levels live. SCC CH27, IAC 641, Chapter 67,69,70.

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|--|---|---------|---------|-----------|-----------|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| Children identified with blood lead levels greater than or equal to 10 micrograms per deciliter receive services as appropriate for the blood lead level. | Children with capillary blood lead levels greater than or equal to 15 ug/dl receive confirmatory venous blood lead measurements. | 100% | 100% | 100% | 100% |
| Children identified with blood lead levels greater than or equal to 10 micrograms per deciliter receive services as appropriate for the blood lead level. | Ensure children with confirmed blood lead levels greater than or equal to 15 ug/dl receive a home nursing or outreach visit. | 100% | 100% | 100% | 100% |
| Children identified with blood lead levels greater than or equal to 10 micrograms per deciliter receive services as appropriate for the blood lead level. | Ensure children with venous blood lead levels greater than or equal to 20 ug/dl receive a complete medical evaluation from a physician. | 100% | 100% | 100% | 100% |
| Assure that elevated blood lead inspections are conducted by certified elevated blood lead inspectors/risk assessors employed by or under contract with a certified elevated blood lead inspection agency. | Complete environmental investigations for children having a single venous blood lead level greater than or equal to 20 ug/dl according to required timelines. | 100% | 100% | 100% | 100% |
| Assure that elevated blood lead inspections are conducted by certified elevated blood lead inspectors/risk assessors employed by or under contract with a certified elevated blood lead inspection agency. | Complete environmental investigations of homes associated with children who have two venous blood lead levels of 15-19 ug/dl according to required timelines. | 100% | 100% | 100% | 100% |
| Ensure that lead-based paint hazards identified in dwelling units associated with an elevated blood lead child are corrected. | Ensure open lead inspections are re-inspected every six months. | 100% | 100% | 100% | 100% |
| Assure the provision of a public health education program about lead poisoning and the dangers of lead poisoning to children. | By June 30, five presentations on lead poisoning will be given to target audiences. | 120% | 100% | 100% | 100% |

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|---|----------------------|--------------------------|----------------|------------------|------------------|
| ACTIVITY/SERVICE: | Communicable Disease | DEPARTMENT: | Health/2017 | | |
| BUSINESS TYPE: | Core | RESIDENTS SERVED: | All Residents | | |
| BOARD GOAL: | Great Place to Live | FUND: | 01 General | BUDGET: | \$64,269 |
| OUTPUTS | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| Number of communicable diseases reported. | | 1853 | 1593 | 1770 | 1723 |
| Number of reported communicable diseases requiring investigation. | | 335 | 258 | 354 | 297 |
| Number of reported communicable diseases investigated according to IDPH timelines. | | 335 | 258 | 354 | 297 |
| Number of reported communicable diseases required to be entered into IDSS. | | 335 | 258 | 354 | 297 |
| Number of reported communicable diseases required to be entered into IDSS that were entered within 3 business days. | | 335 | 258 | 350 | 294 |

PROGRAM DESCRIPTION:

Program to investigate and prevent the spread of communicable diseases and ensure proper treatment of disease. Also includes the investigation of food borne outbreaks. Ch 139 IAC

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|--|---|----------------|----------------|------------------|------------------|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| Stop or limit the spread of communicable diseases. | Initiate communicable disease investigations of reported diseases according to Iowa Department of Public Health guidelines. | 100% | 100% | 100% | 100% |
| Assure accurate and timely documentation of communicable diseases. | Cases requiring follow-up will be entered into IDSS (Iowa Disease Surveillance System) within 3 business days. | 100% | 100% | 99% | 99% |

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|---|--------------------------|--------------------------|------------------|-------------------------|
| ACTIVITY/SERVICE: | Community Transformation | DEPARTMENT: | Health/2038 | |
| BUSINESS TYPE: | Quality of Life | RESIDENTS SERVED: | All Residents | |
| BOARD GOAL: | Great Place to Live | FUND: | 01 General | BUDGET: \$13,992 |
| OUTPUTS | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
| | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| Number of worksites where a wellness assessment is completed. | 5 | 6 | 10 | 5 |
| Number of worksites that made a policy or environmental improvement identified in a workplace wellness assessment. | 8 | 8 | 10 | 5 |
| Number of communities where a community wellness assessment is completed. | 4 | 2 | 5 | 5 |
| Number of communities where a policy or environmental improvement identified in a community wellness assessment is implemented. | 4 | 1 | 5 | 5 |

PROGRAM DESCRIPTION:

Create environmental and systems changes at the community level that integrate public health, primary care, worksite and community initiatives to help prevent chronic disease through good nutrition and physical activity.

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|--|--|----------------|----------------|------------------|------------------|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| Workplaces will implement policy or environmental changes to support employee health and wellness. | Workplaces will implement policy or environmental changes to support employee health and wellness. | 160% | 133% | 100% | 100% |
| Communities will implement policy or environmental changes to support community health and wellness. | CTG targeted communities will implement evidence based recommendations for policy or environmental change based upon assessment recommendations. | 100% | 50% | 100% | 100% |

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|---|-------------------------|--------------------------|------------------|----------------------------|
| ACTIVITY/SERVICE: | Correctional Health | DEPARTMENT: | Health/2006 | |
| BUSINESS TYPE: | Core | RESIDENTS SERVED: | All Residents | |
| BOARD GOAL: | Financially Responsible | FUND: | 01 General | BUDGET: \$1,467,033 |
| OUTPUTS | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
| | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| Number of inmates in the jail greater than 14 days. | 1,349 | 1,326 | 1,305 | 1,338 |
| Number of inmates in the jail greater than 14 days with a current health appraisal. | 1,343 | 1,320 | 1,292 | 1,325 |
| Number of inmate health contacts. | 31,310 | 35,839 | 31,183 | 33,575 |
| Number of inmate health contacts provided in the jail. | 31,005 | 35,538 | 30,871 | 31,896 |
| Number of medical requests received. | 7,661 | 7,784 | 7,408 | 7,723 |
| Number of medical requests responded to within 48 hours. | 7,654 | 7,778 | 7,408 | 7,723 |

PROGRAM DESCRIPTION:

Provide needed medical care for all Scott County inmates 24 hours a day. Includes passing of medication, sick call, nursing assessments, health screenings and limited emergency care.

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|--|--|----------------|----------------|------------------|------------------|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| Inmates are screened for medical conditions that could impact jail operations. | Inmates who stay in the facility greater than 14 days will have a current health appraisal (within 1st 14 days or within 90 days of current incarceration date). | 100% | 100% | 99% | 99% |
| Medical care is provided in a cost-effective, secure environment. | Maintain inmate health contacts within the jail facility. | 99% | 99% | 99% | 99% |
| Assure timely response to inmate medical requests. | Medical requests are reviewed and responded to within 48 hours. | 100% | 100% | 100% | 100% |
| | | | | | |

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|--|----------------------|--------------------------|----------------|--------------------------|------------------|
| ACTIVITY/SERVICE: | Child Health Program | DEPARTMENT: | Health/2032 | | |
| BUSINESS TYPE: | Core | RESIDENTS SERVED: | All Residents | | |
| BOARD GOAL: | Great Place to Live | FUND: | 01 General | BUDGET: \$198,074 | |
| OUTPUTS | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| Number of families who were informed. | | 5,761 | 5,071 | 5,800 | 5,416 |
| Number of families who received an inform completion. | | 2,422 | 2,067 | 2,320 | 2,245 |
| Number of children in agency home. | | 779 | 2,102 | 800 | 900 |
| Number of children with a medical home as defined by the Iowa Department of Public Health. | | 663 | 1,214 | 704 | 720 |

PROGRAM DESCRIPTION:

Promote health care for children from birth through age 21 through services that are family-centered, community based, collaborative, comprehensive, coordinated, culturally competent and developmentally appropriate.

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|--|--|----------------|----------------|------------------|------------------|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| Ensure Scott County families (children) are informed of the services available through the Early Periodic Screening Diagnosis and Treatment (EPSDT) Program. | Families will be contacted to ensure they are aware of the benefits available to them through the EPSDT program through the inform completion process. | 43% | 41% | 40% | 41% |
| Ensure EPSDT Program participants have a routine source of medical care. | Children in the EPSDT Program will have a medical home. | 85% | 58% | 88% | 80% |
| | | | | | |

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|--|----------------------------|--------------------------|------------------|-------------------------|
| ACTIVITY/SERVICE: | Emergency Medical Services | DEPARTMENT: | Health/2007 | |
| BUSINESS TYPE: | Core | RESIDENTS SERVED: | All Residents | |
| BOARD GOAL: | Great Place to Live | FUND: | 01 General | BUDGET: \$90,698 |
| OUTPUTS | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
| | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| Number of ambulance services required to be licensed in Scott County. | 7 | 7 | 7 | 7 |
| Number of ambulance service applications delivered according to timelines. | 7 | 0 | 7 | 7 |
| Number of ambulance service applications submitted according to timelines. | 7 | 7 | 7 | 7 |
| Number of ambulance service licenses issued prior to the expiration date of the current license. | 7 | 7 | 7 | 7 |

PROGRAM DESCRIPTION:

Issuing licenses and defining boundaries according to County Code of Ordinances Chapter 28.

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|---|--|----------------|----------------|------------------|------------------|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| Provide licensure assistance to all ambulance services required to be licensed in Scott County. | Applications will be delivered to the services at least 90 days prior to the requested effective date of the license. | 100% | 0% | 100% | 100% |
| Ensure prompt submission of applications. | Completed applications will be received at least 60 days prior to the requested effective date of the license. | 100% | 100% | 100% | 100% |
| Ambulance licenses will be issued according to Scott County Code. | Licenses are issued to all ambulance services required to be licensed in Scott County prior to the expiration date of the current license. | 100% | 100% | 100% | 100% |
| | | | | | |

| | | | | |
|---|-------------------------|--------------------------|------------------|-------------------------|
| ACTIVITY/SERVICE: | Employee Health | DEPARTMENT: | Health/2019 | |
| BUSINESS TYPE: | Foundation | RESIDENTS SERVED: | All Residents | |
| BOARD GOAL: | Performing Organization | FUND: | 01 General | BUDGET: \$43,072 |
| OUTPUTS | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
| | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| Number of employees eligible to receive annual hearing tests. | 185 | 159 | 185 | 159 |
| Number of employees who receive their annual hearing test or sign a waiver. | 185 | 159 | 185 | 159 |
| Number of employees eligible for Hepatitis B vaccine. | 27 | 26 | 17 | 20 |
| Number of employees eligible for Hepatitis B vaccine who received the vaccination, had a titer drawn, produced record of a titer or signed a waiver within 3 weeks of their start date. | 27 | 26 | 16 | 19 |
| Number of eligible new employees who received blood borne pathogen training. | 20 | 22 | 20 | 20 |
| Number of eligible new employees who received blood borne pathogen training within 3 weeks of their start date. | 20 | 22 | 19 | 19 |
| Number of employees eligible to receive annual blood borne pathogen training. | 244 | 250 | 243 | 250 |
| Number of eligible employees who receive annual blood borne pathogen training. | 244 | 250 | 243 | 250 |
| Number of employees eligible for tuberculosis screening who receive a pre-employment physical. | 15 | 21 | 15 | 18 |
| Number of employees eligible for tuberculosis screening who receive a pre-employment physical that includes a tuberculosis screening. | 15 | 21 | 15 | 18 |
| Number of employees eligible for tuberculosis screening who receive a booster screening within four weeks of their pre-employment screening. | 15 | 21 | 14 | 17 |
| Number of employees eligible to receive annual tuberculosis training. | 244 | 249 | 243 | 250 |
| Number of eligible employees who receive annual tuberculosis training. | 244 | 249 | 243 | 250 |

PROGRAM DESCRIPTION:

Tuberculosis testing , Hepatitis B vaccinations, Hearing and Blood borne Pathogen education, CPR trainings, Hearing screenings, etc for all Scott County employees that meet risk criteria as outlined by OSHA. Assistance for jail medical staff is used to complete services provided to Correctional staff. (OSHA 1910.1020)

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|--|---|---------|---------|-----------|-----------|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| Minimize employee risk for work related hearing loss. | Eligible employees will receive their hearing test or sign a waiver annually. | 100% | 100% | 100% | 100% |
| Minimize the risk of workplace exposure to blood borne pathogens. | Eligible employees will receive Hepatitis B vaccination, have titer drawn, produce record of a titer or sign a waiver of vaccination or titer within 3 weeks of their start date. | 100% | 100% | 94% | 95% |
| Minimize the risk of workplace exposure to blood borne pathogens. | Eligible new employees will receive blood borne pathogen education within 3 weeks of their start date. | 100% | 100% | 95% | 95% |
| Minimize the risk of workplace exposure to blood borne pathogens. | Eligible employees will receive blood borne pathogen education annually. | 100% | 100% | 100% | 100% |
| Early identification of employees for possible exposure to tuberculosis. | Eligible new hires will be screened for tuberculosis during pre-employment physical. | 100% | 100% | 100% | 100% |
| Early identification of employees for possible exposure to tuberculosis. | Eligible new employees will receive a booster screening for tuberculosis within four weeks of their initial screen. | 100% | 100% | 93% | 94% |
| Early identification of employees for possible exposure to tuberculosis. | Eligible employees will receive tuberculosis education annually. | 100% | 100% | 100% | 100% |

| | | | | |
|--|---|--------------------------|------------------|--------------------------|
| ACTIVITY/SERVICE: | Food Establishment Licensing and Inspection | DEPARTMENT: | Health/2040 | |
| BUSINESS TYPE: | Core | RESIDENTS SERVED: | All Residents | |
| BOARD GOAL: | Performing Organization | FUND: | 01 General | BUDGET: \$374,843 |
| | OUTPUTS | 2015-16 | 2016-17 | 2017-18 |
| | | ACTUAL | ACTUAL | PROJECTED |
| | | PROJECTED | PROJECTED | |
| Number of inspections required. | 1535 | 1494 | 1535 | 1535 |
| Number of inspections completed. | 1535 | 1421 | 1535 | 1535 |
| Number of inspections with critical violations noted. | 536 | 493 | 534 | 575 |
| Number of critical violation reinspections completed. | 484 | 459 | 534 | 575 |
| Number of critical violation reinspections completed within 10 days of the initial inspection. | 484 | 458 | 481 | 518 |
| Number of inspections with non-critical violations noted. | 381 | 322 | 369 | 375 |
| Number of non-critical violation reinspections completed. | 343 | 289 | 369 | 375 |
| Number of non-critical violation reinspections completed within 90 days of the initial inspection. | 343 | 289 | 332 | 338 |
| Number of complaints received. | 76 | 83 | 100 | 80 |
| Number of complaints investigated according to Nuisance Procedure timelines. | 76 | 83 | 100 | 80 |
| Number of complaints investigated that are justified. | 28 | 31 | 50 | 30 |
| Number of temporary vendors who submit an application to operate. | 438 | 305 | 410 | 330 |
| Number of temporary vendors licensed to operate prior to the event. | 438 | 305 | 406 | 327 |

28E Agreement with the Iowa Department of Inspections and Appeals to regulate establishments that prepare and sell food for human consumption on or off their premise. SCHD licenses and inspects food service establishments, retail food establishments, home food establishments, warehouses, mobile food carts, farmers' markets, temporary events. Department of Inspection and Appeals, IAC 481 Chapter 30 Food and Consumer Safety.

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|---|--|---------|---------|-----------|-----------|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| Meet SCHED's contract obligations with the Iowa Department of Inspections and Appeals. | Food Establishment inspections will be completed annually. | 100% | 93% | 100% | 100% |
| Ensure compliance with the food code. | Critical violation reinspections will be completed within 10 days of the date of inspection. | 90% | 93% | 90% | 90% |
| Ensure compliance with the food code. | Non-critical violation reinspections will be completed within 90 days of the date of inspection. | 90% | 90% | 90% | 90% |
| Ensure compliance with the food code. | Complaints will be investigated to determine whether justified within timelines established in the Nuisance Procedure. | 100% | 100% | 100% | 100% |
| Temporary vendors will be conditionally approved and licensed based on their application. | Temporary vendors will have their license to operate in place prior to the event. | 100% | 100% | 99% | 99% |

| | | | | |
|--|---------------------|--------------------------|------------------|-------------------------|
| ACTIVITY/SERVICE: | <i>hawk-i</i> | DEPARTMENT: | | Health/2035 |
| BUSINESS TYPE: | Quality of Life | RESIDENTS SERVED: | | All Residents |
| BOARD GOAL: | Great Place to Live | FUND: | 01 General | BUDGET: \$19,910 |
| OUTPUTS | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
| | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| Number of schools targeted to provide outreach regarding how to access and refer to the <i>hawk-i</i> Program. | 62 | 62 | 61 | 62 |
| Number of schools where outreach regarding how to access and refer to the <i>hawk-i</i> Program is provided. | 62 | 128 | 61 | 62 |
| Number of medical provider offices targeted to provide outreach regarding how to access and refer to the <i>hawk-i</i> Program. | 60 | 60 | 60 | 60 |
| Number of medical providers offices where outreach regarding how to access and refer to the <i>hawk-i</i> Program is provided. | 64 | 108 | 60 | 60 |
| Number of dental provider offices targeted to provide outreach regarding how to access and refer to the <i>hawk-i</i> Program. | 30 | 84 | 45 | 80 |
| Number of dental providers offices where outreach regarding how to access and refer to the <i>hawk-i</i> Program is provided. | 38 | 132 | 45 | 80 |
| Number of faith-based organizations targeted to provide outreach regarding how to access and refer to the <i>hawk-i</i> Program. | 60 | 60 | 60 | 60 |
| Number of faith-based organizations where outreach regarding how to access and refer to the <i>hawk-i</i> Program is provided. | 64 | 64 | 60 | 60 |

PROGRAM DESCRIPTION:

hawk-i Outreach is a program for enrolling uninsured children in health care coverage. The Department of Human Services contracts with the Iowa Department of Public Health and its Child Health agencies to provide this statewide community-based grassroots outreach program.

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|---|--|----------------|----------------|------------------|------------------|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| School personnel will understand the <i>hawk-i</i> Program and how to link families to enrollment assistance. | Schools will be contacted according to grant action plans. | 100% | 206% | 100% | 100% |
| Medical provider office personnel will understand the <i>hawk-i</i> Program and how to link families to enrollment assistance. | Medical provider offices will be contacted according to grant action plans. | 107% | 180% | 100% | 100% |
| Dental provider office personnel will understand the <i>hawk-i</i> Program and how to link families to enrollment assistance. | Dental provider offices will be contacted according to grant action plans. | 127% | 157% | 100% | 100% |
| Faith-based organization personnel will understand the <i>hawk-i</i> Program and how to link families to enrollment assistance. | Faith-based organizations will be contacted according to grant action plans. | 107% | 107% | 100% | 100% |

| | | | | |
|---|-------------------------|--------------------------|------------------|--------------------------|
| ACTIVITY/SERVICE: | Healthy Child Care Iowa | DEPARTMENT: | Health/2022 | |
| BUSINESS TYPE: | Quality of Life | RESIDENTS SERVED: | All Residents | |
| BOARD GOAL: | Great Place to Live | FUND: | 01 General | BUDGET: \$117,342 |
| OUTPUTS | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
| | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| Number of technical assistance requests received from centers. | 314 | 245 | 275 | 280 |
| Number of technical assistance requests received from child care homes. | 59 | 59 | 49 | 59 |
| Number of technical assistance requests from centers responded to. | 314 | 245 | 275 | 280 |
| Number of technical assistance requests from day care homes responded to. | 59 | 59 | 49 | 59 |
| Number of technical assistance requests from centers that are resolved. | 314 | 245 | 272 | 277 |
| Number of technical assistance requests from child care homes that are resolved. | 59 | 59 | 47 | 57 |
| Number of child care providers who attend training. | 137 | 87 | 150 | 110 |
| Number of child care providers who attend training and report that they have gained valuable information that will help them to make their home/center safer and healthier. | 128 | 85 | 143 | 105 |

PROGRAM DESCRIPTION:

Provide education to child care providers regarding health and safety issues to ensure safe and healthy issues

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|--|--|----------------|----------------|------------------|------------------|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| Safe, healthy child care environments for all children, including those with special health needs. | Technical assistance requests from centers are responded to. | 100% | 100% | 100% | 100% |
| Safe, healthy child care environments for all children, including those with special health needs. | Technical assistance requests from day care homes are responded to. | 100% | 100% | 100% | 100% |
| Safe, healthy child care environments for all children, including those with special health needs. | Technical assistance requests from centers are resolved. | 100% | 100% | 99% | 99% |
| Safe, healthy child care environments for all children, including those with special health needs. | Technical assistance requests from day care homes are resolved. | 100% | 100% | 96% | 96% |
| Safe, healthy child care environments for all children, including those with special health needs. | Child care providers attending trainings report that the training will enable them to make their home/center/ preschool safer and healthier. | 93% | 98% | 95% | 95% |

| | | | | |
|---|-------------------------|--------------------------|------------------|------------------------|
| ACTIVITY/SERVICE: | Hotel/Motel Program | DEPARTMENT: | Health/2042 | |
| BUSINESS TYPE: | Core | RESIDENTS SERVED: | All Residents | |
| BOARD GOAL: | Performing Organization | FUND: | 01 General | BUDGET: \$4,747 |
| OUTPUTS | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
| | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| Number of licensed hotels/motels. | 42 | 40 | 41 | 40 |
| Number of licensed hotels/motels requiring inspection. | 18 | 22 | 18 | 18 |
| Number of licensed hotels/motels inspected by June 30. | 18 | 22 | 18 | 18 |
| Number of inspected hotels/motels with violations. | 4 | 3 | 3 | 3 |
| Number of inspected hotels/motels with violations reinspected. | 3 | 3 | 3 | 3 |
| Number of inspected hotels/motels with violations reinspected within 30 days of the inspection. | 3 | 3 | 3 | 3 |
| Number of complaints received. | 32 | 18 | 32 | 25 |
| Number of complaints investigated according to Nuisance Procedure timelines. | 32 | 18 | 32 | 25 |
| Number of complaints investigated that are justified. | 21 | 9 | 21 | 12 |

PROGRAM DESCRIPTION:

License and inspect hotels/motels to assure code compliance. Department of Inspections and Appeals, IAC 481, Chapter 37 Hotel and Motel Inspections.

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|--|--|----------------|----------------|------------------|------------------|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| Assure compliance with Iowa Administrative Code. | Licensed hotels/motels will have an inspection completed by June 30 according to the bi-yearly schedule. | 100% | 100% | 100% | 100% |
| Assure compliance with Iowa Administrative Code. | Licensed hotels/motels with identified violations will be reinspected within 30 days. | 75% | 100% | 100% | 100% |
| Assure compliance with Iowa Administrative Code. | Complaints will be investigated to determine whether justified within timelines established in the Nuisance Procedure. | 100% | 100% | 100% | 100% |
| | | | | | |

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|--|---------------------|--------------------------|------------------|--------------------------|
| ACTIVITY/SERVICE: | Immunization | DEPARTMENT: | Health/2024 | |
| BUSINESS TYPE: | Core | RESIDENTS SERVED: | All Residents | |
| BOARD GOAL: | Great Place to Live | FUND: | 01 General | BUDGET: \$213,363 |
| OUTPUTS | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
| | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| Number of two year olds seen at the SCHED clinic. | 54 | 58 | 48 | 56 |
| Number of two year olds seen at the SCHED clinic who are up-to-date with their vaccinations. | 43 | 42 | 36 | 42 |
| Number of doses of vaccine shipped to SCHED. | 4,306 | 4,487 | 3,975 | 4,397 |
| Number of doses of vaccine wasted. | 5 | 9 | 20 | 7 |
| Number of school immunization records audited. | 29,936 | 29,957 | 29,844 | 29,947 |
| Number of school immunization records up-to-date. | 29,676 | 29,724 | 29,605 | 29,641 |
| Number of preschool and child care center immunization records audited. | 5,430 | 5,857 | 5,236 | 5,644 |
| Number of preschool and child care center immunization records up-to-date. | 5,396 | 5,765 | 5,173 | 5,531 |

PROGRAM DESCRIPTION:

Immunizations are provided to children birth through 18 years of age, in Scott County, who qualify for the federal Vaccine for Children (VFC) program as provider of last resort. IAC 641 Chapter 7. Program also includes an immunization record audit of all children enrolled in an elementary, intermediate, or secondary school in Scott County. An immunization record audit of all licensed preschool/child care facilities in Scott County is also completed. IAC 641 Chapter 7

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|--|--|----------------|----------------|------------------|------------------|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| Assure that clients seen at the Scott County Health Department receive the appropriate vaccinations. | Two year olds seen at the Scott County Health Department are up-to-date with their vaccinations. | 80% | 72% | 75% | 75% |
| Assure that vaccine is used efficiently. | Vaccine wastage as reported by the Iowa Department of Public Health will not exceed contract guidelines. | 0.12% | 0.20% | 0.50% | 0.16% |
| Assure that all schools, preschools and child care centers have up-to-date immunization records. | School records will show up-to-date immunizations. | 99.1% | 99.2% | 99.2% | 99.0% |
| Assure that all schools, preschools and child care centers have up-to-date immunization records. | Preschool and child care center records will show up-to-date immunizations. | 99.5% | 98.4% | 98.8% | 98.0% |

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|--|---------------------|--------------------------|----------------|------------------------|------------------|
| ACTIVITY/SERVICE: | Injury Prevention | DEPARTMENT: | Health/2008 | | |
| BUSINESS TYPE: | Quality of Life | RESIDENTS SERVED: | All Residents | | |
| BOARD GOAL: | Great Place to Live | FUND: | 01 General | BUDGET: \$8,940 | |
| OUTPUTS | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| Number of community-based injury prevention meetings and events. | | 14 | 14 | 12 | 12 |
| Number of community-based injury prevention meetings and events with a SCHED staff member in attendance. | | 14 | 14 | 12 | 12 |

PROGRAM DESCRIPTION:

Partner with community agencies to identify, assess, and reduce the leading causes of unintentional injuries in Scott County.

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|--|---|----------------|----------------|------------------|------------------|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| Assure a visible presence for the Scott County Health Department at community-based injury prevention initiatives. | A SCHED staff member will be present at community-based injury prevention meetings and events. (Safe Kids/Safe Communities, Senior Fall Prevention, CARS) | 100% | 100% | 100% | 100% |
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|---|-----------------------------|--------------------------|------------------|--------------------------|
| ACTIVITY/SERVICE: | I-Smile Dental Home Project | DEPARTMENT: | Health/2036 | |
| BUSINESS TYPE: | Core | RESIDENTS SERVED: | All Residents | |
| BOARD GOAL: | Great Place to Live | FUND: | 01 General | BUDGET: \$194,111 |
| OUTPUTS | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
| | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| Number of practicing dentists in Scott County. | 128 | 112 | 128 | 115 |
| Number of practicing dentists in Scott County accepting Medicaid enrolled children as clients. | 38 | 28 | 37 | 35 |
| Number of practicing dentists in Scott County accepting Medicaid enrolled children as clients only with an I-Smile referral and/or accepting dental vouchers. | 26 | 32 | 26 | 29 |
| Number of children in agency home. | 779 | 2,102 | 800 | 900 |
| Number of children with a dental home as defined by the Iowa Department of Public Health. | 448 | 497 | 464 | 495 |
| Number of kindergarten students. | 2,190 | 2,256 | 2,190 | 2,223 |
| Number of kindergarten students with a completed Certificate of Dental Screening. | 2,173 | 2,249 | 2,173 | 2,201 |
| Number of ninth grade students. | 2,251 | 2,284 | 2,251 | 2,268 |
| Number of ninth grade students with a completed Certificate of Dental Screening. | 2,012 | 1,753 | 2,012 | 2,041 |

PROGRAM DESCRIPTION:

Assure dental services are made available to uninsured/underinsured children in Scott County.

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|--|---|----------------|----------------|------------------|------------------|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| Assure a routine source of dental care for Medicaid enrolled children in Scott County. | Scott County practicing dentists who are accepting Medicaid enrolled children into their practice. | 30% | 25% | 29% | 30% |
| Assure access to dental care for Medicaid enrolled children in Scott County. | Scott County practicing dentists who are accepting Medicaid enrolled children into their practice by I-Smile referral only. | 20% | 29% | 20% | 25% |
| Ensure EPSDT Program participants have a routine source of dental care. | Children in the EPSDT Program will have a dental home. | 58% | 24% | 58% | 55% |
| Assure compliance with Iowa's Dental Screening Mandate. | Students entering kindergarten will have a valid Certificate of Dental Screening. | 99% | 99.7% | 99% | 99% |
| Assure compliance with Iowa's Dental Screening Mandate. | Students entering ninth grade will have a valid Certificate of Dental Screening. | 89% | 76.8% | 89% | 90% |

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|---|-------------------------|--------------------------|----------------|--------------------------|
| ACTIVITY/SERVICE: | Medical Examiner | DEPARTMENT: | Health/2001 | |
| BUSINESS TYPE: | Core | RESIDENTS SERVED: | All Residents | |
| BOARD GOAL: | Performing Organization | FUND: | 01 General | BUDGET: \$367,865 |
| OUTPUTS | | 2015-16 | 2016-17 | 2017-18 |
| | | ACTUAL | ACTUAL | PROJECTED |
| Number of deaths in Scott County. | | 1622 | 1736 | 1647 |
| Number of deaths in Scott County deemed a Medical Examiner case. | | 281 | 258 | 290 |
| Number of Medical Examiner cases with a cause and manner of death determined. | | 281 | 258 | 287 |
| | | | | |

PROGRAM DESCRIPTION:

Activities associated with monitoring the medical examiner and the required autopsy-associated expenses and activities relevant to the determination of causes and manners of death. Iowa Code 331.801-805 as well as the Iowa Administrative Rules 641-126 and 127 govern county medical examiner activities.

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|--|--|----------------|----------------|------------------|------------------|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| Deaths which are deemed to potentially affect the public interest will be investigated according to Iowa Code. | Cause and manner of death for medical examiner cases will be determined by the medical examiner. | 100% | 100% | 99% | 10% |
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|---|-----------------------|--------------------------|----------------|------------------------|------------------|
| ACTIVITY/SERVICE: | Mosquito Surveillance | DEPARTMENT: | Health/2043 | | |
| BUSINESS TYPE: | Quality of Life | RESIDENTS SERVED: | All Residents | | |
| BOARD GOAL: | Great Place to Live | FUND: | 01 General | BUDGET: \$4,487 | |
| OUTPUTS | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| Number of weeks in arboviral disease surveillance season. | | 18 | 17 | 18 | 18 |
| Number of weeks in arboviral disease surveillance season where mosquitoes are collected every week day and sent to ISU. | | 18 | 17 | 18 | 18 |

PROGRAM DESCRIPTION:

Trap mosquitoes for testing of West Nile Virus and various types of encephalitis. Tend to sentinel chickens and draw blood for testing of West Nile and encephalitis. Supports communicable disease program.

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|---|--|----------------|----------------|------------------|------------------|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| Conduct environmental surveillance of mosquitoes in order to detect the presence of arboviruses to help target prevention and control messages. | Mosquitoes are collected from the New Jersey light traps every week day during arboviral disease surveillance season and the mosquitoes are sent weekly to Iowa State University for speciation. | 100% | 100% | 100% | 100% |
| | | | | | |
| | | | | | |

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|---|---------------------------|--------------------------|----------------|-------------------------|------------------|
| ACTIVITY/SERVICE: | Non-Public Health Nursing | DEPARTMENT: | Health/2026 | | |
| BUSINESS TYPE: | Quality of Life | RESIDENTS SERVED: | All Residents | | |
| BOARD GOAL: | Great Place to Live | FUND: | 01 General | BUDGET: \$76,595 | |
| OUTPUTS | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| Number of students identified with a deficit through a school-based screening. | | 54 | 67 | 45 | 61 |
| Number of students identified with a deficit through a school-based screening who receive a referral. | | 54 | 67 | 45 | 61 |
| Number of requests for direct services received. | | 139 | 151 | 119 | 145 |
| Number of direct services provided based upon request. | | 139 | 151 | 119 | 145 |

PROGRAM DESCRIPTION:

Primary responsibility for school health services provided within the non-public schools in Scott County. There are currently 12 non-public schools in Scott County with approximately 2,900 students. Time is spent assisting the schools with activities such as performing vision and hearing screenings; coordinating school health records; preparing for State of Iowa required immunization and dental audits; assisting with the development of individualized education plans (IEPs) for children with special health needs; as well as meeting the education and training needs of staff through medication administration training.

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|--|--|----------------|----------------|------------------|------------------|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| Deficits that affect school learning will be identified. | Students identified with a deficit through a school-based screening will receive a referral. | 100% | 100% | 100% | 100% |
| Provide direct services for each school as requested. | Requests for direct services will be provided. | 100% | 100% | 100% | 100% |
| | | | | | |
| | | | | | |

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|---|---------------------------|--------------------------|------------------|--------------------------|
| ACTIVITY/SERVICE: | Onsite Wastewater Program | DEPARTMENT: | Health/2044 | |
| BUSINESS TYPE: | Core | RESIDENTS SERVED: | All Residents | |
| BOARD GOAL: | Performing Organization | FUND: | 01 General | BUDGET: \$137,570 |
| OUTPUTS | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
| | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| Number of septic systems installed. | 138 | 122 | 125 | 130 |
| Number of septic systems installed which meet initial system recommendations. | 138 | 122 | 123 | 129 |
| Number of sand filter septic system requiring inspection. | 1,330 | 1,330 | 1,360 | 1,340 |
| Number of sand filter septic system inspected annually. | 1,330 | 952 | 1,360 | 1,340 |
| Number of septic samples collected from sand filter septic systems. | 280 | 150 | 312 | 215 |
| Number of complaints received. | 17 | 4 | 10 | 11 |
| Number of complaints investigated. | 17 | 4 | 10 | 11 |
| Number of complaints investigated within working 5 days. | 17 | 4 | 10 | 11 |
| Number of complaints investigated that are justified. | 12 | 3 | 7 | 8 |

PROGRAM DESCRIPTION:

Providing code enforcement and consultation services for the design, construction, and maintenance of septic systems for private residences and commercial operations. Collect effluent samples from sewage systems which are designed to discharge effluent onto the surface of the ground or into a waterway. Scott County Code, Chapter 23 entitled Private Sewage Disposal System.

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|---|---|----------------|----------------|------------------|------------------|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| Assure the proper installation of septic systems. | Approved installations will meet initial system recommendations. | 100% | 100% | 98% | 99% |
| Assure the safe functioning of septic systems. | Sand filter septic systems will be inspected annually by June 30. | 100% | 72% | 100% | 100% |
| Assure the safe functioning of septic systems. | Complaints will be investigated within 5 working days of the complaint. | 100% | 100% | 100% | 100% |

| | | | | |
|--|------------------------|--------------------------|----------------|-------------------------|
| ACTIVITY/SERVICE: | Public Health Nuisance | DEPARTMENT: | Health/2047 | |
| BUSINESS TYPE: | Core | RESIDENTS SERVED: | All Residents | |
| BOARD GOAL: | Great Place to Live | FUND: | 01 General | BUDGET: \$66,207 |
| OUTPUTS | | 2015-16 | 2016-17 | 2017-18 |
| | | ACTUAL | ACTUAL | PROJECTED |
| Number of complaints received. | | 84 | 42 | 100 |
| Number of complaints justified. | | 49 | 26 | 50 |
| Number of justified complaints resolved. | | 37 | 25 | 48 |
| Number of justified complaints requiring legal enforcement. | | 3 | 3 | 2 |
| Number of justified complaints requiring legal enforcement that were resolved. | | 2 | 3 | 2 |

PROGRAM DESCRIPTION:

Respond to public health nuisance requests from the general public. Scott County Code, Chapter 25 entitled Public Health Nuisance.

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|---|--|----------------|----------------|------------------|------------------|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| Ensure compliance with state, county and city codes and ordinances. | Justified complaints will be resolved. | 76% | 96% | 96% | 95% |
| Ensure compliance with state, county and city codes and ordinances. | Justified complaints requiring legal enforcement will be resolved. | 67% | 100% | 100% | 100% |
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|--|----------------------------|--------------------------|------------------|--------------------------|
| ACTIVITY/SERVICE: | Public Health Preparedness | DEPARTMENT: | Health/2009 | |
| BUSINESS TYPE: | Quality of Life | RESIDENTS SERVED: | All Residents | |
| BOARD GOAL: | Great Place to Live | FUND: | 01 General | BUDGET: \$153,896 |
| OUTPUTS | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
| | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| Number of drills/exercises held. | 4 | 8 | 2 | 6 |
| Number of after action reports completed. | 4 | 8 | 2 | 6 |
| Number of employees with a greater than .5 FTE status. | 39 | 38 | 41 | 41 |
| Number of employees with a greater than .5 FTE status with position appropriate NIMS training. | 39 | 38 | 41 | 41 |
| Number of newly hired employees with a greater than .5 FTE status. | 4 | 5 | 2 | 2 |
| Number of newly hired employees with a greater than .5 FTE status who provide documentation of completion of position appropriate NIMS training. | 4 | 5 | 2 | 2 |

PROGRAM DESCRIPTION:

Keep up to date information in case of response to a public health emergency. Develop plans, policies and procedures to handle public health emergencies.

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|---|--|----------------|----------------|------------------|------------------|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| Assure efficient response to public health emergencies. | Department will participate in two emergency response drills or exercises annually. | 200% | 300% | 100% | 100% |
| Assure efficient response to public health emergencies. | Existing employees with a greater than .5 FTE status have completed position appropriate NIMS training. | 100% | 100% | 100% | 100% |
| Assure efficient response to public health emergencies. | Newly hired employees with a greater than .5 FTE status will provide documentation of completion of position appropriate NIMS training by the end of their 6 MONTH probation period. | 100% | 100% | 100% | 100% |
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|--|---------------------|--------------------------|----------------|-------------------------|------------------|
| ACTIVITY/SERVICE: | Recycling | DEPARTMENT: | Health/2048 | | |
| BUSINESS TYPE: | Quality of Life | RESIDENTS SERVED: | All Residents | | |
| BOARD GOAL: | Great Place to Live | FUND: | 01 General | BUDGET: \$81,452 | |
| OUTPUTS | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| Number of tons of recyclable material collected. | | 603.55 | 537.39 | 603.55 | 537.39 |
| Number of tons of recyclable material collected during the same time period in previous fiscal year. | | 584.16 | 603.55 | 603.55 | 537.39 |

PROGRAM DESCRIPTION:

Provide recycling services for unincorporated Scott County.

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|---|---|----------------|----------------|------------------|------------------|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| Assure the use and efficiency of recycling sites to divert recyclable material from the landfill. | Volume of recyclable material collected, as measured in tons, will meet or exceed amount of material collected during previous fiscal year. | 3% | -12% | 0% | 0% |
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|--|-------------------------|--------------------------|----------------|------------------------|------------------|
| ACTIVITY/SERVICE: | Septic Tank Pumper | DEPARTMENT: | Health/2059 | | |
| BUSINESS TYPE: | Core | RESIDENTS SERVED: | All Residents | | |
| BOARD GOAL: | Performing Organization | FUND: | 01 General | BUDGET: \$2,359 | |
| OUTPUTS | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| Number of septic tank cleaners servicing Scott County. | | 9 | 9 | 9 | 9 |
| Number of annual septic tank cleaner inspections of equipment, records and land application sites (if applicable) completed. | | 9 | 9 | 9 | 9 |

PROGRAM DESCRIPTION:

Contract with the Iowa Department of Natural Resources for inspection of commercial septic tank cleaners' equipment and land disposal sites according to Iowa Code 455B.172 and under Iowa Administrative Code 567 - Chapter 68.

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|--|---|----------------|----------------|------------------|------------------|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| Control the danger to public health, safety and welfare from the unauthorized pumping, transport, and application of septic waste. | Individuals that clean septic tanks, transport any septic waste, and land apply septic waste will operate according to Iowa Code. | 100% | 100% | 100% | 100% |
| | | | | | |

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|---|----------------------------|--------------------------|----------------|------------------|------------------|
| ACTIVITY/SERVICE: | Solid Waste Hauler Program | DEPARTMENT: | Health/2049 | | |
| BUSINESS TYPE: | Core | RESIDENTS SERVED: | All Residents | | |
| BOARD GOAL: | Performing Organization | FUND: | 01 General | BUDGET: | \$1,982 |
| OUTPUTS | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| Number of individuals that collect and transport solid waste to the Scott County Landfill. | | 154 | 160 | 154 | 160 |
| Number of individuals that collect and transport solid waste to the Scott County Landfill that are permitted. | | 154 | 160 | 154 | 160 |

PROGRAM DESCRIPTION:

Establish permits, requirements, and violation penalties to promote the proper transportation and disposal of solid waste. Scott County Code Chapter 32 Waste haulers.

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|--|---|----------------|----------------|------------------|------------------|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| Control the danger to public health, safety and welfare from the unauthorized disposal/disposition of solid waste. | Individuals that collect and transport any solid waste to the Scott County Landfill will be permitted according to Scott County Code. | 100% | 100% | 100% | 100% |
| | | | | | |

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|---|---------------------|--------------------------|----------------|------------------|------------------|
| ACTIVITY/SERVICE: | STD/HIV Program | DEPARTMENT: | | Health/2028 | |
| BUSINESS TYPE: | Quality of Life | RESIDENTS SERVED: | | All Residents | |
| BOARD GOAL: | Great Place to Live | FUND: | 01 General | BUDGET: | \$623,734 |
| OUTPUTS | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| Number of people who present to the Health Department for any STD/HIV service (general information, risk reduction, results, referrals, etc). | | 1,391 | 1,402 | 1,328 | 1,397 |
| Number of people who present for STD/HIV services. | | 1,162 | 1,162 | 1,142 | 1,162 |
| Number of people who receive STD/HIV services. | | 1,103 | 1,104 | 1,096 | 1,104 |
| Number of clients positive for STD/HIV. | | 1,096 | 1,124 | 1,078 | 1,110 |
| Number of clients positive for STD/HIV requiring an interview. | | 204 | 194 | 162 | 199 |
| Number of clients positive for STD/HIV who are interviewed. | | 189 | 176 | 144 | 185 |
| Number of partners (contacts) identified. | | 297 | 277 | 229 | 287 |
| Reported cases of gonorrhea, chlamydia and syphilis treated. | | 1,101 | 1,111 | 1,074 | 1,106 |
| Reported cases of gonorrhea, chlamydia and syphilis treated according to treatment guidelines. | | 1,091 | 1,110 | 1,052 | 1,084 |
| Number of gonorrhea tests completed at SCHD. | | 548 | 615 | 579 | 582 |
| Number of results of gonorrhea tests from SHL that match SCHD results. | | 539 | 609 | 567 | 570 |
| Number lab proficiency tests interpreted. | | 15 | 15 | 15 | 15 |
| Number of lab proficiency tests interpreted correctly. | | 15 | 12 | 14 | 14 |

PROGRAM DESCRIPTION:

Provide counseling, testing, diagnosis, treatment, referral and partner notification for STDs. Provide Hepatitis A and/or B and the HPV vaccine to clients. Provide HIV counseling, testing, and referral. Provide HIV partner counseling, testing and referral services. Requested HIV/STD screening is provided to Scott County jail inmates by the correctional health staff and at the juvenile detention center by the clinical services staff following the IDPH screening guidelines. IAC 641 Chapters 139A and 141A

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|--|---|----------------|----------------|------------------|------------------|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| Contacts (partners) to persons positive will be identified, tested and treated for an STD in order to stop the spread of STDs. | Positive clients will be interviewed. | 93% | 95% | 89% | 93% |
| Ensure that persons diagnosed with gonorrhea, Chlamydia and syphilis are properly treated. | Reported cases of gonorrhea, Chlamydia, and syphilis will be treated according to guidelines. | 99% | 100% | 98% | 99% |
| Ensure accurate lab testing and analysis. | Onsite gonorrhea results will match the State Hygienic Laboratory (SHL) results. | 98% | 99% | 98% | 98% |
| Ensure accurate lab testing and analysis. | Proficiency tests will be interpreted correctly. | 100% | 80% | 93% | 93% |

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|---|--------------------------------------|--------------------------|------------------|-------------------------|
| ACTIVITY/SERVICE: | Swimming Pool/Spa Inspection Program | DEPARTMENT: | Health/2050 | |
| BUSINESS TYPE: | Core | RESIDENTS SERVED: | All Residents | |
| BOARD GOAL: | Performing Organization | FUND: | 01 General | BUDGET: \$67,913 |
| OUTPUTS | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
| | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| Number of seasonal pools and spas requiring inspection. | 52 | 49 | 48 | 50 |
| Number of seasonal pools and spas inspected by June 15. | 50 | 49 | 48 | 50 |
| Number of year-round pools and spas requiring inspection. | 82 | 80 | 52 | 80 |
| Number of year-round pools and spas inspected by June 30. | 81 | 80 | 52 | 80 |
| Number of swimming pools/spas with violations. | 130 | 118 | 125 | 124 |
| Number of inspected swimming pools/spas with violations reinspected. | 138 | 118 | 125 | 124 |
| Number of inspected swimming pools/spas with violations reinspected within 30 days of the inspection. | 131 | 118 | 124 | 123 |
| Number of complaints received. | 4 | 8 | 3 | 6 |
| Number of complaints investigated according to Nuisance Procedure timelines. | 4 | 8 | 3 | 6 |
| Number of complaints investigated that are justified. | 2 | 6 | 1 | 4 |

PROGRAM DESCRIPTION:

Memorandum of Understanding with the Iowa Department of Public Health for Annual Comprehensive Pool/Spa Inspections. Iowa Department of Public Health IAC 641, Chapter 15 entitled Swimming Pools and Spas.

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|--|---|----------------|----------------|------------------|------------------|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| Annual comprehensive inspections will be completed. | Inspections of seasonal pools and spas will be completed by June 15 of each year. | 96% | 100% | 100% | 100% |
| Annual comprehensive inspections will be completed. | Inspections of year-round pools and spas will be completed by June 30 of each year. | 99% | 100% | 100% | 100% |
| Swimming pool/spa facilities are in compliance with Iowa Code. | Follow-up inspections of compliance plans will be completed by or at the end of 30 days. | 101% | 100% | 99% | 99% |
| Swimming pool/spa facilities are in compliance with Iowa Code. | Complaints will be investigated to determine whether justified within timeline established in the Nuisance Procedure. | 100% | 100% | 100% | 100% |

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|--|-------------------------|--------------------------|------------------|-------------------------|
| ACTIVITY/SERVICE: | Tanning Program | DEPARTMENT: | Health/2052 | |
| BUSINESS TYPE: | Core | RESIDENTS SERVED: | All Residents | |
| BOARD GOAL: | Performing Organization | FUND: | 01 General | BUDGET: \$13,146 |
| OUTPUTS | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
| | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| Number of tanning facilities requiring inspection. | 46 | 39 | 46 | 39 |
| Number of tanning facilities inspected by April 15. | 45 | 39 | 46 | 39 |
| Number of tanning facilities with violations. | 10 | 13 | 19 | 13 |
| Number of inspected tanning facilities with violations reinspected. | 10 | 13 | 19 | 13 |
| Number of inspected tanning facilities with violations reinspected within 30 days of the inspection. | 8 | 13 | 19 | 13 |
| Number of complaints received. | 0 | 0 | 1 | 1 |
| Number of complaints investigated according to Nuisance Procedure timelines. | 0 | 0 | 1 | 1 |
| Number of complaints investigated that are justified. | 0 | 0 | 1 | 1 |

PROGRAM DESCRIPTION:

Memorandum of Understanding with the Iowa Department of Public Health for the regulation of public and private establishments who operate devices used for the purpose of tanning human skin through the application of ultraviolet radiation. IDPH, IAC 641, Chapter 46 entitled Minimum Requirements for Tanning Facilities.

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|--|--|----------------|----------------|------------------|------------------|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| Complete annual inspection. | Yearly tanning inspections will be completed by April 15 of each year. | 98% | 100% | 100% | 100% |
| Tanning facilities are in compliance with Iowa Code. | Follow-up inspections will be completed within 30 days of the submission of a corrective action plan. | 80% | 100% | 100% | 100% |
| Tanning facilities are in compliance with Iowa Code. | Complaints will be investigated to determine whether justified within timelines established in the Nuisance Procedure. | NA | NA | 100% | 100% |
| | | | | | |

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|---|------------------------------|--------------------------|------------------|-------------------------|
| ACTIVITY/SERVICE: | Tattoo Establishment Program | DEPARTMENT: | Health/2054 | |
| BUSINESS TYPE: | Core | RESIDENTS SERVED: | All Residents | |
| BOARD GOAL: | Performing Organization | FUND: | 01 General | BUDGET: \$11,009 |
| OUTPUTS | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
| | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| Number of tattoo facilities requiring inspection. | 19 | 23 | 21 | 23 |
| Number of tattoo facilities inspected by April 15. | 17 | 23 | 21 | 23 |
| Number of tattoo facilities with violations. | 3 | 5 | 3 | 5 |
| Number of inspected tattoo facilities with violations reinspected. | 3 | 5 | 3 | 5 |
| Number of inspected tattoo facilities with violations reinspected within 30 days of the inspection. | 3 | 5 | 3 | 5 |
| Number of complaints received. | 1 | 1 | 1 | 1 |
| Number of complaints investigated according to Nuisance Procedure timelines. | 1 | 1 | 1 | 1 |
| Number of complaints investigated that are justified. | 0 | 0 | 1 | 1 |

PROGRAM DESCRIPTION:

Memorandum of Understanding with the Iowa Department of Public Health for Annual Inspection and complaint investigation in order to assure that tattoo establishments and tattoo artists meet IDPH, IAC 641, Chapter 22 entitled Practice of Tattooing.

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|---|--|----------------|----------------|------------------|------------------|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| Complete annual inspection. | Yearly tattoo inspections will be completed by April 15 of each year. | 89% | 100% | 100% | 100% |
| Tattoo facilities are in compliance with Iowa Code. | Follow-up inspections will be completed within 30 days of the submission of a corrective action plan. | 100% | 100% | 100% | 100% |
| Tattoo facilities are in compliance with Iowa Code. | Complaints will be investigated to determine whether justified within timelines established in the Nuisance Procedure. | 100% | 100% | 100% | 100% |
| | | | | | |

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|--|---------------------|--------------------------|----------------|--------------------------|
| ACTIVITY/SERVICE: | Tobacco Program | DEPARTMENT: | Health/2037 | |
| BUSINESS TYPE: | Quality of Life | RESIDENTS SERVED: | All Residents | |
| BOARD GOAL: | Great Place to Live | FUND: | 01 General | BUDGET: \$103,304 |
| OUTPUTS | | 2015-16 | 2016-17 | 2017-18 |
| | | ACTUAL | ACTUAL | PROJECTED |
| Number of assessments of targeted facility types required. | | 1 | 1 | 1 |
| Number of assessments of targeted facility types completed. | | 1 | 1 | 1 |
| Number of community-based tobacco meetings. | | 17 | 15 | 12 |
| Number of community-based tobacco meetings with a SCHD staff member in attendance. | | 17 | 15 | 12 |

PROGRAM DESCRIPTION:

Coordinate programming in the community to reduce the impact of tobacco through education, cessation, legislation and reducing exposure to secondhand smoke.

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|--|--|----------------|----------------|------------------|------------------|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| Identify current smoke-free policies throughout Scott County. | Assessments of targeted facility types will be completed according to IDPH contract requirements. | 100% | 100% | 100% | 100% |
| Assure a visible presence for the Scott County Health Department at community-based tobacco initiatives. | A SCHD staff member will be present at community-based tobacco meetings (TFQC Coalition, education committee, legislation/policy). | 100% | 100% | 100% | 100% |

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|--|---|--------------------------|----------------|------------------------|------------------|
| ACTIVITY/SERVICE: | Transient Non-Community Public Water Supply | DEPARTMENT: | Health/2056 | | |
| BUSINESS TYPE: | Core | RESIDENTS SERVED: | All Residents | | |
| BOARD GOAL: | Performing Organization | FUND: | 01 General | BUDGET: \$4,901 | |
| OUTPUTS | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| Number of TNC water supplies. | | 26 | 25 | 26 | 25 |
| Number of TNC water supplies that receive an annual sanitary survey or site visit. | | 26 | 25 | 26 | 25 |

PROGRAM DESCRIPTION:

28E Agreement with the Iowa Department of Natural Resources to provide sanitary surveys and consultation services for the maintenance of transient non-community public water supplies.

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|---|---|----------------|----------------|------------------|------------------|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| Assure the safe functioning of transient non-community public water supplies. | TNCs will receive a sanitary survey or site visit annually. | 100% | 100% | 100% | 100% |
| | | | | | |

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|---|-------------------------|--------------------------|----------------|------------------------|------------------|
| ACTIVITY/SERVICE: | Vending Machine Program | DEPARTMENT: | Health/2057 | | |
| BUSINESS TYPE: | Core | RESIDENTS SERVED: | All Residents | | |
| BOARD GOAL: | Performing Organization | FUND: | 01 General | BUDGET: \$1,343 | |
| OUTPUTS | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| Number of vending companies requiring inspection. | | 7 | 7 | 7 | 7 |
| Number of vending companies inspected by June 30. | | 7 | 5 | 7 | 7 |
| | | | | | |
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PROGRAM DESCRIPTION:

Issue licenses, inspect and assure compliance of vending machines that contain non-prepackaged food or potentially hazardous food. Department of Inspection and Appeals, IAC 481 Chapter 30 Food and Consumer Safety.

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|--------------------------------|--|----------------|----------------|------------------|------------------|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| Complete annual inspections | Licensed vending companies will be inspected according to established percentage by June 30. | 100% | 71% | 100% | 100% |
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|---|-------------------------|--------------------------|------------------|-------------------------|
| ACTIVITY/SERVICE: | Water Well Program | DEPARTMENT: | Health/2058 | |
| BUSINESS TYPE: | Core | RESIDENTS SERVED: | All Residents | |
| BOARD GOAL: | Performing Organization | FUND: | 01 General | BUDGET: \$65,702 |
| OUTPUTS | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
| | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| Number of wells permitted. | 20 | 20 | 25 | 20 |
| Number of wells permitted that meet SCC Chapter 24. | 20 | 20 | 25 | 20 |
| Number of wells plugged. | 15 | 34 | 15 | 22 |
| Number of wells plugged that meet SCC Chapter 24. | 15 | 34 | 15 | 22 |
| Number of wells rehabilitated. | 12 | 4 | 10 | 6 |
| Number of wells rehabilitated that meet SCC Chapter 24. | 12 | 4 | 10 | 6 |
| Number of wells tested. | 96 | 80 | 106 | 90 |
| Number of wells test unsafe for bacteria or nitrate. | 22 | 23 | 21 | 24 |
| Number of wells test unsafe for bacteria or nitrate that are corrected. | 7 | 2 | 7 | 10 |

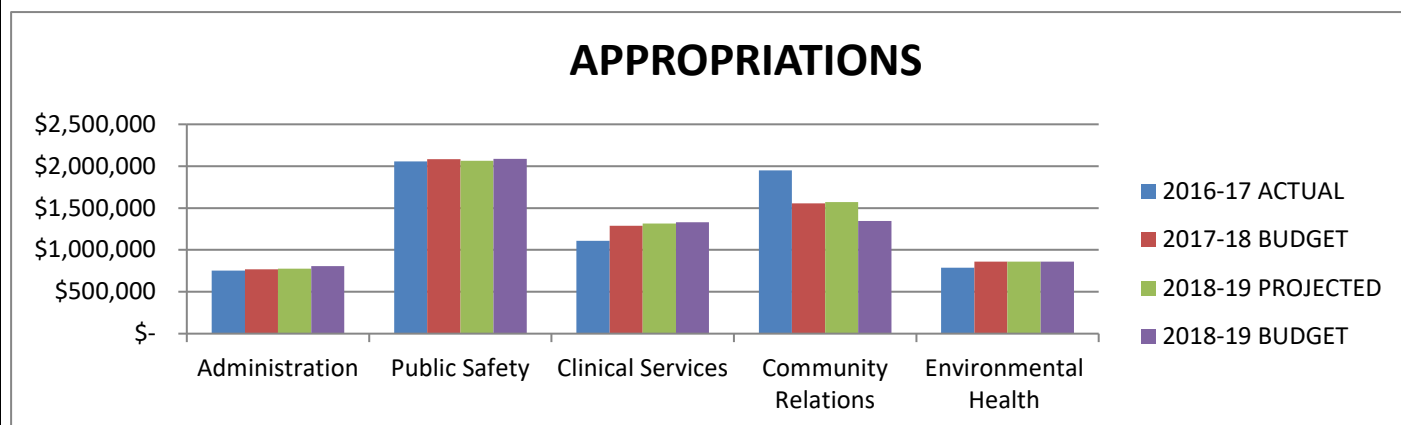
PROGRAM DESCRIPTION:

License and assure proper well construction, closure, and rehabilitation. Monitor well water safety through water sampling. Scott County Code, Chapter 24 entitled Private Water wells.

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|--|---|----------------|----------------|------------------|------------------|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| Assure proper water well installation. | Wells permitted will meet Scott County Code: Chapter 24, Non-Public Water Supply Wells. | 100% | 100% | 100% | 100% |
| Assure proper water well closure. | Plugged wells will meet Scott County Code: Chapter 24, Non-Public Water Supply Wells. | 100% | 100% | 100% | 100% |
| Assure proper well rehabilitation. | Permitted rehabilitated wells will meet Scott County Code: Chapter 24, Non-Public Water Supply Wells. | 100% | 100% | 100% | 100% |
| Promote safe drinking water. | Wells with testing unsafe for bacteria or nitrates will be corrected. | 32% | 9% | 33% | 40% |

| FINANCIAL & AUTHORIZED POSITIONS SUMMARY | 2015-16 | 2016-17 | 2017-18 | 2017-18 | 2018-19 | 2018-19 |
|--|-------------|-------------|-------------|-------------|-------------|-------------|
| PROGRAM: Administration (20.1000) | ACTUAL | ACTUAL | BUDGET | PROJECTED | REQUEST | ADOPTED |
| AUTHORIZED POSITIONS: | | | | | | |
| 805-A Health Director | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| 571-A Deputy Director | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| 252-A Administrative Office Assistant | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| 162-A Resource Specialist | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 |
| 141-A Resource Assistant | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 |
| TOTAL POSITIONS | 8.00 | 8.00 | 8.00 | 8.00 | 8.00 | 8.00 |

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|-------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| REVENUE SUMMARY: | | | | | | |
| Intergovernmental | \$ - | \$ 16,000 | \$ - | \$ - | \$ - | \$ - |
| Charges for Services | 32 | 2 | 25 | 25 | 25 | 25 |
| Miscellaneous | 140 | 53 | 250 | 250 | 250 | 250 |
| TOTAL REVENUES | \$ 172 | \$ 16,055 | \$ 275 | \$ 275 | \$ 275 | \$ 275 |
| APPROPRIATION SUMMARY: | | | | | | |
| Salaries | \$ 484,894 | \$ 495,771 | \$ 507,794 | \$ 507,794 | \$ 519,961 | \$ 519,961 |
| Benefits | 203,438 | 206,976 | 225,619 | 225,619 | 242,500 | 242,500 |
| Purchase Services & Expenses | 10,938 | 40,568 | 26,210 | 32,890 | 32,460 | 32,460 |
| Supplies & Materials | 5,076 | 9,480 | 10,420 | 10,720 | 10,900 | 10,900 |
| TOTAL APPROPRIATIONS | \$ 704,346 | \$ 752,795 | \$ 770,043 | \$ 777,023 | \$ 805,821 | \$ 805,821 |



ANALYSIS

No changes to authorized positions for FY19.

Revenue is flat as compared to FY18.

Minimal expenditure changes for FY19.

| FINANCIAL & AUTHORIZED POSITIONS SUMMARY | 2015-16 | 2016-17 | 2017-18 | 2017-18 | 2018-19 | 2018-19 |
|---|----------------|----------------|----------------|------------------|----------------|----------------|
| PROGRAM: Public Health Safety (2001-2009) | ACTUAL | ACTUAL | BUDGET | PROJECTED | REQUEST | ADOPTED |
| AUTHORIZED POSITIONS: | | | | | | |
| 417-A Public Health Services Coordinator | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| 417-A Correctional Health Coordinator | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| 366-A Public Health Nurse | 4.00 | 4.00 | 4.00 | 4.00 | 4.00 | 4.00 |
| 355-A Community Health Consultant | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| 209-A Medical Assistant | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| 141-A Resource Assistant | 0.45 | 0.45 | 0.45 | 0.45 | 0.45 | 0.45 |
| Z Health Services Professional | 1.20 | 1.35 | 1.35 | 1.35 | 1.35 | 1.35 |
| TOTAL POSITIONS | 9.65 | 9.80 | 9.80 | 9.80 | 9.80 | 9.80 |

| | | | | | | |
|-------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| REVENUE SUMMARY: | | | | | | |
| Intergovernmental | \$ 170,225 | \$ 211,593 | \$ 90,000 | \$ 77,000 | \$ 77,000 | \$ 77,000 |
| Miscellaneous | 6,769 | 35,448 | 10,100 | 10,100 | 10,100 | 10,100 |
| TOTAL REVENUES | \$ 176,994 | \$ 247,041 | \$ 100,100 | \$ 87,100 | \$ 87,100 | \$ 87,100 |
| APPROPRIATION SUMMARY: | | | | | | |
| Salaries | \$ 614,698 | \$ 652,408 | \$ 709,864 | \$ 710,799 | \$ 729,442 | \$ 729,442 |
| Benefits | \$210,224 | \$216,930 | \$252,865 | \$252,865 | \$257,202 | \$257,202 |
| Purchase Services & Expenses | 1,051,684 | 1,172,450 | 1,091,819 | 1,075,669 | 1,075,189 | 1,075,189 |
| Supplies & Materials | 26,634 | 16,080 | 29,300 | 26,600 | 26,600 | 26,600 |
| TOTAL APPROPRIATIONS | \$ 1,903,240 | \$ 2,057,868 | \$ 2,083,848 | \$ 2,065,933 | \$ 2,088,433 | \$ 2,088,433 |

ANALYSIS

No changes to authorized positions for FY19.

FY19 revenues are projected to decrease 14% compared to FY18 budgeted. Public Health Preparedness dollars have gone from an individual agency allocation to a regional allocation, and then distribution to individual agencies. The funds coming to the department have decreased as a result of this change.

FY19 expenditures are expected to decrease by 2% (\$19,930). This decrease is due to grant funds. Within these program areas is the Medical Examiner Program. While overall expenses will be decreasing, non-salary expenditures for the Medical Examiner Program will be increasing by \$11,580 to allow for training of new Medical Examiner appointees (\$400) and to increase funds for autopies (\$10,000).

| FINANCIAL & AUTHORIZED POSITIONS SUMMARY | 2015-16 | 2016-17 | 2017-18 | 2017-18 | 2018-19 | 2018-19 |
|---|----------------|----------------|----------------|------------------|----------------|----------------|
| PROGRAM: Clinical Services (2014-2028) | ACTUAL | ACTUAL | BUDGET | PROJECTED | REQUEST | ADOPTED |
| AUTHORIZED POSITIONS: | | | | | | |
| 470-A Clinical Services Coordinator | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| 397-A Clinical Nurse Specialist | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| 366-A Child Care Nurse Consultant | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| 366-A Public Health Nurse | 4.00 | 4.00 | 4.00 | 4.00 | 4.00 | 4.00 |
| 355-A Community Health Intervention Specialist | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| 355-A Disease Intervention Specialist-Grant | - | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| 209-A Medical Assistant | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| 198-A Lab Technician | 0.75 | 0.75 | 0.75 | 0.75 | 0.75 | 0.75 |
| Z Health Services Professional | 0.72 | 0.72 | 0.72 | 0.72 | 0.72 | 0.72 |
| TOTAL POSITIONS | 10.47 | 11.47 | 11.47 | 11.47 | 11.47 | 11.47 |

| | | | | | | |
|-------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| REVENUE SUMMARY: | | | | | | |
| Intergovernmental | \$ 173,577 | \$ 244,717 | \$ 298,042 | \$ 300,175 | \$ 302,028 | \$ 302,028 |
| Charges for Services | 9,344 | 10,195 | 10,680 | 10,680 | 10,680 | 10,680 |
| Miscellaneous | 294 | 162 | 300 | 300 | 300 | 300 |
| TOTAL REVENUES | \$ 183,215 | \$ 255,074 | \$ 309,022 | \$ 311,155 | \$ 313,008 | \$ 313,008 |
| APPROPRIATION SUMMARY: | | | | | | |
| Salaries | \$ 696,022 | \$ 693,258 | \$ 790,042 | \$ 790,042 | \$ 808,726 | \$ 808,726 |
| Benefits | 255,046 | 251,276 | 323,254 | 319,254 | 317,479 | 317,479 |
| Purchase Services & Expenses | 100,825 | 149,178 | 161,185 | 190,530 | 188,300 | 188,300 |
| Supplies & Materials | 11,290 | 13,426 | 15,300 | 15,300 | 15,200 | 15,200 |
| TOTAL APPROPRIATIONS | \$ 1,063,183 | \$ 1,107,138 | \$ 1,289,781 | \$ 1,315,126 | \$ 1,329,705 | \$ 1,329,705 |

ANALYSIS

No changes to authorized positions for FY19.

FY19 revenues are expected to increase by 1.3% due to grant funding.

FY19 expenditures are expected to increase 15% (\$27,015) due to grant funding associated with the HIV Counseling, Testing, and Outreach grant from the Iowa Department of Public Health.

| FINANCIAL & AUTHORIZED POSITIONS SUMMARY | 2015-16 | 2016-17 | 2017-18 | 2017-18 | 2018-19 | 2018-19 |
|--|----------------|----------------|----------------|------------------|----------------|----------------|
| PROGRAM: Community Relations & Planning (2031-20) | ACTUAL | ACTUAL | BUDGET | PROJECTED | REQUEST | ADOPTED |
| AUTHORIZED POSITIONS: | | | | | | |
| 417-A Community Health Coordinator | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| 355-A Community Health Consultant | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 |
| 355-A Community Tobacco Consultant | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| 355-A Community Transformation Consultant | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| 271-A Community Dental Consultant-Maternal, Child | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| 271-A Community Dental Consultant-Older Adult | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| 323-A Child Health Consultant | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 |
| 198-Z Health Services Professional | - | - | - | 0.40 | 0.40 | 0.40 |
| TOTAL POSITIONS | 9.00 | 9.00 | 9.00 | 9.40 | 9.40 | 9.40 |

| | | | | | | |
|-------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| REVENUE SUMMARY: | | | | | | |
| Intergovernmental | \$ 1,315,168 | \$ 1,674,099 | \$ 1,213,337 | \$ 1,233,796 | \$ 915,011 | \$ 915,011 |
| Miscellaneous | 90 | 8 | 100 | 100 | 100 | 100 |
| TOTAL REVENUES | \$ 1,315,258 | \$ 1,674,107 | \$ 1,213,437 | \$ 1,233,896 | \$ 915,111 | \$ 915,111 |
| APPROPRIATION SUMMARY: | | | | | | |
| Salaries | \$ 491,851 | \$ 517,539 | \$ 560,144 | \$ 560,144 | \$ 593,487 | \$ 593,487 |
| Benefits | 166,551 | 186,838 | 216,675 | 216,675 | 241,086 | 241,086 |
| Purchase Services & Expenses | 965,186 | 1,244,274 | 775,923 | 790,288 | 507,205 | 507,205 |
| Supplies & Materials | 1,519 | 1,257 | 2,500 | 2,500 | 2,500 | 2,500 |
| TOTAL APPROPRIATIONS | \$ 1,625,107 | \$ 1,949,908 | \$ 1,555,242 | \$ 1,569,607 | \$ 1,344,278 | \$ 1,344,278 |

ANALYSIS

One .40 FTE grant funded position (per diem) was added to this area mid-fiscal year 18 to support the Maternal Health Program. This change will continue in FY19.

As anticipated, FY19 revenues are projected to decrease by 26% primarily as a result of the WIC and Breastfeeding Peer Counseling Program transition to Community Health Care (\$202,250). In addition, the department saw a decrease in other grant dollars received from the Iowa Department of Public Health, most notably in the Local Public Health Services Contract (\$37,715).

FY19 non-expenditures will also decrease 35% as a result of the grant transition and reduced contract amounts from the Iowa Department of Public Health.

| FINANCIAL & AUTHORIZED POSITIONS SUMMARY | 2015-16 | 2016-17 | 2017-18 | 2017-18 | 2018-19 | 2018-19 |
|--|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| PROGRAM: Environmental Health (2039-2059) | ACTUAL | ACTUAL | BUDGET | PROJECTED | REQUEST | ADOPTED |
| AUTHORIZED POSITIONS: | | | | | | |
| 417-A Environmental Health Coordinator | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| 355-A Environmental Health Specialist | 7.00 | 7.00 | 7.00 | 7.00 | 7.00 | 7.00 |
| Z Summer Health Worker | 0.25 | 0.25 | 0.25 | 0.25 | 0.25 | 0.25 |
| TOTAL POSITIONS | 8.25 | 8.25 | 8.25 | 8.25 | 8.25 | 8.25 |
| REVENUE SUMMARY: | | | | | | |
| Intergovernmental | \$ 29,530 | \$ 28,450 | \$ 28,690 | \$ 35,462 | \$ 32,772 | \$ 32,772 |
| Licenses and Permits | 322,804 | 322,035 | 311,585 | 327,460 | 327,460 | 327,460 |
| Charges for Services | 66,596 | 65,582 | 69,635 | 77,785 | 77,785 | 77,785 |
| Miscellaneous | 363 | 387 | 250 | 250 | 250 | 250 |
| TOTAL REVENUES | \$ 419,293 | \$ 416,454 | \$ 410,160 | \$ 440,957 | \$ 438,267 | \$ 438,267 |
| APPROPRIATION SUMMARY: | | | | | | |
| Salaries | \$ 493,599 | \$ 513,359 | \$ 552,485 | \$ 552,485 | \$ 545,885 | \$ 545,885 |
| Benefits | 163,180 | 172,138 | 189,250 | 189,350 | 198,987 | 198,987 |
| Purchase Services & Expenses | 99,704 | 96,565 | 107,605 | 107,160 | 106,590 | 106,590 |
| Supplies & Materials | 6,565 | 5,330 | 10,028 | 10,028 | 9,578 | 9,578 |
| TOTAL APPROPRIATIONS | \$ 763,048 | \$ 787,392 | \$ 859,368 | \$ 859,023 | \$ 861,040 | \$ 861,040 |
| ANALYSIS | | | | | | |
| No changes to authorized positions for FY19. | | | | | | |
| FY19 revenues are expected to increase by 7%. This increase is based on additional permits and license issued as well as fee increases approved in FY18. | | | | | | |
| Minimal expenditure changes for FY19. | | | | | | |

HUMAN RESOURCES



Mary Thee, Assistant County Administrator/HR Director

MISSION STATEMENT: To foster positive employee relations and progressive organizational improvement for employees, applicants and departments by: ensuring fair and equal treatment; providing opportunity for employee development and professional growth; assisting in identifying and retaining qualified employees; utilizing effective, innovative recruitment and benefit strategies; encouraging and facilitating open communication; providing advice on employment issues and being

| | | | | | |
|---|-------------------------|--------------------------|----------------|------------------|------------------|
| ACTIVITY/SERVICE: | Labor Management | DEPT/PROG: | | HR 24.1000 | |
| BUSINESS TYPE: | Core | RESIDENTS SERVED: | | All Employees | |
| BOARD GOAL: | Performing Organization | FUND: | 01 General | BUDGET: | \$110,555 |
| OUTPUTS | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| # of bargaining units | | 6 | 6 | 6 | 6 |
| % of workforce unionized | | 51% | 54% | 54% | 54% |
| # meeting related to Labor/Management | | 49 | 40 | 40 | 35 |
| # training sessions with Labor/Management | | n/a | n/a | 4 | 3 |

PROGRAM DESCRIPTION:

Negotiates six union contracts, acts as the County's representative at impasse proceedings. Compliance with Iowa Code Chapter 20.

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|---|---|----------------|----------------|------------------|------------------|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| Improve relations with bargaining units | Conduct regular labor management meetings | 18 | 22 | 15 | 15 |
| | | | | | |
| | | | | | |
| | | | | | |

| | | | | |
|---|----------------------------|--------------------------|----------------|--------------------------|
| ACTIVITY/SERVICE: | Recruitment/EEO Compliance | DEPT/PROG: | HR 24.1000 | |
| BUSINESS TYPE: | Core Service | RESIDENTS SERVED: | All Residents | |
| BOARD GOAL: | Core Service with Pride | FUND: | 01 General | BUDGET: \$101,040 |
| OUTPUTS | | 2015-16 | 2016-17 | 2017-18 |
| | | ACTUAL | ACTUAL | PROJECTED |
| % of employees over 55 (nearing retirement) | | n/a | n/a | 40 |
| # of jobs posted | | 70 | 76 | 65 |
| # of applications received | | 3,175 | 3,233 | 4,000 |
| | | | | 3,500 |

PROGRAM DESCRIPTION:

Directs the recruitment and selection of qualified applicants for all County positions and implements valid and effective selection criteria. Serve as EEO and Affirmative Action Officer and administers programs in compliance with federal and state laws and guidelines. Serves as County coordinator to assure compliance with ADA, FMLA, FLSA and other civil rights laws.

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|---|--|----------------|----------------|------------------|------------------|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| Measure the rate of countywide employee separations not related to retirements. | Decrease countywide turnover rate not related to retirements. | 4.70% | 6.00% | 5.00% | 5.00% |
| Measure the number of employees hired in underutilized areas. | Increase the number of employees hired in underutilized areas. | 2 | 7 | 2 | 3 |
| | | | | | |
| | | | | | |

| | | | | |
|--|------------------------------------|--------------------------|----------------|-------------------------|
| ACTIVITY/SERVICE: | Compensation/Performance Appraisal | DEPT/PROG: | HR 24.1000 | |
| BUSINESS TYPE: | Semi-Core Service | RESIDENTS SERVED: | All Employees | |
| BOARD GOAL: | Extend our Resources | FUND: | 01 General | BUDGET: \$38,060 |
| OUTPUTS | | 2015-16 | 2016-17 | 2017-18 |
| | | ACTUAL | ACTUAL | PROJECTED |
| # rate changes processed | | 309 | 320 | 350 |
| # of organizational change studies exclusive of salary study | | 5 | 4 | 7 |
| # new hires | | 71 | 77 | 75 |
| | | | | |

PROGRAM DESCRIPTION:

Monitors County compensation program, conducts organizational studies using the Hay Guide Chart method to ensure ability to remain competitive in the labor market. Work with consultant to reevaluate job descriptions and Hay points. Responsible for wage and salary administration for employee merit increases, wage steps and bonuses. Coordinate and monitor the Employee Performance Appraisal system, assuring compliance with County policy and all applicable contract language. Work to digitize employee personnel files to permit future

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|---|--|----------------|----------------|------------------|------------------|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| Measures timely submission of evaluations by supervisors. | % of reviews not completed within 30 days of effective date. | 35% | 40% | 33% | 33% |
| % of jobs reviewed as part of salary study | Review progress and impact of salary study | n/a | n/a | n/a | 100% |
| % of personnel files scanned as part of project | Review progress and impact of project | n/a | n/a | n/a | 100% |
| | | | | | |

| | | | | |
|---|----------------------------|--------------------------|----------------|-------------------------|
| ACTIVITY/SERVICE: | Benefit Administration | DEPT/PROG: | HR 24.1000 | |
| BUSINESS TYPE: | Semi-Core Service | RESIDENTS SERVED: | All Employees | |
| BOARD GOAL: | Foster Healthy Communities | FUND: | 01 General | BUDGET: \$72,495 |
| OUTPUTS | | 2015-16 | 2016-17 | 2017-18 |
| | | ACTUAL | ACTUAL | PROJECTED |
| Cost of health benefit PEPM | | \$1,042 | \$1,155 | \$1,300 |
| % of eligible employees enrolled in deferred comp | | 60% | 59% | 60% |
| % of family health insurance to total | | 63% | 64% | 64% |
| | | | | |

PROGRAM DESCRIPTION:

Administers employee benefit programs (group health insurance, group life, LTD, deferred compensation and tuition reimbursement program) including enrollment, day to day administration, as well as cost analysis and recommendation for benefit changes.

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|---|--|----------------|----------------|------------------|------------------|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| # new or increased contributions to deferred compensation | Impact of deferred compensation marketing and design changes | n/a | n/a | n/a | 10 |
| % of eligible employees participating in Y@work program | Impact of wellness marketing and labor changes | n/a | n/a | n/a | 25% |
| | | | | | |
| | | | | | |
| | | | | | |

| | | | | |
|------------------------------|-----------------------|--------------------------|----------------|--------------------------|
| ACTIVITY/SERVICE: | Policy Administration | DEPT/PROG: | HR 24.1000 | |
| BUSINESS TYPE: | Semi-Core Service | RESIDENTS SERVED: | All Employees | |
| BOARD GOAL: | Improve Communication | FUND: | 01 General | BUDGET: \$ 19,030 |
| OUTPUTS | | 2015-16 | 2016-17 | 2017-18 |
| | | ACTUAL | ACTUAL | PROJECTED |
| # of Administrative Policies | | 72 | 73 | 72 |
| # policies reviewed | | 10 | 9 | 7 |
| | | | | |
| | | | | |

PROGRAM DESCRIPTION:

Develops County-wide human resources and related policies to ensure best practices, consistency with labor agreements, compliance with state and federal law and their consistent application County wide.

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|---|----------------------------|----------------|----------------|------------------|------------------|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| Review policies at minimum every 5 years to ensure compliance with laws and best practices. | Review 5 policies annually | 10 | 9 | 7 | 5 |
| | | | | | |
| | | | | | |

| | | | | |
|--|-----------------------|--------------------------|----------------|--------------------------|
| ACTIVITY/SERVICE: | Employee Development | DEPT/PROG: | HR 24.1000 | |
| BUSINESS TYPE: | Semi-Core Service | RESIDENTS SERVED: | All Employees | |
| BOARD GOAL: | Improve Communication | FUND: | 01 General | BUDGET: \$111,914 |
| OUTPUTS | | 2015-16 | 2016-17 | 2017-18 |
| | | ACTUAL | ACTUAL | PROJECTED |
| # of employees in Leadership program | | 100 | 100 | 100 |
| # of training opportunities provided by HR | | 21 | 20 | 25 |
| # of all employee training opportunities provided | | 8 | 8 | 8 |
| # of hours of Leadership Recertification Training provided | | 36.5 | 35.75 | 30 |
| | | | | |
| | | | | |

PROGRAM DESCRIPTION:

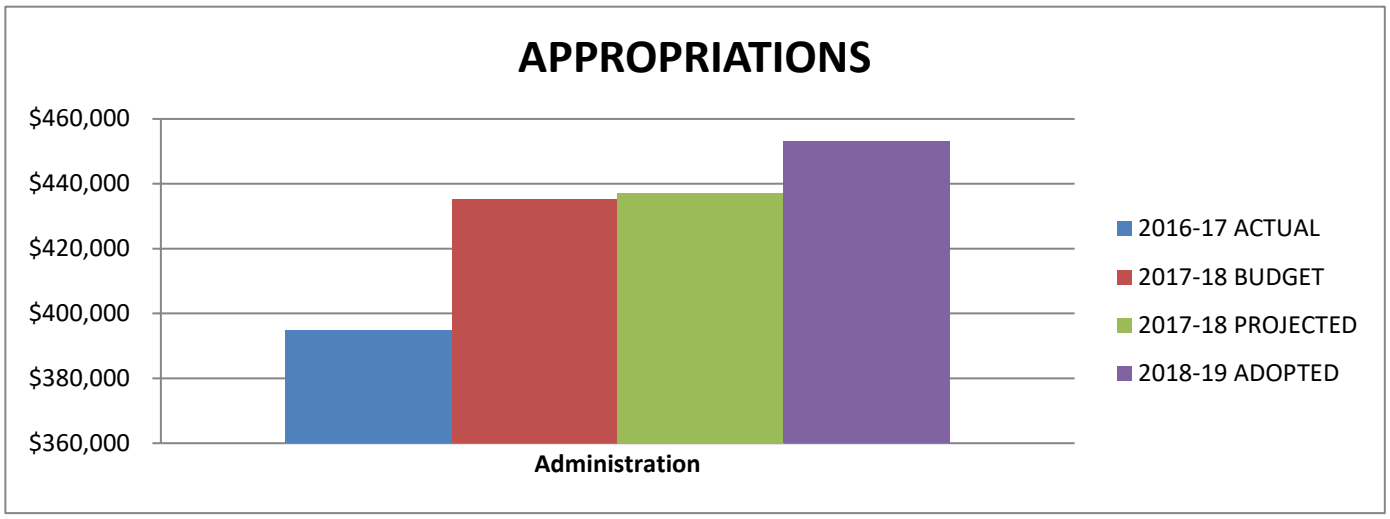
Evaluate needs, plans and directs employee development programs such as in-house training programs for supervisory and non-supervisory staff to promote employee motivation and development. Coordinates all Employee Recognition and the new Employee Orientation Program.

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|--|---|----------------|----------------|------------------|------------------|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| Effectiveness/utilization of County sponsored supervisory training | % of Leadership employees attending County sponsored supervisory training | 39% | 43% | 35% | 33% |
| Effectiveness/utilization of County sponsored training | % of employees attending county offered training | n/a | n/a | n/a | 30% |
| | | | | | |
| | | | | | |

| FINANCIAL & AUTHORIZED POSITIONS SUMMARY | 2015-16 | 2016-17 | 2017-18 | 2017-18 | 2018-19 | 2018-19 |
|--|----------------|----------------|----------------|------------------|----------------|----------------|
| PROGRAM: Human Resources Management (24.1000) | ACTUAL | ACTUAL | BUDGET | PROJECTED | REQUEST | ADOPTED |
| AUTHORIZED POSITIONS: | | | | | | |
| 805-A Assistant County Administrator/HR Director | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 |
| 323-A Human Resources Generalist | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 |
| 220-A Benefits Coordinator | - | - | - | - | 1.00 | 1.00 |
| 198-A Benefits Coordinator | 1.00 | 1.00 | 1.00 | 1.00 | - | - |
| TOTAL POSITIONS | 3.50 | 3.50 | 3.50 | 3.50 | 3.50 | 3.50 |

| REVENUE SUMMARY: | | | | | | |
|-------------------------|---------------|-----------------|---------------|---------------|---------------|---------------|
| Miscellaneous | \$ 218 | \$ 4,840 | \$ 500 | \$ 500 | \$ 500 | \$ 500 |
| TOTAL REVENUES | \$ 218 | \$ 4,840 | \$ 500 | \$ 500 | \$ 500 | \$ 500 |

| APPROPRIATION SUMMARY: | | | | | | |
|-------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Salaries | \$ 224,197 | \$ 231,753 | \$ 239,136 | \$ 239,136 | \$ 248,329 | \$ 248,329 |
| Benefits | \$80,060 | \$80,679 | \$87,334 | \$87,334 | \$94,067 | \$94,067 |
| Purchase Services & Expenses | 68,060 | 79,447 | 104,950 | 106,950 | 106,750 | 106,750 |
| Supplies & Materials | 2,687 | 2,852 | 3,750 | 3,750 | 3,950 | 3,950 |
| TOTAL APPROPRIATIONS | \$ 375,004 | \$ 394,731 | \$ 435,170 | \$ 437,170 | \$ 453,096 | \$ 453,096 |



ANALYSIS

FY19 non-salary costs for this program are recommended to increase by \$2,000. This is primarily due to an increase in funding for Employee Development and a nominal increase to Supplies.

Revenues for this program are minimal and consist of Refunds & Reimbursements and the sale of past PRIDE items.

There are no budget issues with this program and no capital, vehicle, or personnel changes were requested.

Department of Human Services

Director: Jerry Foxhoven

Phone: 515-281-5454

Website: www.dhs.state.ia.us



MISSION STATEMENT:

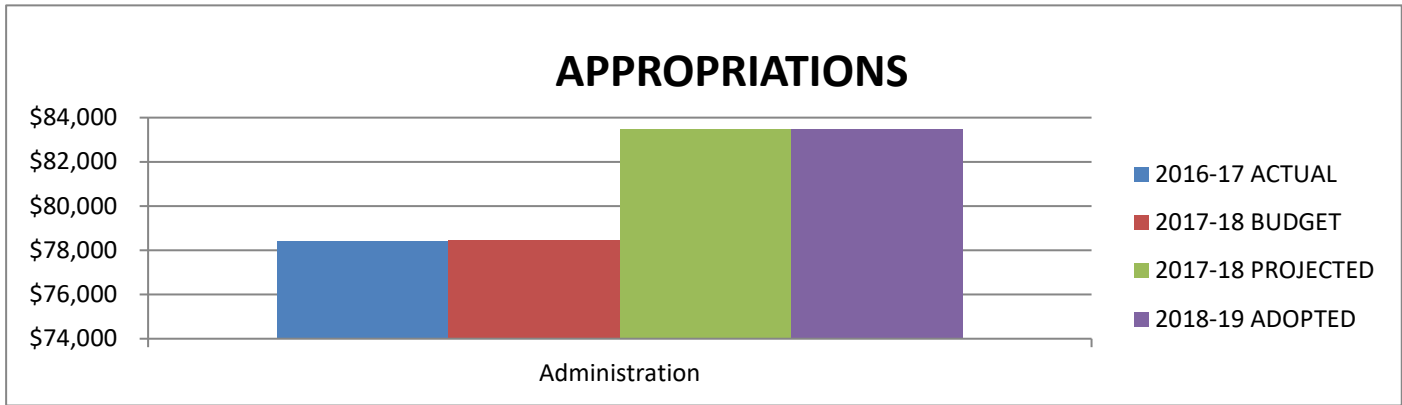
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|---|-----------------------|--------------------------|----------------|------------------|------------------|
| ACTIVITY/SERVICE: | Assistance Programs | DEPARTMENT: | 21.1000 | | |
| BUSINESS TYPE: | Core | RESIDENTS SERVED: | 1,800 | | |
| BOARD GOAL: | Financially Responsil | FUND: | 01 General | BUDGET: | \$83,452 |
| OUTPUTS | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| The number of cost saving measures implemented | | N/A | 2 | 2 | 2 |
| Departmental Budget dollars expended (direct costs) | | \$78,773 | \$78,452 | \$83,452 | \$83,452 |
| LAE dollars reimbursement (indirect cost) | | \$218,311 | \$252,388 | \$227,982 | \$240,185 |

PROGRAM DESCRIPTION:

The Department of Human Services is a comprehensive human service agency coordinating, paying for and/or providing a broad range of services to some of Iowa's most vulnerable citizens. Services and programs are grouped into four Core Functions: Economic Support, Health Care and Support Services, Child and Adult Protection and Resource Management. The focus of these services is to assist this population with achieving health, safety and self-sufficiency. All of these programs are federally mandated and are supported by federal and state funds. The county's contribution to this process is mandated in state legislation which stipulates the county is responsible for providing the day to day office operational funding. A percentage of this county funding is reimbursed quarterly through the Local Administrative Expense (LAE) Reporting (federal) which includes the direct and indirect costs incurred by the county for the support of DHS services. A large portion of the day to day operational expenditures are determined by federal and state rules as it relates to program administration.

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|--|---|---|---------------------------------------|---------------------------------------|-----------|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| Provide services to citizens in the most cost effective way. | Quarterly expenses will be monitored and stay within budgeted figures | 100% of expenses remained within budget | 100% of expenses remain within budget | 100% of expenses remain within budget | 100.00% |

| FINANCIAL & AUTHORIZED POSITIONS SUMMARY | 2015-16 | 2016-17 | 2017-18 | 2017-18 | 2018-19 | 2018-19 |
|---|------------------|------------------|------------------|------------------|------------------|------------------|
| PROGRAM: Administrative Support (21.1000) | ACTUAL | ACTUAL | BUDGET | PROJECTED | REQUEST | ADOPTED |
| REVENUE SUMMARY: | | | | | | |
| Social Services Administration | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Intergovernmental | 27,950 | 25,822 | 27,000 | 28,333 | 28,333 | 28,333 |
| Miscellaneous | | - | - | - | - | - |
| TOTAL REVENUES | \$ 27,950 | \$ 25,822 | \$ 27,000 | \$ 28,333 | \$ 28,333 | \$ 28,333 |
| APPROPRIATION SUMMARY: | | | | | | |
| Capital | \$ - | \$ 5,443 | \$ - | \$ 3,000 | \$ 3,000 | \$ 3,000 |
| Purchase Services & Expenses | 58,937 | 46,670 | 60,800 | 62,400 | 62,400 | 62,400 |
| Supplies & Materials | 19,836 | 26,312 | 17,652 | 18,052 | 18,052 | 18,052 |
| TOTAL APPROPRIATIONS | \$ 78,773 | \$ 78,425 | \$ 78,452 | \$ 83,452 | \$ 83,452 | \$ 83,452 |



ANALYSIS

The Department of Human Services (DHS) has struggled every year to remain within budget and within the Scott County's contribution. This is due to the ever-changing state rules that DHS has to follow and the increasing number of individuals who utilize DHS services: Medicaid, food stamps, FIP, etc.... The county is responsible to provide support in terms of office space, furniture, and supplies per Iowa code. The county does receive a small amount of reimbursement but not total reimbursement. This issue, unfunded mandate, has been brought to Legislators attention several years in a row but nothing has been addressed.

DHS approached the county in the winter of 2017 asking for additional funding to purchase cell phones for investigators who are out in the field. The phones are for the staff's safety. The county agreed to provide additional funding of \$5,000.

Issues:

1. Unfunded mandate.

Information Technology

Matt Hirst, IT Director



MISSION STATEMENT: IT's mission is to provide dependable and efficient technology services to County employees by: empowering employees with technical knowledge; researching, installing, and maintaining innovative computer and telephone systems; and implementing and supporting user friendly business applications.

| | | | | |
|-------------------------------------|---------------------------|--------------------------|-----------------|--------------------------|
| ACTIVITY/SERVICE: | Administration | DEPT/PROG: | I.T. | |
| BUSINESS TYPE: | Foundation | RESIDENTS SERVED: | All Dept/Agency | |
| BOARD GOAL: | Financially Responsible | FUND: | 01 General | BUDGET: \$150,000 |
| OUTPUTS | | 2015-16 | 2016-17 | 2017-18 |
| | | ACTUAL | ACTUAL | PROJECTED |
| | | | | 2018-19 |
| | | | | PROJECTED |
| Authorized personnel (FTE's) | | 15 | 15 | 16 |
| Departmental budget | | 2,555,918 | 2,104,390 | 2,750,176 |
| Electronic equipment capital budget | | 994,510 | 1,476,709 | 930,500 |
| Reports with training goals | (Admin / DEV / GIS / INF) | 5 / 2 / 2 / 5 | 5 / 2 / 2 / 5 | 5 / 3 / 2 / 5 |
| Users supported | (County / Other) | 530 / 380 | 541/356 | 575/400 |

PROGRAM DESCRIPTION:

To provide responsible administrative leadership and coordination for the Information Technology Department and to assure stability of County technology infrastructure for Scott County Departments by providing dependable and timely network administration as well as application, GIS, and Web development resources.

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|--|---|---------|---------|-----------|-----------|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| Keep department technology skills current. | Keep individuals with training goals at or above 95%. | 100% | 100% | 100% | 100% |
| | | | | | |
| | | | | | |
| | | | | | |

| ACTIVITY/SERVICE: | Application/Data Delivery | DEPT/PROG: | I.T. | | |
|---|---------------------------|--------------------------|-----------------|----------------|--------------|
| BUSINESS TYPE: | Foundation | RESIDENTS SERVED: | All Dept/Agency | | |
| BOARD GOAL: | Performing Organization | FUND: | 01 General | BUDGET: | \$575,000 |
| OUTPUTS | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| # of Custom Applications supported | (DEV / GIS) | 33/ 30 | 31 / 35 | 31/9 | 31/9 |
| # of COTS supported | (DEV / GIS / INF) | 13 / 19 / 66 | 20 / 93 | 13/20/65 | 13/20/65 |
| # of application change requests | (DEV / GIS / INF) | 429 / 151 / 15 | 14 / 20 / 66 | 14 / 20 / 66 | 14 / 20 / 66 |
| avg. time to complete application change requests | (DEV / GIS / INF) | 1 day / 1.5 days / 0 | 12 / 0 / 6 | 2 / 3.4 / 5 | 2 / 3.4 / 5 |
| # of document type groups supported in ECM | (DEV) | n/a | n/a | 20 | 30 |
| # of document types supported in ECM | (DEV) | n/a | n/a | 150 | 200 |
| # of documents supported in ECM | (DEV) | n/a | n/a | 2.25 M | 2.50 M |
| # of pages supported in ECM | (DEV) | n/a | n/a | 3.00 M | 3.25 M |

PROGRAM DESCRIPTION:

Custom Applications Development and Support: Provide applications through the design, development, implementation, and on-going maintenance for custom developed applications to meet defined business requirements of County Offices and Departments.

COTS Application Management: Manage and provide COTS (Commercial Off-The Shelf) applications to meet defined business requirements of County Offices and Departments.

Data Management: Manage and provide access to and from County DB's (DataBases) for internal or external consumption.

System Integration: Provide and maintain integrations/interfaces between hardware and/or software systems.

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|---|--|---------|---------|-----------|-----------|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| Provide action on work orders submitted for applications per Service Level Agreement (SLA). | % of change requests assigned within SLA. | 100% | 90% | 90% | 90% |
| # application support requests completed within Service Level Agreement (SLA). | % of application support requests closed within SLA. | 95% | 90% | 90% | 90% |

| | | | | |
|--|-------------------------|------------------------------|---------------------------|------------------------------|
| ACTIVITY/SERVICE: | Communication Services | DEPT/PROG: | I.T. | |
| BUSINESS TYPE: | Foundation | RESIDENTS SERVED: | All Dept/Agency | |
| BOARD GOAL: | Performing Organization | FUND: | 01 General | BUDGET: \$250,000 |
| OUTPUTS | | 2015-16 ACTUAL | 2016-17 ACTUAL | 2017-18 PROJECTED |
| | | 2018-19 PROJECTED | | |
| # of quarterly phone bills | | 11 | 11 | 11 |
| \$ of quarterly phone bills | | 20,386 | 20,000 | 20,000 |
| # of cellular phone and data lines supported | | 250 | 250 | 275 |
| # of quarterly cell phone bills | | 5 | 5 | 7 |
| \$ of quarterly cell phone bills | | 19,295 | 17,500 | 17,500 |
| # of VoIP phones supported | | 1027 | 1000 | 1075 |
| # of voicemail boxes supported | | 544 | 525 | 575 |
| % of VoIP system uptime | | 100 | 100 | 100 |
| # of e-mail accounts supported | (County / Other) | 512 | 650 / 0 | 650 / 0 |
| GB's of e-mail data stored | | 761 | 250 | 900 |
| % of e-mail system uptime | | 99% | 99% | 99% |

PROGRAM DESCRIPTION:

Telephone Service: Provide telephone service to County Offices and Departments to facilitate the performance of business functions.

E-mail: Maintain, secure, and operate the County's email system which allows the staff to communicate with the citizens, developers, businesses, other agencies and etc.

| PERFORMANCE MEASUREMENT | | 2015-16 ACTUAL | 2016-17 ACTUAL | 2017-18 PROJECTED | 2018-19 PROJECTED |
|---|--|-------------------|-------------------|----------------------|----------------------|
| OUTCOME: | EFFECTIVENESS: | | | | |
| Complete communication change requests per SLA guidelines | % of change requests completed within SLA guidelines | 90% | 90% | 90% | 90% |

| | | | | |
|--|-------------------------|--------------------------|------------------|--------------------------|
| ACTIVITY/SERVICE: | GIS Management | DEPT/PROG: | I.T. | |
| BUSINESS TYPE: | Foundation | RESIDENTS SERVED: | All Dept/Agency | |
| BOARD GOAL: | Performing Organization | FUND: | 01 General | BUDGET: \$250,000 |
| OUTPUTS | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
| | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| # internal ArcGIS Desktop users. | 51 | 52 | 55 | 53 |
| # avg daily unique visitors, avg daily page views, avg daily visits (external GIS webapp). | 338, 640, 493 | 364, 691, 558 | 300, 850,350 | 547, 725, 383 |
| # SDE feature classes managed | 65 | 65 | 55 | 65 |
| # Non-SDE feature classes managed | 941 | 1297 | 1000 | 1197 |
| # ArcServer and ArcReader applications managed | 21 | 24 | 22 | 24 |
| # Custodial Data Agreements | 0 | 0 | 2 | 15 |
| # of SDE feature classes with metadata | 10 | 15 | 20 | 20 |

PROGRAM DESCRIPTION:

Geographic Information Systems: Develop, maintain, and provide GIS data services to County Offices and Departments. Support county business processes with application of GIS technology.

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|--|--|----------------|----------------|------------------|------------------|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| # of SDE feature classes with metadata | % of SDE features that have metadata. | 15% | 24% | 20% | 20% |
| # enterprise SDE and non-SDE feature classes managed | # of additional enterprise GIS feature classes added per year. | 1,006 | 1262 | 1,250 | 1,250 |

| | | | | |
|------------------------------------|-------------------------------------|--------------------------|------------------|--------------------------|
| ACTIVITY/SERVICE: | Infrastructure - Network Management | DEPT/PROG: | I.T. 14B | |
| BUSINESS TYPE: | Foundation | RESIDENTS SERVED: | All Dept/Agency | |
| BOARD GOAL: | Performing Organization | FUND: | 01 General | BUDGET: \$325,000 |
| OUTPUTS | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
| | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| # of network devices supported | 102 | 115 | 115 | 115 |
| # of network connections supported | 3,210 | 3,250 | 3,250 | 3,250 |
| % of overall network up-time | 99% | 99% | 99% | 99% |
| % of Internet up-time | 99% | 99% | 99% | 99% |
| GB's of Internet traffic | 31,000 | 53,000 | 40,000 | 12,000 |
| # of filtered Internet users | 688 | 692 | 700 | 698 |
| # of restricted Internet users | 109 | 112 | 100 | 114 |
| | | | | |

PROGRAM DESCRIPTION:

Data Network: Provide LAN/WAN data network to include access to the leased-line and fiber networks that provide connectivity to remote facilities.

Internet Connectivity: Provide Internet access.

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|--------------------------------|--------------------------------|----------------|----------------|------------------|------------------|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| % of network up-time | Keep % of network up-time > x% | 99.0% | 99.0% | 99.0% | 99.0% |
| | | | | | |

| | | | | |
|--------------------------|---------------------------|--------------------------|------------------|--------------------------|
| ACTIVITY/SERVICE: | Infrastructure Management | DEPT/PROG: | I.T. 14B | |
| BUSINESS TYPE: | Foundation | RESIDENTS SERVED: | All Dept/Agency | |
| BOARD GOAL: | Performing Organization | FUND: | 01 General | BUDGET: \$325,000 |
| OUTPUTS | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
| | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| # of PC's | 415 | 420 | 415 | 450 |
| # of Printers | 159 | 161 | 150 | 150 |
| # of Laptops / Tablets | 175 | 184 | 150 | 150 |
| # of Thin Clients | 14 | 1 | 0 | 0 |
| | | | | |

PROGRAM DESCRIPTION:

User Infrastructure: Acquire, maintain, and support PC's, laptops, printers, displays, and assorted miscellaneous electronics.

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|--------------------------------|--|----------------|----------------|------------------|------------------|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| Efficient use of technology. | Keep # of devices per employee <= 1.75 | 1.45 | 1.12 | 1.50 | 1.50 |
| | | | | | |

| | | | | |
|---|---------------------------|--------------------------|------------------|--------------------------|
| ACTIVITY/SERVICE: | Infrastructure Management | DEPT/PROG: | I.T. 14B | |
| BUSINESS TYPE: | Foundation | RESIDENTS SERVED: | All Dept/Agency | |
| BOARD GOAL: | Performing Organization | FUND: | 01 General | BUDGET: \$325,000 |
| OUTPUTS | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
| | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| TB's of user data stored | 2.16TB | 2.0TB | 2.0TB | 1.95TB |
| TB's of departmental and county share data stored | 1.11TB | 2.0TB | 1.8TB | 1.27TB |
| TB's of county video data stored | 280TB | 400TB | 400TB | 300TB |
| % of server uptime | 98% | 98% | 98% | 99% |
| # of physical servers | 21 | 16 | 16 | 16 |
| # of virtual servers | 230 | 230 | 230 | 227 |
| PROGRAM DESCRIPTION: | | | | |

Servers: Maintain servers including Windows servers, file and print services, and application servers.

Data Storage: Provide and maintain digital storage for required record sets.

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|--------------------------------|--------------------------|----------------|----------------|------------------|------------------|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| % server uptime | Keep server uptime >=95% | 98% | 98% | 98% | 98% |
| | | | | | |
| | | | | | |
| | | | | | |

| | | | | | |
|--|-------------------------|--------------------------|----------------|------------------|------------------|
| ACTIVITY/SERVICE: | Open Records | DEPT/PROG: | I.T. 14A, 14B | | |
| BUSINESS TYPE: | Foundation | RESIDENTS SERVED: | All Requestors | | |
| BOARD GOAL: | Performing Organization | FUND: | 01 General | BUDGET: | \$25,000 |
| OUTPUTS | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| # Open Records requests | (DEV / GIS / INF) | 4 / 44 / 6 | 4 / 30 / 7 | 4 / 30 / 7 | 4 / 30 / 7 |
| # of Open Records requests fulfilled within SLA | (DEV / GIS / INF) | 4 / 44 / 6 | 4 / 30 / 7 | 4 / 30 / 7 | 4 / 30 / 7 |
| avg. time to complete Open Records requests (Days) | (DEV / GIS / INF) | 1 / 0.24 / 2 | 1 / <1 / 2 | 2 / 2 / 2 | 2 / 2 / 2 |
| | | | | | |
| | | | | | |

PROGRAM DESCRIPTION:

Open Records Request Fulfillment: Provide open records data to Offices and Departments to fulfill citizen requests.

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|---|--|----------------|----------------|------------------|------------------|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| # Open Records requests completed within 10 days. | 100% of Open Records requests closed within 10 days. | 100% | 100% | 100% | 100% |
| Avg. time to complete Open Records requests. | Average time to close Open Records requests <= x days. | < = 5 Days | ~ <= 1 Days | < = 5 Days | < = 5 Days |
| | | | | | |
| | | | | | |

| ACTIVITY/SERVICE: | Security | DEPT/PROG: | I.T. | | |
|-----------------------------------|-------------------------|--------------------------|-----------------|------------------|------------------|
| BUSINESS TYPE: | Foundation | RESIDENTS SERVED: | All Dept/Agency | | |
| BOARD GOAL: | Performing Organization | FUND: | 01 General | BUDGET: | \$200,000 |
| OUTPUTS | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| # of DB's backed up | (DEV) | 37 | 38 | 45 | 45 |
| # enterprise data layers archived | (GIS) | 1,006 | 1,257 | 1,262 | 1,262 |
| # of backup jobs | (INF) | 463 | 5,086 | 500 | 550 |
| TB's of data backed up | (INF) | 1.2TB | 1.3TB | 1.5 TB | 2.3TB |
| # of restore jobs | (INF) | 2 | 4 | 4 | 4 |
| | | | | | |
| | | | | | |

PROGRAM DESCRIPTION:

Network Security: Maintain reliable technology service to County Offices and Departments.

Backup Data: Maintain backups of network stored data and restore data from these backups as required.

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|--|---|----------------|----------------|------------------|------------------|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| Data restore related support requests. | % of archival support requests closed within SLA. | 100% | 100% | 100% | 100% |
| Backup Databases to provide for Disaster Recovery. | % of databases on a backup schedule to provide for data recovery. | 100% | 100% | 100% | 100% |
| | | | | | |
| | | | | | |

| ACTIVITY/SERVICE: | Technology Support | DEPT/PROG: | I.T. 14B | | |
|--|-------------------------|--------------------------|----------------------|----------------------|----------------------|
| BUSINESS TYPE: | Foundation | RESIDENTS SERVED: | All Dept/Agency | | |
| BOARD GOAL: | Performing Organization | FUND: | 01 General | BUDGET: | \$250,000 |
| OUTPUTS | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| # of after hours calls | (DEV / GIS / INF) | 7 / 0 / 130 | 8 / 0 / 135 | 8 / 0 / 135 | 8 / 0 / 135 |
| avg. after hours response time (in minutes) | (DEV / GIS / INF) | 15 / NA / 30 | 10 / NA / 15 | 10 / NA / 15 | 10 / NA / 15 |
| # of trouble ticket requests | (DEV / GIS / INF) | 39 / 7 / 2600 | 28 / 7 / 2500 | 28 / 7 / 2500 | 28 / 7 / 2500 |
| avg. time to complete Trouble ticket request | (DEV / GIS / INF) | 1.5hr / 16 hr / 24hr | 1.5 hr / 4.2 / 24 hr | 1.5 hr / 4.2 / 24 hr | 1.5 hr / 4.2 / 24 hr |
| | | | | | |
| | | | | | |

PROGRAM DESCRIPTION:

Emergency Support: Provide support for after hours, weekend, and holiday for technology related issues.

Help Desk and Tier Two Support: Provide end user Help Desk and Tier Two support during business hours for technology related issues.

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|---|--|----------------|-----------------|------------------|------------------|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| # of requests completed within SLA. | % of work requests closed within SLA. | 95 / 91 / 90% | 90% / 96% / 90% | 90 / 90 / 90% | 90 / 90 / 90% |
| # after hours/emergency requests responded to within SLA. | % of requests responded to within SLA for after-hour support | 100% | 100% | 100% | 100% |

| | | | | | |
|-----------------------------|-------------------------|----------------------------|----------------|--------------------------|------------------|
| ACTIVITY/SERVICE: | Web Management | DEPT/PROG: I.T. 14B | | | |
| BUSINESS TYPE: | Foundation | RESIDENTS SERVED: | | All Users | |
| BOARD GOAL: | Performing Organization | FUND: | 01 General | BUDGET: \$150,000 | |
| OUTPUTS | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| avg # daily visits | | 27,408 | 30,931 | 35,000 | 35,000 |
| avg # daily unique visitors | | 14,622 | 15,426 | 17,500 | 17,500 |
| avg # daily page views | | 90,892 | 94,711 | 115,000 | 115,000 |
| eGov avg response time | | 0.88 days | 0.41 days | < = 1 Days | < = 1 Days |
| eGov items | | 68 | 86 | 86 | 86 |
| # dept/agencies supported | | 29 | 34 | 35 | 35 |

PROGRAM DESCRIPTION:

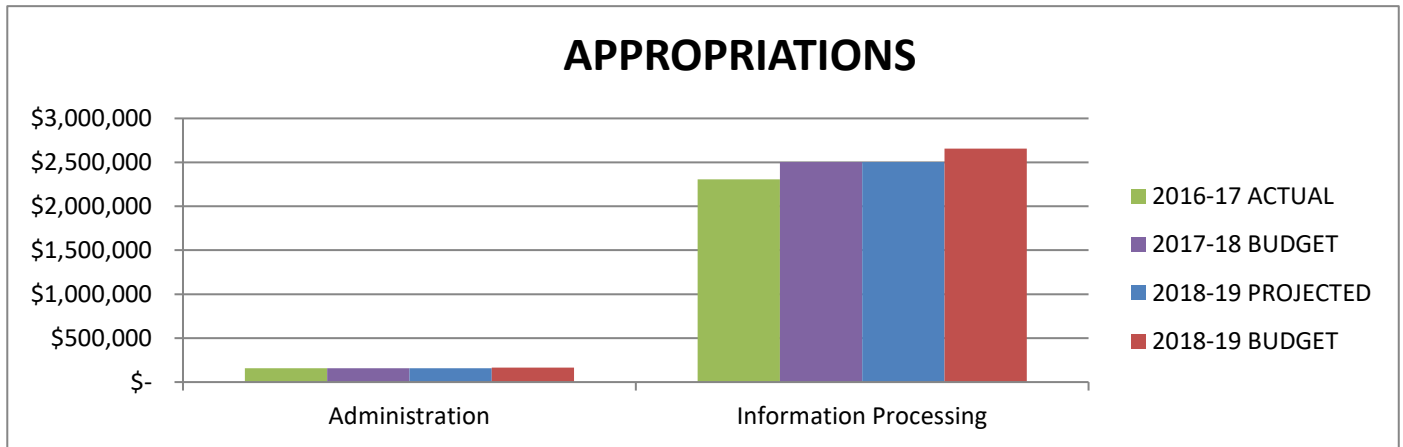
Web Management: Provide web hosting and development to facilitate access to public record data and county services.

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|--------------------------------|---|----------------|----------------|------------------|------------------|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| eGov average response time | Average time for response to Webmaster feedback. | 0.88 days | 0.41 days | 1 day | 1 day |
| # dept/agencies supported | % of departments and agencies contacted on a quarterly basis. | 96% | 65% | 75% | 75% |
| | | | | | |
| | | | | | |

| FINANCIAL & AUTHORIZED POSITIONS SUMMARY | 2015-16 | 2016-17 | 2017-18 | 2017-18 | 2018-19 | 2018-19 |
|--|-------------|-------------|-------------|-------------|-------------|-------------|
| PROGRAM: IT Administration (14.1000) | ACTUAL | ACTUAL | BUDGET | PROJECTED | REQUEST | ADOPTED |
| AUTHORIZED POSITIONS: | | | | | | |
| 725-A Information Technology Director | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| 162-A Clerk III | 0.40 | - | - | - | - | - |
| TOTAL POSITIONS | 1.40 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |

| | | | | | | |
|-------------------------|------------------|-----------------|-------------|-------------|-------------|-------------|
| REVENUE SUMMARY: | | | | | | |
| Charges for Services | \$ 1,843 | \$ - | \$ - | \$ - | \$ - | \$ - |
| Miscellaneous | 15,417 | 2,660 | - | - | - | - |
| TOTAL REVENUES | \$ 17,260 | \$ 2,660 | \$ - | \$ - | \$ - | \$ - |

| | | | | | | |
|-------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| APPROPRIATION SUMMARY: | | | | | | |
| Salaries | \$ 111,423 | \$ 113,711 | \$ 115,816 | \$ 115,816 | \$ 118,410 | \$ 118,410 |
| Benefits | 35,449 | 35,912 | 38,501 | 38,501 | 40,874 | 40,874 |
| Purchase Services & Expenses | 10,891 | 5,119 | 4,300 | 4,300 | 4,300 | 4,300 |
| Supplies & Materials | 1,379 | 1,833 | 400 | 400 | 400 | 400 |
| TOTAL APPROPRIATIONS | \$ 159,142 | \$ 156,575 | \$ 159,017 | \$ 159,017 | \$ 163,984 | \$ 163,984 |



ANALYSIS

FY19 non-salary costs for this program are recommended to remain unchanged from previous budget levels.

There are no revenues budgeted under the Administration program.

There are no budget issues associated with this program and no capital, personnel, or vehicle requests.

| FINANCIAL & AUTHORIZED POSITIONS SUMMARY | 2015-16 | 2016-17 | 2017-18 | 2017-18 | 2018-19 | 2018-19 |
|---|----------------|----------------|----------------|------------------|----------------|----------------|
| PROGRAM: Information Technology (14.1401) | ACTUAL | ACTUAL | BUDGET | PROJECTED | REQUEST | ADOPTED |
| AUTHORIZED POSITIONS: | | | | | | |
| 556-A Geographic Information Systems Coordinator | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| 519-A Network Infrastructure Supervisor | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| 511-A Senior Programmer Analyst | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| 455-A Webmaster | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| 445-A Programmer/Analyst I | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 |
| 406-A Network Systems Administrator | 5.00 | 5.00 | 5.00 | 5.00 | 5.00 | 5.00 |
| 323-A GIS Analyst | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| 187-A Help Desk Specialist | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 |
| TOTAL POSITIONS | 14.00 | 14.00 | 14.00 | 14.00 | 14.00 | 14.00 |

| | | | | | | |
|-------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| REVENUE SUMMARY: | | | | | | |
| Intergovernmental | \$ 216,994 | \$ 200,910 | \$ 217,500 | \$ 217,500 | \$ 221,000 | \$ 221,000 |
| Charges for Services | 24,821 | 29,674 | 20,000 | 20,000 | 20,000 | 20,000 |
| Miscellaneous | 17,448 | 11,288 | 5,000 | 20,000 | 5,000 | 5,000 |
| TOTAL REVENUES | \$ 259,263 | \$ 241,872 | \$ 242,500 | \$ 257,500 | \$ 246,000 | \$ 246,000 |
| APPROPRIATION SUMMARY: | | | | | | |
| Salaries | \$ 936,006 | \$ 967,134 | \$ 1,002,281 | \$ 1,002,281 | \$ 1,098,860 | \$ 1,098,860 |
| Benefits | 325,571 | 334,816 | 362,793 | 362,793 | 417,667 | 417,667 |
| Capital Outlay | 94 | 5,885 | 6,000 | 6,000 | 6,000 | 6,000 |
| Purchase Services & Expenses | 944,219 | 993,579 | 1,128,500 | 1,128,500 | 1,128,500 | 1,128,500 |
| Supplies & Materials | 2,152 | 3,546 | 5,500 | 5,500 | 5,500 | 5,500 |
| TOTAL APPROPRIATIONS | \$ 2,208,042 | \$ 2,304,960 | \$ 2,505,074 | \$ 2,505,074 | \$ 2,656,527 | \$ 2,656,527 |

ANALYSIS

FY19 non-salary costs are recommended to remain at last year's level.

The budgeted capital outlay of \$6,000 is unchanged from previous years.

Budgeted revenues for the program are recommended to increase by \$3,500 to more accurately reflect the average actual revenues collected in year's past.

There were no personnel changes requested for this program.

Juvenile Detention Center

Jeremy Kaiser, Director



MISSION STATEMENT: To ensure the health, education, and well-being of youth through the development of a well-trained, professional staff.

| | | | | |
|-------------------------------------|-------------------------|--------------------------------|----------------|------------------|
| ACTIVITY/SERVICE: | Detainment of Youth | DEPARTMENT: JDC 22.2201 | | |
| BUSINESS TYPE: | Core | RESIDENTS SERVED: | | All Residents |
| BOARD GOAL: | Financially Responsible | FUND: 01 General | BUDGET: | \$644,070 |
| OUTPUTS | | 2015-16 | 2016-17 | 2017-18 |
| | | ACTUAL | ACTUAL | PROJECTED |
| # of persons admitted | | 254 | 220 | 220 |
| Average daily detention population | | 11.5 | 11 | 11 |
| # of days of adult-waiver juveniles | | 536 | 600 | 600 |
| # of total days client care | | 4211 | 3700 | 3700 |
| | | | | 4900 |

PROGRAM DESCRIPTION:

Detainment of youthful offenders who reside in Scott County. Provide children with necessary health care, clothing, and medication needs in compliance with state regulations, in a fiscally responsible manner. Facilitate and assist agencies with providing educational, recreational, spiritual, and social-skill programming to the residents in our care.

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|--|--|----------------|----------------|------------------|------------------|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| To safely detain youthful offenders according to state licensing regulations/best practices, and in a fiscally responsible manner. | To serve all clients for less than \$240 per day after revenues are collected. | 205 | 240 | 240 | 200 |
| | | | | | |
| | | | | | |
| | | | | | |

| | | | | |
|---|---------------------|--|----------------|------------------|
| ACTIVITY/SERVICE: | Safety and Security | DEPARTMENT: JDC 22.2201 | | |
| BUSINESS TYPE: | Core | RESIDENTS SERVED: All Residents | | |
| BOARD GOAL: | Great Place to Live | FUND: 01 General | BUDGET: | \$644,070 |
| OUTPUTS | | 2015-16 | 2016-17 | 2017-18 |
| | | ACTUAL | ACTUAL | PROJECTED |
| # of escape attempts | | 0 | 0 | 0 |
| # of successful escapes | | 0 | 0 | 0 |
| # of critical incidents | | 50 | 51 | 40 |
| # of critical incidents requiring staff physical intervention | | 13 | 10 | 8 |

PROGRAM DESCRIPTION:

Preventing escapes of youthful offenders by maintaining supervision and security protocol.

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|--|---|----------------|----------------|------------------|------------------|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| To de-escalate children in crisis through verbal techniques. | To diffuse crisis situations without the use of physical force 80% of the time. | 74% | 80% | 80% | 80% |
| | | | | | |
| | | | | | |
| | | | | | |

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|--|-------------------------|--|----------------|------------------|
| ACTIVITY/SERVICE: | Dietary Program | DEPARTMENT: JDC 22.2201 | | |
| BUSINESS TYPE: | Core | RESIDENTS SERVED: All Residents | | |
| BOARD GOAL: | Financially Responsible | FUND: 01 General | BUDGET: | \$77,384 |
| OUTPUTS | | 2015-16 | 2016-17 | 2017-18 |
| | | ACTUAL | ACTUAL | PROJECTED |
| Revenue generated from CNP reimbursement | | 18,719 | 24,383 | 18,000 |
| Grocery cost | | 36,350 | 43,014 | 36,000 |
| | | | | |
| | | | | |

PROGRAM DESCRIPTION:

Serve residents nutritious food three meals a day, plus one snack in a fiscally-responsible manner. Claim child nutrition program reimbursement through the state of Iowa to generate revenue.

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|--|--|----------------|----------------|------------------|------------------|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| To serve kids food in accordance with State regulations at a sustainable cost. | To have an average grocery cost per child per day of less than \$4.50 after CNP revenue. | \$4.19 | \$4.59 | \$4.50 | \$3.67 |
| | | | | | |
| | | | | | |
| | | | | | |

| | | | | |
|---------------------------|-------------------------|--------------------------|----------------|--------------------------|
| ACTIVITY/SERVICE: | Documentation | DEPARTMENT: | | JDC 22.2201 |
| BUSINESS TYPE: | Core | RESIDENTS SERVED: | | All Residents |
| BOARD GOAL: | Performing Organization | FUND: | 01 General | BUDGET: \$154,768 |
| OUTPUTS | | 2015-16 | 2016-17 | 2017-18 |
| | | ACTUAL | ACTUAL | PROJECTED |
| # of intakes processed | | 173 | 230 | 220 |
| # of discharges processed | | 176 | 229 | 210 |
| | | | | |
| | | | | |

PROGRAM DESCRIPTION:

Documenting intake information including demographic data of each resident. Documenting various other pertinent case file documentation throughout each resident's stay including: behavior progress, critical incidents, visitors, etc. Documenting discharge information. All documentation must be done in an efficient manner and in compliance with state licensing requirements.

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|---|--|----------------|----------------|------------------|------------------|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| To reduce error rate in case - file documentation | To have 9% or less error rate in case-file documentation | 9% | 11% | 9% | 9% |
| | | | | | |
| | | | | | |
| | | | | | |

| | | | | |
|---|---------------------|----------------------------|----------------|------------------|
| ACTIVITY/SERVICE: G.E.D. Resources | | DEPARTMENT: JDC 22B | | |
| Semi-core service | Community Add On | RESIDENTS SERVED: | | All Residents |
| BOARD GOAL: | Great Place to Live | FUND: | BUDGET: | \$77,384 |
| OUTPUTS | | 2015-16 | 2016-17 | 2017-18 |
| | | ACTUAL | ACTUAL | PROJECTED |
| # of residents testing for G.E.D. | | 6 | 1 | 5 |
| # of residents successfully earn G.E.D. | | 6 | 1 | 4 |
| | | | | |
| | | | | |

PROGRAM DESCRIPTION:

All residents who are at-risk of dropping out of formal education, due to lack of attendance, performance, or credits earned, yet have average to above academic ability will be provided access to G.E.D. preparation courses and testing, free of charge. Studies have shown juveniles and adults who earn a G.E.D. are less likely to commit crimes in the future and more likely to be working.

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|--|---|----------------|----------------|------------------|------------------|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| To ensure all residents who are at-risk of dropping out of formal education are able to earn G.E.D., while in custody. | 80% or more of those who are referred for G.E.D. services, earn G.E.D. in custody or community. | 100% | 100% | 80% | 100% |
| | | | | | |
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| | | | | |
|--|---------------------|----------------------------|----------------|------------------|
| ACTIVITY/SERVICE: In home Detention Program | | DEPARTMENT: JDC 22B | | |
| Semi-core service | Community Add On | RESIDENTS SERVED: | | All Residents |
| BOARD GOAL: | Great Place to Live | FUND: | BUDGET: | \$64,831 |
| OUTPUTS | | 2015-16 | 2016-17 | 2017-18 |
| | | ACTUAL | ACTUAL | PROJECTED |
| # residents referred for IHD program | | 52 | 98 | 80 |
| # of residents who complete IHD program successfully | | 44 | 78 | 72 |
| | | | | |
| | | | | |

PROGRAM DESCRIPTION:

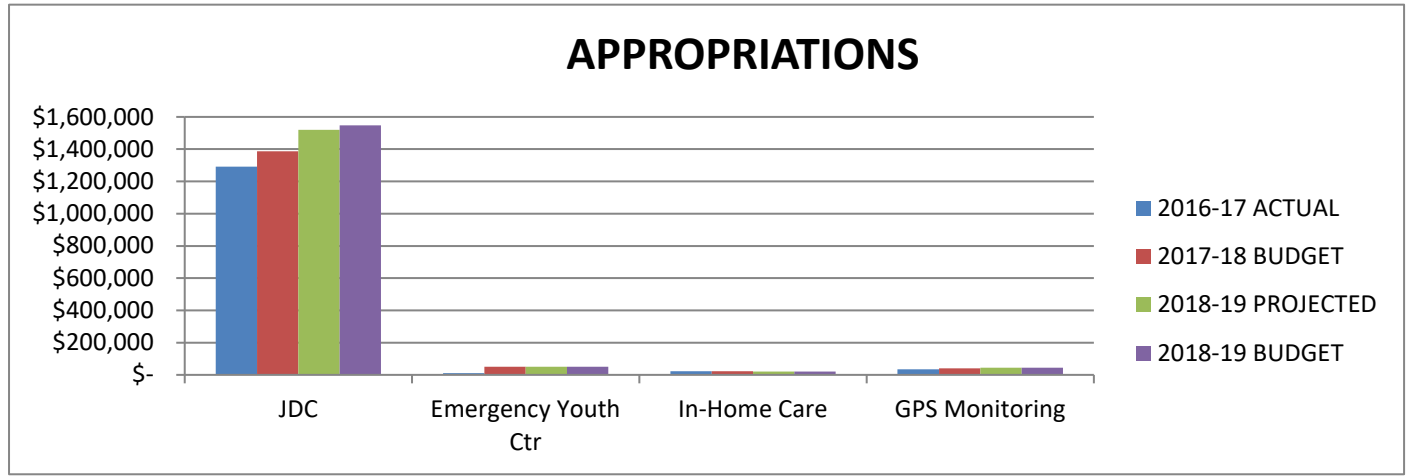
Certain juveniles are eligible to be supervised in the community through an "In-Home detention" program as an alternative to secure detention. JDC staff can supervise these juveniles in the community through random phone calls and home visits. Studies show that juveniles are less likely to commit crimes if diverted into a community-based, detention alternative program.

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|--|--|----------------|----------------|------------------|------------------|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| To ensure that all juveniles who are referred for In Home Detention supervision are given every opportunity to successfully complete the program | 80% or more of juveniles who are referred for In Home Detention complete the program successfully. | 85% | 80% | 80% | 87% |
| | | | | | |
| | | | | | |
| | | | | | |

| FINANCIAL & AUTHORIZED POSITIONS SUMMARY | 2015-16 | 2016-17 | 2017-18 | 2017-18 | 2018-19 | 2018-19 |
|--|--------------|--------------|--------------|--------------|--------------|--------------|
| PROGRAM: Juvenile Detention (1000, 2201) | ACTUAL | ACTUAL | BUDGET | PROJECTED | REQUEST | ADOPTED |
| AUTHORIZED POSITIONS: | | | | | | |
| 571-A Juvenile Detention Center Director | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| 323-A Shift Supervisor | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 |
| 238-A Detention Youth Counselor | 12.00 | 11.90 | 12.90 | 12.90 | 13.40 | 13.40 |
| TOTAL POSITIONS | 15.00 | 14.90 | 15.90 | 15.90 | 16.40 | 16.40 |

| REVENUE SUMMARY: | | | | | | |
|-------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|------------------|
| Intergovernmental | \$ 262,822 | \$ 273,165 | \$ 263,000 | \$ 269,000 | \$ 269,000 | \$ 269,000 |
| Charges for Services | 69,510 | 59,140 | 70,000 | 70,000 | 70,000 | 70,000 |
| Miscellaneous | 1,303 | 1,361 | 100 | 100 | 100 | 100 |
| TOTAL REVENUES | \$ 333,635 | \$ 333,666 | \$ 333,100 | \$ 339,100 | \$ 339,100 | \$339,100 |

| APPROPRIATION SUMMARY: | | | | | | |
|-------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|--------------------|
| Salaries | \$ 875,076 | \$ 923,773 | \$ 994,280 | \$ 995,280 | \$ 989,966 | \$ 989,966 |
| Benefits | 281,594 | 302,633 | 337,233 | 337,732 | 371,009 | 371,009 |
| Capital Outlay | 7,155 | 970 | 2,600 | 1,000 | 1,000 | 1,000 |
| Purchase Services & Expenses | 4,667 | 8,623 | 7,800 | 126,500 | 126,500 | 126,500 |
| Supplies & Materials | 44,638 | 54,696 | 45,700 | 59,200 | 59,200 | 59,200 |
| TOTAL APPROPRIATIONS | \$ 1,213,130 | \$ 1,290,695 | \$ 1,387,613 | \$ 1,519,712 | \$ 1,547,675 | \$1,547,675 |



ANALYSIS

Increase in purchased services and expenses: With the dramatic increase in juvenile crime there has also been an increase in juvenile detentions. The Center has been full for over two months. When the detention center becomes full, juveniles are sent out to other detention centers for detention due to the Center's licensed capacity of 18 juveniles. The cost to detain juveniles in other detention centers ranges from \$125 to \$185 per day. In October this year, nearly \$20,000 was spent to detain juveniles in outside counties. In November, the Center averaged over 5 juveniles per day placed in outside counties. This will cost approximately \$30,000 a month. There is no indication that the amount of juveniles being detained will decrease any time soon.

Increase in Materials and Supplies: With the increase in amount of juveniles placed at detention, there has also been an increase in the amount of supplies purchased. Typically, we average 11 residents per day. In first quarter FY18, the Center has averaged over 13 and the number continues to rise. With the increase in amount of juveniles placed at detention, the increased amount of clothing purchased as more clothes are being worn for longer periods of time. In first quarter FY18, the average was over 13 residents per day (1,226 bed days total) and average spending \$9.96 per child, per day on groceries. 1,226 days X 4 quarters = 4,900 bed days. 4,900 bed days x \$9.96 = approximately \$48,000 a year in grocery cost.

| FINANCIAL & AUTHORIZED POSITIONS SUMMARY | 2015-16 | 2015-16 | 2016-17 | 2016-17 | 2017-18 | 2017-18 |
|--|---------|---------|---------|-----------|---------|---------|
| PROGRAM: Emergency Youth Shelter (2202) | ACTUAL | ACTUAL | BUDGET | PROJECTED | REQUEST | ADOPTED |

| | | | | | | |
|------------------------------|---|---|---|---|---|---|
| AUTHORIZED POSITIONS: | | | | | | |
| TOTAL POSITIONS | - | - | - | - | - | - |

| | | | | | | |
|-------------------------|-------------------|--------------------|-------------|-------------|-------------|-------------|
| REVENUE SUMMARY: | | | | | | |
| Charges for Services | \$ (1,296) | \$ (16,448) | \$ - | \$ - | \$ - | \$ - |
| TOTAL REVENUES | \$ (1,296) | \$ (16,448) | \$ - | \$ - | \$ - | \$ - |

| | | | | | | |
|-------------------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| APPROPRIATION SUMMARY: | | | | | | |
| Salaries | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Benefits | - | - | - | - | - | - |
| Capital Outlay | - | - | - | - | - | - |
| Purchase Services & Expenses | 25,455 | 11,320 | 50,000 | 50,000 | 50,000 | 50,000 |
| Supplies & Materials | - | - | - | - | - | - |
| TOTAL APPROPRIATIONS | \$ 25,455 | \$ 11,320 | \$ 50,000 | \$ 50,000 | \$ 50,000 | \$ 50,000 |

| |
|-----------------|
| ANALYSIS |
|-----------------|

No changes in FY19.

| FINANCIAL & AUTHORIZED POSITIONS SUMMARY | 2015-16 | 2015-16 | 2016-17 | 2016-17 | 2017-18 | 2017-18 |
|---|----------------|----------------|----------------|------------------|----------------|----------------|
| PROGRAM: In-Home Care (2203) | ACTUAL | ACTUAL | BUDGET | PROJECTED | REQUEST | ADOPTED |

| | | | | | | |
|------------------------------|---|---|---|---|---|---|
| AUTHORIZED POSITIONS: | | | | | | |
| TOTAL POSITIONS | - | - | - | - | - | - |

| | | | | | | |
|-------------------------|------------------|------------------|------------------|------------------|------------------|-----------------|
| REVENUE SUMMARY: | | | | | | |
| Intergovernmental | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Charges for Services | 10,384 | 25,182 | 20,000 | 50,000 | 50,000 | 50,000 |
| Miscellaneous | - | - | - | - | - | - |
| TOTAL REVENUES | \$ 10,384 | \$ 25,182 | \$ 20,000 | \$ 50,000 | \$ 50,000 | \$50,000 |

| | | | | | | |
|-------------------------------|-----------------|------------------|------------------|------------------|------------------|-----------------|
| APPROPRIATION SUMMARY: | | | | | | |
| Salaries | \$ 6,350 | \$ 17,392 | \$ 14,500 | \$ 14,300 | \$ 14,300 | \$ 14,300 |
| Benefits | 2,594 | 4,885 | 5,500 | 5,000 | 5,000 | 5,000 |
| Capital Outlay | - | - | - | - | - | - |
| Purchase Services & Expenses | 541 | 212 | 1,200 | 1,200 | 1,200 | 1,200 |
| Supplies & Materials | - | 48 | 800 | 800 | 800 | 800 |
| TOTAL APPROPRIATIONS | \$ 9,485 | \$ 22,537 | \$ 22,000 | \$ 21,300 | \$ 21,300 | \$21,300 |

ANALYSIS

In FY18 this program continues to grow. The Center has seen a drastic increase in referrals as well as length of service. This has caused our revenues and expenses to increase.

| FINANCIAL & AUTHORIZED POSITIONS SUMMARY | 2015-16 | 2015-16 | 2016-17 | 2016-17 | 2017-18 | 2017-18 |
|---|----------------|----------------|----------------|------------------|----------------|----------------|
| PROGRAM: GPS (2204) | ACTUAL | ACTUAL | BUDGET | PROJECTED | REQUEST | ADOPTED |
| AUTHORIZED POSITIONS: | | | | | | |
| 238-A Detention Youth Counselor | - | - | 0.50 | 0.50 | 0.50 | 0.50 |
| TOTAL POSITIONS | - | - | 0.50 | 0.50 | 0.50 | 0.50 |

| | | | | | | |
|-------------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| REVENUE SUMMARY: | | | | | | |
| Intergovernmental | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Charges for Services | 15,463 | 33,308 | 45,000 | 56,000 | 56,000 | 56,000 |
| Miscellaneous | - | - | - | - | - | - |
| TOTAL REVENUES | \$ 15,463 | \$ 33,308 | \$ 45,000 | \$ 56,000 | \$ 56,000 | \$ 56,000 |

| | | | | | | |
|-------------------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| APPROPRIATION SUMMARY: | | | | | | |
| Salaries | \$ 7,392 | \$ 25,427 | \$ 30,000 | \$ 30,000 | \$ 30,000 | \$ 30,000 |
| Benefits | 2,813 | 6,665 | 4,700 | 7,000 | 7,000 | 7,000 |
| Capital Outlay | - | - | - | - | - | - |
| Purchase Services & Expenses | 1,940 | 3,018 | 5,531 | 6,531 | 6,531 | 6,531 |
| Supplies & Materials | - | - | - | - | - | - |
| TOTAL APPROPRIATIONS | \$ 12,145 | \$ 35,110 | \$ 40,231 | \$ 43,531 | \$ 43,531 | \$ 43,531 |

ANALYSIS

In FY18 this program continues to grow. The Department has have seen a drastic increase in referrals as well as length of service. This has caused revenues and expenses to increase.

Non-Departmental Fleet



Barbara A. Pardie, Fleet Manager

MISSION STATEMENT: To provide safe and serviceable vehicles at the most economical way to internal county customers

| | | | | |
|---|-------------------------|---|-------------------|------------------|
| ACTIVITY/SERVICE: | Fleet Services | DEPT/PROG: n Dept./Fleet 23.2304 | | |
| BUSINESS TYPE: | Foundation | RESIDENTS SERVED: Internal County Wide | | |
| BOARD GOAL: | Financially Responsible | FUND: 01 General | BUDGET: \$ | 120,550 |
| OUTPUTS | | 2015-16 | 2016-17 | 2017-18 |
| | | ACTUAL | ACTUAL | PROJECTED |
| | | | PROJECTED | PROJECTED |
| Vehicle Replacement-Excluding Conservation | | NA | NA | \$ 1,077,000 |
| Vehicle downtime less than 24 hours | | NA | NA | 100% |
| Average time for service Non-secondary Roads Vehicles | | NA | NA | 45 Minutes |
| Average time for Service Secondary Roads Equipment | | NA | NA | 360 Minutes |

PROGRAM DESCRIPTION:

To provide modern, functional and dependable vehicles in a ready state so that Scott County citizens needs are met with the least cost and without interruption.

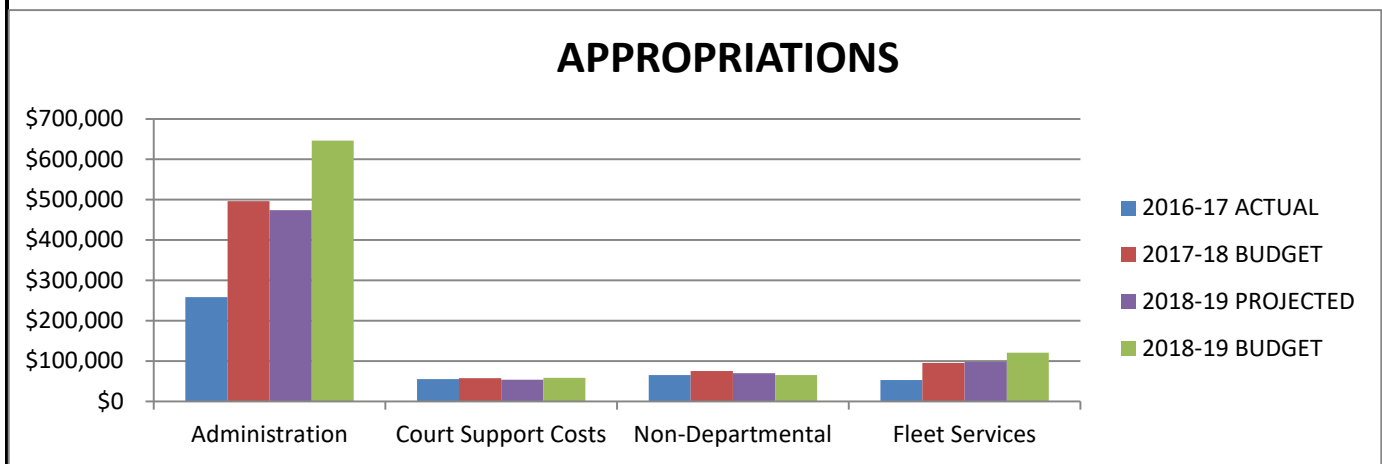
| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|---|--|----------------|----------------|------------------|------------------|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| To maintain high levels of service to Scott County vehicles | Service within 10% of manufacture's recommended hours or miles | NA | NA | 100% | 100% |
| To provide time sensitive mobile repairs | Respond to all mobile calls within 1 hr. | NA | NA | 100% | 100% |
| To provide customers timely servicing or repairs | Begin repairs within 10 minutes of show time | NA | NA | 100% | 100% |
| To provide communications to customers that servicing or repairs are complete | Contact customer within 10 minutes of completion. | NA | NA | 100% | 100% |

| FINANCIAL & AUTHORIZED POSITIONS SUMMARY | 2015-16 | 2016-17 | 2017-18 | 2017-18 | 2018-19 | 2018-19 |
|--|---------|---------|---------|-----------|---------|---------|
| PROGRAM: Non-Departmental (23) | ACTUAL | ACTUAL | BUDGET | PROJECTED | REQUEST | ADOPTED |

| AUTHORIZED POSITIONS: | | | | | | |
|------------------------|---|---|---|---|---|---|
| TOTAL POSITIONS | - | - | - | - | - | - |

| REVENUE SUMMARY: | | | | | | |
|---------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Intergovernmental | \$ 199,907 | \$ 151,965 | \$ 198,000 | \$ 198,000 | \$ 158,000 | \$ 158,000 |
| Use of Money and Property | - | - | - | - | - | - |
| Miscellaneous | 1,072 | 1,827 | 2,000 | 2,000 | 2,000 | 2,000 |
| TOTAL REVENUES | \$ 200,979 | \$ 153,792 | \$ 200,000 | \$ 200,000 | \$ 160,000 | \$ 160,000 |

| APPROPRIATION SUMMARY: | | | | | | |
|------------------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| Salaries | \$ 758 | \$ (1,418) | \$ 60,285 | \$ - | \$ - | \$ - |
| Benefits | (3,663) | (2,113) | 25,800 | - | - | - |
| Capital Outlay | - | - | - | - | - | - |
| Purchase Services & Expenses | 277,241 | 256,101 | 410,142 | 474,315 | 646,142 | 646,142 |
| Supplies & Materials | (7,026) | 5,770 | 500 | 500 | 500 | 500 |
| TOTAL APPROPRIATIONS | \$267,310 | \$258,340 | \$496,727 | \$474,815 | \$646,642 | \$646,642 |



ANALYSIS

Non-departmental costs support all programs of the county. The FY 19 budget includes county-wide strategic planning goals of Salary Study, Emergency Operations Plan, Rural Residential Building Ordinance / Guidelines, Lead Abatement. Funding for these activities is provided from FY 17 budgetary savings and general fund assigned fund balance.

| FINANCIAL & AUTHORIZED POSITIONS SUMMARY | 2015-16 | 2016-17 | 2017-18 | 2017-18 | 2018-19 | 2018-19 |
|---|------------------|------------------|-------------------|-------------------|------------------|------------------|
| PROGRAM: Non-Departmental Court Support | ACTUAL | ACTUAL | BUDGET | PROJECTED | REQUEST | ADOPTED |
| AUTHORIZED POSITIONS: | | | | | | |
| TOTAL POSITIONS | - | - | - | - | - | - |
| REVENUE SUMMARY: | | | | | | |
| Intergovernmental | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Charges for Services | 85,059 | 79,116 | 100,000 | 100,000 | 85,000 | 85,000 |
| Miscellaneous | 1,506 | 743 | 3,000 | 3,000 | 3,000 | 3,000 |
| TOTAL REVENUES | \$ 86,565 | \$ 79,859 | \$ 103,000 | \$ 103,000 | \$ 88,000 | \$ 88,000 |
| APPROPRIATION SUMMARY: | | | | | | |
| Salaries | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Benefits | - | - | - | - | - | - |
| Capital Outlay | - | - | - | - | - | - |
| Purchase Services & Expenses | 53,979 | 55,598 | 57,500 | 54,000 | 58,500 | 58,500 |
| Supplies & Materials | - | - | - | - | - | - |
| TOTAL APPROPRIATIONS | \$ 53,979 | \$ 55,598 | \$ 57,500 | \$ 54,000 | \$ 58,500 | \$ 58,500 |
| ANALYSIS | | | | | | |
| Program is Judicial funding and mandated support costs. | | | | | | |

| FINANCIAL & AUTHORIZED POSITIONS SUMMARY PROGRAM: Non-Departmental 2301&2303 | 2015-16 ACTUAL | 2016-17 ACTUAL | 2017-18 BUDGET | 2017-18 PROJECTED | 2018-19 REQUEST | 2018-19 ADOPTED |
|---|-------------------|-------------------|-------------------|----------------------|--------------------|--------------------|
| AUTHORIZED POSITIONS: | | | | | | |
| TOTAL POSITIONS | - | - | - | - | - | - |
| REVENUE SUMMARY: | | | | | | |
| Intergovernmental | \$ 84,547 | \$ 65,307 | \$ 75,000 | \$ 69,625 | \$ 65,000 | \$ 65,000 |
| TOTAL REVENUES | \$ 84,547 | \$ 65,307 | \$ 75,000 | \$ 69,625 | \$ 65,000 | \$ 65,000 |
| APPROPRIATION SUMMARY: | | | | | | |
| Salaries | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Benefits | - | - | - | - | - | - |
| Capital Outlay | - | - | - | - | - | - |
| Purchase Services & Expenses | 82,183 | 65,393 | 75,000 | 69,625 | 65,000 | 65,000 |
| Supplies & Materials | - | - | - | - | - | - |
| TOTAL APPROPRIATIONS | \$ 82,183 | \$ 65,393 | \$ 75,000 | \$ 69,625 | \$ 65,000 | \$ 65,000 |
| ANALYSIS | | | | | | |
| Program area is pass-through grant funding to another agency. | | | | | | |

| FINANCIAL & AUTHORIZED POSITIONS SUMMARY | 2015-16 | 2016-17 | 2017-18 | 2017-18 | 2018-19 | 2018-19 |
|---|----------------|----------------|----------------|------------------|----------------|----------------|
| PROGRAM: Non-Departmental Fleet | ACTUAL | ACTUAL | BUDGET | PROJECTED | REQUEST | ADOPTED |
| AUTHORIZED POSITIONS: | | | | | | |
| Fleet Manager | - | - | - | - | 0.40 | 0.40 |
| TOTAL POSITIONS | - | - | - | - | - | - |

| | | | | | | |
|-------------------------------|------|-----------|-----------|-----------|------------|------------|
| REVENUE SUMMARY: | | | | | | |
| Charges for Services | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| TOTAL REVENUES | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| APPROPRIATION SUMMARY: | | | | | | |
| Salaries | \$ - | \$ - | \$ - | \$ - | \$ 31,379 | \$ 31,379 |
| Benefits | - | (866) | - | - | 5,671 | 5,671 |
| Purchase Services & Expenses | - | 53,938 | 95,045 | 98,045 | 83,500 | 83,500 |
| Supplies & Materials | - | - | - | - | - | - |
| TOTAL APPROPRIATIONS | \$ - | \$ 53,072 | \$ 95,045 | \$ 98,045 | \$ 120,550 | \$ 120,550 |

ANALYSIS

The non-departmental fleet services costs is projected to increase based on the reallocation of staff from administration to the program area.

Non-salary appropriations are recommended to decline from the previous budget year. This program is relatively new and spending estimates are expected to vary until several years of actual spending history has been accumulated.

Planning and Development

Tim Huey, Director



MISSION STATEMENT: To provide professional planning, development and technical assistance to the Board of Supervisors, the Planning and Zoning Commission and the Zoning Board of Adjustment in order to draft, review and adopt land use policies and regulations that guide and control the growth of Scott County by balancing the need to identify areas appropriate for development with the need to preserve productive farm land and protect farming operations and also to fairly enforce County building, subdivision and zoning codes for the protection of the public health, safety and welfare of Scott County citizens by efficiently and effectively interpreting and implementing the regulations.

| | | | | | |
|--------------------------|---------------------------------------|--------------------------|----------------|------------------|------------------|
| ACTIVITY/SERVICE: | Planning & Development Administration | DEPARTMENT: | P & D 25A | | |
| BUSINESS TYPE: | Quality of Life | RESIDENTS SERVED: | Entire County | | |
| BOARD GOAL: | Economic Growth | FUND: | 01 General | BUDGET: | \$44,250 |
| OUTPUTS | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| Appropriations expended | | \$ 363,590 | \$ 369,442 | \$ 442,495 | \$ 100 |
| Revenues received | | \$ 333,848 | \$ 226,731 | \$ 269,970 | \$ 269,970 |
| | | | | | |
| | | | | | |

PROGRAM DESCRIPTION:

Administration of the Planning and Development Departments duties and budget. Prepare, review and update the Scott County Comprehensive Plan as recommended by the Planning and Zoning Commission.

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|---|---|----------------|----------------|------------------|------------------|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| Maintain expenditures within approved budget | To expend less than 100% of approved budget expenditures | 89% | 89% | 95% | 95% |
| Implementation of adopted County Comprehensive Plan | Land use regulations adopted and determinations made in compliance with County Comprehensive Plan | 100% | 100% | 100% | 100% |
| Maximize budgeted revenue | To retain 100% of the projected revenue | 100% | 100% | 100% | 100% |
| | | | | | |

| | | | | |
|--|--------------------------------------|--------------------------|-------------------|--------------------------|
| ACTIVITY/SERVICE: | Building Inspection/code enforcement | DEPARTMENT: | P & D 25B | |
| Tim Huey, Director | Quality of Life | RESIDENTS SERVED: | Unincor/28ECities | |
| BOARD GOAL: | Performing Organization | FUND: | 01 General | BUDGET: \$292,047 |
| OUTPUTS | | 2015-16 | 2016-17 | 2017-18 |
| | | ACTUAL | ACTUAL | PROJECTED |
| Total number of building permits issued | | 877 | 910 | 800 |
| Total number of new house permits issued | | 53 | 53 | 75 |
| Total number of inspections completed | | 4,264 | 3,139 | 4,000 |
| | | | | |

PROGRAM DESCRIPTION:

Review building permit applications, issue building permits, enforce building codes, and complete building inspections. Review building code edition updates.

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|--|--|----------------|----------------|------------------|------------------|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| Review and issue building permit applications within five working days of application | All permits are issued within five working days of application | 877 | 910 | 800 | 800 |
| Review and issue building permit applications for new houses within five working days of application | All new house permits are issued within five working days of application | 53 | 53 | 75 | 75 |
| Complete inspection requests within two days of request | All inspections are completed within two days of request | 4264 | 3139 | 4,000 | 4,500 |
| | | | | | |

| | | | | |
|---|---|--------------------------|----------------|-------------------------|
| ACTIVITY/SERVICE: | Zoning and Subdivision Code Enforcement | DEPARTMENT: | P & D 25B | |
| Tim Huey, Director | Quality of Life | RESIDENTS SERVED: | Unincorp Areas | |
| BOARD GOAL: | Performing Organization | FUND: | 01 General | BUDGET: \$66,375 |
| OUTPUTS | | 2015-16 | 2016-17 | 2017-18 |
| | | ACTUAL | ACTUAL | PROJECTED |
| Review of Zoning applications | | 21 | 12 | 15 |
| Review of Subdivision applications | | 12 | 5 | 12 |
| Review Plats of Survey | | 51 | 44 | 50 |
| Review Board of Adjustment applications | | 4 | 7 | 10 |

PROGRAM DESCRIPTION:

Review zoning and subdivision applications, interpret and enforce zoning and subdivision codes.

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|---|---|----------------|----------------|------------------|------------------|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| Review and present Planning and Zoning Commission applications | All applications are reviewed in compliance with Scott County Zoning & Subdivision Ordinances | 33 | 17 | 27 | 27 |
| Review and present Zoning Board of Adjustment applications | All applications are reviewed in compliance with Scott County Zoning Ordinance | 12 | 7 | 10 | 10 |
| Investigate zoning violation complaints and determine appropriate enforcement action in timely manner | % of complaints investigated within three days of receipt | 95% | 95% | 95% | 95% |
| | | | | | |

| | | | | |
|-------------------------------------|---------------------------|--------------------------|------------------|------------------------|
| ACTIVITY/SERVICE: | Floodplain Administration | DEPARTMENT: | P & D 25B | |
| Tim Huey, Director | Core | RESIDENTS SERVED: | Uninco/28ECities | |
| BOARD GOAL: | Performing Organization | FUND: | 01 General | BUDGET: \$2,212 |
| OUTPUTS | | 2015-16 | 2016-17 | 2017-18 |
| | | ACTUAL | ACTUAL | PROJECTED |
| Number of Floodplain permits issued | | 14 | 11 | 12 |
| | | | | |
| | | | | |
| | | | | |

PROGRAM DESCRIPTION:

Review and issue floodplain development permit applications and enforce floodplain regulations. Review floodplain map updates.

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|--|--|----------------|----------------|------------------|------------------|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| Review and issue floodplain development permit applications for unincorporated areas of the County | Permits are issued in compliance with floodplain development regulations | 14 | 11 | 12 | 12 |
| | | | | | |
| | | | | | |
| | | | | | |

| | | | | |
|--------------------------------|---------------------------------|--------------------------|----------------|------------------------|
| ACTIVITY/SERVICE: | E-911 Addressing Administration | DEPARTMENT: | P & D 25B | |
| Tim Huey, Director | Core | RESIDENTS SERVED: | Unincorp Areas | |
| BOARD GOAL: | Performing Organization | FUND: | 01 General | BUDGET: \$2,212 |
| OUTPUTS | | 2015-16 | 2016-17 | 2017-18 |
| | | ACTUAL | ACTUAL | PROJECTED |
| Number of new addresses issued | | 48 | 42 | 50 |
| | | | | |
| | | | | |
| | | | | |

PROGRAM DESCRIPTION:

Review and assign addresses to rural properties, notify Sheriff's Dispatch office and utilities. Enforce provisions of County E-911 addressing code

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|---|--|----------------|----------------|------------------|------------------|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| Correct assignment of addresses for property in unincorporated Scott County | Addresses issued are in compliance with E-911 Addressing Ordinance | 48 | 42 | 50 | 50 |
| | | | | | |
| | | | | | |
| | | | | | |

| | | | | |
|---------------------------------|-------------------------|--------------------------|----------------|-------------------------|
| ACTIVITY/SERVICE: | Tax Deed Administration | DEPARTMENT: | P & D 25A | |
| Tim Huey, Director | Core | RESIDENTS SERVED: | Entire County | |
| BOARD GOAL: | Financially Responsible | FUND: | 01 General | BUDGET: \$15,000 |
| OUTPUTS | | 2015-16 | 2016-17 | 2017-18 |
| | | ACTUAL | ACTUAL | PROJECTED |
| Number of Tax Deed taken | | 26 | 24 | 25 |
| Number of Tax Deeds disposed of | | 24 | 0 | 25 |
| | | | | |
| | | | | |

PROGRAM DESCRIPTION:

Research titles of County Tax Deed properties. Dispose of County Tax Deed properties in accordance with adopted County policy.

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|---|--|----------------|----------------|------------------|------------------|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| Tax Certificate delivered from County Treasurer | Review of title of tax certificate properties held by Scott County | 26 | 24 | 25 | 25 |
| Hold Tax Deed Auction | Number of County tax deed properties disposed of | 24 | 0 | 25 | 25 |
| | | | | | |
| | | | | | |

| | | | | | |
|---|-----------------|--------------------------|----------------|-------------------------|------------------|
| ACTIVITY/SERVICE: | Housing | DEPARTMENT: | P & D 25A | | |
| Tim Huey, Director | Quality of Life | RESIDENTS SERVED: | Entire County | | |
| BOARD GOAL: | Economic Growth | FUND: | 01 General | BUDGET: \$10,000 | |
| OUTPUTS | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| Amount of funding for housing in Scott County | | \$ 1,351,647 | \$ 1,549,660 | \$ 1,500,000 | \$ 1,500,000 |
| Number of units assisted with Housing Council funding | | 375 | 737 | 400 | 400 |
| | | | | | |
| | | | | | |

PROGRAM DESCRIPTION:

Participation and staff support with Quad Cities Housing Cluster and Scott County Housing Council

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|---|--|----------------|----------------|------------------|------------------|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| Scott County Housing Council funds granted for housing related projects | Amount of funds granted for housing development projects in Scott County | \$ 1,351,847 | \$ 1,549,660 | \$ 1,500,000 | \$ 1,500,000 |
| Housing units developed or inhabited with Housing Council assistance | Number of housing units | 375 | 737 | 400 | 400 |
| Housing units constructed or rehabilitated and leveraged by funding from Scott County Housing Council | Amount of funds leveraged by Scott County Housing Council | \$ 4,095,900 | \$ 5,365,360 | \$ 4,500,000 | \$ 4,500,000 |
| | | | | | |

| | | | | |
|---|---|--------------------------|----------------|----------------------|
| ACTIVITY/SERVICE: | Riverfront Council & Riverway Steering Comm | DEPARTMENT: | P & D 25A | |
| Tim Huey, Director | Quality of Life | RESIDENTS SERVED: | Entire County | |
| BOARD GOAL: | Great Place to Live | FUND: | 01 General | BUDGET: \$500 |
| OUTPUTS | | 2015-16 | 2016-17 | 2017-18 |
| | | ACTUAL | ACTUAL | PROJECTED |
| Quad Citywide coordination of riverfront projects | | 18 | 15 | 18 |
| | | | | |
| | | | | |
| | | | | |

PROGRAM DESCRIPTION:

Participation and staff support with Quad Cities Riverfront Council and RiverWay Steering Committee

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|--|---|----------------|----------------|------------------|------------------|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| Attend meetings of the Riverfront Council | Quad Citywide coordination of riverfront projects | 6 | 6 | 6 | 6 |
| Attend meetings of the Riverway Steering Committee | Quad Citywide coordination of riverfront projects | 5 | 9 | 12 | 12 |
| | | | | | |
| | | | | | |

| | | | | |
|--|------------------------------------|--------------------------|----------------|------------------------|
| ACTIVITY/SERVICE: | Partners of Scott County Watershed | DEPARTMENT: | P & D 25A | |
| Tim Huey, Director | Quality of Life | RESIDENTS SERVED: | Entire County | |
| BOARD GOAL: | Great Place to Live | FUND: | 01 General | BUDGET: \$5,000 |
| OUTPUTS | | 2015-16 | 2016-17 | 2017-18 |
| | | ACTUAL | ACTUAL | PROJECTED |
| Conduct educational forums on watershed issues | | 12 | 12 | 12 |
| Provide technical assistance on watershed projects | | 145 | 113 | 150 |
| | | | | |
| | | | | |

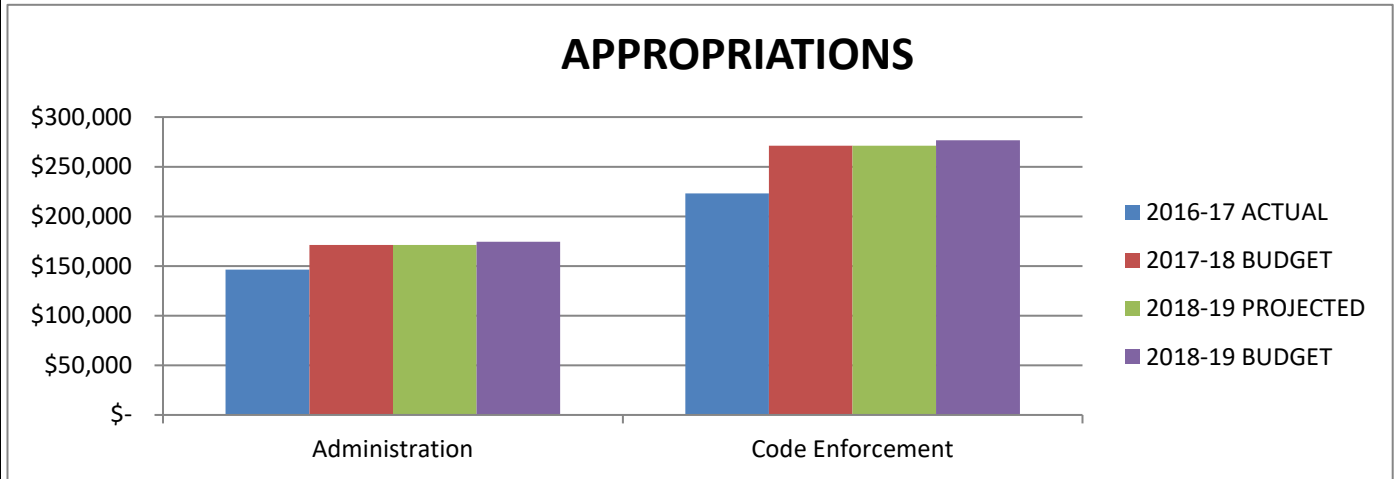
PROGRAM DESCRIPTION:

Participation and staff support with Partners of Scott County Watersheds

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|--|--|-----------------------|-----------------------|-----------------------|-----------------------|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| Conduct educational forums on watershed issues | Number of forums and number of attendees at watershed forums | 12 with 385 attendess | 11 with 415 attendees | 12 with 450 attendees | 12 with 450 attendees |
| Provide technical assistance on watershed projects | Number of projects installed and amount of funding provided | 145 | 113 | 150 | 150 |
| | | | | | |
| | | | | | |

| FINANCIAL & AUTHORIZED POSITIONS SUMMARY | 2015-16 | 2016-17 | 2017-18 | 2017-18 | 2018-19 | 2018-19 |
|---|-------------|-------------|-------------|-------------|-------------|-------------|
| PROGRAM: Planning & Development Admin (25.1000) | ACTUAL | ACTUAL | BUDGET | PROJECTED | REQUEST | ADOPTED |
| AUTHORIZED POSITIONS: | | | | | | |
| 608-A Planning & Development Director | 0.60 | 0.60 | 0.60 | 0.60 | 0.60 | 0.60 |
| 314-C Building Inspector | 0.05 | 0.05 | 0.05 | 0.05 | 0.05 | 0.05 |
| 252-A Planning & Development Specialist | 0.25 | 0.25 | 0.25 | 0.25 | 0.25 | 0.25 |
| 162-A Clerk III | - | 0.25 | 0.37 | 0.37 | 0.37 | 0.37 |
| Z Planning Intern | 0.25 | 0.25 | 0.25 | 0.25 | 0.25 | 0.25 |
| TOTAL POSITIONS | 1.15 | 1.40 | 1.52 | 1.52 | 1.52 | 1.52 |

| | | | | | | |
|-------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| REVENUE SUMMARY: | | | | | | |
| Intergovernmental | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Sale of Fixed Assets | - | - | - | - | - | - |
| TOTAL REVENUES | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| APPROPRIATION SUMMARY: | | | | | | |
| Salaries | \$ 80,141 | \$ 86,869 | \$ 101,518 | \$ 101,518 | \$ 102,304 | \$ 102,304 |
| Benefits | 27,468 | 32,280 | 39,846 | 39,846 | 42,246 | 42,246 |
| Purchase Services & Expenses | 25,907 | 24,589 | 27,950 | 27,950 | 27,950 | 27,950 |
| Supplies & Materials | 2,359 | 2,587 | 2,000 | 2,000 | 2,000 | 2,000 |
| TOTAL APPROPRIATIONS | \$ 135,875 | \$ 146,325 | \$ 171,314 | \$ 171,314 | \$ 174,500 | \$ 174,500 |



ANALYSIS

Non-salary FY19 expenditures and revenues remain unchanged for this program.

| FINANCIAL & AUTHORIZED POSITIONS SUMMARY | 2015-16 | 2016-17 | 2017-18 | 2017-18 | 2018-19 | 2018-19 |
|---|----------------|----------------|----------------|------------------|----------------|----------------|
| PROGRAM: Code Enforcement (2501 & 2502) | ACTUAL | ACTUAL | BUDGET | PROJECTED | REQUEST | ADOPTED |
| AUTHORIZED POSITIONS: | | | | | | |
| 608-A Planning & Development Director | 0.40 | 0.40 | 0.40 | 0.40 | 0.40 | 0.40 |
| 314-C Building Inspector | 0.95 | 0.95 | 0.95 | 0.95 | 0.95 | 0.95 |
| 252-A Planning & Development Specialist | 0.75 | 0.75 | 0.75 | 0.75 | 0.75 | 0.75 |
| 162-A Clerk III | - | 0.25 | 0.38 | 0.38 | 0.38 | 0.38 |
| Z Enforcement Officer | 0.58 | 0.58 | 0.58 | 0.58 | 0.58 | 0.58 |
| TOTAL POSITIONS | 2.68 | 2.93 | 3.06 | 3.06 | 3.06 | 3.06 |

| | | | | | | |
|-------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| REVENUE SUMMARY: | | | | | | |
| Intergovernmental | \$ 4,200 | \$ 7,440 | \$ 5,000 | \$ 5,000 | \$ 5,000 | \$ 5,000 |
| Licenses and Permits | 309,883 | 215,191 | 251,370 | 251,370 | 251,370 | 251,370 |
| Charges for Services | 2,885 | 4,100 | 3,600 | 3,600 | 3,600 | 3,600 |
| Other Financing Sources | 17,140 | | 10,000 | 16,795 | 10,000 | 10,000 |
| TOTAL REVENUES | \$ 334,108 | \$ 226,731 | \$ 269,970 | \$ 276,765 | \$ 269,970 | \$ 269,970 |
| APPROPRIATION SUMMARY: | | | | | | |
| Salaries | \$ 155,707 | \$ 148,651 | \$ 178,873 | \$ 178,873 | \$ 180,859 | \$ 180,859 |
| Benefits | 56,890 | 56,775 | 66,738 | 66,738 | 70,282 | 70,282 |
| Purchase Services & Expenses | 12,708 | 13,510 | 24,370 | 24,370 | 24,370 | 24,370 |
| Supplies & Materials | 2,410 | 4,181 | 1,200 | 1,200 | 1,200 | 1,200 |
| TOTAL APPROPRIATIONS | \$ 227,715 | \$ 223,117 | \$ 271,181 | \$ 271,181 | \$ 276,711 | \$ 276,711 |

ANALYSIS

Non-salary FY19 expenditures and revenues are expected to remain unchanged.

Recorder's Office

Rita Vargas, Recorder



MISSION STATEMENT: To serve the citizens of Scott County by working with the state and federal agencies to establish policies and procedures that assure reliable information, encourage good public relations, commitment to quality, open mindedness, recognition of achievement, a diligent environment, equality of service and responsible record retention. -RECORDER-

| | | | | | |
|---------------------------------|--------------------------|--------------------------|----------------|------------------|------------------|
| ACTIVITY/SERVICE: | Recording of Instruments | DEPARTMENT: | Recorder 26 | ADMIN | |
| BUSINESS TYPE: | Core | RESIDENTS SERVED: | All Residents | | |
| BOARD GOAL: | Performing Organization | FUND: | 01 General | BUDGET: | \$176,148 |
| OUTPUTS | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| Total Department Appropriations | | \$782,152 | \$777,482 | \$828,096 | \$872,421 |
| | | | | | |
| | | | | | |
| | | | | | |

PROGRAM DESCRIPTION:

Record official records of documents effecting title to real estate, maintain a military and tax lien index. Issue recreational vehicle license, titles and liens. Issue hunting and fishing license. Issue certified copies of birth, death and marriage. Report and submit correct fees collected to the appropriate state agencies by the 10th of the month.

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|---|---|----------------|----------------|------------------|------------------|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| Ensure the staff is updated on changes and procedures set by Iowa Code or Administrative Rules from state and federal agencies. | Meet with staff quarterly or as needed to openly discuss changes and recommended solutions. | 8 | 4 | 4 | 4 |
| Provide notary service to customers | Ensure the notary section of legal documents, request forms to the state and paternity affidavits are correct. | 100% | 100% | 100% | 100% |
| Provide protective covers for recreational vehicles registrations and hunting and fishing license. | Ensures the customer will not lose or misplace documents required for identity. Also protects from the weather. | 100% | 100% | 100% | 100% |
| | | | | | |

| | | | | | |
|---|-------------------------|--------------------------|----------------|--------------------------|------------------|
| ACTIVITY/SERVICE: | Public Records | DEPARTMENT: | Recorder 26B | | |
| BUSINESS TYPE: | Core | RESIDENTS SERVED: | All Residents | | |
| BOARD GOAL: | Performing Organization | FUND: | 01 General | BUDGET: \$553,969 | |
| OUTPUTS | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| Number of real estate documents recorded | | 35,161 | 27,630 | 30,500 | 30,500 |
| Number of electronic recordings submitted | | 8,949 | 10,100 | 10,500 | 11,000 |
| Number of transfer tax transactions processed | | 4,024 | 4,109 | 4,000 | 4,000 |
| Conservation license & recreation regist | | 12,109 | 5,276 | 5,100 | 12,000 |

NOTE: Boat registration renewal occur every three years (2016).

PROGRAM DESCRIPTION:

Maintain official records of documents effecting title to real estate and other important documents. Issue conservation license, titles and liens.

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|--|---|----------------|----------------|------------------|------------------|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| Ensure all real estate documents presented for recording are placed on record the same day and correct fee is collected. | Information is available for public viewing within 24 hrs of indexing and scanning and the fees are deposited with Treasurer. | 100% | 100% | 100% | 100% |
| Percent of total real estate documents recorded electronically through e-submission | Available for search by the public and funds are transferred to checking account the same day as processed or early next day. | 26% | 35% | 35% | 35% |
| Ensure outbound mail is returned to customer within four (4) working days | Customer will have record that document was recorded and can be used for legal purposes. | 100% | 100% | 100% | 100% |
| | | | | | |

| | | | | |
|---|-------------------------|---------------------------------|----------------|------------------|
| ACTIVITY/SERVICE: | Vital Records | DEPARTMENT: Recorder 26D | | |
| BUSINESS TYPE: | Core | RESIDENTS SERVED: | | All Residents |
| BOARD GOAL: | Performing Organization | FUND: 01 General | BUDGET: | \$142,304 |
| OUTPUTS | | 2015-16 | 2016-17 | 2017-18 |
| | | ACTUAL | ACTUAL | PROJECTED |
| Number of certified copies requested | | 13,313 | 12,086 | 13,000 |
| Number of Marriage applications processed | | 1081 | 1061 | 1100 |
| Number of passports processed | | 1124 | 1588 | 1200 |
| Number of passport photos processed | | 980 | 1514 | 1000 |

PROGRAM DESCRIPTION:

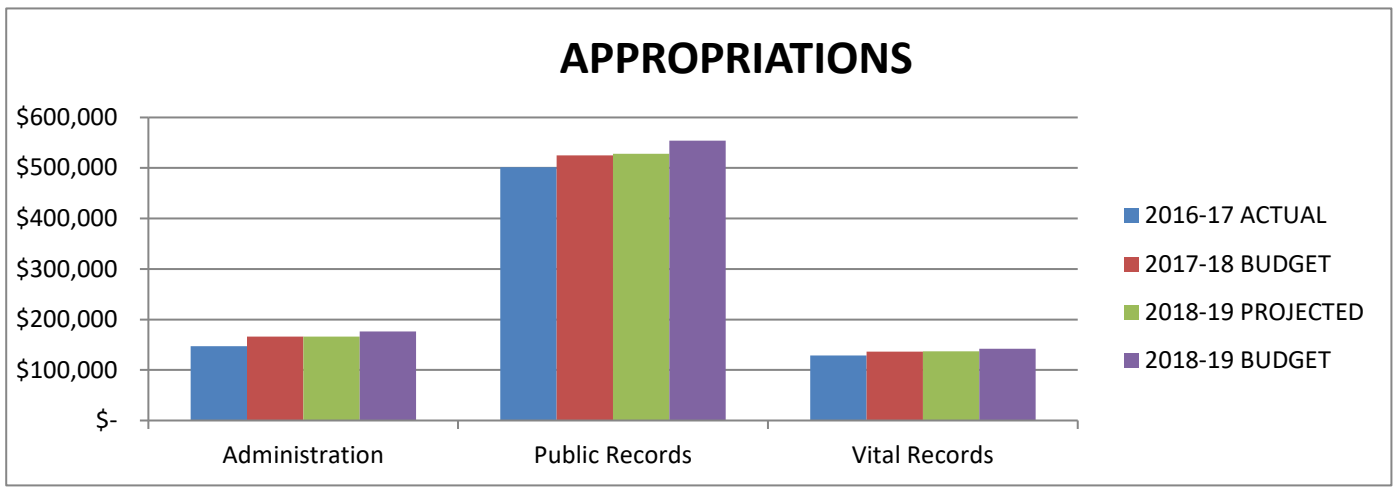
Maintain official records of birth, death and marriage certificates. Issue marriage license, accept passport applications and take photos for applicant.

| PERFORMANCE MEASUREMENT | | 2016-17 | 2017-18 | 2017-18 | 2018-19 |
|--|---|----------------|-----------------|------------------|------------------|
| | | ACTUAL | BUDGETED | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| Accept Marriage Applications in person or via mail. These are entered into the database the same day as received . | Immediately process and issue the Marriage Certificate. This eliminates the customer having to return in 3 days to pick up certificate. | 100% | 100% | 100% | 100% |
| Ensure timely processing of funeral home certified copy requests | If received prior to 4pm, process funeral home requests same day they are received. | N/A | N/A | 95% | 95% |
| Ensure all customers passport applications are properly executed the same day the customer submits paperwork. | If received before 2:00 PM the completed applications and transmittal form are mailed to the US Dept of State the same day. | 100% | 100% | 100% | 100% |
| Offer photo service | Customer can have one-stop shopping with passports, and birth or marriage certificate if required plus the photo for passport. | 100% | 100% | 100% | 100% |

| FINANCIAL & AUTHORIZED POSITIONS SUMMARY | 2015-16 | 2016-17 | 2017-18 | 2017-18 | 2018-19 | 2018-19 |
|--|-------------|-------------|-------------|-------------|-------------|-------------|
| PROGRAM: Recorder Administration (26.1000) | ACTUAL | ACTUAL | BUDGET | PROJECTED | REQUEST | ADOPTED |
| AUTHORIZED POSITIONS: | | | | | | |
| X Recorder | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| 496-A Operations Manager | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 |
| TOTAL POSITIONS | 1.50 | 1.50 | 1.50 | 1.50 | 1.50 | 1.50 |

| REVENUE SUMMARY: | | | | | | |
|-------------------------|--------------|--------------|---------------|---------------|---------------|---------------|
| Charges for Services | \$ - | \$ - | \$ 25 | \$ 25 | \$ 25 | \$ 25 |
| Use of Money & Property | - | - | - | - | - | - |
| Miscellaneous | 33 | 35 | 150 | 150 | 150 | 150 |
| TOTAL REVENUES | \$ 33 | \$ 35 | \$ 175 | \$ 175 | \$ 175 | \$ 175 |

| APPROPRIATION SUMMARY: | | | | | | |
|-------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Salaries | \$ 110,176 | \$ 107,762 | \$ 119,342 | \$ 119,342 | \$ 121,201 | \$ 121,201 |
| Benefits | 37,342 | 37,230 | 42,177 | 42,177 | 50,222 | 50,222 |
| Purchase Services & Expenses | 1,369 | 958 | 1,800 | 1,800 | 1,725 | 1,725 |
| Supplies & Materials | 1,164 | 1,173 | 3,000.00 | 3,000 | 3,000 | 3,000 |
| TOTAL APPROPRIATIONS | \$ 150,051 | \$ 147,123 | \$ 166,319 | \$ 166,319 | \$ 176,148 | \$ 176,148 |



ANALYSIS

No changes to authorized positions for FY19.
 FY19 Revenues and Expenditures are expecting no significant changes.

| FINANCIAL & AUTHORIZED POSITIONS SUMMARY | 2015-16 | 2016-17 | 2017-18 | 2017-18 | 2018-19 | 2018-19 |
|--|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| PROGRAM: Public Records (26.2601/2602) | ACTUAL | ACTUAL | BUDGET | PROJECTED | REQUEST | ADOPTED |
| AUTHORIZED POSITIONS: | | | | | | |
| Y Second Deputy | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| 496-A Operations Manager | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 |
| 191-C Real Estate Specialist | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| 162-C Clerk III | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| 141-C Clerk II | 3.00 | 3.50 | 3.50 | 3.50 | 3.50 | 3.50 |
| TOTAL POSITIONS | 6.50 | 7.00 | 7.00 | 7.00 | 7.00 | 7.00 |
| REVENUE SUMMARY: | | | | | | |
| Charges for Services | \$ 1,031,818 | \$ 1,066,617 | \$ 1,045,000 | \$ 1,045,000 | \$ 1,045,000 | \$ 1,045,000 |
| Use of Money & Property | 115 | 271 | 150 | 150 | 150 | 150 |
| Miscellaneous | 2,478 | 3,019 | 2,000 | 2,000 | 2,000 | 2,000 |
| TOTAL REVENUES | \$ 1,034,411 | \$ 1,069,907 | \$ 1,047,150 | \$ 1,047,150 | \$ 1,047,150 | \$ 1,047,150 |
| APPROPRIATION SUMMARY: | | | | | | |
| Salaries | \$ 290,808 | \$ 317,166 | \$ 328,535 | \$ 331,035 | \$ 340,007 | \$ 340,007 |
| Benefits | 129,790 | 131,812 | 144,987 | 145,487 | 162,187 | 162,187 |
| Purchase Services & Expenses | 44,939 | 44,206 | 45,350 | 45,350 | 45,425 | 45,425 |
| Supplies & Materials | 2,843 | 8,207 | 6,350 | 6,350 | 6,350 | 6,350 |
| TOTAL APPROPRIATIONS | \$ 468,380 | \$ 501,391 | \$ 525,222 | \$ 528,222 | \$ 553,969 | \$ 553,969 |
| ANALYSIS | | | | | | |
| No changes to authorized positions for FY19. | | | | | | |
| FY19 Revenues and Expenditures are expecting no significant changes. | | | | | | |

| FINANCIAL & AUTHORIZED POSITIONS SUMMARY | 2015-16 | 2016-17 | 2017-18 | 2017-18 | 2018-19 | 2018-19 |
|---|----------------|----------------|----------------|------------------|----------------|----------------|
| PROGRAM: Vital Records (2603) | ACTUAL | ACTUAL | BUDGET | PROJECTED | REQUEST | ADOPTED |
| AUTHORIZED POSITIONS: | | | | | | |
| 191-C Vital Records Specialist | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| 141-C Clerk II | 2.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| TOTAL POSITIONS | 3.00 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 |

| | | | | | | |
|-------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| REVENUE SUMMARY: | | | | | | |
| Charges for Services | \$ 88,251 | \$ 104,685 | \$ 80,000 | \$ 80,000 | \$ 90,000 | \$ 90,000 |
| TOTAL REVENUES | \$ 88,251 | \$ 104,685 | \$ 80,000 | \$ 80,000 | \$ 90,000 | \$ 90,000 |
| APPROPRIATION SUMMARY: | | | | | | |
| Salaries | \$ 104,493 | \$ 82,843 | \$ 82,654 | \$ 82,854 | \$ 84,874 | \$ 84,874 |
| Benefits | 54,714 | 45,110 | 49,901 | 49,901 | 53,430 | 53,430 |
| Purchase Services & Expenses | - | - | 1,000 | 1,000 | 1,000 | 1,000 |
| Supplies & Materials | 4,581 | 1,015 | 3,000 | 3,000 | 3,000 | 3,000 |
| TOTAL APPROPRIATIONS | \$ 163,788 | \$ 128,968 | \$ 136,555 | \$ 136,755 | \$ 142,304 | \$ 142,304 |

ANALYSIS

No changes to authorized positions for FY19.

FY19 Revenues for passport application fees was increased by \$10,000 due to the increased number of passport applications and photographs being processed through the Records office. Our office hours, ability to obtain a birth certificate and no appointment necessary makes our office a preferred location for obtaining a passport.

FY19 Expenditures are expecting no significant changes.

Secondary Roads



Jon Burgstrum, County Engineer

MISSION STATEMENT: To maintain Scott County Roads and Bridges in a safe, efficient, and economical manner and to construct new roads and bridges in the same safe, efficient and economical manner.

| | | | | | |
|--------------------------|-------------------------|--------------------------|-----------------|--------------------------|------------------|
| ACTIVITY/SERVICE: | Administration | DEPT/PROG: | Secondary Roads | | |
| BUSINESS TYPE: | Core | RESIDENTS SERVED: | All Residents | | |
| BOARD GOAL: | Financially Responsible | FUND: | 13 Sec Rds | BUDGET: \$326,000 | |
| OUTPUTS | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| Resident Contacts | | 300 | 325 | 375 | 375 |
| Permits | | 995 | 1340 | 700 | 800 |
| | | | | | |
| | | | | | |

PROGRAM DESCRIPTION:

To provide equal, fair and courteous service for all citizens of Scott County by being accessible, accommodating and responding to the needs of the public by following established policies and procedures.

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|---|---|----------------|----------------|------------------|------------------|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| To be Responsive to residents inquiries, complaints, or comments. | Contact resident or have attempted to make contact within 24 hours | 100% | 100% | 100% | 100% |
| To be Responsive to requests for Moving permits | Permit requests approved within 24 Hours | 100% | 100% | 100% | 100% |
| To Provide training for employee development | conduct seasonal safety meetings and send employees to classes for leadership development and certifications as they become available | 100% | 100% | 100% | 100% |
| Timely review of claims | To review claims and make payments within thirty days of invoice. | 100% | 100% | 100% | 100% |
| Evaluations | Timely completion of employee evaluations | 98% | 98% | 98% | 98% |

| | | | | |
|--------------------------|-------------------------|--------------------------|-----------------|--------------------------|
| ACTIVITY/SERVICE: | Engineering | DEPT/PROG: | Secondary Roads | |
| BUSINESS TYPE: | Core | RESIDENTS SERVED: | All Residents | |
| BOARD GOAL: | Financially Responsible | FUND: | 13 Sec Rds | BUDGET: \$533,000 |
| OUTPUTS | | 2015-16 | 2016-17 | 2017-18 |
| | | ACTUAL | ACTUAL | PROJECTED |
| Project Preparation | | 6 | 7 | 7 |
| Project Inspection | | 6 | 6 | 7 |
| Projects Let | | 6 | 7 | 7 |
| | | | | |

PROGRAM DESCRIPTION:

To provide professional engineering services for county projects and to make the most effective use of available funding.

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|---|---|----------------|----------------|------------------|------------------|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| To complete project plans accurately to prevent extra work orders. | Extra work order items limited to less than 10% of contract | 100% | 100% | 100% | 100% |
| Give staff the required training to allow them to accurately inspect and test materials during construction | Certification are 100% maintained | 100% | 100% | 100% | 100% |
| Prepare project plans to be let on schedule | 100% of projects are let on schedule | 100% | 100% | 100% | 100% |
| Engineer's Estimates | Estimates for projects are within 10% of Contract | 95% | 95% | 95% | 95% |

| | | | | |
|---------------------------|-------------------------|--------------------------|------------------|----------------------------|
| ACTIVITY/SERVICE: | Construction | DEPT/PROG: | Secondary Roads | |
| BUSINESS TYPE: | Core | RESIDENTS SERVED: | All Residents | |
| BOARD GOAL: | Financially Responsible | FUND: | 13 Sec Rds | BUDGET: \$2,070,000 |
| OUTPUTS | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
| | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| Bridge Replacement | 3 | 2 | 3 | 3 |
| Federal and State Dollars | \$280,000 | \$0 | \$260,000 | \$3,000,000 |
| Pavement Resurfacing | 2 | 1 | 2 | 3 |
| Culvert Replacement | 4 | 12 | 1 | 4 |

PROGRAM DESCRIPTION:

To provide for the best possible use of tax dollars for road and bridge construction by (A) using the most up to date construction techniques and practices therefore extending life and causing less repairs, (B) analyzing the existing system to determine best possible benefit to cost ratio and (C) by providing timely repairs to prolong life of system.

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|---|---|----------------|----------------|------------------|------------------|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| To make use of Federal and State funds for Bridge replacements within Federal and State Constraints | To not allow our bridge fund to exceed a 3 year limit | 100% | 100% | 100% | 100% |
| To fully utilize Federal and State FM dollars for road construction | Keep our State FM balance not more than two years borrowed ahead and to use all Federal funds as they become available. | 100% | 100% | 100% | 100% |
| Replace culverts as scheduled in five year plan | All culverts will be replaced as scheduled | 100% | 100% | 100% | 100% |
| Complete construction of projects | Complete construction of projects within 110% of contract costs | 100% | 100% | 100% | 100% |

| | | | | |
|--------------------------|---------------------------------------|--------------------------|-----------------|--------------------------|
| ACTIVITY/SERVICE: | Snow and Ice Control | DEPT/PROG: | Secondary Roads | |
| BUSINESS TYPE: | Core | RESIDENTS SERVED: | All Residents | |
| BOARD GOAL: | Great Place to Live | FUND: | 13 Sec Rds | BUDGET: \$491,000 |
| | OUTPUTS | 2015-16 | 2016-17 | 2017-18 |
| | | ACTUAL | ACTUAL | PROJECTED |
| | Tons of salt used | 1700 | 960 | 1700 |
| | Number of snowfalls less than 2" | 15 | 4 | 15 |
| | Number of snowfalls between 2" and 6" | 6 | 4 | 6 |
| | Number of snowfalls over 6" | 3 | 2 | 3 |

PROGRAM DESCRIPTION:

To provide modern, functional and dependable methods of snow removal to maintain a safe road system in the winter months.

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|---|--|----------------|----------------|------------------|------------------|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| In accordance with our snow policy, call in staff early after an overnight snow event | All snow routes will have one round complete within 2 hours of start time when event is 4 inches or less, within 3 hours when between 4 and 6 inches | 100% | 100% | 100% | 100% |
| Keep adequate stores of deicing materials and abrasives | Storage facilities not to be less than 20% of capacity | 100% | 100% | 100% | 100% |
| To make efficient use of deicing and abrasive materials. | Place deicing and abrasive materials on snow pack and ice within 2 hours of snow clearing. | 100% | 100% | 100% | 100% |
| | | | | | |

| | | | | |
|--------------------------|-------------------------|--------------------------|-----------------|--------------------------|
| ACTIVITY/SERVICE: | Traffic Control | DEPT/PROG: | Secondary Roads | |
| BUSINESS TYPE: | Core | RESIDENTS SERVED: | All Residents | |
| BOARD GOAL: | Financially Responsible | FUND: | 13 Sec Rds | BUDGET: \$304,500 |
| OUTPUTS | | 2015-16 | 2016-17 | 2017-18 |
| | | ACTUAL | ACTUAL | PROJECTED |
| | | 2018-19 | | PROJECTED |
| Number of Signs | | 7,101 | 7,101 | 7,101 |
| Miles of markings | | 183 | 183 | 183 |
| | | | | |
| | | | | |

PROGRAM DESCRIPTION:

To provide and maintain all traffic signs and pavement markings in compliance with Federal Standards.

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|---|--|----------------|----------------|------------------|------------------|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| Maintain all signs and pavement markings | Hold cost per mile for signs, paint, and traffic signals to under \$325/mile | 100% | 100% | 100% | 100% |
| Maintain pavement markings to Federal standards | Paint all centerline each year and half of all edge line per year | 100% | 100% | 100% | 100% |
| Maintain all sign reflectivity to Federal Standards | Replace 95% of all signs at end of reflective coating warranty | 95% | 95% | 95% | 95% |
| | | | | | |

| | | | | |
|--|----------------------------|--------------------------|-----------------|--------------------------|
| ACTIVITY/SERVICE: | Road Clearing / Weed Spray | DEPT/PROG: | Secondary Roads | |
| BUSINESS TYPE: | Core | RESIDENTS SERVED: | All Residents | |
| BOARD GOAL: | Financially Responsible | FUND: | 13 Sec Rds | BUDGET: \$231,000 |
| OUTPUTS | | 2015-16 | 2016-17 | 2017-18 |
| | | ACTUAL | ACTUAL | PROJECTED |
| Roadside Miles | | 1,148 | 1,148 | 1,148 |
| Percent of Road Clearing Budget Expended | | 85.00% | 92.00% | 90.00% |
| | | | | |
| | | | | |

PROGRAM DESCRIPTION:

To maintain the roadsides to allow proper sight distance and eliminate snow traps and possible hazards to the roadway and comply with State noxious weed standards.

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|---|---|----------------|----------------|------------------|------------------|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| Remove brush from County Right of way at intersections | Keep brush clear for sight distance at all intersections per AASHTO Standards | 95% | 95% | 95% | 95% |
| Remove brush from County Right of way on Gravel Roads to remove snow traps and improve drainage | Keep brush from causing snow traps on Gravel roads | 80% | 80% | 80% | 80% |
| Remove brush from County Right of way on Paved Roads to remove snow traps and improve drainage | Keep brush from causing snow traps on Paved roads | 95% | 95% | 95% | 95% |
| To maintain vegetation free shoulders on paved roads | Maintain a program that eliminates vegetation on all paved road shoulders | 90% | 90% | 90% | 90% |
| To stay within State requirements on Noxious weeds | Keep all noxious weeds out of all county right of way | 90% | 90% | 90% | 90% |

| | | | | |
|---|-------------------------|--------------------------|-----------------|----------------------------|
| ACTIVITY/SERVICE: | Roadway Maintenance | DEPT/PROG: | Secondary Roads | |
| BUSINESS TYPE: | Core | RESIDENTS SERVED: | All Residents | |
| BOARD GOAL: | Financially Responsible | FUND: | 13 Sec Rds | BUDGET: \$1,730,000 |
| OUTPUTS | | 2015-16 | 2016-17 | 2017-18 |
| | | ACTUAL | ACTUAL | PROJECTED |
| Miles of Roadside | | 1,148 | 1,148 | 1,148 |
| Number of Bridges and Culverts over 48" | | 650 | 650 | 650 |
| | | | | |
| | | | | |

PROGRAM DESCRIPTION:

To provide proper drainage for the roadway and eliminate hazards to the public on the shoulders.

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|---|---|----------------|----------------|------------------|------------------|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| Maintain an active ditch cleaning program | Clean a minimum of 5500 lineal feet of ditch per year | 100% | 100% | 100% | 100% |
| Blade shoulders to remove edge rut | Bring up shoulders on all paved roads at least twice a year | 100% | 100% | 100% | 100% |
| | | | | | |
| | | | | | |

| | | | | |
|--|-------------------------|-----------------------------------|----------------|------------------|
| ACTIVITY/SERVICE: | Macadam | DEPT/PROG: Secondary Roads | | |
| BUSINESS TYPE: | Core | RESIDENTS SERVED: | | All Residents |
| BOARD GOAL: | Financially Responsible | FUND: 13 Sec Rds | BUDGET: | \$160,000 |
| OUTPUTS | | 2015-16 | 2016-17 | 2017-18 |
| | | ACTUAL | ACTUAL | PROJECTED |
| Number of potential Macadam projects | | 25 | 25 | 25 |
| Cost of Macadam stone per ton | | \$7.90 | \$7.90 | \$7.90 |
| Number of potential Stabilized Base projects | | 11 | 11 | 11 |
| Cost per mile of Stabilized Projects | | \$33,000 | \$17,633 | \$40,000 |

PROGRAM DESCRIPTION:

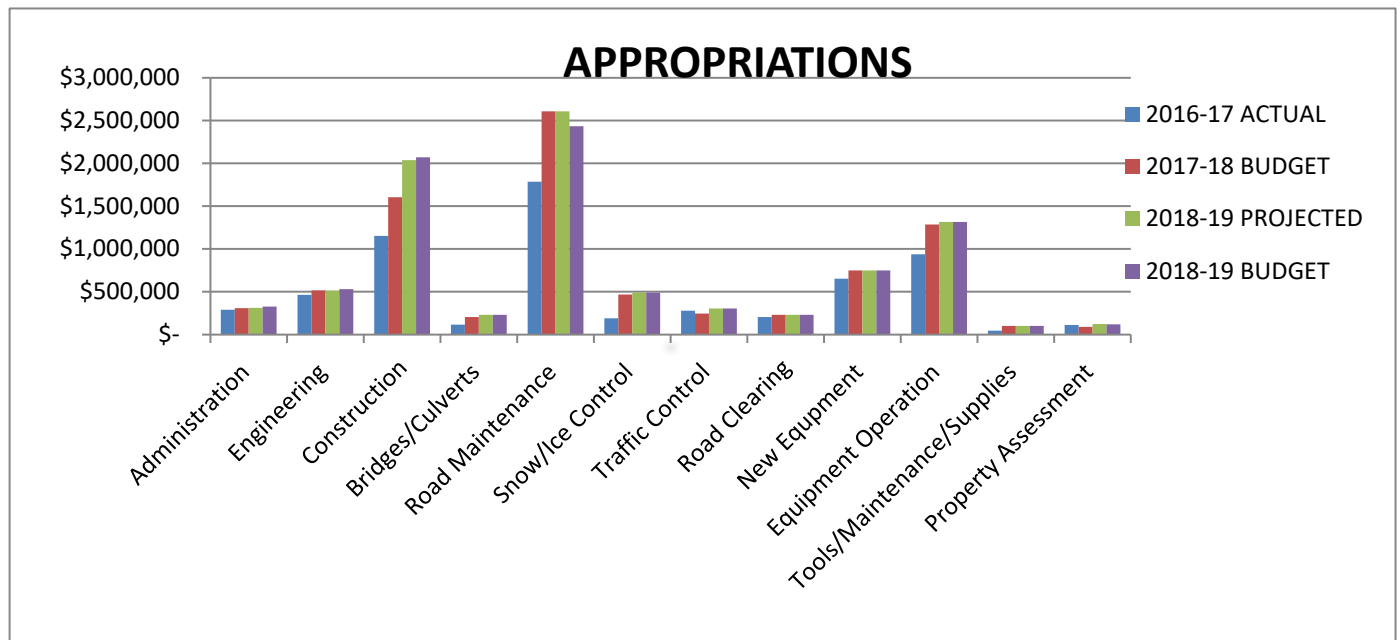
To provide an inexpensive and effective method of upgrading gravel roads to paved roads.

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|--|---|----------------|----------------|------------------|------------------|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| Maintain an active Macadam and Stabilized Base program | Complete at least one macadam project per year and/or one Stabilized Base Project per year. | 100% | 100% | 100% | 100% |
| Review culverts on macadam project for adequate length | Extend short culverts as per hydrolic review | 100% | 100% | 100% | 100% |
| | | | | | |
| | | | | | |

| FINANCIAL & AUTHORIZED POSITIONS SUMMARY | 2015-16 | 2016-17 | 2017-18 | 2017-18 | 2018-19 | 2018-19 |
|--|-------------|-------------|-------------|-------------|-------------|-------------|
| PROGRAM: Admin & Eng (2701) | ACTUAL | ACTUAL | BUDGET | PROJECTED | REQUEST | ADOPTED |
| AUTHORIZED POSITIONS: | | | | | | |
| 864-A County Engineer | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| 634-A Assistant County Engineer | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| 300-A Engineering Aide II | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 |
| 204-A Office Leader | - | - | - | - | - | - |
| 230-A Administrative Assistant | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| 162-A Office Assistant | - | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| 162-A Clerk III | 0.25 | - | - | - | - | - |
| Z Seasonal Engineering Intern | 0.25 | 0.25 | 0.25 | 0.25 | 0.25 | 0.25 |
| TOTAL POSITIONS | 5.50 | 6.25 | 6.25 | 6.25 | 6.25 | 6.25 |

| | | | | | | |
|---------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| REVENUE SUMMARY: | | | | | | |
| Intergovernmental | \$ 4,470,567 | \$ 4,331,962 | \$ 4,351,340 | \$ 4,446,195 | \$ 4,343,943 | \$ 4,343,943 |
| Licenses and Permits | 39,698 | 41,648 | 10,000 | 24,000 | 10,000 | 10,000 |
| Charges for Services | 2,782 | 4,696 | 1,000 | 20,000 | 1,000 | 1,000 |
| Use of Money and Property | 6,355 | 13,971 | 6,000 | 10,000 | 6,000 | 6,000 |
| Miscellaneous | 25,753 | 100,609 | 16,500 | 200,000 | 16,500 | 16,500 |
| Other Financing Sources | - | - | 70,000 | - | 70,000 | 70,000 |
| TOTAL REVENUES | \$ 4,545,155 | \$ 4,492,886 | \$ 4,454,840 | \$ 4,700,195 | \$ 4,447,443 | \$ 4,447,443 |

| | | | | | | |
|-------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| APPROPRIATION SUMMARY: | | | | | | |
| Administration (7000) | \$ 296,535 | \$ 289,384 | \$ 310,000 | \$ 314,500 | \$ 326,000 | \$ 326,000 |
| Engineering (7010) | 418,251 | 465,392 | 515,000 | 511,000 | 533,000 | 533,000 |
| TOTAL APPROPRIATIONS | \$ 714,786 | \$ 754,776 | \$ 825,000 | \$ 825,500 | \$ 859,000 | \$ 859,000 |



ANALYSIS

Revenues for FY19 are predicted to decline by 0.002 percent from FY18 budget with a projected decrease in intergovernmental revenue of \$7,397.

No personnel changes are projected.

| FINANCIAL & AUTHORIZED POSITIONS SUMMARY | 2015-16 | 2016-17 | 2017-18 | 2017-18 | 2018-19 | 2018-19 |
|---|-------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| PROGRAM: Roadway Construction (2702) | ACTUAL | ACTUAL | BUDGET | PROJECTED | REQUEST | ADOPTED |
| APPROPRIATION SUMMARY: | | | | | | |
| Construction (0200) | \$ 919,542 | \$ 1,154,589 | \$ 1,605,000 | \$ 2,040,000 | \$ 2,070,000 | \$ 2,070,000 |
| TOTAL APPROPRIATIONS | \$ 919,542 | \$ 1,154,589 | \$ 1,605,000 | \$ 2,040,000 | \$ 2,070,000 | \$ 2,070,000 |

ANALYSIS

FY19 roadway construction is projected to increase by \$465,000 or 30% more than FY18 budget amount. FY18 projected has been increased by \$435,000 to better project actual costs. See capital plan for project detail.

| FINANCIAL & AUTHORIZED POSITIONS SUMMARY | 2015-16 | 2016-17 | 2017-18 | 2017-18 | 2018-19 | 2018-19 |
|---|----------------|----------------|----------------|------------------|----------------|----------------|
| PROGRAM: Roadway Maintenance (2703) | ACTUAL | ACTUAL | BUDGET | PROJECTED | REQUEST | ADOPTED |
| AUTHORIZED POSITIONS: | | | | | | |
| 430-A Secondary Roads Superintendent | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| 316-B Roadside Veg Spec | - | - | 0.75 | 0.75 | 0.75 | 0.75 |
| 213-B Crew Leader/Operator I | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 |
| 199-B Sign Crew Leader | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| 174-B Heavy Equipment Operator III | 7.00 | 7.00 | 7.00 | 7.00 | 7.00 | 7.00 |
| 174-B Roadside Veg. Tech | - | - | 1.00 | 1.00 | 1.00 | 1.00 |
| 174-B Sign Crew Technician | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| 163-B Truck Crew Coordinator | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| 153-B Truck Driver/Laborer | 10.00 | 10.00 | 9.00 | 9.00 | 9.00 | 9.00 |
| Z Seasonal Maintenance Worker | 0.60 | 0.30 | 0.30 | 0.30 | 0.30 | 0.30 |
| TOTAL POSITIONS | 24.60 | 24.30 | 25.05 | 25.05 | 25.05 | 25.05 |

| | | | | | | |
|-------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| APPROPRIATION SUMMARY: | | | | | | |
| Bridges/Culverts (7100) | \$ 167,426 | \$ 117,611 | \$ 205,000 | \$ 230,000 | \$ 230,000 | \$ 230,000 |
| Road Maintenance (7110) | 2,027,143 | 1,785,083 | 2,610,000 | 2,610,000 | 2,435,000 | 2,435,000 |
| Snow/Ice Control (7120) | 350,468 | 192,430 | 468,000 | 491,000 | 491,000 | 491,000 |
| Traffic Control (7130) | 240,511 | 280,907 | 245,500 | 304,500 | 304,500 | 304,500 |
| Road Clearing (7140) | 177,008 | 203,766 | 231,000 | 231,000 | 231,000 | 231,000 |
| TOTAL APPROPRIATIONS | \$ 2,962,556 | \$ 2,579,797 | \$ 3,759,500 | \$ 3,866,500 | \$ 3,691,500 | \$ 3,691,500 |

ANALYSIS

FY19 Road Maintenance is projected to decrease \$175,000 from FY18.

There are no personnel changes are projected.

| FINANCIAL & AUTHORIZED POSITIONS SUMMARY | 2015-16 | 2016-17 | 2017-18 | 2017-18 | 2018-19 | 2018-19 |
|---|----------------|----------------|----------------|------------------|----------------|----------------|
| PROGRAM: General Roadway Exp (2704) | ACTUAL | ACTUAL | BUDGET | PROJECTED | REQUEST | ADOPTED |
| AUTHORIZED POSITIONS: | | | | | | |
| 417-A Fleet Manager | - | 0.60 | 0.60 | 0.60 | 0.60 | 0.60 |
| 233-A Shop Supervisor | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| 187-B Mechanic | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 |
| 187-B Shop Control Clerk | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| 143-B Service Technician | - | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Z Eldridge Garage Caretaker | 0.30 | 0.30 | - | - | - | - |
| TOTAL POSITIONS | 4.30 | 5.90 | 5.60 | 5.60 | 5.60 | 5.60 |

| | | | | | | |
|-----------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| APPROPRIATION SUMMARY: | | | | | | |
| New Equipment (7200) | \$ 679,469 | \$ 654,706 | \$ 750,000 | \$ 750,000 | \$ 750,000 | \$ 750,000 |
| Equipment Operation (7210) | 838,531 | 936,751 | 1,287,500 | 1,314,500 | 1,314,500 | 1,314,500 |
| Tools/Maintenance/Supplies (7220) | 76,744 | 45,115 | 102,000 | 103,000 | 103,000 | 103,000 |
| Property Assessment (7230) | 1,768,437 | 113,862 | 90,000 | 125,000 | 120,000 | 120,000 |
| TOTAL APPROPRIATIONS | \$ 3,363,181 | \$ 1,750,434 | \$ 2,229,500 | \$ 2,292,500 | \$ 2,287,500 | \$ 2,287,500 |

ANALYSIS

No significant changes between FY18 and FY19.

No personnel changes are projected.

Sheriff's Office

Tim Lane, Sheriff's Office



MISSION STATEMENT: To provide progressive public safety to fulfill the diverse needs of citizens through the expertise of our professional staff and utilization of all available resources.

| | | | | | |
|---|--------------------------|--------------------------|----------------|------------------|------------------|
| ACTIVITY/SERVICE: | Sheriff's Administration | DEPARTMENT: | Sheriff | | |
| BUSINESS TYPE: | Core | RESIDENTS SERVED: | All Residents | | |
| BOARD GOAL: | Performing Organization | FUND: | 01 General | BUDGET: | \$573,802 |
| OUTPUTS | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| Ratio of administrative staff to personnel of < or = 4.5% | | 2.98% | 3.00% | 3.00% | 3.00% |
| | | | | | |
| | | | | | |
| | | | | | |

PROGRAM DESCRIPTION:

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|---|--|----------------|----------------|------------------|------------------|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| Increase cost savings on supply orders | All supply orders >\$50 will be cross-referenced against 3 suppliers to ensure lowest price and greatest value. | 3 | 3 | 3 | 3 |
| Decrease the number of exceptions on purchase card exception report | 2% of PC purchases will be included on the exception report, with all exceptions being cleared by the next PC cycle. | <2% | <2% | <2% | <2% |
| All payroll will be completed and submitted by deadline. | 100% of Sheriff's Office payroll will be completed by the end of business on the Tuesday following payroll Monday. | 100% | 100% | 100% | 100% |
| | | | | | |

| | | | | |
|----------------------------|-------------------------|--------------------------|----------------|----------------------------|
| ACTIVITY/SERVICE: | Traffic Enforcement | DEPARTMENT: | Sheriff | |
| BUSINESS TYPE: | Core | RESIDENTS SERVED: | All Residents | |
| BOARD GOAL: | Performing Organization | FUND: | 01 General | BUDGET: \$3,518,256 |
| OUTPUTS | | 2015-16 | 2016-17 | 2017-18 |
| | | ACTUAL | ACTUAL | PROJECTED |
| Number of traffic contacts | | 1,472 | 3,492 | 3,000 |
| | | | | |
| | | | | |
| | | | | |

PROGRAM DESCRIPTION:

Uniformed law enforcement patrolling Scott County to ensure compliance of traffic laws and safety of citizens and visitors to Scott County.

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|--|---|----------------|----------------|------------------|------------------|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| To increase the number of hours of traffic safety enforcement/seat belt enforcement. | Complete 1,200 hours of traffic safety enforcement/seat belt enforcement. | 691 | 1,259.75 | 1,200 | 1,200 |
| Reduce the amount of traffic accidents in Scott County. | Reduce the number of traffic accidents from previous fiscal year. | 311 | 314 | 300 | 300 |
| Respond to calls for service in a timely manner | Respond to calls for service within 7.5 minutes | 6.89 | 7.45 | 7.00 | 7.25 |
| | | | | | |

| | | | | | |
|---|-------------------------|--------------------------|----------------|------------------|------------------|
| ACTIVITY/SERVICE: | Jail | DEPARTMENT: | Sheriff | | |
| BUSINESS TYPE: | Core | RESIDENTS SERVED: | All Residents | | |
| BOARD GOAL: | Performing Organization | FUND: | 01 General | BUDGET: | \$9,087,084 |
| OUTPUTS | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| Inmate instances of programming attendance | | 29,812 | 26,028 | 28,000 | 28,000 |
| The number of inmate and staff meals prepared | | 331,306 | 316,042 | 325,000 | 320,000 |
| Jail occupancy | | 307 | 286 | 300 | 295 |
| Number of inmate/prisoner transports | | 2,056 | 1748 | 1,850 | 1,850 |

PROGRAM DESCRIPTION:

Provide safe and secure housing and care for all inmates in the custody of the Sheriff.

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|--------------------------------|--|----------------|----------------|------------------|------------------|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| Operate a secure jail facility | Maintain zero escapes from the Jail facility | 0 | 0 | 0 | 0 |
| Operate a safe jail facility | Maintain zero deaths within the jail facility | 0 | 0 | 0 | 0 |
| Classification of prisoners | 100 % of all prisoners booked into the Jail will be classified per direct supervision standards. | 100 | 100 | 100 | 100 |
| | | | | | |

| | | | | | |
|-------------------------------------|-------------------------|--------------------------|----------------|------------------|------------------|
| ACTIVITY/SERVICE: | Civil | DEPARTMENT: | Sheriff | | |
| BUSINESS TYPE: | Core | RESIDENTS SERVED: | All Residents | | |
| BOARD GOAL: | Performing Organization | FUND: | 01 General | BUDGET: | \$404,984 |
| OUTPUTS | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| Number of attempts of service made. | | 18,112 | 17,888 | 18,500 | 18,000 |
| Number of papers received. | | 11,441 | 11,500 | 11,500 | 11,500 |
| Cost per civil paper received. | | \$31.89 | \$30.00 | \$30.00 | \$30.00 |
| | | | | | |

PROGRAM DESCRIPTION:

Serve civil paperwork in a timely manner.

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|---|--|----------------|----------------|------------------|------------------|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| Timely service for mental injunctions and protective orders | All mental injunctions and protective orders will be attempted the same day of receipt. | 1 | 1 | 1 | 1 |
| No escapes during transportation of mental committals | Zero escapes of mental committals during transportation to hospital facilities | 0 | 0 | 0 | 0 |
| Timely service of civil papers | Number of days civil papers are served. All civil papers will be attempted at least one time within the first 7 days of receipt. | 2.5 | 2.9 | 3 | 3 |
| Increase percentage of papers serviced | Successfully serve at least 93% of all civil papers received | 98.0% | 98.0% | 95.0% | 95.0% |

| | | | | | |
|--------------------------|-------------------------|--------------------------|----------------|------------------|------------------|
| ACTIVITY/SERVICE: | Investigations | DEPARTMENT: | Sheriff | | |
| BUSINESS TYPE: | Core | RESIDENTS SERVED: | All Residents | | |
| BOARD GOAL: | Performing Organization | FUND: | 01 General | BUDGET: | \$1,001,706 |
| OUTPUTS | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| Crime Clearance Rate | | 63% | 79% | 60% | 60% |
| | | | | | |
| | | | | | |
| | | | | | |

PROGRAM DESCRIPTION:

Investigates crime for prosecution.

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|---|---|----------------|----------------|------------------|------------------|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| Complete home compliance checks on sex offenders in Scott County. | Complete 415 home compliance checks annually on sex offenders | 269 | 684 | 415 | 500 |
| To increase drug investigations by the Special Operations Unit | Investigate 140 new drug related investigations per quarter | 146 | 205 | 140 | 175 |
| To increase the number of follow up calls with victims of cases of sexual assault, child abuse and domestic violence. | Increase the number of follow up calls with reviewed sexual assault, child abuse and domestic violence cases by 100 per quarter | 103 | 86 | 100 | 95 |
| Increase burglary and theft investigations | 100% of burglaries and thefts will be checked against local pawn shops' records | 100% | 100% | 100% | 100% |

| | | | | |
|---|-------------------------|--------------------------|----------------|--------------------------|
| ACTIVITY/SERVICE: | Bailiff's | DEPARTMENT: | Sheriff | |
| BUSINESS TYPE: | Core | RESIDENTS SERVED: | All Residents | |
| BOARD GOAL: | Performing Organization | FUND: | 01 General | BUDGET: \$981,253 |
| OUTPUTS | | 2015-16 | 2016-17 | 2017-18 |
| | | ACTUAL | ACTUAL | PROJECTED |
| Number of prisoners handled by bailiffs | | 9,911 | 9750 | 10,750 |
| Number of warrants served by bailiffs | | 1,170 | 1,350 | 1,350 |
| | | | | |
| | | | | |

PROGRAM DESCRIPTION:

Ensures a safe environment for the Scott County Courthouse, courtrooms and Scott County campus.

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|--|--|----------------|----------------|------------------|------------------|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| No escapes during transporting inmates to and from court | Allow zero escapes when transporting inmates to and from court in the Scott County Complex | 0 | 0 | 0 | 0 |
| No escapes when transporting inmates from one facility to another | Allow zero escapes when transporting inmates from one facility to another | 0 | 0 | 0 | 0 |
| No weapons will be allowed in the Scott County Courthouse or Administration Building | Allow zero weapons into the Scott County Courthouse or Administration Building beginning January 1, 2011 | 0 | 0 | 0 | 0 |
| No injuries to courthouse staff or spectators during trial proceedings | Ensure zero injuries to courthouse staff or spectators during trial proceedings | 0 | 0 | 0 | 0 |

| | | | | | |
|--|---------------------|--------------------------|----------------|------------------|------------------|
| ACTIVITY/SERVICE: | Civil Support | DEPARTMENT: | Sheriff | | |
| BUSINESS TYPE: | Core | RESIDENTS SERVED: | All Residents | | |
| BOARD GOAL: | Great Place to Live | FUND: | 01 General | BUDGET: | \$420,172 |
| OUTPUTS | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| Maintain administrative costs to serve paper of < \$30 | | \$32.21 | \$34.57 | \$30.00 | \$33.00 |
| Number of civil papers received for service | | 11,441 | 11,500 | 11,500 | 11,500 |
| | | | | | |
| | | | | | |

PROGRAM DESCRIPTION:

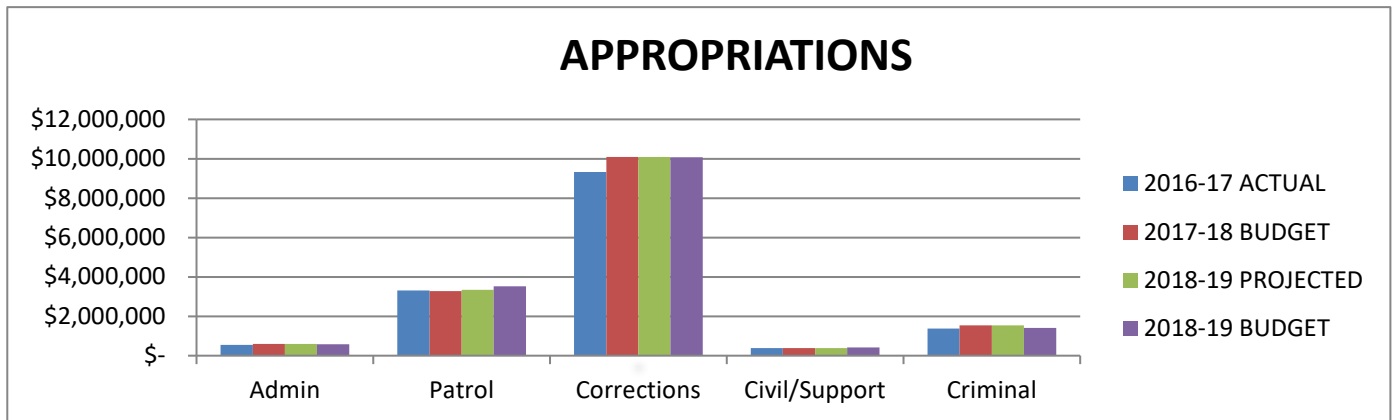
Ensures timely customer response to inquiries for weapons permits, civil paper service and record requests.

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|---|--|----------------|----------------|------------------|------------------|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| Timely process of civil papers. | Civil papers, excluding garnishments, levies and sheriff sales, will be entered and given to a civil deputy within 3 business days. | <3 | <3 | <3 | <3 |
| Respond to weapons permit requests in a timely fashion. | All weapons permit requests will be completed within 30 days of application. | <30 | <30 | <30 | <30 |
| Timely process of protective orders and mental injunctions. | All protective orders and mental injunctions will be entered and given to a civil deputy for service the same business day of receipt. | 1 | 1 | 1 | 1 |
| Timely response to requests for reports/records | All report and record requests will be completed within 72 hours of receipt | <72 | <72 | <72 | <72 |

| FINANCIAL & AUTHORIZED POSITIONS SUMMARY | 2015-16 | 2016-17 | 2017-18 | 2017-18 | 2018-19 | 2018-19 |
|---|----------------|----------------|----------------|------------------|----------------|----------------|
| PROGRAM: Sheriff Administration (28.1000) | ACTUAL | ACTUAL | BUDGET | PROJECTED | REQUEST | ADOPTED |
| AUTHORIZED POSITIONS: | | | | | | |
| X Sheriff | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Y Chief Deputy | 1.00 | 1.00 | 1.00 | 2.00 | 2.00 | 2.00 |
| 417-A Office Administrator | - | - | - | - | 0.60 | 0.60 |
| 329-E Deputy | - | 1.00 | 1.00 | - | - | - |
| 316-A Office Administrator | 0.60 | 0.60 | 0.60 | 0.60 | - | - |
| 271-A Office Supervisor | - | - | - | - | - | - |
| 209-A Senior Clerk | - | - | - | - | 1.00 | 1.00 |
| 198-A Senior Clerk | 1.00 | 1.00 | 1.00 | 1.00 | - | - |
| TOTAL POSITIONS | 3.60 | 4.60 | 4.60 | 4.60 | 4.60 | 4.60 |

| | | | | | | |
|-------------------------|---------------|-----------------|---------------|---------------|---------------|---------------|
| REVENUE SUMMARY: | | | | | | |
| Miscellaneous | \$ 300 | \$ 3,077 | \$ 300 | \$ 742 | \$ 300 | \$ 300 |
| TOTAL REVENUES | \$ 300 | \$ 3,077 | \$ 300 | \$ 742 | \$ 300 | \$ 300 |

| | | | | | | |
|-------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| APPROPRIATION SUMMARY: | | | | | | |
| Salaries | \$ 288,518 | \$ 394,541 | \$ 402,712 | \$ 402,712 | \$ 418,879 | \$ 418,879 |
| Benefits | 98,026 | 119,785 | 151,791 | 152,291 | 151,828 | 151,828 |
| Capital Outlay | 5,885 | 10,744 | 670 | 670 | - | - |
| Purchase Services & Expenses | 15,952 | 9,331 | 19,670 | 19,670 | - | - |
| Supplies & Materials | 10,947 | 13,031 | 13,798 | 13,913 | 3,095 | 3,095 |
| TOTAL APPROPRIATIONS | \$ 419,328 | \$ 547,432 | \$ 588,641 | \$ 589,256 | \$ 573,802 | \$ 573,802 |



ANALYSIS

Although authorized positions in FY2019 remains constant from FY2018, there was an increase in salaries because one additional chief deputy replaced one deputy sheriff. Purchase Services and Expenses and Supplies and Materials decreased due to moving most of those expenses to cost center 2801.

Overall appropriations for the Sheriff's Office budget has decreased due to new vehicle builds being paid from the capital fund rather than the Sheriff's Office budget, so dollars spent for such builds was transferred to the capital budget from the Sheriff's Office budget.

| FINANCIAL & AUTHORIZED POSITIONS SUMMARY | 2015-16 | 2016-17 | 2017-18 | 2017-18 | 2018-19 | 2018-19 |
|---|----------------|----------------|----------------|------------------|----------------|----------------|
| PROGRAM: Patrol (28.2801) | ACTUAL | ACTUAL | BUDGET | PROJECTED | REQUEST | ADOPTED |
| AUTHORIZED POSITIONS: | | | | | | |
| 519-A Captain | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| 464-A Lieutenant | 3.00 | 3.00 | 2.00 | 2.00 | 2.00 | 2.00 |
| 451-E Sergeant | 4.00 | 4.00 | 4.00 | 4.00 | 5.00 | 5.00 |
| 451-E Training Sergeant | - | 1.00 | 1.00 | 1.00 | - | - |
| 329-E Deputy | 18.00 | 19.00 | 19.00 | 19.00 | 21.00 | 21.00 |
| TOTAL POSITIONS | 26.00 | 28.00 | 27.00 | 27.00 | 29.00 | 29.00 |

REVENUE SUMMARY:

| | | | | | | |
|-----------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Intergovernmental | \$ 197,044 | \$ 76,728 | \$ 43,500 | \$ 53,503 | \$ 53,500 | \$ 53,500 |
| Charges for Services | 930 | 907 | 750 | 900 | 900 | 900 |
| Miscellaneous | 189,927 | 196,024 | 184,000 | 194,000 | 194,000 | 194,000 |
| TOTAL REVENUES | \$ 387,901 | \$ 273,659 | \$ 228,250 | \$ 248,403 | \$ 248,400 | \$ 248,400 |

APPROPRIATION SUMMARY:

| | | | | | | |
|------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Salaries | \$ 2,003,156 | \$ 2,117,238 | \$ 2,085,678 | \$ 2,088,178 | \$ 2,173,307 | \$ 2,173,307 |
| Benefits | 739,742 | 760,708 | 845,558 | 845,558 | 883,197 | 883,197 |
| Capital Outlay | 185,419 | 66,304 | 29,805 | 29,805 | 57,475 | 57,475 |
| Purchase Services & Expenses | 176,610 | 180,482 | 138,410 | 196,509 | 154,770 | 154,770 |
| Supplies & Materials | 149,686 | 182,897 | 187,619 | 187,619 | 249,507 | 249,507 |
| TOTAL APPROPRIATIONS | \$ 3,254,613 | \$ 3,307,629 | \$ 3,287,070 | \$ 3,347,669 | \$ 3,518,256 | \$ 3,518,256 |

ANALYSIS

Revenues are expected to increase from FY2018 to FY2019 due to an increase in grant funding and an expectation of an increase in contracted law enforcement in FY2019. Salary and benefit expenditures have increased due to two additional deputy FTE's in the Patrol Division, moving from other cost centers. Supplies and Materials have increased as these line items were moved from other cost centers.

| FINANCIAL & AUTHORIZED POSITIONS SUMMARY | 2015-16 | 2016-17 | 2017-18 | 2017-18 | 2018-19 | 2018-19 |
|---|----------------|----------------|----------------|------------------|----------------|----------------|
| PROGRAM: Corrections Division (28.2802/2806) | ACTUAL | ACTUAL | BUDGET | PROJECTED | REQUEST | ADOPTED |
| AUTHORIZED POSITIONS: | | | | | | |
| 705-A Jail Administrator | 1.00 | - | - | - | - | - |
| 540-A Assistant Jail Administrator | 1.00 | 1.00 | 1.00 | 1.00 | - | - |
| 449-A Corrections Captain | - | - | - | - | 1.00 | 1.00 |
| 406-A Shift Commander (Corrections Lieutenant) | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 |
| 400-A Support/Program Supervisor | - | - | - | - | - | - |
| 353-A Corrections Lieutenant | - | - | - | - | - | - |
| 332-A Corrections Sergeant | 14.00 | 14.00 | 14.00 | 14.00 | 14.00 | 14.00 |
| 332-A Food Service Manager | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| 323-A Program Services Coordinator | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 |
| 289-A Classification Specialist | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 |
| 262-A Lead Bailiff | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| 246-H Correction Officer | 59.00 | 59.00 | 59.00 | 59.00 | 59.00 | 59.00 |
| 220-A Bailiffs | 12.40 | 12.40 | 12.40 | 12.40 | 12.40 | 12.40 |
| 220-C Senior Accounting Clerk | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| 198-A Alternative Sentence Coordinator | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| 198-A Senior Clerk | - | - | - | - | - | - |
| 177-C Inmate Services Clerk | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| 176-H Jail Custodian/Correction Officer | 4.00 | 4.00 | 4.00 | 4.00 | 4.00 | 4.00 |
| 176-C Cook | 3.60 | 4.00 | 3.60 | 4.00 | 4.00 | 4.00 |
| 141-C Clerk II | - | - | - | - | - | - |
| Laundry Officer | - | - | - | - | - | - |
| 198-Court Compliance Officer | - | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 |
| TOTAL POSITIONS | 106.00 | 107.40 | 107.00 | 107.40 | 107.40 | 107.40 |

| | | | | | | |
|-------------------------|---------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| REVENUE SUMMARY: | | | | | | |
| Intergovernmental | \$ 71,773 | \$ 72,660 | \$ 79,364 | \$ 85,895 | \$ 85,895 | \$ 85,895 |
| Charges for Services | 896,322 | 713,076 | 565,500 | 735,000 | 735,000 | 735,000 |
| Miscellaneous | 42,189 | 11,847 | 12,500 | 12,500 | 12,500 | 12,500 |
| TOTAL REVENUES | \$ 1,010,284 | \$ 797,583 | \$ 657,364 | \$ 833,395 | \$ 833,395 | \$ 833,395 |

| | | | | | | |
|-------------------------------|---------------------|---------------------|----------------------|----------------------|----------------------|----------------------|
| APPROPRIATION SUMMARY: | | | | | | |
| Salaries | \$ 6,020,465 | \$ 6,127,029 | \$ 6,353,394 | \$ 6,353,394 | \$ 6,354,143 | \$ 6,354,143 |
| Benefits | 2,199,185 | 2,244,860 | 2,619,117 | 2,619,117 | 2,649,352 | 2,649,352 |
| Capital Outlay | 47,115 | 16,139 | 55,655 | 55,655 | 55,655 | 55,655 |
| Purchase Services & Expenses | 459,891 | 341,810 | 394,920 | 394,920 | 355,010 | 355,010 |
| Supplies & Materials | 526,920 | 601,314 | 666,827 | 666,827 | 654,177 | 654,177 |
| TOTAL APPROPRIATIONS | \$ 9,253,576 | \$ 9,331,152 | \$ 10,089,913 | \$ 10,089,913 | \$ 10,068,337 | \$ 10,068,337 |

ANALYSIS

FTE's remained the same from FY2018 to FY2019. Revenues are expected to increase by roughly \$175,000 due to expectations of increases in grant funding, telephone fees, SSI Incentive payments, fingerprinting and care and keep of federal prisoners. Appropriations dropped nearly \$10,000 from FY18 to FY19 due to new vehicle builds being paid from the capital fund, rather than the Sheriff's Office budget and this \$10,000 being transferred to the capital budget.

| FINANCIAL & AUTHORIZED POSITIONS SUMMARY | 2015-16 | 2016-17 | 2017-18 | 2017-18 | 2018-19 | 2018-19 |
|---|----------------|----------------|----------------|------------------|----------------|----------------|
| PROGRAM: Support Services Division (28.2804) | ACTUAL | ACTUAL | BUDGET | PROJECTED | REQUEST | ADOPTED |
| AUTHORIZED POSITIONS: | | | | | | |
| 464-A Lieutenant | - | - | - | - | - | - |
| 300-A Chief Telecommunications Operator | - | - | - | - | - | - |
| 417-Office Administrator | - | - | - | - | 0.40 | 0.40 |
| 316-Office Administrator | 0.40 | 0.40 | 0.40 | 0.40 | - | - |
| 191-C Senior Accounting Clerk | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| 177-C Senior Clerk | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| 162-A Clerk III | 3.60 | 3.60 | 3.60 | 3.60 | 3.60 | 3.60 |
| TOTAL POSITIONS | 6.00 | 6.00 | 6.00 | 6.00 | 6.00 | 6.00 |

| | | | | | | |
|-------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| REVENUE SUMMARY: | | | | | | |
| Licenses & Permits | \$ 156,687 | \$ 145,423 | \$ 92,750 | \$ 150,200 | \$ 140,200 | \$ 140,200 |
| Charges for Services | 343 | 210 | 600 | 600 | 300 | 300 |
| Miscellaneous | 145 | 159 | 200 | 350 | 150 | 150 |
| TOTAL REVENUE | \$ 157,175 | \$ 145,792 | \$ 93,550 | \$ 151,150 | \$ 140,650 | \$ 140,650 |
| APPROPRIATION SUMMARY: | | | | | | |
| Salaries | \$ 253,975 | \$ 256,204 | \$ 264,123 | \$ 259,126 | \$ 287,105 | \$ 287,105 |
| Benefits | 108,463 | 104,467 | 109,951 | 109,951 | 120,072 | 120,072 |
| Capital Outlay | 2,248 | 16,289 | 2,325 | 2,325 | 2,325 | 2,325 |
| Purchase Services & Expenses | 2,520 | 2,177 | 3,995 | 3,995 | 3,995 | 3,995 |
| Supplies & Materials | 6,853 | 9,161 | 6,675 | 6,712 | 6,675 | 6,675 |
| TOTAL APPROPRIATIONS | \$ 374,059 | \$ 388,298 | \$ 387,069 | \$ 382,109 | \$ 420,172 | \$ 420,172 |

ANALYSIS

FTE's remained constant for this cost center from FY2018 to FY2019. Revenues are expected to increase due to weapons permit income and appropriations have increased due to salaries and benefits.

| FINANCIAL & AUTHORIZED POSITIONS SUMMARY | 2015-16 | 2016-17 | 2017-18 | 2017-18 | 2018-19 | 2018-19 |
|--|----------------|----------------|----------------|------------------|----------------|----------------|
| PROGRAM: Criminal Investigations Division(2803/2805 | ACTUAL | ACTUAL | BUDGET | PROJECTED | REQUEST | ADOPTED |
| AUTHORIZED POSITIONS: | | | | | | |
| 519-A Captain | - | - | - | - | - | - |
| 464-A Lieutenant | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| 451-E Sergeant | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 |
| 329-E Deputy | 11.00 | 11.00 | 11.00 | 11.00 | 9.00 | 9.00 |
| TOTAL POSITIONS | 14.00 | 14.00 | 14.00 | 14.00 | 12.00 | 12.00 |

| | | | | | | |
|-------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| REVENUE SUMMARY: | | | | | | |
| Intergovernmental | \$ 219,598 | \$ 204,730 | \$ 98,979 | \$ 146,899 | \$ 146,348 | \$ 146,348 |
| Charges for Services | 228,926 | 236,227 | 224,500 | 244,500 | 244,500 | 244,500 |
| Miscellaneous | 18,636 | 27,659 | 22,500 | 22,500 | 22,900 | 22,900 |
| TOTAL REVENUES | \$ 467,160 | \$ 468,616 | \$ 345,979 | \$ 413,899 | \$ 413,748 | \$ 413,748 |

| | | | | | | |
|-------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| APPROPRIATION SUMMARY: | | | | | | |
| Salaries | \$ 971,495 | \$ 974,158 | \$ 1,054,397 | \$ 1,054,760 | \$ 998,583 | \$ 998,583 |
| Benefits | 346,996 | 345,192 | 396,595 | 396,595 | 394,107 | 394,107 |
| Purchase Services & Expenses | 34,737 | 12,927 | 30,087 | 30,087 | 2,000 | 2,000 |
| Supplies & Materials | 46,325 | 44,815 | 61,428 | 60,928 | 12,000 | 12,000 |
| TOTAL APPROPRIATIONS | \$ 1,399,553 | \$ 1,377,092 | \$ 1,542,507 | \$ 1,542,370 | \$ 1,406,690 | \$ 1,406,690 |

ANALYSIS

FTE's were reduced by two due to the transfer of two deputy sheriffs to the Patrol Division. Revenues are expected to increase due to an increase in grant funding and overtime reimbursement from the Federal Gang Task Force. Salaries and Expenses have decreased due to 2 deputy sheriffs transferring to the Patrol Division as well as most Purchase Services and Expenses and Supplies and Materials line items moving to cost center 2801.

Board of Supervisors



MISSION STATEMENT: To enhance county services for citizens and county departments by providing effective management and coordination of services.

| | | | | |
|--|-----------------------------------|--|----------------|------------------|
| ACTIVITY/SERVICE: | Legislative Policy and Policy Dev | DEPT/PROG: BOS | | |
| BUSINESS TYPE: | Core | RESIDENTS SERVED: All Residents | | |
| BOARD GOAL: | Performing Organization | FUND: 01 General | BUDGET: | \$178,154 |
| OUTPUTS | | 2015-16 | 2016-17 | 2017-18 |
| | | ACTUAL | ACTUAL | PROJECTED |
| Number of special meetings with brds/comm and agencies | | 39 | 23 | 35 |
| Number of agenda discussion items | | 74 | 71 | 70 |
| Number of special non-biweekly meetings | | 41 | 40 | 40 |

PROGRAM DESCRIPTION:

Formulate clear vision, goals and priorities for County Departments. Legislate effective policies and practices that benefit and protect County residents. Plan for and adopt policies and budgets that provide for long term financial stability.

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|---|--|----------------|----------------|------------------|------------------|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| Participate in special meetings and discussions to prepare for future action items. | 95% attendance at the committee of the whole discussion sessions for Board action. | 94% | 98% | 95% | 95% |

| | | | | |
|---|-----------------------------|--------------------------|----------------|------------------------|
| ACTIVITY/SERVICE: | Intergovernmental Relations | DEPT/PROG: | BOS 29A | |
| BUSINESS TYPE: | Core | RESIDENTS SERVED: | | |
| BOARD GOAL: | Performing Organization | FUND: | 01 General | BUDGET: 178,154 |
| OUTPUTS | | 2015-16 | 2016-17 | 2017-18 |
| | | ACTUAL | ACTUAL | PROJECTED |
| Attendance of members at Bi-State Regional Commission | | 34/36 | 30/36 | 34/36 |
| Attendance of members at State meetings | | 80% | 100% | 75% |
| Attendance of members at boards and commissions mtgs | | 87% | 85% | 88% |
| Attendance of members at city council meetings | | 16/16 | na | 16/16 |
| | | | | |

PROGRAM DESCRIPTION:

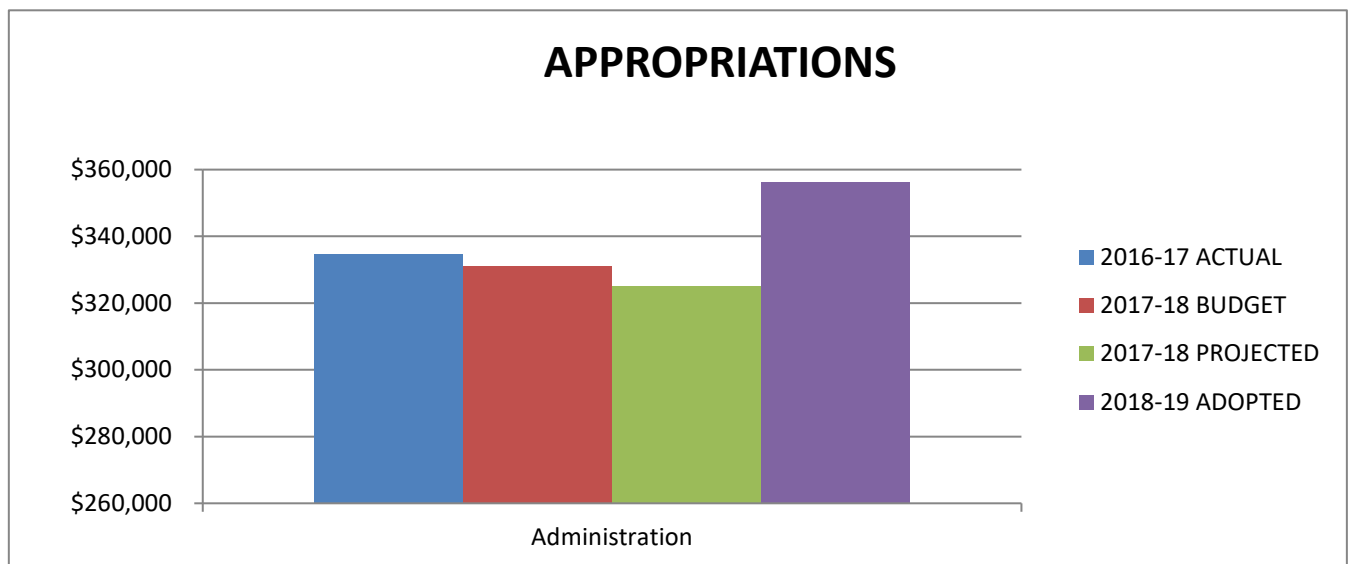
Provide leadership in the Quad Cities and especially in Scott County to create partnerships that enhance the quality of life of the residents. Collaborate with other organizations seen as vital to Scott County's success. Be a model for other jurisdictions.

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|---|--|----------------|----------------|------------------|------------------|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| Board members serve as ambassadors for the County and strengthen intergovernmental relations. | Percent attendance of board members at intergovernmental meetings. | 97% | 88% | 95% | 95% |
| | | | | | |
| | | | | | |
| | | | | | |

| FINANCIAL & AUTHORIZED POSITIONS SUMMARY PROGRAM: Legislation & Policy (29.1000) | 2015-16 ACTUAL | 2016-17 ACTUAL | 2017-18 BUDGET | 2017-18 PROJECTED | 2018-19 REQUEST | 2018-19 ADOPTED |
|---|-------------------|-------------------|-------------------|----------------------|--------------------|--------------------|
| AUTHORIZED POSITIONS: | | | | | | |
| X Chair, Board of Supervisors | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| X Member, Board of Supervisors | 4.00 | 4.00 | 4.00 | 4.00 | 4.00 | 4.00 |
| TOTAL POSITIONS | 5.00 | 5.00 | 5.00 | 5.00 | 5.00 | 5.00 |

| REVENUE SUMMARY: | | | | | | | | |
|-------------------------|-----------|----------|-----------|----------|-----------|----------|-----------|----------|
| Miscellaneous | \$ | - | \$ | - | \$ | - | \$ | - |
| TOTAL REVENUES | \$ | - | \$ | - | \$ | - | \$ | - |

| APPROPRIATION SUMMARY: | | | | | | | | | | | | |
|-------------------------------|-----------|----------------|-----------|----------------|-----------|----------------|-----------|----------------|-----------|----------------|-----------|----------------|
| Salaries | \$ | 211,616 | \$ | 217,362 | \$ | 215,501 | \$ | 215,501 | \$ | 220,501 | \$ | 220,501 |
| Benefits | | 73,836 | | 79,862 | | 94,049 | | 90,230 | | 96,382 | | 96,382 |
| Purchase Services & Expenses | | 4,787 | | 36,032 | | 20,700 | | 18,600 | | 38,600 | | 38,600 |
| Supplies & Materials | | 605 | | 1,275 | | 825 | | 825 | | 825 | | 825 |
| TOTAL APPROPRIATIONS | \$ | 290,844 | \$ | 334,531 | \$ | 331,075 | \$ | 325,156 | \$ | 356,308 | \$ | 356,308 |



ANALYSIS

The BOS budget is to include funding for a county economic development summit and strategic planning update.

Treasurer

Bill Fennelly, County Treasurer



MISSION STATEMENT: To provide consistent policies and procedures for all citizens by offering skillful, efficient, responsive, versatile, involved, courteous and excellent customer service (SERVICE).

| | | | | | |
|--|-------------------------|--------------------------|----------------|------------------|------------------|
| ACTIVITY/SERVICE: | Tax Collections | DEPARTMENT: | Treasurer | | |
| BUSINESS TYPE: | Core | RESIDENTS SERVED: | All Residents | | |
| BOARD GOAL: | Core Service with Pride | FUND: | 01 General | BUDGET: | \$591,977 |
| OUTPUTS | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| Issue tax/SA statements and process payments | | 188,783 | 189,687 | 195,000 | 190,000 |
| Issue tax sale certificates | | 1,037 | 989 | 1,200 | 1,000 |
| Process elderly tax credit applications | | 670 | 681 | 700 | 700 |
| | | | | | |

PROGRAM DESCRIPTION:

Collect all property taxes and special assessments due within Scott County. Report to each taxing authority the amount collected for each fund. Send, before the 15th of each month, the amount of tax revenue, special assessments, and other moneys collected for each taxing authority in the County for direct deposit into the depository of their choice.

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|--|--|----------------|----------------|------------------|------------------|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| Mail all collection reports to taxing authorities prior to the 10th of each month. | Start apportioning process immediately after the close of the month to ensure completion in a timely manner. | 100% | 100% | 100% | 100% |
| Serve 80% of customers within 15 minutes of entering queue. | Provide prompt customer service by ensuring proper staffing levels. | 88.24% | NA | 85.00% | 85.00% |
| | | | | | |
| | | | | | |

| | | | | | |
|--|--------------------------------|--------------------------|----------------|------------------|------------------|
| ACTIVITY/SERVICE: | Motor Vehicle Reg - Courthouse | DEPARTMENT: | Treasurer | | |
| BUSINESS TYPE: | Core | RESIDENTS SERVED: | All Residents | | |
| BOARD GOAL: | Financially Responsible | FUND: | 01 General | BUDGET: | \$636,545 |
| OUTPUTS | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| Number of vehicle renewals processed | | 150,450 | 150,766 | 160,000 | 151,000 |
| Number of title and security interest trans. processed | | 80,842 | 83,091 | 80,000 | 83,000 |
| Number of junking & misc. transactions processed | | 20,175 | 19,071 | 12,000 | 19,000 |
| | | | | | |

PROGRAM DESCRIPTION:

Provide professional motor vehicle service for all citizens. The Treasurer shall issue, renew, and replace lost or damaged vehicle registration cards or plates and issue and transfer certificates of title for vehicles.

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|---|---|----------------|----------------|------------------|------------------|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| Serve 85% of customers within 15 minutes of entering queue. | Provide prompt customer service by ensuring proper staffing levels. | 88.24% | NA | 85.00% | 85.00% |
| Retain \$1.5 million in Motor Vehicle revenues. | Maximize revenue retained by the County. | \$1,653,925 | \$1,691,499 | \$1,733,000 | \$1,804,000 |
| | | | | | |
| | | | | | |

| | | | | |
|---|-------------------------|--------------------------|----------------|--------------------------|
| ACTIVITY/SERVICE: | County General Store | DEPARTMENT: | Treasurer | |
| BUSINESS TYPE: | Core | RESIDENTS SERVED: | All Residents | |
| BOARD GOAL: | Financially Responsible | FUND: | 01 General | BUDGET: \$508,369 |
| OUTPUTS | | 2015-16 | 2016-17 | 2017-18 |
| | | ACTUAL | ACTUAL | PROJECTED |
| Total dollar amount of property taxes collected | | 13,749,642 | 13,026,157 | 14,000,000 |
| Total dollar amount of motor vehicle plate fees collected | | 8,108,435 | 7,739,801 | 7,700,000 |
| Total dollar amt of MV title & security interest fees collected | | 5,466,221 | 4,125,413 | 4,200,000 |
| | | | | |

PROGRAM DESCRIPTION:

Professionally provide any motor vehicle and property tax services as well as other County services to all citizens at a convenient location through versatile, courteous and efficient customer service skills.

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|---|---|----------------|----------------|------------------|------------------|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| Serve 80% of customers within 15 minutes of entering queue. | Provide prompt customer service by ensuring proper staffing levels. | 79.79% | NA | 85.00% | 85.00% |
| Process at least 4.5% of property taxes collected. | Provide an alternative site for citizens to pay property taxes. | 4.81% | 4.67% | 4.50% | 4.50% |
| Process at least 29% of motor vehicle plate fees collected. | Provide an alternative site for citizens to pay MV registrations. | 28.40% | 25.78% | 27.00% | 27.00% |
| | | | | | |

| | | | | |
|---|-------------------------|--------------------------|----------------|--------------------------|
| ACTIVITY/SERVICE: | Accounting/Finance | DEPARTMENT: | Treasurer | |
| BUSINESS TYPE: | Core | RESIDENTS SERVED: | All Residents | |
| BOARD GOAL: | Financially Responsible | FUND: | 01 General | BUDGET: \$516,987 |
| OUTPUTS | | 2015-16 | 2016-17 | 2017-18 |
| | | ACTUAL | ACTUAL | PROJECTED |
| Number of receipts issued | | 9,774 | 9,449 | 8,500 |
| Number of warrants/checks paid | | 10,926 | 10,266 | 11,000 |
| Dollar amount available for investment annually | | 441,687,372 | 445,302,018 | 450,000,000 |
| | | | | |

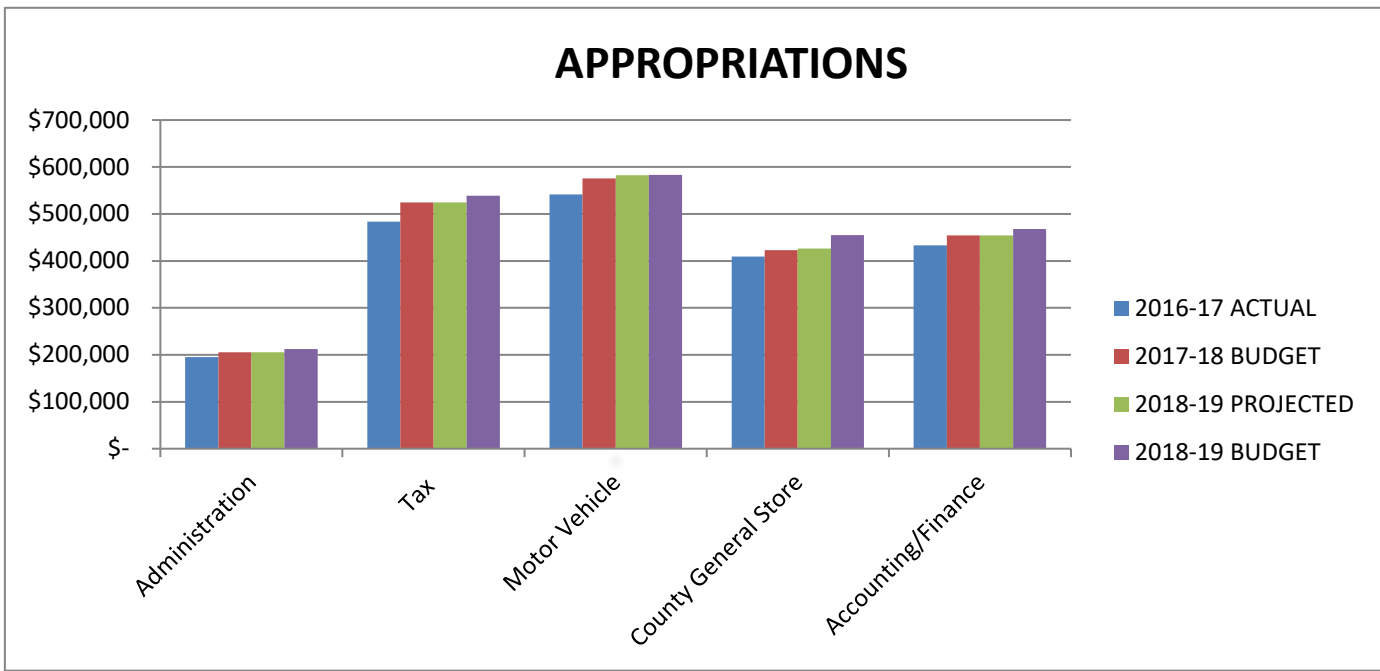
PROGRAM DESCRIPTION:

Provide professional accounting, cash handling, and investment services to Scott County following generally accepted accounting principles.

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|--|---|----------------|----------------|------------------|------------------|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| Investment earnings at least 10 basis points above Federal Funds rate. | Invest all idle funds safely, with proper liquidity, and at a competitive rate. | 75% | 75% | 80% | 90% |
| | | | | | |
| | | | | | |
| | | | | | |

| FINANCIAL & AUTHORIZED POSITIONS SUMMARY | 2015-16 | 2016-17 | 2017-18 | 2017-18 | 2018-19 | 2018-19 |
|---|-------------|-------------|-------------|-------------|-------------|-------------|
| PROGRAM: Treasurer Administration (30.1000) | ACTUAL | ACTUAL | BUDGET | PROJECTED | REQUEST | ADOPTED |
| AUTHORIZED POSITIONS: | | | | | | |
| X Treasurer | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| 611-A Financial Management Supervisor | 0.30 | 0.30 | 0.30 | 0.30 | 0.30 | 0.30 |
| 556-A Operations Manager | 0.30 | 0.30 | 0.30 | 0.30 | 0.30 | 0.30 |
| TOTAL POSITIONS | 1.60 | 1.60 | 1.60 | 1.60 | 1.60 | 1.60 |

| APPROPRIATION SUMMARY: | | | | | | | |
|-------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|--|
| Salaries | \$ 124,816 | \$ 142,129 | \$ 145,705 | \$ 145,705 | \$ 149,025 | \$ 149,025 | |
| Benefits | 42,492 | 46,704 | 50,305 | 50,305 | 53,597 | 53,597 | |
| Purchase Services & Expenses | 3,710 | 4,290 | 8,130 | 8,130 | 8,130 | 8,130 | |
| Supplies & Materials | 914 | 2,017 | 1,400 | 1,400 | 1,650 | 1,650 | |
| TOTAL APPROPRIATIONS | \$ 171,932 | \$ 195,140 | \$ 205,540 | \$ 205,540 | \$ 212,402 | \$ 212,402 | |



ANALYSIS

There are no organizational changes for FY19.

A nominal increase was requested to reflect increased costs of supplies and required publications.

| FINANCIAL & AUTHORIZED POSITIONS SUMMARY | 2015-16 | 2016-17 | 2017-18 | 2017-18 | 2018-19 | 2018-19 |
|---|----------------|----------------|----------------|------------------|----------------|----------------|
| PROGRAM: Tax Collection (3001) | ACTUAL | ACTUAL | BUDGET | PROJECTED | REQUEST | ADOPTED |
| AUTHORIZED POSITIONS: | | | | | | |
| 556-A Operations Manager | 0.30 | 0.30 | 0.30 | 0.30 | 0.30 | 0.30 |
| 332-A Tax Accounting Specialist | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 |
| 151-C Multi-Service Clerk | 6.50 | 6.50 | 6.50 | 6.50 | 6.50 | 6.50 |
| TOTAL POSITIONS | 7.30 | 7.30 | 7.30 | 7.30 | 7.30 | 7.30 |

| | | | | | | |
|-------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| REVENUE SUMMARY: | | | | | | |
| Penalties & Interest on Taxes | \$ 725,336 | \$ 611,959 | \$ 580,000 | \$ 585,000 | \$ 590,000 | \$ 590,000 |
| Charges for Services | 261,048 | 209,859 | 204,400 | 204,900 | 204,900 | 204,900 |
| Miscellaneous | - | 549 | - | - | - | - |
| TOTAL REVENUES | \$ 986,384 | \$ 822,367 | \$ 784,400 | \$ 789,900 | \$ 794,900 | \$ 794,900 |
| APPROPRIATION SUMMARY: | | | | | | |
| Salaries | \$ 326,933 | \$ 311,004 | \$ 329,150 | \$ 329,150 | \$ 332,484 | \$ 332,484 |
| Benefits | 144,423 | 144,589 | 164,476 | 164,476 | 174,873 | 174,873 |
| Capital Outlay | 9,093 | 1,170 | 1,170 | 1,170 | 1,170 | 1,170 |
| Purchase Services & Expenses | 8,075 | 8,770 | 11,350 | 11,350 | 11,350 | 11,350 |
| Supplies & Materials | 17,245 | 18,237 | 18,450 | 18,450 | 19,000 | 19,000 |
| TOTAL APPROPRIATIONS | \$ 505,769 | \$ 483,770 | \$ 524,596 | \$ 524,596 | \$ 538,877 | \$ 538,877 |

ANALYSIS

Budgeted revenues were lowered slightly to reflect the collection of less penalties on delinquent property taxes. The actual number of delinquent parcels at year end has declined in recent years.

Non-salary expenses are requested to increase 1.7% to accommodate higher supply costs.

| FINANCIAL & AUTHORIZED POSITIONS SUMMARY | 2015-16 | 2016-17 | 2017-18 | 2017-18 | 2018-19 | 2018-19 |
|---|----------------|----------------|----------------|------------------|----------------|----------------|
| PROGRAM: Motor Vehicle Courthouse (3002) | ACTUAL | ACTUAL | BUDGET | PROJECTED | REQUEST | ADOPTED |
| AUTHORIZED POSITIONS: | | | | | | |
| 556-A Operations Manager | 0.30 | 0.30 | 0.30 | 0.30 | 0.30 | 0.30 |
| 332-A Motor Vehicle Supervisor | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| 151-C Multi-clerk | 6.50 | 6.50 | 6.50 | 6.50 | 6.50 | 6.50 |
| TOTAL POSITIONS | 7.80 | 7.80 | 7.80 | 7.80 | 7.80 | 7.80 |

| | | | | | | |
|-------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| REVENUE SUMMARY: | | | | | | |
| Charges for Services | \$ 1,629,972 | \$ 1,696,085 | \$ 1,716,550 | \$ 1,741,550 | \$ 1,812,550 | \$ 1,812,550 |
| Miscellaneous | - | - | - | - | - | - |
| TOTAL REVENUES | \$ 1,629,972 | \$ 1,696,085 | \$ 1,716,550 | \$ 1,741,550 | \$ 1,812,550 | \$ 1,812,550 |

| | | | | | | |
|------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| APPROPRIATION SUMMARY | | | | | | |
| Salaries | \$ 344,929 | \$ 344,785 | \$ 362,477 | \$ 362,777 | \$ 352,107 | \$ 352,107 |
| Benefits | 158,875 | 162,805 | 182,855 | 182,855 | 193,507 | 193,507 |
| Purchase Services & Expenses | 1,350 | 679 | 3,130 | 3,130 | 3,130 | 3,130 |
| Supplies & Materials | 29,297 | 33,298 | 27,200 | 33,700 | 34,700 | 34,700 |
| TOTAL APPROPRIATIONS | \$ 534,451 | \$ 541,567 | \$ 575,662 | \$ 582,462 | \$ 583,444 | \$ 583,444 |

ANALYSIS

Retained motor vehicle revenue has been increasing at a rate of approximately 4% yearly. Both the FY18 projected and FY19 requested amounts for this revenue have been increased to reflect this trend.

Supply costs for this program have been increasing and the supply budget figure has been raised to actual spending levels.

| FINANCIAL & AUTHORIZED POSITIONS SUMMARY | 2015-16 | 2016-17 | 2017-18 | 2017-18 | 2018-19 | 2018-19 |
|---|----------------|----------------|----------------|------------------|----------------|----------------|
| PROGRAM: County General Store (3003) | ACTUAL | ACTUAL | BUDGET | PROJECTED | REQUEST | ADOPTED |
| AUTHORIZED POSITIONS: | | | | | | |
| 556-A Operations Manager | 0.10 | 0.10 | 0.10 | 0.10 | 0.10 | 0.10 |
| 382-A County General Store Manager | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| 162-C Clerk III | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| 151-C Multi-Service Clerk | 4.00 | 4.00 | 4.00 | 4.00 | 4.00 | 4.00 |
| TOTAL POSITIONS | 6.10 | 6.10 | 6.10 | 6.10 | 6.10 | 6.10 |

| | | | | | | |
|-------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| REVENUE SUMMARY: | | | | | | |
| Miscellaneous | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| TOTAL REVENUES | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| APPROPRIATION SUMMARY: | | | | | | |
| Salaries | \$ 277,538 | \$ 288,459 | \$ 287,841 | \$ 291,253 | \$ 300,595 | \$ 300,595 |
| Benefits | 82,039 | 90,754 | 97,096 | 97,096 | 116,589 | 116,589 |
| Purchase Services & Expenses | 27,798 | 28,214 | 34,860 | 34,860 | 34,860 | 34,860 |
| Supplies & Materials | 2,024 | 2,153 | 3,225 | 3,225 | 3,225 | 3,225 |
| TOTAL APPROPRIATIONS | \$ 389,399 | \$ 409,580 | \$ 423,022 | \$ 426,434 | \$ 455,269 | \$ 455,269 |

ANALYSIS

This program has no revenues.

The request for non-salary budget items is unchanged from the previous year.

| FINANCIAL & AUTHORIZED POSITIONS SUMMARY | 2015-16 | 2016-17 | 2017-18 | 2017-18 | 2018-19 | 2018-19 |
|---|----------------|----------------|----------------|------------------|----------------|----------------|
| PROGRAM: Accounting/Finance (3004) | ACTUAL | ACTUAL | BUDGET | PROJECTED | REQUEST | ADOPTED |
| AUTHORIZED POSITIONS: | | | | | | |
| 611-A Financial Management Supervisor | 0.70 | 0.70 | 0.70 | 0.70 | 0.70 | 0.70 |
| 332-A Tax Accounting Specialist | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 |
| 191-C Cashier | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| 177-C Accounting Clerk | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 |
| TOTAL POSITIONS | 5.20 | 5.20 | 5.20 | 5.20 | 5.20 | 5.20 |

| | | | | | | |
|-------------------------|------------------|------------------|-------------------|-------------------|-------------------|-------------------|
| REVENUE SUMMARY: | | | | | | |
| Use of Money & Property | \$ 77,432 | \$ 95,093 | \$ 140,000 | \$ 525,000 | \$ 700,000 | \$ 700,000 |
| Miscellaneous | 9,882 | 4,190 | 9,250 | 9,500 | 9,500 | 9,500 |
| TOTAL REVENUES | \$ 87,314 | \$ 99,283 | \$ 149,250 | \$ 534,500 | \$ 709,500 | \$ 709,500 |

| | | | | | | |
|-------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| APPROPRIATION SUMMARY: | | | | | | |
| Salaries | \$ 274,307 | \$ 279,982 | \$ 287,612 | \$ 287,612 | \$ 295,077 | \$ 295,077 |
| Benefits | 93,416 | 101,102 | 108,810 | 108,810 | 114,761 | 114,761 |
| Purchase Services & Expenses | 47,042 | 49,704 | 55,250 | 53,250 | 55,250 | 55,250 |
| Supplies & Materials | 1,845 | 2,505 | 2,550 | 4,550 | 2,800 | 2,800 |
| TOTAL APPROPRIATIONS | \$ 416,610 | \$ 433,293 | \$ 454,222 | \$ 454,222 | \$ 467,888 | \$ 467,888 |

ANALYSIS

Revenue for this program is increasing both in the current year and the FY19 budget year. Yields for the County's investment securities have increased substantially in recent months and most economists are forecasting that trend to continue.

For FY18 some budget dollars were moved from expenses to supplies. This move was to allow for the purchase of new cash drawers for the Multi-service Clerks. A small increase for supplies has been requested for FY19.

BI-STATE REGIONAL COMMISSION

Director: Denise Bulat, Phone: 309-793-6300, Website: bistateonline.org

MISSION STATEMENT: To serve as a forum for intergovernmental cooperation and delivery of regional programs and to assist member local governments in planning and project development.

| | | | | | |
|--|--|--------------------------|----------------|------------------|------------------|
| ACTIVITY/SERVICE: | Metropolitan Planning Organization (MPO) | DEPARTMENT: | Bi-State | | |
| BUSINESS TYPE: | Core | RESIDENTS SERVED: | All Urban | | |
| BOARD GOAL: | Economic Growth | FUND: | 01 General | BUDGET: | \$27,074 |
| OUTPUTS | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| Urban Transportation Policy & Technical Committee meetings | | 18 | 14 | 14 | 14 |
| Urban Transportation Improvement Program document | | 1 | 1 | 1 | 1 |
| Mississippi River Crossing meetings | | 5 | 6 | 6 | 6 |
| Bi-State Trail Committee & Air Quality Task Force meetings | | 8 | 8 | 8 | 8 |

PROGRAM DESCRIPTION:

Regional Urban Transportation Planning

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|--|---|---|--|--|---|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| Region-wide planning of Federal/State transportation | Maintain the region's eligibility for federal /state highway funds. | \$9.7Million of transportation improvement programmed | \$4.2 Million of transportation improvement programmed | \$4.2 Million of transportation improvement programmed | \$5.85 Million of transportation improvement programmed |

| | | | | | |
|---|--------------------------------|--------------------------|----------------|------------------------|------------------|
| ACTIVITY/SERVICE: | Regional Planning Agency (RPA) | DEPARTMENT: | Bi-State | | |
| BUSINESS TYPE: | Core | RESIDENTS SERVED: | All Urban | | |
| BOARD GOAL: | Economic Growth | FUND: | 01 General | BUDGET: \$2,320 | |
| OUTPUTS | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| Region 9 Transportation Policy & Technical Committee meetings | | 6 | 9 | 6 | 6 |
| Region 9 Transportation Improvement Program document | | 1 | 1 | 1 | 1 |
| Transit Development Plan | | 1 | 1 | 1 | 1 |
| | | | | | |

PROGRAM DESCRIPTION:

Regional Rural Transportation Planning

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2019 |
|--|---|--|--|--|--|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| Road & trail construction; air quality, transit, GIS, grant applications | Maintain the region's eligibility for federal /state highway funds. | \$3.1 Million of transportation improvement programmed | \$3.1 Million of transportation improvement programmed | \$1.8 Million of transportation improvement programmed | \$1.4 Million of transportation improvement programmed |

| | | | | | |
|--|--|--------------------------|----------------|-------------------------|------------------|
| ACTIVITY/SERVICE: | Regional Economic Development Planning | DEPARTMENT: | Bi-State | | |
| BUSINESS TYPE: | Core | RESIDENTS SERVED: | All Urban | | |
| BOARD GOAL: | Economic Growth | FUND: | 01 General | BUDGET: \$13,151 | |
| OUTPUTS | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| Comprehensive Economic Development Strategy document | | 1 | 1 | 1 | 1 |
| Maintain Bi-State Regional data portal & website | | 1 | 1 | 1 | 1 |
| EDA funding grant applications | | 1 | 2 | 1 | 2 |
| Small Business Loans in region | | 3 | 3 | 4 | 3 |

PROGRAM DESCRIPTION:

Regional Economic Development Planning

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|---|---|----------------|----------------|------------------|------------------|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| Census Data Repository, region data portal, EDA funded projects in the region | Maintain the region's eligibility for federal economic development funds. | 100% | 100% | 100% | 100% |
| Protect and expand existing Rock Island Arsenal functions and support systems | Regional coordination, cooperation and communication for legislative technical assistance contracts | 100% | 100% | 0% | 0% |

| | | | | | |
|--|-------------------|--------------------------|----------------|-------------------------|------------------|
| ACTIVITY/SERVICE: | Regional Services | DEPARTMENT: | Bi-State | | |
| BUSINESS TYPE: | Core | RESIDENTS SERVED: | All Urban | | |
| BOARD GOAL: | Economic Growth | FUND: | 01 General | BUDGET: \$34,810 | |
| OUTPUTS | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| Joint purchasing bids and purchases | | 19 | 19 | 19 | 19 |
| Administrator/Elected/Department Head meetings | | 39 | 37 | 25 | 25 |
| | | | | | |
| | | | | | |

PROGRAM DESCRIPTION:

Coordination of Intergovernmental Committees & Regional Programs

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|--|---|----------------|----------------|------------------|------------------|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| Regional coordination, cooperation and communication for implementation of joint efforts | Maintain the region's cooperation and cost savings in joint efforts | 100% | 100% | 100% | 100% |

| FINANCIAL & AUTHORIZED POSITIONS SUMMARY | 2015-16 | 2016-17 | 2017-18 | 2017-18 | 2018-19 | 2018-19 |
|---|---------|---------|---------|-----------|---------|---------|
| PROGRAM: Regional Plan/Tech Assistance (3600) | ACTUAL | ACTUAL | BUDGET | PROJECTED | REQUEST | ADOPTED |

AUTHORIZED POSITIONS:

| | | | | | | |
|------------------------|--------------|--------------|--------------|--------------|--------------|--------------|
| TOTAL POSITIONS | 24.50 | 24.50 | 24.00 | 23.50 | 23.50 | 23.50 |
|------------------------|--------------|--------------|--------------|--------------|--------------|--------------|

REVENUE SUMMARY:

| | | | | | | |
|-----------------------|------------|------------|------------|------------|------------|------------|
| Membership Fees | \$ 309,406 | \$ 316,487 | \$ 315,523 | \$ 316,901 | \$ 316,901 | \$ 316,901 |
| Charges for Services | 488,997 | 457,588 | 514,709 | 503,067 | 546,099 | 546,099 |
| Federal/State Funding | 192,042 | 221,050 | 136,764 | 179,299 | 130,176 | 130,176 |
| Transportation | 863,524 | 768,693 | 976,728 | 892,761 | 854,645 | 854,645 |

| | | | | | | |
|---------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| SUB-TOTAL REVENUES | \$ 1,853,969 | \$ 1,763,818 | \$ 1,943,724 | \$ 1,892,028 | \$ 1,847,821 | \$ 1,847,821 |
|---------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|

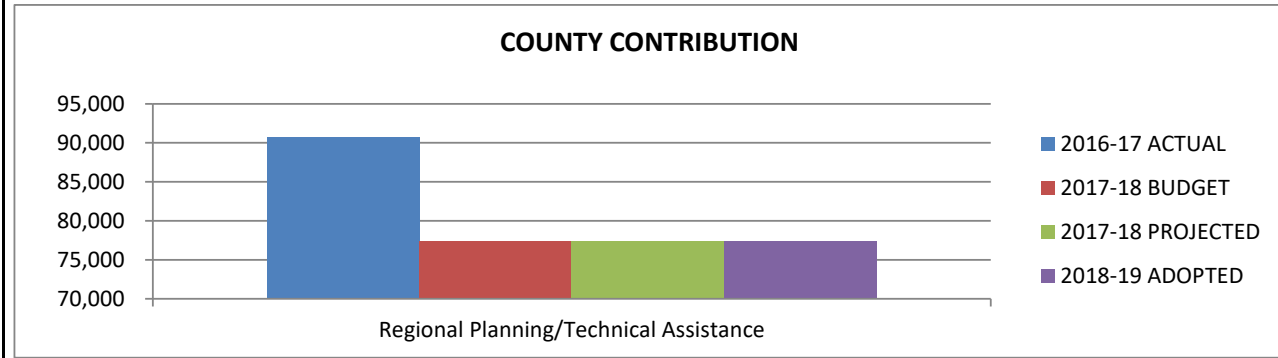
| | | | | | | |
|---------------------------|--------|--------|--------|--------|--------|--------|
| Scott County Contribution | 93,238 | 90,755 | 77,355 | 77,355 | 77,355 | 77,355 |
|---------------------------|--------|--------|--------|--------|--------|--------|

| | | | | | | |
|-----------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| TOTAL REVENUES | \$ 1,947,207 | \$ 1,854,573 | \$ 2,021,079 | \$ 1,969,383 | \$ 1,925,176 | \$ 1,925,176 |
|-----------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|

APPROPRIATION SUMMARY:

| | | | | | | |
|-------------------|--------------|--------------|--------------|--------------|--------------|--------------|
| Personal Services | \$ 1,559,517 | \$ 1,644,383 | \$ 1,725,034 | \$ 1,589,561 | \$ 1,652,921 | \$ 1,652,921 |
| Equipment | - | - | - | - | - | - |
| Expenses | 301,059 | 231,354 | 237,608 | 235,841 | 235,840 | 235,840 |
| Occupancy | 55,421 | 55,421 | 55,421 | 57,991 | 57,991 | 57,991 |

| | | | | | | |
|-----------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| TOTAL APPROPRIATIONS | \$ 1,915,997 | \$ 1,931,158 | \$ 2,018,063 | \$ 1,883,393 | \$ 1,946,752 | \$ 1,946,752 |
|-----------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|



ANALYSIS

FY19 non-salary costs for this program are increasing by \$63,360 over the FY'18 budget (projected) which represents an 8% decrease from the original FY'18 budget but a 4% increase from the projected budget for this fiscal year.

FY19 revenues are decreasing by \$44,207 from the FY'18 amended budget projections which is a 2% decrease from the amended budget but a 5% decrease from the original budget for FY'18. Scott County's contribution is unchanged at \$77,355 which is the first time in over twenty years without an increase over the previous fiscal year. The was a decrease in last year's contribution from Scott County but that was because of how the funding for Hurt-Norton, the lobbyists for the Rock Island Arsenal, was changed so it no longer passed through Bi-State. The contributions requested from participating local governments are set by the Bi-State Board. There are no issues for FY19 budget.

Center for Active Seniors, Inc. (CASI)

President/CEO: Laura Kopp, Phone: 563-386-7477, Website: www.casiseniors.org

MISSION STATEMENT: To provide services that promote independence and enrich the lives of older adults through socialization, health, wellness and supportive services.

| | | | | |
|---|---------------------|--------------------------|----------------|--------------------------|
| ACTIVITY/SERVICE: | Outreach | DEPARTMENT: | 39.3901 | |
| BUSINESS TYPE: | Community Add On | RESIDENTS SERVED: | 700 | |
| BOARD GOAL: | Great Place to Live | FUND: | 01 General | BUDGET: \$227,114 |
| OUTPUTS | | 2015-16 | 2016-17 | 2017-18 |
| | | ACTUAL | ACTUAL | PROJECTED |
| | | | | 2018-19 |
| | | | | PROJECTED |
| Unduplicated # Served (enrolled and not enrolled) | | 1,443 | 1,228 | 1,500 |
| # of clients at low or extremely low income (federal stds/enrolled clients) | | 941 | 1,041 | 1,070 |
| Total Client Contacts (directly with and on behalf of clients enrolled and not enrolled) | | 19,868 | 11,797 | 11,506 |
| # of clients contacted (mental health issues/resources requested) | | 425 | 488 | 500 |
| # of rural vs urban clients | | N/A | N/A | 250:1088 |
| # of clients being enrolled in Federal and State benefit programs (Medicare, Medicaid, Food Assistance, Elderly Waiver, etc...) | | 986 | N/A | 630 |
| | | | | 660 |

PROGRAM DESCRIPTION:

To assist Scott County senior citizens in maintaining independent living by A) completing comprehensive assessments to determine individual needs: B) referrals to local, state and federal programs and services C) providing referral/assistance to determine individual needs. D) implementation and monitoring of programs and services for client. *Definitions: Enrolled Client -IDA Intake and CDBG Intake Forms completed and on file, Non-Enrolled Client - No NAPIS or CDBG form on file*

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|---|---|------------------|------------------|-----------|-----------|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| Client maintains a level of independence and remains at home for a longer length of time. | 80% of the clients enrolled in the program will be in their home at the end of the fiscal year. | 1030/1443 or 71% | 1146/1228 or 93% | 80% | 80% |

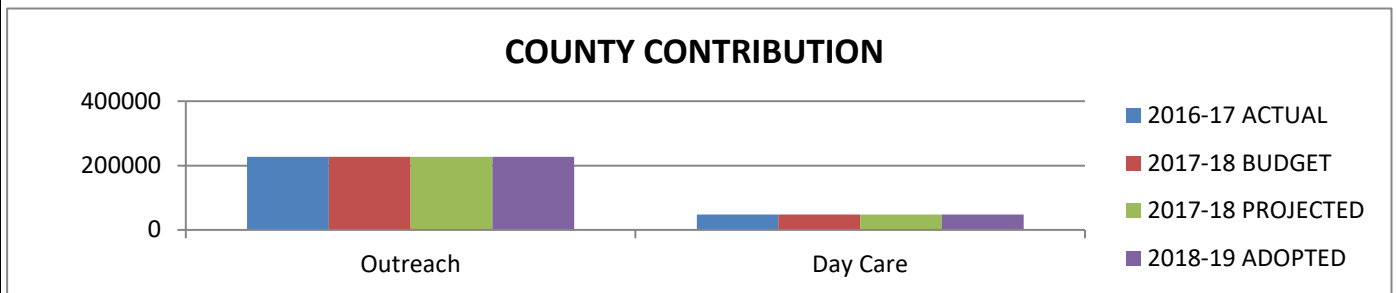
| | | | | |
|-------------------------------|---------------------|---------------------------------|----------------|-------------------------|
| ACTIVITY/SERVICE: | Adult Day Services | DEPARTMENT: CASI 29.3903 | | |
| BUSINESS TYPE: | Community Add On | RESIDENTS SERVED: | | 228 |
| BOARD GOAL: | Great Place to Live | FUND: | 01 General | BUDGET: \$48,136 |
| OUTPUTS | | 2015-16 | 2016-17 | 2017-18 |
| | | ACTUAL | ACTUAL | PROJECTED |
| Unduplicated participants | | 96 | 89 | 93 |
| # of male/female participants | | N/A | N/A | 41/52 |
| # of Veteran participants | | N/A | N/A | 25 |
| Admissions | | 37 | 33 | 35 |
| Age of participants: | | | | |
| 49 years old or younger | | N/A | N/A | 1 |
| 50-60 years old | | N/A | N/A | 10 |
| 61-70 years old | | N/A | N/A | 90 |
| 71-80 years old | | N/A | N/A | 19 |
| 81-90 years old | | N/A | N/A | 3 |
| 91 years old or older | | N/A | N/A | 8 |

PROGRAM DESCRIPTION:

To provide supportive services to elderly Scott County residents who are at risk of premature nursing home placement and caregiver respite. Jane's Place is a low cost alternative to nursing homes that provides a range of supervised therapeutic activities in a group setting.

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|---|--|----------------|----------------|------------------|------------------|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| Program will increase the caregivers' quality of life by providing caregiver respite. | 98% of caregivers will be satisfied with program and report improved quality of life. Results will be measured by surveys done twice a year. | 97% | 97% | 98% | 98% |
| Participants become involved with a number of planned and spontaneous activities based on their personal interests and abilities. | 95% of all participants are engaged in 3 or more daily activities. This outcome will be measured by activity participation records. | 97% | 95% | 95% | 95% |

| FINANCIAL & AUTHORIZED POSITIONS SUMMARY | 2015-16 | 2016-17 | 2017-18 | 2017-18 | 2018-19 | 2018-19 |
|---|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| PROGRAM: Outreach to Older Persons (39.3901) | ACTUAL | ACTUAL | BUDGET | PROJECTED | REQUEST | ADOPTED |
| AUTHORIZED POSITIONS: | | | | | | |
| Director of Senior Services | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Senior Advocates | 5.00 | 5.00 | 7.00 | 7.00 | 7.00 | 7.00 |
| TOTAL POSITIONS | 6.00 | 6.00 | 8.00 | 8.00 | 8.00 | 8.00 |
| REVENUE SUMMARY: | | | | | | |
| Medicaid Waiver ADC | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Title III B | 14,117 | 15,400 | 15,400 | 15,400 | 15,400 | 15,400 |
| Veteran's Administration | - | - | - | - | - | - |
| United Way | 35,253 | - | 35,253 | - | - | - |
| Contributions | 700 | 2,000 | 900 | 900 | - | - |
| Miscellaneous | 69 | 15,854 | - | - | - | - |
| CDBG | 1,347 | - | - | - | - | - |
| Project Income | - | - | - | - | - | - |
| Supplemental Grants | - | - | - | - | - | - |
| ADC meals | - | - | - | - | - | - |
| Admin Revenue Allocation | 135,305 | 135,305 | 135,305 | 135,305 | 135,305 | 135,305 |
| Transportation/ADC | - | - | - | - | - | - |
| SUB-TOTAL REVENUES | \$ 186,791 | \$ 168,559 | \$ 186,858 | \$ 151,605 | \$ 150,705 | \$ 150,705 |
| Scott County Contribution | \$ 227,114 | \$ 227,114 | \$ 227,114 | \$ 227,114 | \$ 227,114 | \$ 227,114 |
| TOTAL REVENUES | \$ 413,905 | \$ 395,673 | \$ 413,972 | \$ 378,719 | \$ 377,819 | \$ 377,819 |
| APPROPRIATION SERVICES | | | | | | |
| Personal Services | \$ 326,668 | \$ 392,843 | \$ 395,487 | \$ 400,989 | \$ 400,989 | \$ 400,989 |
| Expenses | 3,220 | 4,552 | 4,476 | 4,996 | 4,996 | 4,996 |
| Supplies | 1,089 | 1,749 | 1,050 | 1,050 | 1,050 | 1,050 |
| Occupancy | 3918 | - | - | - | - | - |
| TOTAL APPROPRIATIONS | \$ 334,895 | \$ 399,144 | \$ 401,013 | \$ 407,035 | \$ 407,035 | \$ 407,035 |



ANALYSIS

The Center for Active Seniors, (CASI), continues to provide a variety of services for seniors in Scott County. The county continues to provide funding for two programs within CASI: Outreach and Adult Day Care. Both programs help individuals and their families stay in private homes longer, avoiding premature nursing home placement.

The county provides funding in the amount of \$227,114 to CASI for outreach services and then another \$61,500 for salary of an Outreach Worker housed within the Community Services Department to assist with older individuals with mental health issues. CASI is nationally accredited and continues to prepare for the large number of baby boomers retiring. CASI offers a variety of classes and activities seven days a week. They are working on advertising and marketing strategies throughout the county.

The FY19 budget shows a decline in revenue, the most significant change is due to the loss of United Way funding. The expenses are projected to increase about 1.5%. The county funding will remain at \$227,114.

Issues:

1. Additional funding sources needed
2. Baby boomers retiring- increase in individuals needing services

| FINANCIAL & AUTHORIZED POSITIONS SUMMARY | 2015-16 | 2016-17 | 2017-18 | 2017-18 | 2018-19 | 2018-19 |
|--|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| PROGRAM: Day Care/Older Persons (39.3903) | ACTUAL | ACTUAL | BUDGET | PROJECTED | REQUEST | ADOPTED |
| AUTHORIZED POSITIONS: | | | | | | |
| Adult Day Center Coordinator | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Adult Day Center Assistant Coordinator | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Adult Day Center Nursing Assistant | - | - | - | - | - | - |
| Adult Day Center Facilitators | 6.00 | 6.00 | 6.30 | 6.50 | 7.50 | 7.50 |
| Adult Day Center Aides | - | - | - | - | - | - |
| TOTAL POSITIONS | 8.00 | 8.00 | 8.30 | 8.50 | 9.50 | 9.50 |
| REVENUE SUMMARY: | | | | | | |
| Medicaid Waiver ADC | \$ 84,063 | \$ 52,966 | \$ 77,581 | \$ 54,000 | \$ 54,000 | \$ 54,000 |
| Title III B | 21,963 | 21,052 | 21,052 | 20,000 | 21,052 | 21,052 |
| Veteran's Administration | 69,820 | 75,296 | 90,192 | 79,000 | \$ 90,192 | \$ 90,192 |
| United Way | 11,390 | - | 10,968 | - | - | - |
| Contributions | 6,665 | 245 | - | 1,000 | - | - |
| Miscellaneous | - | - | - | - | - | - |
| CDBG | - | - | - | - | - | - |
| Project Income | 168,505 | 213,605 | 171,455 | 208,000 | 171,455 | 171,455 |
| Supplemental Grants | 6,041 | 6,000 | - | 6,750 | - | - |
| ADC meals | 11,204 | 3,568 | 16,097 | 2,400 | 16,097 | 16,097 |
| Admin Revenue Allocation | 284,853 | 284,853 | 284,853 | 284,853 | 284,853 | 284,853 |
| Transportation/ADC | 2,741 | 5,183 | 2,700 | 2,400 | 2,700 | 2,700 |
| SUB-TOTAL REVENUES | \$ 667,245 | \$ 662,768 | \$ 674,898 | \$ 658,403 | \$ 640,349 | \$ 640,349 |
| Scott County Contribution | 26,586 | 48,136 | 48,136 | 48,136 | 48,136 | 48,136 |
| TOTAL REVENUES | \$ 693,831 | \$ 710,904 | \$ 723,034 | \$ 706,539 | \$ 688,485 | \$ 688,485 |
| APPROPRIATION SUMMARY: | | | | | | |
| Personal Services | \$ 538,778 | \$ 591,149 | \$ 596,336 | \$ 599,815 | \$ 599,815 | \$ 599,815 |
| Equipment | - | 38 | - | - | - | - |
| Expenses | 61,909 | 47,837 | 55,417 | 38,800 | 38,800 | 38,800 |
| Supplies | 4,330 | 3,966 | 4,708 | - | - | - |
| Occup | - | - | - | - | - | - |
| TOTAL APPROPRIATIONS | \$ 605,017 | \$ 642,990 | \$ 656,461 | \$ 638,615 | \$ 638,615 | \$ 638,615 |
| ANALYSIS | | | | | | |
| <p>The Center for Active Seniors (CASI) also operates an Adult Day Care program. This program provides respite services and other supportive services to seniors. It allows care takers a break for providing care. The Adult Day Care program offers therapeutic activities, medication management and counseling services as well. This service provides another option for families instead of nursing home placement.</p> <p>The county provides funding in the amount of \$48,136. The Adult Day Care program is showing a loss in revenue, United Way funding, and also a reduction in expenses for FY19. CASI continues to do advertisement of this service, especially with doctor's office, as many people don't know much about the specific service. The county funding of \$48,136 will remain flat for FY19.</p> <p>Issues:</p> <ol style="list-style-type: none"> 1. Advertisement of the Adult Day Care Service/public awareness | | | | | | |

Center for Alcohol & Drug Services, Inc. (CADS)

Director: Open: 563-322-2667, Website: www.cads-ia.com

MISSION STATEMENT: The Center for Alcohol & Drug Services, Inc. is a non-profit organization established to provide quality substance abuse education, prevention, assessment, treatment, and referral services.

| | | | | |
|--|--|--------------------------|----------------|------------------------|
| ACTIVITY/SERVICE: | Detoxification, Evaluation & Treatment | DEPARTMENT: | | |
| BUSINESS TYPE: | Core | RESIDENTS SERVED: | | 975 |
| BOARD GOAL: | Performing Organization | FUND: | 01 General | BUDGET: 145,500 |
| OUTPUTS | | 2015-16 | 2016-17 | 2017-18 |
| | | ACTUAL | ACTUAL | PROJECTED |
| Number of admissions to the detoxification unit. | | 931 | 794 | 925 |
| | | | | 900 |

PROGRAM DESCRIPTION:

The Center for Alcohol & Drug Services, Inc. will provide social (non-medical) detoxification services, evaluations, and treatment services at our Country Oaks residential facility.

| PERFORMANCE MEASURE | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|--|--|---------|---------|-----------|-----------|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| Clients will successfully complete detoxification. | Clients who enter detoxification will successfully complete that process and not discharge against advice. | 98% | 98% | 95% | 95% |
| Clients will successfully complete detoxification. | Clients who complete detoxification will transition to a lower level of care. | 58% | 53% | 50% | 50% |

| | | | | |
|---|--------------------------|--------------------------|----------------|--------------------------|
| ACTIVITY/SERVICE: | Criminal Justice Program | DEPARTMENT: CADS | | |
| BUSINESS TYPE: | Core | RESIDENTS SERVED: | | 225 |
| BOARD GOAL: | Performing Organization | FUND: | 01 General | BUDGET: \$395,432 |
| OUTPUTS | | 2015-16 | 2016-17 | 2017-18 |
| | | ACTUAL | ACTUAL | PROJECTED |
| Number of criminal justice clients provided case management. | | 472 | 457 | 520 |
| Number of Clients admitted to the Jail Based Treatment Program. | | 135 | 81 | 125 |
| Number of Scott County Jail inmates referred to Country Oaks. | | 55 | 50 | 50 |

PROGRAM DESCRIPTION:

The CENTER will provide services for criminal justice clients referred from the Scott County Jail, the Courts, or other alternative programs in the Jail Based Treatment Program and/or in any of the CENTER'S continuum of care (residential, half way house, outpatient, or continuing care).

| PERFORMANCE MEASURE | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|--|--|----------------|----------------|------------------|------------------|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| Case management will improve the retention of high risk criminal justice clients in treatment. | An average of eight case management contacts will be provided to the 225 high risk criminal justice clients. | 9 | 12 | 8 | 8 |
| Case management will improve the retention of high risk criminal justice clients in treatment. | Clients will stay engaged in treatment for at least 125 days. | 148 | 135 | 150 | 150 |
| Offenders who complete the in-jail portion of the program and return to the community will continue with services at CADS. | Clients will remain involved with treatment services for at least 30 days after release from jail. | 93% | 85% | 90% | 90% |
| Offenders who complete the in-jail portion of the program and return to the community will continue with services at CADS. | Clients will successfully complete all phases of the Jail Based Treatment Program. | 59% | 59% | 55% | 57% |
| Inmates referred from the Scott County jail will successfully complete treatment. | Scott County Jail inmates referred to residential, half way house, outpatient, or continuing care will successfully complete that program. | 94% | 86% | 88% | 88% |

| | | | | |
|--|-------------------------|--------------------------|----------------|--------------------------|
| ACTIVITY/SERVICE: Prevention | | DEPARTMENT: CADS | | |
| BUSINESS TYPE: | Community Add On | RESIDENTS SERVED: | | 1500 |
| BOARD GOAL: | Performing Organization | FUND: | 01 General | BUDGET: \$154,899 |
| OUTPUTS | | 2015-16 | 2016-17 | 2017-18 |
| | | ACTUAL | ACTUAL | PROJECTED |
| Number of Scott County Residents receiving indicated or selective prevention services. | | 1,865 | 1,826 | 1,775 |
| | | | | 1,780 |

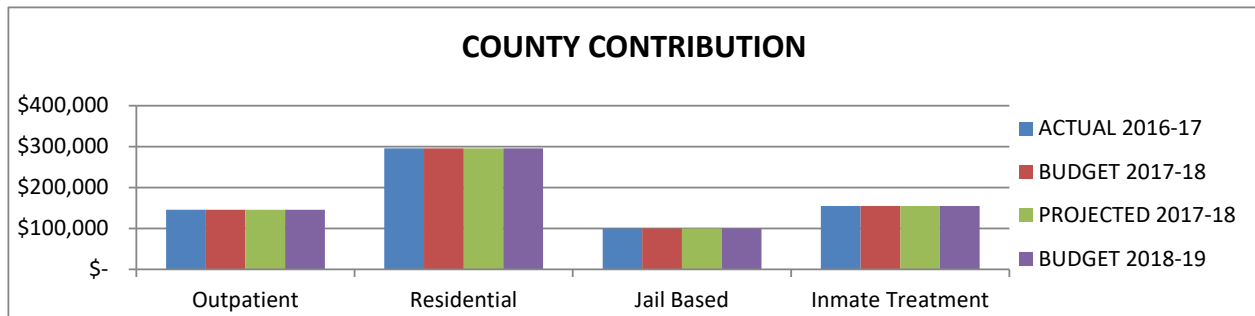
PROGRAM DESCRIPTION:

CADS will conduct substance abuse prevention and awareness programs focused on educational and informational opportunities for those at risk (selective population) and persons exhibiting the early stages of use or related problem behavior.

| PERFORMANCE MEASURE | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|---|--|----------------|----------------|------------------|------------------|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| Indicated and selective populations receiving prevention services will gain skills and education related to substance abuse issues. | Scott County residents receiving programming will report an increase of substance abuse knowledge or life skills in dealing with substance use issues. | 93% | 95% | 89% | 90% |

| FINANCIAL & AUTHORIZED POSITIONS SUMMARY | 2015-16 | 2016-17 | 2017-18 | 2017-18 | 2018-19 | 2018-19 |
|---|--------------|--------------|--------------|--------------|--------------|--------------|
| PROGRAM: Outpatient Services (3801, 3805) | ACTUAL | ACTUAL | BUDGET | PROJECTED | REQUEST | ADOPTED |
| TOTAL POSITIONS | 34.78 | 34.78 | 38.91 | 37.26 | 37.26 | 37.26 |

| REVENUE SUMMARY: | | | | | | |
|----------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| I.D.S.A. Treatment | \$ 1,102,802 | \$ 1,022,983 | \$ 1,095,696 | \$ 1,058,275 | \$ 1,073,275 | \$ 1,073,275 |
| I.D.S.A. Prevention | 232,678 | 257,545 | 233,263 | 310,295 | 314,879 | 314,879 |
| Scott County Jail Based Project | | | | | | |
| DASA | - | - | - | - | - | - |
| Rock Island County | - | - | - | - | - | - |
| United Way | 17,552 | 17,168 | 19,760 | - | - | - |
| Client Fees | 60,536 | 53,936 | 96,369 | 57,992 | 69,992 | 69,992 |
| Insurance Payments | 492,576 | 448,243 | 504,047 | 420,327 | 412,162 | 412,162 |
| Interest | 13,018 | 65,836 | 21,966 | 26,785 | 27,015 | 27,015 |
| Seventh Judicial District | 134,304 | 154,188 | 148,659 | 140,353 | 140,353 | 140,353 |
| Contributions | 12,973 | 14,661 | 2,817 | 6,125 | 6,125 | 6,125 |
| County Commitments | - | - | - | - | - | - |
| Scott County Jail | - | - | - | - | - | - |
| Local Schools | 44,290 | - | - | - | - | - |
| U S Fed Probation | 183,738 | 57,961 | 177,073 | 100,400 | 100,400 | 100,400 |
| Medicaid, Illinois | - | - | - | - | - | - |
| Contractual Fees/Payment | 101,019 | 144,043 | 128,445 | 100,748 | 119,745 | 119,745 |
| Case Managers | - | - | - | - | - | - |
| SUB-TOTAL REVENUES | \$ 2,395,486 | \$ 2,236,564 | \$ 2,428,095 | \$ 2,221,300 | \$ 2,263,946 | \$ 2,263,946 |
| Scott County Contribution | 30,000 | 30,000 | 30,000 | 30,000 | 30,000 | 30,000 |
| IDPH Substance Abuse Funds | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 |
| Tobacco Use Prevention | 7,950 | 7,950 | 7,950 | 7,950 | 7,950 | 7,950 |
| Case Manager | 98,000 | 98,000 | 98,000 | 98,000 | 98,000 | 98,000 |
| TOTAL COUNTY CONTRIBUTION | 145,950 | 145,950 | 145,950 | 145,950 | 145,950 | 145,950 |
| TOTAL REVENUES | \$ 2,541,436 | \$ 2,382,514 | \$ 2,574,045 | \$ 2,367,250 | \$ 2,409,896 | \$ 2,409,896 |
| APPROPRIATION SUMMARY: | | | | | | |
| Personal Services | \$ 1,811,430 | \$ 1,815,622 | \$ 1,903,971 | \$ 1,917,341 | \$ 1,963,523 | \$ 1,963,523 |
| Equipment | 11,100 | 18,942 | 13,443 | 13,215 | 13,215 | 13,215 |
| Expenses | 472,861 | 463,292 | 430,139 | 386,138 | 357,147 | 357,147 |
| Supplies | 61,364 | 47,628 | 59,160 | 54,346 | 46,246 | 46,246 |
| Occupancy | 52,188 | 59,031 | 60,503 | 56,980 | 52,980 | 52,980 |
| TOTAL APPROPRIATIONS | \$ 2,408,943 | \$ 2,404,515 | \$ 2,467,216 | \$ 2,428,020 | \$ 2,433,111 | \$ 2,433,111 |



ANALYSIS

Issues for FY19 budget:

1. Organizational structure has changed. As of July 17, is part of Unity Point Health and part of its financial and administrative system. Affiliated with Robert Young Center.
2. Scott County Funds / IDPH Substance Abuse Funds are for prevention services through contract with Iowa Department of Public Health.
3. Tobacco Use Prevention dollars remain flat based on anticipated level funding through Iowa Department of Public Health contract.
4. Other line item county appropriations are unchanged for FY19.

| FINANCIAL & AUTHORIZED POSITIONS SUMMARY | 2015-16 | 2016-17 | 2017-18 | 2017-18 | 2018-19 | 2018-19 |
|--|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| PROGRAM: Residential Services (3802, 3804) | ACTUAL | ACTUAL | BUDGET | PROJECTED | REQUEST | ADOPTED |
| AUTHORIZED POSITIONS: | | | | | | |
| TOTAL POSITIONS | 34.76 | 37.26 | 37.26 | 33.76 | 33.76 | 33.76 |
| REVENUE SUMMARY: | | | | | | |
| I.D.S.A. Treatment | \$ 1,067,782 | \$ 1,077,335 | \$ 1,044,781 | \$ 1,084,935 | \$ 1,089,935 | \$ 1,089,935 |
| United Way | 11,863 | 9,982 | 13,995 | 1,500 | 1,500 | 1,500 |
| Client Fees | 38,923 | 39,677 | 55,122 | 68,124 | 78,124 | 78,124 |
| Insurance Payments | 866,686 | 844,734 | 880,924 | 798,647 | 793,647 | 793,647 |
| Interest | 12,148 | 61,478 | 19,992 | 27,985 | 28,870 | 28,870 |
| Contributions | 15,182 | 16,728 | 2,352 | 4,185 | 4,185 | 4,185 |
| County Commitments | 48,004 | 56,983 | 46,574 | 48,748 | 48,748 | 48,748 |
| US Fed Probation | - | 35,023 | - | - | - | - |
| Contractual Fees | 28,719 | 26,626 | 31,373 | 56,396 | 56,396 | 56,396 |
| SUB-TOTAL REVENUES | \$ 2,089,307 | \$ 2,168,566 | \$ 2,095,113 | \$ 2,090,520 | \$ 2,101,405 | \$ 2,101,405 |
| Scott County Contribution | 295,432 | 295,432 | 295,432 | 295,432 | 295,432 | 295,432 |
| Scott County Jail | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 |
| TOTAL REVENUES | \$ 395,432 | \$ 395,432 | \$ 395,432 | \$ 395,432 | \$ 395,432 | \$ 395,432 |
| APPROPRIATION SUMMARY: | | | | | | |
| Personal Services | \$ 1,497,439 | \$ 1,541,709 | \$ 1,535,388 | \$ 1,562,591 | \$ 1,611,028 | \$ 1,611,028 |
| Equipment | 12,425 | 15,255 | 13,619 | 14,536 | 14,536 | 14,536 |
| Expenses | 448,602 | 445,338 | 399,791 | 360,108 | 349,251 | 349,251 |
| Supplies | 186,311 | 166,389 | 187,077 | 188,461 | 173,461 | 173,461 |
| Occupancy | 103,158 | 111,979 | 106,469 | 98,340 | 94,340 | 94,340 |
| TOTAL APPROPRIATIONS | \$ 2,247,935 | \$ 2,280,670 | \$ 2,242,344 | \$ 2,224,036 | \$ 2,242,616 | \$ 2,242,616 |
| ANALYSIS | | | | | | |
| <ol style="list-style-type: none"> 1. County contribution remains unchanged from FY17 2. Revenues have remained flat since FY16 3. Expenses have not increased since FY16 | | | | | | |

| FINANCIAL & AUTHORIZED POSITIONS SUMMARY | 2015-16 | 2016-17 | 2017-18 | 2017-18 | 2018-19 | 2018-19 |
|---|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| PROGRAM: Jail Based Assessment and Treatment | ACTUAL | ACTUAL | BUDGET | PROJECTED | REQUEST | ADOPTED |
| AUTHORIZED POSITIONS: | | | | | | |
| Counselors | 6.00 | 6.00 | 6.00 | 7.00 | 6.00 | 6.00 |
| Program Managers | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| TOTAL POSITIONS | 7.00 | 7.00 | 7.00 | 8.00 | 7.00 | 7.00 |
| REVENUE SUMMARY: | | | | | | |
| IDSA Treatment | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Interest | 1,437 | 7,022 | 2,415 | 2,415 | 708 | 708 |
| Contributions | 1,880 | 2,823 | 498 | 498 | 957 | 957 |
| Contractual Fees | 1,017 | 2,585 | 2,541 | 2,541 | 418 | 418 |
| SUB-TOTAL REVENUES | \$ 4,334 | \$ 12,430 | \$ 5,454 | \$ 5,454 | \$ 2,083 | \$ 2,083 |
| Scott County Contribution | 154,899 | 154,899 | 154,899 | 154,899 | 154,899 | 154,899 |
| TOTAL REVENUES | \$ 159,233 | \$ 167,329 | \$ 160,353 | \$ 160,353 | \$ 156,982 | \$ 156,982 |
| APPROPRIATION SUMMARY: | | | | | | |
| Personal Services | \$ 208,187 | \$ 197,427 | \$ 220,139 | \$ 202,606 | \$ 215,606 | \$ 215,606 |
| Equipment | 463 | 2,352 | 3,296 | 2,845 | 2,845 | 2,845 |
| Expenses | 49,879 | 52,833 | 51,498 | 47,355 | 44,215 | 44,215 |
| Supplies | 4,688 | 5,167 | 6,318 | 5,300 | 5,300 | 5,300 |
| Occupancy | 2,738 | 2,721 | 2,819 | 2,740 | 2,740 | 2,740 |
| TOTAL APPROPRIATIONS | \$ 265,955 | \$ 260,500 | \$ 284,070 | \$ 260,846 | \$ 270,706 | \$ 270,706 |
| ANALYSIS | | | | | | |
| 1. County contribution remains unchanged from FY18. | | | | | | |

| FINANCIAL & AUTHORIZED POSITIONS SUMMARY | 2015-16 | 2016-17 | 2017-18 | 2017-18 | 2018-19 | 2018-19 |
|--|-------------------|---------------------|-------------------|-------------------|-------------------|-------------------|
| PROGRAM: All others/CADS | ACTUAL | ACTUAL | BUDGET | PROJECTED | REQUEST | ADOPTED |
| AUTHORIZED POSITIONS: | | | | | | |
| Executive Director | 0.22 | 0.22 | 0.22 | 0.22 | 0.22 | 0.22 |
| Treatment Supervisor | 1.30 | 1.30 | 1.30 | 0.30 | 0.30 | 0.30 |
| Fiscal Officer/Finance Manager | 0.22 | 0.22 | 0.22 | 0.22 | 0.22 | 0.22 |
| Human Resource Officer | 0.22 | 0.22 | 0.22 | 0.22 | 0.22 | 0.22 |
| Admin Systems Manager | - | - | - | - | - | - |
| Account Receivable Coordinator | 0.22 | 0.22 | 0.22 | 0.22 | 0.22 | 0.22 |
| Client Accts Receivable Spec | 0.20 | 0.20 | 0.20 | 0.20 | 0.20 | 0.20 |
| Administrative Assistant | 0.20 | 0.20 | 0.20 | 0.20 | 0.20 | 0.20 |
| Clerical | 3.50 | 4.00 | 4.00 | 4.00 | 4.00 | 4.00 |
| Maintenance | 0.30 | 0.30 | 0.30 | 0.30 | 0.30 | 0.30 |
| QA/UR Program | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 |
| Counselors | 7.00 | 8.00 | 8.00 | 6.00 | 6.00 | 6.00 |
| Program Managers | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| RN/LPN | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| TOTAL POSITIONS | 15.88 | 17.38 | 17.38 | 14.38 | 14.38 | 14.38 |
| REVENUE SUMMARY: | | | | | | |
| IDSA Treatment | \$ 128,521 | \$ 243,835 | \$ 129,315 | \$ 294,951 | \$ 311,851 | \$ 311,851 |
| DASA | 177,884 | 120,466 | 161,735 | 197,810 | 195,810 | 195,810 |
| Rock Island County | 43,998 | 27,260 | 44,660 | 54,660 | 54,660 | 54,660 |
| United Way | 35,857 | 26,897 | 37,215 | 1,800 | 1,800 | 1,800 |
| Client Fees | 56,152 | 59,316 | 79,240 | 60,351 | 70,351 | 70,351 |
| Insurance Payments | 185,167 | 55,113 | 154,742 | 130,303 | 120,303 | 120,303 |
| Interest | 5,223 | 28,955 | 8,145 | 8,594 | 9,122 | 9,122 |
| Contributions | 3,260 | 3,227 | 825 | 2,215 | 2,215 | 2,215 |
| US Fed Probation | - | 37,455 | 50,000 | 47,736 | 47,736 | 47,736 |
| Medicaid, Illinois | 23,017 | 20,432 | 26,788 | 23,592 | 23,592 | 23,592 |
| Contractual Fees/Payment | 7,421 | 8,855 | 4,319 | - | - | - |
| SUB-TOTAL REVENUES | \$ 666,500 | \$ 631,811 | \$ 696,984 | \$ 822,012 | \$ 837,440 | \$ 837,440 |
| Scott County Contribution | - | - | - | - | - | - |
| TOTAL REVENUES | \$ 666,500 | \$ 631,811 | \$ 696,984 | \$ 822,012 | \$ 837,440 | \$ 837,440 |
| APPROPRIATION SUMMARY: | | | | | | |
| Personal Services | \$ 675,262 | \$ 799,554 | \$ 684,691 | \$ 679,653 | \$ 722,481 | \$ 722,481 |
| Equipment | 3,539 | 6,495 | 4,253 | 4,151 | 4,151 | 4,151 |
| Expenses | 174,250 | 188,794 | 160,798 | 152,804 | 151,404 | 151,404 |
| Supplies | 87,019 | 49,195 | 48,137 | 52,566 | 49,566 | 49,566 |
| Occupancy | 26,401.00 | 30,129.00 | 29,968.00 | 27,170.00 | 24,170.00 | 24,170.00 |
| TOTAL APPROPRIATIONS | \$ 966,471 | \$ 1,074,167 | \$ 927,847 | \$ 916,344 | \$ 951,772 | \$ 951,772 |
| ANALYSIS | | | | | | |
| 1. No Scott County contribution for this program area. | | | | | | |

Community Health Care

CEO: Tom Bowman 563-336-3000 website chcqca.org

MISSION STATEMENT: Community Health Care serves the Quad Cities with quality health care for all people in need.

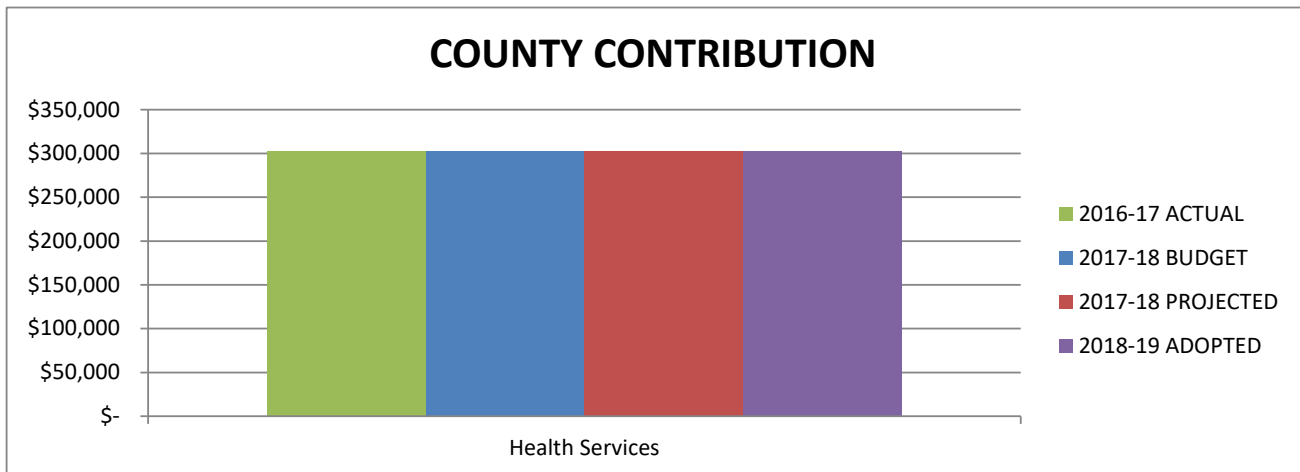
| | | | | | |
|--|------------------------------|--------------------------|----------------|------------------|------------------|
| ACTIVITY/SERVICE: | Scott County Population Data | DEPARTMENT: | 40.4001 | | |
| BUSINESS TYPE: | Quality of Life | RESIDENTS SERVED: | 13,414 | | |
| BOARD GOAL: | Great Place to Live | FUND: | 01 General | BUDGET: | \$302,067 |
| OUTPUTS | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| Visits of clients below 100% Federal Poverty Level | | 3,515 | 6,865 | 6,000 | 6,840 |
| Visits of clients below 101 - 138% Federal Poverty Level | | 375 | 1,101 | 1,300 | 1,196 |
| Visits of clients above 138% Federal Poverty Level | | 519 | 1,485 | 1,600 | 1,740 |
| # of prescriptions filled for those living in Scott County and using the sliding fee scale | | 4,343 | 5,225 | 4,800 | 5,416 |
| Scott County Resident Affordable Care Act Assisted | | 809 | 1,097 | 3,600 | 440 |
| Scott County Resident Affordable Care Act Enrolled - Marketplace | | 44 | 77 | 200 | 70 |
| Scott County Resident Affordable Care Act Enrolled - Medicaid Eligible | | 106 | 171 | 600 | 120 |
| | | | | | |

PROGRAM DESCRIPTION:

CHC provides comprehensive primary health care for the Quad City Population in need on a sliding fee scale basis.

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|--|---|----------------|----------------|------------------|------------------|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| Scott County citizens will benefit from the sliding fee scale to make health care more affordable. | CHC will offer the sliding fee discount to all Scott County residents to ensure they have health care services. | \$203,317 | \$469,324 | \$475,000 | \$453,900 |
| Scott County citizens will have insurance coverage: private, Medicaid or Medicare | 93% of the citizens seen at CHC will have some form of insurance coverage | 91% | 92% | 93% | 91% |

| FINANCIAL & AUTHORIZED POSITIONS SUMMARY | 2015-16 | 2016-17 | 2017-18 | 2017-18 | 2018-19 | 2018-19 |
|--|----------------------|----------------------|---------------------|----------------------|----------------------|----------------------|
| PROGRAM: Health Serv-Comm Services (40.4001) | ACTUAL | ACTUAL | BUDGET | PROJECTED | REQUEST | ADOPTED |
| AUTHORIZED POSITIONS: | | | | | | |
| TOTAL POSITIONS | 210.96 | 210.96 | 210.93 | 211.62 | 211.62 | 211.62 |
| REVENUE SUMMARY: | | | | | | |
| IA St Dept Health/Senior Health | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| IA St Dept Health/Child Health | - | - | - | - | - | - |
| HHS-UHI | 3,865,447 | 4,363,806 | - | 4,132,906 | 4,132,906 | 4,132,906 |
| Patient Fees | 16,608,823 | 22,800,013 | 762,000 | 24,510,014 | 25,563,945 | 25,563,945 |
| HHS-Homeless | 247,738 | 368,073 | - | 368,073 | 368,073 | 368,073 |
| Other | 2,516,393 | 2,068,373 | - | 2,068,373 | 2,068,373 | 2,068,373 |
| SUB-TOTAL REVENUES | \$ 23,238,401 | \$ 29,600,265 | \$ 762,000 | \$ 31,079,366 | \$ 32,133,297 | \$ 32,133,297 |
| Scott County Contribution- Health Services Other | 52,946 | | | | | |
| Scott County Contribution-Comm Services | 302,067 | 302,067 | 302,067 | 302,067 | 302,067 | 302,067 |
| TOTAL SCOTT COUNTY CONTRIBUTIONS | \$ 355,013 | \$ 302,067 | \$ 302,067 | \$ 302,067 | \$ 302,067 | \$ 302,067 |
| TOTAL REVENUE | \$ 23,593,414 | \$ 29,902,332 | \$ 1,064,067 | \$ 31,381,433 | \$ 32,435,364 | \$ 32,435,364 |
| APPROPRIATION SUMMARY: | | | | | | |
| Personal Services | \$ 15,401,279 | \$ 20,511,394 | \$ 783,318 | \$ 21,331,850 | \$ 22,078,465 | \$ 22,078,465 |
| Equipment | 1,109,673 | 1,158,736 | - | 1,187,704 | 1,217,397 | 1,217,397 |
| Expenses | 3,920,439 | 5,372,366 | - | 5,506,675 | 5,644,342 | 5,644,342 |
| Supplies | 1,714,821 | 1,989,833 | - | 2,039,579 | 2,090,568 | 2,090,568 |
| Occupancy | 962,845 | 1,091,719 | - | 1,119,012 | 1,146,987 | 1,146,987 |
| TOTAL APPROPRIATIONS | \$ 23,109,057 | \$ 30,124,048 | \$ 783,318 | \$ 31,184,820 | \$ 32,177,759 | \$ 32,177,759 |



ANALYSIS

Scott County and Community Health Care (CHC) have a long standing relationship and contract for medical care/services for citizens in Scott County. CHC uses county dollars to supplement/assist citizens who are unable to pay the high co-pays and deductibles. CHC provides medical appointments and prescriptions for numerous individuals utilizing the Community Services department. CHC staff continue to assist citizens in Scott County apply for Medicaid and Medicare, along with insurance plans on the Federal Marketplace. ACA continues to impact medical offices such as CHC as some citizens need help applying for insurance, while others may not be able to afford the co-pays and deductibles. The Community Services department will continue to help those without insurance and CHC will assist individuals to access insurance.

The requested FY19 budget is slightly more than the FY18 projected, 3% higher. The slight increase is found in personal services and overall expenses. The Scott County contribution remains flat at \$302,067.

DURANT AMBULANCE

Mark Heuer 563-785-4540 www.durantfire.org

| | | | | | |
|-----------------------------------|-------------------------|-------------------------|--------------------------------|------------------|------------------|
| ACTIVITY/SERVICE: | Durant Ambulance | | DEPARTMENT: | | |
| BUSINESS TYPE: | Quality of Life | | RESIDENTS SERVED: 7,500 | | |
| BOARD GOAL: | Performing Organization | FUND: 01 General | BUDGET: \$20,000 | | |
| OUTPUTS | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| Number of 911 calls responded to. | | 713 | 750 | 720 | 750 |
| Number of 911 calls answered. | | 718 | 765 | 725 | 760 |
| Average response time. | | 11.1 | 12 minutes | 11 | 12 |
| | | | | | |

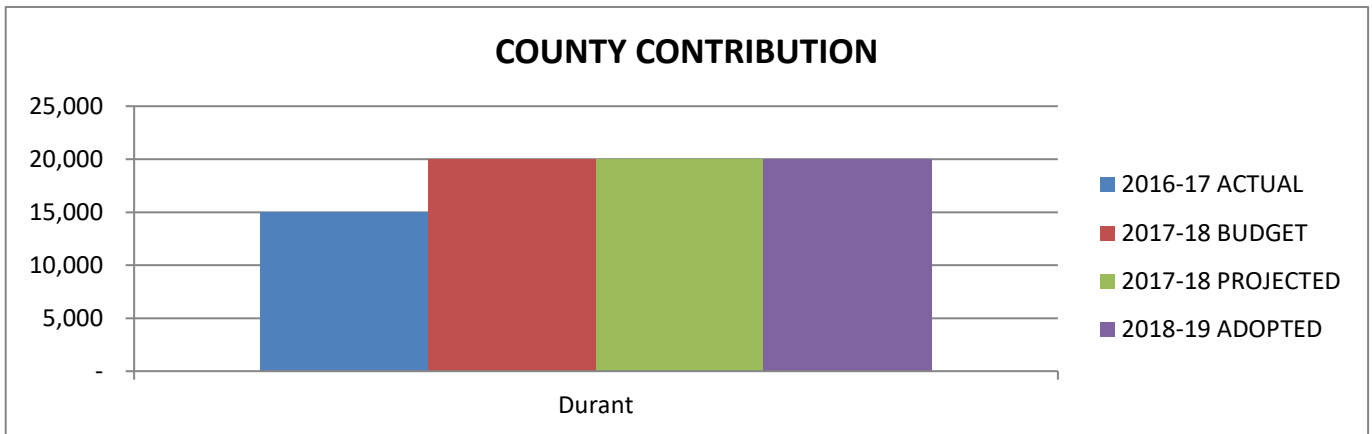
PROGRAM DESCRIPTION:

Emergency medical treatment and transport

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|---|---|---|---|--|--|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| Respond to all 911 requests in our area | Responded to 99% of all 911 requests in our area | 713/718-99% | 750/765-98% | Will respond to 99% of calls for service. | Will respond to 99% of calls for service. |
| Respond within 15 minutes to 88% of 911 calls | Responded within 15 minutes to 90% of the 911 requests in our area. | Responded within 15 minutes to 86% of calls | Responded within 15 minutes to 82% of calls | Respond within 15 minutes to 90% of calls in our area. | Respond within 15 minutes to 90% of calls in our area. |

| FINANCIAL & AUTHORIZED POSITIONS SUMMARY | 2015-16 | 2016-17 | 2017-18 | 2017-18 | 2018-19 | 2018-19 |
|---|--------------|--------------|--------------|--------------|--------------|--------------|
| PROGRAM: Emergency Care & Transfer (4200) | ACTUAL | ACTUAL | BUDGET | PROJECTED | REQUEST | ADOPTED |
| AUTHORIZED POSITIONS: | | | | | | |
| Volunteers | 22.00 | 22.00 | 17.00 | 22.00 | 22.00 | 22.00 |
| TOTAL POSITIONS | 20.00 | 21.00 | 22.00 | 22.00 | 22.00 | 22.00 |

| | | | | | | |
|---------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| REVENUE SUMMARY: | | | | | | |
| Political Subdivision Contracts | \$ 11,546 | \$ 10,805 | \$ 12,000 | \$ 12,000 | \$ 12,000 | \$ 12,000 |
| Services | 351,628 | 408,819 | 440,000 | 410,000 | 410,000 | 410,000 |
| Contributions | 13,235 | 9,700 | 10,000 | 10,000 | 10,000 | 10,000 |
| Other | (58,837) | (64,354) | (58,700) | (60,500) | (60,500) | (60,500) |
| SUB-TOTAL REVENUES | \$ 317,572 | \$ 364,970 | \$ 403,300 | \$ 371,500 | \$ 371,500 | \$ 371,500 |
| Scott County Contribution | 20,000 | 15,000 | 20,000 | 20,000 | 20,000 | 20,000 |
| TOTAL REVENUES | \$ 337,572 | \$ 379,970 | \$ 423,300 | \$ 391,500 | \$ 391,500 | \$ 391,500 |
| APPROPRIATION SUMMARY: | | | | | | |
| Equipment | \$ - | | \$ 5,000 | \$ 5,000 | \$ 205,000 | \$ 205,000 |
| Expenses | 363,352 | 315,942 | 341,000 | 355,500 | 355,500 | 355,500 |
| Supplies | 14,752 | 21,032 | 19,000 | 19,000 | 19,000 | 19,000 |
| Occupancy | 6,341 | 6,395 | 7,000 | 7,000 | 7,000 | 7,000 |
| TOTAL APPROPRIATIONS | \$ 384,445 | \$ 343,369 | \$ 372,000 | \$ 386,500 | \$ 586,500 | \$ 586,500 |



ANALYSIS

Issue for FY19 budget:

1. Scott County contribution remains unchanged from FY17.
2. Proposed revenue appears sufficient to provide excess over proposed expenses,
3. "Other" line item in revenue is holdback for bad debt.

EMA

Dave Donovan, 563-505-6992, www.iascema.com



MISSION STATEMENT: The Scott County Emergency Management Agency exists under Iowa Code 29C for the purposes of county-wide preparedness, mitigation, response, recovery, detection, protection and prevention of natural or man-made disasters.

| | | | | | |
|--|-------------------------|------------------------------|----------------|----------------------|--------------------|
| ACTIVITY/SERVICE: | Emergency Planning | DEPARTMENT: | 68A | | |
| BUSINESS TYPE: | Foundation | RESIDENTS SERVED: | 80 EMA | | |
| BOARD GOAL: | Performing Organization | FUND: | BUDGET: | \$64,527 | |
| OUTPUTS | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| Revise multihazard plan to reflect ESF format | | 30% | 100% | 30% | 40% |
| Update Radiological Emergency Response Plans | | 100% | 100% | 50% | 50% |
| Update QCSACP (Mississippi Response) annually | | 100% | 100% | 25% | 25% |
| Achieve county-wide mitigation plan | | prep done and under contract | 65% | completion of update | annual maintenance |

PROGRAM DESCRIPTION:

IAW Iowa Code 29C.9(6) Emergency planning means the annual maintenance of: the Scott County Multi-Hazard Emergency Operations Plan; Scott County Radiological Emergency Response Plans, and; the Quad Cities Sub-Area Contingency Plan for incidents on the Mississippi River

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|--|--|--|----------------|---|----------------------------|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| 5 year project. Re-write emergency plan to reflect 15 emergency support functions | Achieving the desired outcome ensures coordinated response and recovery operations for any hazard event in Scott County | 30% | 100% | 30% | 40% |
| Annual update of Scott County Off-Site Radiological Emergency Response Plan (risk county Exelon) | Achieving the desired outcome ensures coordinated response operations and safety for Scott County citizens | 100% | 100% | 50% | 50% |
| Annual update of Scott County Off-Site Radiological Emergency Response Plan (host county DAEC) | Achieving the desired outcome ensures coordinated response operations to support evacuees from Linn County | 100% | 100% | 50% | 50% |
| Mitigation Planning | Assist County in producing a mitigation plan that is accepted by FEMA Plan completed pending local, state and federal approval | Contracts approved, prelim schedule in place and initial plannign meeting is set | 65% | Plan rewrite will conclude during the FY. | Perform annual maintenance |

| | | | | | |
|---|-------------------------|--------------------------|-----------------------|--------------------------|--------------------------|
| ACTIVITY/SERVICE: | Training | DEPARTMENT: | EMA 68A | | |
| BUSINESS TYPE: | Core | RESIDENTS SERVED: | 80 EMA Responders | | |
| BOARD GOAL: | Performing Organization | FUND: | 80 EMA | BUDGET: | \$103,243 |
| OUTPUTS | | 2015-16 ACTUAL | 2016-17 ACTUAL | 2017-18 PROJECTED | 2018-19 PROJECTED |
| EMA Coordinator Training | | 100% | 100% | 100% | 100% |
| Coordinate annual RERP training | | 100% | 100% | 100% | 100% |
| Coordinate or provide other training as requested | | met requests | 100% | met requests | 100% |

PROGRAM DESCRIPTION:

Maintenance of dissemination of training and exercise opportunities for Scott County responders

| PERFORMANCE MEASUREMENT | | 2015-16 ACTUAL | 2016-17 ACTUAL | 2017-18 PROJECTED | 2018-19 PROJECTED |
|---|--|--|----------------|---|------------------------|
| OUTCOME: | EFFECTIVENESS: | | | | |
| Meet State required 24 hours of professional development training annually | Meeting the requirement results in maintaining federal funding for this Agency | 100% | 100% | 100% and complete initial coordinator training requirements | 100% begin work on CEM |
| Coordinate / provide training for EOC staff and other agencies to support radiological emergency response | Annual documentation of coordination for or providing training required to maintain federal support of this agency. | 100% | 100% | 100% | 100% |
| Fulfill requests for training from responders, jurisdictions or private partners. | Meeting the needs of local agency / office training is a fundamental service of this agency and supports County wide readiness | provide/ coordinate as requested or needed | 100% | 100% | 100% |

| | | | | | |
|--|-------------------------|--------------------------|-----------------------|--------------------------|--------------------------|
| ACTIVITY/SERVICE: | Organizational | DEPARTMENT: | EMA 68A | | |
| BUSINESS TYPE: | Foundation | RESIDENTS SERVED: | 80 EMA | County-wide | |
| BOARD GOAL: | Performing Organization | FUND: | 80 EMA | BUDGET: | \$64,527 |
| OUTPUTS | | 2015-16 ACTUAL | 2016-17 ACTUAL | 2017-18 PROJECTED | 2018-19 PROJECTED |
| Grant coordination activities | | | | | |
| Information dissemination | | 100% | 100% | 100% | 100% |
| Support to responders | | met expectations | 100% | meet expectations | meet expectations |
| Required quarterly reports. State and county | | 100% | 100% | 100% | 100% |

PROGRAM DESCRIPTION:

This program is what keeps this office functioning in order to provide a base to support training, exercise, planning, and, mitigation requirements for Scott County.

| PERFORMANCE MEASUREMENT | | 2015-16 ACTUAL | 2016-17 ACTUAL | 2017-18 PROJECTED | 2018-19 PROJECTED |
|--|--|---|----------------|--|-------------------|
| OUTCOME: | EFFECTIVENESS: | | | | |
| This program includes information dissemination made through this agency to public and private partners meetings. | 100% Dissemination using multiple channels ensures info and opportunities reach all local partners | disseminate pertinent information / start up for AlertIowa! | 100% | Disseminate information using existing tools. Work to develop new efficiencies | 100 |
| This agency has also provided support to fire and law enforcement personnel via EMA volunteer's use of our mobile response vehicles. | 95%+ response to requests ensures effective use of these assets. | Provided support / increasing volunteer operators | 100% | Meet all deployment requests - increased volunteers by 4 | 100 |

| | | | | | |
|--|-------------------------|--------------------------|----------------|------------------|------------------|
| ACTIVITY/SERVICE: | Exercises | DEPARTMENT: | EMA 68A | | |
| BUSINESS TYPE: | Foundation | RESIDENTS SERVED: | 80 EMA | County-wide | |
| BOARD GOAL: | Performing Organization | FUND: | | BUDGET: | \$90,337 |
| OUTPUTS | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| RERP | | 100% | 100% | 100% | 100% |
| 5 year HSEMD exercise program completion | | 90% | 100% | 100% | 100% |
| | | | | | |
| | | | | | |

PROGRAM DESCRIPTION:

This program includes exercise participation undertaken by the Scott County Emergency Management Agency and/or public/private response partners to meet the State 5 year plan, as well as active participation in the FEMA radiological exercise program

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|---|--|--|----------------|------------------|------------------|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| RERP evaluated or training exercises results completed without a deficiency noted | Trains all EOC and off-site agencies in the correct response to a radiological incident. | 100% | 100% | 100% | 100% |
| 5 year exercise program requires a minimum of two tabletop or one functional exercise per year. | Requirement helps drive multi-agency planning for exercise goals, resulting in realistic outcomes for each agency / department | 90% pending regional full-scale ex in FY17 | 100% | 50% | 100% |

SECC

Denise Pavlik, 563-484-3036, denise.pavlik@scottcountyiowa.com



MISSION STATEMENT: With integrity and respect we provide superior Public Safety Dispatch services in an efficient and accurate manner. We are committed to serve the citizens and responders of Scott County with the highest standards to protect life, property, and the environment.

| | | | | |
|---|-------------------------|--|----------------|------------------|
| ACTIVITY/SERVICE: | Training | DEPARTMENT: SECC | | |
| BUSINESS TYPE: | Core | RESIDENTS SERVED: 89 SECC county-wide | | |
| BOARD GOAL: | Performing Organization | FUND: | BUDGET: | \$35,000 |
| OUTPUTS | | 2015-16 | 2016-17 | 2017-18 |
| | | ACTUAL | ACTUAL | PROJECTED |
| Audit and revise new employee training program | | 100% | 100% | Ongoing Eval |
| Audit and revise Certified Training Officer (CTO) Program | | 100% | 100% | Ongoing Eval |
| Increase number of cross-trained personnel | | 100% | 50% | 80% |
| Achieve Professional Accreditation | | 10% | 50% | 70% |

PROGRAM DESCRIPTION:

Maintenance of all training programs within the organization including: training of all new employees, maintenance training of all Certified Training Officers (CTOs), ongoing professional development training, continuing education training, cross training of all personnel as needed, and obtaining and maintenance of any professional accreditation training.

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|---|---|---|----------------|------------------|------------------|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| Our current training curriculum has not gone through a comprehensive review and update in over six years. Updating the training curriculum assures training keeps pace with current industry standards. | Once completed and implemented our employees will receive training commensurate with changes in technology, changes in institutional practices and policies and as a result be better prepared to respond to our constituents. | 100% | 100% | Ongoing Eval | 100% |
| The requisite and remedial training program for our CTO's is in need of revision to ensure the program meets the future needs of CTO's thereby helping to guarantee the success of our Dispatchers. | This revision will provide a standardized methodology and instructional practice ensuring all CTO's are training are covering all the required subjects and doing so in a consistent manner. This update will also help use to ensure all CTO's are operating from a common platform. | 100% | 100% | Ongoing Eval | 100% |
| Achieve three-discipline certification for all Dispatchers. | This will provide flexibility for staff movement and decrease the amount of overtime necessary. Will also assist in making the center more consolidated. | All staff are trained in two of the three disciplines | 50% | 80% | 100% |
| Identify and complete/meet the necessary requirements for attainment of National Center Accreditation. | Meeting the requirements for National Accreditation is the first step in becoming an Accredited Center which provides third party validation we are moving SECC forward in a manner consistent with industry standards. | 10% | 50% | 70% | 80% |

| | | | | |
|---|-------------------------|--------------------------|----------------|----------------------------|
| ACTIVITY/SERVICE: | Communication | DEPARTMENT: SECC | | |
| BUSINESS TYPE: | Core | RESIDENTS SERVED: | | County-wide |
| BOARD GOAL: | Performing Organization | FUND: | 89 SECC | BUDGET: \$2,632,492 |
| OUTPUTS | | 2015-16 | 2016-17 | 2017-18 |
| | | ACTUAL | ACTUAL | PROJECTED |
| Improve internal communications | | 90% | 100% | Ongoing Eval |
| Improve external communications with partner agencies | | 75% | 100% | Ongoing Eval |
| Improve customer service | | 80% | 95% | Ongoing Eval |
| Reinvent SECC's website | | 60% | 70% | 100% |
| | | | | Ongoing Evaluation |

PROGRAM DESCRIPTION:

Providing efficient, timely, and accurate communication is the foundation of our organization. We strive to comply with all communication benchmarks outlined in the national standard set by NFPA 1221 which includes standards for all Public Safety Answering Points (PSAPs).

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|---|---|---------|---------|--------------|--------------------|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| Part of the Strategic Plan identified this as an area of opportunity and we have implemented a number of initiatives to improve communications with our staff. | Improving communications improves overall organizational effectiveness and strengthens the bond between the center and the community. | 90% | 100% | Ongoing Eval | Ongoing Evaluation |
| Part of the Strategic Plan identified our communication with our partner agencies need more focused attention and we have actively engaged our partners to improve this area to improve communications. | Improving communications improves overall organizational effectiveness and strengthens the relationships between the center and our partner agencies. | 75% | 100% | Ongoing Eval | Ongoing Evaluation |
| Enhance our customer service efforts through more concentrated focus in this area and by infusing our Values in our public contacts. | Improving customer service helps the organization provide a better quality service to all of the citizens of Scott County. | 80% | 95% | Ongoing Eval | Ongoing Evaluation |
| By reinventing SECC's website we can enhance our public outreach programing. | This will help SECC establish a better rapport with the community and the agencies we serve by providing real-time public safety information as well as providing news stories too help the general public better understand our mission and role in the community. | 60% | 70% | 100% | Ongoing Evaluation |

| | | | | |
|------------------------------------|-------------------------|--------------------------|----------------|--------------------------|
| ACTIVITY/SERVICE: | Management and Planning | DEPARTMENT: SECC | | |
| BUSINESS TYPE: | Core | RESIDENTS SERVED: | | County-wide |
| BOARD GOAL: | Performing Organization | FUND: | 89 SECC | BUDGET: \$453,957 |
| OUTPUTS | | 2015-16 | 2016-17 | 2017-18 |
| | | ACTUAL | ACTUAL | PROJECTED |
| Revise Management Job Descriptions | | 100% | 100% | 100% |
| Revise hiring process | | 100% | 100% | 70% |
| Develop a succession plan | | 60% | 100% | 80% |
| Improve interagency coordination | | 100% | 100% | 100% |
| | | | | Ongoing Eval |
| | | | | 100% |
| | | | | 100% |
| | | | | Ongoing Eval |

PROGRAM DESCRIPTION:

Management and Planning are vital to any organization to help keep the organization moving forward into the future. This allows SECC to keep up to date with the ever changing society and the expectations that go along with the ever changing needs of society.

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|---|---|---------|---------|-----------|--------------------|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| Revise Management Job Descriptions to clearly define responsibilities, reporting and accountabilities. | This will help further define all organizational management positions and create a more efficient workforce by not duplicating efforts. | 100% | 100% | 100% | Ongoing Eval |
| Revise hiring process to help identify those candidates most likely to succeed as a Dispatcher. | This will help provide a better employee selection process which ultimately will help choose a candidate who has the best chance for success thereby reducing the failure rate of prospective dispatchers and increase chances for employee retention. | 100% | 100% | 70% | 100% |
| Develop a succession plan so we are prepared to professionally respond to the loss of key members of the supervisory and management team. | To be successful we need to place the right people in the right positions and then assure they get the appropriate formal training and mentoring from more tenured members of the team. If we are successful we will be positioned to have employees ready for advancement when openings occur. It also provides a clear roadmap for employees aspiring to advance within SECC. | 60% | 60% | 80% | 100% |
| Improve interagency coordination to positively impact all levels of the organization. We continue to aggressively work with our partners to move to the middle to help facilitate our consolidation effort. | This will help SECC establish a better rapport with the agencies and increase confidence thereby breaking down barriers to allow for a paradigm shift needed to become more efficient and effective in our service delivery efforts (consolidation). | 100% | 100% | 100% | Ongoing Evaluation |

| | | | | | |
|---------------------------------|---------------------|--------------------------|----------------|------------------|------------------|
| ACTIVITY/SERVICE: | Public Awareness | DEPARTMENT: SECC | | | |
| BUSINESS TYPE: | Core | RESIDENTS SERVED: | | County-wide | |
| BOARD GOAL: | Great Place to Live | FUND: | 89 SECC | BUDGET: | \$3,000 |
| OUTPUTS | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| Create an Education Team | | 100% | 100% | Ongoing Eval | Ongoing |
| Develop Public Outreach Program | | 95% | 100% | Ongoing Eval | Ongoing |
| | | | | | |
| | | | | | |

PROGRAM DESCRIPTION:

Public awareness is an area that needs to be strengthened within SECC. The Public Education Team will help the citizens and stakeholders recognize SECC and an organization but also assist in showing others what SECC does and how SECC is a benefit to the community.

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|--|---|----------------|----------------|------------------|--------------------|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| Create and develop an Education Team to deliver of public outreach programming to residents of Scott County. | This will allow members of SECC to help our public safety responders and citizen better identify with SECC personnel and SECC as an organization. | 100% | 100% | 100% | Ongoing Evaluation |
| An area identified in the Strategic Planning process was a fundamental absence of a coordinated approach for public outreach programming. We are committed to develop and implement public outreach programming designed to enhance the safety of all residents and special populations (schools and seniors) of the County. | The goal of the Public Outreach Program is to engage all areas of the public we serve and to help them learn more about and understand what SECC does for the community. and how important our mission is to the quality of life within the county. | 95% | 95% | 100% | Ongoing Evaluation |
| | | | | | |
| | | | | | |

| | | | | | |
|--|-----------------------------------|--------------------------|----------------|------------------|------------------|
| ACTIVITY/SERVICE: | Infrastructure/Physical Resources | DEPARTMENT: SECC | | | |
| BUSINESS TYPE: | Core | RESIDENTS SERVED: | | County-wide | |
| BOARD GOAL: | Financially Responsible | FUND: | 89 SECC | BUDGET: | \$248,500 |
| OUTPUTS | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| Evaluate Interior/Exterior of Building | | 100% | 100% | Ongoing Eval | 100% |
| Evaluate Building Access and Security | | 100% | 100% | Ongoing Eval | Ongoing Eval |
| Update CAD System | | 80% | 80% | Ongoing Eval | 100% |
| Review and Update Radio System | | 40% | 40% | 75% | 100% |

PROGRAM DESCRIPTION:

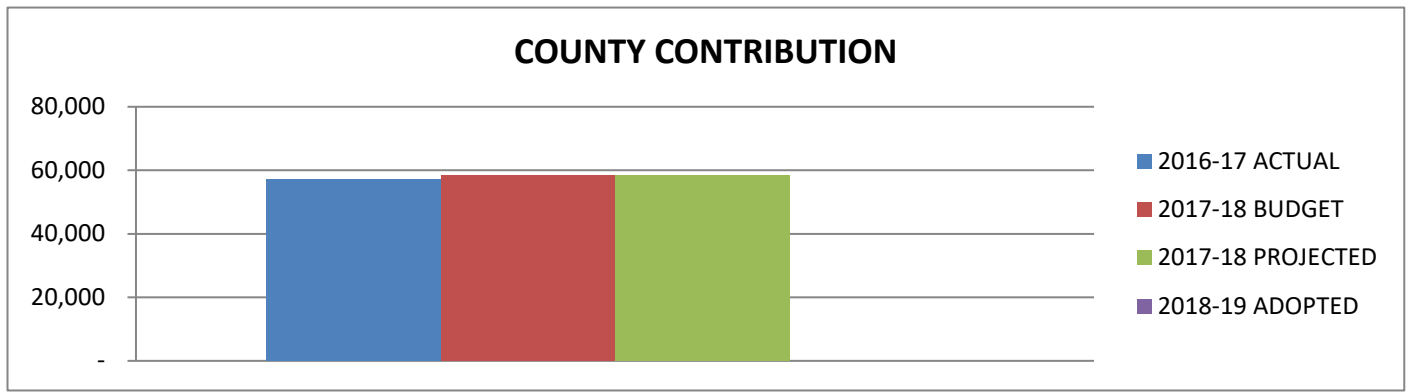
Maintaining and continually updating the infrastructure and physical resources is vital to help keep the organization as current and in the best physical condition possible.

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|---|---|----------------|----------------|------------------|--------------------|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| Evaluate the exterior of the Building | This audit of our building and related systems helps place SECC in the best position to provide fail-safe operations for our critical mission. | 100% | 100% | 100% | 100% |
| Evaluate Building Access and Security and make specific security recommendations to protect the staff from those who may want to interrupt our ability to complete our mission. | This will allow us to help keep all of the personnel secure while working inside the building but also maintain the integrity of all data. It also affords us the ability to focus on our mission objectives while providing a feeling of general safety among all staff. | 100% | 100% | 100% | Ongoing Evaluation |
| Update CAD System to provide more functionality for the dispatchers and users of the system which will increase effectiveness. | This will allow for future growth of the organization, better functionality for all personnel, and ultimately better service for our agencies and citizens. | 80% | 80% | 75% | 100% |
| Review and make recommendations to update the current radio system thereby creating better radio coverage for all public safety responders and increasing officer safety. | This will allow better functionality and interoperability for all the public safety agencies we serve. | 40% | 40% | 75% | 100% |

| FINANCIAL & AUTHORIZED POSITIONS SUMMARY | 2015-16 | 2016-17 | 2017-18 | 2017-18 | 2018-19 | 2018-19 |
|---|----------------|----------------|----------------|------------------|----------------|----------------|
| PROGRAM: Emergency Preparedness (480) | ACTUAL | ACTUAL | BUDGET | PROJECTED | REQUEST | ADOPTED |
| AUTHORIZED POSITIONS: | | | | | | |
| Director | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Emergency Management Planning Specialist | 0.63 | 0.63 | 0.63 | 0.95 | 1.20 | 1.20 |
| TOTAL POSITIONS | 1.63 | 1.63 | 1.63 | 1.95 | 2.20 | 2.20 |

| | | | | | | |
|-------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| REVENUE SUMMARY: | | | | | | |
| Intergovernmental | \$ 85,461 | \$ 79,320 | \$ 130,243 | \$ 177,057 | \$ 261,160 | \$ 261,160 |
| County Contribution | 54,360 | 57,078 | 58,504 | 58,504 | - | - |
| Use of Money & Property | 421 | 921 | - | - | - | - |
| Fines & Forfeitures | 102,079 | 61,919 | 60,423 | 62,741 | 61,473 | 61,473 |
| TOTAL REVENUES | \$ 242,321 | \$ 199,238 | \$ 249,170 | \$ 298,302 | \$ 322,633 | \$ 322,633 |

| | | | | | | |
|-------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| APPROPRIATION SUMMARY: | | | | | | |
| Salaries | \$128,723 | \$124,701 | \$144,000 | \$144,000 | \$176,926 | \$176,926 |
| Benefits | 37,461 | 38,798 | 41,420 | 41,420 | 68,390 | 68,390 |
| Capital Outlay | - | 3,999 | 4,800 | 7,854 | 6,800 | 6,800 |
| Purchase Services & Expenses | 27,419 | 43,613 | 51,150 | 50,475 | 61,717 | 61,717 |
| Supplies & Materials | 7,006 | 8,004 | 8,400 | 8,475 | 8,800 | 8,800 |
| Other Financing | - | - | - | - | - | - |
| TOTAL APPROPRIATIONS | \$ 200,609 | \$ 219,115 | \$ 249,770 | \$ 252,224 | \$ 322,633 | \$ 322,633 |

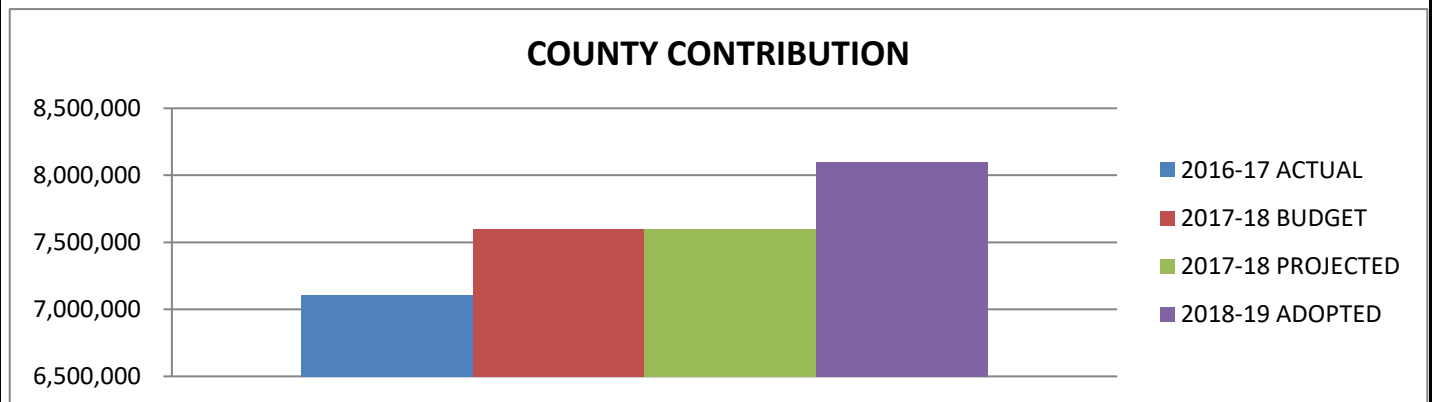


ANALYSIS
 FY19 County intergovernmental tax levy is increasing to fund EMA organizational budget. EMA is increasing staffing to address program activities.

| FINANCIAL & AUTHORIZED POSITIONS SUMMARY | 2015-16 | 2016-17 | 2017-18 | 2017-18 | 2018-19 | 2018-19 |
|---|----------------|----------------|----------------|------------------|----------------|----------------|
| PROGRAM: Scott Emergency Comm Center (489) | ACTUAL | ACTUAL | BUDGET | PROJECTED | REQUEST | ADOPTED |
| AUTHORIZED POSITIONS: | | | | | | |
| 805-A SECC Director | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| 505-A Deputy Director | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| 332-A Technical Support Coordinator | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 |
| Administrative Assistant | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Training/Quality Manager | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Shift Supervisor | 6.00 | 6.00 | 6.00 | 6.00 | 6.00 | 6.00 |
| Dispatchers | 42.00 | 42.00 | 42.00 | 42.00 | 42.00 | 42.00 |
| Warrant Clerk | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 |
| Part-time | 4.50 | 4.50 | 4.50 | 4.50 | 4.50 | 4.50 |
| TOTAL POSITIONS | 60.50 | 60.50 | 60.50 | 60.50 | 60.50 | 60.50 |

| | | | | | | |
|---------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| REVENUE SUMMARY: | | | | | | |
| Intergovernmental | \$ 137,936 | \$ 132,120 | \$ 127,000 | \$ 127,000 | \$ 2,000 | \$ 2,000 |
| Use of Money and Property | 4,020 | 6,570 | - | - | - | - |
| Fines & Forfeitures | 17,348 | 53,228 | 250 | 250 | 250 | 250 |
| SUB-TOTAL REVENUES | \$ 159,304 | \$ 191,918 | \$ 127,250 | \$ 127,250 | \$ 2,250 | \$ 2,250 |
| Scott County Contribution | 6,850,000 | 7,104,530 | 7,600,000 | 7,600,000 | 8,100,000 | 8,100,000 |
| TOTAL REVENUES | \$ 7,009,304 | \$ 7,296,448 | \$ 7,727,250 | \$ 7,727,250 | \$ 8,102,250 | \$ 8,102,250 |

| | | | | | | |
|-------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| APPROPRIATION SUMMARY: | | | | | | |
| Salaries | \$ 3,093,867 | \$ 3,050,610 | \$ 3,495,194 | \$ 3,141,736 | \$ 3,346,373 | \$ 3,346,373 |
| Benefits | 1,131,404 | 1,126,589 | 1,366,755 | 1,159,093 | 1,356,198 | 1,356,198 |
| Capital | 330,171 | 75,367 | 338,000 | 138,000 | 448,500 | 448,500 |
| Purchase Services & Expenses | 2,210,045 | 2,418,654 | 2,370,811 | 2,456,666 | 2,500,180 | 2,500,180 |
| Supplies | 30,685 | 17,595 | 37,250 | 32,250 | 34,250 | 34,250 |
| Debt Services | 838,829 | 843,078 | 845,257 | 679,914 | 689,200 | 689,200 |
| TOTAL APPROPRIATIONS | \$ 7,635,001 | \$ 7,531,893 | \$ 8,453,267 | \$ 7,607,659 | \$ 8,374,701 | \$ 8,374,701 |



ANALYSIS

FY19 SECC tax levy is increasing to equalize to the operational budget. Projected fund balance is to remain at 15% of organizational expenditures.

HUMANE SOCIETY



Director: Pam Arndt, Phone: 563-388-6655, Website: hssc.us

MISSION STATEMENT: The Humane Society of Scott County is committed to providing humane care and treatment for all animals entrusted to us. to care for homeless animals and protect those that are abused and neglected. To educate the communities we serve about spay/neuter and responsible ownership.

| | | | | | |
|---|--------------------------------------|-----------------------------------|----------------|------------------|------------------|
| ACTIVITY/SERVICE: | Animal bite quarantine and follow-up | DEPARTMENT: Humane Society | | | |
| BUSINESS TYPE: | Community Add On | RESIDENTS SERVED: 640 | | | |
| BOARD GOAL: | Performing Organization | FUND: 01 General | BUDGET: | \$10/mo admin | |
| OUTPUTS | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| Number of bite reports handled | | 484 | 524 | 625 | 600 |
| Number of animals received rabies vaccinations at the clinics | | 200 | 140 | 250 | 225 |
| | | | | | |
| | | | | | |

PROGRAM DESCRIPTION:

Complete the bite reports, assure quarantine of the bite animal and follow up after the quarantine period is over. Issue citations when necessary. Iowa Code Chapter 351

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|---|---|----------------|----------------|------------------|------------------|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| Bites have follow up. | 97% of quarantined animals involved in a bite are followed up within 24 hours of the end of quarantine. | 94.00% | 95.00% | 96.00% | 97.00% |
| Reduce the number of animals involved in a bite without a current rabies vaccination. | Maintain offering 5 low cost rabies clinic held at the HSSC per year. | 5 clinics | 5 Clinics | 5 Clinics | 5 Clinics |
| Ensure owned cats and dogs involved in bites get current rabies vaccination | Citations issued to 90% of pet owners for non compliance of rabies vaccination. | 82.00% | 88.00% | 88.00% | 90.00% |

| ACTIVITY/SERVICE: | Quarantine of Unowned animals at HSSC | DEPARTMENT: Humane Society | | | |
|---|---------------------------------------|-----------------------------------|--|------------------|------------------|
| BUSINESS TYPE: | Community Add On | RESIDENTS SERVED: 67 | | | |
| BOARD GOAL: | Performing Organization | FUND: 01 General | BUDGET: \$8/dog \$6.50/cat \$10/mo admin | | |
| OUTPUTS | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| Number of bite cats and dogs quarantined at the HSSC | | 116 | 141 | 140 | 120 |
| Number of bat exposures | | 15 | 20 | 20 | 25 |
| Number of Dog vs Dog bites | | 52 | 65 | 80 | 80 |
| Number of cats & dogs with current rabies vacc when bite occurred | | 256 | 264 | 280 | 290 |

PROGRAM DESCRIPTION:

Stray cats and dogs involved in a bite or scratch that breaks the skin are quarantined at the HSSC up to 10 days. Bats involved in bite or human exposure are sent for rabies test. Increase the number of cats and dogs involved in a bite having a current rabies vaccination.

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|--|---|----------------|----------------|------------------|------------------|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| Protect bite victims from possible rabies infection. | Rabies status is known for 100% of HSSC confined animals. | 100.00% | 100.00% | 100.00% | 100.00% |

| | | | | | |
|---|---------------------|-----------------------------------|----------------|-------------------------|------------------|
| ACTIVITY/SERVICE: | Animal Control | DEPARTMENT: Humane Society | | | |
| BUSINESS TYPE: | Community Add On | RESIDENTS SERVED: | | 450 | |
| BOARD GOAL: | Great Place to Live | FUND: | 01 General | BUDGET: \$33,317 | |
| OUTPUTS | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| Cost per animal shelter day | | \$10.58 | \$9.51 | \$10.00 | \$10.50 |
| Cost per county call handled | | \$40.00 | \$40.00 | \$40.00 | \$40.00 |
| Total number of animals adopted | | 32.00% | 34.00% | 34.00% | 35.00% |
| Total number of animals returned to owner | | 26.00% | 27.00% | 28.00% | 28.00% |

PROGRAM DESCRIPTION:

House stray animals brought in from unincorporated Scott County. Scott County Code, Chapter 34. Help adoptable strays find a new home. Return strays to their owners. Microchip pets in an effort to get them home quickly if they are found running loose.

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|---|--|----------------|----------------|------------------|------------------|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| Animals will be placed back into their home | 20% of strays from unincorporated Scott County are returned to their owner. | 22.00% | 16.00% | 20.00% | 20.00% |
| Animals will be placed in a home | 25% of strays from unincorporated Scott County are adopted. | 24.00% | 25.00% | 25.00% | 26.00% |
| Animals will be placed back into their home | 95% of strays returned to their owner from unincorporated Scott County are returned within 6 days. | 92.00% | 92.00% | 93.00% | 93.00% |
| Return more stray animals to their owners by offering micro-chipping clinics along with the rabies clinics. | Increase the number of animals micro-chipped at clinics by 10% | 24 | 43 | 47 | 52 |

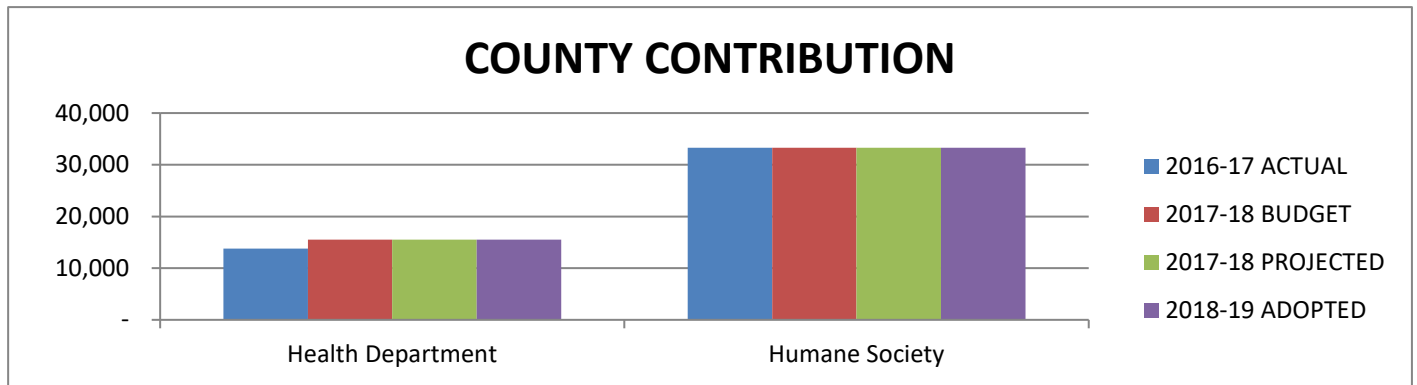
| | | | | | |
|--|-------------------------|-----------------------------------|----------------|--------------------------|------------------|
| ACTIVITY/SERVICE: | Animal Control | DEPARTMENT: Humane Society | | | |
| BUSINESS TYPE: | Community Add On | RESIDENTS SERVED: | | 162 | |
| BOARD GOAL: | Performing Organization | FUND: | 01 General | BUDGET: \$40/trip | |
| OUTPUTS | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| Total number of animals brought in from rural Scott County | | 119 | 236 | 200 | 210 |
| Number of calls animal control handles in rural Scott County | | 113 | 210 | 180 | 185 |
| Total number of stray animals brought in from rural SC by citizens | | 71 | 131 | 125 | 128 |
| Total number seized animals brought in from rural SC by animal control | | 48 | 104 | 110 | 115 |

PROGRAM DESCRIPTION:

Respond to complaints and pick up strays that have been running loose and are confined in unincorporated Scott County. Return strays to their owners when claimed. Scott County Code Chapter 34

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|--|--|----------------|----------------|------------------|------------------|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| Protect public and animals from injury | 60% of dispatched calls for animals running at large will result in the animal being secured. | 51.00% | 51.00% | 55.00% | 57.00% |
| Protect public and animals from injury | 65% of dispatched calls for animals running at large will result in the animal being confined and impounded. | 53.00% | 57.00% | 60.00% | 62.00% |

| FINANCIAL & AUTHORIZED POSITIONS SUMMARY | 2015-16 | 2016-17 | 2017-18 | 2017-18 | 2018-19 | 2018-19 |
|--|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| PROGRAM: Animal Shelter (4400) | ACTUAL | ACTUAL | BUDGET | PROJECTED | REQUEST | ADOPTED |
| AUTHORIZED POSITIONS: | | | | | | |
| TOTAL POSITIONS | 24.00 | 24.00 | 20.00 | 24.00 | 24.00 | 24.00 |
| REVENUE SUMMARY: | | | | | | |
| Adoptions | \$ 44,743 | \$ 49,892 | \$ 55,000 | \$ 55,000 | \$ 57,000 | \$ 57,000 |
| Board | 29,979 | 29,985 | 32,000 | 32,000 | 33,000 | 33,000 |
| City of Davenport | 211,620 | 215,023 | 215,856 | 215,856 | 219,633 | 219,633 |
| City of Bettendorf | 43,043 | 36,818 | 40,400 | 40,400 | 40,400 | 40,400 |
| Contributions | 110,276 | 87,862 | 125,000 | 98,000 | 100,000 | 100,000 |
| Education & Volunteers | 25 | - | - | - | - | - |
| Euthanasia | 4,183 | 1,820 | 4,000 | 1,000 | 500 | 500 |
| Excessive Animal Permit | 130 | 80 | 100 | 100 | 80 | 80 |
| Fund Raising Events | 58,045 | 81,137 | 60,000 | 90,000 | 95,000 | 95,000 |
| Golden Companion | 2,265 | 30 | 2,000 | - | - | - |
| Grants | 1,233 | 14,632 | 10,000 | 10,000 | 10,000 | 10,000 |
| Heartworm Test | - | - | - | - | - | - |
| Impound | 36,957 | 32,930 | 40,000 | 40,000 | 40,000 | 40,000 |
| Memberships | 2,695 | 585 | 2,200 | 1,000 | 1,000 | 1,000 |
| Miscellaneous | 7,338 | 6,148 | 7,000 | 8,000 | 8,500 | 8,500 |
| Notice of Violation | 290 | 20 | 3,000 | 40 | 40 | 40 |
| Out of County | 160 | 80 | 160 | 80 | 80 | 80 |
| Rabbit | 160 | - | - | - | - | - |
| Retail | 9,286 | 7,545 | 11,000 | 8,000 | 8,500 | 8,500 |
| Spay and Neuter | 22,000 | 24,000 | 20,000 | 20,000 | 20,000 | 20,000 |
| Surrender | 2,223 | 1,868 | 2,500 | 2,000 | 2,000 | 2,000 |
| City Animal Licensing | 20,982 | 22,420 | 25,000 | 25,000 | 26,000 | 26,000 |
| Transfer frm Capital/NB | 109,159 | 125,000 | 85,000 | 125,000 | 125,000 | 125,000 |
| SUB-TOTAL REVENUES | \$ 716,792 | \$ 737,875 | \$ 740,216 | \$ 771,476 | \$ 786,733 | \$ 786,733 |
| Scott County Health Dept | 15,117 | 13,806 | 15,500 | 15,500 | 15,500 | 15,500 |
| Scott County Contribution | 33,317 | 33,317 | 33,317 | 33,317 | 33,317 | 33,317 |
| TOTAL REVENUES | \$ 765,226 | \$ 784,998 | \$ 789,033 | \$ 820,293 | \$ 835,550 | \$ 835,550 |
| APPROPRIATION SUMMARY: | | | | | | |
| Personal Services | \$ 520,533 | \$ 555,635 | \$ 533,500 | \$ 564,600 | \$ 572,600 | \$ 572,600 |
| Equipment | 152,194 | 174,549 | 159,250 | 163,925 | 172,675 | 172,675 |
| Supplies | 33,350 | 35,013 | 34,000 | 34,000 | 35,000 | 35,000 |
| Occupancy | 69,982 | 60,579 | 58,000 | 57,750 | 55,250 | 55,250 |
| TOTAL APPROPRIATIONS | \$ 776,059 | \$ 825,776 | \$ 784,750 | \$ 820,275 | \$ 835,525 | \$ 835,525 |



ANALYSIS

Issues for FY19 budget:

1. Amount of direct support by SCHED is unchanged.
2. Running at large/quarantine compensation is fee-for-service based.
3. In addition to revenue from services, HSSC receives support from Davenport and Bettendorf.
4. Revenue is projected to equal appropriations in FY19.

County Library

Director: Tricia Kane, Phone: 563-285-4794, Website: scottcountylibrary.org

MISSION STATEMENT: It is the mission of the Scott County Library System to make available library materials and information in a variety of formats to people of all ages.

| | | | | |
|---------------------------------|----------------------------|--------------------------|----------------|--------------------------|
| ACTIVITY/SERVICE: | Public Service-Circulation | DEPARTMENT: | Library | |
| BUSINESS TYPE: | Quality of Life | RESIDENTS SERVED: | 27,864 | |
| BOARD GOAL: | Performing Organization | FUND: | 01 General | BUDGET: \$508,667 |
| OUTPUTS | | 2015-16 | 2016-17 | 2017-18 |
| | | ACTUAL | ACTUAL | PROJECTED |
| | | | | 2018-19 |
| | | | | PROJECTED |
| # of physical items checked out | | 178,434 | 170,017 | 167,500-172,500 |
| | | | | 172,100 - 177,300 |
| | | | | |

PROGRAM DESCRIPTION:

Circulation – Access to materials

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|---------------------------------|---|-----------------|----------------|------------------|-------------------|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| # of physical items checked out | Maintain physical circulation with no more than a 1.5% drop | 178,434 or .06% | 170,017 or -5% | 167,500-172,500 | 172,100 - 177,300 |

| | | | | |
|---|-------------------------|--------------------------|----------------|-------------------------|
| ACTIVITY/SERVICE: | Administration-Digital | DEPARTMENT: | Library | |
| BUSINESS TYPE: | Quality of Life | RESIDENTS SERVED: | 27,864 | |
| BOARD GOAL: | Performing Organization | FUND: | Choose One | BUDGET: \$87,250 |
| OUTPUTS | | 2015-16 | 2016-17 | 2017-18 |
| | | ACTUAL | ACTUAL | PROJECTED |
| # of downloads - digital materials | | 44,642 | 48,372 | 50,791 |
| # of streamed items - digital materials | | 3,363 | 5,111 | 5,367 |
| # of items accessed, not downloads or streaming - digital materials | | 112,444 | 126,787 | 133,126 |
| | | | | 137,322 |

PROGRAM DESCRIPTION:

Go Digital Initiative-Digital interaction

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|---|------------------------------------|------------------|----------------|------------------|------------------|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| # of digital materials downloaded, streamed or accessed | Increase digital interaction by 5% | 160,449 or -6.1% | 180,270 or 12% | 189,284 or 5% | 198,747 or 5% |

| | | | | |
|--------------------------------|--|--------------------------|----------------|--------------------------|
| ACTIVITY/SERVICE: | Public Service-Reference & Directional | DEPARTMENT: | Library | |
| BUSINESS TYPE: | Quality of Life | RESIDENTS SERVED: | 27,864 | |
| BOARD GOAL: | Performing Organization | FUND: | 01 General | BUDGET: \$127,000 |
| OUTPUTS | | 2015-16 | 2016-17 | 2017-18 |
| | | ACTUAL | ACTUAL | PROJECTED |
| # of customer service contacts | | 31,408 | 25,236 | 25,488 |
| | | | | |
| | | | | |
| | | | | |

PROGRAM DESCRIPTION:

Reference and directional questions, in person, phone, e-mail

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|--------------------------------------|---|----------------|----------------|------------------|------------------|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| Number of customers service contacts | Effectiveness: Increase staff customer interactions by 1% | 31,408 or -4% | 25,236 or -20% | 25,488 or 1% | 25,742 or 1% |

| | | | | |
|----------------------------|-----------------------------|--------------------------|----------------|-------------------------|
| ACTIVITY/SERVICE: | Public Service-Computer Use | DEPARTMENT: | | Library |
| BUSINESS TYPE: | Quality of Life | RESIDENTS SERVED: | | 27,864 |
| BOARD GOAL: | Great Place to Live | FUND: | Choose One | BUDGET: \$12,500 |
| OUTPUTS | | 2015-16 | 2016-17 | 2017-18 |
| | | ACTUAL | ACTUAL | PROJECTED |
| # of Library computer uses | | 9,899 | 13,351 | 13,485 |
| # of Library wireless uses | | 11,313 | 26,146 | 26,407 |
| | | | | |
| | | | | |

PROGRAM DESCRIPTION:

Public computer use and library wireless use

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|--|---|----------------|----------------|------------------|------------------|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| Number of Library computer uses and # of Library wireless uses | Maintain computer and internet use with a 1% margin | 21,212 or 2.3% | 39,497 or 86% | 39,892 or 1% | 39,600 - 40,100 |

| | | | | | |
|--------------------------|----------------------------|--------------------------|----------------|------------------|------------------|
| ACTIVITY/SERVICE: | Administration-Cardholders | DEPARTMENT: | | Library | |
| BUSINESS TYPE: | Quality of Life | RESIDENTS SERVED: | | 27,864 | |
| BOARD GOAL: | Performing Organization | FUND: | Choose One | BUDGET: | \$175,571 |
| OUTPUTS | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| Library cardholders | | 13,855 | 13,826 | 13,964 | 14,103 |
| | | | | | |
| | | | | | |
| | | | | | |

PROGRAM DESCRIPTION:

Cardholders with the Scott County Library System.

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|--------------------------------|--------------------------------------|----------------|----------------|------------------|------------------|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| Library cardholders | Increase number of cardholders by 1% | 13855 or 9% | 13,826 or -.2% | 13,964 or 1% | 14,103 or 1% |

| | | | | |
|--|-------------------------|--------------------------|----------------|--------------------------|
| ACTIVITY/SERVICE: | Programming | DEPARTMENT: | Library | |
| BUSINESS TYPE: | Quality of Life | RESIDENTS SERVED: | 27,864 | |
| BOARD GOAL: | Performing Organization | FUND: | Choose One | BUDGET: \$176,110 |
| OUTPUTS | | 2015-16 | 2016-17 | 2017-18 |
| | | ACTUAL | ACTUAL | PROJECTED |
| New services added | | 6 | 18 | 8 |
| Library and outreach programs provided | | 739 | 1,021 | 1,031 |
| Newsletter reach | | 537 | 944 | 953 |
| | | | | |

PROGRAM DESCRIPTION:

Improve community presence by adding new services, increasing programs and outreach, and increasing the reach of our newsletters

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|--|----------------------------------|----------------|----------------|------------------|------------------|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| New services, library and outreach programs, newsletter contacts | Improve community presence by 1% | 1,269 | 1,983 or 56% | 1,992 or 1% | 2,012 or 1% |

| | | | | | |
|------------------------------|-----------------------------|--------------------------|----------------|------------------|------------------|
| ACTIVITY/SERVICE: | Programming- Summer Reading | DEPARTMENT: | Library | | |
| BUSINESS TYPE: | Quality of Life | RESIDENTS SERVED: | 27,864 | | |
| BOARD GOAL: | Performing Organization | FUND: | Choose One | BUDGET: | \$84,545 |
| OUTPUTS | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| Summer Reading Finishers | | 1,004 | 950 | 1,000 | 900 |
| Summer Reading Registrations | | 2082 | 1815 | 2000 | 2000 |
| % Finished | | 48% | 53% | 50% | 45% |
| | | | | | |

PROGRAM DESCRIPTION:

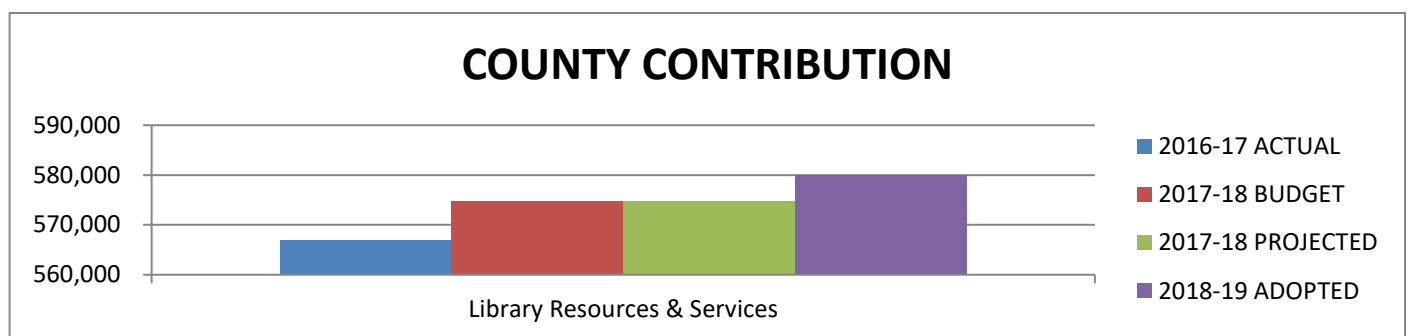
Percentage of summer reading registrations who finish- includes juvenile, young adult and adult.

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|--|------------------------|----------------|----------------|------------------|------------------|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| Percentage of summer reading participants who finish | Meet a 45% finish rate | 48% | 53% | 50% | 45% |

| FINANCIAL & AUTHORIZED POSITIONS SUMMARY | 2015-16 | 2016-17 | 2017-18 | 2017-18 | 208-19 | 2018-19 |
|---|--------------|--------------|--------------|--------------|--------------|--------------|
| PROGRAM: Library Resources & Services (67.1000) | ACTUAL | ACTUAL | BUDGET | PROJECTED | REQUEST | ADOPTED |
| AUTHORIZED POSITIONS: | | | | | | |
| Library Director | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Administrative Secretary | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Reference Librarian | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Children's Librarian | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Bookmobile Librarian | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Technical Processing Clerk | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Circulation Librarian | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Reserve Librarian | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Processing Clerk | 1.25 | 1.25 | 1.25 | 1.25 | 1.25 | 1.25 |
| Library Page | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Bookmobile Driver | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Station Attendants | 3.94 | 3.94 | 3.94 | 3.94 | 3.94 | 3.94 |
| Data Entry Clerk | 1.10 | 1.10 | 1.10 | 1.10 | 1.10 | 1.10 |
| TOTAL POSITIONS | 16.29 | 16.29 | 16.29 | 16.29 | 16.29 | 16.29 |

| | | | | | | |
|---------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| REVENUE SUMMARY: | | | | | | |
| Grants and Reimbursements | | | | | | |
| Intergovernmental | \$ 555,384 | \$ 577,720 | \$ 616,156 | \$ 616,156 | \$ 604,253 | \$ 604,253 |
| Charges for Services | 13,928 | 12,439 | 13,000 | 11,100 | 12,000 | 12,000 |
| Miscellaneous | 12,490 | 15,314 | 4,401 | 6,301 | 5,401 | 5,401 |
| SUB-TOTAL REVENUES | \$ 581,802 | \$ 605,473 | \$ 633,557 | \$ 633,557 | \$ 621,654 | \$ 621,654 |
| Scott County Contribution | 561,697 | 567,021 | 574,740 | 574,740 | 580,036 | 580,036 |
| TOTAL REVENUES | \$ 1,143,499 | \$ 1,172,494 | \$ 1,208,297 | \$ 1,208,297 | \$ 1,201,690 | \$ 1,201,690 |

| | | | | | | |
|-------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| APPROPRIATION SUMMARY: | | | | | | |
| Salaries | \$ 623,802 | \$ 649,436 | \$ 660,000 | \$ 662,500 | \$ 672,000 | \$ 672,000 |
| Benefits | 145,116 | 159,483 | 176,500 | 187,340 | 192,000 | 192,000 |
| Capital Outlay | 134,548 | 134,358 | 112,292 | 131,662 | 128,292 | 128,292 |
| Purchase Services & Expenses | 216,145 | 209,444 | 189,035 | 195,395 | 176,648 | 176,648 |
| Supplies & Materials | 37,699 | 35,924 | 34,750 | 31,700 | 32,750 | 32,750 |
| TOTAL APPROPRIATIONS | \$ 1,157,310 | \$ 1,188,645 | \$ 1,172,577 | \$ 1,208,597 | \$ 1,201,690 | \$ 1,201,690 |



ANALYSIS

The FY 19 Revenue and Appropriations budget requests for the Library show a 1% decrease over the adopted FY 18 budgets. There is a slight increase of \$5,300 in Scott County's contribution to the Library budget.

Medic Ambulance



Director: Linda Frederiksen, Phone: 563-323-1000, Website: www.medicems.com

MISSION STATEMENT: The mission of MEDIC EMS is to improve the health of our community by providing professional emergency medical services and compassionate care.

| | | | | |
|---|-------------------------|--------------------------|----------------|--------------------|
| ACTIVITY/SERVICE: | 911 Ambulance Response | DEPARTMENT: | Medic | |
| BUSINESS TYPE: | Core | RESIDENTS SERVED: | county-wide | |
| BOARD GOAL: | Performing Organization | FUND: | 01 General | BUDGET: \$0 |
| OUTPUTS | | 2015-16 | 2016-17 | 2017-18 |
| | | ACTUAL | ACTUAL | PROJECTED |
| Requests for ambulance service | | 31,977 | 33,158 | 32,547 |
| Total number of transports | | 24,062 | 24,673 | 23,886 |
| Community CPR classes provided | | 231 | 150 | 150 |
| Child passenger safety seat inspections performed | | 2 | 6 | 6 |

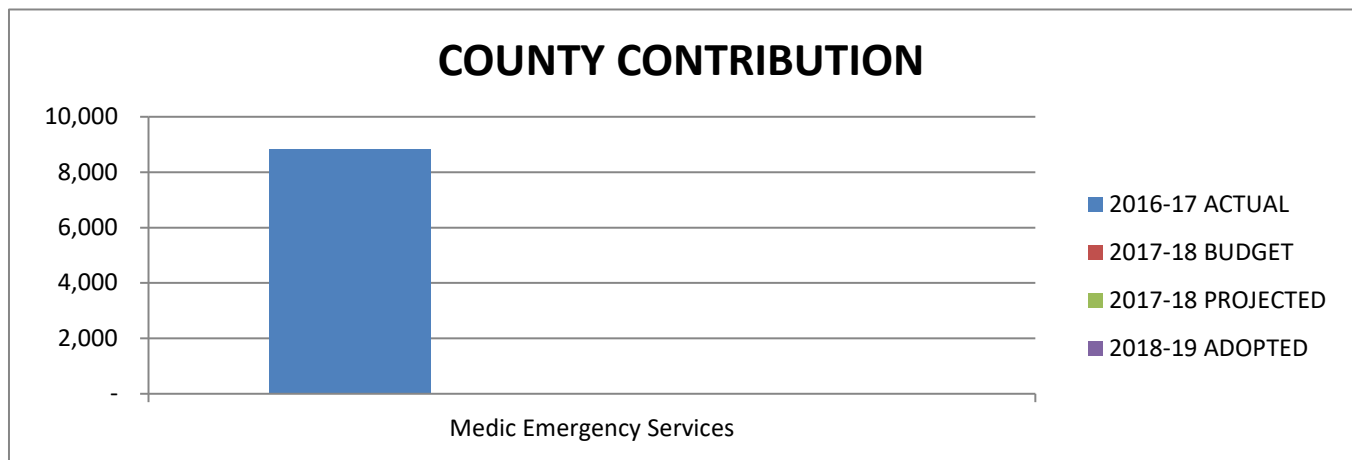
PROGRAM DESCRIPTION:

Provide advanced level pre hospital emergency medical care and transport.

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|--|--|--|---|-------------------------------|---|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| Urban response times will be < 7 minutes 59 seconds | Response time targets will be achieved at > 90% compliance | 88.68% | 88.37% | 90.00% | 90.00% |
| Rural response times will be <14minutes 59 seconds | Response time targets will be achieved at > 90% compliance | 93.080% | 90.770% | 93.000% | 90.000% |
| Increased cardiac survivability from pre-hospital cardiac arrest | % of cardiac arrest patients discharged alive | all arrests-17.0%, VF/VT arrests 36.4% | all arrests- 18.58%, VF/VT arrests-37.84% | all arrests-20%; VF/VT-47% | all arrests-22.0%, VF/VT arrests- 49% |

| FINANCIAL & AUTHORIZED POSITIONS SUMMARY | 2015-16 | 2016-17 | 2017-18 | 2017-18 | 2018-19 | 2018-19 |
|---|----------------|----------------|----------------|------------------|----------------|----------------|
| PROGRAM: Medic Emergency Medical Services (47) | ACTUAL | ACTUAL | BUDGET | PROJECTED | REQUEST | ADOPTED |
| AUTHORIZED POSITIONS: | | | | | | |
| Director | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Supervisor Paramedic, EMT | 66.00 | 66.00 | 66.00 | 66.00 | 66.00 | 66.00 |
| Medical Director | 0.20 | 0.20 | 0.20 | 0.20 | 0.20 | 0.20 |
| Secretary/Bookkeeper | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Manager | 5.00 | 5.00 | 5.00 | 5.00 | 5.00 | 5.00 |
| System Status Controller | 12.00 | 13.00 | 14.00 | 14.00 | 14.00 | 14.00 |
| Support Staff | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Wheelchair/Shuttle Operator | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| TOTAL POSITIONS | 87.20 | 88.20 | 89.20 | 89.20 | 89.20 | 89.20 |

| | | | | | | |
|-------------------------------|---------------------|-----------------------|---------------------|----------------------|----------------------|----------------------|
| REVENUE SUMMARY: | | | | | | |
| Net Patient Revenue | \$ 8,060,862 | \$ (8,476,859) | \$ 8,713,895 | \$ 9,381,548 | \$ 9,381,548 | \$ 9,381,548 |
| Other Support | 918,361 | 1,058,470 | 594,900 | 664,576 | 615,850 | 615,850 |
| Genesis Medical Center | - | - | - | - | - | - |
| Trinity Medical Center | - | - | - | - | - | - |
| SUB-TOTAL REVENUE | \$ 8,979,223 | \$ (7,418,390) | \$ 9,308,795 | \$ 10,046,124 | \$ 9,997,398 | \$ 9,997,398 |
| Scott County Contribution | - | 8,844 | - | - | - | - |
| TOTAL REVENUES | \$ 8,979,223 | \$ (7,409,546) | \$ 9,308,795 | \$ 10,046,124 | \$ 9,997,398 | \$ 9,997,398 |
| APPROPRIATION SUMMARY: | | | | | | |
| Personal Services | \$ 5,614,337 | 6,085,248 | 6,174,039 | 6,117,020 | 6,332,654 | 6,332,654 |
| Equipment | - | 13,124 | 5,000 | 4,700 | 5,000 | 5,000 |
| Expenses | 2,971,094 | 3,133,031 | 3,399,372 | 3,530,337 | 3,747,788 | 3,747,788 |
| Supplies | 246,800 | 267,710 | 242,000 | 276,060 | 280,000 | 280,000 |
| Occupancy | 37,930 | 29,561 | 25,000 | 30,000 | 30,000 | 30,000 |
| TOTAL APPROPRIATIONS | \$ 8,870,162 | \$ 9,528,673 | \$ 9,845,410 | \$ 9,958,117 | \$ 10,395,441 | \$ 10,395,441 |



ANALYSIS

1. Excess of expenses over revenue in (\$398,043) for FY19 would require contractual maximum county contribution should projection be accurate.
2. A conservative method is used to project revenue. Despite projecting expenses over revenue in prior FY, no contribution has been required since FY17, and at a level far below contracted maximum.
3. County contribution is not a listed budget item. Contribution is to defray fiscal year loss, with maximum of \$200,000.

Quad Cities Convention and Visitors Bureau

Director: Joe Taylor, Phone:

Website: www.visitquadcities.com



MISSION STATEMENT: To enhance the quality of life and economic development for residents and visitors by marketing the Quad Cities region as an outstanding Midwest convention and tourism destination.

| | | | | | |
|--------------------------|--------------------------------|--------------------------|----------------|-------------------------|------------------|
| ACTIVITY/SERVICE: | External Marketing to Visitors | DEPARTMENT: | QCCVB | | |
| BUSINESS TYPE: | Community Add On | RESIDENTS SERVED: | All residents | | |
| BOARD GOAL: | Choose One | FUND: | Choose One | BUDGET: \$70,000 | |
| OUTPUTS | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| | | | | | |
| | | | | | |
| | | | | | |

PROGRAM DESCRIPTION:

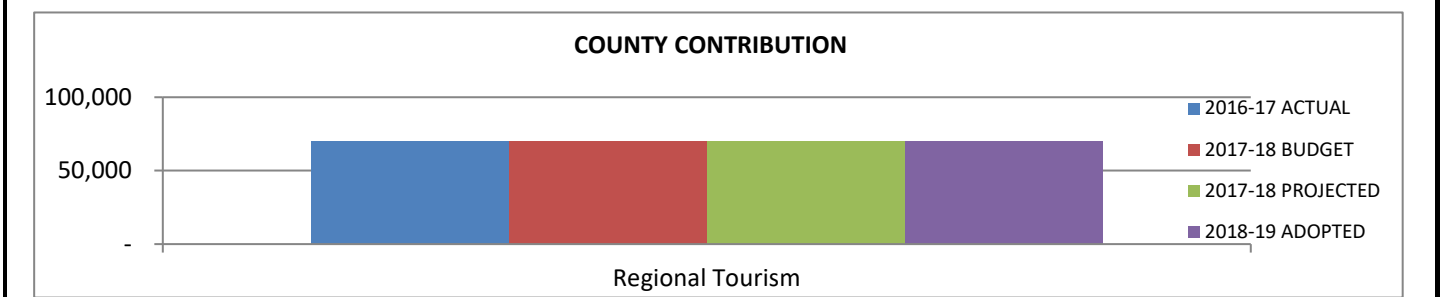
The QCCVB increases visitor expenditures and overnight stays through strategic sales, marketing, and services. We promote and package the Quad Cities to attract and meet the needs of meetings, conventions, group tours, sporting events and competitions, special interest groups, and the leisure traveler. We are also community liaison for enhancing the quality of life for current and potential new residents, by supporting the development of new attractions, events, and special interests. Scott County residents benefit from increased hotel/motel tax revenues, sales tax revenues, food & beverage taxes, and gaming revenues and taxes. The increased expenditures received from visitors, keeps property taxes low. State tourism reports the benefit to each resident to be on average \$500 less in property taxes every year.

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|--|--|--------------|-----------------|--------------|--------------|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| Increase Hotel/Motel taxes and Retail Sales Taxes to the County | Increase of 5% over previous Fiscal Year | \$ 3,844,415 | \$ 4,568,122.00 | \$ 4,200,000 | \$ 4,500,000 |
| Increase visitor inquiries processed, documented and qualified | Increase of 2% over previous Fiscal Year | \$ 327,075 | \$ 369,148.00 | \$ 331,500 | \$ 345,000 |
| Increase group tour operator inquiries processed, documented and qualified | Increase of 2% over previous Fiscal Year | \$ 1,476 | \$ 1,402.00 | \$ 1,500 | \$ 1,450 |
| Increase convention/meeting planner and trade show leads | Increase of 2% over previous Fiscal Year | \$ 2,875 | \$ 2,695.00 | \$ 3,020 | \$ 2,700 |

| FINANCIAL & AUTHORIZED POSITIONS SUMMARY | 2015-16 | 2016-17 | 2017-18 | 2017-18 | 2018-19 | 2018-19 |
|--|--------------|--------------|--------------|--------------|--------------|--------------|
| PROGRAM: Regional Tourism Development (5400) | ACTUAL | ACTUAL | BUDGET | PROJECTED | REQUEST | ADOPTED |
| AUTHORIZED POSITIONS: | | | | | | |
| TOTAL POSITIONS | 12.00 | 11.50 | 12.00 | 12.00 | 12.00 | 12.00 |

REVENUE SUMMARY:

| | | | | | | |
|---|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Davenport | \$ 450,000 | \$ 475,000 | \$ 400,000 | \$ 400,000 | \$ 400,000 | \$ 400,000 |
| Bettendorf | 192,007 | 188,280 | 195,000 | 195,000 | 195,000 | 195,000 |
| Moline | 238,000 | 197,397 | 230,000 | 230,000 | 230,000 | 230,000 |
| Rock Island | 76,282 | 79,911 | 93,000 | 93,000 | 93,000 | 93,000 |
| East Moline | 3,000 | 3,000 | 3,000 | 3,000 | 3,000 | 3,000 |
| Rock Island County | 32,500 | 50,000 | 15,000 | 15,000 | 15,000 | 15,000 |
| Silvis | 2,500 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 |
| LeClaire | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 |
| Carbon Cliff | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 |
| Eldridge | 3,000 | 5,000 | 3,000 | 3,000 | 3,000 | 3,000 |
| State of Illinois/LTCB Grant | 240,128 | 251,857 | 250,185 | 250,185 | 250,185 | 250,185 |
| State of Illinois/Marketing Partnership Grant | - | - | - | - | - | - |
| State of Illinois/International Grant | 23,002 | 9,800 | 19,009 | 19,009 | 19,009 | 19,009 |
| Other Grants | 93,770 | 35,000 | 35,000 | 35,000 | 35,000 | 35,000 |
| Interest | 3,162 | 2,607 | 4,200 | 4,200 | 4,200 | 4,200 |
| Miscellaneous Income | 325,280 | 240,053 | 75,000 | 75,000 | 75,000 | 75,000 |
| Mississippi Valley Welcome Center | - | - | - | - | - | - |
| Membership Income | 72,095 | 70,673 | 70,000 | 70,000 | 70,000 | 70,000 |
| Publications Income | 10,256 | 10,007 | 10,000 | 10,000 | 10,000 | 10,000 |
| Joint Projects Income | 1,649 | - | 2,500 | 2,500 | 2,500 | 2,500 |
| Friends of QC Grant | - | - | - | - | - | - |
| Corporate Donations | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 |
| QC Sports Commission Income | 142,666 | 178,420 | 75,000 | 75,000 | 75,000 | 75,000 |
| SUB-TOTAL REVENUES | \$ 1,934,297 | \$ 1,823,005 | \$ 1,505,894 | \$ 1,505,894 | \$ 1,505,894 | \$ 1,505,894 |
| Scott County Contribution | 70,000 | 70,000 | 70,000 | 70,000 | 70,000 | 70,000 |
| TOTAL REVENUES | \$ 2,004,297 | \$ 1,893,005 | \$ 1,575,894 | \$ 1,575,894 | \$ 1,575,894 | \$ 1,575,894 |



ANALYSIS

FY'18 revenue was down 15% from FY'17 due to a \$75,000 reduction by the City of Davenport . The revenue for the FY'19 requested budget shows no change from the FY'18. In recent years the QCCVB has also seen a drop in revenue due to the loss of State of Illinois grants, other grants and QC Sports Commission income. The QCCVB has struggled to manage its budget amidst the uncertainty of the State of Illinois' budget debacle. As local governments face their own budget challenges the QCCVB has to fight to maintain hotel motel tax contributions to stay at 25% of the cities hotel motel revenue. Two years ago, both Davenport and Moline cut their contributions. The appropriation budget figures for FY'18 (projected) and FY'19 (adopted) remain unchanged. After requesting and being granted small incremental increases in Scott County's annual contribution, it has now remained unchanged since FY'04 at \$70,000.

Quad Cities First

Director: Paul Rumler Phone: 563-322-1706, Website: quadcitiesfirst.com



MISSION STATEMENT: Quad Cities First is the regional economic development arm of the Quad Cities Chamber charged with marketing the Quad Cities region to companies looking to relocate or expand in our market.

| | | | | |
|----------------------------------|-----------------|---------------------------|----------------|------------------|
| ACTIVITY/SERVICE: | | DEPARTMENT: QC 1st | | |
| BUSINESS TYPE: | Quality of Life | RESIDENTS SERVED: | | All Residents |
| BOARD GOAL: | Economic Growth | FUND: 01 General | BUDGET: | \$70,000 |
| OUTPUTS | | 2015-16 | 2016-17 | 2017-18 |
| | | ACTUAL | ACTUAL | PROJECTED |
| | | | | 2018-19 |
| | | | | PROJECTED |
| New Prospects | | 40 | 35 | 65 |
| Businesses Attracted | | 1 | 2 | 4 |
| Number of Jobs | | 1,318 | 856 | 300 |
| Capital Investment | | 203M | 161.5M | \$55 M |
| Company Visits | | 129 | 103 | 80 |
| Industry Trade Shows/Conferences | | 9 | 9 | 10 |
| Site Selector Meetings | | 187 | 190 | 100 |
| Marketing -Website Visits | | 17,209 | 17,613 | 20,000 |

PROGRAM DESCRIPTION: Business Attraction

Marketing the Quad Cities externally for the purpose of attracting new investment and generating high quality jobs

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|--|-----------------------|----------------------|----------------|------------------|------------------|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| New Prospects | | 40 | 35 | 65 | 50 |
| Businesses Attracted | | 1 | 2 | 4 | 4 |
| Number of Jobs | | 1,318 | 856 | 300 | 300 |
| Capital Investment | | \$203M | 161.5M | \$55 M | \$100 M |
| Company Visits | | 129 | 103 | 80 | 80 |
| Industry Trade Shows/Conferences / Prospect Forums | | 9 | 9 | 10 | 10 |
| Site Selector Visits | | 187 | 190 | 100 | 100 |
| Marketing-Website Visits | | 17,209 Unique Visits | 17,613 | 20,000 | 20,000 |

| | | | | |
|--------------------------------|---------------------|--------------------------|------------------|------------------|
| ACTIVITY/SERVICE: | Prospect Management | DEPARTMENT: | QC First | |
| BUSINESS TYPE: | Quality of Life | RESIDENTS SERVED: | All residents | |
| BOARD GOAL: | Economic Growth | FUND: | 01 General | |
| OUTPUTS | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
| | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| New Propects | 23 | 15 | 45 | 45 |
| Business Retained and Expanded | 2 | 5 | 10 | 10 |
| Number of Jobs | 91 | 354 | 200 | 200 |
| Capital Investment | \$2.5M | 13.2M | \$20 m | \$20 M |
| Number of BRE/Company Visits | 135 | 116 | 150 | 150 |
| Number of Assists Made | 453 | N/A | 250 | 250 |
| | N/A | 348 | N/A | |

Helping retain and expand existing companies in the Quad Cities.

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|--------------------------------|-----------------------|----------------|----------------|------------------|------------------|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| New Prospects | | 23 | 15 | 45 | 45 |
| Businesses Retained & Expanded | | 2 | 5 | 10 | 10 |
| Number of Jobs | | 91 | 354 | 200 | 200 |
| Capital Investment | | \$2.5M | 13.2M | \$20M | \$20 M |
| Number of BRE/Company Visits | | 135 | 116 | 150 | 150 |
| Number of Assists Made | | 453 | N/A | 250 | 250 |

Greater Davenport Redevelopment Corporation - GDRC



Executive Director: Tim Wilkinson Phone: 563/884-7559 Website: gotodavenport.com

MISSION STATEMENT: The GDRC is a non-profit, public-private industrial development organization for the City of Davenport. It provides arms-length real estate transactions with privacy and confidentiality.

| | | | | |
|--|---------------------------------|--------------------------|------------------|-------------------------|
| ACTIVITY/SERVICE: | Business Attraction / Expansion | DEPARTMENT: | GDRC | |
| BUSINESS TYPE: | Core | RESIDENTS SERVED: | All Residents | |
| BOARD GOAL: | Economic Growth | FUND: | 01 General | BUDGET: \$30,000 |
| OUTPUTS | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
| | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| Market & manage EIIC & other industrial properties | | | | |
| | | | | |
| | | | | |
| | | | | |

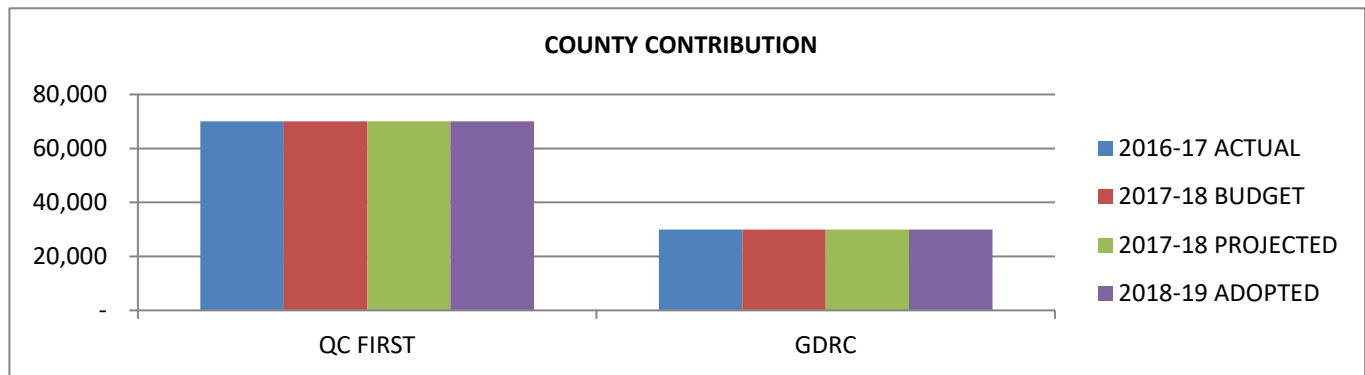
PROGRAM DESCRIPTION:

GDRC provides arms-length real estate transactions for any industrial property for sale in Davenport. The principal offering is the Eastern Iowa Industrial Center at I-80 and NW Blvd. in north Davenport.

| PERFORMANCE MEASUREMENT | | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|---|--|--|--|---|--|
| | | ACTUAL | ACTUAL | PROJECTED | PROJECTED |
| OUTCOME: | EFFECTIVENESS: | | | | |
| Market and manage the EIIC and other industrial sites throughout Davenport/Scott County | GDRC has had a successful fiscal year with 5 land sales completed - exceeding expectations for FYTD. | Sold 25 acres for \$1,542.44/over 50 jobs created. Expanded EIIC: buying 80 acres & optioning 80 more.; being rezoned. Held site visit for plastics company to view 100 acres; would create 500 jobs. EIIC is one of the 3 finalists. Held 2 site visits for mfg operation on a 42 acre site. EIIC is a finalist. City has agreed to rebuild EIIC entrance to accommodate truck traffic. EFFECTIVENESS: GDRC has had a successful fiscal year with 2 land sales completed. | Since the Industrial Centers inception, there has been \$472 million invested with an estimated \$135 million assessed valuation. In 2017, sold 188 acres to 3 businesses for \$185 million. Responded to 20 RFI's. Made 45 sales calls. Held 15 site visits. Developed plan for future land purchases. Began Strategic Plan update process. | Purchase Curtis 40 acre farm and incorporate into EIIC as site certified ground. Sell 160 acres for \$5,120,000 in January to plastics company. Make 10 sales calls. Update WEB site and sales literature. Purchase new signage for EIIC. Make financial commitment to city for EIIC entrance improvements. | Continue to pursue the purchase of the Shriner land as well as pursue purchasing the Walsh property to the West of EIIC. Work on selling Lots 6 and 15 in EIIC. Submit retention pond maintenance plan to City of Davenport. |

| FINANCIAL & AUTHORIZED POSITIONS SUMMARY | 2015-16 | 2016-17 | 2017-18 | 2017-18 | 2018-19 | 2018-19 |
|---|-------------|-------------|-------------|-------------|-------------|-------------|
| PROGRAM: Regional Econ Develop (4901, 4903) | ACTUAL | ACTUAL | BUDGET | PROJECTED | REQUEST | ADOPTED |
| AUTHORIZED POSITIONS: | | | | | | |
| CEO | 0.30 | 0.30 | 0.10 | 0.10 | 0.10 | 0.10 |
| President | 0.55 | 0.55 | 0.30 | 0.30 | 0.30 | 0.30 |
| Vice-President | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Business Attraction Staff | 1.00 | 1.00 | 1.10 | 1.10 | 1.10 | 1.10 |
| Administrative Secretary | 0.50 | 0.50 | 0.60 | 0.60 | 0.60 | 0.60 |
| Database Specialist | 0.25 | 0.25 | 0.25 | 0.25 | 0.25 | 0.25 |
| Accounting/HR/Admin Staff | 0.35 | 0.35 | 0.50 | 0.50 | 0.50 | 0.50 |
| Marketing Staff | 0.80 | 0.80 | 1.00 | 1.00 | 1.00 | 1.00 |
| TOTAL POSITIONS | 4.75 | 4.75 | 4.85 | 4.85 | 4.85 | 4.85 |

| | | | | | | |
|--------------------------------------|-------------------|-------------------|-------------------|---------------------|---------------------|---------------------|
| REVENUE SUMMARY: | | | | | | |
| Private Sector Members | \$ 551,500 | \$ 430,000 | \$ 589,000 | \$ 615,000 | \$ 615,000 | \$ 615,000 |
| Public Sector Members | 266,875 | 274,875 | 289,750 | 305,000 | 305,000 | 305,000 |
| Other | 1,250 | 12,500 | 3,000 | - | - | - |
| SUB-TOTAL REVENUES | \$ 819,625 | \$ 717,375 | \$ 881,750 | \$ 920,000 | \$ 920,000 | \$ 920,000 |
| Arsenal Lobbying Funding | | | | | | |
| Scott County Contribution - QC First | 70,000 | 70,000 | 70,000 | 70,000 | 70,000 | 70,000 |
| Scott County Contribution-GDRC | 30,000 | 30,000 | 30,000 | 30,000 | 30,000 | 30,000 |
| TOTAL COUNTY CONTRIBUTION | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 |
| TOTAL REVENUES | \$ 919,625 | \$ 817,375 | \$ 981,750 | \$ 1,020,000 | \$ 1,020,000 | \$ 1,020,000 |
| APPROPRIATION SUMMARY: | | | | | | |
| Personal Services | \$ 470,695 | \$ 401,570 | \$ 479,587 | \$ 509,130 | \$ 509,130 | \$ 509,130 |
| Allocated Overhead | 82,216 | 71,246 | 81,648 | 80,609 | 80,609 | 80,609 |
| Total Direct Overhead | 4,957 | 3,304 | 5,000 | - | - | - |
| Total Business Attractions | 331,225 | 251,462 | 383,620 | 398,000 | 398,000 | 398,000 |
| TOTAL APPROPRIATIONS | \$ 889,093 | \$ 727,582 | \$ 949,855 | \$ 987,739 | \$ 987,739 | \$ 987,739 |



ANALYSIS

Quad City First shows no significant change in the FY'19 budget compared to the projected budget in FY'18. The County's contribution to QC 1st and the GDRC remains unchanged at \$70,000 and \$30,000, respectively. The GDRC has had a number of significant land sales resulting in the retention of Kraft Heinz jobs and the creation of jobs by Sterilite Corporation. The GDRC invests the proceeds of these land sales in the purchase of additional adjacent land for development. Also after many years of planning and development the rail spur is connected and able to receive rail traffic to the City's transload facility. As soon as the plant is finished and running, Sterilite Corporation will be receiving shipments of raw materials by rail.

SUPPLEMENTAL INFORMATION

SUPPLEMENTAL INFORMATION

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BASIS OF ACCOUNTING

Scott County's accounting system for budgeting purposes is on the modified accrual basis of accounting using governmental fund types. The State of Iowa does require that all budget amendments be enacted one month prior to the end of the fiscal year. Budgets are prepared using the same accounting practices as are used to account for and prepare financial reports for the funds; thus, the budgets are presented in accordance with accounting principles generally accepted in the United States of America. Budget appropriations for Scott County governmental funds are projected on the modified accrual basis of accounting and full accrual for its enterprise fund.

Both the annual budget and preparation of the audited Comprehensive Annual Financial Report (CAFR) of the County are based on generally accepted accounting principles, include the same funds (other than the entity-wide funds included in the CAFR), and meets the criteria set forth by the Government Finance Officers Association for its Certificate of Achievement for Excellence in Financial Reporting. For budgeting purposes, any fund whose revenues or expenditures, excluding other financing sources and uses, constitute more than 10% of the revenues or expenditures of the appropriated budget should be considered a major fund. The format includes basic fund types as follows:

MAJOR GOVERNMENTAL FUNDS (budgeted):

General Fund - This fund accounts for all transactions of the County that pertain to the general administration of the County and the services traditionally provided to its citizens. This includes law enforcement services, legal services, emergency services, juvenile justice administration services, physical health services, care of the mentally ill, care of the developmentally disabled, services to the poor, services to military veterans, services to the elderly, environmental quality services, conservation and recreation services, animal control services, county development services, representation (election) services, state administrative services, and various interprogram services such as policy and administration, central services, and risk management services.

Special Revenue Funds - These funds are utilized to account for revenues derived from specific sources which are usually required by law or regulation to be accounted for as separate funds. For Scott County these funds include the MH-DD Fund, the Rural Services Basic Fund and the Secondary Roads Fund.

Mental Health & Disabilities Services Fund - This fund accounts for state revenues allocated to the County to be used to provide mental health, and disability services. The Mental Health & Disabilities Service Fund is a special revenue fund.

Secondary Roads Fund – To account for State revenue allocated to the County to be used to maintain and improve the County's roads.

Debt Service Fund - This fund accounts for the accumulation of revenues for and payment of principal and interest on general obligation long-term debt.

Capital Projects Fund - These funds are utilized to account for financial resources to be used for the acquisition or construction of capital facilities or other major fixed assets or one-time uses of funds.

NONMAJOR GOVERNMENTAL FUNDS (budgeted): (the following funds are special revenue funds)

Rural Services Fund – To account for taxes levied to benefit the rural residents of the County.

Recorder's Record Management Fund – To account for the added fee collected for each recorded transaction to be used for the purpose of preserving and maintaining public records.

BUSINESS-TYPE ACTIVITIES FUND (non-budgeted): These funds are utilized to account for operations and activities that are financed or operated in a manner similar to the private business enterprise, and where the cost of providing goods and services to the general public on a continuing basis is expected to be recovered primarily through user charges. The County accounts for its Glynn's Creek Golf Course at Scott County Park through the Golf Course Enterprise Fund.

The accounting of financial activities for the County and the budget appropriation process are additionally maintained in groups according to classifications required by the State of Iowa. Revenues are credited to individual fund types while expenditures are recorded according to service areas within specific funds for budgetary control purposes. This budget document was prepared according to these criteria. The following service areas are included in the budget:

- Public Safety and Legal Services
- Physical Health and Social Services
- Mental Health & Disabilities Services
- County Environment and Education Services
- Roads and Transportation Services
- Government Services to Residents
- Administration (interprogram) Services
- Debt Service
- Capital Projects

The blended component units of the County, the Scott Emergency Communication Center and the Public Safety Authority, and the discretely presented component units of the County, the Emergency Management Agency and County Library, are not included in this budget document. Funding for these entities are treated as authorized agencies and expenditures of the County Budget. The component unit entities have separate budgeting processes and supervisory boards which are not included the County's budget making process.

SCOTT COUNTY, IOWA BUDGET CALENDAR

| | Board of Supervisors | County Administration | Citizens and State | Departments and Authorized Agencies |
|-----------|--|--|---|---|
| July | New Fiscal Year Begins July 1, 2018 to June 30, 2019 | | | |
| August | Strategic Planning | | | |
| September | Identification of specific areas to be reviewed in upcoming budget process. Short and long term goals. | | | Develop initial revenue estimates |
| October | | | | Develop and submit operating and capital requests |
| November | | Development of Salary and Benefit Estimates | Discussions with Board and County Administration for new funding requests | |
| December | | Development of Capital requests and planning | | |
| January | | Presentation of Administration's recommendation of the proposed budget | | |
| February | Board reviews operating and capital budgets | | Public Hearing on Proposed and Amended Budget | |
| March | Adoption of Budget by resolution. Strategic Planning | | Certification by Auditor and State Department of Management | |
| April | | Prepare final budget document. Review budget amendment needs | | |
| May | Adopt Budget Amendment by resolution | Propose budget amendment for current year | Public Hearing on Amended Budget | |
| June | Set appropriations and authorized position levels for ensuing fiscal year | | | |

BUDGET PREPARATION PROCESS

The preparation of Scott County's budget involves the interaction of County departments, authorized agencies, boards and commissions, the Board of Supervisors, and the general public. This process begins with the initial distribution of budget materials to departments and authorized agencies and is completed with the Board of Supervisors certification of a budget for the upcoming fiscal year.

The County's budgetary process begins ten months prior to July 1st, the beginning of the County's fiscal year. In August, the Board of Supervisors compiles an annual strategic planning update to identify long, medium and short term goals. In September, the Board of Supervisors identifies specific areas to be reviewed by staff during the upcoming budget preparation process. Identification of short and long term goals for discussion. In early October the Board of Supervisors meets with the County Administrator and the Budget Manager to identify specific areas to be reviewed during the budget process. They also set parameters for increases for all departments and authorized agencies. These specific areas of review are then given to department heads and agency directors to keep in mind as they prepare their budget requests for the ensuing year. At the end of October, Budget Planning Manuals and appropriate worksheets are distributed to department heads and authorized agency directors. The Budget Planning Manuals identify the budgetary process and give specific directions on the process. Scott County's system includes the completion of several Budgeting For Outcomes (BFO) forms that are described in detail in the manual.

Scott County's budgetary process is on the County's ERP system, and consequently, historical data is available to the departments. The department's primary responsibility is to review the historical data in respect to services to be provided to the citizens of Scott County by the department. The Office of Administration and the Office of Human Resources provides personnel and wage information. The department head reviews the information to determine what level of appropriation will be required to provide the current level of services. Any additional service levels proposed to be provided to the general public at the request of either the department, County Administrator, or Board of Supervisors, are identified and highlighted during the budget review process.

Additionally, while analyzing expenditure requirements in order to support current service levels, the department is also requested to establish performance objectives for the upcoming fiscal year. These performance objectives relate to the service levels currently provided by the department's programs. Quarterly status reports on the progress being made toward the current year's performance objectives are also required and are forwarded to the Board of Supervisors throughout the fiscal year for their review and information. The County's Budgeting for Outcome system is further explained at the end of this budget preparation process discussion.

In regard to goals and objectives, the Board of Supervisors, during their work sessions, discusses and identifies objectives. These biennial objective issues are reviewed mid-term for possible changes or refinements. A complete listing of the target issues appears in the Board Chairman and County Administrator's budget message included in the budget document.

Department requests for appropriations are submitted to the Office of Administration for initial review by the end of November. The departments consult with the appropriate boards and commissions in developing the budget as it relates to service levels. Staff further allocates expenditures by sub-object type. The department head meets with the County Administrator, the Budget Manager, and the department's assigned budget analyst during the remainder of December and the first part of January regarding the proposed budgets. The Office of Administration prepares revenue estimates from input from the respective departments. Each department is required to submit potential revenue estimates for their programs. The Office of Administration estimates general revenues such as those from the State and Federal government, and lastly determines the County's taxing ability. A preliminary budget is discussed with the County Administrator. This preliminary budget reflects the budget requests as submitted by the departments and adjusted by the County budget team in relation to revenue projections.

The County Administrator presents to the Board of Supervisors a balanced budget in late January. The Board of Supervisors receives information which includes the budget message from the County Administrator, various schedules dealing with taxation and property valuations, in addition to the proposed revenue schedules, expenditure schedules, and summary of department programs as they pertain to the proposed budget. Copies of the initial proposed budget as presented to the Board of Supervisors are available at the County Auditor's office and public libraries for citizen review.

The summary information for the departments includes a history of financial data in addition to a revised estimate for the current year and the proposed budget for both expenditures and revenues. Additionally, a brief description of the program is presented with other program performance indicator information as it applies to the budget. Any changes from the current year to the proposed year are also noted. Of special importance is the inclusion of the performance objectives for the programs within each department.

The month of February is basically devoted to discussions with the Board of Supervisors. At the Board's first two budget work sessions the overall impact of the expenditures are reviewed along with the potential property tax changes and other revenue adjustments. In addition, each Board member, based on his own review of the budget materials or from budget discussions, identifies other budget issues and policy matters. These budget issues then become subsequent agenda items at future budget sessions until all are resolved. These sessions, as in the case of the goals and objectives sessions of the Board of Supervisors during January, are open to the general public.

After the general budget meetings with County staff and department/agency directors as necessary, the Board of Supervisors meets to discuss the County's services and items of concern to the operation of the County. The Board of Supervisors identifies items that they had previously discussed which were to be considered as additions or deletions to the proposed budget. The Board then has the task of weighing certain services or programs within the organization in light of available resources. After the Board of Supervisors agrees upon a proposed level of services, and likewise an appropriation level, the Board sets a public hearing. Notice of such public hearing is made in the local official newspapers and a summary of proposed expenditure and revenue levels is included in that publication. According to state law, the tax rate cannot be increased after publication of the proposed expenditure levels for the public hearing thus, department/agency requests are always used as a basis of publication. During the public hearing, citizens are given the opportunity to voice their objections or support of the proposed budget as presented. After the public hearing, the Board of Supervisors considers any comments made and then act upon the approval of the budget.

The Board officially authorizes by resolution to certify with the County Auditor and the State Office of Management the adopted budget for the upcoming year on or before the state law deadline of March 15th. After certification, staff reviews the budget and detailed information changed in light of Board of Supervisors discussions. The budget is subsequently printed and available for distribution. The budget document then becomes an instrument and a guide for the Board and departments during the year for achieving the goals and objectives, and providing programs and services as described in the budget.

Budget amendments occur twice during the current fiscal year. The first budget amendment is presented to the Board of Supervisors in February for approval with the upcoming fiscal year budget. A second amendment is recommended to the Board of Supervisors in May of the current year in order to close the fiscal year. Both amendments are designed to provide legal capacity of functional expenditures by category based upon current estimates. The level of budgetary control for each amendment process is on the functional level of the County's governmental functions. Departmental line item budgetary adjustments within a function may be made throughout the year as long as the total expenditures is not increased from the legally adopted budget.

SCOTT COUNTY'S BUDGETING FOR OUTCOMES BUDGET SYSTEM

Prior to fiscal year 1983-84 Scott County was accustomed to budgeting for total departments and authorized agencies. Beginning in FY84, the County introduced program performance budgeting. With performance based budgeting, the County budgeted for departments, but each department divided its budget into functions or services, which are known as "programs". The performance based budget had been in place at Scott County for over 30 years, with many departments using the same measurers for many years.

In 2009, the Board of Supervisors set a goal to revise their performance based budget system. The County decided to adopt budgeting for outcomes as their new budgeting method. Budgeting for outcomes challenges public leaders to determine what outcomes citizens most value, prioritize their tax dollars to purchase those results, and rethink the way their departments and agencies go about producing them. Our old performance based budget system asked the question, what programs can we cut to keep the budget in balance? The new budget method asks, how can government increase the value it delivers to citizens with the money that is available?

There are huge benefits of using the budgeting for outcomes method of budgeting. First, it allows the government to see or eliminate obsolete or low value activities. Next, it helps find money for important new investment or activities – if an investment is important, it will rise to the top of the list. Other spending with less value falls off of the list. It ensures the general interest trump special 'pet' projects. Outcome based budgeting ensures accountability for performance – programs MUST deliver results or they don't get funded. It also talks about the budget in common sense terms – Traditional budgets are difficult for citizens to read. BFO budgets are designed for anyone to understand – and they allow citizens to understand exactly the services that its government provides with additional transparency.

What is an outcome?

- It must be specific and address the customers' needs (internal or external)

- It must be measurable

- It must be aggressive but attainable

- It must be results oriented

- It must be time bound (it must have a deadline or timeline) i.e. one year, etc

In order to change from traditional performance based budgeting to outcome based budgeting, departments had to change their thinking entirely. First, each department identified their services. This had never been done before. Next, departments identified outputs from our old budgeting system – and some departments created new outputs. Next, departments aligned each service with a goal of the Board of Supervisors to ensure that the Board goals were reflected in the activities of the County departments. Next, each service was identified as either a core service, semi-core service or a service enhancement. Then, each department identified outcome and effectiveness measures for each service. From this process, we have our new budgeting for outcomes for Scott County, first successfully implemented in FY 12.

MISCELLANEOUS STATISTICS ABOUT SCOTT COUNTY

DATE OF INCORPORATION: December 31, 1837

Form of Government: County Board/County Administrator

| | | | |
|--|--------------|--|------------|
| Population √ | 172,474 | Snowmobile Trails, Total Miles* | 86 |
| Area in Square Miles √ | 468.2 | Acres of Industrial Lands* | |
| Median Age of Population √ | 38 | Unincorporated | 13.29 |
| Miles of Roads and Streets* | | Building Permits* | |
| Interstate Highways | 90 | (non Davenport / Bettendorf) | |
| State Highways | 97 | Issued in year ended 6/30/17 | 963 |
| Non-Urban | 394 | Value of Issued Permits | 17,245,510 |
| Urban | <u>1,094</u> | Last General Election 11/8/16* | |
| Total Miles | <u>1,675</u> | Registered Voters | 127,457 |
| Farming Acres+ | 219,232 | Votes Cast | 87,286 |
| Number of Farms | 759 | Percent | 68.48% |
| Average Size of Farm (Acres) | 291 | Last School Boards Election 9/12/17 | |
| Scott County Employees:* | | Registered Voters | 115,152 |
| Board Members | 5 | Votes Cast | 6,319 |
| Elected Officials | 5 | Percent | 5.47% |
| Full time equivalents | 486.33 | Licensed businesses allowed to sell and serve alcohol* | |
| # School Districts in Scott County* | 7 | Unincorporated | 20 |
| # Cities within Scott County* | 17 | | |
| Recreation: Parks | | | |
| County Recreation Areas | 8 | | |
| # of Acres | 2509 | | |
| Golf Courses* | | *County Staff/Offices/Website | |
| Private | 2 | √ www.census.gov | |
| Public | 5 | + www.agcensus.usda.gov | |
| Municipal | 5 | | |

MISCELLANEOUS STATISTICS ABOUT SCOTT COUNTY (cont.)

Ten Principal Taxpayers as of June 30, 2017

| Organization | Taxable Value | % of Total Taxable Value 8,699,116,845 |
|--------------------------------|----------------------|---|
| MID AMERICAN ENERGY | 228,784,305 | 2.63% |
| IOWA AMERICAN WATER COMPANY | 62,467,148 | 0.72% |
| RHYTHM CITY CASINO LLC | 61,757,127 | 0.71% |
| ISLE OF CAPRI BETTENDORF LC | 58,812,552 | 0.68% |
| MACERICH NORTH PARK MALL LLC | 53,135,388 | 0.61% |
| ARCONIC INC | 38,127,098 | 0.44% |
| JOHN DEERE CONSTRUCTION & | 28,918,473 | 0.33% |
| THF DAVENPORT NORTH DEVELOPMEN | 24,656,361 | 0.28% |
| CONTINENTAL CEMENT COMPANY LLC | 21,838,156 | 0.25% |
| PUTNAM LANDLORD LLC | 21,426,291 | 0.25% |
| Total | \$599,922,899 | 6.9% |

Source: County tax rolls. 2017 AY Total Valuation \$8,699,116,845

Ten Principal Employers as of June 30, 2017

| Employer | Rank | % of Total County Employment |
|---------------------------------|------|---------------------------------------|
| Genesis Medical Center | 1 | 3.6% |
| Davenport Community Schools | 2 | 3.1% |
| Arconic | 3 | 2.7% |
| Hy-Vee (all Scott Co Locations) | 4 | 2.5% |
| John Deere Davenport Works | 5 | 2.4% |
| Kraft/Oscar Mayer Foods Corp | 6 | 2.4% |
| Isle Casino Hotel | 7 | 1.5% |
| Tri City Electric | 8 | 1.2% |
| City of Davenport | 9 | 1.2% |
| St. Ambrose University | 10 | 0.6% |

Source:
InfoGroup, Reference USA Gov and Individual Employers (Fall 2017)
Date accessed: 10/12/17

MISCELLANEOUS STATISTICS ABOUT SCOTT COUNTY (cont.)

| POPULATION | Scott, IA | Black Hawk, IA | Linn, IA | Polk, IA | Johnson, IA | Rock Island, IL |
|---|------------------|-----------------------|-----------------|-----------------|--------------------|------------------------|
| Population 2016 estimated 2017 not available yet | 172,474 | 132,904 | 221,661 | 474,045 | 146,547 | 144,784 |
| Population 2010 | 165,224 | 131,090 | 211,226 | 430,640 | 130,882 | 147,546 |
| Under 18 | 41,352 | 28,677 | 52,613 | 119,452 | 29,514 | 32,196 |
| 18 – 64 years | 104,906 | 83,564 | 135,969 | 296,283 | 101,222 | 86,039 |
| 65 and Over | 26,216 | 20,663 | 33,079 | 58,310 | 15,811 | 26,549 |

| RACE | Scott, IA | Black Hawk, IA | Linn, IA | Polk, IA | Johnson, IA | Rock Island, IL |
|-------------------|------------------|-----------------------|-----------------|-----------------|--------------------|------------------------|
| White | 86.2% | 85.7% | 89.5% | 85.7% | 84.0% | 83.7% |
| African American | 7.6% | 9.2% | 5.2% | 6.8% | 6.8% | 10.4% |
| Native American | 0.4% | 0.3% | 0.3% | 0.4% | 0.3% | 0.6% |
| Asian | 2.8% | 2.2% | 2.4% | 4.7% | 6.6% | 2.5% |
| Hispanic | 6.6% | 4.3% | 3.2% | 8.2% | 5.5% | 12.7% |
| Native Hawaiian | 0.1% | 0.3% | 0.1% | 0.1% | 0.0% | 0.0% |
| Two or More Races | 3.0% | 2.3% | 2.5% | 2.3% | 2.3% | 2.8% |

| HOUSING | Scott, IA | Black Hawk, IA | Linn, IA | Polk, IA | Johnson, IA | Rock Island, IL |
|-----------------------------|------------------|-----------------------|-----------------|-----------------|--------------------|------------------------|
| Housing Units | 73,635 | 57,295 | 96,271 | 196,673 | 61,822 | 65,902 |
| Owner Occupied | 68.5% | 66.7% | 73.5% | 67.2% | 58.7% | 69.1% |
| Median Value/Owner-Occupied | \$150,900 | \$133,800 | \$148,600 | \$161,100 | \$202,400 | \$114,600 |
| Median Gross Rent | \$729 | \$721 | \$709 | \$827 | \$879 | \$679 |

| EDUCATION | Scott, IA | Black Hawk, IA | Linn, IA | Polk, IA | Johnson, IA | Rock Island, IL |
|--------------------------------|------------------|-----------------------|-----------------|-----------------|--------------------|------------------------|
| High School Graduate or Higher | 93.0% | 90.8% | 94.6% | 91.7% | 94.7% | 88.6% |
| Bachelor's Degree or Higher | 31.9% | 27.0% | 32.2% | 35.6% | 52.4% | 22.0% |

| TRANSPORTATION | Scott, IA | Black Hawk, IA | Linn, IA | Polk, IA | Johnson, IA | Rock Island, IL |
|--------------------------------|------------------|-----------------------|-----------------|-----------------|--------------------|------------------------|
| Travel Time to Work in Minutes | 18.9 | 15.6 | 18.8 | 19.2 | 18.6 | 19.1 |

| BUSINESSES | Scott, IA | Black Hawk, IA | Linn, IA | Polk, IA | Johnson, IA | Rock Island, IL |
|--------------------------------|------------------|-----------------------|-----------------|-----------------|--------------------|------------------------|
| Total Employment | 81,839 | 69,426 | 120,487 | 256,340 | 60,913 | 61,913 |
| Total Annual Payroll (\$1,000) | \$3,314,123 | \$2,569,915 | \$5,667,355 | \$12,701,338 | \$2,544,291 | \$3,187,746 |

<https://www.census.gov/quickfacts/table>

FINANCIAL MANAGEMENT POLICIES

The following financial policies and relevant sections from the Code of Iowa have been adopted by the Scott County Board of Supervisors and have been developed and assembled here to provide guidance to the County's financial management system. The County's intent is to support a sound and efficient financial management system which best utilizes available resources and provides an acceptable service level to the citizens of Scott County. A Financial Review Committee (FRC) consisting of the County Administrator, Budget & Administrative Services Director, Financial Management Supervisor in the Treasurer's Office, and the Accounting and Tax Manager in the Auditor's Office advises the Board on various financial management improvement projects throughout the year.

The following policies are not intended to restrict the Board of Supervisors' authority in determining service needs and/or activities of the County. These financial policies do not limit the Board of Supervisors' ability and responsibility to respond to service delivery needs above or beyond these policies. The Board as a policy making group is still accountable for the efficient and responsive operation of the County.

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| Excerpts from Chapter 3 of the Scott County Code creating the Office of the Administrator | 403 |
| County Financial Management Policy | 407 |
| County Cash Handling Procedures Policy | 414 |
| County Investment Policy | 415 |
| Excerpts From the Code of Iowa: | |
| Chapter 24 - Local Budget Law | 423 |
| Chapter 331 - County Home Rule (Sections 421-437 - County Levies, Funds, Budgets, and Expenditures) | 427 |

EXCERPTS FROM SCOTT COUNTY CODE

CHAPTER 3 APPOINTED OFFICERS AND DEPARTMENTS (Updated April 2016)

SEC. 3-1. OFFICE OF THE ADMINISTRATOR

- A. There shall be an Office of the Administrator responsible for the general administration of the County.
- B. The Office of the Administrator shall be headed by a County Administrator appointed by, and serving at the pleasure of the Board of Supervisors.
- C. The County Administrator shall report to, and be accountable to, the Board of Supervisors for the performance of the office's duties and responsibilities.
- D. The County Administrator shall be a full time employee of the County.
- E. The County Administrator may serve as head of one or more Departments of County Government not under the direct control of an elected official.

SEC. 3-2 AUTHORITY, DUTIES AND RESPONSIBILITIES OF THE COUNTY ADMINISTRATOR

- A. The County Administrator serves as the principal advisor to the Board of Supervisors in all matters relating to the overall management of county government operations.
- B. The County Administrator shall have direct administrative authority over all operating departments within the scope of responsibility of the Board of Supervisors.
- C. The County Administrator shall prescribe the accepted standards of administrative practice for all operating departments within the scope of responsibility of the Board of Supervisors.
- D. The County Administrator shall execute and enforce all resolutions and orders of the Board of Supervisors and see that all laws required to be enforced through the Board of Supervisors or by operating departments subject to its control are faithfully executed.
- E. The County Administrator is authorized by the Board of Supervisors to take any reasonable ministerial action necessary in carrying out the responsibilities assigned to him, and to act at his discretion, upon matters not covered by Board policy or

strictly prohibited by the Code of Iowa or this code. Such action will be reported to the Board of Supervisors as soon as practicable thereafter.

- F. The County Administrator may delegate to appropriate department heads or professional staff members the authority to discharge certain duties and responsibilities vested in him by the Board of Supervisors. However, the delegation of such authority does not relieve the County Administrator of ultimate accountability and responsibility.
- G. The County Administrator shall be responsible for the preparation, review and submission (in conjunction with the County Auditor as provided by the Code of Iowa) of a proposed annual operating budget plan for consideration by the Board of Supervisors. As such, a copy of the budget requests of all operating departments, including those under the direction of other elected county officials, and appointed boards, commissions, or other agencies receiving County funding, shall be submitted to the County Administrator in accordance with an annual budget planning calendar and in compliance with such dates and dead-lines as identified in the Code of Iowa. All departmental budget requests shall be in the format and contain such content as prescribed by the County Administrator.
- H. The County Administrator shall be responsible for the development of all proposed capital program plans and the financing thereof, for consideration by the Board of Supervisors. He shall further be responsible for the execution of, and status reporting for all capital projects approved by the Board of Supervisors.
- I. The County Administrator or his designee shall have access to the books and papers of all operating departments, for purposes of gathering appropriate data required in support of the execution of the official duties of the Administrator's Office or in compliance with specific directions of the Board of Supervisors.
- J. The County Administrator is responsible for periodic reporting of the status of the certified or amended annual operating budget, as well as the status of all active funds. Such reporting shall be done in cooperation with the appropriate elected officials having statutory authority and/or responsibility.
- K. The County Administrator is responsible for the review and recommendation of all County operating department personnel appointments and other personnel items to be brought before the Board of Supervisors for their consideration and action.

- L. The County Administrator shall have the authority to fill vacancies in authorized positions below department head level, within the limitations of budget funding and in conformance with established personnel policies. Such personnel appointments shall be filed bi-weekly in conjunction with Board of Supervisors meetings.
- M. The County Administrator shall be authorized to approve compensation step increases that are in conformance with personnel policies.
- N. The County Administrator is responsible for the review and assessment of all administrative matters to be considered by the Board of Supervisors. All administrative items to be considered by the Board of Supervisors shall be forwarded to the Chairman of the Board of Supervisors by the County Administrator for purposes of assigning to the appropriate committee for consideration.
- O. The County Administrator may recommend appropriate administrative organizational structures and/or administrative reorganizations as he deems necessary for the efficient and effective operation of County government.
- P. The County Administrator may recommend policy to the Board of Supervisors.
- Q. The County Administrator shall be responsible for the management of all County facilities, except as responsibility for specific facilities is otherwise entrusted to county elected officials pursuant to the Code of Iowa.
- R. The County Administrator shall be responsible for acquisition of all County goods and services in the most cost effective manner as possible, and in accordance with policies and procedures established by the Board of Supervisors and the State of Iowa.
- S. The County Administrator shall present to the Board of Supervisors a recommended candidate for all department head position vacancies. The County Administrator will use a broad-based advisory selection committee represented by at least three elected office holders and three department heads in an advisory capacity during the selection process. The final decision relative to filling department head vacancies shall be made by the Board of Supervisors based upon the aforementioned selection process. For purposes of this section department head positions include the Director of Information Technology, Director of Facilities and Support Services, Director of Community Services, Director of Human Resources, Director of Planning and Development, Juvenile Detention Center Director, Director

of Budget and Administrative Services and County Engineer. The advisory selection committee members may also include the Health Department Director, or Conservation Director.

- T. The County Administrator may, under the general direction of the Board of Supervisors, bring together various county elected office holders, departments, and agencies to work together on common problems, issues, or opportunities.
- U. The County Administrator may, under the general direction of the Board of Supervisors, represent the Board of Supervisors in meetings with the following: elected office holders; county agencies not under the direct responsibility of the Board of Supervisors; local, state, and federal officials and agencies; community groups and agencies; and the general public.
- V. The County Administrator has the authority to terminate employees, including department heads, of Departments of County Government not under the direct control of an elected official. Terminations of employees, other than department heads and employees covered by a collective bargaining agreement, shall be subject to the grievance procedure set forth in Scott County Policy S. Terminated department heads shall begin the grievance procedure at Step 4 of Policy S.

33. BUDGET AND FINANCIAL MANAGEMENT POLICIES

Board Adopted 11/6/14

GENERAL POLICY

The following budget and financial policies have been developed to provide guidance to the County's budget and financial management system.

SCOPE

This policy is applicable to all offices and departments within Scott County government.

PURPOSE

The County's intent is to support a sound and efficient financial management system which best utilizes available resources and provides an acceptable service level to the citizens of Scott County. The following statements are not intended to restrict Scott County's authority in determining service needs and/or activities of Scott County. These financial policies do not limit the Scott County Board of Supervisors ability and responsibility to respond to service delivery needs above or beyond these policies. The Scott County Board of Supervisors as a policy making group is still accountable for the efficient and responsive operation of Scott County.

SPECIFIC POLICY PROVISIONS

REVENUE POLICY

1. Scott County will initiate efforts to maintain diversified and stable revenues in an attempt to limit the impact of short run fluctuations in any one revenue source.
2. Annual revenues will be estimated by an objective, and whenever possible analytical process.
3. Existing revenue sources will be re-examined with new revenue sources investigated during the annual budget preparation process.
4. Revenues may exceed expenditures if the fund balance of any funds needs to be increased to meet minimum balance requirements. Additionally, surplus fund balances may supplement revenues in order to fund onetime expenditures or capital costs.
5. Property tax revenue collections will be established through a tax levy rate for general operations which will not generally exceed the cost of living of the previous year.
6. In relation to enterprise funds which have been established to support expenditure levels, user fees and charges will be established to fund direct and indirect cost of the activity whenever feasible.

7. User fees in other governmental areas such as health and recreational services will be established at a level which will not inhibit participation by all.
8. All user fees and charges will be re-evaluated on an annual basis during the budget preparation process.
9. One-time or special purpose revenues such as grant funds will be utilized to fund capital expenditures or expenditures required by that revenue. Such revenues will generally not be used to subsidize reoccurring personnel, operating and maintenance costs and if approved will be qualified by stating such on-going program may be ended once grant funds or other revenue sources no longer exist.
10. Scott County will on a continuous basis seek methods to reduce the County's reliance on the property tax through seeking legislative support for additional hotel motel tax and for higher reimbursement rates or funding of state housed services, investigating additional non-property tax revenue sources, and encouraging the expansion and diversification of the County's tax base with commercial and industrial development.

OPERATING BUDGET/EXPENDITURE POLICY

1. The County Administrator will compile and submit to the Scott County Board of Supervisors a balanced budget by the first of February of each year.
2. The balanced budget will reflect expenditures which will not exceed estimated resources and revenues. Routine expenditures will not be greater than the previous year's expenditure level by more than the estimated annual percentage increase in the cost of living.
3. The operating budget for Scott County will be developed and established on a service level basis. Any additions, deletions and/or alterations in the operating budget will be related to services to be provided to the general public.
4. The operating budget will emphasize productivity of human resources in providing services, efficient use of available revenue sources, and quality of services to be provided.
5. New service levels including requests from outside agencies for ongoing program support will be considered when additional revenues or offsetting reductions of expenditures are identified, and the new services fall within the broad framework of the County operation, or when such services are mandated by the State of Iowa or the federal government.
6. Requests for startup or pilot projects or programs with no more than a three year duration will be considered if it contributes to the economic vitality of the County and has more than 75% of the program costs funded by other sources. Projects or programs in economic development that are to be funded regionally by other local governments in collaboration with the County will be considered in annual requests.

7. Current County expenditures will be funded by current revenues unless specifically approved by the Board of Supervisors.
8. The County will avoid the postponement of current expenditures to future years, accruing future year revenues, or utilization of short term debt to fund operating expenditures.
9. The operating budget will provide funding for the on-going maintenance and replacement of fixed assets and equipment. These expenditures will be funded from current revenues transferred to the Capital Improvement Funds.
10. Each year the County will revise current year expenditure projections during the succeeding year's budget preparation process. Costs of operating future capital improvements included in the capital projects budget will be included in the operating budget.
11. The County will participate in a risk management program to minimize losses and reduce costs. This program will protect the County against catastrophic losses through the combination of insurance, self-insurance and various federal and state programs. To be assured that the county continues to get the best rates from time to time the insurance will be bid through the Purchasing Division of Facilities and Support Services including the insurance consultant support services.
12. The County will maintain a budgetary control system to monitor its adherence to the approved operating budget.
13. All departments will have access to expense and revenue reports comparing actual revenues and expenditures to budgeted amounts. These reports will be updated through the financial management ERP system to allow departments to regularly review their financial position.

CAPITAL IMPROVEMENT BUDGET POLICY

1. The County will make all capital improvements in accordance with the adopted Capital Improvement Program except for emergency capital improvements which are deemed necessary by the County staff and approved individually by the Board of Supervisors.
2. Capital improvements will be identified on the basis of long-range projected needs rather than on immediate needs in order to minimize future maintenance, replacement and capital costs.
3. A capital improvement program will be developed for a five-year period and updated annually.
4. Estimated costs of each capital improvement projected for each year will be included in the plan.
5. Revenue sources for capital improvements will be identified in the plan whenever possible.

6. Intergovernmental funding sources from the federal, state and private sector will be actively sought and used as available to assist in financing of capital improvements.
7. Future operating costs associated with the capital improvement will be projected and included as a part of the budget submission in the capital improvement budget.
8. Capital Funding Requests From Outside Agencies
 - Capital funding requests (greater than \$5,000) from outside agencies will only be considered during the Board's regular annual budget review cycle.
 - Said requests must be submitted to the County Administrator on or before December 1st for the following budget year.
 - Said requests for the next fiscal year will only be accepted for consideration if the County's unassigned General Fund balance exceeds the minimum required level, 15% of operating expenses. (The 15% minimum required level shall be based on the audited beginning unassigned General Fund balance amount of the current fiscal year less any planned uses of fund balance included in the current fiscal year budget compared with current year budgeted general fund operating expenses).
 - Said request shall describe the project in detail and shall include the following minimum information:
 - Project impact on community (economic development, quality of life, etc.)
 - Total cost of project
 - % of request from County to total project cost
 - Listing of other revenue sources
 - The Board of Supervisors recognizes a commitment of county funds can be necessary from the County to be awarded certain grants from the State. Capital requests for infrastructure will only be matched if submitted to the State as a Community Attraction Tourism grant, a Resource Enhancement and Protection grant or similar state grant request. Funding is dependent on monies available in the designated project fund for these grant matches. The County must approve its commitment prior to the grant submittal to the State. The project must have a regional impact.
 - Approved funding allotments will be made beginning with the next fiscal year being budgeted and after property taxes have been received in October and may be made over a multi-year period.
 - No allotment will be given until the requesting organization informs the County in writing that all funding commitments have been made and that the project has begun (this action must be completed prior to December 31st of the next fiscal year being budgeted, if not, the County's funding commitment will end). Note: Agencies may request an extension to this provision. The extension request should be submitted in writing detailing reasons for the extension and the extension timeframe requested.

- Any approved funding commitment from the County for a project should be considered final with no subsequent funding request to be made to the County on that project.
- Any future State action such as program funding reductions, increased unfunded State mandates, or the enactment of property tax limitation legislation may not allow the County to consider or, complete fulfillment of these types of capital funding requests.

9. Bike Trail Funding

- The Board of Supervisors supports the development and construction of bike trails that will connect communities within the County. The Board encourages state and federal legislators to fund grant opportunities to fund these bike trails. The Board will support grant applications to appropriate state and federal agencies for grant funding of these trails.
- The Board will participate in funding the local match grant requirement of bike trail development and construction that connect non-contiguous cities within Scott County. The Board will also consider allowing the use of the County's right of way for portions of proposed trails along County roads.
- The Board of Supervisors will fund 10% of the local match grant requirement (up to a 30% grant local match requirement). For example, if the grant award is for \$1 million with a 30% local-70% federal/state split the County would fund \$30,000 of the local match. If the same \$1 million grant had a 40% local-60% federal/state split the County would still only fund \$30,000 of the local match. If this is a multi-county grant application the 10% County local match funding amount will be based on the percentage of bike trail mileage in Scott County.
- The County encourages communities to secure additional local grant funding toward the local match requirement (i.e., riverboat grants, foundations, businesses, etc.). The County will not reduce its 10% local match commitment by any additional funding secured by the communities toward their 90% share of the local match.
- The County will not participate in any ongoing maintenance costs of the bike trails.

DEBT ADMINISTRATION POLICY

1. The County will limit its long-term borrowing to capital improvements or projects which cannot be financed from current revenues or for which current revenues are not adequate.
2. Long-term borrowing will only be utilized to fund capital improvements and not operating expenditures.
3. The payback period of the bonds issued (i.e. to fund a particular capital project will not exceed the expected useful life of the project.
4. It is recognized that the State of Iowa sets the debt limitation for municipalities at 5 percent of actual property valuation.

5. Whenever possible, special assessment, revenue bonds and/or general obligation bonds abated by enterprise revenues will be issued instead of general obligation bonds funded by property tax.
6. For those general obligation bonds issued and funded by property taxes, debt service and interest payment schedules shall be established whenever possible in such a manner to provide equalization of debt and interest payments each year for the life of the total outstanding general obligation bonds.
7. The County shall encourage and maintain good relations with the financial and bond rating agencies and prepare any reports so requested by these agencies. Full and open disclosure on every financial report and bond prospectus will be maintained.

FINANCIAL REPORTING POLICY

1. The County will establish and maintain a high standard of accounting practices and procedures which adhere to the concept of full and open public disclosure of all financial activity.
2. The accounting system will be maintained on a basis consistent with accepted standards for governmental accounting.
3. Quarterly financial statements reported on a budget basis of accounting will be presented to the Board of Supervisors on a regular basis.
4. The County's independent public accounting firm will publicly issue an audit opinion regarding the financial statements to the County. The annual audit will be made available to the general public, bonding and financial consultants, and any other interested citizens and organizations. The annual audit will be posted on the county website.
5. The Comprehensive Annual Financial Report and accompanying audit opinion will be completed and submitted to the Board of Supervisors by December 31 and following the close of the preceding fiscal year.

FUND BALANCE POLICY

Government Accounting Standards Board (GASB) has issued Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions*. The Statement is effective for the County beginning with fiscal year ending June 30, 2011. The objective of this statement is to improve the usefulness and understandability of governmental fund balance information. The Statement provides more clearly defined categories to make the nature and extent of the constraints placed on a government's fund balance more transparent. The Statement impacts governmental fund types, however, in non-governmental funds; the County may decide to assign funds for specific purposes.

1. The fund balance will be reported in five categories: Nonspendable Fund Balance, Restricted Fund Balance, Committed Fund Balance, Assigned Fund Balance, and Unassigned Fund Balance.

- a) Nonspendable Fund Balance - Amounts cannot be spent because they are not in spendable form or legally or contractually required to be maintained intact.
- b) Restricted Fund Balance - Amounts are restricted by external parties (i.e. creditors, grantors, contributors) or laws / regulations of other governments or restricted by law through constitutional provisions or enabling legislation, such as an ordinance.
- c) Committed Fund Balance - Amounts that can only be used for specific purposes pursuant to constraints imposed by formal action of the Board of Supervisors. The formal action must occur prior to the end of the reporting period. The amount, which will be subject to the constraint, may be determined in the subsequent period.
- d) Assigned Fund Balance - Amounts constrained by the government's intent to be used for specific purposes that are neither restricted or committed. The intent can be expressed by the County Administrator.
- e) Unassigned Fund Balance - Is a residual classification for the general fund. The total fund balance less amounts categorized as non-spendable, restricted, committed and assigned equals unassigned fund balance. The general fund is the only fund that should report a positive unassigned fund balance amount. A negative unassigned fund balance is possible in other funds.

Minimum year-end fund balances will be maintained for all governmental and proprietary funds as follows:

| <u>Governmental Fund Types</u> | <u>Minimum Fund Balance</u> |
|------------------------------------|---|
| General | Unassigned, 15% of Annual Operating Expenses |
| Secondary Roads | Restricted, Between 5% & 10% of Annual Operating Expenses |
| MH-DD | Restricted, 25% Minimum is Recommended |
| Rural Services | Restricted, \$25,000 Minimum Balance |
| Recording Management Fees | Restricted, No Minimum Required |
| Debt Service | Restricted, \$25,000 Minimum Balance |
| Capital Projects | No Minimum Required |
| | |
| <u>Proprietary Fund Types</u> | <u>Minimum Fund Equity</u> |
| Self-Insurance | \$1,000,000 Minimum Balance |
| Golf Course | Positive Unrestricted Net Assets |

2. Flow of Funds Policy:

The County will spend the most restricted dollars before less restricted, in the following order:

- 1) Nonspendable (if funds become spendable)
- 2) Restricted
- 3) Committed
- 4) Assigned
- 5) Unassigned

2. CASH HANDLING PROCEDURES POLICY

Board Adopted 7/23/09

POLICY

It is the policy of Scott County to properly account for all funds received or collected by county offices and departments for fees, taxes, fines, costs, etc. It is recognized that there is an administrative cost to processing refunds and correcting accounting entries when over payments have been received. It is the policy of Scott County to allow County Departments to retain nominal excess payments of less than \$5.00, unless the payor has requested a refund of the overpayment to avoid further administrative costs.

SCOPE

This policy is applicable to all county offices and departments.

TECHNICAL ACCOUNTING ASSISTANCE

Request for assistance in establishing or enhancing departments' internal accounting systems should be made to the Finance Review Committee.

ADMINISTRATIVE PROCEDURES

1. All monies received or collected should be accounted for and balanced daily.
2. Daily deposits to the County Treasurer or appropriate financial institution as allowed by law and/or Board policy, should be made whenever cash on hand exceeds \$250. This amount may be extended to \$1,000 if a safe is used. In all cases deposits should be made at least once a week.
3. Bank reconciliation's should be performed by someone other than the person collecting or receiving said funds.
4. The use of I.O.U.'s is strictly prohibited.
5. All checks received should be restrictively endorsed when received.
6. The County Auditor may make unannounced cash counts of funds on hand throughout the fiscal year.
7. All nominal excess payments of less than \$5.00 retained by County Departments shall be accounted for in a separate departmental General Ledger revenue account so designated "Nominal Excess Payments".

18. INVESTMENT POLICY

Board Adopted 7/23/09

SCOPE

The Investment Policy of Scott County shall apply to all operating funds, bond proceeds and other funds and all investment transactions involving operating funds, bond proceeds and other funds accounted for in the financial statements of the County. Each investment made pursuant to this Investment Policy must be authorized by applicable law and this written Investment Policy.

The investment of bond funds or sinking funds shall comply not only with this Investment Policy, but also be consistent with any applicable bond resolution.

This Investment Policy is intended to comply with Iowa Code.

Upon passage and upon future amendment, if any, copies of this Investment Policy shall be delivered to all of the following:

1. The Board of Supervisors and all County officials to which the Investment Policy applies.
2. All depository institutions or fiduciaries for public funds of the County.
3. The auditor engaged to audit any fund of the County.

In addition, a copy of this Investment Policy shall be delivered to every fiduciary or third party assisting with or facilitating investment of the funds of the County.

DELEGATION OF AUTHORITY

In accordance with Iowa Code, the responsibility for conducting investment transactions resides with the Treasurer of Scott County. Only the Treasurer and those authorized by resolution may invest public funds and a copy of any empowering resolution shall be attached to this Investment Policy.

All contracts or agreements with outside persons investing public funds, advising on the investment of public funds, directing the deposit or investment of public funds or acting in a fiduciary capacity for the County shall require the outside person to notify the County in writing within thirty days of receipt of all communication from the Auditor of the outside person or any regulatory authority of the existence of a material weakness in internal control structure of the outside person or regulatory orders or sanctions regarding the type of services being provided to the County by the outside person.

The records of investment transactions made by or on behalf of the County are public records and are the property of the County whether in the custody of the County or in the custody of a fiduciary or other third party.

The Treasurer shall establish a written system of internal controls and investment practices. The controls shall be designed to prevent losses of public funds, to document those officers and employees of the County responsible for elements of the investment process and to address the capability of investment management. The controls shall provide for receipt and review of the audited financial statement and related report on internal control structure of all outside persons performing any of the following for the County:

1. Investing County funds.
2. Advising on the investment of County funds.
3. Directing the deposit or investment of County funds.
4. Acting in a fiduciary capacity for the County.

A Bank, Savings and Loan Association or Credit Union providing only depository services shall not be required to provide an audited financial statement and related report on internal control structure.

OBJECTIVES

The primary objectives, in order of priority, of all investment activities involving the financial assets of the County shall be the following:

1. **Safety:** Safety and preservation of principal in the overall portfolio is the foremost investment objective.
2. **Liquidity:** Maintaining the necessary liquidity to match expected liabilities is the second investment objective.
3. **Return:** Obtaining a reasonable return is the third investment objective.

PRUDENCE

The Treasurer of Scott County, when investing or depositing public funds, shall exercise the care, skill, prudence and diligence under the circumstances then prevailing that a person acting in a like capacity and familiar with such matters would use to attain the above investment objectives. This standard requires that when making investment decisions, the Treasurer shall consider the role that the investment or deposit plays within the portfolio of assets of the County and the investment objectives stated above.

The Treasurer shall request competitive investment proposals for comparable credit and term investments from investment providers.

INSTRUMENTS ELIGIBLE FOR INVESTMENT

Assets of the County may be invested in the following:

- Interest bearing savings accounts, interest bearing money market accounts, and interest bearing checking accounts at any bank, savings and loan association or credit union in Scott County or an adjoining Iowa county. Each bank must be on the most recent Approved Bank List as distributed by the Treasurer of the State of Iowa or as amended as necessary by notice inserted in the monthly mailing by the Rate Setting Committee. Each financial institution shall be properly declared as a depository by the Board of Supervisors of Scott County. Deposits in any financial institution shall not exceed the limit approved by the Board of Supervisors.
- Obligations of the United States government, its agencies and instrumentalities.
- Certificates of deposit and other evidences of deposit at federally insured Iowa depository institutions approved and secured pursuant to Iowa Code.
- Iowa Public Agency Investment Trust (IPAIT).
- Prime bankers' acceptances that mature within 270 days of purchase and that are eligible for purchase by a federal reserve bank.
- Commercial paper or other short-term corporate debt that matures within 270 days of purchase and is rated within the two highest classifications, as established by at least one of the standard rating services approved by the superintendent of banking.
- Repurchase agreements, provided that the underlying collateral consists of obligations of the United States government, its agencies and instrumentalities and the County takes delivery of the collateral either directly or through an authorized custodian.
- An open-end management investment company registered with the Securities & Exchange Commission under the federal Investment Company Act of 1940, 15 U.S.C. Section 80(a) and operated in accordance with 17 C.F.R. Section 270.2a-7, whose portfolio investments are limited to those instruments individually authorized in this Investment Policy.

All instruments eligible for investment are further qualified by all other provisions of this Investment Policy, including investment maturity limitations and diversification requirements.

PROHIBITED INVESTMENTS AND INVESTMENT PRACTICES

Assets of the County shall not be invested in the following:

1. Reverse repurchase agreements.
2. Futures and options contracts.
3. Inverse floaters.
4. Stripped securities, including principal-only and interest-only strips.

Assets of the County shall not be invested pursuant to the following investment practices:

1. Trading of securities for the purpose of speculation and the realization of short-term trading gains.
2. Pursuant to a contract providing for the compensation of an agent or fiduciary based upon the performance of the invested assets.
3. If a fiduciary or other third party with custody of public investment transaction records of the County fails to produce requested records when requested by the County within a reasonable time, the County shall make no new investment with or through the fiduciary or third party and shall not renew maturing investments with or through the fiduciary or third party.
4. Purchase of securities on margin.
5. Pledging of County owned securities as collateral for any purpose.

INVESTMENT MATURITY LIMITATIONS

Operating Funds must be identified and distinguished from all other funds available for investment. Operating funds are defined as those funds which are reasonably expected to be expended during a current budget year or within fifteen months of receipt.

All investments authorized in this policy are further subject to the following investment maturity limitations:

1. Operating Funds may only be invested in instruments authorized in this Investment Policy that mature within three hundred ninety-seven (397) days.

2. The Treasurer may invest funds of the County that are not identified as Operating Funds in investments with maturities longer than three hundred ninety-seven (397) days. However, all investments of the County shall have maturities that are consistent with the needs and uses of the County.

DIVERSIFICATION

Investments of the County are subject to the following diversification requirements:

Prime bankers' acceptances:

1. At the time of purchase, no more than ten percent (10%) of the investment portfolio of the County shall be invested in prime bankers' acceptances, and
2. At the time of purchase, no more than five percent (5%) of the investment portfolio of the County shall be invested in the securities of a single issuer.

Commercial paper or other short-term corporate debt:

1. At the time of purchase, no more than ten percent (10%) of the investment portfolio of the County shall be in commercial paper or other short-term corporate debt,
2. At the time of purchase, no more than five percent (5%) of the investment portfolio of the County shall be invested in the securities of a single issuer, and
3. At the time of purchase, no more than five percent (5%) of all amounts invested in commercial paper and other short-term corporate debt shall be invested in paper and debt rated in the second highest classification.

Where possible, it is the policy of the County to diversity its investment portfolio. Assets shall be diversified to eliminate the risk of loss resulting from overconcentration of assets in a specific maturity, a specific issuer, or a specific class of securities. In establishing specific diversification strategies, the following general policies and constraints shall apply:

1. Portfolio maturities shall be staggered in a way that avoids undue concentration of assets in a specific maturity sector. Maturities shall be selected which provide stability of income and reasonable liquidity.
3. Liquidity practices to ensure that the next disbursement date and payroll date are covered through maturing investments, marketable U.S. Treasury bills or cash on hand shall be used at all times.

SAFEKEEPING AND CUSTODY

All invested assets of the County involving the use of a public funds custodial agreement, as defined in Iowa Code, shall comply with all rules adopted pursuant to Iowa Code. All custodial agreements shall be in writing and shall contain a provision that all custodial services be provided in accordance with the laws of the State of Iowa.

All invested assets of the County eligible for physical delivery shall be secured by having them held at a third party custodian. All purchased investments shall be held pursuant to a written third party custodial agreement requiring delivery versus payment and compliance with all rules set out elsewhere in this section of this Investment Policy.

ETHICS AND CONFLICT OF INTEREST

The Treasurer and all officers and employees of the County involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions.

REPORTING

The Treasurer shall quarterly submit to the Board of Supervisors an investment report that summarizes recent market conditions and investment strategies employed since the last investment report. The investment report shall set out the current portfolio in terms of maturity, rates of return and other features and summarize all investment transactions that have occurred during the reporting period and compare the investment results with the budgetary expectations.

INVESTMENT POLICY REVIEW AND AMENDMENT

This Investment Policy shall be reviewed every two years or more frequently as appropriate. Notice of amendments to the Investment Policy shall be promptly given to all parties noted in the Scope section of this policy.

GLOSSARY OF TERMS

Agency: securities issued by government-sponsored corporations such as Federal Home Loan Banks or Federal Land Banks. Agency securities are exempt from Securities and Exchange Commission (SEC) registration requirements.

Agent: individual authorized by another person, called the principal, to act in the latter's behalf in transactions involving a third party.

Banker's Acceptance: time draft drawn on and accepted by a bank, the customary means of effecting payment for merchandise sold in import-export transactions and a source of financing used extensively in international trade.

Commercial Paper: short-term obligations with maturities ranging from 2 to 270 days issued by banks, corporations, and other borrowers to investors with temporarily idle cash. Such instruments are unsecured and usually discounted, although some are interest-bearing.

Delivery Versus Payment (DVP): securities industry procedure, common with institutional accounts, whereby delivery of securities sold is made to the buying customer's bank in exchange for payment, usually in the form of cash.

Fiduciary: person, company, or association holding assets in trust of a beneficiary.

Futures Contract: agreement to buy or sell a specific amount of a commodity or financial instrument at a particular price on a stipulated future date.

Inverse Floaters: investment securities whose coupon payment rate floats opposite market interest rates.

Open-End Management Company: investment company that sells Mutual Funds to the public. The terms arises from the fact that the firm continually creates new shares on demand. Mutual fund shareholders buy the shares at Net Asset Value and can redeem them at any time at the prevailing market price, which may be higher or lower than the price at which the investor bought.

Option: right to buy or sell property that is granted in exchange for an agreed upon sum. If the right is not exercised after a specific period, the option expires and the option buyer forfeits the money.

Portfolio: combined holding of more than one stock, bond, commodity, real estate investment, Cash Equivalent, or other asset by an individual or institutional investor.

Repurchase Agreement: agreement between a seller and a buyer, usually of U.S. Government securities, whereby the seller agrees to repurchase the securities at an agreed upon price and, usually, at a stated time.

Safekeeping: storage and protection of a customer's financial assets, valuables, or documents, provided as a service by an institution serving as Agent and, where control is delegated by the customer, also as custodian.

Speculation: assumption of risk in anticipation of gain but recognizing a higher than average possibility of loss.

Stripping: dividing a security into its principal and interest payments and selling the claims to these payments as new and separate securities. The principal portion is called a principal-only (PO) strip and the interest portion is called an interest-only (IO) strip.

24.1 Short title.

This chapter shall be known as the "*Local Budget Law*".

24.2 Definition of terms.

As used in this chapter and unless otherwise required by the context:

1. "*Book*", "*list*", "*record*", or "*schedule*" kept by a county auditor, assessor, treasurer, recorder, sheriff, or other county officer means the county system as defined in section 445.1.

2. The words "*certifying board*" shall mean any public body which has the power or duty to certify any tax to be levied or sum of money to be collected by taxation.

3. The words "*fiscal year*" shall mean the period of twelve months beginning on July 1 and ending on the thirtieth day of June. The fiscal year of cities, counties, and other political subdivisions of the state shall begin July 1 and end the following June 30.

4. The words "*levying board*" shall mean board of supervisors of the county and any other public body or corporation that has the power to levy a tax.

5. "*Municipality*" means a public body or corporation that has power to levy or certify a tax or sum of money to be collected by taxation, except a county, city, drainage district, township, or road district.

6. The words "*state board*" shall mean the state appeal board as created by section 24.26.

7. The word "*tax*" shall mean any general or special tax levied against persons, property, or business, for public purposes as provided by law, but shall not include any special assessment nor any tax certified or levied by township trustees.

24.3 Requirements of local budget.

No municipality shall certify or levy in any fiscal year any tax on property subject to taxation unless and until the following estimates have been made, filed, and considered, as hereinafter provided:

1. The amount of income thereof for the several funds from sources other than taxation.

2. The amount proposed to be raised by taxation.

3. The amount proposed to be expended in each and every fund and for each and every general purpose during the fiscal year next ensuing, which in the case of municipalities shall be the period of twelve months beginning on the first day of July of the current calendar year.

4. A comparison of such amounts so proposed to be expended with the amounts expended for like purposes for the two preceding years.

24.4 Time of filing estimates.

All such estimates and any other estimates required by law shall be made and filed a sufficient length of time in advance of any regular or special meeting of the certifying board or levying board, as the case may be, at which tax levies are authorized to be made to permit publication, discussion, and consideration thereof and action thereon as hereinafter provided.

24.5 Estimates itemized.

The estimates herein required shall be fully itemized and classified so as to show each particular class of proposed expenditure, showing under separate heads the amount required in such manner and form as shall be prescribed by the state board.

24.6 Emergency fund — levy.

1. A municipality may include in the estimate required, an estimate for an emergency fund. A municipality may assess and levy a tax for the emergency fund at a rate not to exceed twenty-seven cents per thousand dollars of assessed value of taxable property of the municipality. However, an emergency tax levy shall not be made until the municipality has first petitioned the state board and received its

approval.

2. *a.* Transfers of moneys may be made from the emergency fund to any other fund of the municipality for the purpose of meeting deficiencies in a fund arising from any cause. However, a transfer shall not be made except upon the written approval of the state board, and then only when that approval is requested by a two-thirds vote of the governing body of the municipality.

b. Notwithstanding the requirements of paragraph "*a*", if the municipality is a school corporation, the school corporation may transfer money from the emergency fund to any other fund of the school corporation for the purpose of meeting deficiencies in a fund arising within two years of a disaster as defined in section 29C.2, subsection 4. However, a transfer under this paragraph "*b*" shall not be made without the written approval of the school budget review committee.

24.7 Supplemental estimates.

Supplemental estimates for particular funds may be made for levies of taxes for future years when the same are authorized by law. Such estimates may be considered, and levies made therefor at any time by filing the same, and upon giving notice in the manner required in section 24.9. Such estimates and levies shall not be considered as within the provisions of section 24.8.

24.8 Estimated tax collections.

The amount of the difference between the receipts estimated from all sources other than taxation and the estimated expenditures for all purposes, including the estimates for emergency expenditures, shall be the estimated amount to be raised by taxation upon the assessable property within the municipality for the next ensuing fiscal year. The estimate shall show the number of dollars of taxation for each thousand dollars of the assessed value of all property that is assessed.

24.9 Filing estimates — notice of hearing — amendments.

1. *a.* Each municipality shall file with the secretary or clerk thereof the estimates required to be made in sections 24.3 to 24.8, at least twenty days before the date fixed by law for certifying the same to the levying board and shall forthwith fix a date for a hearing thereon, and shall publish such estimates and any annual levies previously authorized as provided in section 76.2, with a notice of the time when and the place where such hearing shall be held not less than ten nor more than twenty days before the hearing. Provided that in municipalities of less than two hundred population such estimates and the notice of hearing thereon shall be posted in three public places in the district in lieu of publication. For any other municipality such publication shall be in a newspaper published therein, if any, if not, then in a newspaper of general circulation therein.

b. The department of management shall prescribe the form for public hearing notices for use by municipalities.

2. Budget estimates adopted and certified in accordance with this chapter may be amended and increased as the need arises to permit appropriation and expenditure during the fiscal year covered by the budget of unexpended cash balances on hand at the close of the preceding fiscal year and which cash balances had not been estimated and appropriated for expenditure during the fiscal year of the budget sought to be amended, and also to permit appropriation and expenditure during the fiscal year covered by the budget of amounts of cash anticipated to be available during the year from sources other than taxation and which had not been estimated and appropriated for expenditure during the fiscal year of the budget sought to be amended. Such amendments to budget estimates may be considered and adopted at any time during the fiscal year covered by the budget sought to be amended, by filing the amendments and upon publishing them and giving notice of the public hearing in the manner required in this section. Within ten days of the decision or

order of the certifying or levying board, the proposed amendment of the budget is subject to protest, hearing on the protest, appeal to the state appeal board and review by that body, all in accordance with sections 24.27 to 24.32, so far as applicable. A local budget shall be amended by May 31 of the current fiscal year to allow time for a protest hearing to be held and a decision rendered before June 30. An amendment of a budget after May 31 which is properly appealed but without adequate time for hearing and decision before June 30 is void. Amendments to budget estimates accepted or issued under this section are not within section 24.14.

24.10 Levies void.

The verified proof of the publication of such notice shall be filed in the office of the county auditor and preserved by the auditor. No levy shall be valid unless and until such notice is published and filed.

24.11 Meeting for review.

The certifying board or the levying board, as the case may be, shall meet at the time and place designated in said notice, at which meeting any person who would be subject to such tax levy, shall be heard in favor of or against the same or any part thereof.

24.12 Record by certifying board.

After the hearing has been concluded, the certifying board shall enter of record its decision in the manner and form prescribed by the state board and shall certify the same to the levying board, which board shall enter upon the current assessment and tax roll the amount of taxes which it finds shall be levied for the ensuing fiscal year in each municipality for which it makes the tax levy.

24.13 Procedure by levying board.

Any board which has the power to levy a tax without the same first being certified to it, shall follow the same procedure for hearings as is required of certifying boards under this chapter.

24.14 Tax limited.

A greater tax than that so entered upon the record shall not be levied or collected for the municipality proposing the tax for the purposes indicated and a greater expenditure of public money shall not be made for any specific purpose than the amount estimated and appropriated for that purpose, except as provided in sections 24.6 and 24.15. All budgets set up in accordance with the statutes shall take such funds, and allocations made by sections 123.17 and 452A.79, into account, and all such funds, regardless of their source, shall be considered in preparing the budget.

24.15 Further tax limitation.

No tax shall be levied by any municipality in excess of the estimates published, except such taxes as are approved by a vote of the people, but in no case shall any tax levy be in excess of any limitation imposed thereon now or hereafter by the Constitution and laws of the state.

24.16 Expenses — how paid.

The cost of publishing the notices and estimates required by this chapter, and the actual and necessary expenses of preparing the budget shall be paid out of the general funds of each municipality respectively.

24.17 Budgets certified.

The local budgets of the various political subdivisions shall be certified by the chairperson of the certifying board or levying board, as the case may be, in duplicate to the county auditor not later than March 15 of each year on forms, and pursuant to instructions, prescribed by the department of management. However, if the political subdivision is a school district, as defined in section 257.2, its budget shall be certified not later than April 15 of each year.

One copy of the budget shall be retained on file in the office by the county auditor and the other shall be certified by the county auditor to the state board. The department of management shall certify the taxes back to the county auditor by June 15.

24.18 Summary of budget.

Before forwarding copies of local budgets to the state board, the county auditor shall prepare a summary of each budget, showing the condition of the various funds for the fiscal year, including the budgets adopted as herein provided. Said summary shall be printed as a part of the annual financial report of the county auditor, and one copy shall be certified by the county auditor to the state board.

24.19 Levying board to spread tax.

At the time required by law the levying board shall spread the tax rates necessary to produce the amount required for the various funds of the municipality as certified by the certifying board, for the next succeeding fiscal year, as shown in the approved budget in the manner provided by law. One copy of said rates shall be certified to the state board.

24.20 Tax rates final.

The several tax rates and levies of a municipality that are determined and certified in the manner provided in sections 24.1 through 24.19, except such tax rates and levies as are authorized by a vote of the people, shall stand as the tax rates and levies of said municipality for the ensuing fiscal year for the purposes set out in the budget.

24.21 Transfer of inactive funds.

Subject to the provisions of any law relating to municipalities, when the necessity for maintaining any fund of the municipality has ceased to exist, and a balance remains in said fund, the certifying board or levying board, as the case may be, shall so declare by resolution, and upon such declaration, such balance shall forthwith be transferred to the fund or funds of the municipality designated by such board, unless other provisions have been made in creating such fund in which such balance remains. In the case of a special fund created by a city or a county under section 403.19, such balance remaining in the fund shall be allocated to and paid into the funds for the respective taxing districts as taxes by or for the taxing district into which all other property taxes are paid.

24.22 Transfer of funds.

Upon the approval of the state board, it is lawful to make temporary or permanent transfers of money from one fund to another fund of the municipality. The certifying board or levying board shall provide that money temporarily transferred shall be returned to the fund from which it was transferred within the time and upon the conditions the state board determines. However, it is not necessary to return to the emergency fund, or to any other fund no longer required, any money transferred to any other fund.

24.23 Supervisory power of state board.

The state board shall exercise general supervision over the certifying boards and levying boards of all municipalities with respect to budgets and shall prescribe for them all necessary rules,

instructions, forms, and schedules. The best methods of accountancy and statistical statements shall be used in compiling and tabulating all data required by this chapter.

24.24 Violations.

Failure on the part of a public official to perform any of the duties prescribed in chapter 73A, and this chapter, and sections 8.39 and 11.1 to 11.5, constitutes a simple misdemeanor, and is sufficient ground for removal from office.

24.25 Reserved.

24.26 State appeal board.

1. The state appeal board in the department of management consists of the following:

- a. The director of the department of management.
- b. The auditor of state.
- c. The treasurer of state.

2. The annual meeting of the state board shall be held on the second Tuesday of January in each year. At each annual meeting the state board shall organize by the election from its members of a chairperson and a vice chairperson; and by appointing a secretary. Two members of the state board constitute a quorum for the transaction of any business.

3. The state board may appoint one or more competent and specially qualified persons as deputies, to appear and act for it at initial hearings. Each deputy appointed by the state board is entitled to receive the amount of the deputy's necessary expenses actually incurred while engaged in the performance of the deputy's official duties. The expenses shall be audited and approved by the state board and proper receipts filed for them.

4. The expenses of the state board shall be paid from the funds appropriated to the department of management.

24.27 Protest to budget.

Not later than March 25 or April 25 if the municipality is a school district, a number of persons in any municipality equal to one-fourth of one percent of those voting for the office of governor, at the last general election in the municipality, but the number shall not be less than ten, and the number need not be more than one hundred persons, who are affected by any proposed budget, expenditure or tax levy, or by any item thereof, may appeal from any decision of the certifying board or the levying board by filing with the county auditor of the county in which the municipal corporation is located, a written protest setting forth their objections to the budget, expenditure or tax levy, or to one or more items thereof, and the grounds for their objections. If a budget is certified after March 15 or April 15 in the case of a school district, all appeal time limits shall be extended to correspond to allowances for a timely filing. Upon the filing of a protest, the county auditor shall immediately prepare a true and complete copy of the written protest, together with the budget, proposed tax levy or expenditure to which objections are made, and shall transmit them forthwith to the state board, and shall also send a copy of the protest to the certifying board or to the levying board, as the case may be.

24.28 Hearing on protest.

The state board, within a reasonable time, shall fix a date for an initial hearing on the protest and may designate a deputy to hold the hearing, which shall be held in the county or in one of the counties in which the municipality is located. Notice of the time and place of the hearing shall be given by certified mail to the appropriate officials of the local government and to the first ten property owners whose names appear upon the protest, at least five days before the date fixed for the hearing. At all hearings, the burden shall be upon the

objectors with reference to any proposed item in the budget which was included in the budget of the previous year and which the objectors propose should be reduced or excluded; but the burden shall be upon the certifying board or the levying board, as the case may be, to show that any new item in the budget, or any increase in any item in the budget, is necessary, reasonable, and in the interest of the public welfare.

24.29 Appeal.

The state board may conduct the hearing or may appoint a deputy. A deputy designated to hear an appeal shall attend in person and conduct the hearing in accordance with section 24.28, and shall promptly report the proceedings at the hearing, which report shall become a part of the permanent record of the state board.

24.30 Review by and powers of board.

It shall be the duty of the state board to review and finally pass upon all proposed budget expenditures, tax levies and tax assessments from which appeal is taken and it shall have power and authority to approve, disapprove, or reduce all such proposed budgets, expenditures, and tax levies so submitted to it upon appeal, as herein provided; but in no event may it increase such budget, expenditure, tax levies or assessments or any item contained therein. Said state board shall have authority to adopt rules not inconsistent with the provisions of this chapter, to employ necessary assistants, authorize such expenditures, require such reports, make such investigations, and take such other action as it deems necessary to promptly hear and determine all such appeals; provided, however, that all persons so employed shall be selected from persons then regularly employed in some one of the offices of the members of said state board.

24.31 Rules of procedure — record.

The manner in which objections shall be presented, and the conduct of hearings and appeals, shall be simple and informal and in accordance with the rules prescribed by the state board for promptly determining the merits of all objections so filed, whether or not such rules conform to technical rules of procedure. Such record shall be kept of all proceedings, as the rules of the state board shall require.

24.32 Decision certified.

After a hearing upon the appeal, the state board shall certify its decision to the county auditor and to the parties to the appeal as provided by rule, and the decision shall be final. The county auditor shall make up the records in accordance with the decision and the levying board shall make its levy in accordance with the decision. Upon receipt of the decision, the certifying board shall correct its records accordingly, if necessary. Final disposition of all appeals shall be made by the state board within forty-five days after the date of the appeal hearing.

24.33 Reserved.

24.34 Unliquidated obligations.

A city, county, or other political subdivision may establish an encumbrance system for any obligation not liquidated at the close of the fiscal year in which the obligation has been encumbered. The encumbered obligations may be retained upon the books of the city, county, or other political subdivision until liquidated, all in accordance with generally accepted governmental accounting practices.

24.35 through 24.47 Reserved.

24.48 Appeal to state board for suspension of limitations.

1. If the property tax valuations effective January 1, 1979, and January 1 of any subsequent year, are reduced or there is an unusually low growth rate in the property tax base of a political subdivision, the political subdivision may appeal to the state appeal board to request suspension of the statutory property tax levy limitations to continue to fund the present services provided. A political subdivision may also appeal to the state appeal board where the property tax base of the political subdivision has been reduced or there is an unusually low growth rate for any of the following reasons:

- a.* Any unusual increase in population as determined by the preceding certified federal census.
- b.* Natural disasters or other emergencies.
- c.* Unusual problems relating to major new functions required by state law.
- d.* Unusual staffing problems.
- e.* Unusual need for additional funds to permit continuance of a program which provides substantial benefit to its residents.
- f.* Unusual need for a new program which will provide substantial benefit to residents, if the political subdivision establishes the need and the amount of the necessary increased cost.

2. The state appeal board may approve or modify the request of the political subdivision for suspension of the statutory property tax levy limitations.

3. Upon decision of the state appeal board, the department of management shall make the necessary changes in the total budget of the political subdivision and certify the total budget to the governing body of the political subdivision and the appropriate county auditors.

4. *a.* The city finance committee shall have officially notified any city of its approval, modification or rejection of the city's appeal of the decision of the director of the department of management regarding a city's request for a suspension of the statutory property tax levy limitation prior to thirty-five days before March 15.

b. The state appeals board shall have officially notified any county of its approval, modification or rejection of the county's request for a suspension of the statutory property tax levy limitation prior to thirty-five days before March 15.

5. *a.* For purposes of this section only, "*political subdivision*" means a city, school district, or any other special purpose district which certifies its budget to the county auditor and derives funds from a property tax levied against taxable property situated within the political subdivision.

b. For the purpose of this section, when the political subdivision is a city, the director of the department of management, and the city finance committee on appeal of the director's decision, shall be the state appeal board.

<https://www.legis.iowa.gov/law/iowaCode>

331.421 Definitions.

As used in this part, unless the context otherwise requires:

1. *“Basic levy”* means a levy authorized and limited by section 331.423 for general county services and rural county services.
2. *“Committee”* means the county finance committee established in chapter 333A.
3. *“Debt service”* means expenditures for servicing the county's debt.
4. *“Debt service levy”* means a levy authorized and limited by section 331.422, subsection 3.
5. *“Emergency services levy”* means a levy authorized and limited by section 331.424C.
6. *“Fiscal year”* means the period of twelve months beginning July 1 and ending on the following June 30.
7. *“General county services”* means the services which are primarily intended to benefit all residents of a county, including secondary road services, but excluding services financed by other statutory funds.
8. *“Rural county services”* means the services which are primarily intended to benefit those persons residing in the county outside of incorporated city areas, including secondary road services, but excluding services financed by other statutory funds.
9. *“Secondary road services”* means the services related to secondary road construction and maintenance, excluding debt service and services financed by other statutory funds.
10. *“Supplemental levy”* means a levy authorized and limited by section 331.424 for general county services and rural county services.

331.422 County property tax levies.

Subject to this section and sections 331.423 through 331.426 or as otherwise provided by state law, the board of each county shall certify property taxes annually at its March session to be levied for county purposes as follows:

1. Taxes for general county services shall be levied on all taxable property within the county.
2. Taxes for rural county services shall be levied on all taxable property not within incorporated areas of the county.
3. Taxes in the amount necessary for debt service shall be levied on all taxable property within the county, except as otherwise provided by state law.
4. Other taxes shall be levied as provided by state law.

331.423 Basic levies — maximums.

Annually, the board may certify basic levies, subject to the following limits:

1. For general county services, three dollars and fifty cents per thousand dollars of the assessed value of all taxable property in the county.
2. For rural county services, three dollars and ninety-five cents per thousand dollars of the assessed value of taxable property in the county outside of incorporated city areas.

331.424 Supplemental levies.

To the extent that the basic levies are insufficient to meet the county's needs for the following services, the board may certify supplemental levies as follows:

1. *a.* For general county services, an amount sufficient to pay the charges for the following:
 - (1) To the extent that the county is obligated by statute to pay the charges for:
 - (a) The costs of inpatient or outpatient substance abuse admission, commitment, transportation, care, and treatment at any of the following:
 - (i) The alcoholic treatment center at Oakdale. However, the county may require that an admission to the center shall be reported to the board by the center within five days as a condition of the payment of county funds for that admission.
 - (ii) A state mental health institute, or a community-based public or

private facility or service.

(b) Care of children admitted or committed to the Iowa juvenile home at Toledo.

(c) Clothing, transportation, medical, or other services provided persons attending the Iowa braille and sight saving school, the Iowa school for the deaf, or the university of Iowa hospitals and clinics' center for disabilities and development for children with severe disabilities at Iowa City, for which the county becomes obligated to pay pursuant to sections 263.12, 269.2, and 270.4 through 270.7.

(2) Foster care and related services provided under court order to a child who is under the jurisdiction of the juvenile court, including court-ordered costs for a guardian ad litem under section 232.71C.

(3) Elections, and voter registration pursuant to chapter 48A.

(4) Employee benefits under chapters 96, 97B, and 97C, which are associated with salaries for general county services.

(5) Tort liability insurance, property insurance, and any other insurance that may be necessary in the operation of the county, costs of a self-insurance program, costs of a local government risk pool, and amounts payable under any insurance agreements to provide or procure such insurance, self-insurance program, or local government risk pool.

(6) The maintenance and operation of the courts, including but not limited to the salary and expenses of the clerk of the district court and other employees of the clerk's office, and bailiffs, court costs if the prosecution fails or if the costs cannot be collected from the person liable, costs and expenses of prosecution under section 189A.17, salaries and expenses of juvenile court officers under chapter 602, court-ordered costs in domestic abuse cases under section 236.5, sexual abuse cases under section 236A.7, and elder abuse cases under section 235F.6, the county's expense for confinement of prisoners under chapter 356A, temporary assistance to the county attorney, county contributions to a retirement system for bailiffs, reimbursement for judicial magistrates under section 602.6501, claims filed under section 622.93, interpreters' fees under section 622B.7, uniform citation and complaint supplies under section 805.6, and costs of prosecution under section 815.13.

(7) Court-ordered costs of conciliation procedures under section 598.16.

(8) Establishment and maintenance of a joint county indigent defense fund pursuant to an agreement under section 28E.19.

(9) The maintenance and operation of a local emergency management agency established pursuant to chapter 29C.

b. The board may require a public or private facility, as a condition of receiving payment from county funds for services it has provided, to furnish the board with a statement of the income, assets, and legal residence including township and county of each person who has received services from that facility for which payment has been made from county funds under paragraph *“a”*, subparagraphs (1) and (2). However, the facility shall not disclose to anyone the name or street or route address of a person receiving services for which commitment is not required, without first obtaining that person's written permission.

c. Parents or other persons may voluntarily reimburse the county or state for the reasonable cost of caring for a patient or an inmate in a county or state facility.

2. For rural county services, an amount sufficient to pay the charges for the following:

a. Employee benefits under chapters 96, 97B, and 97C, which are associated with salaries for rural county services.

b. An aviation authority under chapter 330A, to the extent that the county contributes to the authority under section 330A.15.

331.424A County mental health and disabilities services fund.

1. For the purposes of part 6 of division III of this chapter, this section, and chapter 426B, unless the context otherwise requires:

a. *“Base expenditure amount”* is an amount determined for each county that is the lesser of the following amounts:

(1) The county's base year expenditures for mental health and disabilities services, as defined in section 331.424A, subsection 1,

paragraph "a", Code 2017.

(2) The product of the statewide per capita expenditure target amount multiplied by the county's population for the fiscal year beginning July 1, 2017.

b. "Cash flow reduction amount" means the amount calculated under subsection 4 and used to reduce a county budgeted amount under subsection 9 for fiscal years beginning on or after July 1, 2021.

c. "County budgeted amount" means the amount calculated under subsection 9 and certified for levy under subsection 6.

d. "County services fund" means a county mental health and disabilities services fund created pursuant to this section.

e. "Population" means the population shown by the latest preceding certified federal census or the latest applicable population estimate issued by the federal government, whichever is most recent and available as of July 1 of the fiscal year preceding the fiscal year to which the funding calculations apply.

f. "Region" means a mental health and disability services region formed in accordance with section 331.389.

g. "Regional per capita expenditure target amount" means the amount determined in subsection 8 for each region.

h. "Statewide per capita expenditure target amount" means forty-seven dollars and twenty-eight cents.

2. The county finance committee created in section 333A.2 shall consult with the department of human services and the department of management in adopting rules and prescribing forms for administering the county services funds.

3. County revenues from taxes and other sources designated by a county for mental health and disabilities services shall be credited to the county mental health and disabilities services fund which shall be created by the county. The board shall make appropriations from the fund for payment of services provided under the regional service system management plan approved pursuant to section 331.393. The county may pay for the services in cooperation with other counties by pooling appropriations from the county services fund with appropriations from the county services fund of other counties through the county's regional administrator, or through another arrangement specified in the regional governance agreement entered into by the county under section 331.392.

4. a. An amount of unobligated and unencumbered funds, as specified in the regional governance agreement entered into by the county under section 331.392, shall be reserved in the county services fund to address cash flow obligations in the next fiscal year, subject to the limitations of this subsection.

b. For fiscal years beginning July 1, 2017, July 1, 2018, and July 1, 2019, that portion of each county's cash flow amount reserved in the county services fund that exceeds an amount equal to twenty-five percent of the gross expenditures from the county services fund in the fiscal year preceding the fiscal year in progress shall be used in whole or in part to fund the county's financial obligations for the payment of services provided under the regional service system management plan under section 331.393.

c. Each county shall, as part of the financial report required under section 331.403, certify the county's cash flow amount in the county services fund at the conclusion of the most recently completed fiscal year.

d. For each fiscal year beginning on or after July 1, 2021, of a county's cash flow amount maintained in the county services fund or of the region's cash flow amount attributable to the county under section 331.391, subsection 4, paragraph "c", an amount equal to the county's cash flow reduction amount shall be used to fund the county's financial obligations for the payment of services provided under the regional service system management plan under section 331.393.

e. For each fiscal year beginning on or after July 1, 2021, each county's cash flow reduction amount shall be determined as follows and shall result in a reduction of the county budgeted amount determined pursuant to subsection 9:

(1) For each county located in a region having a population of one hundred thousand or over, the county's cash flow reduction amount equals the sum of the county's cash flow amount in the county services fund plus the most recent amount certified by the region for

the county under section 331.391, subsection 4, paragraph "c", minus twenty percent of the gross expenditures from the county services fund in the fiscal year preceding the fiscal year in progress. However, the cash flow reduction amount shall not be less than zero and shall not exceed the county budgeted amount determined under subsection 9 prior to any reduction resulting from the cash flow reduction amount.

(2) For each county located in a region having a population of less than one hundred thousand, the county's cash flow reduction amount equals the sum of the county's cash flow amount in the county services fund plus the most recent amount certified by the region for the county under section 331.391, subsection 4, paragraph "c", minus twenty-five percent of the gross expenditures budgeted from the county services fund for the fiscal year in progress. However, the cash flow reduction amount shall not be less than zero and shall not exceed the county budgeted amount determined under subsection 9 prior to any reduction resulting from the cash flow reduction amount.

5. Receipts from the state or federal government for the mental health and disability services administered or paid for by a county shall be credited to the county services fund, including moneys distributed to the county from the department of human services and moneys allocated under chapter 426B.

6. For each fiscal year, the county shall certify a levy for payment of services. For each fiscal year, county revenues from taxes imposed by the county credited to the county services fund shall not exceed an amount equal to the county budgeted amount for the fiscal year. A levy certified under this section is not subject to the appeal provisions of section 331.426 or to any other provision in law authorizing a county to exceed, increase, or appeal a property tax levy limit.

7. Appropriations specifically authorized to be made from the county services fund shall not be made from any other fund of the county.

8. For the fiscal year beginning July 1, 2017, the regional per capita expenditure target amount is the sum of the base expenditure amount for all counties in the region divided by the population of the region. However, a regional per capita expenditure target amount shall not exceed the statewide per capita expenditure target amount. For the fiscal year beginning July 1, 2018, and each subsequent fiscal year, the regional per capita expenditure target amount for each region is equal to the regional per capita expenditure target amount for the fiscal year beginning July 1, 2017.

9. For the fiscal year beginning July 1, 2017, and each subsequent fiscal year, the county budgeted amount determined for each county shall be the amount necessary to meet the county's financial obligations for the payment of services provided under the regional service system management plan approved pursuant to section 331.393, not to exceed an amount equal to the product of the regional per capita expenditure target amount multiplied by the county's population, and, for fiscal years beginning on or after July 1, 2021, reduced by the amount of the county's cash flow reduction amount for the fiscal year calculated under subsection 4, if applicable.

See Iowa Acts for special provisions relating to appropriations for MH/MR/DD services costs in a given year

2017 amendments take effect May 5, 2017, and apply to fiscal years beginning on or after July 1, 2017.

331.424B Cemetery levy.

The board may levy annually a tax not to exceed six and three-fourths cents per thousand dollars of the assessed value of all taxable property in the county to repair and maintain all cemeteries under the jurisdiction of the board including pioneer cemeteries and to pay other expenses of the board or the cemetery commission as provided in section 331.325. The proceeds of the tax levy shall be credited to the county general fund.

331.424C Emergency services fund.

A county that is providing fire protection service or emergency medical service to a township pursuant to section 331.385 shall establish an emergency services fund and may certify taxes for levy in the township not to exceed the amounts authorized in section

359.43. The county has the authority to use a portion of the taxes levied and deposited in the fund for the purpose of accumulating moneys to carry out the purposes of section 359.43, subsection 4.

331.425 Additions to levies — special levy election.

The board may certify an addition to a levy in excess of the amounts otherwise permitted under sections 331.423, 331.424, and 331.426 if the proposition to certify an addition to a levy has been submitted at a special levy election and received a favorable majority of the votes cast on the proposition. A special levy election is subject to the following:

1. The election shall be held only if the board gives notice to the county commissioner of elections, not later than February 15, that the election is to be held.
2. The election shall be held on the first Tuesday in March and be conducted by the county commissioner of elections in accordance with the law.
3. The proposition to be submitted shall be substantially in the following form:

Vote for only one of the following:

Shall the county of levy an additional tax at a rate of \$..... each year for years beginning next July 1 in excess of the statutory limits otherwise applicable for the (general county services or rural county services) fund?
or
The county of shall continue the (general county services or rural county services fund) under the maximum rate of \$.....

4. The canvass shall be held on the second day that is not a holiday following the special levy election, and shall begin no earlier than 1:00 p.m. on that day.
5. Notice of the proposed special levy election shall be published at least twice in a newspaper as specified in section 331.305 prior to the date of the special levy election. The first notice shall appear as early as practicable after the board has decided to seek a special levy.

331.426 Additions to basic levies.

If a county has unusual circumstances, creating a need for additional property taxes for general county services or rural county services in excess of the amount that can be raised by the levies otherwise permitted under sections 331.423 through 331.425, the board may certify additions to each of the basic levies as follows:

1. The basis for justifying an additional property tax under this section must be one or more of the following:
 - a. An unusual increase in population as determined by the preceding certified federal census.
 - b. A natural disaster or other emergency.
 - c. Unusual problems relating to major new functions required by state law.
 - d. Unusual staffing problems.
 - e. Unusual need for additional moneys to permit continuance of a program which provides substantial benefit to county residents.
 - f. Unusual need for a new program which will provide substantial benefit to county residents, if the county establishes the need and the amount of necessary increased cost.
 - g. A reduced or unusually low growth rate in the property tax base of the county.
2. a. The public notice of a hearing on the county budget required by section 331.434, subsection 3, shall include the following additional information for the applicable class of services:

(1) A statement that the accompanying budget summary requires a proposed basic property tax rate exceeding the maximum rate established by the general assembly.

(2) A comparison of the proposed basic tax rate with the maximum basic tax rate, and the dollar amount of the difference between the proposed rate and the maximum rate.

(3) A statement of the major reasons for the difference between the proposed basic tax rate and the maximum basic tax rate.

b. The information required by this subsection shall be published in a conspicuous form as prescribed by the committee.

331.427 General fund.

1. Except as otherwise provided by state law, county revenues from taxes and other sources for general county services shall be credited to the general fund of the county, including revenues received under sections 91.11, 101A.3, 101A.7, 123.36, 123.143, 142D.9, 176A.8, 321.105, 321.152, 321G.7, 321I.8, section 331.554, subsection 6, sections 341A.20, 364.3, 368.21, 423A.7, 428A.8, 433.15, 434.19, 445.57, 453A.35, 458A.21, 483A.12, 533.329, 556B.1, 583.6, 602.8108, 904.908, and 906.17, and the following:

- a. License fees for business establishments.
- b. Moneys remitted by the clerk of the district court and received from a magistrate or district associate judge for fines and forfeited bail imposed pursuant to a violation of a county ordinance.
- c. Other amounts in accordance with state law.
2. Fees and charges including service delivery fees, credit card fees, and electronic funds transfer charges payable to a third party, not to the county, that are imposed for completing an electronic financial transaction with the county are not considered county revenues for purposes of subsection 1.
3. The board may make appropriations from the general fund for general county services, including but not limited to the following:
 - a. Expenses of a local emergency management commission under chapter 29C.
 - b. Development, operation, and maintenance of memorial buildings or monuments under chapter 37.
 - c. Purchase of voting systems and equipment under chapter 52.
 - d. Expenses incurred by the county conservation board established under chapter 350, in carrying out its powers and duties.
 - e. Local health services. The county auditor shall keep a complete record of appropriations for local health services and shall issue warrants on them only on requisition of the local or district health board.
 - f. Expenses relating to county fairs, as provided in chapter 174.
 - g. Maintenance of a juvenile detention home under chapter 232.
 - h. Relief of veterans under chapter 35B.
 - i. Care and support of the poor under chapter 252.
 - j. Operation, maintenance, and management of a health center under chapter 346A.
 - k. For the use of a nonprofit historical society organized under chapter 504, Code 1989, or current chapter 504, a city-owned historical project, or both.
 - l. Services listed in section 331.424, subsection 1, and section 331.554.
 - m. Closure and postclosure care of a sanitary disposal project under section 455B.302.
4. Appropriations specifically authorized to be made from the general fund shall not be made from the rural services fund, but may be made from other sources.

331.428 Rural services fund.

1. Except as otherwise provided by state law, county revenues from taxes and other sources for rural county services shall be credited to the rural services fund of the county.
2. The board may make appropriations from the rural services fund for rural county services, including but not limited to the following:
 - a. Road clearing, weed eradication, and other expenses incurred under chapter 317.
 - b. Maintenance of a county library and library contracts under chapter 336.
 - c. Planning, operating, and maintaining sanitary disposal projects under chapter 455B.
 - d. Services listed under section 331.424, subsection 2.

3. Appropriations specifically authorized to be made from the rural services fund shall not be made from the general fund, but may be made from other sources.

331.429 Secondary road fund.

1. Except as otherwise provided by state law, county revenues for secondary road services shall be credited to the secondary road fund, including the following:

a. Transfers from the general fund not to exceed in any year the dollar equivalent of a tax of sixteen and seven-eighths cents per thousand dollars of assessed value on all taxable property in the county multiplied by the ratio of current taxes actually collected and apportioned for the general basic levy to the total general basic levy for the current year, and an amount equivalent to the moneys derived by the general fund from military service tax credits under chapter 426A, manufactured or mobile home taxes under section 435.22, and delinquent taxes for prior years collected and apportioned to the general basic fund in the current year, multiplied by the ratio of sixteen and seven-eighths cents to three dollars and fifty cents. The limit on transfers in this paragraph applies only to property tax revenue and is not a limit on transfers of revenue generated from sources other than property taxes.

b. Transfers from the rural services fund not to exceed in any year the dollar equivalent of a tax of three dollars and three-eighths cents per thousand dollars of assessed value on all taxable property not located within the corporate limits of a city in the county multiplied by the ratio of current taxes actually collected and apportioned for the rural services basic levy to the total rural services basic levy for the current year and an amount equivalent to the moneys derived by the rural services fund from military service tax credits under chapter 426A, manufactured or mobile home taxes under section 435.22, and delinquent taxes for prior years collected and apportioned to the rural services basic fund in the current year, multiplied by the ratio of three dollars and three-eighths cents to three dollars and ninety-five cents. The limit on transfers in this paragraph applies only to property tax revenue and is not a limit on transfers of revenue generated from sources other than property taxes.

c. Moneys allotted to the county from the state road use tax fund.

d. Moneys provided by individuals from their own contributions for the improvement of any secondary road.

e. Other moneys dedicated to this fund by law including but not limited to sections 306.15, 309.52, 311.23, 311.29, and 313.28.

2. The board may make appropriations from the secondary road fund for the following secondary road services:

a. Construction and reconstruction of secondary roads and costs incident to the construction and reconstruction.

b. Maintenance and repair of secondary roads and costs incident to the maintenance and repair.

c. Payment of all or part of the cost of construction and maintenance of bridges in cities having a population of eight thousand or less and all or part of the cost of construction of roads which are located within cities of less than four hundred population and which lead to state parks.

d. Special drainage assessments levied on account of benefits to secondary roads.

e. Payment of interest and principal on bonds of the county issued for secondary roads, bridges, or culverts constructed by the county.

f. A legal obligation in connection with secondary roads and bridges, which obligation is required by law to be taken over and assumed by the county.

g. Secondary road equipment, materials, and supplies, and garages or sheds for their storage, repair, and servicing.

h. Assignment or designation of names or numbers to roads in the county and erection, construction, or maintenance of guideposts or signs at intersections of roads in the county.

i. The services provided under sections 306.15, 309.18, 309.52, 311.7, 311.23, 313A.23, 316.14, 468.43, 468.108, 468.341, and 468.342, or other state law relating to secondary roads.

331.430 Debt service fund.

1. Except as otherwise provided by state law, county revenues

from taxes and other sources for debt service shall be credited to the debt service fund of the county. However, moneys pledged or available to service general obligation bonds, and received from sources other than property taxes, shall be deposited in the fund from which the debt is to be retired.

2. The board may make appropriations from the debt service fund for the following debt service:

a. Judgments against the county, except those authorized by law to be paid from sources other than property tax.

b. Interest as it becomes due and the amount necessary to pay, or to create a sinking fund to pay, the principal at maturity of all general obligation bonds issued by the county.

c. Payments required to be made from the debt service fund under a lease or lease-purchase agreement.

d. Payments authorized to be made from the debt service fund to a flood project fund under section 418.14, subsection 4.

3. A tax levied for the debt service fund is not invalid if it raises moneys in excess of those needed for a specific purpose. Only excess moneys remaining after retirement of all indebtedness payable from the debt service fund may be transferred from the fund to the fund most closely related to the project for which the indebtedness arose, or to the general fund, subject to the terms of the original bond issue. This subsection shall not be construed to give a county board of supervisors authority to increase the debt service levy for the purpose of creating excess moneys in the fund to be used for purposes other than those related to retirement of debt.

4. When the amount in the hands of the treasurer belonging to the debt service fund, after setting aside the sum required to pay interest maturing before the next levy, is sufficient to redeem one or more bonds which by their terms are subject to redemption, the treasurer shall notify the owner of the bonds. If the bonds are not presented for payment or redemption within thirty days after the date of notice, the interest on the bonds shall cease, and the amount due shall be set aside for payment when presented. Redemptions shall be made in the order of the bond numbers.

5. For the purposes of this section, warrants issued by a county in anticipation of revenue, refunding or refinancing of such warrants, and judgments based on a default in payment of such warrants shall not be considered debt payable from the debt service fund.

6. The taxes realized from the tax levy imposed under section 346.27, subsection 22, for a joint county-city building shall be deposited into a separate account in the county's debt service fund for the payment of the annual rent and shall be disbursed pursuant to section 346.27, subsection 22.

331.431 Additional funds.

A county may establish other funds in accordance with generally accepted accounting principles. Taxes may be levied for those funds as provided by state law. The condition and operations of each fund shall be included in the annual financial report required in section 331.403.

331.432 Interfund transfers.

1. It is unlawful to make permanent transfers of money between the general fund and the rural services fund.

2. Moneys credited to the secondary road fund for the construction and maintenance of secondary roads shall not be transferred.

3. Except as authorized in section 331.477, transfers of moneys between the county services fund created pursuant to section 331.424A and any other fund are prohibited. This subsection does not apply to appropriations made or the value of in-kind care and treatment provided pursuant to section 347.7, subsection 1, paragraph "c".

4. Other transfers, including transfers from the debt service fund made in accordance with section 331.430, and transfers from the general or rural services fund to the secondary road fund in accordance with section 331.429, subsection 1, paragraphs "a" and "b", are not effective until authorized by resolution of the board.

5. The transfer of inactive funds is subject to section 24.21.

331.433 Estimates submitted by departments.

1. On or before January 15 of each year, each elective or appointive officer or board, except tax certifying boards as defined in section 24.2, subsection 2, having charge of a county office or department, shall prepare and submit to the auditor or other official designated by the board an estimate, itemized in the detail required by the board and consistent with existing county accounts, showing all of the following:

a. The proposed expenditures of the office or department for the next fiscal year.

b. An estimate of the revenues, except property taxes, to be collected for the county by the office during the next fiscal year.

2. On or before January 20 of each year, the auditor or other designated official shall compile the various office and department estimates and submit them to the board. In the preparation of the county budget the board may consult with any officer or department concerning the estimates and requests and may adjust the requests for any county office or department.

331.434 County budget — notice and hearing — appropriations.

Annually, the board of each county, subject to section 331.403, subsection 4, sections 331.423 through 331.426, and other applicable state law, shall prepare and adopt a budget, certify taxes, and provide appropriations as follows:

1. The budget shall show the amount required for each class of proposed expenditures, a comparison of the amounts proposed to be expended with the amounts expended for like purposes for the two preceding years, the revenues from sources other than property taxation, and the amount to be raised by property taxation, in the detail and form prescribed by the director of the department of management. For each county that has established an urban renewal area, the budget shall include estimated and actual tax increment financing revenues and all estimated and actual expenditures of the revenues, proceeds from debt and all estimated and actual expenditures of the debt proceeds.

2. Not less than twenty days before the date that a budget must be certified under section 24.17 and not less than ten days before the date set for the hearing under subsection 3 of this section, the board shall file the budget with the auditor. The auditor shall make available a sufficient number of copies of the budget to meet the requests of taxpayers and organizations and have them available for distribution at the courthouse or other places designated by the board.

3. The board shall set a time and place for a public hearing on the budget before the final certification date and shall publish notice of the hearing not less than ten nor more than twenty days prior to the hearing in the county newspapers selected under chapter 349. A summary of the proposed budget, in the form prescribed by the director of the department of management, shall be included in the notice. Proof of publication shall be filed with and preserved by the auditor. A levy is not valid unless and until the notice is published and filed. The department of management shall prescribe the form for the public hearing notice for use by counties.

4. At the hearing, a resident or taxpayer of the county may present to the board objections to or arguments in favor of any part of the budget.

a. After the hearing, the board shall adopt by resolution a budget and certificate of taxes for the next fiscal year and shall direct the auditor to properly certify and file the budget and certificate of taxes as adopted. The board shall not adopt a tax in excess of the estimate published, except a tax which is approved by a vote of the people, and a greater tax than that adopted shall not be levied or collected. A county budget and certificate of taxes adopted for the following fiscal year becomes effective on the first day of that year.

b. If the budget to be approved pursuant to paragraph "a" contains any increase in compensation from the county budget for the prior fiscal year for one or more elective county offices, the board shall first adopt a separate detailed resolution to specifically approve any

such increase for inclusion in the budget.

6. The board shall appropriate, by resolution, the amounts deemed necessary for each of the different county officers and departments during the ensuing fiscal year. Increases or decreases in these appropriations do not require a budget amendment, but may be provided by resolution at a regular meeting of the board, as long as each class of proposed expenditures contained in the budget summary published under subsection 3 of this section is not increased. However, decreases in appropriations for a county officer or department of more than ten percent or five thousand dollars, whichever is greater, shall not be effective unless the board sets a time and place for a public hearing on the proposed decrease and publishes notice of the hearing not less than ten nor more than twenty days prior to the hearing in the county newspapers selected under chapter 349.

7. Taxes levied by a county whose budget is certified after March 15 shall be limited to the prior year's budget amount. However, this penalty may be waived by the director of the department of management if the county demonstrates that the March 15 deadline was missed because of circumstances beyond the control of the county.

331.435 Budget amendment.

The board may amend the adopted county budget, subject to sections 331.423 through 331.426 and other applicable state law, to permit increases in any class of proposed expenditures contained in the budget summary published under section 331.434, subsection 3.

The board shall prepare and adopt a budget amendment in the same manner as the original budget, as provided in section 331.434, and the amendment is subject to protest as provided in section 331.436, except that the director of the department of management may by rule provide that amendments of certain types or up to certain amounts may be made without public hearing and without being subject to protest. A county budget for the ensuing fiscal year shall be amended by May 31 to allow time for a protest hearing to be held and a decision rendered before June 30. An amendment of a budget after May 31 which is properly appealed but without adequate time for hearing and decision before June 30 is void.

331.436 Protest.

Protests to the adopted budget must be made in accordance with sections 24.27 through 24.32 as if the county were the municipality under those sections except that the number of people necessary to file a protest under this section shall not be less than one hundred.

331.437 Expenditures exceeding appropriations.

It is unlawful for a county official, the expenditures of whose office come under this part, to authorize the expenditure of a sum for the official's department larger than the amount which has been appropriated for that department by the board.

A county official in charge of a department or office who violates this law is guilty of a simple misdemeanor. The penalty in this section is in addition to the liability imposed in section 331.476.

331.438 County mental health, intellectual disability, and developmental disabilities services expenditures — joint state-county planning, implementing, and funding. Repealed by its own terms;

331.439 Eligibility for state payment. Repealed by its own terms; 2011 Acts, ch 123, §24.

331.440 Mental health, intellectual disability, and developmental disabilities services — central point of coordination process — state case services. Repealed by its own terms;

331.440A Adult mental health, mental retardation, and developmental disabilities services funding decategorization pilot project. Repealed by 2007 Acts, ch 218.



**SALARY TABLES
2018 - 2019 ADOPTED BUDGET**

TABLE OF CONTENTS

| <u>GROUP</u> | <u>DESCRIPTION</u> | <u>CODE</u> |
|-----------------------|---|-------------|
| Non-Represented | Employees of various occupational classes not affiliated with any collective bargaining unit. Salary tables are set by the Board of Supervisors. | A |
| Secondary Roads Unit | Clerical, labor and trades employees in the Engineering Department represented by the Public Professional and Maintenance Employees. Salary tables established through collective bargaining. | B |
| AFSCME Unit | Clerical, technical and maintenance employees represented by the American Federation of State, County and Municipal Association. Salary tables established through collective bargaining. | C |
| Deputy Sheriff Unit | Deputy Sheriff's and Sergeants in the Sheriff's Office represented by the Scott County Deputy Sheriff's Association. Salary tables established through collective bargaining. | E |
| Corrections Unit | Jail staff in the Sheriff's Office represented by the Scott County Corrections Association, Chauffeurs, Teamsters and Helpers Local 238. Salary tables established through collective bargaining. | H |
| Bailiffs Unit | Bailiff staff in the Sheriff's Office represented by IBEW. Salary tables established through collective bargaining. | J |
| Elected Officials | Elected office holders and the Board of Supervisors. Salary set by the Board of Supervisors upon recommendation of the County Compensation Board. | X |
| Deputy Office Holders | Self explanatory. Salaries set by the Board of Supervisors. | Y |
| Temporary Staff | Self explanatory. Salaries set by the Board of Supervisors unless otherwise noted. | Z |

**SCOTT COUNTY SALARY RATE TABLE FOR FY 2018 - 2019
GROUP: A NON-REPRESENTED**

| <u>Position Title</u> | <u>Hay Points</u> | <u>Minimum</u> | <u>Midpoint</u> | <u>Maximum</u> |
|---|-------------------|-----------------|------------------|------------------|
| County Administrator* | N/A | N/A | N/A | N/A |
| * This is a contract position appointed by the Board of Supervisors | | | | |
| County Engineer | 864 | 99,861 48.01 | 117,478 56.48 | 135,138 64.97 |
| Assistant County Administrator | 805 | 94,474 45.42 | 111,134 53.43 | 127,774 61.43 |
| Health Director | 805 | 94,474 45.42 | 111,134 53.43 | 127,774 61.43 |
| Conservation Director | 775 | 91,707 44.09 | 107,890 51.87 | 124,051 59.64 |
| Facilities & Support Services Director | 725 | 87,152 41.90 | 102,523 49.29 | 117,915 56.69 |
| Information Technology Director | 725 | 87,152 41.90 | 102,523 49.29 | 117,915 56.69 |
| Accounting & Tax Manager | 677 | 82,763 39.79 | 97,344 46.80 | 111,946 53.82 |
| Budget & Administrative Services Director | 657 | 79,310 38.13 | 93,330 44.87 | 107,328 51.60 |
| Assistant Engineer | 634 | 78,790 37.88 | 92,706 44.57 | 106,600 51.25 |
| Attorney II | 611 | 76,669 36.86 | 90,210 43.37 | 103,792 49.90 |
| Financial Management Supervisor | 611 | 76,669 36.86 | 90,210 43.37 | 103,792 49.90 |
| Planning & Development Director | 608 | 76,419 36.74 | 89,898 43.22 | 103,382 49.70 |
| Deputy Health Director | 571 | 73,029 35.11 | 85,904 41.30 | 98,790 47.50 |
| Juvenile Detention Center Director | 571 | 73,029 35.11 | 85,904 41.30 | 98,790 47.50 |
| Assistant Jail Administrator | 556 | 71,677 34.46 | 84,323 40.54 | 96,972 46.62 |
| GIS Coordinator | 556 | 71,677 34.46 | 84,323 40.54 | 96,972 46.62 |
| Operations Manager - Auditor | 556 | 71,677 34.46 | 84,323 40.54 | 96,972 46.62 |
| Operations Manager - Treasurer | 556 | 71,677 34.46 | 84,323 40.54 | 96,972 46.62 |

**SCOTT COUNTY SALARY RATE TABLE FOR FY 2018 - 2019
GROUP: A NON-REPRESENTED**

| <u>Position Title</u> | <u>Hay Points</u> | <u>Minimum</u> | <u>Midpoint</u> | <u>Maximum</u> |
|--|-------------------|-----------------|-----------------|-----------------|
| Deputy Director - Conservation | 540 | 70,200 33.75 | 82,576 39.70 | 94,952 45.65 |
| Network Infrastructure Supervisor | 519 | 68,266 32.82 | 80,309 38.61 | 92,373 44.41 |
| Office Administrator - County Attorney | 511 | 67,517 32.46 | 79,435 38.19 | 91,354 43.92 |
| Senior Programmer Analyst | 511 | 67,517 32.46 | 79,435 38.19 | 91,354 43.92 |
| Risk Manager | 505 | 66,976 32.20 | 78,790 37.88 | 90,646 43.58 |
| Sheriff's Lieutenant | 505 | 66,976 32.20 | 78,790 37.88 | 90,646 43.58 |
| Clinical Services Coordinator | 470 | 63,814 30.68 | 75,026 36.07 | 86,279 41.48 |
| Park Manager | 470 | 63,814 30.68 | 75,026 36.07 | 86,279 41.48 |
| Attorney I | 464 | 63,232 30.40 | 74,402 35.77 | 85,488 41.10 |
| Golf Pro/Manager | 462 | 63,045 30.31 | 74,152 35.65 | 85,275 41.00 |
| Correctional Health Coordinator | 455 | 62,421 30.01 | 73,424 35.30 | 84,427 40.59 |
| Webmaster | 455 | 62,421 30.01 | 73,424 35.30 | 84,427 40.59 |
| Programmer/Analyst II | 445 | 61,485 29.56 | 72,342 34.78 | 83,179 39.99 |
| Case Aide Supervisor | 430 | 60,112 28.90 | 70,720 34.00 | 81,307 39.09 |
| Corrections Lieutenant | 430 | 60,112 28.90 | 70,720 34.00 | 81,307 39.09 |
| Mental Health Coordinator | 430 | 60,112 28.90 | 70,720 34.00 | 81,307 39.09 |
| Secondary Roads Superintendent | 430 | 60,112 28.90 | 70,720 34.00 | 81,307 39.09 |
| Community Health Coordinator | 417 | 58,906 28.32 | 69,306 33.32 | 79,706 38.32 |
| Environmental Health Coordinator | 417 | 58,906 28.32 | 69,306 33.32 | 79,706 38.32 |
| Fleet Manager | 417 | 58,906 28.32 | 69,306 33.32 | 79,706 38.32 |

**SCOTT COUNTY SALARY RATE TABLE FOR FY 2018 - 2019
GROUP: A NON-REPRESENTED**

| <u>Position Title</u> | <u>Hay Points</u> | <u>Minimum</u> | <u>Midpoint</u> | <u>Maximum</u> |
|--|-------------------|-----------------|-----------------|-----------------|
| Office Administrator - Sheriff | 417 | 58,906 28.32 | 69,306 33.32 | 79,706 38.32 |
| Operations Manager - Recorder | 417 | 58,906 28.32 | 69,306 33.32 | 79,706 38.32 |
| Public Health Services Coordinator | 417 | 58,906 28.32 | 69,306 33.32 | 79,706 38.32 |
| Network Systems Administrator | 406 | 57,907 27.84 | 68,182 32.78 | 78,374 37.68 |
| Clinical Services Specialist | 397 | 57,075 27.44 | 67,163 32.29 | 77,251 37.14 |
| County General Store Manager | 382 | 55,723 26.79 | 65,541 31.51 | 75,379 36.24 |
| Programmer/Analyst I | 382 | 55,723 26.79 | 65,541 31.51 | 75,379 36.24 |
| Naturalist/Director | 382 | 55,723 26.79 | 65,541 31.51 | 75,379 36.24 |
| Public Health Nurse | 366 | 54,226 26.07 | 63,835 30.69 | 73,403 35.29 |
| Child Care Nurse Consultant | 366 | 54,226 26.07 | 63,835 30.69 | 73,403 35.29 |
| Community Health Consultant | 355 | 53,227 25.59 | 62,629 30.11 | 72,030 34.63 |
| Community Health Intervention Specialist | 355 | 53,227 25.59 | 62,629 30.11 | 72,030 34.63 |
| Community Tobacco Consultant | 355 | 53,227 25.59 | 62,629 30.11 | 72,030 34.63 |
| Community Transformation Consultant | 355 | 53,227 25.59 | 62,629 30.11 | 72,030 34.63 |
| Disease Intervention Specialist | 355 | 53,227 25.59 | 62,629 30.11 | 72,030 34.63 |
| Environmental Health Specialist | 355 | 53,227 25.59 | 62,629 30.11 | 72,030 34.63 |
| Corrections Sergeant | 332 | 51,126 24.58 | 60,154 28.92 | 69,181 33.26 |
| ERP/ECM Budget Analyst | 332 | 51,126 24.58 | 60,154 28.92 | 69,181 33.26 |
| Food Service Supervisor | 332 | 51,126 24.58 | 60,154 28.92 | 69,181 33.26 |
| Maintenance Coordinator | 332 | 51,126 24.58 | 60,154 28.92 | 69,181 33.26 |

**SCOTT COUNTY SALARY RATE TABLE FOR FY 2018 - 2019
GROUP: A NON-REPRESENTED**

| <u>Position Title</u> | <u>Hay Points</u> | <u>Minimum</u> | <u>Midpoint</u> | <u>Maximum</u> |
|--|-------------------|-----------------|-----------------|-----------------|
| Motor Vehicle Supervisor | 332 | 51,126 24.58 | 60,154 28.92 | 69,181 33.26 |
| Tax Accounting Specialist | 332 | 51,126 24.58 | 60,154 28.92 | 69,181 33.26 |
| Case Expeditor | 323 | 50,274 24.17 | 59,197 28.46 | 68,058 32.72 |
| Child Health Consultant | 323 | 50,274 24.17 | 59,197 28.46 | 68,058 32.72 |
| GIS Analyst | 323 | 50,274 24.17 | 59,197 28.46 | 68,058 32.72 |
| Human Resources Generalist | 323 | 50,274 24.17 | 59,197 28.46 | 68,058 32.72 |
| Program Services Coordinator | 323 | 50,274 24.17 | 59,197 28.46 | 68,058 32.72 |
| Shift Supervisor - Juvenile Detention | 323 | 50,274 24.17 | 59,197 28.46 | 68,058 32.72 |
| Paralegal - Audio-Visual Production Specialist | 316 | 49,670 23.88 | 58,427 28.09 | 67,205 32.31 |
| Roadside Vegetation Specialist | 316 | 49,670 23.88 | 58,427 28.09 | 67,205 32.31 |
| Engineering Aide II | 300 | 48,194 23.17 | 56,701 27.26 | 65,208 31.35 |
| Administrative Assistant | 298 | 48,006 23.08 | 56,472 27.15 | 64,958 31.23 |
| Mental Health Advocate | 298 | 48,006 23.08 | 56,472 27.15 | 64,958 31.23 |
| Veteran's Affairs Director/Case Aide | 298 | 48,006 23.08 | 56,472 27.15 | 64,958 31.23 |
| Elections Supervisor | 291 | 47,362 22.77 | 55,723 26.79 | 64,085 30.81 |
| Classification Specialist | 289 | 47,216 22.70 | 55,536 26.70 | 63,877 30.71 |
| Executive Secretary / Paralegal | 282 | 46,550 22.38 | 54,766 26.33 | 62,982 30.28 |
| Paralegal | 282 | 46,550 22.38 | 54,766 26.33 | 62,982 30.28 |
| Administrative Assistant - Health | 271 | 45,552 21.90 | 53,602 25.77 | 61,630 29.63 |
| Community Dental Consultant | 271 | 45,561 21.90 | 53,602 25.77 | 61,630 29.63 |

**SCOTT COUNTY SALARY RATE TABLE FOR FY 2018 - 2019
GROUP: A NON-REPRESENTED**

| <u>Position Title</u> | <u>Hay Points</u> | <u>Minimum</u> | <u>Midpoint</u> | <u>Maximum</u> |
|---|-------------------|-----------------|-----------------|-----------------|
| Naturalist | 271 | 45,552 21.90 | 53,602 25.77 | 61,630 29.63 |
| Office Manager - Community Services | 271 | 45,552 21.90 | 53,602 25.77 | 61,630 29.63 |
| GIS Parcel Maintenance & Election Systems Tech | 268 | 45,282 21.77 | 53,248 25.60 | 61,235 29.44 |
| Bailiff Sergeant | 262 | 44,699 21.49 | 52,603 25.29 | 60,528 29.10 |
| Park Ranger | 262 | 44,699 21.49 | 52,603 25.29 | 60,528 29.10 |
| Administrative Assistant - Conservation | 252 | 43,805 21.06 | 51,542 24.78 | 59,259 28.49 |
| Payroll Specialist | 252 | 43,805 21.06 | 51,542 24.78 | 59,259 28.49 |
| Planning & Development Specialist | 252 | 43,805 21.06 | 51,542 24.78 | 59,259 28.49 |
| Purchasing Specialist | 252 | 43,805 21.06 | 51,542 24.78 | 59,259 28.49 |
| Detention Youth Counselor | 238 | 42,536 20.45 | 50,045 24.06 | 57,554 27.67 |
| Shop Supervisor (see Note 1) | 233 | 54,184 26.05 | 63,731 30.64 | 73,320 35.25 |
| Note 1: Salary for this position adjusted to meet prevailing market rates - July 1976 | | | | |
| Administrative Assistant - Engineer | 230 | 41,787 20.09 | 49,171 23.64 | 56,555 27.19 |
| Public Health Nurse - LPN | 230 | 41,787 20.09 | 49,171 23.64 | 56,555 27.19 |
| Benefits Coordinator | 220 | 40,872 19.65 | 48,110 23.13 | 55,328 26.60 |
| Equipment Specialist/Crew Leader | 220 | 40,872 19.65 | 48,110 23.13 | 55,328 26.60 |
| Golf Maintenance Supervisor | 220 | 40,872 19.65 | 48,110 23.13 | 55,328 26.60 |
| Park Crew Leader | 220 | 40,872 19.65 | 48,110 23.13 | 55,328 26.60 |
| Senior Accounting Clerk - Sheriff/Jail | 220 | 40,872 19.65 | 48,110 23.13 | 55,328 26.60 |
| Medical Assistant | 209 | 39,874 19.17 | 46,925 22.56 | 53,955 25.94 |
| Senior Clerk - Sheriff/Admin | 209 | 39,874 19.17 | 46,925 22.56 | 53,955 25.94 |

**SCOTT COUNTY SALARY RATE TABLE FOR FY 2018 - 2019
GROUP: A NON-REPRESENTED**

| <u>Position Title</u> | <u>Hay Points</u> | <u>Minimum</u> | <u>Midpoint</u> | <u>Maximum</u> |
|------------------------------------|-------------------|-----------------|-----------------|-----------------|
| Engineering Aide I | 199 | 38,938 18.72 | 45,802 22.02 | 52,728 25.35 |
| Alternative Sentencing Coordinator | 198 | 38,854 18.68 | 45,698 21.97 | 52,562 25.27 |
| Court Compliance Coordinator | 198 | 38,854 18.68 | 45,698 21.97 | 52,562 25.27 |
| Custodial Coordinator | 198 | 38,854 18.68 | 45,698 21.97 | 52,562 25.27 |
| Medical Lab Technician - Health | 198 | 38,854 18.68 | 45,698 21.97 | 52,562 25.27 |
| Desktop Support Technician | 187 | 37,835 18.19 | 44,512 21.40 | 51,189 24.61 |
| Park Maintenance Technician | 187 | 37,835 18.19 | 44,512 21.40 | 51,189 24.61 |
| Pioneer Village Site Coordinator | 187 | 37,835 18.19 | 44,512 21.40 | 51,189 24.61 |
| Turf Equipment Specialist | 187 | 37,835 18.19 | 44,512 21.40 | 51,189 24.61 |
| Inmate Services Clerk | 177 | 36,920 17.75 | 43,430 20.88 | 49,982 24.03 |
| Official Records Clerk | 177 | 36,920 17.75 | 43,430 20.88 | 49,982 24.03 |
| Senior Clerk | 177 | 36,920 17.75 | 43,430 20.88 | 49,982 24.03 |
| Clerk III | 162 | 35,568 17.10 | 41,829 20.11 | 48,131 23.14 |
| Conservation Clerical Specialist | 162 | 35,568 17.10 | 41,829 20.11 | 48,131 23.14 |
| Golf Course Maintenance Technician | 162 | 35,568 17.10 | 41,829 20.11 | 48,131 23.14 |
| Office Assistant - Sec Roads | 162 | 35,568 17.10 | 41,829 20.11 | 48,131 23.14 |
| Resource Specialist - Health | 162 | 35,568 17.10 | 41,829 20.11 | 48,131 23.14 |
| Clerk II | 141 | 33,634 16.17 | 39,562 19.02 | 45,490 21.87 |
| Resource Assistant - Health | 141 | 33,634 16.17 | 39,562 19.02 | 45,490 21.87 |
| Cody Homestead Site Coordinator | 99 | 29,848 14.35 | 35,090 16.87 | 40,352 19.40 |

**SCOTT COUNTY SALARY RATE TABLE FOR FY 2018 - 2019
GROUP: B SECONDARY ROADS UNIT**

| <u>Position Title</u> | <u>Hay Points</u> | <u>Step 1 Start</u> | <u>Step 2 1 year</u> | <u>Step 3 2 years</u> | <u>Step 4 3 years</u> | <u>Step 5 4 years</u> | <u>Step 6 7 years</u> | <u>Step 7 13 years</u> | <u>Step 8 18 years</u> |
|-------------------------------|-------------------|---------------------|----------------------|-----------------------|-----------------------|-----------------------|-----------------------|------------------------|------------------------|
| Crew Leader/Equipmt. Operator | 213 | 49,941 24.01 | 52,146 25.07 | 54,309 26.11 | 56,659 27.24 | 58,198 27.98 | 58,365 28.06 | 59,114 28.42 | 59,738 28.72 |
| Sign Crew Leader | 199 | 48,069 23.11 | 50,253 24.16 | 52,333 25.16 | 54,558 26.23 | 56,014 26.93 | 56,202 27.02 | 56,867 27.34 | 57,491 27.64 |
| Mechanic | 187 | 46,613 22.41 | 48,589 23.36 | 50,752 24.40 | 52,749 25.36 | 54,205 26.06 | 54,434 26.17 | 55,099 26.49 | 55,744 26.80 |
| Heavy Equipmt Operator | 174 | 44,803 21.54 | 46,800 22.50 | 48,776 23.45 | 50,731 24.39 | 52,166 25.08 | 52,250 25.12 | 52,998 25.48 | 53,602 25.77 |
| Sign Crew Technician | 174 | 44,803 21.54 | 46,800 22.50 | 48,776 23.45 | 50,731 24.39 | 52,166 25.08 | 52,250 25.12 | 52,998 25.48 | 53,602 25.77 |
| Roadside Vegetation Tech | 174 | 44,803 21.54 | 46,800 22.50 | 48,776 23.45 | 50,731 24.39 | 52,166 25.08 | 52,250 25.12 | 52,998 25.48 | 53,602 25.77 |
| Truck Crew Coordinator | 163 | 43,472 20.90 | 45,448 21.85 | 47,216 22.70 | 49,067 23.59 | 50,482 24.27 | 50,586 24.32 | 51,293 24.66 | 51,938 24.97 |
| Truck Driver/Laborer | 153 | 42,224 20.30 | 44,096 21.20 | 45,781 22.01 | 47,570 22.87 | 49,046 23.58 | 49,192 23.65 | 49,837 23.96 | 50,440 24.25 |
| Automotive Service Technician | 153 | 42,224 20.30 | 44,096 21.20 | 45,781 22.01 | 47,570 22.87 | 49,046 23.58 | 49,192 23.65 | 49,837 23.96 | 50,440 24.25 |
| Parts & Inventory Clerk | 138 | 33,779 16.24 | 35,298 16.97 | 36,733 17.66 | 38,189 18.36 | 39,312 18.90 | 39,416 18.95 | 39,957 19.21 | 40,456 19.45 |

**SCOTT COUNTY SALARY RATE TABLE FOR FY 2018 - 2019
GROUP: C AFSCME UNIT**

| <u>Position Title</u> | | <u>Step 1 Entry</u> | <u>Step 2 6 mos.</u> | <u>Step 3 12 mos.</u> | <u>Step 4 18 mos.</u> | <u>Step 5 24 mos.</u> | <u>Step 6 7 yrs.</u> | <u>Step 7 10 yrs.</u> | <u>Step 8 15 yrs.</u> | <u>Step 9 20 yrs.</u> |
|-------------------------------------|-----|-------------------------|--------------------------|---------------------------|---------------------------|---------------------------|--------------------------|---------------------------|---------------------------|---------------------------|
| Building Insp | 314 | 45,656 21.95 | 47,611 22.89 | 49,546 23.82 | 51,459 24.74 | 53,082 25.52 | 55,224 26.55 | 56,867 27.34 | 58,594 28.17 | 60,320 29.00 |
| Maint Electronic Systems Tech | 268 | 41,954 20.17 | 43,846 21.08 | 45,323 21.79 | 47,320 22.75 | 48,734 23.43 | 50,669 24.36 | 52,208 25.10 | 53,768 25.85 | 55,411 26.64 |
| Maint Spec | 268 | 41,954 20.17 | 43,846 21.08 | 45,323 21.79 | 47,320 22.75 | 48,734 23.43 | 50,669 24.36 | 52,208 25.10 | 53,768 25.85 | 55,411 26.64 |
| Case Aide | 252 | 40,685 19.56 | 42,453 20.41 | 44,221 21.26 | 45,885 22.06 | 47,320 22.75 | 49,275 23.69 | 50,731 24.39 | 52,250 25.12 | 53,810 25.87 |
| Accts Payable Spec | 252 | 40,685 19.56 | 42,453 20.41 | 44,221 21.26 | 45,885 22.06 | 47,320 22.75 | 49,275 23.69 | 50,731 24.39 | 52,250 25.12 | 53,810 25.87 |
| Fine Collection Coord | 223 | 38,043 18.29 | 39,333 18.91 | 41,454 19.93 | 43,139 20.74 | 44,470 21.38 | 46,384 22.30 | 47,778 22.97 | 49,254 23.68 | 50,669 24.36 |
| Victim/Witness Coord | 223 | 38,043 18.29 | 39,333 18.91 | 41,454 19.93 | 43,139 20.74 | 44,470 21.38 | 46,384 22.30 | 47,778 22.97 | 49,254 23.68 | 50,669 24.36 |
| Admin Assistant - Juvenile Court | 214 | 37,378 17.97 | 38,938 18.72 | 40,664 19.55 | 42,307 20.34 | 43,659 20.99 | 45,406 21.83 | 46,696 22.45 | 48,110 23.13 | 49,650 23.87 |
| Intake Coordinator | 214 | 37,378 17.97 | 38,938 18.72 | 40,664 19.55 | 42,307 20.34 | 43,659 20.99 | 45,406 21.83 | 46,696 22.45 | 48,110 23.13 | 49,650 23.87 |
| Legal Secretary - Civil | 194 | 36,192 17.40 | 37,690 18.12 | 39,083 18.79 | 40,602 19.52 | 41,808 20.10 | 43,597 20.96 | 44,970 21.62 | 46,280 22.25 | 47,653 22.91 |
| Cashier | 191 | 35,547 17.09 | 37,024 17.80 | 38,688 18.60 | 40,269 19.36 | 41,558 19.98 | 43,243 20.79 | 44,554 21.42 | 45,885 22.06 | 47,258 22.72 |
| Real Est Spec | 191 | 35,547 17.09 | 37,024 17.80 | 38,688 18.60 | 40,269 19.36 | 41,558 19.98 | 43,243 20.79 | 44,554 21.42 | 45,885 22.06 | 44,304 22.72 |
| Senior Acct. Clerk | 191 | 35,547 17.09 | 37,024 17.80 | 38,688 18.60 | 40,269 19.36 | 41,558 19.98 | 43,243 20.79 | 44,554 21.42 | 45,885 22.06 | 47,258 22.72 |
| Vital Records Spec | 191 | 35,547 17.09 | 37,024 17.80 | 38,688 18.60 | 40,269 19.36 | 41,558 19.98 | 43,243 20.79 | 44,554 21.42 | 45,885 22.06 | 47,258 22.72 |
| Senior Clerk - Elections | 191 | 35,547 17.09 | 37,024 17.80 | 38,688 18.60 | 40,269 19.36 | 41,558 19.98 | 43,243 20.79 | 44,554 21.42 | 45,885 22.06 | 47,258 22.72 |
| Senior Clerk - Victim Witness | 191 | 35,547 17.09 | 37,024 17.80 | 38,688 18.60 | 40,269 19.36 | 41,558 19.98 | 43,243 20.79 | 44,554 21.42 | 45,885 22.06 | 47,258 22.72 |
| Maintenance Worker | 182 | 35,485 17.06 | 36,691 17.64 | 37,856 18.20 | 39,499 18.99 | 40,685 19.56 | 42,390 20.38 | 43,638 20.98 | 44,990 21.63 | 46,322 22.27 |

**SCOTT COUNTY SALARY RATE TABLE FOR FY 2018 - 2019
GROUP: C AFSCME UNIT**

| <u>Position Title</u> | | <u>Step 1 Entry</u> | <u>Step 2 6 mos.</u> | <u>Step 3 12 mos.</u> | <u>Step 4 18 mos.</u> | <u>Step 5 24 mos.</u> | <u>Step 6 7 yrs.</u> | <u>Step 7 10 yrs.</u> | <u>Step 8 15 yrs.</u> | <u>Step 9 20 yrs.</u> |
|---|-----|-------------------------|--------------------------|---------------------------|---------------------------|---------------------------|--------------------------|---------------------------|---------------------------|---------------------------|
| Senior Clerk | 177 | 34,840 16.75 | 36,213 17.41 | 37,690 18.12 | 38,979 18.74 | 40,310 19.38 | 41,850 20.12 | 43,139 20.74 | 44,450 21.37 | 45,739 21.99 |
| Platroom Specialist | 177 | 34,840 16.75 | 36,213 17.41 | 37,690 18.12 | 38,979 18.74 | 40,310 19.38 | 41,850 20.12 | 43,139 20.74 | 44,450 21.37 | 45,739 21.99 |
| Legal Secretary | 177 | 34,840 16.75 | 36,213 17.41 | 37,690 18.12 | 38,979 18.74 | 40,310 19.38 | 41,850 20.12 | 43,139 20.74 | 44,450 21.37 | 45,739 21.99 |
| Acct Clerk - Treas | 177 | 34,840 16.75 | 36,213 17.41 | 37,690 18.12 | 38,979 18.74 | 40,310 19.38 | 41,850 20.12 | 43,139 20.74 | 44,450 21.37 | 45,739 21.99 |
| Clerk III | 162 | 33,675 16.19 | 35,006 16.83 | 36,275 17.44 | 37,731 18.14 | 38,875 18.69 | 40,414 19.43 | 41,621 20.01 | 42,910 20.63 | 44,221 21.26 |
| Lead Cust Worker | 162 | 33,675 16.19 | 35,006 16.83 | 36,275 17.44 | 37,731 18.14 | 38,875 18.69 | 40,414 19.43 | 41,621 20.01 | 42,910 20.63 | 44,221 21.26 |
| Data Clerk /Receptionist County Attorney | 151 | 32,843 15.79 | 34,174 16.43 | 35,464 17.05 | 36,774 17.68 | 37,856 18.20 | 39,416 18.95 | 40,560 19.50 | 41,766 20.08 | 43,035 20.69 |
| Multi-Service Clerk | 151 | 31,949 15.36 | 34,174 16.43 | 35,464 17.05 | 36,774 17.68 | 37,856 18.20 | 39,416 18.95 | 40,560 19.50 | 41,766 20.08 | 43,035 20.69 |
| Clerk II | 141 | 31,949 15.36 | 33,301 16.01 | 34,549 16.61 | 35,859 17.24 | 36,816 17.70 | 38,355 18.44 | 39,499 18.99 | 40,643 19.54 | 41,850 20.12 |
| Maint General Laborer | 141 | 31,949 15.36 | 33,301 16.01 | 34,549 16.61 | 35,859 17.24 | 36,816 17.70 | 38,355 18.44 | 39,499 18.99 | 40,643 19.54 | 41,850 20.12 |
| Custodial Worker | 130 | 31,158 14.98 | 32,240 15.50 | 33,426 16.07 | 34,694 16.68 | 35,776 17.20 | 37,794 18.17 | 38,875 18.69 | 40,040 19.25 | 41,288 19.85 |

**SCOTT COUNTY SALARY RATE TABLE FOR FY 2018 - 2019
GROUP: E DEPUTY SHERIFF UNIT**

| <u>Position Title</u> | <u>Hay Points</u> | <u>Step 1 Start</u> | <u>Step 2 1 year</u> | <u>Step 3 2 years</u> | <u>Step 4 3 years</u> | <u>Step 5 4 years</u> | <u>Step 6 5 years</u> | <u>Step 7 7 years</u> | <u>Step 8 10 years</u> | <u>Step 9 12 years</u> | <u>Step 10 15 years</u> | <u>Step 11 20 years</u> |
|-----------------------|-------------------|---------------------|----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|------------------------|------------------------|-------------------------|-------------------------|
| Sergeant | 451 | 72,955 | 75,201 | | 76,669 | | | 77,447 | 78,225 | | | |
| | | 35.07 | 36.15 | | 36.86 | | | 37.23 | 37.61 | | | |
| Deputy | 329 | 52,610 | 54,967 | 57,168 | 59,992 | 62,727 | 63,928 | 65,217 | 66,485 | 67,196 | 67,886 | 68,575 |
| | | 25.29 | 26.43 | 27.48 | 28.84 | 30.16 | 30.73 | 31.35 | 31.96 | 32.31 | 32.64 | 32.97 |

**SCOTT COUNTY SALARY RATE TABLE FOR FY 2018 - 2019
GROUP: H CORRECTIONS UNIT**

| <u>Position Title</u> | <u>Hay Points</u> | <u>Step 1 Entry</u> | <u>Step 2 6 mos.</u> | <u>Step 3 1 year</u> | <u>Step 4 2 years</u> | <u>Step 5 3 years</u> | <u>Step 6 4 years</u> | <u>Step 7 7 years</u> | <u>Step 8 10 years</u> | <u>Step 9 15 years</u> |
|---------------------------------------|-------------------|---------------------|----------------------|----------------------|-----------------------|-----------------------|-----------------------|-----------------------|------------------------|------------------------|
| Correction Officer | 246 | 39,185 18.84 | 39,839 19.15 | 44,576 21.43 | 46,641 22.42 | 51,251 24.64 | 52,556 25.27 | 53,751 25.84 | 54,506 26.20 | 55,331 26.60 |
| Jail Custodian/ Correction Officer | 176 | 32,972 15.85 | 33,986 16.34 | 34,647 16.66 | 36,180 17.39 | 39,600 19.04 | 40,661 19.55 | 41,439 19.92 | 42,996 20.67 | 43,633 20.98 |
| Cook | 176 | 32,972 15.85 | 33,986 16.34 | 34,647 16.66 | 36,180 17.39 | 39,600 19.04 | 40,661 19.55 | 41,439 19.92 | 42,996 20.67 | 43,633 20.98 |

**SCOTT COUNTY SALARY RATE TABLE FOR FY 2018 - 2019
GROUP: J BAILIFFS UNIT**

| <u>Position Title</u> | <u>Hay Points</u> | <u>Step 1 Start</u> | <u>Step 2 6 mos.</u> | <u>Step 3 1 year</u> | <u>Step 4 3 years</u> | <u>Step 5 5 years</u> | <u>Step 6 7 years</u> | <u>Step 7 10 years</u> | <u>Step 8 12 years</u> | <u>Step 9 15 years</u> |
|----------------------------------|-------------------|---------------------|----------------------|----------------------|-----------------------|-----------------------|-----------------------|------------------------|------------------------|------------------------|
| Associate/District Court Bailiff | 220 | 40,768 | 42,806 | 44,990 | 46,509 | 48,173 | 49,837 | 51,605 | 53,373 | 55,266 |
| | | 19.60 | 20.58 | 21.63 | 22.36 | 23.16 | 23.96 | 24.81 | 25.66 | 26.57 |

SCOTT COUNTY SALARY RATE TABLE FOR FY 2018 - 2019
GROUP: X ELECTED OFFICIALS

| <u>ELECTED OFFICIAL</u> | <u>ANNUAL SALARY</u> |
|------------------------------------|----------------------|
| Attorney | 150,900 |
| Auditor | 88,300 |
| Recorder | 88,300 |
| Sheriff | 118,200 |
| Treasurer | 88,300 |
| Chair, Board of Supervisors | 46,500 |
| Board Member, Board of Supervisors | 43,500 |

SCOTT COUNTY SALARY RATE TABLE FOR FY 2018 - 2019
GROUP: Y DEPUTY OFFICE HOLDERS

| <u>POSITION TITLE</u> | <u>ANNUAL SALARY</u> |
|--------------------------|----------------------|
| First Assistant Attorney | 128,265 |
| Deputy Auditor - Tax | 75,055 |
| Second Deputy Recorder | 75,055 |
| Chief Deputy Sheriff | 100,470 |
| Chief Deputy - Captain | 98,106 |

**SCOTT COUNTY SALARY RATE TABLE FOR FY 2018 - 2019
GROUP: Z TEMPORARY AND PART-TIME STAFF**

| <u>POSITION</u> | <u>RATE</u> |
|---|--|
| Seasonal Health Worker & Planning Intern | \$9.90 to \$13.42/hour depending on skills, education and experience |
| Enforcement Aide | \$9.90 to \$19.89/hour depending on skills, education and experience |
| Seasonal Maintenance Worker (Roads) | \$12.74/hour |
| Summer Law Clerk | Set in cooperation with University Programs |
| Civil Service Secretary | Set by Civil Service Commission |
| Health Services Professional Immunization Clinic/Jail Health | |
| LPN | \$21.35/hour |
| RN | \$25.18/hour |
| Election Officials | \$10.00/hour |
| Election Chairpersons | \$12.00/hour |
| Election Clerk | \$13.33/hour |

CONSERVATION: *

Glynn's Creek:

| | |
|---|-----------------------|
| Seasonal part-time Golf Managers | |
| Food Service | \$8.75 - \$11.25/hour |
| Pro Shop | \$9.75 - \$13.25/hour |
| Seasonal Golf Pro Shop Personnel | \$7.50 - \$12.50/hour |
| Golf Course Rangers, Starters, Cart Persons | \$7.50 - \$10.75/hour |
| Concession Stand Workers | \$7.50 - \$11.00/hour |
| Groundskeepers | \$8.00 - \$12.00/hour |

Scott County & West Lake Parks:

| | |
|-------------------------------|------------------------|
| Beach Manager | \$11.25 - \$17.00/hour |
| Pool Manager | \$11.25 - \$17.00/hour |
| Assistant Beach/Pool Managers | \$10.00 - \$10.25/hour |
| Water Safety Instructors | \$9.00 - \$10.00/hour |

GLOSSARY

The Annual Budget contains specialized and technical terminology that is unique to public finance and budgeting. To assist the reader of the Annual Budget document in understanding these terms, a budget glossary has been included in the document.

Accrual Accounting: A basis of accounting in which debits and credits are recorded at the time they are incurred as opposed to when cash is actually received or spent. For example, in accrual accounting, a revenue which was earned between April 1 and June 30, but for which payment was not received until July 10, is recorded as being received on June 30 rather than on July 10.

Appropriation: An authorization made by the Board of Supervisors which permits the County to incur obligations and to make expenditures of resources.

Appropriation Resolution: The official enactment by the Board of Supervisors to establish legal authority for County officials to obligate and expend resources.

Assessed Valuation: A value that is established for real or personal property for use as a basis for levying property taxes. (Note: Property values are established by the City or County Assessors.)

Assigned Fund Balance: Equity set aside for a purpose, but it is not restricted or committed for a specific purpose. The County Administrator and Board can assign fund balance equity

Audit: A comprehensive investigation of the manner in which the government's resources were actually utilized. A financial audit is a review of the accounting system and financial information to determine how government funds were spent and whether expenditures were in compliance with the legislative body's appropriations. A performance audit consists of a review of how well the government met its stated goals.

Authorized Agency: A recognized non-profit agency receiving County funding and following the County's required BFO budgeting requirements.

Balance Sheet: A financial statement that discloses the assets, liabilities, reserves and balances of a specific governmental fund as of a specific date.

Balanced Budget: A balanced budget in the public sector is achieved when the government equates the revenues with expenditure over business cycles. In other words, a government's budget is balanced if its income is equal to its expenditures. The use of assigned or restricted fund balance is permitted to fund non-recurring expenditures.

Bond: A written promise to pay a sum of money on a specific date at a specified interest rate. The interest payments and the repayment of the principal are detailed in a bond resolution. The most common types of bonds are general obligation and revenue bonds. These are most frequently used for construction of large capital projects, such as buildings, park improvements, roads and bridges.

Budget: A financial plan for a specified period of time (fiscal year) that matches all planned revenues and expenditures with various County services.

Budget Amendment: A legal procedure utilized by the Board of Supervisors to revise a budgeted service area appropriation. The Code of Iowa also requires Board approval through the adoption of a resolution for any interdepartmental or inter-fund adjustments or for any transfer within a department from one sub-object level total to another. County staff has the prerogative to adjust expenditures within sub-object level totals of a departmental budget.

Budget Calendar: The schedule of key dates or events which County departments and authorized agencies follow in the preparation, adoption, and administration of the budget.

Budget Document: The instrument used by the budget-making authority to present a comprehensive financial program to the Board of Supervisors.

Budgeting For Outcomes: A budgeting process that identifies the results citizens want to achieve and focuses on outcomes or future conditions the government wants to achieve through identified services levels.

Budgeted Funds: Funds that are planned for certain uses but have not been formally or legally appropriated by the legislative body. The budget document that is submitted for Board approval is composed of budgeted funds.

Budget Message: The opening section of the budget from the Chairman of the Board of Supervisors which provides the public with a general summary of the most important aspects of the budget, changes from the current and previous fiscal years, and the identified target issues of the Board of Supervisors.

Budgetary Control: The control or management of a governmental unit or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of available appropriations and available revenues.

Capital Expenditure: Expenditures that are usually construction projects designed to improve the value of the government assets. Examples of capital expenditures include new roads, buildings, recreational facilities and large scale remodeling. Also included are capital equipment purchases such as vehicles, furniture, machinery, building improvements, microcomputers and special tools, which are usually distinguished from operating items according to their value and projected useful life. One-time agency funding and special consultant studies are also included in the County's definition of capital expenditures.

Capital Improvement Program: A plan for capital expenditures to provide long-lasting physical improvements to be incurred over a fixed period of several future years.

Capital Improvement Program Budget: A Capital Improvement Program (CIP) Budget is a separate budget from the operating budget. However, for Scott County it is included in the same budget document. Items in the CIP are usually construction projects designed to improve the value of the government assets. Examples of capital improvement projects include new roads, buildings, recreational facilities and large scale remodeling. Also included are capital equipment purchases such as vehicles, furniture, machinery, building improvements, microcomputers and special tools, which are usually distinguished from operating items according to their value and projected useful life.

Cash Accounting: A basis of accounting in which transactions are recorded when cash is either received or expended for goods and services. The annual audit, however, is prepared on an accrual/modified accrual accounting basis.

Cash Management: The management of cash necessary to pay for government services while investing temporary cash excesses in order to earn interest revenue. Cash management refers to the activities of forecasting the inflows and outflows of cash, mobilizing cash to improve its availability for investment, establishing and maintaining banking relationships, and investing funds in order to achieve the highest interest and return available for temporary cash balances.

Core Service: A core service is a service that has a state or federal mandate, immediate or near term effect on public safety or health, loss of activity has a long term and catastrophic effect on public, beneficial effect on daily lives of a significant segment of population and is not core service of any other entity, provides revenue through a direct function that is in excess of total costs, provides direct support or critical indirect support for core service

Current Taxes: Taxes that are levied and due within one year.

Debt Services: The County's obligation to pay the principal and interest of all bonds and other debt instruments according to a pre-determined payment schedule.

Delinquent Taxes: Taxes that remain unpaid on and after the date on which a penalty for non-payment is attached.

Department: A major administrative division of the County which indicates overall management responsibility for an operation or a group of related operations as defined by Iowa law or by County ordinance.

Depreciation: The process of estimating and recording the lost usefulness, expired useful life or diminution of service from a fixed asset that cannot or will not be restored by repair and will be replaced. The cost of the fixed asset's lost usefulness is the depreciation or the cost to reserve in order to replace the item at the end of its useful life.

Disbursement: Payment for goods and services in cash or by check.

Enterprise Fund: A governmental accounting fund in which the services provided are financed and operated similarly to those of a private business. The rate schedules for these services are established to insure that revenues are adequate to meet all necessary expenditures. An enterprise fund in Scott County was established for the golf course that opened at the start of FY 1991-92.

ERP (Enterprise Resource Planning): An accounting software system which integrates the general ledger, accounts payable, accounts receivable, budgeting, cash receipts and other planning documents to one software system for decision making and accounting.

Estimated Revenue: The amount of projected revenue to be collected during the fiscal year. The amount of revenue appropriated is the amount approved by the Board of Supervisors.

Expenses: This term is used as an appropriation sub-object account category to differentiate from personal services, supplies, capital, and equipment costs.

Expenditure: This term refers to the outflow of funds paid for an asset obtained or goods and services obtained. This term applies to all funds.

Fiscal Year: The time period designated by the County signifying the beginning and ending period for recording financial transactions. Scott County has specified July 1 to June 30 as its fiscal year.

Fixed Assets: Assets of long-term character which are intended to continue to be held or used, such as land, buildings, machinery, furniture and other equipment.

FTE: Full-time equivalent; an authorized position equivalent to working 2,080 hours in a year.

Fund: An accounting entity that has a set of self-balancing accounts and that records all financial transactions for specific activities or government functions. Eight commonly used funds in public accounting are: general fund, special revenue funds, debt service fund, capital project funds, enterprise funds, trust and agency funds, internal service funds, and special assessment funds.

Fund Balance: Fund balance is the excess of assets over liabilities and is therefore also known as surplus funds.

Full Faith and Credit: A pledge of the general taxing power of a government to repay debt obligations (typically used in reference to bonds).

GAAP: Generally Accepted Accounting Principles. Uniform minimum standards for financial accounting and recording, encompassing the conventions, rules, and procedures that define accepted accounting principles

General Fund: The largest fund within the County, the General Fund accounts for most of the financial resources of the government. General Fund revenues include property taxes, licenses and permits, local taxes, service charges, and other types of revenue. This fund usually includes most of the basic operating services, such as law enforcement, mental health services, finance, data processing, park and recreation, physical health services, services to the poor, county development services, and general administration.

General Ledger: A file that contains a listing of the various accounts necessary to reflect the financial position of the government.

General Obligation Bonds: Bonds that finance a variety of public projects such as roads, buildings, and improvements; the repayment of these bonds is usually made from the Debt Service Fund, and these bonds are backed by the full faith and credit of the issuing government.

GFOA: Government Finance Officers Association of the United States and Canada

GASB: Government Accounting Standards Board - promulgates accounting standards and practices for governments.

Governmental Fund: A funding structure used to account for activities primarily supported by taxes, grants, and similar revenue sources. There are five different types of governmental funds: the general fund, special revenue funds, debt service funds, capital projects funds, and permanent funds.

Grant: A contribution by a government or other organization to support a particular function. Grants may be classified as either categorical or block depending upon the amount of discretion allowed the grantee.

HCBS: Home and community based mental health mental retardation services

Interfund Transfers: Amounts transferred from one fund to another.

Intergovernmental Revenue: Revenue received from another government for a specified purpose. In Scott County, these are funds primarily from the State of Iowa.

Internal Service Fund: Funds used to account for the financing of goods or services provided by one department to another department, for example, the Vehicle Replacement Reserve Fund.

Inventory: A detailed listing of property currently held by the government.

Invoice: A bill requesting payment for goods or services by a vendor or other governmental unit.

Levy: To impose taxes, special assessments, or service charges for the support of County activities.

Line-Item Budget: A budget that lists each expenditure account (salary, materials, telephone service, travel, etc.) separately, along with the dollar amount budgeted for each specified category.

Long Term Debt: Debt with a maturity of more than one year after the date of issuance.

Major Fund: Governmental fund or enterprise fund reported as a separate column in the basic financial statements and analysis.

MH / D: Mental health and Disabilities Services. Also refers to the Special Revenue Fund created by the State of Iowa to account for mental health, mental retardation and developmentally disabled program costs

Modified Accrual Accounting: A basis of accounting in which expenditures are accrued but revenues are accounted for on a cash basis. This accounting technique is a combination of cash and accrual accounting since expenditures are immediately incurred as a liability while revenues are not recorded until they are actually received or are "measurable" and "available for expenditure". Since this type of accounting basis is a conservative financial approach, it is recommended as the standard for most governmental funds.

Non-major Fund: Governmental fund or enterprise fund reported within a combined column in the basic financial statements and subject to consolidated analysis within the financial statements.

Object Code: An expenditure category, such as personal services, supplies, or equipment.

Operating Budget: The portion of the budget that pertains to daily operations that provide basic governmental services. The operating budget contains appropriations for such expenditures as personnel, supplies, utilities, materials, travel and fuel.

Operating Fund: A fund restricted to a fiscal budget year.

Performance Objectives: Specific quantitative and qualitative measures of work performed as an objective of the department.

Program Budget: A budget that focuses upon the goals and objectives of an agency or jurisdiction rather than upon its organizational budget units or object classes of expenditure.

Program Performance Budget: A budget that focuses upon activities rather than line items. Demand, workload, productivity, and effectiveness indicator data are collected in order to assess the efficiency of services. Typical data collected might include miles of road needed to be paved, miles of roads paved, cost of paved roads per mile, percent of roads not able to be paved.

Property Tax: Property taxes are levied on both real and personal property according to the property's taxable valuation and the tax rate.

PSA: Public Safety Authority of Scott County, a blended component unit of the county responsible for jail expansion project through the issuance of revenue bonds. The authority does not issue separate financial statements and does not set a legal budget for the year. Currently the primary purpose is debt financing.

Revenue: Funds that the government receives as income. It includes such items as tax payments, fees from specific services, receipts from other governments, grants, shared revenues and interest income.

Revenue Bonds: Bonds usually sold for constructing a project that will produce revenue for the government. The revenue is used to pay the principal and interest of the bond.

Requisition: A written request from a department to the purchasing division for specific goods or services. This action precedes the authorization of a purchase order.

Reserve: An account used to indicate that a portion of a fund's balance is legally restricted for a specific purpose and is, therefore, not available for general appropriation.

Risk Management: An organized attempt to protect a government's assets against accidental loss in the most economical method.

Semi-Core Service: A service that has the potential and beneficial effect on public safety or health, but the loss of the activity would not have catastrophic effect, portion of core service that exceeds a state or federal mandate, has beneficial effect on the daily lives of a significant segment of population but is the core service of another entity, provides revenue through a direct function that funds most but not all of its costs and that is not generated or collected by another entity, provides direct support for a semi-core service or indirect support for a core service.

Service Enhancement - A service that does not fit in either core service or semi-core service definition, these services were created in the interest of the residents of the county, to enhance their quality of life, these services are not provided for by state or federal mandates.

Source of Revenue: Revenues are classified according to their source or point of origin.

Special Revenue Fund: A fund utilized to account for revenues derived from specific sources which are usually required by law or regulation to be accounted for as separate funds.

Voucher: A claim document indicating that a transaction has occurred. It usually contains the accounts related to the transaction.

